

**BOROUGH OF ROSELLE  
MAYOR & COUNCIL  
WORKSHOP – AGENDA  
SEPTEMBER 11, 2019 at 6:30 PM**

**MEETING CALLED TO ORDER**

**FLAG SALUTE**

**INVOCATION**

**STATEMENT OF COMPLIANCE**

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2019 to the Union County Local Source and The Home News Tribune in 2019, by posting on the Borough of Roselle website, and by filing said notice in the Office of the Municipal Clerk.

**ROLL CALL**

Councilman Atkins, Councilwoman Shaw, Councilwoman Johnson, Councilman Bernier, Councilman Fortuna, Council President Wilkerson, and Mayor Dansereau

**DEPARTMENT AND OFFICIAL'S REPORTS**

1. Jeff Guy, Construction Official
2. Michael Schnurr, Tax Collector

**NEW VOTING BUSINESS**

2019-242	Resolution to Amend 2019 Municipal Budget
2019-243	Adoption of the 2019 Municipal Budget

**COMMENTS AND REPORTS BY ADMINISTRATOR**

**SETTING THE AGENDA FOR THE SEPTEMBER 18, 2019 REGULAR MEETING**

**PROCLAMATION**

Turn the Towns Teal  
September 11, 2019 National Day of Service and Remembrance

**APPROVAL OF MINUTES OF MEETINGS**

Minutes of the Mayor and Council Special Meeting/Budget Hearing – July 18, 2019  
Minutes of the Mayor and Council Workshop Meeting –August 14, 2019  
Minutes of the Mayor and Council Regular Meeting – August 21, 2019  
Minutes of the Mayor and Council Closed Executive Session – August 14, 2019  
Minutes of the Mayor and Council Closed Executive Session – August 21, July 10, 2019

**COMMITTEE REPORTS**

**INTRODUCTION, CONSIDERATION AND PASSAGE OF ORDINANCES**

**ORDINANCE ON SECOND READING & FINAL PASSAGE** - Ordinance 2605-19

ORDINANCE GRANTING MUNICIPAL CONSENT TO CROSS RIVER FIBER, INC. AND AUTHORIZING THE EXECUTION OF A RIGHTS-OF-WAY USE AGREEMENT THEREWITH [Public Hearing September 18, 2019 Pending Approval]

**ORDINANCE ON INTRODUCTION & FIRST READING** - Ordinance 2607-19

AMENDING AN ORDINANCE ENTITLED “AN ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES OF THE BOROUGH OF ROSELLE, IN THE COUNTY OF UNION, STATE OF NEW JERSEY” [Public Hearing October 9, 2019 Pending Approval] – (To Be Provided)

**ORDINANCE ON INTRODUCTION & FIRST READING** - Ordinance 2608-19

AN ORDINANCE TO AMEND CHAPTER \_\_\_\_, SECTION \_\_\_\_ OF THE CODE OF THE BOROUGH OF ROSELLE ENTITLED "STAFFING LEVELS" [Public Hearing October 9, 2019 PENDING APPROVAL] – (To be Provided)

**PUBLIC COMMENTS (on Pending resolutions only)**

**CLOSED EXECUTIVE SESSION**

2019- Resolution for Closed (Executive) Session *[If necessary]*

**RESOLUTIONS**

<b><u>Mayor</u></b>	
1.	Mayor’s Appointment of Members to the Board of Health With the Consent of Council [Names to be provided]
<b><u>Borough Administrator</u></b>	
2.	Public Entity Joint Insurance Fund Joint Trust Agreement and Resolution to Rejoin
3.	Resolution Appointing an Executive Assistant to the Borough Administrator

4.	Resolution Authorizing Work in Connection With the AWL Project and Establishment of an Escrow Account by PSE&G to Compensate Borough of Roselle For Costs
<b><u>Clerk's Office</u></b>	
5.	Resolution Amending Resolution 2019-003 Establishing 2019 Municipal Council Meeting Schedule
6.	Resolution Granting a Special Permit for a Social Affair and Authorizing the Borough Clerk to Certify Same Special Permit Application –Roselle Catholic High School – October 12, 2019
7.	Resolution Granting a Special Permit for a Social Affair and Authorizing the Borough Clerk to Certify Same Special Permit Application –Roselle Catholic High School – October 26, 2019
8.	Resolution Granting a Special Permit for a Social Affair and Authorizing the Borough Clerk to Certify Same Special Permit Application –Roselle Catholic High School – November 30, 2019
<b><u>Code Enforcement</u></b>	
9.	Resolution Hiring a Full-Time Keyboarding Clerk 1 in the Code Enforcement Office at the Salary of \$30,808.44
<b><u>Economic Development</u></b>	
10.	Resolution Appointing Victor Klymenko Provisionally to the Position of Economic Development Representative 4 at the Salary of \$70,000.00
<b><u>Municipal Court</u></b>	
11.	Appointment of Temporary Acting Court Administrator
12.	Appointing a Part Time Temporary POAA Funded Employee in the Municipal Court at the Rate of \$18.00 Per Hour [To be provided]
<b><u>Purchasing Agent</u></b>	
13.	Resolution Designating A Qualified Purchasing Agent
<b><u>Tax Collector</u></b>	
14.	Resolution Authorizing a Contract With RealAuction.com, LLC for the Purpose of Conducting an Electronic Municipal Tax Lien Sales for 2019
15.	Authorize Refund of Tax Overpayments

**PAYMENT OF BILLS**

16.	A Bill List Dated September 18, 2019 [To be provided]
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**Workshop Meeting (Cont'd)**

**PUBLIC COMMENT**

**COUNCIL COMMENT**

**MAYOR'S COMMENTS**

**CLOSED EXECUTIVE SESSION**

2019-244 Resolution for Closed (Executive) Session

- Personnel Matters

**ADJOURNMENT**