

**BOROUGH OF ROSELLE
MAYOR & COUNCIL
WORKSHOP MEETING MINUTES
OCTOBER 9, 2019**

Mayor Dansereau called the Workshop meeting of the Mayor and Council of the Borough of Roselle, Union County, New Jersey, held at Borough Hall, 210 Chestnut Street, Roselle, New Jersey to order on October 9, 2019 at 6:30 P.M. The flag salute was done and the invocation was given by Council President Wilkerson.

The Acting Municipal Clerk, Ms. Massey, read the "Open Public Meetings Act" compliance statement.

STATEMENT OF COMPLIANCE

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 219 to the Union County Local Source and The Home News Tribune in 2019, by posting on the Borough of Roselle website and by filing said notice in the Office of the Municipal Clerk.

ROLL CALL

Attendee Name	Title	Status	Arrived
Reginald Atkins	Councilman	P	
Kim Shaw	Councilwoman	P	
Cynthia Johnson	Councilwoman	P	
Brandon Bernier	Councilman	P	
John Fortuna	Councilman	P	
Denise Wilkerson	Councilwoman	P	
Christine Dansereau	Mayor	P	

SPECIAL COMMUNICATIONS

Correspondence Regarding Holiday Closing Hours was read into the record by Acting Municipal Clerk Lydia Massey and she gave a detailed explanation of the request. Discussion ensued, and the consensus of the Council was to place a resolution of the same on the Regular meeting agenda. Councilman Fortuna expressed that he would not support the extended hours of operation due to the potential impact that it may have on the residents who park there during the holiday season and that he is reacting the calls that he receives from residents.

NEW VOTING BUSINESS

Motion by Councilman Atkins; seconded by Council President Wilkerson to adopt Resolution Number 2019-263.

**RESOLUTION NUMBER 2019-263
PUT THE BRAKES ON FATALITIES DAY
October 10, 2019**

October 10, 2018 has been declared Put the Brakes on Fatalities Day by the Borough of Roselle, Union County, New Jersey; and

WHEREAS, Across the nation, traffic crashes caused 36,750 fatalities in 2018, and are the leading cause of death for young people ages 15 to 34; and

WHEREAS, in New Jersey, 563 individuals lost their lives in traffic crashes in 2018; and

WHEREAS, Pedestrian related crashes account for 31.0 percent of the State’s traffic fatalities; and

WHEREAS, Motorcyclists and pedestrians face increased risks on New Jersey’s roadways, as people opt for alternative modes of transportation; and

WHEREAS, 53 motorcyclists and 165 pedestrians were killed in New Jersey in traffic-related crashes in 2018; and

WHEREAS, Safer driving behaviors such as buckling up, every ride; obeying posted speed limits; stopping for pedestrians in crosswalks and using crosswalks when walking; avoiding aggressive driving behaviors; never driving impaired; wearing proper safety gear while riding a motorcycle or bicycle; and, focusing solely on driving by avoiding distractions, can dramatically reduce the number of traffic-related injuries and deaths.

NOW THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Roselle, do hereby proclaim October 10, 2019, Put the Brakes on Fatalities Day, and call upon everyone to put these lifesaving behaviors into practice to improve safety on the roadways in our community and through the State.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop meeting of said Council held October 9, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 9th day of October 2019.

Vote Record – Resolution 2019-263				
	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Councilman Atkins	x			
Councilwoman Shaw	x			
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

COMMENTS AND REPORTS BY ADMINISTRATOR

Mr. Jack Layne, Borough Administrator gave an update on the white collar contract negotiations, the state audit; the women's locker room in the Police Department; improvements to the community center; and he gave a status update of the Arminio Field project.

Dave Biunno, Grant Writer, spoke to the million dollar grant that the Borough will receive in conjunction with an application he submitted about four months ago, and he said that the Board of Education will provide a cash match in the amount of approximately \$333,333.33. Mayor Dansereau commented that it will be up to the Board of Education to decide where they want the money to go and that she will meet with the Dr. Baker to discuss. Mr. Biunno then said that the award letter will arrive in about 2 to 3 weeks. Councilwoman Johnson thanked Mr. Biunno for securing the grant. Councilwoman Shaw asked how the Borough can pass the portion of the grant to the Board of Education and if they were a co-applicant. Mr. Biunno commented that the Board of Education agreed to come up with the match. Mayor Dansereau remarked that a proposal will be drafted up and reviewed by the legal counsel. Councilman Atkins asked how funds would be paid out when the Borough receives the funds. Mr. Biunno stated that the grant is for the Borough, not the Board of Education, and their request will be put in writing so that they would have documentation on how to proceed. He also said that the Department of Environmental Protection would have to approve the transaction.

Councilwoman Shaw asked Borough Administrator Layne what the costs are to improve the community center as it relates to improvements for Roselle First. Mr. Layne remarked that the cost are approximately \$1,500 to \$2,000.

Mayor Dansereau then asked if there were any committee reports to be given at this time, and there were none.

There was no setting of a consent agenda for the regular meeting.

SETTING THE AGENDA FOR THE OCTOBER 16, 2019 REGULAR MEETING

CORRESPONDENCE

Letter from Mayor Dansereau Appointing a Member to the Planning Board

PROCLAMATIONS

Breast Cancer Awareness Month
Domestic Violence Awareness Month
Hispanic Heritage Month

APPROVAL OF MINUTES OF MEETINGS

Minutes of the Mayor and Council Regular Meeting – August 21, 2019
Minutes of the Mayor and Council Workshop Meeting – September 11, 2019
Minutes of the Mayor and Council Closed Executive Session – September 11, 2019
Minutes of the Mayor and Council Regular Meeting – September 18, 2019

COMMITTEE REPORTS

INTRODUCTION, CONSIDERATION AND PASSAGE OF ORDINANCES

ORDINANCE ON INTRODUCTION & FIRST READING – Ordinance 2607-19
AMENDING AN ORDINANCE ENTITLED “AN ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES OF THE BOROUGH OF ROSELLE IN THE COUNTY OF UNION, STATE OF NEW JERSEY” [Public Hearing November 13, 2019 Pending Approval]

ORDINANCE ON INTRODUCTION & FIRST READING – Ordinance 2608-19
AN ORDINANCE TO AMEND CHAPTER 100-3 OF THE CODE OF THE BOROUGH OF ROSELLE ENTITLED “STAFFING LEVELS” [Public Hearing November 13, 2019 Pending Approval]

PUBLIC COMMENTS (on Pending resolutions only)

CLOSED EXECUTIVE SESSION

2019- Resolution for Closed (Executive) Session *[If necessary]*

RESOLUTIONS

Borough Attorney	
1.	Resolution of the Borough Council of the Borough of Roselle Authorizing the Execution of a Settlement Agreement with George Phipps
Clerk’s Office	
2.	Resolution Granting a Special Permit for a Social Affair and Authorizing the Borough Clerk to Certify Same Special Permit Applications – November 23, 2019
Engineering	
3.	Resolution Authorizing Final Payment Based on As-Built Quantities and Release of Retainage for the CDGB YR 44 Roadway Improvements – Newman Place (Chandler Avenue to End of Street) Project Funded by the Union County Community Development Block Grant (CDBG) and the Municipality Within the Borough of Roselle, Union County, New Jersey
4.	Resolution Authorizing Professional Engineering Construction Administration Services in Connection With the Fiscal Year 2019 NJDOT Chandler Avenue Roadway Improvements Funded by the New Jersey Department of Transportation (NJDOT) Local Aid Grant Program and the Municipality Within the Borough of Roselle, Union County, New Jersey
5.	Resolution Awarding Construction Contract for the 29019 NJDOT Chandler Avenue Roadway Improvement Project Funded by NJDOT and the Municipality Within the Borough of Roselle, Union County, New Jersey
Finance Department	
6.	Governing Body Certification of the Annual Report of Audit

7.	Resolution Authorizing the Insertion of Special Items of Revenues and Appropriations in the 2019 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87 – Alcohol Education Rehabilitation DWI Grant – 2019
8.	Resolution Authorizing the Insertion of Special Items of Revenues and Appropriations in the 2019 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87 – Body Armor Grant - 2019
9.	Resolution Authorizing the Insertion of Special Items of Revenues and Appropriations in the 2019 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87 – Clean Communities Grant – 2019
10.	Resolution Authorizing the Insertion of Special Items of Revenues and Appropriations in the 2019 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87 – Neighborhood Preservation Grant - 2019
11.	Resolution Authorizing the Insertion of Special Items of Revenues and Appropriations in the 2019 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87 – Union County Means Green Grant - 2019
12.	Resolution Authorizing the Insertion of Special Items of Revenues and Appropriations in the 2019 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87 – NJ Summer Food Program - 2019
Fire Department	
13.	Resolution Promotion Keith McBride to the Title of Fire Battalion Chief at the Salary of \$118,136.86
Grant Writer	
14.	Resolution Authorizing the Hiring of a Part-Time Secretary in Accordance With the Requirements of the SAMHSA Drug Free Communities Support Program Grant Award
Health Department	
15.	Resolution Authorizing a Thirteenth Amendment to the Memorandum of Agreement for Continued TB Services Between the Roselle Health Department and the New Jersey Medical School Global Tuberculosis Institute at Rutgers Biomedical and Health Sciences (RBHS)
Police Department	
16.	Appointing Alternate School Crossing Guard
17.	Resolution Authorizing Holiday Meter Parking Restrictions for the Borough of Roselle
Tax Collector	
18.	Authorize Tax Title Lien Redemptions

PAYMENT OF BILLS

19.	A Bill List Dated October 16, 2019
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Workshop Meeting (Cont'd)

Mayor Dansereau opened up the public comment portion of the meeting.

PUBLIC COMMENT

1. Jeanne Ryan, Roselle Library Director, announced that Councilman Fortuna brought one of his constituents to the Library who wants the Borough to be more literacy enriched; the constituent's concept is that they have little free libraries in every district, and she will present it to the Council next week.

Councilman Fortuna then stated that she is on the Executive Board of the National Literacy Association and she could not attend the meeting tonight because she was at a conference in New Orleans.

Seeing no one else come forward, the Mayor closed the public comment portion of the meeting.

Mayor Dansereau then asked the Council if they had any comments.

COUNCIL COMMENT

Councilman Fortuna commented on the little free libraries and that they want to have them in each ward, and he said that they cost about \$200 and he will put up the money for one, and they are looking for private donors and anyone who wishes to donate can. He also said that the little libraries are a nice touch and the fact that she wants to get involved is a great asset and blessing to the town, and it's her first initiative to help the town.

Councilwoman Johnson spoke to her Hoodies for the Homeless drive and that it will be in the Council Chambers; she will have some presenters come and will have soup and sandwiches; she also said that she needs volunteers and donations.

MAYOR'S COMMENTS

Mayor Dansereau announced that the American Legion, Unity Post of the Borough of Roselle will honor "Red" Miglore by dedicating a sign to him at the location.

At 7:04 p.m., on a motion by Councilman Bernier he moved to adopt Resolution Number 2019-264; it was seconded by Council President Wilkerson; all were in favor and none were opposed to go into closed executive session.

CLOSED EXECUTIVE SESSION

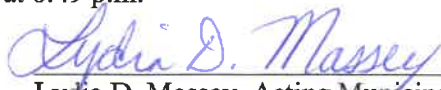
2019-264 Resolution for Closed Executive Session

- Contract Negotiations

At 8:48 p.m., on a motion by Councilwoman Shaw; seconded by Councilman Fortuna; all were in favor, and none were opposed to come out of closed executive session.

ADJOURNMENT

On a motion by Councilman Atkins, seconded by Councilwoman Shaw; all were in favor, none were opposed; and the meeting was duly adjourned at 8:49 p.m.


Lydia D. Massey, Acting Municipal Clerk