

**BOROUGH OF ROSELLE  
MAYOR & COUNCIL  
WORKSHOP MEETING MINUTES  
JUNE 12, 2019 2019**

Mayor Dansereau called the Workshop Meeting of the Mayor and Council of the Borough of Roselle, Union County, New Jersey, held at Borough Hall, 210 Chestnut Street, Roselle, New Jersey to order on June 12, 2019 at 6:32 P.M. The flag salute was done and the invocation was given by Councilman Atkins.

The Acting Municipal Clerk, Ms. Massey, read the "Open Public Meetings Act" compliance statement.

**STATEMENT OF COMPLIANCE**

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2019 to the Union County Local Source and The Home News Tribune in 2019, by posting on the Borough of Roselle website, and by filing said notice in the Office of the Municipal Clerk.

**ROLL CALL:**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Reginald Atkins	Councilman	P	
Kim Shaw	Councilwoman	P	
Cynthia Johnson	Councilwoman	P	
Brandon Bernier	Councilman	P	
John Fortuna	Councilman	P	
Denise Wilkerson	Councilwoman	P	
Christine Dansereau	Mayor	P	

**SPECIAL COMMUNICATIONS/PRESENTATIONS**

Borough Administrator Layne introduced Adrian Diaz of PSE&G to the governing body. She then asked Mario Gravados, Project Manager to come up to give a summary of the project; Mr. Gravados remarked that the project entails replacing in-kind an existing 230KV transmission line that will be replaced with a new 230KV transmission line with a higher capacity based on the loading demands their system has studied; he said it is an approved project and all they are asking for is permission to use an existing road off of Pine Street that would give them access to their right-of-way. Once they have access to the right of way, all construction activities will take place within the actual PSE&G right of way to their existing tower.

Mayor Dansereau asked if anyone had questions for the presenters and Councilman Atkins said yes. Councilman Atkins then asked for a handout of the project and Mr. Gravados distributed it



the governing body. Mr. Atkins also asked how long the access will be needed and he asked several other questions related to the project. Mr. Gravados remarked the agreement is asking for access effective the month June 2019 through December of 2020 between the hours of 7:00 a.m., through 7:00 p.m., during and the maximum they will go will be day light; Monday through Saturday. Councilwoman Johnson asked if the residents will be notified. Mr. Jay Cavallo, PSEG, Public Affairs, came to the microphone and said that he is responsible for public outreach for the project, and reported that a notification was sent to residents in the area. He also said the earliest they will see construction will be July, and that once the access agreement is approved, he will send the 200' notification to the residents in the area. Mayor Dansereau asked if the project was to improve brown out and black outs, and Mr. Cavallo said one of the criteria was to improve the reliability in the area, and Mr. Gravados said the project was to replace high voltage transmission as opposed to replacing distribution and the high voltage adds power to the grid. Discussion ensued and the representatives from PSE&G answered all questions asked of them.

**NEW VOTING BUSINESS:**

**RESOLUTION NUMBER 2019-153  
RESOLUTION AUTHORIZING THE EXECUTION OF A TEMPORARY ACCESS  
AGREEMENT WITH PUBLIC SERVICE ELECTRIC  
AND GAS COMPANY**

**WHEREAS**, Public Service Electric and Gas ("PSE&G") is a provider of electric utility services with offices located at 80 Park Plaza, Newark, NJ 07102; and

**WHEREAS**, the Borough owns certain real property situated in the Borough of Roselle, in the County of Union and State of New Jersey commonly known as Block 5803, Lot 1 (hereinafter the "Property"); and

**WHEREAS**, PSE&G has requested the consent of the Borough of Roselle for the temporary right of use over the portion of the property, consisting of 11,186 square feet for the use, occupancy and enjoyment of PSE&G, its licensees, successors in interest and assigns, in connection with the construction and installation of transmission facilities in order to provide improved electric utility service to the public; and

**WHEREAS**, PSE&G desires to enter into a Temporary Access Agreement with the Borough of Roselle that sets forth the terms of use, occupancy, and manner in which PSE&G will utilize the area ("Access Agreement"); and

**WHEREAS**, the Access Agreement shall be effective for an eighteen (18) month term and contains a provision for one six (6) month extension, if necessary; and

**WHEREAS**, attached hereto is a copy of the Access Agreement to be entered into by and between the Borough of Roselle and PSE&G, **exhibit A**.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Roselle, Union County, New Jersey that:

- 1.) The non-exclusive consent is hereby granted to PSE&G for the temporary right of use of the portion of Block 5803, Lot 1 consisting of 11,186 square feet for the use, occupancy and enjoyment of PSE&G, its licensees, successors in interest and assigns, in connection with the construction and installation of transmission facilities in order to provide improved electric utility service to the public.



- 2.) The within granted permission is conditioned upon PSE&G entering into the attached Access Agreement with the Borough of Roselle, and providing proof of the required general liability and property damage insurance coverage.
- 3.) The Borough Administrator and the Borough Clerk be and hereby are directed and authorized to execute the annexed Access Agreement between the Borough of Roselle and PSE&G.
- 4.) A copy of this Resolution and the executed Access Agreement shall kept on file in the Office of the Borough Clerk.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop meeting of said Council held June 12, 2019.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 12<sup>th</sup> day of June 2019.

Motion by Councilman Bernier, seconded by Council President Wilkerson to adopt Resolution Number 2019-153.

<b>Vote Record - Resolution Number 2019-153</b>				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw	x			
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

**RESOLUTION NUMBER 2019-154**  
**RESOLUTION GRANTING A SPECIAL PERMIT FOR A SOCIAL**  
**AFFAIR AND AUTHORIZING THE BOROUGH CLERK TO**  
**CERTIFY SAME SPECIAL PERMIT APPLICATION**

**WHEREAS**, a complete application for a Special Permit for a Social Affair from The Princess Foundation has been submitted to the Borough Clerk; and

**WHEREAS**, the Roselle Chief of Police has reviewed said application and certified that there is no objection to the applicant's application; and

**WHEREAS**, the Mayor and Borough Council have reviewed said application.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Borough Council of the Borough of Roselle, County of Union, State of New Jersey, do hereby grant a Special Permit for a Social Affair to the Princess Foundation of Roselle, NJ to hold said Social Affair on June 20,

Borough of Roselle

Minutes of the June 12, 2019 Workshop Meeting



2019 from 7:00PM. to 10:00 P.M., in Central Park Restaurant for the purpose of their Scholarship Fundraiser do hereby authorize the Borough Clerk to certify same Special Permit Application.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop meeting of said Council held June 12, 2019.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 12<sup>th</sup> day of June 2019.

Motion by Councilman Fortuna, seconded by Councilman Fortuna to adopt Resolution Number 2019-154.

**Discussion:**

Councilman Atkins asked what the social affair permit was for and Acting Clerk Massey gave him a full explanation of the application that was submitted by the Princess Foundation.

<b>Vote Record - Resolution Number 2019-154</b>				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw	x			
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

**RESOLUTION NUMBER 2019-155**

**RESOLUTION AUTHORIZING THE ADOPTION OF AN EMERGENT  
TEMPORARY BUDGET FOR THE YEAR 2019**

**WHEREAS**, an emergent condition has arisen in that the Borough of Roselle is expected to enter into contracts, commitments or payments prior to the 2019 budget and no adequate provision has been made in the 2019 temporary budget for the aforesaid purposes, and

**WHEREAS**, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

**WHEREAS**, the total emergency temporary appropriation resolutions adopted in the year 2019 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$27,211,560;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Roselle in the County of Union, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:-20:

Borough of Roselle  
Minutes of the June 12, 2019 Workshop Meeting

1. Emergency temporary appropriations be and the same are hereby made in the amount of -\$2,150,000 per the attached:
2. Said emergency temporary appropriations will be provided for the in the 2019 budget.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop meeting of said Council held June 12, 2019.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 12<sup>th</sup> day of June 2019.

Motion by Council President Wilkerson, seconded by Councilman Fortuna to adopt Resolution Number 2019-155.

**Discussion:**

Councilwoman Shaw stated asked CFO Hassler to explain why there is a credit on the in Item #1 of the resolution. CFO Hassler said it was due to a duplication on a previous temporary budget and the line item was is removing the duplication.

<b>Vote Record - Resolution Number 2019-155</b>				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw	x			
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

**DEPARTMENT AND OFFICIAL'S REPORTS**

1. Paul Mucha, Fire Chief, announced that he will be retiring and spoke to four resolutions that on the agenda as it relates to three Fire Department promotions including the appointment of a Provisional Fire Captain. He also gave a detailed explanation of the resolution to award a contract to Revenue Guard as Ambulance Billing Services for the Borough.

Councilwoman Shaw then asked Chief Mucha if he officially resigned; he responded that all the resolutions on the agenda for consideration are dated effective July 1, 2019; he also remarked that he submitted his paperwork to the pension back in February and a



letter to the Borough Administrator a few months ago and he said the letter stated that his last date of employment is June 30, 2019.

Councilman Shaw then asked Borough Administrator Jack Layne if there will be a resolution regarding the retirement of Chief Mucha, Mr. Layne said one will be prepared for consideration. Councilwoman Shaw stated that she just wanted to make sure procedurally that it works. Chief Mucha then thanked the Mayor and Council for their support and said that it's been a pleasure and a very good ride during the years; and that he really enjoyed himself and happy that he is leaving so that the new blood can step up and share their ideas and vision to move the department forward. He said his start date was October 1, 1988.

### **COMMENTS AND REPORTS BY ADMINISTRATOR**

Borough Administrator Layne spoke to the budget and said that it will be introduced at the June 19, 2019 Regular Council meeting; he announced that they had union contract negotiations with the PBA last week since their last meeting; he reported that sexual harassment training was held and reported that during the public safety meeting, there were only had five claims, and that training and safety procedures are in place to make sure employees are following procedure; he reported that he received positive input from the residents about the Pothole Killer, and they can utilize it a bit more if needed; he will discuss the Medical insurance at the upcoming HR/Finance Meeting and he said received several quotes and he forwarded them to CFO Hasseler; he is moving ahead with securing new copiers from Konica as it will save the Borough approximately \$5,900 a year with the same level of service if not better. He spoke to the resolution on the agenda pertaining to summer hours; he also reported that he met with Councilwoman Johnson about the 8<sup>th</sup> Avenue issue, and said the DPW has been informed as well as the Health Officer, to spray the area and take care of other issues. He also said he will not speak in depth about the DPW resolutions that are listed on the agenda as they are related to personnel matters. He announced that the Borough was awarded for the Clean Communities funds in the amount of \$36,650.16; and he reported that the Borough received a \$1,000 check from the Joint Insurance Fund (JIF) from a safety improvement program in 2018. He wished everyone a happy father's day.

Councilman Atkins asked Borough Administrator Layne what he attributed to the cost savings of \$5,000 as it relates to the new Konica copiers; he gave his input and advice on way to save money; Councilwoman Johnson echoed the sentiment of Councilman Atkins and asked how many copiers in total would be needed. Mr. Layne answered the questions posed to him by the Council members and said he would provide the price quotes to Councilman Atkins that he received. Councilman Bernier said that the long term goal is to shift away from the desk top printers and force people to use centrally located copy machines. Discussion ensued and Administrator Layne answered all questions posed to him. Councilman Atkins made a recommendation to the Chair of the Communication and Technology Committee, Councilman Bernier to do one more comparative analysis, and he said in the industry now they are mostly giving printers away, and are making money in the consumables, and to see if there are any companies out there that has that type of program.

Mayor Dansereau asked the members of the governing body if they had any discussion on the Draft June 19, 2019 Regular Council meeting. Council President Wilkerson made a request for Council to do



what they could to consolidate and block votes due to the size of the agenda to consider the families that would be present for the public safety promotions and swearing ceremony.

Councilman Bernier advised the Acting Clerk Massey that there was a typographical error in Resolution Item #24, so that she could correct the year from 2018 to 2019 within a part of the resolution. Councilman Bernier also asked CFO Hasseler how they came up with the estimated tax levy number in Resolution Item #29, which went up to \$67 million dollars, while the last two years it was closer to \$64 million; CFO Hasseler responded that they estimated higher on the third quarter estimate because they don't have the county and state rate, and he said that it would come down on the 4<sup>th</sup> quarter bill.

Council President Wilkerson she had questions about Resolution Item #24 for Closed Executive Session. She then made a request to block Resolution Items # 1, 2, 3 and 4 and 13 as a consent agenda. There was no consensus to do this, so Mayor Dansereau commented that the items will remain on the agenda individually.

## **SETTING THE AGENDA FOR THE JUNE 19, 2019 REGULAR MEETING**

### **PROCLAMATIONS**

In Honor of Juneteenth  
Scoliosis Awareness Month

### **APPROVAL OF MINUTES OF MEETINGS**

Minutes of the Mayor and Council Workshop Meeting April 10, 2019  
Minutes of the Mayor and Council Regular Meeting - April 17, 2019  
Minutes of the Mayor and Council Closed Executive Session – May 15, 2019

### **COMMITTEE REPORTS**

### **INTRODUCTION, CONSIDERATION AND PASSAGE OF ORDINANCES**

#### **ORDINANCE ON SECOND READING & FINAL PASSAGE** – Ordinance 2598-19

AN ORDINANCE AMENDING CHAPTER 113 OF THE BOROUGH CODE TO DESIGNATE A HANDICAP PARKING SPACE RESERVED FOR A SPECIFIC PERSON IN FRONT OF A CERTAIN RESIDENCE – (Patricia E. Wilson) - [Public Hearing June 19, 2019]

#### **ORDINANCE ON INTRODUCTION & FIRST READING** – Ordinance 2599-19

CALENDAR YEAR 2019 ORDINANCE TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14) [Public Hearing July 17, 2019 Pending Approval]

#### **ORDINANCE ON INTRODUCTION & FIRST READING** – Ordinance 2600-19

AN ORDINANCE OF THE BOROUGH OF ROSELLE APPROVING THE FIRST AMENDMENT OF THE FINANCIAL AGREEMENT FOR A LONG-TERM TAX EXEMPTION WITH ROSELLE URBAN RENEWAL, LLC PURSUANT TO THE NEW JERSEY LONG-TERM TAX EXEMPTION LAW (N.J.S.A. 40A:20-1 ET SEQ.) [Public Hearing July 17, 2019 Pending Approval]

Borough of Roselle  
Minutes of the June 12, 2019 Workshop Meeting

**ORDINANCE ON INTRODUCTION & FIRST READING** – Ordinance 2601-19

BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS AND APPROPRIATING \$1,640,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$945,250 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROSELLE, IN THE COUNTY OF UNION, NEW JERSEY [Public Hearing July 17, 2019 pending approval]

**PUBLIC COMMENTS (on Pending resolutions only)**

**RESOLUTIONS**

**BUDGET INTRODUCTION**

1. Introduction of 2019 Municipal Budget
2. Resolution Authorizing a Closed (Executive) Session – Personnel Matters and Contract Negotiations

**Mayor Dansereau**

3. Mayor's Appointment of Members to the Mayor's Senior Citizen Advisory Board
4. Mayor's Appointment of Members to the Zoning Board of Adjustment With the Consent of Council

**Borough Administrator**

5. Mayor's Appointment of Eric Pearson as Provisional Fire Chief Effective July 1, 2019 at the Salary of \$130,500.00 With the Consent of Council
6. Resolution Promoting Keith Mc Bride to the Title of Provisional Fire Battalion Chief at the Salary of \$120,499.60
7. Resolution Promoting Richard Myers to the Title of Fire Captain at the Salary of \$106,093.96
8. Appointment of George Phipps as Assistant Superintendent of Public Works
9. Appointment of Duane Patterson as Assistant Superintendent of Public Works
10. Appointment of Acting Court Administrator and Acting Deputy Court Administrator
11. Appointing a Part-Time Temporary POAA Funded Employees in the Municipal Court at the Rate of \$18.00 Per Hour
12. Resolution Awarding a Contract for Professional Services to JGSC Group, LLC Not to Exceed \$20,000.00
13. Resolution to Award a Contract to Revenue Guard as Ambulance Billing Services for the Borough
14. Resolution Authorizing a Contract With Trinitas Regional Medical Center for the Provision of an EAP Program

**Borough Attorney**

15. Resolution Approving the Collective Negotiations Agreement Between the Borough of Roselle & OPEIU Local 32 (Crossing Guards)



16. Resolution Approving and Accepting Separation Agreement and Resignation of Employee Number 3727

#### **Clerk's Office**

17. Authorizing Renewal of A.B.C. License and Authorizing the Municipal Clerk to Issue Same – A Special Ruling Pursuant to N.J.S.A. 33:1-12.39
18. Authorizing Renewal of A.B.C. Licenses and Authorizing the Borough Clerk to Issue Same
19. Resolution Granting a Special Permit for a Social Affair and Authorizing the Borough Clerk to Certify Same Special Permit Application

#### **Department of Public Works**

20. Resolution Appointing 1 Part-Time Laborers in the Department of Public Works at the Salary of \$13.00 Per Hour

#### **Engineering**

21. Resolution Authorizing Final Payment Based On As-Built Quantities and Release of Retainage for the NJDOT Local Aid FY 2017 Various Roadway Improvements Project (West 6<sup>TH</sup> Avenue From Pine St to Locust St), East 11<sup>TH</sup> Avenue (Chestnut Street to End) and 6<sup>TH</sup> Avenue (From Pine St to End) Funded by the New Jersey Department of Transportation (NJDOT) Local Aid Grant Program and the Municipality Within the Borough of Roselle, Union County, New Jersey

#### **Police Department**

22. Resolution Appointing Priti Patel as Full-Time Confidential Secretary in the Roselle Police Department

#### **Recreation Department**

23. Resolution for the Appointment of Temporary Employees Assigned to the 2019 Summer Camp in an Amount Not to Exceed \$160,000
24. Resolution for the Appointment of Personnel to Coordinate the Summer Food Service Program ("SFSP")

#### **Redevelopment Coordinator**

25. Resolution of the Borough of Roselle Authorizing Execution of the First Amendment to the Redevelopment Agreement With Roselle Urban Renewal, LLC
26. Resolution in Support of a Redevelopment Study at 1211 Morris Ave, Roselle, New Jersey; Block 2603; Lot 10 Pursuant to N.J.S.A. 58:10B-6
27. Resolution Authorizing Professional Planning Services to Prepare a Preliminary Investigation for Designation as an Area in Need of Redevelopment Plan as Funded by the Municipality Within the Borough of Roselle, Union County, New Jersey [To be Provided]

#### **Tax Assessor**

28. Resolution Authorizing Settlement of the 2017 Appeal Entitled Liliam Carlos V. Borough of Roselle, Docket No.: 011451-2017, Block 6903, Lot 28, Commonly Known as 421 Dermody Street



### **Tax Collector**

29. Resolution Authorizing the Tax Collector to Prepare and Mail Estimated Tax Bills in Accordance With P.L. 1994, C 72
30. Authorize Tax Title Lien Redemptions
31. Authorize Refund of Tax Overpayments

### **PAYMENT OF BILLS**

32. A Bill List Dated June 19, 2019 [To be provided]

### **OATH OF OFFICE ADMINISTERED TO PUBLIC SAFETY PERSONNEL by Mayor Dansereau**

### **(Workshop Meeting Continued)**

Mayor Dansereau asked if there would be an executive session, Attorney Brown stated that she had requested a closed executive session for the Workshop and there may be litigation matters to discuss. Discussion ensued and the governing body did not go into a closed session.

Following this Mayor Dansereau opened up the public comment portion of the meeting.

### **PUBLIC COMMENT**

Seeing no one come forward, Mayor Dansereau closed public comment portion.

Mayor Dansereau then asked Diane Dabulas of Rogut & McCarthy if she had any comments. Ms. Dabulas remarked that she was present in case anyone had any questions about the Resolution Authorizing the Execution of the First Amendment to the Redevelopment Agreement With Roselle Urban Renewal, LLC as it relates to the Roselle Golf Course project. There were no questions or comments made by the governing body.

### **COUNCIL COMMENT**

Council President Wilkerson thanked everyone for coming out to the Workshop and being a part of the process. She also remarked that she attended the funeral of Retired Sergeant First Class and Assistant Station Commander John Leroy Bolden who lived on Drake Avenue in Roselle, and that his family be kept in prayer.

Councilman Bernier had no comments at this time.

Councilwoman Johnson had no comments at this

Councilwoman Shaw had no comments

Councilman Fortuna had no comments.

Councilman Atkins said Happy Father's Day to all the fathers.

Borough of Roselle

Minutes of the June 12, 2019 Workshop Meeting



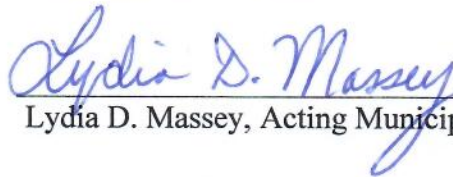
### **MAYOR'S COMMENTS**

Mayor Dansereau wished Happy Father's Day to all the fathers and thanked everyone for coming out to the meeting.

Borough Administrator Jack Layne asked the governing body if they would consider one more resolution for the June 19<sup>th</sup> Regular meeting regarding the donation of surplus of police radio equipment from the police department, and the consensus of the Council was for him to add it on the agenda.

### **ADJOURNMENT**

On a motion by Councilman Bernier, seconded by Councilman Fortuna, all were in favor, none opposed, and the meeting was duly adjourned at 7:17 p.m.

  
Lydia D. Massey, Acting Municipal Clerk