

Public Notice for the request for qualifications of professional service contracts beginning March 1, 2024.

Notice is hereby given that sealed submissions will be received by the Purchasing Agent, Eric M. Walker II, of the Borough of Roselle, on **Tuesday, March 12, 2024 at 10:00 A.M.** prevailing time, Borough Hall, Borough of Roselle, 210 Chestnut Street, Roselle, NJ 07203 for the following:

1. SPECIAL COUNSEL SERVICES - CANNABIS

Standardized submission requirements and selection criteria are on file and available in Borough Hall, 108 West Third Ave, Roselle, NJ 07203.

Submission packages may be obtained online or at Borough Hall, (908) 259-3001 during business hours 10:00 am - 4:00 pm Monday through Friday, excluding holidays. **Each RFQ may also be downloaded at www.boroughofroselle.com.**

****PLEASE NOTE****

In person drop-off hours are Monday- Friday between the hours of 10:00AM - 4:00PM.

All submissions must be handed directly to the Purchasing Agent or an employee of the Municipality along with delivery confirmation.

We are **NOT RESPONSIBLE** for deliveries.

All professional service contractors are required to comply with the requirements of N.J.S.A. 52:32-44 (Business Registration of Public Contractors), N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. (Contract Compliance and Equal Employment Opportunities in Public Contracts).

Submission by Corporations and Partnerships shall include a completed Disclosure of Ownership form (N.J.S.A. 52:25-24.2) and shall also include a completed Non-Collusion Affidavit.

The Borough of Roselle reserves the right to reject any or all submissions due to any defects and/or to waive informalities and accept any submissions that in their judgment will be in the best interest of the Borough of Roselle. The Borough of Roselle shall award the contract or reject all submissions no later than 60 days from receipt of same.

Eric M. Walker II
Purchasing Agent
Publication date: February 20, 2024