

**BOROUGH OF ROSELLE
MAYOR & COUNCIL
MINUTES OF THE REGULAR MEETING
SEPTEMBER 18, 2019**

Mayor Dansereau called the Borough of Roselle, Union County, New Jersey, Mayor and Council Regular meeting of the Borough of Roselle, Union County, New Jersey, held at Borough Hall, 210 Chestnut Street, Roselle, New Jersey to order on September 18, 2019 at 6:30 p.m. The flag salute was done, and the invocation was given by Mayor Dansereau.

Acting Municipal Clerk, Lydia D. Massey then read the below Statement of Compliance into Record:

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2019 to the Union County Local Source and The Home News Tribune in 2019, by posting on the Borough of Roselle website, and by filing said notice in the Office of the Municipal Clerk.

ROLL CALL:

Attendee Name	Title	Status	Arrived
Reginald Atkins	Councilman	P	6:36pm
Kim Shaw	Councilwoman	A	
Cynthia Johnson	Councilwoman	P	
Brandon Bernier	Councilman	P	
John Fortuna	Councilman	P	
Denise Wilkerson	Councilwoman	P	
Christine Dansereau	Mayor	P	

ALSO PRESENT:

Jack Layne, Borough Administrator; Karen Brown, Borough Attorney; Anders Hasseler, CFO; Lydia D. Massey, Acting Municipal Clerk

PROCLAMATIONS

September 11, 2019 National Day of Service and Remembrance – read into record by Councilman Fortuna

Turn the Towns Teal – read into record by Mayor Dansereau

APPROVAL OF MINUTES OF MEETINGS

Minutes of the Mayor and Council Special Meeting — July 18, 2019

Minutes of the Mayor and Council Workshop Meeting — August 14, 2019

Minutes of the Mayor and Council Closed Executive Session — August 14, 2019

Minutes of the Mayor and Council Closed Executive Session — August 21, 2019

Motion by Councilman Fortuna, seconded by Council President Wilkerson, to approve the minutes as written.

Vote Record- September 18, 2019 Regular Meeting- Approval of Minutes				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw	x			
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
X Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

COMMITTEE REPORTS

Council President Wilkerson reported from the Finance Committee that there is an amended budget resolution on the agenda for approval. From the Recreation Committee, she talked about the Senior Picnic and the Street Fair and Food Truck Festival. She gave some upcoming event dates, including the Senior Halloween Party, Nightmare on Chestnut Street and Breakfast with a Vet.

Councilwoman Johnson reported that the Public Safety Committee is looking to hire 2-3 more Police Officers to bring the PD up to capacity, as well as Firefighters to bring the Fire Department up to the needed capacity. She talked about replacing the current parking meters and gave some stats from the Police Department Monthly Report. She commended the Police Department for doing a tremendous job for the Borough.

Councilman Fortuna announced that the road work on Wheatsheaf Road would commence soon, as a prelude to the street paving. He said that SDL (Spatial Data Logic) would be going live in the Code Enforcement Division on October 1st, which should make the Division more effective.

Councilman Bernier talked more about SDL and how it should help the Code Enforcement Division and DPW run more efficiently. He said that the Planning Board met September 4th to consider an

application for signage for the Dollar Tree on St. Georges Avenue. The application was approved. He announced the next Planning Board Meeting, to be held October 4, 2019.

INTRODUCTION, CONSIDERATION AND PASSAGE OF ORDINANCES

ORDINANCE ON SECOND READING & FINAL PASSAGE - Ordinance 2605-19

ORDINANCE GRANTING MUNICIPAL CONSENT TO CROSS RIVER FIBER, INC. AND AUTHORIZING THE EXECUTION OF A RIGHTS-OF-WAY USE AGREEMENT THEREWITH [Public Hearing September 18, 2019]

WHEREAS, Cross River Fiber LLC ("**Cross River Fiber**") is a public utility and telecommunications carrier as defined by *N.J.S.A* 48:2-13; and

WHEREAS, Cross River Fiber was approved by the New Jersey Board of Public Utilities (the "**BPU**") to provide local exchange and interexchange telecommunications services throughout the State of New Jersey by Order of Approval in Docket No. TE11050320 on July 14, 2011 and Docket No. TE12040297 on June 18, 2012 and intends to provide telecommunication services in accordance with that order and the rules and regulations of the Federal Communications Commission and the BPU; and

WHEREAS, pursuant to such authority granted by the BPU, Cross River Fiber may locate, place, attach, install, operate and maintain facilities within public rights-of-way for purposes of providing telecommunications services; and

WHEREAS, Cross River Fiber proposes to place its telecommunication facilities aerially on existing utility poles or in underground conduit in the public rights-of-way within the Borough of Roselle (the "**Borough**") for the purpose of owning, constructing, installing, operating, repairing and maintaining a telecommunications system; and

WHEREAS, *N.J.S.A* 48:17-10 through 48:17-12 requires public utilities to secure municipal consent to install any infrastructure or facilities within the public rights-of-way and enter into a Rights-of-Way Use Agreement with such municipalities; and

WHEREAS, the Borough has determined that it is in the best interests of the public to grant consent to Cross River Fiber and enter into a Rights-of-Way Use Agreement with Cross River Fiber that sets forth the terms of use, occupancy and manner in which Cross River Fiber will utilize the public rights-of-way (the "**Use Agreement**"), in substantially the same form as that attached hereto; and

WHEREAS, the Use Agreement shall be effective for an initial twenty (20) year term and contain three (3) additional renewable ten (10) year terms; and

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Pursuant to the provisions of *N.J.S.A* 48:17-10, the Borough hereby grants consent to Cross River Fiber to install, maintain and operate its telecommunications facilities within public rights-of-way owned by the Borough for purposes of providing telecommunications services.

Section 3. The foregoing consent shall be subject to the terms of the Use Agreement

and the Mayor is hereby authorized to execute the Use Agreement in substantially the same form as that attached hereto with such amendments, changes or revisions deemed necessary by the Mayor.

Section 4. The Mayor, Business Administrator and all Borough staff and professionals are hereby authorized to undertake any further actions, including the preparation and execution of any documents or agreements, in furtherance of this Ordinance.

Section 5. This Ordinance shall become effective in accordance with the provisions of applicable law.

Mayor Dansereau read Ordinance Number 2605-19 by title and opened the Public Hearing on the ordinance.

Public Hearing

1. William Frolich, said that in 1882 the 1st utility pole was erected in the Borough and paid for by Thomas Edison. He said that it is his understanding that the utility poles are owned by the companies who use them. He asked, assuming that he was correct, how the Borough Council obtained the authority to sell what belongs to someone else.

Mayor Dansereau assured Mr. Frolich that the agreement was done legally.

Motion by Councilman Atkins, seconded by Councilwoman Johnson, to adopt Ordinance Number 2605-19 on second reading and final passage.

Vote Record - Ordinance 2605-19 - 2 nd Reading and Final Passage				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw				x
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
X Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

PUBLIC COMMENT (on pending resolutions only)

1. Sylvia Turnage, Roselle Resident, asked for explanation on Resolution Number 256. She said that she took issue with some of the perks included in the resolution for hire. She said that there was a former employee who was quite qualified to do the job, who was being paid much less and then rejected for the position. She asked if the gentleman being hired was a resident of Roselle; and if not, if he'd been granted a waiver of residency.

Mayor Dansereau responded that it was a falsehood that the employee Ms. Turnage referenced was absolutely not rejected for the position; but rather left to pursue a job in the field in which he obtained his degree.

RESOLUTIONS

Mayor Dansereau asked if any Council Members wished to move any of the presented resolutions in tandem.

Motion by Councilman Bernier, seconded by Council President Wilkerson to adopt Resolution Numbers 2019-246 and 2019-247.

Discussion:

Councilman Atkins said that it had been a long journey, and thanked his colleagues on Council for coming to an agreement on the budget.

Councilwoman Johnson echoed the sentiments of Councilman Atkins.

Councilman Bernier added, for the Public's edification, that the total amendment to the budget comes out to roughly a \$72,000 cut, which brings the quarterly increase to somewhere between \$13 and \$14. He said that while although he had hoped the budget would have been settled months before, he was glad that the budget would finally be adopted.

Council President Wilkerson remarked that she, too, is glad that the budget is finally being adopted.

CFO, Anders Hasseler, read the Budget Amendment Resolution into record.

RESOLUTION NUMBER 2019-246 **RESOLUTION TO AMEND 2019 BUDGET**

RESOLUTION NUMBER 2019-247 **ADOPTION OF THE 2019 MUNICIPAL BUDGET**

Vote Record- Resolution Numbers 2019-246 and 2019-247				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw				x
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
X Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Councilman Bernier, seconded by Councilman Atkins to adopt Resolution Number 2019-248.

Discussion:

Councilwoman Johnson asked why Gisselle Bond was not listed as a member to be appointed to the Board of Health, although she was previously asked by the Mayor to join the Board. She said that Ms. Bond was being overlooked and that it wasn't fair.

Mayor Dansereau said that she never received follow- up confirmation from Ms. Bond; and that no-one was being overlooked.

Councilman Atkins added that while he was not present for all the logistics, but that he hopes to move forward in the meeting without name-calling.

RESOLUTION NUMBER 2019-248

**MAYOR'S APPOINTMENT OF MEMBERS TO THE BOARD OF HEALTH WITH THE
CONSENT OF COUNCIL**

WHEREAS, the Mayor has deemed it necessary and in the best interest of the Borough of Roselle to appoint members to the Health Board; and

WHEREAS, the Mayor has nominated three individuals for appointment as members to the Board of Health for a three-year term effective 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Roselle, County of Union, State of New Jersey, that the following Roselle residents are hereby appointed to the Borough of Roselle Health Board:

Name/Appointment Type Member Type/Term Duration Term

Harold E. Aguilar	Member / 3 years (unexpired term)	1-1-17 to 12-31-19
Francine Pajewski	Member / 3 years	1-1-19 to 12-31-21
Pamela Rey	Member / 3 years	1-1-19 to 12-31-21

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately, and all newly appointed members will receive a copy of this resolution. I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held September 18, 2019.

Vote Record- Resolution Number 2019-248				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw				x
Councilwoman Johnson		x		
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Council President Wilkerson, seconded by Councilman Fortuna to adopt Resolution Number 2019-249.

RESOLUTION NUMBER 2019-249

PUBLIC ENTITY JOINT INSURANCE FUND JOINT TRUST AGREEMENT AND RESOLUTION TO REJOIN

WHEREAS, a number of local governmental units in the State of New Jersey have joined together to form a Joint Insurance Fund as permitted by the Chapter 372 Laws of 1983 (40A:10-36); and

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

WHEREAS, the Governing Body of the Borough of Roselle has determined that membership in the Public Entity Joint Insurance Fund (hereinafter referred to as the "Fund") is in the best interests of itself and its citizens; and

WHEREAS, the Governing Body of the Borough of Roselle has previously executed a resolution to join the Public Entity Joint Insurance Fund subject to the acceptance of its assessment;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Roselle (hereinafter referred to as the "Municipality") does hereby resolve and agree to renew its membership in the Fund for a period not to exceed three (3) years beginning January 1, 2020 to December 31, 2022 for the purpose of establishing the following types of coverage:

- Workers' Compensation and Employer's Liability;
- General Liability including law enforcement and public officials liability;
- Motor vehicle liability;
- Property damage (buildings, contents, equipment, and motor vehicle);

BE IT FURTHER RESOLVED, that the Municipality has never defaulted on claims and has not been canceled for nonpayment of insurance premiums for a period of at least two years prior to the adoption of this Resolution; and

BE IT FURTHER RESOLVED, that the Mayor and the Municipal Clerk are authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Fund and to deliver same to the Executive Director of the Fund with the express reservation that said document shall become effective only upon approval by the New Jersey Department of Insurance and the Department of Community Affairs.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held September 18, 2019.

Vote Record- Resolution Number 2019-249				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw				x
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
X Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Councilman Bernier, seconded by Councilman Fortuna to adopt Resolution Number 2019-250.

Councilman Atkins asked if the BA could give an explanation of the resolution as a appoint of clarity.

Borough Administrator, Jack Layne, explained that the resolution relates to the sewer line replacement related to the project that PSE&G is working on in the Borough. He further

explained that the resolution allows for the engineering services connected therewith to be paid directly by PSE&G through the escrow account established.

RESOLUTION NUMBER 2019-250

**RESOLUTION AUTHORIZING WORK IN CONNECTION WITH THE AWL PROJECT
AND ESTABLISHMENT OF AN ESCROW ACCOUNT BY PSE&G TO COMPENSATE
BOROUGH OF ROSELLE FOR COSTS**

WHEREAS, PSE&G is proposing the construction of transmission electric lines as a part of the Aldene - Warinanco - Linden (AWL) Project ("Proposed Facilities"); and

WHEREAS, the Borough of Roselle owns and operates a sanitary sewer pipeline in the facility of PSE&G towers L-AL 5/10 & L-AL 5/11 near Holly Drive situated in the Borough of Roselle, in the County of Union and State of New Jersey; and

WHEREAS, the Proposed Facilities within the vicinity of the Borough pipeline requires necessary and appropriate preliminary engineering evaluation, field inspection and relocation during the design of the Proposed Facilities; and

WHEREAS, PSE&G wishes to compensate the Borough for costs, expenses, and overhead for preliminary engineering, field inspections, and relocation of the pipeline (collectively referred to as "Costs") incurred by the Borough in the vicinity of the Borough's pipeline in support of the design of the Proposed Facilities; and

WHEREAS, in order for PSE&G to compensate the Borough for Costs, it has agreed to establish an escrow account to pay for the professional services required for the work to be performed; and

WHEREAS, said escrow account shall be established within the Office of the Borough's CFO and deposited into a designated repository.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Roselle, in the County of Union, New Jersey, does hereby authorize the work required in support of the design of PSE&G's Proposed Facilities, including preliminary engineering, field inspection and relocation of the pipeline, provided PSE&G establishes an escrow account for the payment of such services; and

BE IT FURTHER RESOLVED that the Mayor and/or Business Administrator is hereby authorized to execute an agreement to effectuate the purposes of this resolution.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a meeting of said Council held September 18, 2019.

Vote Record- Resolution Number 2019-250				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw				x
Councilwoman Johnson			x	

Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
X Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Councilman Bernier, seconded by Council President Wilkerson to adopt Resolution Numbers 2019-251 through 2019-254.

Discussion:

Councilman Bernier clarified that one of the resolutions in the block is for an amendment to the Borough Council Meeting Schedule, which moves dates for the November Regular and Workshop Meetings.

RESOLUTION NUMBER 2019-251

RESOLUTION AMENDING RESOLUTION 2019-003 ESTABLISHING 2019 MUNICIPAL COUNCIL MEETING SCHEDULE

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Roselle, that, pursuant to **N.J.S.A. 10:4-18** that for the period beginning on January 1, 2019 and ending on December 31, 2019, the Mayor and Borough Council adopted Resolution Number 2019-003 that detailed the schedule of Workshop and Regular Meetings to be held in the Council Chambers, 210 Chestnut Street, Roselle, New Jersey at **6:30 p.m.** which is hereby amended to change only the previously scheduled October 30, 2019 Workshop Meeting and the November 6, 2019 Regular Meetings to the dates as follows:

MONTH	WORKSHOP MEETING	REGULAR MEETING
November	Wednesday, November 6, 2019	Wednesday, November 13, 2019

BE IT RESOLVED that the above meetings are open public meetings and portions of each may be held in Closed Executive Session, and that **Formal Action** may be taken at any of the meetings as listed herein.

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby directed to take all actions as are required in order to satisfy the requirements of N.J.S.A. 10:4-18, including, but not limited to, (a) prominently posting, and maintaining throughout the year, the Meeting Schedule Notice in at least one public place reserved for such announcements, (b) mailing the Meeting Schedule Notice to the newspapers officially designated by the Borough Council to receive such notices, and (c) filing the meeting schedule in the Office of the Municipal Clerk in the Borough of Roselle.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a

Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held September 18, 2019.

RESOLUTION NUMBER 2019-252

**RESOLUTION GRANTING A SPECIAL PERMIT FOR A SOCIAL AFFAIR AND
AUTHORIZING THE BOROUGH CLERK TO CERTIFY SAME SPECIAL PERMIT
APPLICATION- ROSELLE CATHOLIC HIGH SCHOOL – OCTOBER 12, 2019**

WHEREAS, a complete application for a Special Permit for a Social Affair from the Roselle Catholic High School has been submitted to the Borough Clerk; and

WHEREAS, the Roselle Chief of Police has reviewed said application and certified that there is no objection to the applicant's application; and

WHEREAS, the Mayor and Borough Council have reviewed said application.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Roselle, County of Union, State of New Jersey, do hereby grant a Special Permit for a Social Affair to the Roselle Catholic High School, 350 Raritan Road, Roselle, NJ 07203, to hold said Social Affair on October 12, 2019 from 7:00 P.M. to 11:00 P.M., in the Roselle Catholic High School Gymnasium for the purpose of a Reunion and do hereby authorize the Borough Clerk to certify same Special Permit Application.

I, Lydia D. Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held September 18, 2019.

RESOLUTION NUMBER 2019-253

**RESOLUTION GRANTING A SPECIAL PERMIT FOR A SOCIAL AFFAIR AND
AUTHORIZING THE BOROUGH CLERK TO CERTIFY SAME SPECIAL PERMIT
APPLICATION- ROSELLE CATHOLIC HIGH SCHOOL – OCTOBER 26, 2019**

WHEREAS, a complete application for a Special Permit for a Social Affair from the Roselle Catholic High School has been submitted to the Borough Clerk; and

WHEREAS, the Roselle Chief of Police has reviewed said application and certified that there is no objection to the applicant's application; and

WHEREAS, the Mayor and Borough Council have reviewed said application.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Roselle, County of Union, State of New Jersey, do hereby grant a Special Permit for a Social Affair to the Roselle Catholic High School, 350 Raritan Road, Roselle, NJ 07203, to hold said Social Affair on October 26, 2019 from 6:00 P.M. to 10:00 P.M., in the Roselle Catholic High School Gymnasium for the purpose of a Reunion and do hereby authorize the Borough Clerk to certify same Special Permit Application.

I, Lydia D. Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a

Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held September 18, 2019.

RESOLUTION NUMBER 2019-254

**RESOLUTION GRANTING A SPECIAL PERMIT FOR A SOCIAL AFFAIR AND
AUTHORIZING THE BOROUGH CLERK TO CERTIFY SAME SPECIAL PERMIT
APPLICATION- ROSELLE CATHOLIC HIGH SCHOOL – NOVEMBER 30, 2019**

WHEREAS, a complete application for a Special Permit for a Social Affair from the Roselle Catholic High School has been submitted to the Borough Clerk; and

WHEREAS, the Roselle Chief of Police has reviewed said application and certified that there is no objection to the applicant's application; and

WHEREAS, the Mayor and Borough Council have reviewed said application.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Roselle, County of Union, State of New Jersey, do hereby grant a Special Permit for a Social Affair to the Roselle Catholic High School, 350 Raritan Road, Roselle, NJ 07203, to hold said Social Affair on November 30, 2019 from 6:00 P.M. to 10:00 P.M., in the Roselle Catholic High School Gymnasium for the purpose of a Reunion and do hereby authorize the Borough Clerk to certify same Special Permit Application.

I, Lydia D. Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held September 18, 2019.

Vote Record- Resolution Numbers 2019-251 through 2019-254				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw				x
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
X Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Councilman Atkins, seconded by Council President Wilkerson to adopt Resolution Number 2019-255.

Discussion:

Councilman Atkins asked if the person to be hired was a resident of Roselle.

Borough Administrator, Jack Layne, answered “yes.”

RESOLUTION NUMBER 2019-255

**RESOLUTION HIRING A FULL-TIME KEYBOARDING CLERK I IN THE CODE
ENFORCEMENT OFFICE AT THE SALARY OF \$30,808.44**

WHEREAS, there is a vacancy for a part-time Keyboarding Clerk 1 position in the Code Enforcement Office; and

WHEREAS, Brenda Gonzalez was interviewed and deemed to be qualified for employment in the title of full-time Keyboarding Clerk 1 in the Code Enforcement Office; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle that Brenda Gonzalez is hereby appointed to the position of full-time Keyboarding Clerk 1 in the Code Enforcement Department in the Borough of Roselle, effective September 30, 2019, and subject to the successful completion of the ninety (90) day working test period as required by Civil Service Regulations; and

BE IT FURTHER RESOLVED, that the annual salary for Brenda Gonzalez shall be \$30,808.44; prorated for calendar year 2019 pursuant to collective negotiations agreement presently in effect between the Borough and OPEIU Local 32, White Collar Unit; and

BE IT FURTHER RESOLVED, that the hiring of Brenda Gonzalez is subject to the satisfactory completion of a criminal background check, the initial cost of which is to be borne by the employee and will be reimbursed by the Borough so long as the check is satisfactory and employment is continued.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey, at a Regular meeting of said Council held September 18, 2019.

Vote Record- Resolution Number 2019-255				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw				x
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
X Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Councilman Bernier, seconded by Councilman Fortuna, to adopt Resolution Number 2019-256.

Discussion:

Councilwoman Johnson asked how long Mr. Klymenko would be a provisional employee.

Councilman Atkins asked if the individual was a resident of Roselle, and voiced his concern at the person being hired being given so much paid time off. He said that there is a need to position our Roselle Residents so that they can take advantage of such hiring opportunities.

Council President Wilkerson commented that she appreciates the need for Roselle Residents to be considered for positions; but that in the end, for any position, the most qualified person should be chosen.

Mayor Dansereau spoke to the hiring process, and how Roselle Residents have been circumvented for years. She said that there are sometimes when the qualifications dictate that a Roselle Resident cannot be hired for a specific position.

Councilman Bernier made a point of clarity, that there were no applicants for the position who were from Roselle.

RESOLUTION NUMBER 2019-256

RESOLUTION APPOINTING VICTOR KLYMENKO PROVISIONALLY TO THE
POSITION OF ECONOMIC DEVELOPMENT REPRESENTATIVE 4 AT THE SALARY OF
\$70,000.00

WHEREAS, there is a need in the Borough of Roselle for an Economic Development Representative 4 in the Department of Administration; and

WHEREAS, Victor Klymenko has been recommended by the Borough Administrator as qualified for the position; and Civil Service Regulations permit the provisional appointment of an Economic Development Representative 4.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Roselle that Victor Klymenko is appointed provisionally to the position of Economic Development Representative 4 in the Department of Administration, effective October 14, 2019; and

BE IT FURTHER RESOLVED, that the annual salary for Victor Klymenko shall be \$70,000.00, prorated for calendar year 2019; and a waiver of the Borough's residency requirement is granted; and

BE IT FURTHER RESOLVED, Victor Klymenko shall be eligible for the following benefits and emoluments upon the effective date of his employment with the Borough:

- a. Any remaining of the Borough's annual fourteen (14) paid holidays, plus one (1) annual floating holiday.
- b. Vacation will be allotted at the rate of twenty-five (25) vacation days per year and that at the end of any calendar year, only twelve (12) work days of annual vacation will be allowed to carry over.

- c. Sick leave earned at the rate of one (1) day per month during the first year of employment; in subsequent years, fifteen (15) work days of sick leave will be credited annually, in anticipation of continued employment. Sick leave days are available for use in the year earned. Sick leave days may accumulate from year to year without limit, but any unused sick leave time will be forfeited at the time of retirement or separation from Borough employment.
- d. Five (5) annual personal days are credited every calendar year, including the first year of employment. Personal days may not be utilized during the first ninety (90) days of employment.
- e. Enrollment in the Borough's medical, prescription and dental plans subject to each plan's waiting period and optical reimbursement in the amount of up to \$50.00 per calendar year for office visits and up to \$100.00 per calendar year for eyeglass or contact lenses purchase.

BE IT FURTHER RESOLVED, that the appointment of Victor Klymenko is subject to the satisfactory completion of a criminal background check, the initial cost of which is to be borne by the prospective appointee and will be reimbursed by the Borough so long as the check is satisfactory and employment is continued.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey, at a Regular meeting of said Council held September 18, 2019.

Vote Record- Resolution Number 2019-256				
	Ayes	Nays	Abstain	Absent
Councilman Atkins		x		
Councilwoman Shaw				x
Councilwoman Johnson		x		
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
X Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Councilman Bernier, seconded by Council President Wilkerson to adopt Resolution Numbers 2019-257.

Borough Attorney, Karen Brown, proffered that the resolution should be amended to reflect that the appointment shall not exceed 6 months.

Motion by Councilman Bernier, seconded by Council President Wilkerson to adopt Resolution Number 2019-257 as amended.

Vote Record- Amendment to Resolution Number 2019-257				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw				x
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
X Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

RESOLUTION NUMBER 2019-257

APPOINTMENT OF TEMPORARY ACTING COURT ADMINISTRATOR

WHEREAS, the Court Administrator for the Municipal Court of the Borough of Roselle on September 1, 2019; and

WHEREAS, there is now a need for a Temporary Acting Court Administrator to ensure the continued and proper operation of the Roselle Municipal Court; and

WHEREAS, Joanne Papa is qualified to serve as the Temporary Acting Court Administrator; and
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Roselle:

1. Joanne Papa is hereby appointed as Temporary Acting Court Administrator, effective September 1, 2019 through December 31, 2019 or until the appointment of a permanent Court Administrator; and
2. Joanne Papa shall be compensated in accordance with the salary guidelines for the position of Municipal Court Administrator as set forth in the Borough's Salary Ordinance, with an annual salary of \$67,500, prorated.
3. Joanne Papa shall be eligible to receive two (2) hours of compensatory time in lieu of call-in pay; said time to be available for her use upon earning same with no more than 65 hours to be carried over in one year without the express written permission of the Borough Administrator.

BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified that sufficient funds are available within the CY 2019 Budget in Account # 9-01-43-490-000-100.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution

adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held September 18, 2019.

RESOLUTION NUMBER 2019-258

RESOLUTION HIRING A PART-TIME VIOLATIONS CLERK IN THE MUNICIPAL COURT AT \$18.00 PER HOUR

WHEREAS, there is a vacancy for a part-time Violations Clerk position in the Municipal Court; and

WHEREAS, Tia Alamo was interviewed and deemed to be qualified for employment in the title of part-time in the Violations Clerk Municipal Court; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle that Tia Alamo is hereby appointed to the position of part-time Violations Clerk in the Municipal Court in the Borough of Roselle, effective Monday, September 23, 2019, under the POAA program for a period of 19 weeks; and

BE IT FURTHER RESOLVED, that the hourly pay is \$18.00 for Tia Alamo; and

BE FURTHER RESOLVED, that a waiver of the Borough's residency requirement is granted; and

BE IT FURTHER RESOLVED, that the hiring of Tia Alamo is subject to the satisfactory completion of a criminal background check, the initial cost of which is to be borne by employee and will be reimbursed by the Borough so long as the check is satisfactory and employment is continued.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey, at a Regular meeting of said Council held September 18, 2019.

RESOLUTION NUMBER 2019-259

RESOLUTION AUTHORIZING A CONTRACT WITH REALAUCTION.COM, LLC FOR THE PURPOSE OF CONDUCTING AN ELECTRONIC MUNICIPAL TAX LIEN SALES FOR 2019

WHEREAS, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services; and

WHEREAS, N.J.A.0 5:33-1.1 requires an electronic municipal tax lien sale shall be authorized by a resolution of the governing body; and

WHEREAS, N.J.A.0 5:33-1.1 also requires any contract with an online tax sale vendor, regardless of the cost, must be awarded by the municipality's governing body; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales in the State of New Jersey along with participating Counties and Municipalities; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, RealAuction.com has supplied and negotiated a contract to provide electronic tax sales services to the Borough of Roselle at a rate of \$15 per property listed on the tax sale list; and

WHEREAS, Roselle Borough wishes to participate in an electronic tax sale in 2019 and to award a contract for such services to RealAuction.com as a vendor which has been determined to have complied with the statutory provisions necessary to supply such services.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Roselle that the Tax Collector is hereby authorized to participate in an electronic tax sale and submit same to the Director of the Division of Local Government Services if necessary.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held September 18, 2019.

RESOLUTION NUMBER 2019-260
AUTHORIZE REFUND OF TAX OVERPAYMENT

WHEREAS, there appears on the books of the Tax Collector, refunds due, resulting from Tax Overpayments; and

WHEREAS, refunds are to be made to the persons who have made these overpayments;

NOW, THEREFORE, BE IT RESOLVED that the Borough CMFO of the Borough of Roselle, Union County, be instructed to draw checks in the amounts covering the overpayments and to deliver said checks to the proper persons.

Name	Mailing Address	Block	Lot	Reason	Total
TOWER CAPITAL MANAGEMENT LLC	10 N PARK PLACE, SUITE 300 MORRISTOWN, NJ 07960	406	3	PAID AFTER REDEMPTION	\$3,973.57
MICHAEL A. VESPASIANO, ESQ.	331 MAIN STREET, CHATHAM, NJ 07928	903	2	TAX APPEAL	\$3,693.78
MICHAEL A. PAFF, ESQ.	P.O. BOX 6767, 495 N. BRIDGE STREET, BRIDGEWATER, NJ 08807	2602	16 & 17	TAX APPEAL	\$19,676.64
CORELOGIC	1 CORELOGIC DRIVE WESTLAKE, TX 76262	6502	12	OVERPAYMENT	\$3,514.26
Total					\$30,858.25

(acct# 9-01-286-56-001)

(acct#T18-56-400-000-000)

(acct#T18-56-500-000-000)

I certify that the foregoing is a true and correct copy of resolution adopted by the Mayor and Council of the Borough of Roselle.

Vote Record- Resolution Numbers 2019-257 through 2019-260				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw				x
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
X Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

PAYMENT OF BILLS

Motion by Councilman Bernier, seconded by Councilman Fortuna, to adopt Resolution Number 2019-261.

Discussion:

Councilman Atkins asked for details about certain Purchase Orders. He said that he and Councilwoman Shaw were not listed on the Purchase Order for the League of Municipalities, and asked if there was a legal basis for excluding any sitting Council Person from going to the League of Municipalities.

Borough Attorney, Karen Brown, stated that she was not aware of any policy established by the Council governing conferences and travel. She suggested that the Council establish such a policy if one did not currently exist.

Discussion continued.

Borough Attorney, Karen Brown, drew up a resolution and read it into record

Discussion:

Councilman Bernier said that he would hold fast to his belief that it is not wise to pay for the League of Municipalities for outgoing Council Members, and would therefore vote “no” on the resolution on the floor.

RESOLUTION NUMBER 2019-261
A BILL LIST DATED SEPTEMBER 18, 2019

RESOLVED: That the following be paid by the borough by checks drawn on TD Bank made payable to those persons for whom the warrants are drawn:

BILL LIST 18-Sep-19

FUND		<u>AMOUNT</u>
ANIMAL CONTROL		
CAPITAL ACCOUNT		164,565.55
CDBG TRUST		
CURRENT FUND	\$	3,102,250.64
ESCROW TRUST		5,568.75
FSLEF		
SLEF		
GENERAL TRUST ACCOUNT		50357.31
TRUST DCA FEES		
GRANT ACCOUNT		4,315.37
AUGUST 30, 2019 PAYROLL		622,840.42
SEPTEMBER 13, 2019 PAYROLL		634,813.01
MANUAL CHECK		
POAA		
REDEMPTION PREMIUM ACCOUNT		
PUBLIC DEFENDER		
REDEMPTION TRUST		
RESERVE FOR ESCROW		
SALARY DEDUCTION		143,560.50
GRAND TOTAL		<u>\$ 4,728,271.55</u>

Vote Record- Resolution Numbers 2019-261				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw				x
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			

Councilwoman Wilkerson	x			
X Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

PUBLIC COMMENT

1. Martha Stayworth, requested that DPW place no parking signs on the opposite side of Elm Street so that regular street cleaning can take place. She said that she had been back in Roselle since August 5, 2019; but never saw street cleaning take place until September 13, 2019. She talked about road work being done to accommodate one resident, as opposed to others.
2. Kimberly Nix, 801 Baltimore Avenue, stated that the 4th Ward is nasty. She said that she doesn't know why there is so much garbage everywhere. She talked about overgrown grass and said that Roselle has the worst sidewalks in the world. She lamented that the traffic situation at Washington School is ridiculous.
3. Sylvia Turnage, talked about the Economic Development Representative position, saying that the person who used to fill the position was actually a friend of the Mayor, who still has a contract with the Borough. She said that the Mayor never answered Councilwoman Johnson's question about how the Health Board Members were chosen. She talked about DPW and said that one cannot lead from behind, and suggested that the Superintendent stand shoulder –to-shoulder with the employees to get work done. She mentioned that it seemed malicious for the Council not to agree to pay for two Council Members to attend the League of Municipalities. She commented on the use of outside legal counsel and agenda items being placed on for voting without the consent of the Borough Attorney.
4. Barbara Dixon, 271 E. 2nd Avenue, said that politics is getting to be absolutely ridiculous. She said the legal stuff is getting out of control; and that it's sad because it's taken all this time to get the budget and the Council is still arguing over things.
5. Viola Chandler, Birch Drive, asked for clarity on the PSE&G Project.
6. Garrett Smith, 636 Jackson Avenue, said that he wanted to talk about the financial status of the Borough. He mentioned that he was disturbed by the fact that the CFO and some Council Members seemed to want to find ways to continue to increase taxes. He commented on the budget amendment, stating that it should have been done long before. He talked about the League of Municipalities and said that it was spiteful for two Council Members to be singled out and not paid for.

Motion by Councilwoman Johnson, seconded by Councilman Fortuna, all in favor, none opposed, to extend Mr. Smith's time by 2 minutes.

He continued by saying that the Council Members should be concerned about helping the people and keeping them in their homes. He remarked that the Mayor has been present and in place for all that has gone on in the past, so it's hypocritical for her to talk about past Administrations.

Council President Wilkerson responded to Mr. Smith's comment, by saying that everyone had an opportunity to have input on the budget; and that it was not rushed through.

Mayor Dansereau added that the Department of Community Affairs directed the Council to pass the budget by September 20, 2019; and read a letter into record that stated the same.

7. Ethelyne Grimsley, 210 E. 7th Avenue, stated that this is nothing new. She said that she was all for hiring Roselle Residents, but that was not always the case. She iterated that every Council has voted in the past to hire non-residents. She talked about the League of Municipalities and said that everyone should have the same accommodations; but that outgoing Council Members should not go. Upon expiration of her time, she requested an extension of time to speak.

Motion by Councilman Fortuna, seconded by Councilwoman Johnson to extend Ms. Grimsley's time by 2 minutes. All were in favor, and none opposed.

She continued by saying that she is really impressed with the DPW. She said that they have been doing a marvelous job.

8. Maria Hegener, 920 Spruce Street, said that she was glad the Council finally passed the budget. She commented on the League of Municipalities, saying that she is a volunteer and pays for her own room accommodations, so the Council should foot their own bills.
9. Anthony Esposito, 414 E. 3rd Avenue, thanked the Council for passing the budget. He said that the residents could finally get an accurate tax bill. He talked about the budget, and reminded everyone that from the time the budget was introduced, three Council Members simply voted "no," without so much as an amendment being offered. He said they never gave the residents an explanation as to why they constantly voted "no." He said that with the passing of the amendment, there was still no "zero budget." He commented on the Borough Attorney drafting a resolution that failed. He said that he agreed with MS. Grimsley that DPW is doing a better job.
10. Jeanne Marie Ryan, Library director, thanked Councilwoman Shaw for the welcome back that she did for the students. She thanked Borough Administrator, Jack Layne for resolving the issue with the boiler at the Library. She announced that September is Library Card sign-up month and encouraged all to come out and get a library card.

COUNCIL COMMENT

Council President Wilkerson thanked her Council colleagues for passing the budget. She talked about September 11, 2001 and gave an account of a woman who suffered great loss. She reminded everyone that September is Sickle Cell awareness month. Recognizing the severity of the issue of Sickle Cell and the frailty of life, she said that she will no longer spend her time arguing. She said that life is short and instead of bickering back and forth, she promised to do her best as long as she's on the dais.

Councilman Bernier gave his condolences to the Flores Family and said that his heart is with them. He announced his upcoming 2nd Ward Meeting and gave updates about some on-going issues. He said that the DPW was out trimming a lot of trees in the 2nd Ward and even taking down some trees that are dead. He talked about some past recreational events and said that he was able to participate in the 5K Run/Walk for the Agape House of Worship, in support of the iRead Program. He said it was good to see the community coming together at so many events. With reference to some of the comments made earlier in the night, he said that the only way to change the Borough is to make different decisions. He said that he was happy to see Cindy Thomas coming on in January, and hoped that she would solve some of the issues that have been on-going in the 4th Ward. He said that everyone has to come to the table with facts and be realistic when it comes to the budget. He mentioned the passing of his grandfather and said that he hopes the actions he takes as a Councilman makes him proud.

Councilwoman Johnson greeted the public and thanked everyone who supported her Circle of Sisters bus ride. She said Williams Street and Wheatsheaf Road are set to be paved, with curbs and aprons being replaced. She announced her upcoming Hoodies for the Homeless Event. She talked about a recent encounter with a Homeless resident and said that we have to help whenever we can. She announced her next Ward Meeting and talked about ideas to celebrate the upcoming Holidays in December. She thanked the 3rd Ward Residents for their support and addressed the comment that the Borough is dirty.

Councilman Fortuna expressed his feelings about the League of Municipalities, saying that it's nothing personal; but he just doesn't see the business value in paying for outgoing Council Members to go to the conference. He announced the Roselle Park Loves Art Festival taking place the following weekend and said that there would be an accessible area for children with special needs. He said that he was happy to pass the budget, but there would be a need to set a new budget soon. He talked about necessary budget cuts and said that for every 2 dollars cut, 1 should go back to the taxpayers.

Councilman Atkins thanked everyone for coming out and said that there were a couple of initiatives that occurred since the last meeting. He gave condolences to the family of Shante

Pearson. He thanked the Recreation Department and Director, as well as DPW for all of the summer events and initiatives. He reiterated that as Councilman-at-large, he represents the entire Borough, and helps residents from all wards. He commented on the budget, saying that it's all smoke and mirrors. He said that the budget was introduced late, as it is every year. He talked about the League of Municipalities and said that the Borough Administrator was in violation of his own memo. He said that there is a real homeless population; and that he had bringing attention to it for about one year. He said that when the homeless residents can't get into Borough Hall to use the bathroom, they just use it on the street, so we really need to address the issue and get then help.

MAYOR'S COMMENT

Mayor Dansereau thanked CFO, Anders Hasseler for the work he did on the budget and the presentation he made for the edification of the public. She spoke extensively about the homeless population and how the Borough connects them to services available to them. She reminded everyone that Conversations with the Community would resume in October. She read a letter from New Jersey American Water to reassure residents that Roselle's water is safe. She said that residents can find water quality reports on the New Jersey American Water website. She talked about the flood map and the issues of delay with FEMA, saying that she had a meeting scheduled with Senator Cory Booker, the Borough Engineer and a FEMA Representative. She talked about the 2020 Census and the importance of it. She iterated that there are jobs available to Roselle Residents. She announced the Children's Health Clinic and remarked on the community events that took place over the summer. She said that the comments about the Mind and Body Complex were absolutely false and she talked about the commitment of the Council Members to the work of the Borough.

ADJOURNMENT

On a motion by Councilman Bernier, seconded by Councilman Fortuna, with all in favor and none opposed, the meeting was duly adjourned at 9:40p.m.

Lydia D. Massey, Acting Municipal Clerk