

Rochester Township Supervisors Meeting
Rochester Town Hall
Thursday, September 14, 2023
7:00 PM
AGENDA

- I. Call to order Town Board Meeting; Pledge of Allegiance
- II. Open comment period
- III. Minutes of the August 10, 2023 Board meeting
- IV. Deputy Report – Dean Thompson
- V. Tabled Items
 - A. Storm water ordinances
 - B. Resolution – land use plan amendment (review in November)
- VI. Old Business
 - A. 2630 Wild Rose Ln SW
 - B. Land Use Planning work group
 - C. Speed study
- VII. New Business
 - A. Emergency warning siren
 - B. Mayo Woodlands 4 – trail repair and expense
 - C. Local Road Improvement Program (LRIP)
 - D. Subdivision Ordinance
 - E. Development moratorium
 - F. Move Joint Powers Board meeting from 10/20/2023 to 11/10/2023
 - G. Information items:
 - i. State election funding
 - ii. Development agreements – escrow policy
- VIII. Reports
 - A. Treasurer's Report – Randy Staver
 - B. Rochester Township claims
 - C. Joint Powers claims
 - D. Road Maintenance Supervisor Report – Pat McGowan
 - E. TCPA Report – Jeff Orth
 - F. Planning & Zoning Commission Report

G. Board Chair Report

IX. Other Business

X. Adjourn

Rochester Township

Board Meeting Minutes

August 10, 2023

Meeting was called to order at 7:07 pm by Chairman Jamie Neisen.

Members present - Matthew Kitzmann, Jamie Neisen, Jeff Orth and Randy Staver.
Absent: Nathan Clarke.

Guests – Pat McGowan, Dean Thompson, Brian Mueller and one member of the public.

Minutes – Jeff Orth moved to approve the minutes for the July 20, 2023 meeting. Michael Melford seconded. All voted in favor and the motion passed.

Deputy's Report – Deputy Dean Thompson reviewed the call report of 36 calls for service.

Jamie Neisen distributed speed data that has been collected over the past month. The device was placed in Millie Meadows for 3 days and Mayo Woodlands for 6 days. Jamie encouraged board members to review the information for further discussion.

2630 Wild Rose Lane SW –

- A second letter, as approved by the Board, was mailed to the property owner. No trespassing signs have been posted which is about all the township can request.

Land Use Planning Workgroup –

- There was no new information to report for this month.

Nuisance Ordinance –

- Subsequent to adoption of the nuisance ordinance, a question was raised whether the township can enforce the ordinance under state statute. Those townships that have adopted urban powers do have enforcement authority. Rochester Township adopted urban powers several years ago and, regardless, has urban powers by virtue of population.
- Jamie stated that the township will need to assess whether there are structures within the township that might apply under the new ordinance.

Mayo Woodlands 4 Trail Expense –

- The township had agreed, as part of the approval of the development agreement, to share in the cost of the construction of a trail. However, the Board did not stipulate where funding would come from.

- The township previously agreed to pay \$41,076 for the asphalt material. ARPA funds were designated for that amount. The township also agreed to share in the cost of construction of what is an 8 foot wide trail. The shared cost is \$15,862.50. The amount will be paid from the road and bridge fund although it may be decided to use ARPA funds at a later date.

Cannabis Legislation & Moratorium –

- Randy Staver noted that the City of Rochester did adopt a moratorium prohibiting implementation until January 2025. Olmsted County chose not to at this time. There are a number of questions surrounding regulation and implementation that need to be resolved. In addition, it is unlikely that the State will be in a position to have the new regulatory commission in place and a process developed to license applications until sometime in 2024. No action will be taken by the township at this time.

Subdivision Ordinance –

- Jamie said that there are still a few items to resolve that are under discussion.

Reports:

Treasurer's Report –

- Treasurer Randy Staver reported. There was no unusual activity to report.
- Jeff Orth moved approval of the treasurer's report. Michael Melford seconded. All voted in favor and the motion passed.

Rochester Township Claims – Jeff Orth moved and Michael Melford seconded to accept and pay Rochester Township claims #5344-5360 in the amount of \$91,155.95. All voted in favor and the motion passed with Matt Kitzmann abstaining.

JPB Claims – Jeff Orth moved and Matt Kitzmann seconded to accept and pay Joint Powers Board claims #6274-6302 and the Rochester Township share in the amount of \$26,646.28, and a payroll share of \$14,553.84. All voted in favor and the motion passed.

Road Maintenance Supervisor Report –

- Several projects are wrapping up including roads and trails. The storm on July 26th resulted in some downed trees that needed to be removed. The new mower needs a minor repair.
- There have been some resident requests for road striping on Weatherhill Road. The project won't happen this year due to schedule and budget.

TCPA Report –

- Matt Kitzmann reported. There was a recap of Roger Ihrke's retirement celebration and also some discussion about the cannabis legislation. It was otherwise a light meeting.

Board of Appeals & Adjustment Report (Township Board) –

- There was no action requested this month.

Planning and Zoning Commission Report –

- No more information other than what was provided earlier.

Board Chair Report –

- Nothing else to report.

Other Business –

- Randy Staver reported that the township has been asked to host election activities in November for a special Rochester School District referendum. A percentage of township residents are in RSD 535.
- Assignments related to the upcoming township picnic were made. Postcards have been mailed. Matt Kitzmann moved to set the date for next year to Tuesday, August 13th, 2024 to allow plenty of time to publicize the event. Jeff Orth seconded. All voted in favor and the motion passed. Further discussion determined that date will conflict with the Planning and Zoning Commission regular meeting. Matt Kitzmann moved to reconsider the motion. Jeff Orth seconded. All voted in favor and the motion passed. Jeff Orth moved to set the date for Tuesday, August 20th, 2024. Michael Melford seconded. All voted in favor and the motion passed.

Upcoming Meetings –

- Planning and Zoning Commission – September 12, 2023 – 7:00 pm.

Meeting Adjourned – Matt Kitzmann moved to adjourn the meeting. Michael Melford seconded. All voted in favor and the motion passed. Meeting was adjourned at 8:35 pm.

Respectfully Submitted,

Randy Staver, Clerk / Treasurer

Jamie Neisen, Chairman

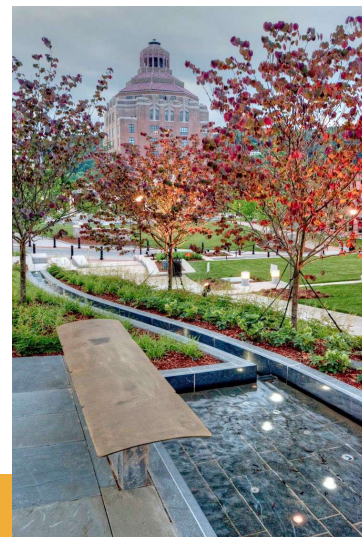


Community Planning

Also known as Urban Planning

Goal of planning: maximize **health, safety, and economic well-being** of all people in our communities. This involves thinking about:

- How we can move around our community
- How we can attract and retain thriving businesses
- Where we want to live, and opportunities for recreation



Planning helps create communities of lasting value.

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Community Planning

Planners work with residents and elected officials to guide an entire community or region's layout. Planners **take a broad view and look at how the pieces of a community fit together** like pieces of a puzzle.

Then, planners make **recommendations on how the community should proceed.**



One of the greatest challenges for planners is to imagine what can and should happen to a community:

- How it should grow and change
- What it should offer residents 10, 15, or even 20 years into the future.

Source: American Planning Association

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Why is Planning Important?

Shaping a Community

Planning helps set policies and goals that foster a distinctive sense of place.

Encouraging Public Dialogue

Provides a process for stakeholders to have their voices heard.

- Robust public input = a strong plan and public support
- Subsequent planning decisions that are consistent with an approved plan's policies are less likely to be controversial

Balancing Competing Interests

Planning can strike a balance between competing demands on land by creating orderly and rational development patterns.

Protecting Public Investments

Planning is a good way to avoid digging up last's years new road for this year's new sewer pipe.

Supporting and Justifying Decisions

The product of good planning provides a factual and objective basis to support zoning and land use decisions and can be used to defend decisions if challenged in court.

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Who Plans?

Public Officials – Council, Mayor, City Clerk, Planning Director, City Administration, Planning Commission, EDA, Park Board/ Department, Fire/Police, Public Works, Library, School Board, DNR, DOT, etc.

Developers – are happy to figure out land use and transportation issues for their project, but may not have the whole city in mind

Professionals – Seek out open-minded professionals who can look over your shoulders and point out unintended consequences

Public – the best way to serve the residents of the city is to involve them in planning for their city

- **Stakeholders** – people who have a stake in city can include; major businesses, utility companies, other organizations
- **Youth** – They have the most to gain or lose in the future. What do they want in 5-10 years?

Who Plans?



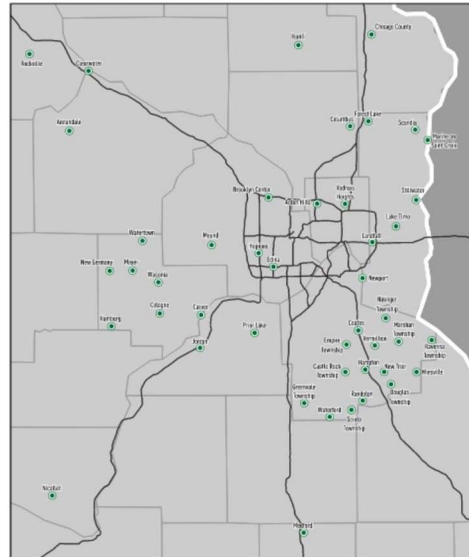
Planners, of course!

- Recommend projects, policies, etc. to improve quality of life
- Administer and create city code
- Equal and equitable engagement

Where do we work?

Bolton & Menk Planning Services

● Previous and Current Clients



Bolton & Menk Planning Services Jurisdictions

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What types of plans?

Long Range Planning

- Land Use + Comprehensive Plans

Redevelopment

- Strategic Redevelopment Plans

Master Planning

- Downtowns + Campus Areas + Rec Areas

Housing Studies

- Needs + Analysis

Small Area Plans

- Neighborhoods + Sites

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A Comprehensive Plan



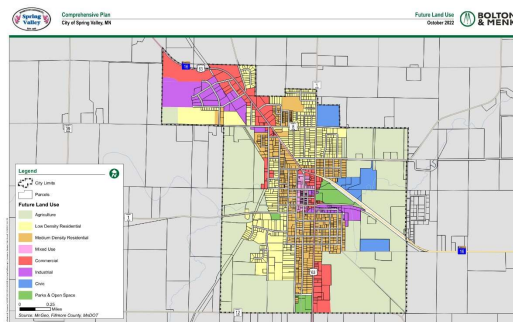
The PLAN can guide the future actions of a community by providing a vision for the future with long-range goals and objectives.

It's comprehensive in:

- **Geography** – Covering the entire city and beyond (extended into future urban service areas)
- **Subject Matter** – Covering all subjects related to the physical development of community: population and job growth, land use, transportation, utilities, parks, environmental, public facilities, schools, etc.
- **Time Horizon** – Most plans are written to provide direction for future activities over a 10-20 year period

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Implementing Your Comprehensive Plan



Source: City of Spring Valley

Support/deny development proposals

Support/deny zoning code and changes

Guide public investments in infrastructure, public property, city services, etc.

- Roadways, sidewalks, bike facilities, etc.
- Parks and open space
- Community facilities and public buildings
- Public health and safety programs
- Other city programs and initiatives

Form the basis for grant applications

Guide other plans

- CIP, Parks Master Plans, Preservation Plan, *Insert Flagship Project Here*

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How can we help?

Comprehensive Plans

–Land Use+ Small Area Plans + Master Planning

Zoning Ordinance

–Daily Planning + Ordinance Review + Permitting

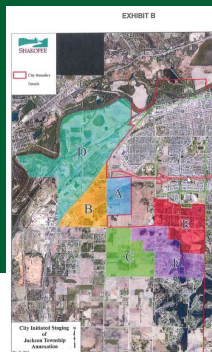
Community Engagement

– Public Hearings + Open Houses + Digital

In The Know

– Staying Up to Date + Using Resources

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Source: City of Shakopee



In The Know

Annexation- Orderly Agreements + Petitions

New Laws- Cannabis + Natural Yards

Emerging Land Uses- Solar +Wind

Overlay Districts- Shoreland + Floodplain

Housing- Accessory Dwelling Units+ Short Term Rental

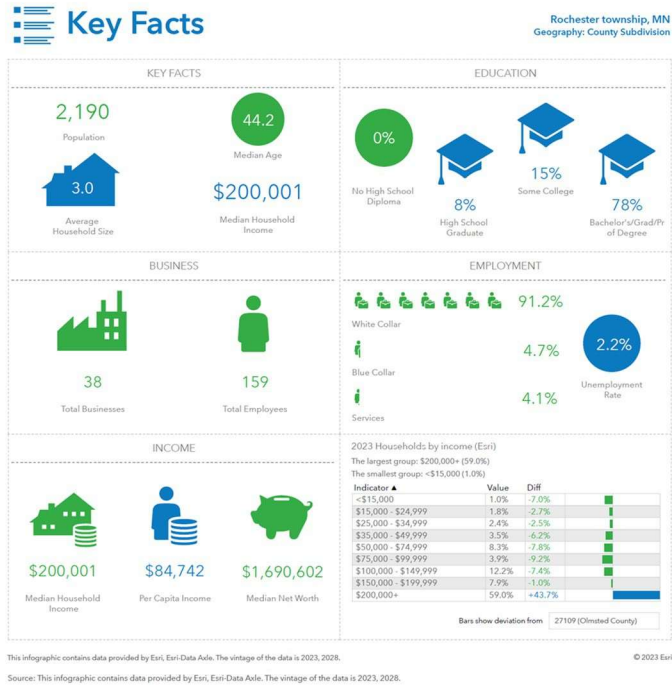
Agriculture- Urban + Rural

Trending Land Uses- Tiny Homes+ Storage Pods

Post COVID- Remote Work + Retail Impacts

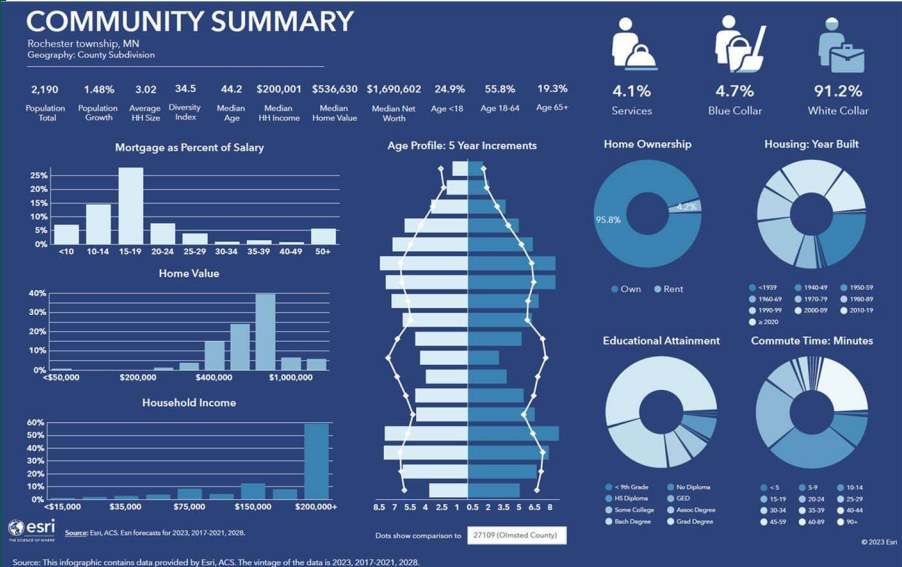


Examples of our work



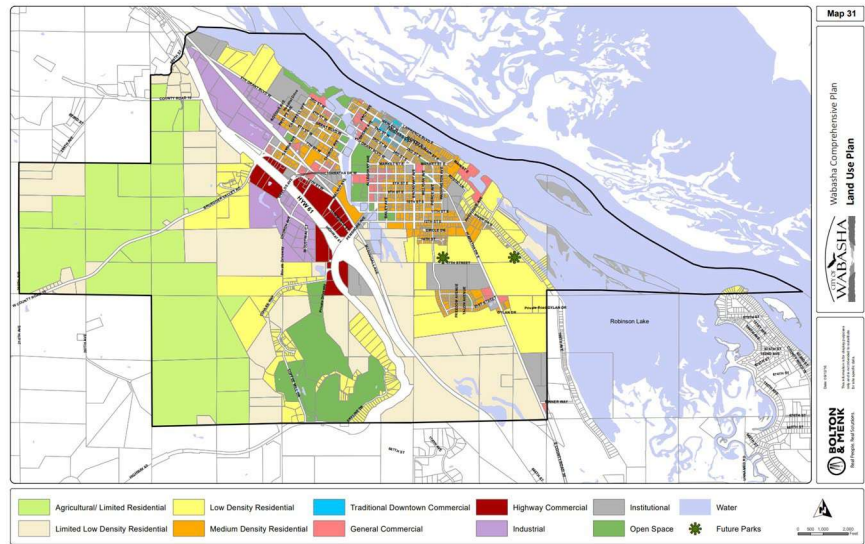
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Examples of our work

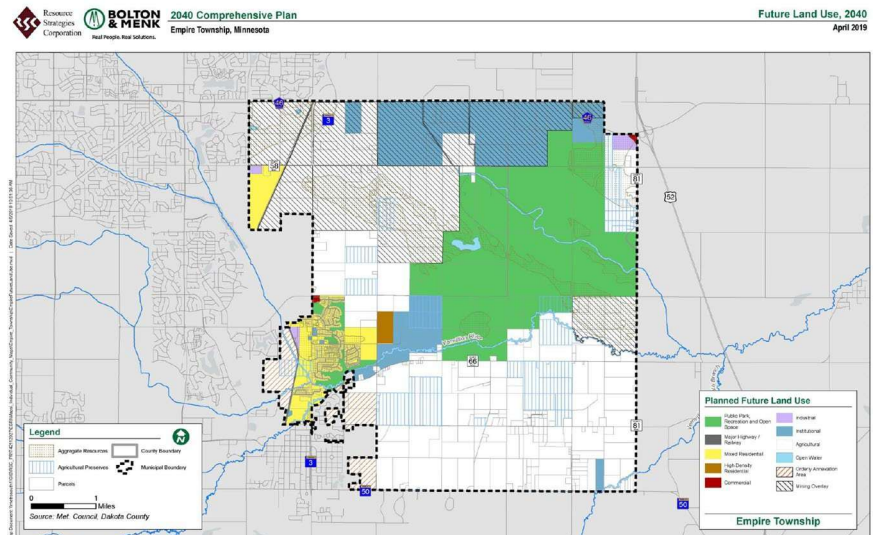


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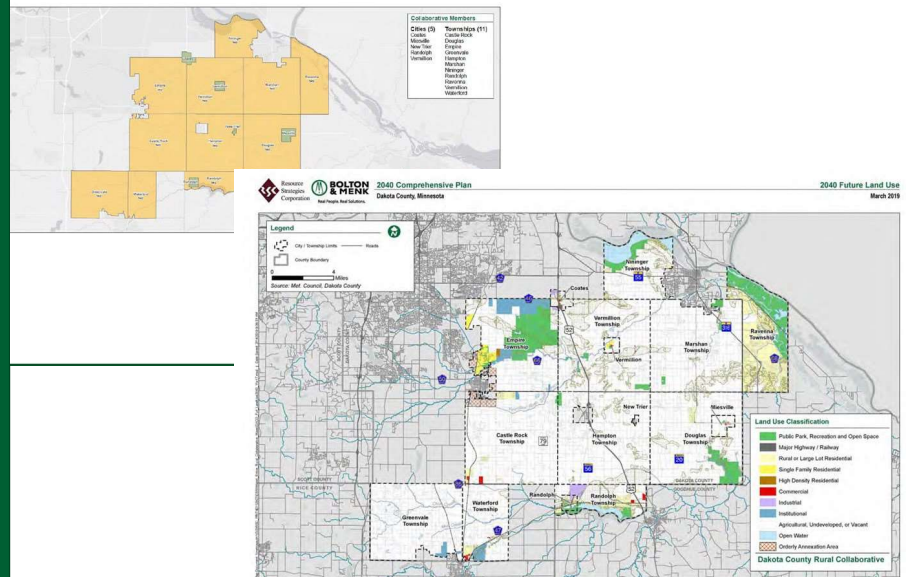
Examples of our work



Examples of our work



Approved by Metropolitan Council August 28, 2019



Examples of our work

- Reorganized the code for clear and convenient use
- Modernized regulations
- Promoted equity in new uses and development standards
- Allowed accessory dwelling units (ADUs) and home businesses
- Revised parking standards
- Established a TOD zoning district and performance measures
- Created new set of zoning districts

[Read the Unified Development Code Online](#)



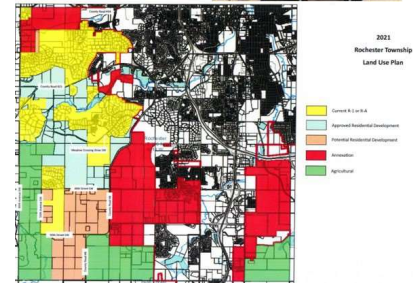
New Zoning Cases

- R1: Low Density Residential
- R2: Medium Low Density Residential
- R3: Medium Density Residential
- R4: Medium High Density Residential
- R5: High Density Residential
- MXK1: Neighborhood Mixed Use
- MXK2: Neighborhood Mixed Use
- MXB: Business Mixed Use
- I: General Industrial
- MKC: Commercial Mixed Use
- C: Commercial - Service Office
- TOD: Transit Oriented Development
- O: Public Open Space
- PUD/C1: Planned Unit Development Commercial 2
- PUD/C2: Planned Unit Development Commercial 2
- PUD/C3: Planned Unit Development Commercial 2
- PUD/R1: Planned Unit Development Residential 1
- PUD/R2: Planned Unit Development Residential 1
- PUD/R3: Planned Unit Development Residential 2
- PUD/R4: Planned Unit Development Residential 3
- PUD/MIXED: Planned Unit Development Mixed

- Open House
- On-line Survey/Flyers
- 3 Meeting w/ PC
- 1 Meeting w/TB



- Review Existing Conditions
- Update Existing Land Use Map
- Create Future Land Use Map
- Update Goals & Policies



Rochester Township Proposal

- Scenario Modeling
- Story maps
- Handouts

Document/Study	Recommendations	Partners	Resources	Timeline	Conflict/Gap
Strategic Planning Document This document outlines the long-term vision and goals of the organization, serving as a blueprint for decision-making and resource allocation.	Implement a Comprehensive Strategic Plan	Strategic Planning Committee	Strategic Planning Process	12 Months	Resource Allocation
	Enhance Organizational Performance	Performance Improvement Team	Performance Management	6-9 Months	Goal Setting
	Strengthen Financial Stability	Finance Department	Budgeting and Financial Reporting	Ongoing	Financial Planning
	Improve Operational Efficiency	Operations Department	Process Improvement	3-6 Months	Workflow Optimization
	Develop a Robust Marketing Strategy	Marketing Department	Marketing Campaigns	6-12 Months	Brand Positioning
	Invest in Human Capital Development	Human Resources Department	Talent Acquisition and Training	Ongoing	Employee Engagement
	Establish a Strong Risk Management Framework	Risk Management Department	Risk Assessment and Mitigation	3-6 Months	Compliance
	Implement a Sustainable Reporting and Monitoring System	Reporting and Monitoring Team	Reporting Framework	6-9 Months	Data Collection
	Conduct a Thorough Business Impact Analysis (BIA)	Business Continuity Planning Team	Disaster Recovery Planning	3-6 Months	Resilience Building
	Engage in Regular Strategic Review and Adaptation	Strategic Review Committee	Strategic Review Process	Ongoing	Flexibility



Scope can be modified

	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Task 1 Project Management								
Task 2 Review Current Discharge, Identify Issues, and Develop Analysis								
Task 3 Consult with Stakeholders								
Task 4 Draft Discharge Amendments								
Task 5 Code Adoption and Public Hearing								
Task 6 Implementation Tools								

Rochester Township Proposal



Education:
Bachelor of Architecture, University
of Manchester, Great Britain
Years of Professional Experience:
24
Certifications:
• Certified Planner, American Institute
of Certified Planners (AICP)
• LEED AP Neighborhood Development,
Green Building Certification Institute
(GBCI)
• Registered Architect, National
Council of Architectural Registration
Board (NCARB)

20 Professional Planners

Primarily in MN + IA

Clients- small, mid, large
rural, suburban, urban

Firm of SME's
Engineering
Transportation
Funding
GIS
Natural Resources
Landscape
Architecture
Sewer/Water



Education:
• Master of Arts-Urban
Planning, Minnesota State
University, Mankato
• Bachelor of Arts-Urban
Studies, University of
Minnesota-Twin Cities
Years of Professional Experience:
27

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Thank You

*Jenni Faulkner + Mojra Hauenstein, AICP, Architect, LEED ND
Senior Community Planners*

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Start: 2023-08-14

End: 2023-08-20

Times: 0:00:00-23:59:59

Volume by Speed

8th St Eastbound, EB

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

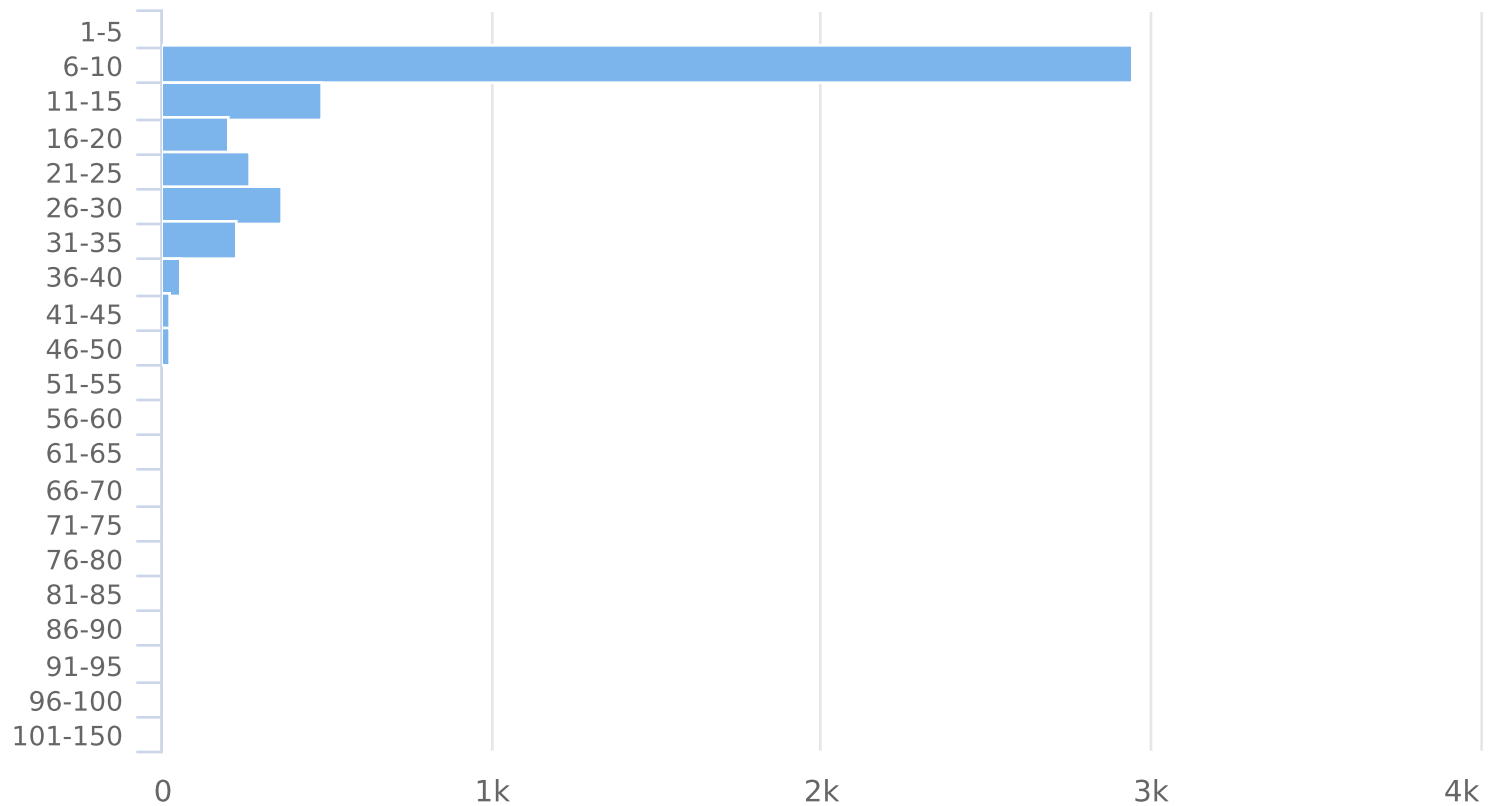
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0:00	0	79	8	1	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8.2	90
1:00	0	26	3	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8.8	31
2:00	0	45	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7.0	46
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6:00	0	20	2	4	7	3	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14.5	38
7:00	0	61	7	3	1	11	6	2	0	0	0	0	0	0	0	0	0	0	0	0	0	12.9	91
8:00	0	78	12	9	10	16	13	4	0	0	0	0	0	0	0	0	0	0	0	0	0	15.0	142
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18:00	0	169	14	12	15	27	17	6	1	2	0	0	0	0	0	0	0	0	0	0	0	13.8	263
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20:00	0	104	13	5	7	11	10	4	0	0	0	0	0	0	0	0	0	0	0	0	0	12.6	154
21:00	0	111	7	2	7	5	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9.8	136
22:00	0	99	29	3	3	3	3	2	0	0	0	0	0	0	0	0	0	0	0	0	0	10.5	142
23:00	0	130	57	10	3	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10.3	203
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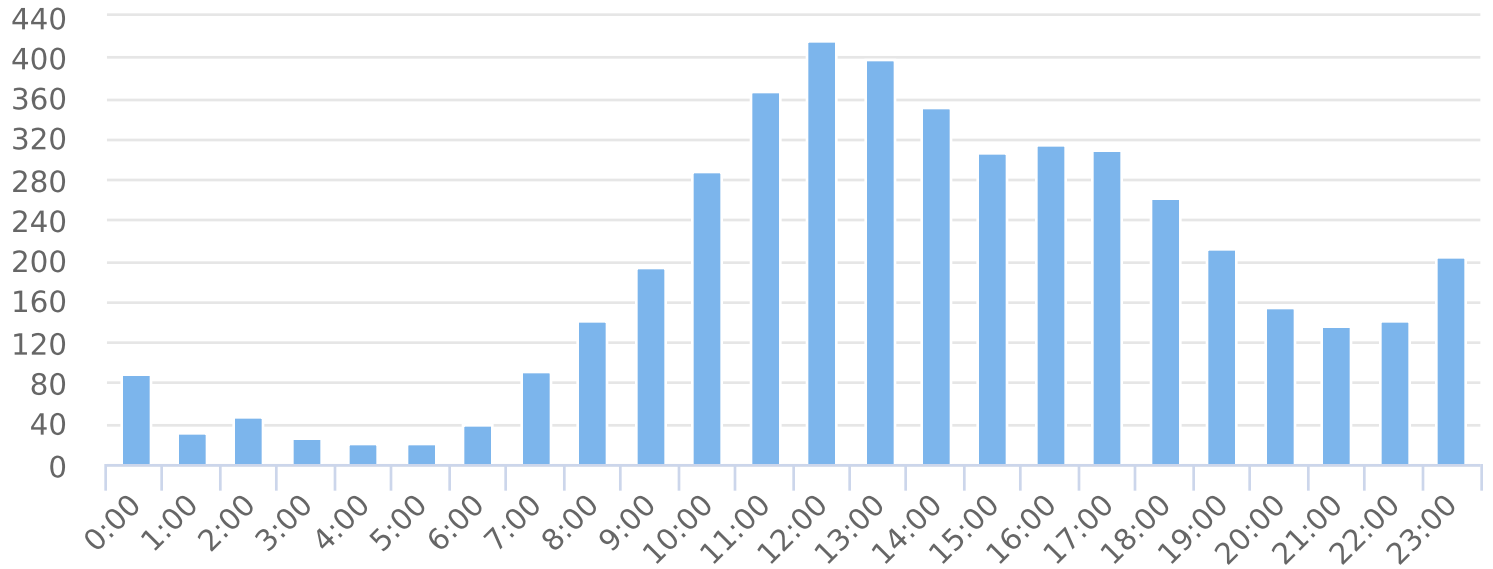
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Speed Bins: Size 5, Range 1 to 150
Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-08-14

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Times: 0:00:00-23:59:59

Volume by Speed

8th Street, WB

Speed Bins: Size 5, Range 1 to 150

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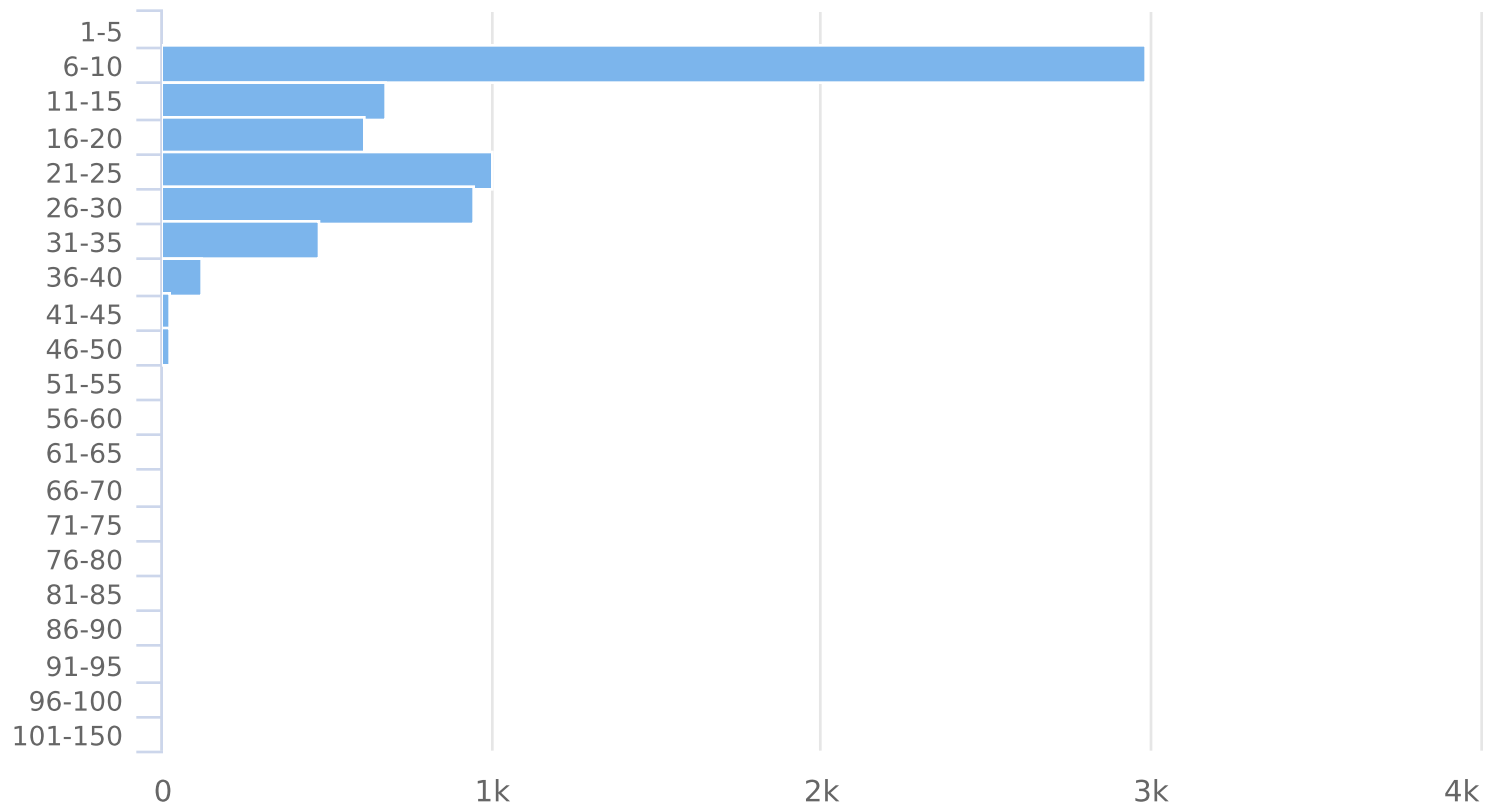
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1:00	0	26	4	1	11	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14.0	47
2:00	0	45	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7.0	46
3:00	0	21	3	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8.2	25
4:00	0	20	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7.5	21
5:00	0	22	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7.0	22
6:00	0	20	3	5	8	4	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15.1	42
7:00	0	63	11	17	31	34	19	6	0	0	0	0	0	0	0	0	0	0	0	0	0	18.8	181
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13:00	0	257	56	45	84	106	50	12	4	2	0	0	0	0	0	0	0	0	0	0	0	17.4	616
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15:00	0	197	63	34	55	56	38	9	0	0	0	0	0	0	0	0	0	0	0	0	0	16.0	452
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17:00	0	168	31	35	86	95	56	12	0	0	0	0	0	0	0	0	0	0	0	0	0	19.3	483
18:00	0	171	21	29	49	68	31	10	1	2	0	0	0	0	0	0	0	0	0	0	0	17.4	382
19:00	0	143	27	30	53	40	18	5	2	1	0	0	0	0	0	0	0	0	0	0	0	16.3	319
20:00	0	104	14	14	39	32	27	6	1	0	0	0	0	0	0	0	0	0	0	0	0	17.5	237
21:00	0	111	9	7	24	26	12	5	0	0	0	0	0	0	0	0	0	0	0	0	0	14.8	194
22:00	0	99	31	9	8	8	8	3	1	0	0	0	0	0	0	0	0	0	0	0	0	12.8	167
23:00	0	130	59	14	7	6	7	2	0	0	0	0	0	0	0	0	0	0	0	0	0	11.8	225
Total	0	2986	684	618	1005	950	480	124	12	5	0	0	0	0	0	0	0	0	0	0	0	16.4	6864



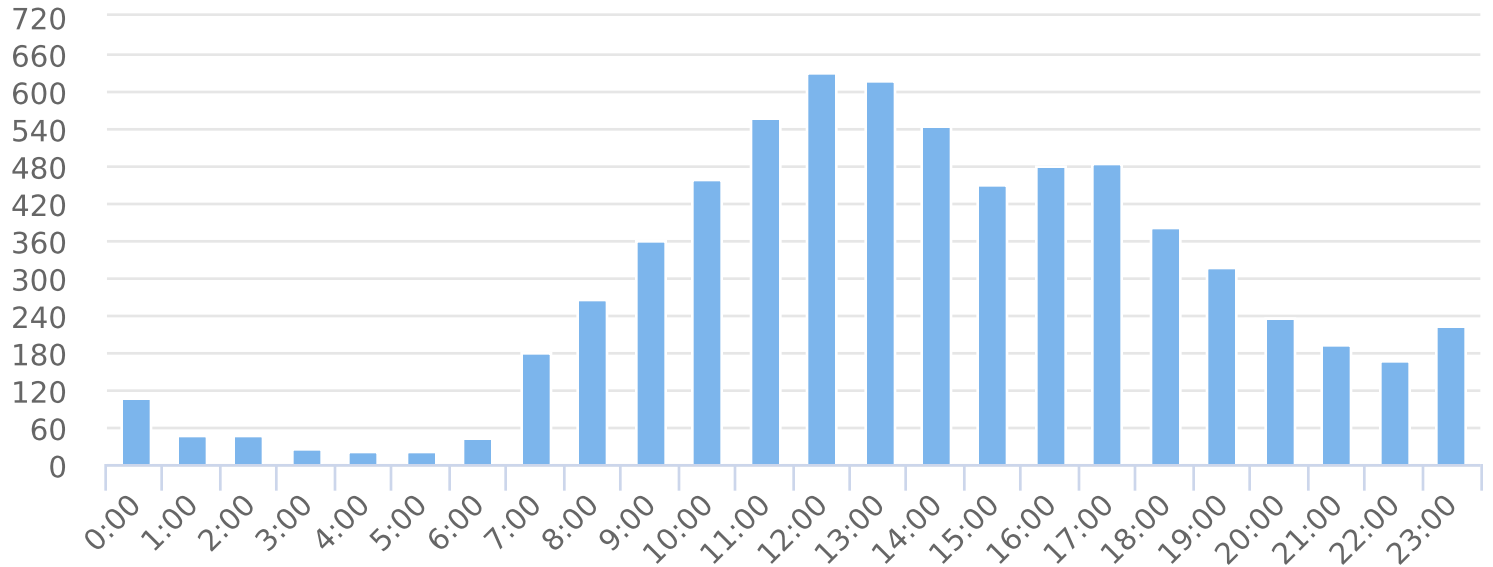
Start: 2023-08-14
End: 2023-08-20
Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150
Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-08-14

End: 2023-08-20

Times: 0:00:00-23:59:59

Volume by Speed

Rochester TWP. 5100 weather Hill RD, EB

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	1	1	3	3	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	22.3	12
1:00	0	0	0	0	2	3	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	29.8	6
2:00	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	32.0	2
3:00	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	32.0	2
4:00	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6.0	1
5:00	0	13	2	1	4	11	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20.7	38
6:00	0	25	10	13	46	63	18	7	2	0	1	0	0	0	0	0	0	0	0	0	0	23.9	185
7:00	0	24	15	14	62	59	34	8	1	0	0	0	0	0	0	0	0	0	0	0	0	24.0	217
8:00	1	50	21	14	52	59	17	7	0	0	0	0	0	0	0	0	0	0	0	0	0	20.7	221
9:00	2	18	34	17	51	55	20	7	1	0	0	0	0	0	0	0	0	0	0	0	0	22.3	205
10:00	4	19	21	30	71	37	24	2	0	0	0	0	0	0	0	0	0	0	0	0	0	21.6	208
11:00	1	13	28	33	72	67	21	7	1	0	0	0	0	0	0	0	0	0	0	0	0	23.0	243
12:00	4	19	29	31	61	50	32	6	0	0	0	0	0	0	0	0	0	0	0	0	0	22.3	232
13:00	2	39	22	24	72	41	19	3	1	0	0	0	0	0	0	0	0	0	0	0	0	20.7	223
14:00	1	16	20	26	62	44	16	4	0	0	0	0	0	0	0	0	0	0	0	0	0	22.3	189
15:00	2	18	20	19	71	44	20	9	1	1	0	0	0	0	0	0	0	0	0	0	0	23.1	205
16:00	1	11	12	18	70	34	22	5	0	0	0	0	0	0	0	0	0	0	0	0	0	23.5	173
17:00	1	8	13	23	33	43	25	8	0	0	0	0	0	0	0	0	0	0	0	0	0	24.3	154
18:00	0	28	21	15	31	45	22	3	0	0	0	0	0	0	0	0	0	0	0	0	0	21.7	165
19:00	3	25	10	10	34	32	6	2	1	0	0	0	0	0	0	0	0	0	0	0	0	20.3	123
20:00	2	4	9	20	23	19	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21.3	81
21:00	0	7	2	6	15	10	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20.9	42
22:00	0	1	2	2	11	9	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	24.7	27
23:00	0	0	0	1	4	5	2	1	1	1	0	0	0	0	0	0	0	0	0	0	0	29.0	15
Total	24	340	292	320	851	733	312	82	11	3	1	0	0	0	0	0	0	0	0	0	0	22.4	2969



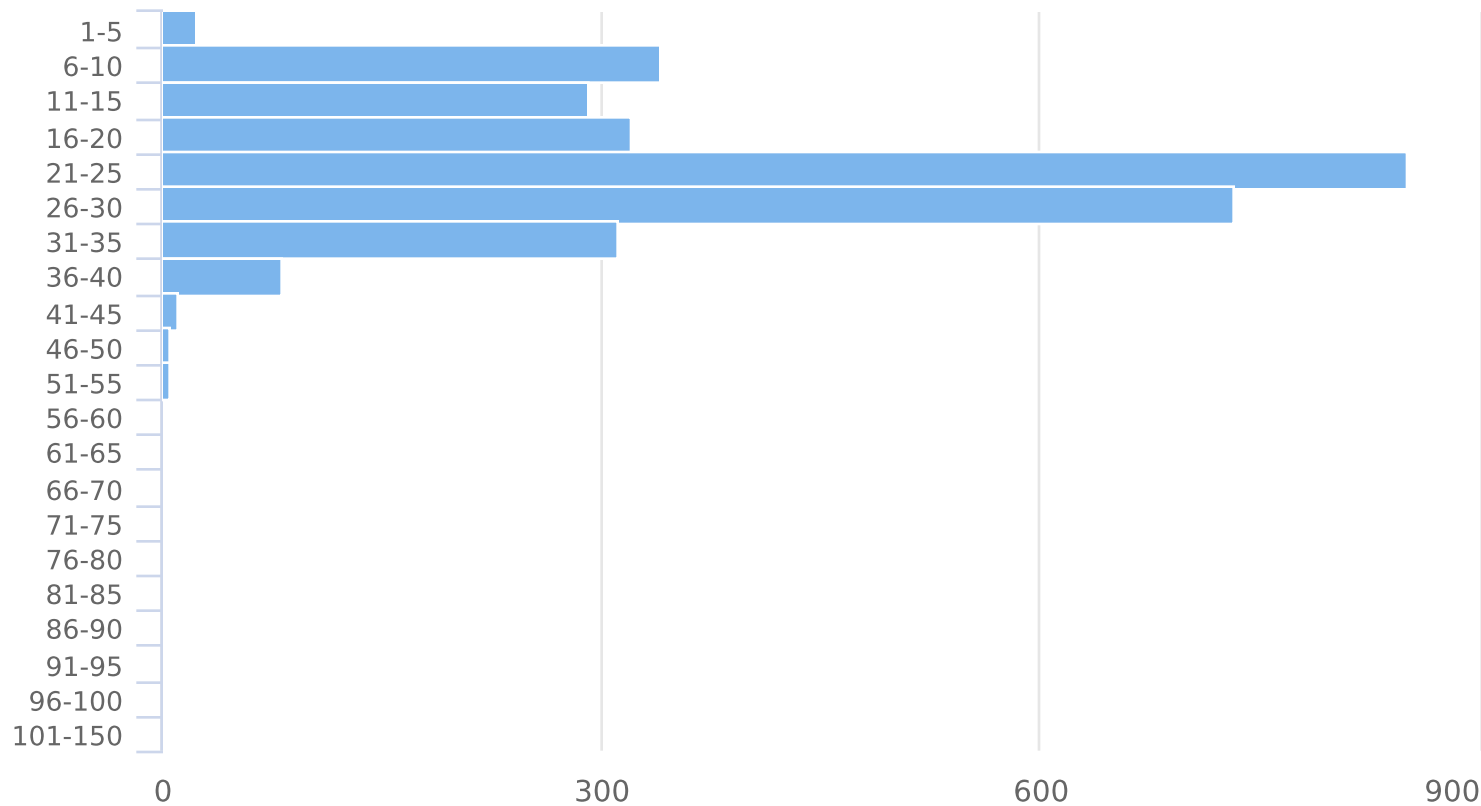
Start: 2023-08-14
End: 2023-08-20
Times: 0:00:00-23:59:59

Volume by Speed

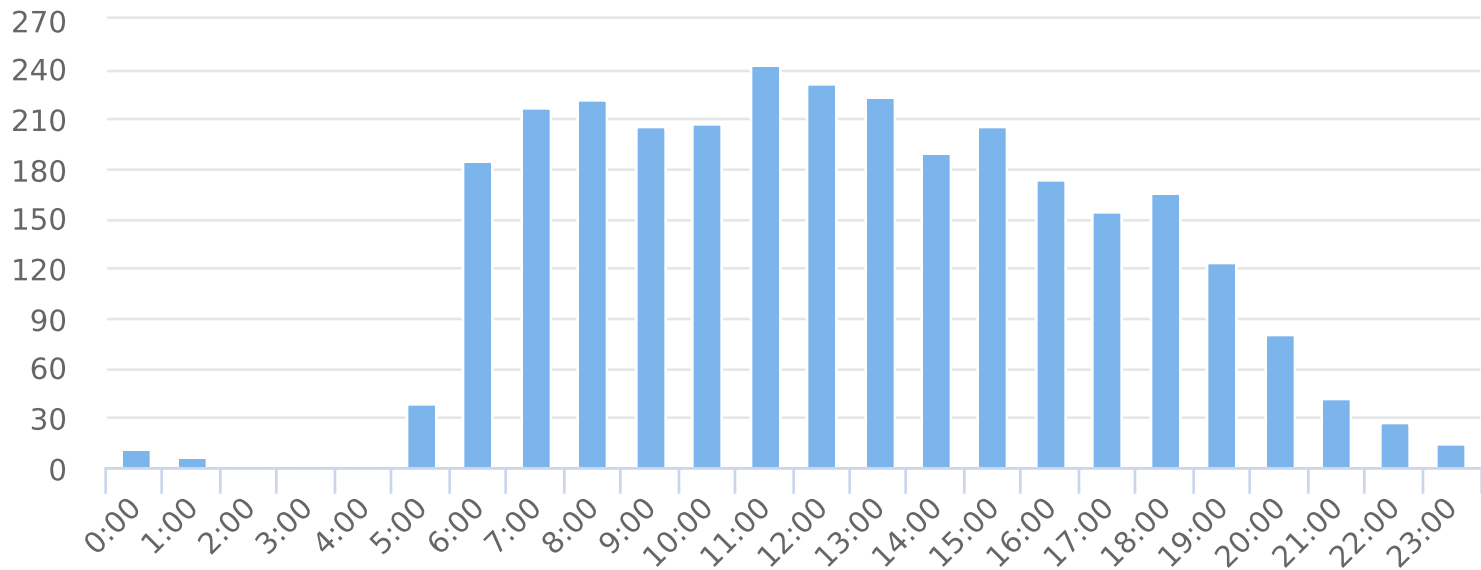
Rochester TWP. 5100 weather Hill RD, EB

Speed Bins: Size 5, Range 1 to 150
Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-08-22

End: 2023-08-28

Times: 0:00:00-23:59:59

Volume by Speed

Rochester TWP, 5800 Weather Hill RD, WB

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	3	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10.0	5
1:00	0	0	0	0	0	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	31.7	3
2:00	0	0	2	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.7	3
3:00	0	3	2	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14.8	9
4:00	0	13	2	1	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11.1	18
5:00	0	8	0	1	2	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15.5	14
6:00	0	1	5	2	5	5	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21.2	20
7:00	1	19	11	1	11	9	9	2	1	0	0	0	0	0	0	0	0	0	0	0	0	19.1	64
8:00	0	3	6	4	19	18	9	5	0	0	0	0	0	0	0	0	0	0	0	0	0	25.2	64
9:00	1	6	4	17	9	18	11	4	1	0	0	0	0	0	0	0	0	0	0	0	0	23.7	71
10:00	1	12	10	26	25	20	10	5	2	0	0	0	0	0	0	0	0	0	0	0	0	22.0	111
11:00	5	13	19	14	18	32	13	3	1	0	0	0	0	0	0	0	0	0	0	0	0	21.6	118
12:00	0	18	13	11	16	30	16	5	0	0	0	0	0	0	0	0	0	0	0	0	6	28.6	115
13:00	2	27	27	24	36	22	15	3	0	0	0	0	0	0	0	0	0	0	0	0	0	19.6	156
14:00	2	6	16	16	16	14	14	7	1	0	0	0	0	0	0	0	0	0	0	0	0	22.6	92
15:00	0	10	13	9	27	25	8	4	3	0	0	0	0	0	0	0	0	0	0	0	0	23.2	99
16:00	5	17	14	16	17	22	14	7	2	5	0	0	0	0	0	0	0	0	0	0	0	22.6	119
17:00	0	11	6	11	16	24	11	4	0	0	0	0	0	0	0	0	0	0	0	0	0	23.3	83
18:00	0	10	11	3	12	9	6	0	0	1	0	0	0	0	0	0	0	0	0	0	0	20.5	52
19:00	2	19	10	10	15	11	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.2	73
20:00	0	6	5	6	9	11	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21.3	42
21:00	0	4	4	4	6	3	4	3	1	0	0	0	0	0	0	0	0	0	0	0	0	23.0	29
22:00	0	2	3	3	2	3	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	22.2	17
23:00	0	1	4	1	13	2	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	23.4	26
Total	19	212	189	182	276	282	164	55	12	6	0	0	0	0	0	0	0	0	0	0	6	22.1	1403



Start: 2023-08-22

End: 2023-08-28

Times: 0:00:00-23:59:59

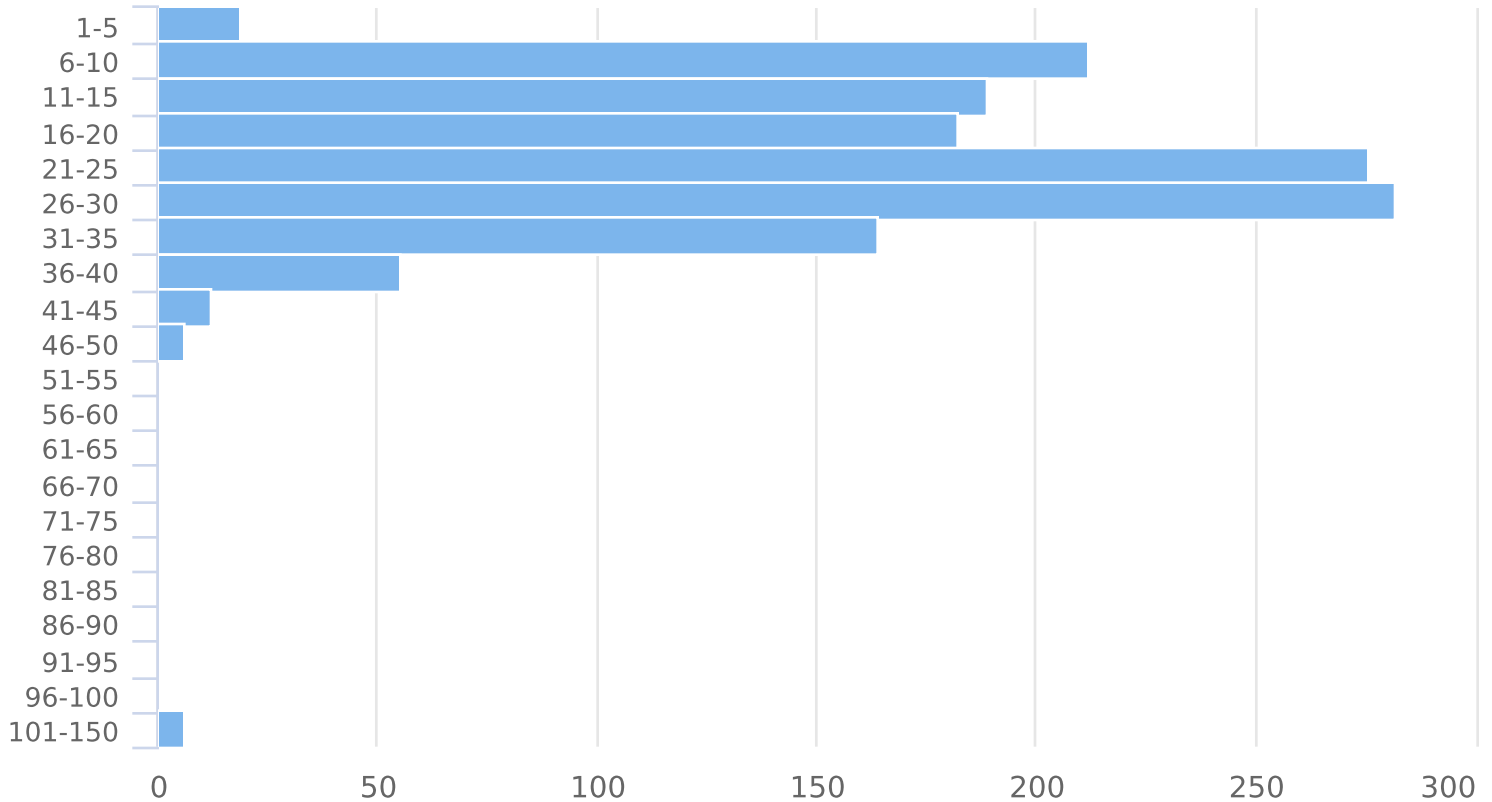
Volume by Speed

Rochester TWP, 5800 Weather Hill RD, WB

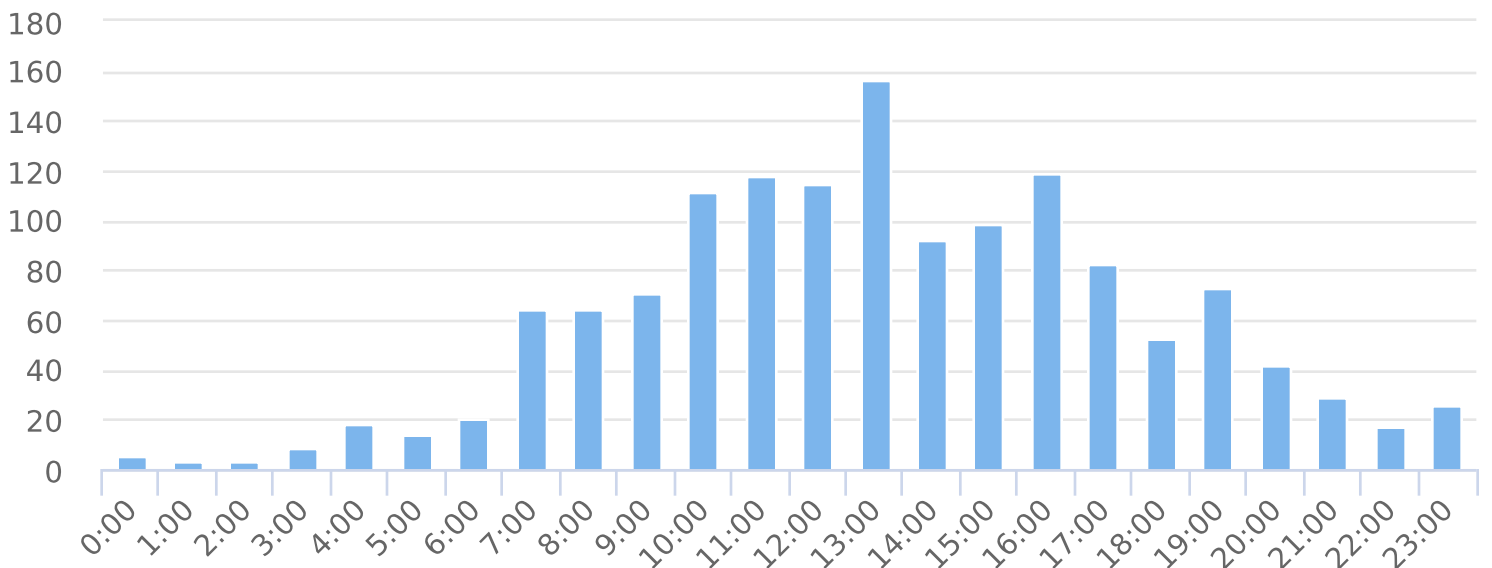
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-08-24

End: 2023-08-30

Times: 0:00:00-23:59:59

Volume by Speed

Rochester TWP: Hamlet RD/Weather Hill RD, SB

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

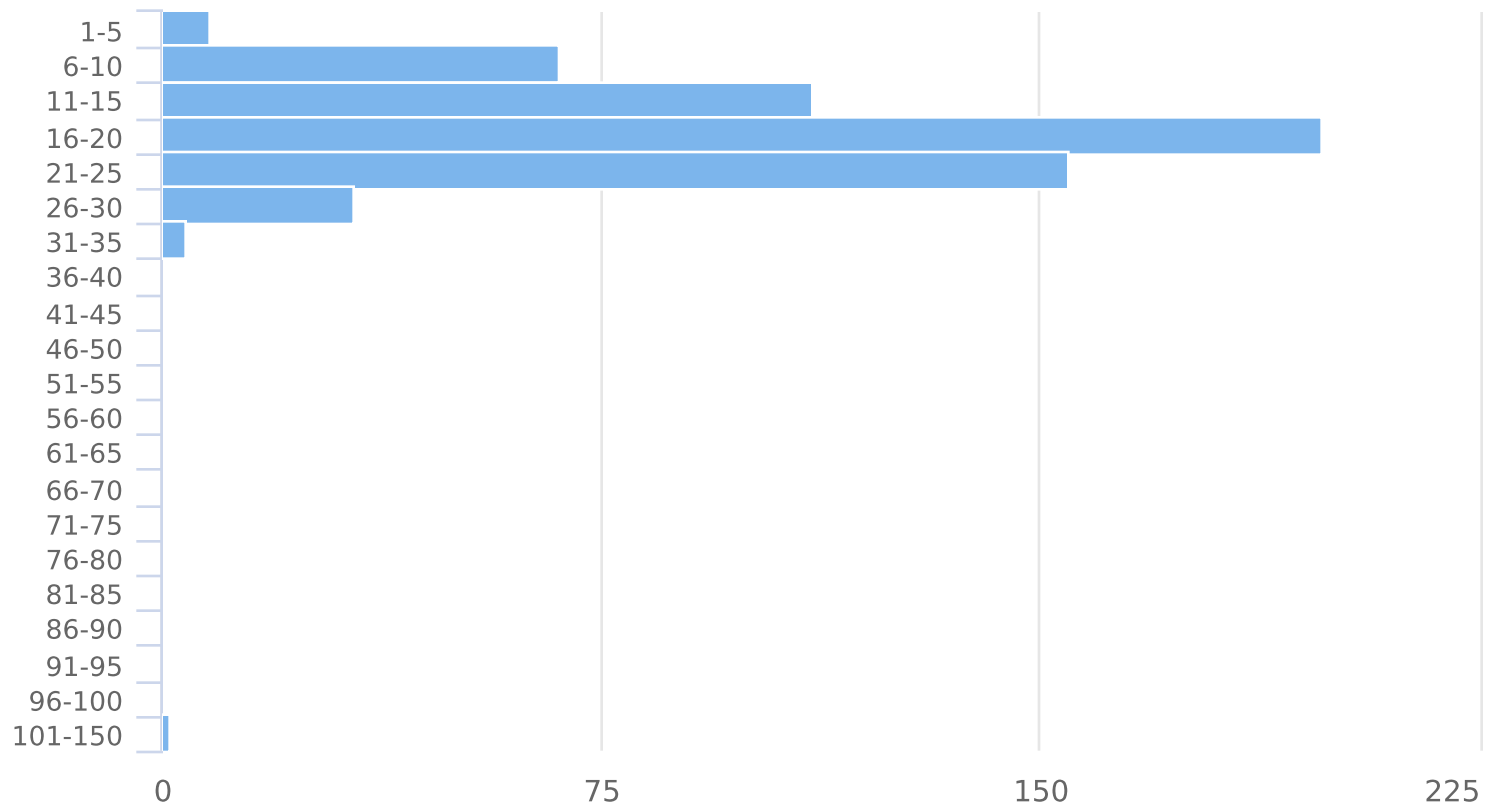
Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
1:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
2:00	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20.5	2
3:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
4:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
5:00	0	1	1	4	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.6	8
6:00	1	3	2	8	6	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.6	22
7:00	0	1	7	15	17	5	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20.5	46
8:00	0	3	4	7	15	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.6	32
9:00	0	3	10	17	7	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.3	39
10:00	0	6	6	10	10	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.0	33
11:00	1	2	9	7	13	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.8	33
12:00	1	6	6	9	12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16.7	34
13:00	1	10	13	9	5	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14.5	39
14:00	1	4	6	18	11	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.9	46
15:00	0	8	11	28	12	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.3	61
16:00	1	4	8	18	10	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.4	43
17:00	0	2	9	17	12	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.9	44
18:00	2	4	7	13	7	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16.2	34
19:00	0	4	4	5	7	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	23.1	23
20:00	0	1	2	9	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.7	18
21:00	0	3	1	1	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16.1	8
22:00	0	1	3	1	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.0	8
23:00	0	2	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13.0	5
Total	8	68	111	198	155	33	4	0	0	0	0	0	0	0	0	0	0	0	0	0	1	17.9	578



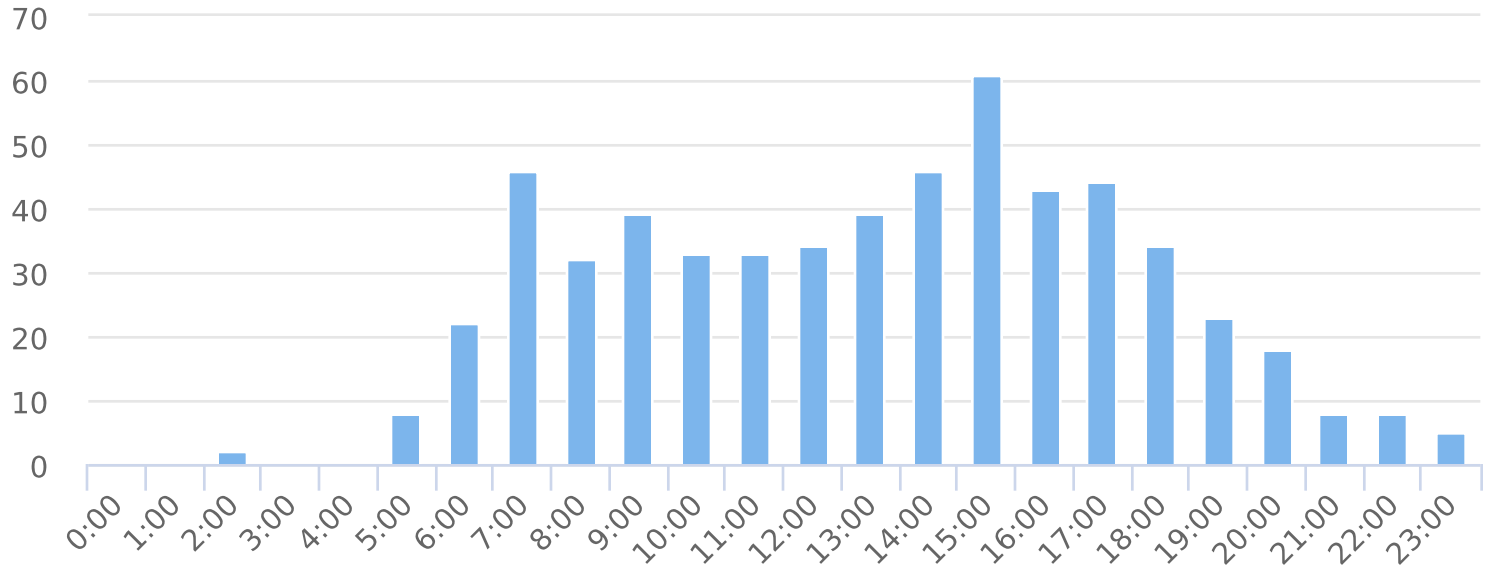
Start: 2023-08-24
End: 2023-08-30
Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150
Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2021-03-22

End: 2021-03-24

Times: 0:00:00-23:59:59

Volume by Speed

Rochester TWP, Heritage DR SW, SB

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	3	2	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9.0	6
1:00	2	11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5.8	13
2:00	10	15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6.2	25
3:00	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6.0	1
4:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
5:00	0	0	0	0	2	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26.0	3
6:00	0	0	1	3	6	4	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24.8	17
7:00	0	0	0	0	8	11	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	27.1	22
8:00	0	0	1	1	12	12	6	1	0	0	0	0	0	0	0	0	0	0	0	0	0	27.1	33
9:00	0	0	1	1	4	5	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26.5	13
10:00	0	0	0	2	2	6	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.5	11
11:00	1	1	0	0	4	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21.3	9
12:00	1	0	0	0	3	8	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.4	13
13:00	0	0	0	1	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26.0	4
14:00	0	0	0	3	6	6	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.1	17
15:00	0	0	0	2	4	3	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	26.0	11
16:00	0	0	1	0	2	9	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	26.6	14
17:00	0	0	1	1	4	8	6	1	0	0	0	0	0	0	0	0	0	0	0	0	0	27.7	21
18:00	0	0	0	2	4	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26.0	10
19:00	0	0	0	0	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.5	6
20:00	0	0	0	1	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22.6	5
21:00	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28.0	1
22:00	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28.0	1
23:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
Total	17	30	5	17	70	84	28	5	0	0	0	0	0	0	0	0	0	0	0	0	0	22.6	256



Start: 2021-03-22

End: 2021-03-24

Times: 0:00:00-23:59:59

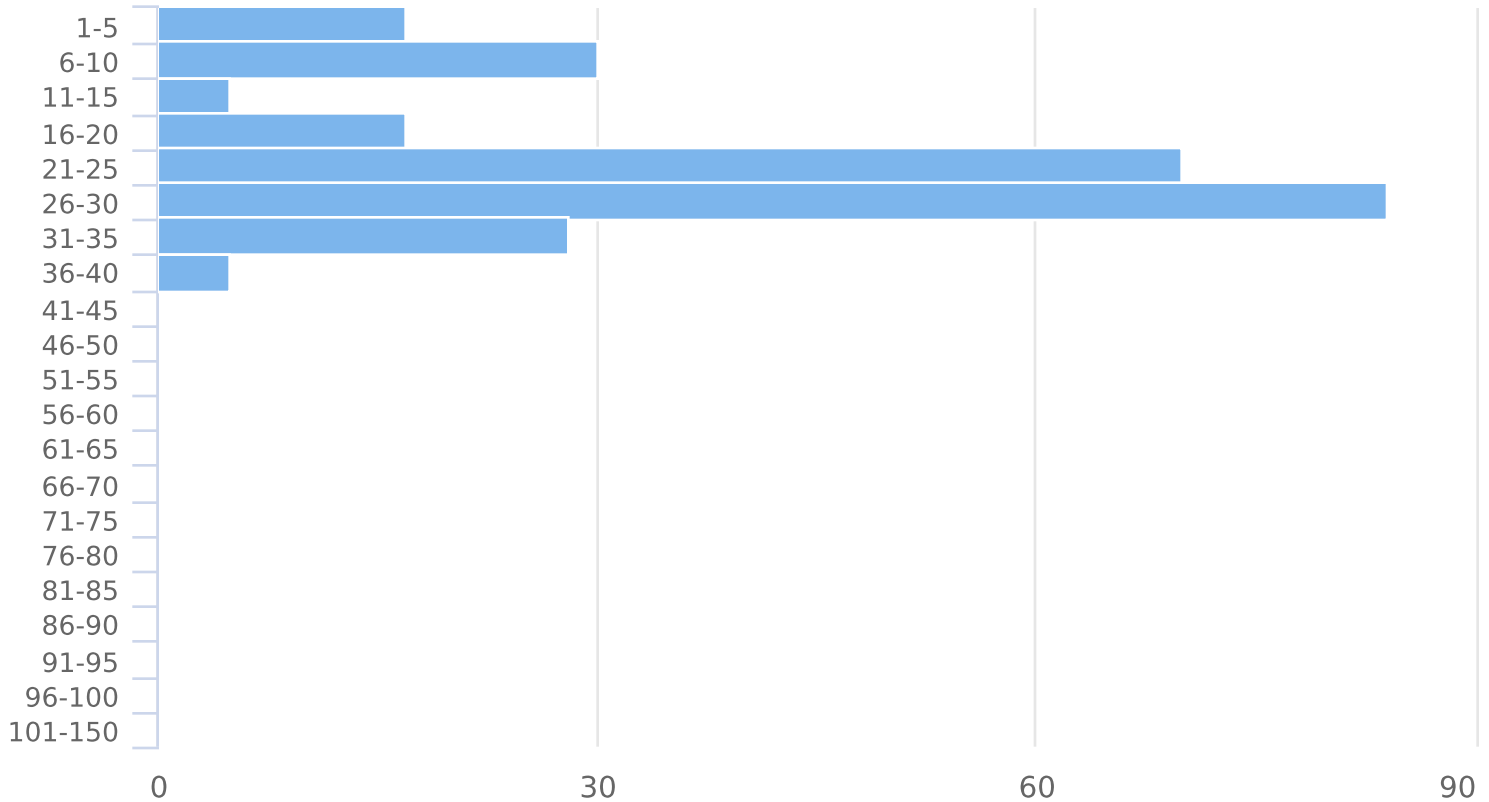
Volume by Speed

Rochester TWP, Heritage DR SW, SB

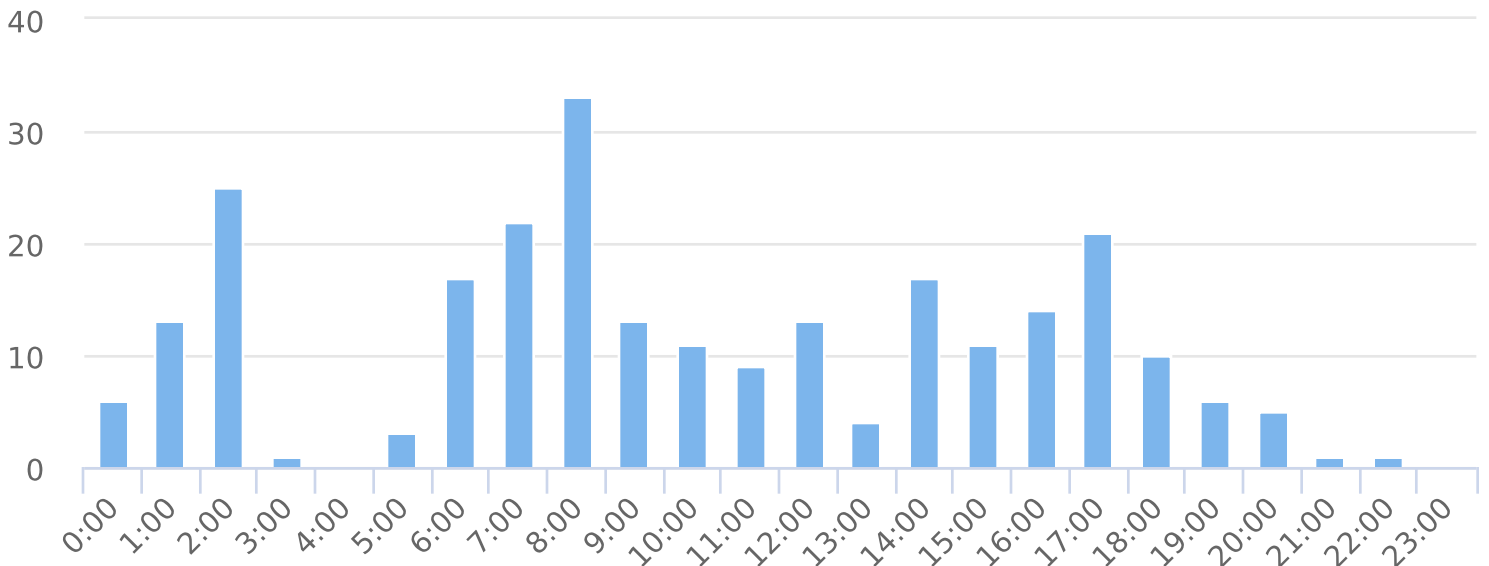
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-07-25

End: 2023-07-31

Times: 0:00:00-23:59:59

Volume by Speed

Rochester TWP, Mayo woodlands RD SW, SB

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	29.0	1
1:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
2:00	9	30	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8.1	43
3:00	41	87	36	11	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8.3	176
4:00	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	35.0	1
5:00	0	3	0	0	1	6	4	2	1	0	0	0	0	0	0	0	0	0	0	0	0	27.4	17
6:00	1	0	3	2	20	33	23	6	0	0	1	0	0	0	0	0	0	0	0	0	0	28.3	89
7:00	20	69	61	51	55	67	34	4	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	361
8:00	1	1	2	6	21	35	18	5	2	0	0	0	0	0	0	0	0	0	0	0	0	27.1	91
9:00	3	7	2	5	24	32	18	6	0	0	0	0	0	0	0	0	0	0	0	0	0	25.5	97
10:00	0	2	1	1	21	40	21	8	0	0	0	0	0	0	0	0	0	0	0	0	0	28.0	94
11:00	1	1	5	1	14	32	25	3	0	0	0	0	0	0	0	0	0	0	0	0	0	27.4	82
12:00	0	1	2	4	17	35	27	6	1	0	0	0	0	0	0	0	0	0	0	0	0	28.5	93
13:00	0	3	2	4	10	15	29	6	1	0	0	0	0	0	0	0	0	0	0	0	0	28.5	70
14:00	2	3	6	8	10	42	23	5	0	0	0	0	0	0	0	0	0	0	0	0	0	26.4	99
15:00	1	5	3	3	25	27	15	4	0	0	0	0	0	0	0	0	0	0	0	0	0	25.3	83
16:00	2	1	2	4	10	33	20	3	1	0	0	0	0	0	0	0	0	0	0	0	0	27.4	76
17:00	0	2	1	4	27	37	23	14	2	0	0	0	0	0	0	0	0	0	0	0	0	28.5	110
18:00	0	4	2	6	18	30	29	3	0	0	0	0	0	0	0	0	0	0	0	0	0	27.0	92
19:00	0	6	3	7	15	31	11	7	0	1	0	0	0	0	0	0	0	0	0	0	0	26.0	81
20:00	0	2	2	3	16	14	9	0	1	0	0	0	0	0	0	0	0	0	0	0	0	25.5	47
21:00	0	1	0	3	6	7	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	25.7	22
22:00	0	2	0	0	4	7	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24.7	15
23:00	0	0	0	1	2	1	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28.5	8
Total	81	230	135	124	317	527	340	83	9	1	1	0	0	0	0	0	0	0	0	0	0	23.2	1848



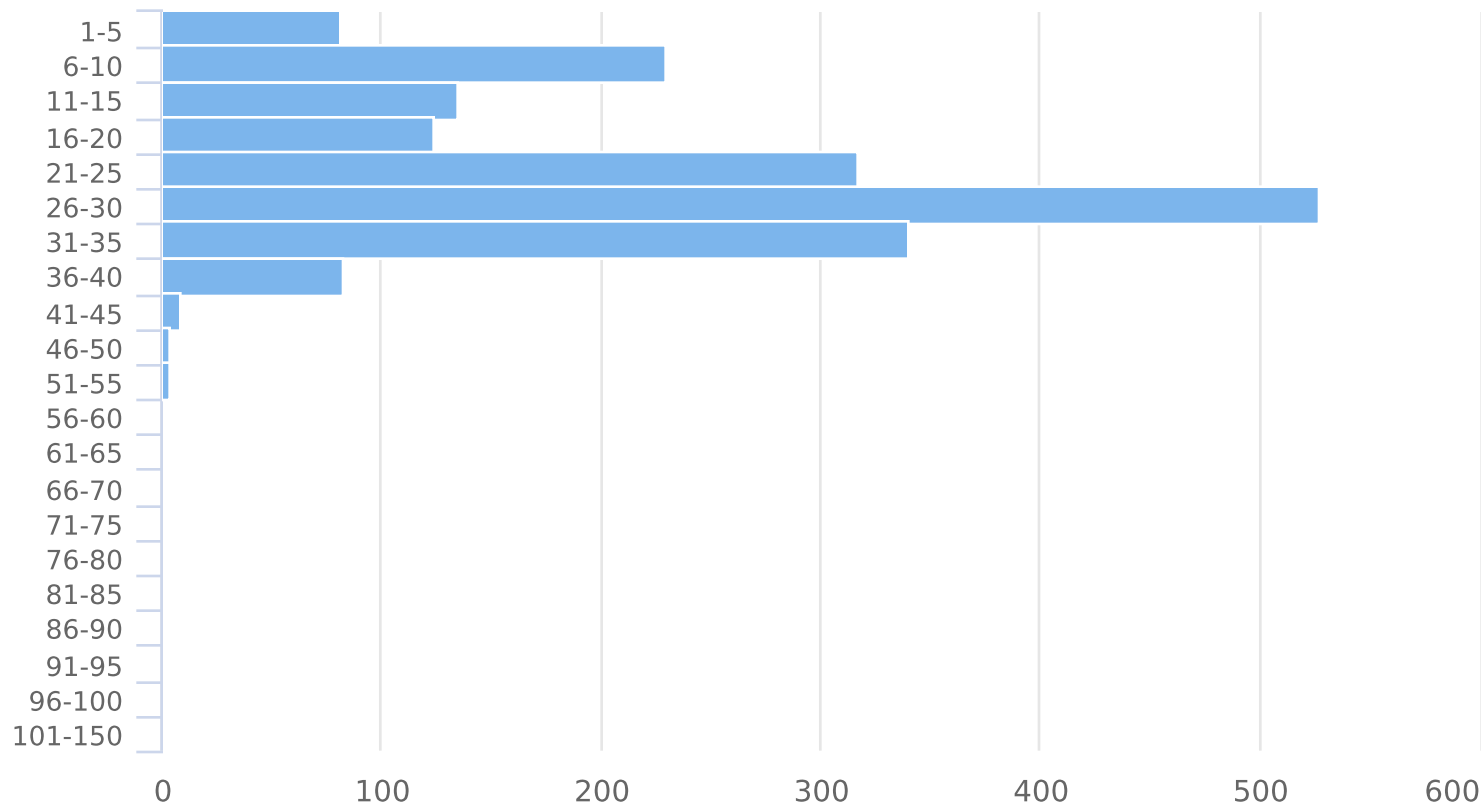
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End: 2023-07-31
Times: 0:00:00-23:59:59

Volume by Speed

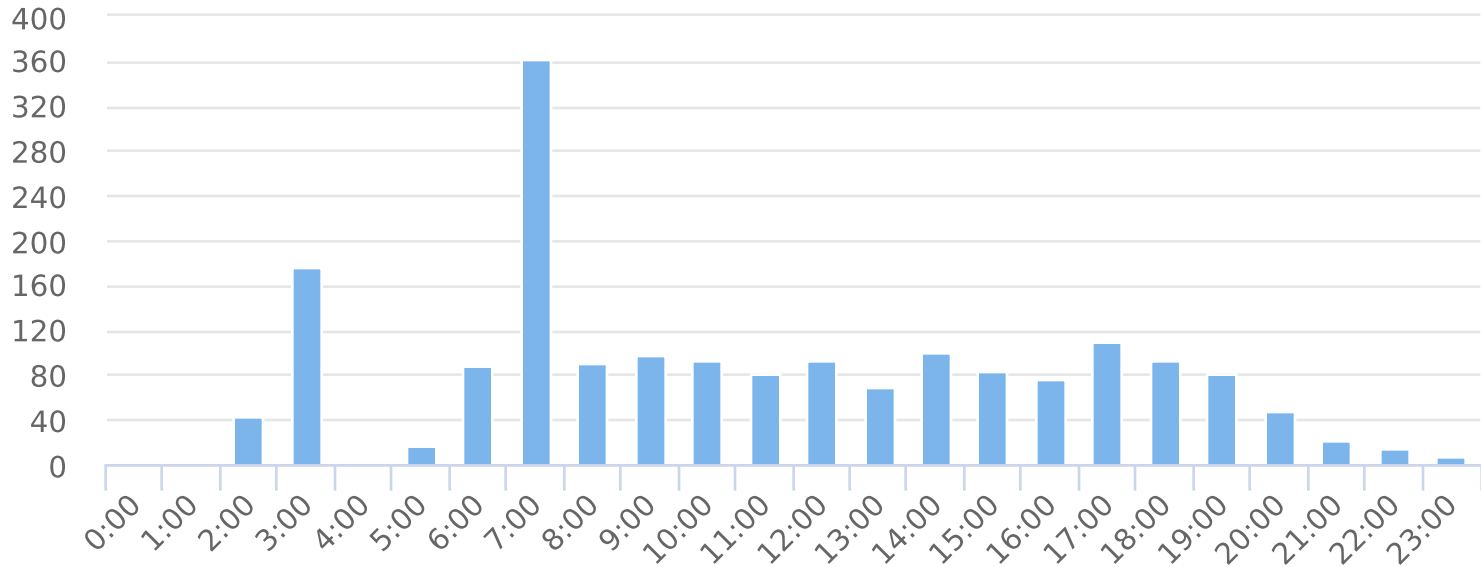
Rochester TWP, Mayo woodlands RD SW, SB

Speed Bins: Size 5, Range 1 to 150
Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-08-01

End: 2023-08-03

Times: 0:00:00-23:59:59

Volume by Speed

Rochester. 4000 Millie Meadows DR SW, NB

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
1:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
2:00	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.5	2
3:00	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26.0	1
4:00	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20.5	2
5:00	0	0	0	0	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.7	3
6:00	0	0	0	3	4	6	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	27.4	19
7:00	0	0	0	2	9	13	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26.3	27
8:00	0	0	0	5	10	6	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24.1	22
9:00	0	0	0	3	8	13	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.5	25
10:00	0	0	0	5	13	6	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24.9	27
11:00	0	0	0	5	11	8	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24.5	26
12:00	0	1	1	2	16	17	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24.5	39
13:00	0	0	0	4	14	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23.7	25
14:00	0	0	0	3	20	6	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24.2	31
15:00	0	0	1	3	19	10	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24.1	35
16:00	0	0	0	1	13	11	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.5	26
17:00	0	0	1	3	22	23	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.6	53
18:00	0	0	0	1	6	4	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.7	14
19:00	0	1	0	0	7	3	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.5	15
20:00	0	0	0	3	6	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23.8	13
21:00	0	0	0	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20.7	3
22:00	0	0	0	0	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.0	3
23:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
Total	0	2	3	45	186	141	34	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.0	411



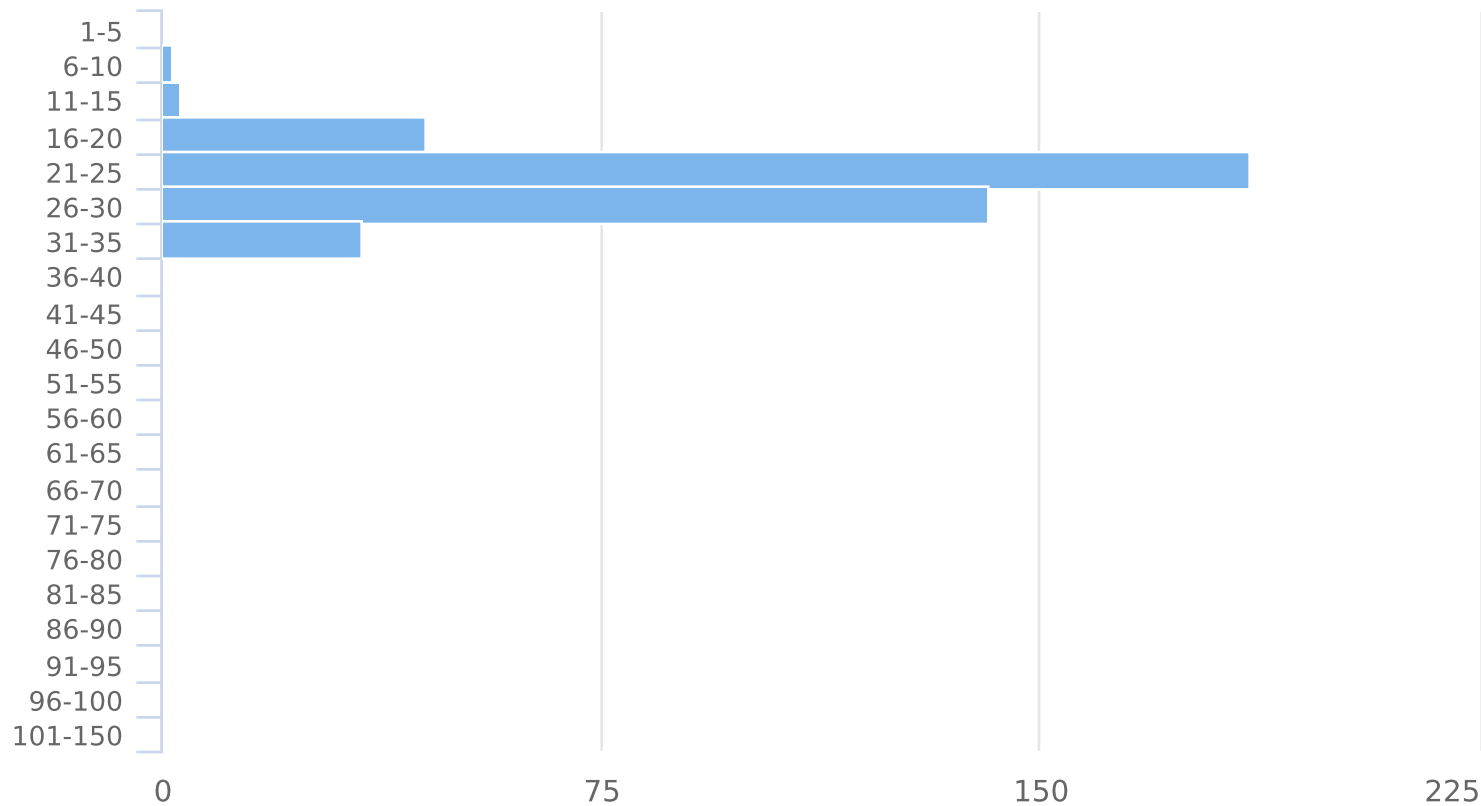
Start: 2023-08-01
End: 2023-08-03
Times: 0:00:00-23:59:59

Volume by Speed

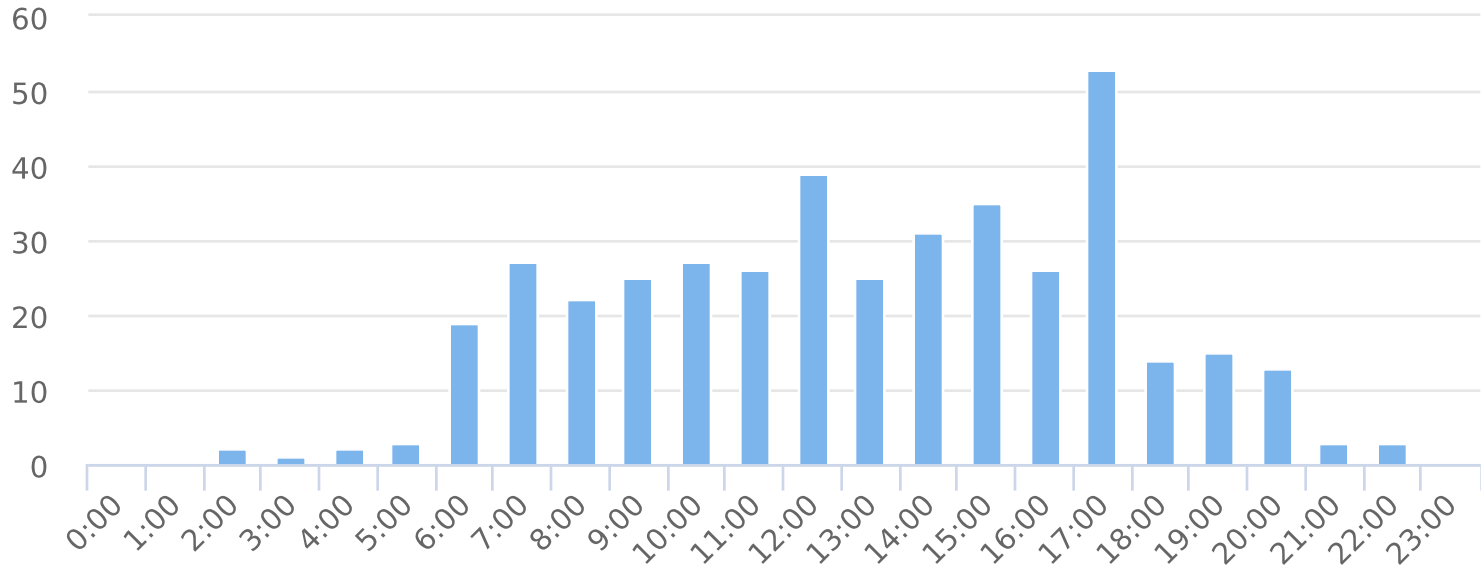
Rochester. 4000 Millie Meadows DR SW, NB

Speed Bins: Size 5, Range 1 to 150
Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time



Local Road Improvement Program

Program Overview

The Local Road Improvement Program (LRIP) provides funding assistance to local agencies for constructing or reconstructing local roads. Funds for the program are appropriated based on [Minnesota Statute 174.52](#)¹. The program was created in 2002 and began with two types of funding: Trunk Highway Corridor Account and Routes of Regional Significance Account. In 2005, the Rural Road Safety Account was added to the program. The program is administered by MnDOT's State Aid for Local Transportation Division.



Trunk Highway Corridor Account

This account is used for grants to federally recognized Indian Tribes, cities, towns, and counties to assist in paying the local share of trunk highway projects that have local or tribal costs related to the trunk highway improvement and are not funded or are only partially funded with other state and federal funds.

Routes of Regional Significance Account

This account is used grants to federally recognized Indian Tribes, cities, towns, and counties for the costs of constructing or reconstructing city streets, county highways, towns or tribal roads with statewide or regional significance that have not been fully funded through other state, federal, local or tribal funding sources.

Rural Road Safety Account

This account is used for grants to counties for constructing or reconstructing improvement projects that are intended primarily to reduce traffic crashes, fatalities, injuries, and property damage crashes on rural County State Aid Highways.

Guidance and Criteria

Guidance

Eligible local agencies include federally recognized Indian Tribes, counties, cities, and townships. Non-state aid cities (generally those with populations less than 5,000) and townships must request the sponsorship of a county to apply for and implement their project.

¹ <https://www.revisor.mn.gov/statutes/cite/174.52>

Criteria

Projects are selected through a competitive solicitation process using the following criteria along with recommendations from the Local Road Improvement Program Advisory Committee.

- The availability of other state, federal, local, tribal funds
- The regional significance of the route
- Effectiveness of the proposed project in eliminating a transportation system deficiency
- The number of persons positively impacted by the project
- Project's contribution to other local, regional, or state, economic development or redevelopment efforts
- Ability of the local unit of government to adequately provide for the safe operation and maintenance

In accordance with state statute, an Advisory Committee provides recommendations as to which projects will be funded. The committee is made up of one county commissioner, one county engineer, one city engineer, two city council members or city administrators (one each from cities with population less than and greater than 5,000), and one town board member (appointed by the Minnesota Association of Townships).

Funding Summary

Funds available for the program vary with each legislative bond appropriation. Funds shown in the table under competitive LRIP do not include engineering costs.

Year	Competitive LRIP		Earmarked LRIP	
	LRIP Funds (millions)	No. of Projects Funded	LRIP Funds (millions)	No. of Projects Funded
2014	\$54.4	3	-	-
2015	\$4.3	9	\$9.3	3
2016	\$0.0	n/a	-	-
2017*	\$25.3	45	\$90.6	11
2018*	\$35.0	53	\$75.4	16
2019	\$0.0	n/a	-	-
2020*	\$75.0	75	\$109.9	23
2021*	\$5.5	8	\$30.9	10
2022	\$0.0	n/a	-	-
2023	\$102.967		\$282.163	46

*Competitive LRIP account is still open, so number of projects funded is subject to change

For More Information

See LRIP program webpage² or contact Rashmi Brewer, State Programs Engineer at Rashmi.Brewer@state.mn.us or 651-366-3830.

² <http://www.dot.state.mn.us/stateaid/lrip.html>

A. Applicant Information		
1. Name (First & Last):	2. Phone Number:	
3. E-mail:	4. Agency Type:	
5. Agency Name:		
6. Street Address:		
7. City:	8. State: MN	9. Zip Code:
10. Sponsoring County and County Engineer name (required if applicant is small city or township)		

B. Project Location	
1. MnDOT District:	2. County:
3. City:	4. Township:
5. Name of Road:	6. Type of Road:
7. Road Authority Type <i>(which agency owns and has jurisdiction of the road)</i> :	
8. Project Termini: From	9. To:

C. Project Description
1. Type of Project.
2. Select the LRIP Account requested for funding.
3. Provide a summary of the proposed project and the transportation deficiencies that will be eliminated, including a description of operational and general safety benefits of the project. Projects seeking funding from the Rural Road Safety Account will need to provide a more detailed description of safety issues and benefits under Section D3.

D. LRIP Account Considerations and Eligibility

D1. Trunk Highway Corridor Account Considerations and Eligibility

1. Describe the state trunk highway project and how the local road(s) will be impacted by the trunk highway project. Funds from this account are for local road improvements impacted by trunk highway projects where local agencies have cost responsibility. It is not intended to be used for improvements or projects on the trunk highway or within the trunk highway corridor right of way that require local cost sharing per MnDOT's Cost Participation Policy.

D2. Routes of Regional Significance Account Considerations and Eligibility

1. For Routes of Regional Significance projects, which of the following criteria does your project meet (select all that apply)?

- | | |
|---|--|
| <input type="checkbox"/> Farm to Market route | <input type="checkbox"/> Part of a 10-ton route network |
| <input type="checkbox"/> Part of an economic development plan | <input type="checkbox"/> Connect to regional tourist destination |
| <input type="checkbox"/> Provides capacity or congestion relief to a parallel trunk highway system or county road | <input type="checkbox"/> Is a connection to the regional system, trunk highway, or a county road |

2. Describe the number of persons and potential multiple local agencies that will be positively impacted by the project and how they will benefit.

D2. Routes of Regional Significance Account Considerations and Eligibility

3. Describe the project contribution to the local, regional or state economy, and economic development or redevelopment efforts.

D3. Rural Road Safety Account Considerations and Eligibility (Only County State Aid Highways are eligible)

1. Is this project on a County State Aid Highway?

2. Is this project or components of this project identified in a County Road Safety Plan?

3. Identify the appropriate focus area that your project/safety strategy aligns with in the [Minnesota Strategic Highway Safety Plan](#).

D3. Rural Road Safety Account Considerations and Eligibility (Only County State Aid Highways are eligible)

4. Identify the type of crash or safety hazard this project is trying to address. Respond even if project is in a county safety plan or the Minnesota Strategic Highway Safety Plan.

5. Describe how this project improves safety, reduce traffic crashes, fatalities, injuries, and property damages. Respond even if project is in a county safety plan or the Minnesota Strategic Highway Safety Plan.

E. Project Readiness and Ability to Maintain

1. Estimated Construction Year:

2. Are there railroad impacts (RR xing or RR tracks within 600' of the project)?

3. What is the status of the engineering and design work on the project?

4. Has this project been selected for federal funding, and if so what year in the STIP?

5. Is right of way acquisition required? If so, describe the status of these efforts.

6. Describe the local agency's ability to adequately provide for the safe operation and maintenance of the facility upon completion.

F. Multimodal/Complete Streets

Identify infrastructure improvements for non-motorized and/or transit users on this project.

G. Estimated Project Cost

Source of Funding

1. LRIP Request:
2. Federal Funds:
3. State Aid Funds:
4. Local/Other Funds:
5. MnDOT Trunk Highway Funds:
6. Total Project Cost:

H. Attachments

- ☐ At least one project location map with routes and project termini labeled
- ☐ Engineer's Estimate with an itemized breakdown
- ☐ Project schedule
- ☐ Local agency resolution
- ☐ Resolution of support from sponsoring county agreeing to be sponsor and agreeing to perform sponsor tasks as identified above in section "Project Selection" (required for applications by townships and cities under 5,000 population)
- ☐ Other letters of concurrence or support

When you are ready to submit the application, save the application form with LRIP, agency and road in the name of the document; e.g. LRIP_RamseyCounty_CSAH30.pdf.

The application and attachments are due by 4:00 p.m. on **March 3, 2021**. Applications and attachments should be submitted electronically to saltirhelp.dot@state.mn.us. Please limit the file size transmitted via email to no more than 10 MB. State Aid will send a reply acknowledging receipt of the application. If you haven't received a reply from State Aid within a few days of submittal, send an email to saltirhelp.dot@state.mn.us to inquire about the status of the application.

More information is available at:

- LRIP website at: <http://www.dot.state.mn.us/stateaid/lrip.html>.
- PowerPoint on LRIP at: <http://www.dot.state.mn.us/stateaid/training/lrip.pptx>

If you have questions regarding this solicitation, contact Marc Brieese at 651-366-3802 or marc.brieese@state.mn.us.

**ROCHESTER TOWNSHIP
COUNTY OF OLMSTED
STATE OF MINNESOTA**

ORDINANCE NO. RT-23-03

**AN INTERIM ORDINANCE PURSUANT TO MINNESOTA STATUTES, SECTION 462.355,
SUBD. 4, ESTABLISHING A MORATORIUM FOR A PERIOD OF SIX MONTHS ON PLATTED
SUBDIVISIONS WITHIN ROCHESTER TOWNSHIP**

THE TOWN BOARD OF ROCHESTER TOWNSHIP ORDAINS AS FOLLOWS:

Section 1. Intent:

The intent of this Interim Ordinance is to prohibit expanded or new residential development within Rochester Township for the purposes of researching, studying, and considering the impacts and potential impacts of furthered uses related to residential development. During this time the Township will determine the adequacy and effectiveness of existing ordinances and regulations or if changes to the Township's ordinances or regulations are necessary or appropriate.

Section 2. Preliminary Findings:

The Township Board hereby makes the following preliminary findings to serve as the basis for the necessary study to be made during the moratorium period provided in this ordinance. These preliminary findings serve as the reasons why it is in the public interest for the Township to conduct a study and so declare a moratorium by virtue of this ordinance:

1. The current regulations and official controls of the Township may not adequately address the impacts and effects of existing, expanded or new residential development within the Township.
2. The Township needs to analyze the impacts of such uses related to long-term planning and the adequacy and effectiveness of current regulations protecting public health, safety, and the welfare of the community.
3. The public interest and public health, safety and welfare require that the Township analyze the impacts and effects of existing, expanded or new residential development within the Township for the purpose of determining adequacy of existing ordinances and regulations.
4. This moratorium will ensure that any ordinances changed will be carefully considered and issues, including but not limited to, density, open space, pedestrian paths, variances, and enforcement can be fully examined.

Section 3. Moratorium Declaration:

For the duration stated herein, unless the Township has analyzed and adopted any ordinances deemed necessary to the aforementioned purpose before the end of the duration period, the Township shall not accept, issue or process any applications for property intended to be developed through the platting process. Subdivisions having an approved preliminary plat may continue with their final platting efforts. Building permits and metes and bounds subdivisions shall not be affected by this moratorium.

Section 4. Duration:

Unless otherwise provided in this section, this ordinance shall expire, without further Township Action, six months from the effective date of this ordinance following its passage by the Township Board pursuant to Minn. Stat. § 462.355, subd. 4; or it may be repealed earlier if the Township determines that no further analysis is necessary, that no further action is necessary, and/or any revisions of the Township Ordinance have been adopted and are effective. The duration of this ordinance may be extended pursuant to and by adoption of subsequent ordinance for a total time not to exceed the statutory limits in Minn. Stat. § 462.355, subd. 4.

Section 5. Misdemeanor:

Any person, persons, firm or corporation violating any provisions of this ordinance shall be guilty of a misdemeanor, and upon conviction thereof, shall be punished pursuant to Minn. Stat. 609.02, Subd. 3, or as subsequently amended, plus costs of prosecution.

Section 6. Injunctive Relief:

In the event of a violation of this ordinance, the Township may institute appropriate actions or proceedings, including requesting injunctive relief to prevent, restrain, correct, or abate such violations.

Section 7. Separability:

It is hereby declared to be the intention that the several provisions of this ordinance are separable in accordance with the following: if any court of competent jurisdiction shall adjudge any provision of this ordinance to be invalid, such judgment shall not affect any other provisions of this ordinance not specifically included in said judgment.

Section 8. Effective Date:

This ordinance shall take effect immediately upon its adoption.

PASSED by the Township Board of the Rochester Township this 14th day of September 2023.

Jamie Neisen, Chair

Attest:

Randy Staver, Clerk

Voter Account Funding

Turner Luke <luke.turner@olmstedcounty.gov>

Tue 8/22/2023 8:24 AM

Good Afternoon,

On July 20, the Office of the Secretary of State completed the electronic transfer of \$1.25 million in electronic payments to counties for the Voting Operations, Technology, & Election Resources (VOTER) Account. The VOTER Account is a dedicated stream of state funding for county and municipal election administration. Each year, \$1.25 million will be allocated to counties by July 20, starting this year, until the law is amended by the legislature.

The funds can be used for any purpose that is directly related to election administration. The enabling legislation included the following categories:

1. equipment;
2. hardware or software;
3. cybersecurity;
4. security-related infrastructure;
5. capital improvements to improve access to polling places for individuals with disabilities;
6. staff costs for election administrators, election judges, and other election officials;
7. printing and publication;
8. postage;
9. programming;
10. local match for state or federal funds; and
11. any other purpose directly related to election administration.

Olmsted County received \$31,118.90. Funds may be distributed throughout the county based on the following formula:

- 50 percent is retained by the county;
- 25 percent is allocated to each local unit of government responsible for administering absentee voting or mail voting in proportion to that unit of government's share of the county's registered voters on May 1 for the most recent statewide general election; and
- 25 percent is allocated to cities and townships in proportion to each city and township's share of registered voters in the county on May 1 for the most recent statewide general election

Or, jurisdictions may leave the money with the County to be spent as required and then the County would complete the reporting requirements.

If distributed, the breakdown for Olmsted County looks like this:

Municipality	Voter Count	Total Funding
Byron	4180	\$ 321.02
Cascade Twp	2038	\$ 156.52
Chatfield	754	\$ 57.91
Dover	496	\$ 38.09
Dover Twp	275	\$ 21.12
Elmira Twp	259	\$ 19.89
Eyota	1296	\$ 99.53
Eyota Twp	348	\$ 26.73
Farmington Twp	274	\$ 21.04

Haverhill Twp	1046	\$	80.33
High Forest Twp	729	\$	55.99
Kalmar Twp	832	\$	63.90
Marion Twp	2816	\$	216.27
New Haven Twp	985	\$	75.65
Orion Twp	393	\$	30.18
Oronoco	1155	\$	88.70
Oronoco Twp	1658	\$	127.33
Pine Island	579	\$	44.47
Pleasant Grove Twp	532	\$	40.86
Quincy Twp	222	\$	17.05
Rochester	73151	\$	5,617.99
Rochester Twp	1554	\$	119.35
Rock Dell Twp	479	\$	36.79
Salem Twp	772	\$	59.29
Stewartville	4073	\$	312.81
Viola Twp	403	\$	30.95
Olmsted County		\$	23,339.25

Reporting requirements start in December 2024. The first reports will cover the previous fiscal year (July 1, 2023 – June 30, 2024).

- Each year by December 15th, municipalities and townships must report to the county how their allocation was spent.

If your jurisdiction would prefer to leave the money with the County to forgo the reporting requirements, please send an email back stating so. The County will then use the funds to assist with funding the next State/Federal election. Please let me know if you have any questions.

Thank you,

Luke Turner

Elections Manager

Property Records & Licensing | Elections Division

Phone Number | 507-328-7651 • Email | luke.turner@olmstedcounty.gov

2122 Campus Dr SE, Suite 300, Rochester, MN 55904

Policy – Development Agreements and Escrow

September 14, 2023

Background

Historically, from a township perspective there are two key funding sources used to help ensure orderly progress and completion of a development project. First, developers are required to post a bond equal to 125% of the project valuation. Second, developers separately provide a fund of \$5,000 to be held in escrow for payment of certain expenses. This discussion only addresses the escrow funds policy. It also addresses the warranty period, usually two years, that commences once a project is substantially completed.

Use of Escrow Funds

Developers incur a number of expenses as part of a project. My understanding is that the escrow funds are used to help ensure timely payment of certain expenses. Bills are presented to the township, payment is rendered, and the township reimburses itself using escrow funds. Once the funds have been depleted, the developer is invoiced for another \$5,000. As part of the escrow invoicing, I provide copies of paid invoices to substantiate the expenses.

Current Practice

Although a developer receives several bills over the course of the project, in practice there are only two billings that come to the township – those for engineering services (whks) and those for legal expenses (GDO Law). In reality, these days a project can quickly expend \$5,000 which necessitates frequent invoicing for additional funds. As such, the process I have been using over the last year or so is to still make payment on behalf of the developer but then copy bills and issue an invoice for reimbursement. In essence, the \$5,000 escrow fund just sits.

It is worth noting that this process used to be much more difficult which is largely why the escrow fund was used. Monthly statements from both whks and GDO Law were simply one long statement. Roger Ihrke and I would then need to go through each bill line by line to determine where an expense should go. Now, both companies issue a single monthly statement but clearly show which amounts are associated with a given development.

Another point is that the current practice leads to artificially inflated engineering / legal expenses and receipts in the town ship accounting system.

Recommendation

As noted above, no change is suggested for the development bond arrangement. And it is recommended that the township continue to require a \$5,000 amount to be held in escrow. From a billing perspective, whks and GDO Law would be informed that going forward they should bill the developer(s) directly and not use the township as an intermediary. As an aside, I believe this helps protect the township finances as well. For example, if a situation occurred where a developer contested a billing, payment has likely already been made by the township on their behalf and now township funds are at risk.

The \$5,000 amount collected would instead be held as funds on hand during the warranty period. While \$5,000 likely would not go very far in resolving issues such as road repair, it would nevertheless serve as a financial incentive to the developer to complete a project to expected specifications.

Escrow Policy.docx

September 2023
Treasurer's Report

Period: 08/01/2023 - 08/31/2023

Checking

Deposits

Accounts:

Opening Balance - ONB	#5320	\$	120,000.00
Opening Balance - ONB	#0201	\$	1,659,806.45

Interest Earned	1.00%	\$	101.91
Interest Earned	4.00%	\$	5,490.05

Checks / Withdrawals		\$	(110,864.04)
Deposits (incl. interest)		\$	7,737.29
Closing Balance		\$	1,676,679.70
- Reserve (1/2 of Est. Bud).	#0201	\$	(500,000.00)
- Designated ARPA funds	#0201	\$	(197,839.50)
- Designated Griffin road project	#0201	\$	(144,024.57)

Cafeteria plan		\$	208.33
TCPA rent		\$	500.00
West Hill payments		\$	1,320.00
MN - township aid		\$	117.00
TBD		\$	-
TBD		\$	-
TBD		\$	-
TBD		\$	-
TBD		\$	-
TBD		\$	-
Total		\$	7,737.29

Available to Spend		\$	834,815.63
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PROJECT

- West Hill Road SW - Bill for road care annually - 2023 invoices have been mailed.	Rec'd	\$	5,720.00
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- Total ARPA funds received is \$207,964.10.

- The first half of 2023 tax levy receipts totaled \$736,617.16; second half \$0.

- Griffin Construction (restricted funds):

Beginning balance	\$710,159.69	<u>Date Pd.</u>
Payment	(\$88,414.00)	9/6/2022
Payment	(\$318,968.03)	10/8/2022
Payment	(\$158,753.09)	11/5/2022
Payment	(\$1,838.25)	1/7/2023
Payment	(\$43,234.50)	7/21/2023
Payment	\$0.00	
Current balance	\$98,951.82	

- ARPA Expenditures (restricted funds):

Beginning balance	\$207,964.10	<u>Date Pd.</u>	
JPB staffing	(\$2,549.19)	11/6/2021	Essential workers
JPB staffing	(\$2,549.19)	12/4/2021	Essential workers
LED lighting upgrade	(\$2,407.00)	4/15/2022	Revenue replacement
Office equipment - printer	(\$899.99)	4/15/2022	Revenue replacement
Backflow preventer work	(\$1,719.23)	5/7/2022	Revenue replacement
Speed signs	(\$9,392.00)	11/5/2022	Revenue replacement
Repair shop floor	(\$34,772.50)	2/9/2023	Revenue replacement
Office equipment - computer	(\$1,899.98)	3/31/2023	Revenue replacement
Boardroom monitor	\$1,540.52	6/30/2023	Revenue replacement
(e) Meadow Crossing Road trail	(\$41,076.00)		Revenue replacement
Town hall grill	(\$1,263.75)	6/30/2023	Revenue replacement
Meadow Crossing Road striping	(\$12,609.00)	8/5/2023	Revenue replacement
(e) TBD	\$0.00		
(e) TBD	\$0.00		
(e) TBD	\$0.00		
(e) TBD	\$0.00		
(e) TBD	\$0.00		
Current balance	\$98,366.79		

Note: ARPA expenditures must be obligated by 12/31/2024 and spent by 12/31/2026.



975 34TH AVE. NW, ROCHESTER, MN 55901
Ph. 507-280-0621

Return Service Requested



ROCHESTER TOWNSHIP
4111 11TH AVE SW
ROCHESTER, MN 55902-1508

PERIODIC STATEMENT

Date: Aug 31, 2023
Period: Aug 01, 2023 to Aug 31, 2023
(31 days)

Building or Remodeling? ONB offers vast expertise in construction financing,
both commercial and residential. Contact us today! Equal Housing Lender.

Go Green and Sign Up for E-Statements!

Your Account(s) at a Glance

Deposit Account(s)	Account #	Interest Earned YTD	Balance as of 08/31
ONB Comm Checking -	CK-1000005320	378.51	120,000.00
ONB Community Saving	SV-0700000201	26,961.83	1,556,679.70

ACCOUNT #: CK - 1000005320 ONB Comm Checking - Int

ONB Community Checking

ROCHESTER TOWNSHIP

Enclosures: 19

Beginning Balance	
as of 08/01/23	120,000.00
Deposits & Other Credits	111,326.98
Charges & Fees	0.00
Checks & Other Debits	111,326.98
Average Balance	120,000.00
Ending Balance	
as of 08/31/23	120,000.00

Account #: CK -1000005320

PERIODIC STATEMENT
ROCHESTER TOWNSHIP

Aug 31, 2023

ACCOUNT #: SV - 0700000201 ONB Community Savings

Community Savings

ROCHESTER TOWNSHIP

Enclosures: 0

Beginning Balance	
as of 08/01/23	1,659,806.45
Deposits & Other Credits	5,952.99
Charges & Fees	0.00
Checks & Other Debits	109,079.74
Average Balance	1,616,024.83
Ending Balance	
as of 08/31/23	1,556,679.70

Charges and Fees Related to Overdrafts and Returned Items

	Total For This Period	Total Year-to-Date
Total Overdraft Fees:	0.00	0.00
Total Returned Items Fees:	0.00	0.00

Transaction Information

Date	Check#	Description	Debit Amount	Credit Amount
08/14		ODP/Sweep Transfer Credit		361.03
08/31		Interest Credit		5,490.05
08/31		ODP/Sweep Transfer Credit		101.91
08/02		ODP/Sweep Transfer Debit	1,759.14	
08/03		ODP/Sweep Transfer Debit	1,540.52	
08/07		ODP/Sweep Transfer Debit	4,404.72	
08/08		ODP/Sweep Transfer Debit	2,975.00	
08/09		ODP/Sweep Transfer Debit	5,736.60	
08/11		ODP/Sweep Transfer Debit	6,564.85	
08/17		ODP/Sweep Transfer Debit	40,111.23	
08/18		ODP/Sweep Transfer Debit	156.45	
08/21		ODP/Sweep Transfer Debit	788.65	

For the Period : 8/1/2023 To 8/31/2023

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$1,119,525.43	\$718.91	\$15,517.47	\$1,104,726.87	\$0.00	\$1,353.85	\$1,106,080.72
Road and Bridge	\$172,842.13	\$1,320.00	\$66,541.78	\$107,620.35	\$0.00	\$0.00	\$107,620.35
Federal Programs - ARPA	(\$47,605.00)	\$0.00	\$13,872.75	(\$61,477.75)	\$0.00	\$0.00	(\$61,477.75)
Cafeteria Fund	\$1,458.31	\$208.33	\$0.00	\$1,666.64	\$0.00	\$0.00	\$1,666.64
Escrow Fund - Development	\$19,525.05	\$0.00	\$0.00	\$19,525.05	\$0.00	\$0.00	\$19,525.05
General Reserves	\$606,599.75	\$5,490.05	\$0.00	\$612,089.80	\$0.00	\$0.00	\$612,089.80
Sheriff Protection	\$6,411.68	\$0.00	\$0.00	\$6,411.68	\$0.00	\$0.00	\$6,411.68
Fire Protection	(\$161,007.38)	\$0.00	\$0.00	(\$161,007.38)	\$0.00	\$0.00	(\$161,007.38)
General Capital Projects	\$47,322.58	\$0.00	\$0.00	\$47,322.58	\$0.00	\$0.00	\$47,322.58
Electric	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERNAL SERVICE FUNDS (701 through 799)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Clearing	(\$1,551.99)	\$0.00	\$0.00	(\$1,551.99)	\$0.00	\$0.00	(\$1,551.99)
Total	\$1,763,520.56	\$7,737.29	\$95,932.00	\$1,675,325.85	\$0.00	\$1,353.85	\$1,676,679.70

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
Jamie Neisen	Chair, Town Supervisor				Date		
Jeff Orth	Town Supervisor				Date		
Matthew Kitzmann	Town Supervisor				Date		
Michael Melford	Town Supervisor				Date		
Nathan Clarke	Town Supervisor				Date		

Date Range : 8/1/2023 To 8/31/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/31/2023	Crystal Lammers	Town hall cleaning	5361	\$150.00	100-43201-100-	Town Hall Custodian	\$150.00
08/31/2023	GDO Law	Invoices 14049	5362	\$135.00	100-41110-304-	Council/Town Board	\$135.00
08/31/2023	Gary Hayes	Gopher feet	5363	\$472.00	100-42701-230-	Animal Control Expenditures	\$472.00
08/31/2023	Charter Communications	Invoice 17542801082223	5364	\$129.99	100-41940-325-	General Government Buildings and Plant	\$129.99
08/31/2023	Rochester Township Cafeteria Acct	August 2023 paycheck cafeteria deposit	5365	\$208.33	100-41110-103-	Council/Town Board	\$208.33
08/31/2023	WHKS	Invoices 48996	5366	\$3,048.64	100-41110-314-816	Council/Town Board	\$896.00
					100-41110-314-804	Council/Town Board	\$1,094.39
					100-41110-314-805	Council/Town Board	\$386.91
					100-41110-314-817	Council/Town Board	\$551.79
					100-41110-314-807	Council/Town Board	\$119.55
08/31/2023	Jamie Neisen	Reimbursement for picnic expenses	5367	\$528.86	100-41110-208-	Council/Town Board	\$528.86
08/31/2023	Olmsted County Public Works Dept.	Culvert parts - July statement	5368	\$3,923.35	201-43138-235-	Misc Road Work	\$3,923.35
08/31/2023	Joseph Pleticha	Planning and Zoning Commission reimbursement	5369	\$300.00	100-41910-103-	Planning and Zoning	\$300.00
08/31/2023	Laura Laudon	Planning and Zoning Commission reimbursement	5370	\$825.00	100-41910-103-	Planning and Zoning	\$825.00

Date Range : 8/1/2023 To 8/31/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/31/2023	Bradley Lewis	Planning and Zoning Commission reimbursement	5371	\$450.00			
					100-41910-103-	Planning and Zoning	\$450.00
08/31/2023	Arthur Handelman	Planning and Zoning Commission reimbursement	5372	\$825.00			
					100-41910-103-	Planning and Zoning	\$825.00
08/31/2023	Colin Patterson	Planning and Zoning Commission reimbursement	5373	\$450.00			
					100-41910-103-	Planning and Zoning	\$450.00
08/31/2023	Jeff Orth	Reimbursement for picnic expenses	5374	\$271.67			
					100-41110-208-	Council/Town Board	\$271.67
08/31/2023	Minnesota Association of Townships	CTAS course - R. Staver	5375	\$50.00			
					100-41425-308-	Clerk	\$50.00
08/31/2023	People's Energy Cooperative	Electric bill for outdoor lights - August statement	5376	\$37.00			
					100-43160-386-	Street Lighting	\$37.00
08/31/2023	Revize LLC	Annual subscription	5377	\$1,200.00			
					100-41940-309-	General Government Buildings and Plant	\$1,200.00
08/31/2023	Clarke Development	Reimbursement for trail work	5378	\$15,862.50			
					201-43120-234-	Road Maintenance	\$15,862.50
08/31/2023	Rochester Sand & Gravel	Invoice 4900030574 - asphalt	5379	\$224,207.84			
		Invoice 4900030612 - bike path			201-43120-234-	Road Maintenance	\$183,131.84
					201-43120-234-	Road Maintenance	\$41,076.00

Date Range : 8/1/2023 To 8/31/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/31/2023	Joint Powers Board	August claims and payroll	5380	\$18,483.87			
					201-43127-310-	Joint Powers	\$18,483.87
08/31/2023	Visa	August statement - office supplies, county recording fee, name plates	5381	\$108.50			
					100-41110-201-	Council/Town Board	\$108.50
08/31/2023	Name Tag, Inc.	Invoice number: 647156A	5382	\$59.90			
					100-41110-201-	Council/Town Board	\$59.90
08/31/2023	Federal Government	September payroll taxes - Q3, #3	5383	\$863.12			
					100-41110-103-	Council/Town Board	\$286.60
					100-41425-103-	Clerk	\$576.52
08/31/2023	State of Minnesota	September payroll taxes - Q3, #3	5384	\$73.71			
					100-41110-103-	Council/Town Board	\$1.24
					100-41425-103-	Clerk	\$72.47
08/31/2023	PERA	August 2023 payroll deductions	5385	\$847.22			
					100-41110-103-	Council/Town Board	\$479.06
					100-41425-103-	Clerk	\$368.16
08/31/2023	Empower - MN Deferred Comp Plan	August 2023 Deferred Income	5386	\$2,975.00			
					100-41110-103-102	Council/Town Board	\$1,275.00
					100-41110-103-103	Council/Town Board	\$700.00
					100-41110-100-104	Council/Town Board	\$1,000.00
Total For Selected Claims				\$276,486.50			\$276,486.50

Date Range : 8/1/2023 To 8/31/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
	Jamie Neisen		Chair, Town Supervisor				Date
	Jeff Orth		Town Supervisor				Date
	Matthew Kitzmann		Town Supervisor				Date
	Michael Melford		Town Supervisor				Date
	Nathan Clarke		Town Supervisor				Date

Rochester Township

Gross Pay Report

For the Period 9/1/2023 to 9/30/2023

Employee Name	Title	Gross Wages
Clarke, Nathan	Supervisor	1,127.27
Kitzmann, Matthew	Supervisor	1,127.27
Melford, Michael	Supervisor	1,127.27
Neisen, Jamie	Supervisor	1,409.08
Orth, Jeff	Supervisor	1,127.27
Staver, Randy R	Clerk/Treasurer	2,629.70
Staver, Sheila	Record Keeping	337.50

Date Range : 8/1/2023 To 8/31/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/31/2023	Chris Lien	Reimbursement - mileage	6304	\$94.98	201-43111-331-	Fuel	\$94.98
08/31/2023	Pat McGowan	Reimbursement - mileage	6305	\$108.08	100-43111-331-	Fuel	\$108.08
08/31/2023	Premier Bank	Chris Lien HSA	6306	\$331.31	201-41440-173-361	Chris Lien HSA	\$331.31
08/31/2023	United States Treasury	September 2023 payroll taxes Q3 payment 3	6307	\$5,447.16	201-43102-171- 201-43102-122-	Road Salary Road Salary	\$3,732.46 \$1,714.70
08/31/2023	MN Department of Revenue	September 2023 payroll taxes Q3 payment 3	6308	\$1,083.23	201-43102-172-	Road Salary	\$1,083.23
08/31/2023	Empower	Deferred income - Chris L. and Pat M.	6309	\$650.00	201-41440-175- 201-41450-175-	Chris Lien HSA Pat McGowan HSA	\$250.00 \$400.00
08/31/2023	Charter Communications	Cascade phone and internet	6310	\$132.97	100-41940-386-200	General Government Buildings and Plant	\$132.97
08/31/2023	Minnesota Energy Resources	Rochester 08/28/2023	6311	\$129.63	100-41940-383-201	General Government Buildings and Plant	\$129.63
08/31/2023	NCPRS Group Life Ins	Chris Lien ID 1156 - September 2023	6312	\$16.00	201-41970-365-300	Insurance	\$16.00
08/31/2023	Rochester Public Utilities	2009272 - RT water only	6313	\$82.14	100-41940-382-201	General Government Buildings and Plant	\$82.14

Date Range : 8/1/2023 To 8/31/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/31/2023	Century Link	507-282-6488	6314	\$337.50	100-41940-386-201	General Government Buildings and Plant	\$337.50
08/31/2023	Waste Managememt	Rochester trash	6315	\$449.46	100-41940-384-201	General Government Buildings and Plant	\$449.46
08/31/2023	Waste Managememt	Cascade trash	6316	\$199.69	100-41940-384-200	General Government Buildings and Plant	\$199.69
08/31/2023	Sara Rudquist	reimbursement - office supplies	6317	\$20.53	100-41940-210-	General Government Buildings and Plant	\$20.53
08/31/2023	People's Energy Cooperative	Cascade Township	6318	\$393.00	100-41940-381-200	General Government Buildings and Plant	\$393.00
08/31/2023	People's Energy Cooperative	Rochester Township	6319	\$111.00	100-41940-381-201	General Government Buildings and Plant	\$111.00
08/31/2023	Dave Syverson Truck Centers	cablight bulbs	6320	\$33.88	201-43115-221-	Shop & Equipment Supplies	\$33.88
08/31/2023	Paul's Lock & Key Shop, Inc.	keys	6321	\$3.20	201-43115-221-	Shop & Equipment Supplies	\$3.20
08/31/2023	Earl's Small Engine Repair, Inc.	chain saw sharpening	6322	\$40.00	201-43115-221-	Shop & Equipment Supplies	\$40.00
08/31/2023	Reinders, Inc.	tackifier	6323	\$118.83	201-43136-261-	Salt, Sand & Hauling	\$118.83

Date Range : 8/1/2023 To 8/31/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/31/2023	Ronco Engineering Sales, Inc.	microtorch plastic welding	6324	\$66.16			
					201-43115-221-	Shop & Equipment Supplies	\$66.16
08/31/2023	Rochester Ford	2019 F450 Power steering repair	6325	\$1,216.34			
					201-43116-229-105	Heavy Equipment Repairs	\$1,216.34
08/31/2023	Sanco Equipment	Bearing Mount skidsteer	6326	\$80.92			
					201-43115-221-	Shop & Equipment Supplies	\$80.92
08/31/2023	Farrell Equipment & Supply Co, Inc.	Tile shovel	6327	\$32.99			
					201-43115-221-	Shop & Equipment Supplies	\$32.99
08/31/2023	RDO Equipment Co	grease	6328	\$22.15			
					201-43115-221-	Shop & Equipment Supplies	\$22.15
08/31/2023	FORCE America Distributing, LLC	2016 Mack Rocker switch	6329	\$31.58			
					201-43116-229-102	Heavy Equipment Repairs	\$31.58
08/31/2023	NAPA Auto Parts - Rochester	power steering fluid	6330	\$37.78			
					201-43115-221-	Shop & Equipment Supplies	\$37.78
08/31/2023	MRO Systems	shop towels	6331	\$260.80			
					201-43115-221-	Shop & Equipment Supplies	\$260.80
08/31/2023	Menards - Rochester South	shop tools and shop vac filter	6332	\$94.59			
					201-43115-221-	Shop & Equipment Supplies	\$94.59
08/31/2023	Menards - Rochester North	shop tools	6333	\$14.98			
					201-43115-221-	Shop & Equipment Supplies	\$14.98
08/31/2023	Premier Bank Fees	September ACH processing fee	6334	\$15.00			
					100-41940-210-	General Government Buildings and Plant	\$15.00

Date Range : 8/1/2023 To 8/31/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$11,655.88			\$11,655.88

Date

Joint Powers Board Report September meeting **Claims: August 2023**

Rochester and Cascade Townships

	Total	Rochester Township	Cascade Township
Payroll:			
Pay: Payroll Claims	\$ 15,470.19		
Deductions & Township FICA	\$ 6,546.39		
	\$ -	\$ -	\$ -
Employee Ded HSA	\$ 981.31		
Total	\$ 22,997.89	\$ 11,498.95	\$ 11,498.95

Non- Payroll Disbursements:			
Road Claims (51% / 49%)	\$ 4,128.18	\$ 2,105.37	\$ 2,022.81
Salt / Sand (46% / 54%)	\$ -	\$ -	\$ -
		\$ -	\$ -
Total Disbursements	\$ 27,126.07	\$ 13,604.32	\$ 13,521.75

Claims List	\$ 11,655.88		
Net Pay Dist.	\$ 15,470.19		
	\$ 27,126.07		
Equipment 1/12 of Amt. Budget	\$ 9,583.34	\$ 4,791.67	\$ 4,791.67
Sick Leave Escrow	\$ 175.76	\$ 87.88	\$ 87.88
Amount owed by each townsh	\$ 36,885.17	\$ 18,483.87	\$ 18,401.30
	\$ 36,885.17		
Should be 00	\$ -		

**2023 equipment budget = \$115,000

2023 Cascade	28.49 mil	49.10%
2023 Rochester	29.61 mil	50.90%
	5.52 miles gravel	
	24.09 miles paved	
total	58.1	
	52.58 paved	

	Amount	
6334	\$ 15.00	Premier
6317	\$ 20.53	Sara R
6320	\$ 33.88	Syverson
6321	\$ 3.20	Pauls
6322	\$ 40.00	Earls
6323	\$ 118.83	Reinders
6324	\$ 66.16	Ronco
6325	\$ 1,216.34	Roch Ford
6326	\$ 80.92	Sanco
6327	\$ 32.99	Farrell
6328	\$ 22.15	RDO
6329	\$ 31.58	Force
6330	\$ 37.78	NAPA
6331	\$ 260.80	MRO
6332	\$ 94.59	Menards S
6333	\$ 14.98	Menards N
6304	\$ 94.98	Chris L
6305	\$ 108.08	Pat McGowan
6310	\$ 132.97	C-Charter
6314	\$ 337.50	Century Link
6319	\$ 111.00	R-Peoples
6318	\$ 393.00	C-Peoples
6313	\$ 82.14	RPU
6315	\$ 449.46	R-Waste Mgt
6316	\$ 199.69	C-Waste Mgt
		C-Mn Energy
6311	\$ 129.63	R-MN Energy
Total	\$ 4,128.18	
		Olm Aggregate
		Compass
Total	\$ -	Salt/Sand
6308	\$ 1,083.23	STATE
		PERA + Admin Fee
6312	\$ 16.00	NCPERS
6307	\$ 5,447.16	FED
Total Payroll	\$ 6,546.39	
Cafeteria Payments		
6309	\$ 650.00	Deferred Income
6306	\$ 331.31	CL HS A
	\$ 981.31	
Total	\$ 11,655.88	
Payroll	\$ 17,084.69	
	\$ 28,740.57	