

**BOROUGH OF ROSELLE  
MAYOR & COUNCIL  
MINUTES OF THE REGULAR MEETING  
October 16, 2019**

Mayor Dansereau called the Borough of Roselle, Union County, New Jersey, Mayor and Council Regular meeting of the Borough of Roselle, Union County, New Jersey, held at Borough Hall, 210 Chestnut Street, Roselle, New Jersey to order on October 16, 2019 at 6:32 p.m. The flag salute was done, and the invocation was given by Council President Wilkerson.

Acting Municipal Clerk, Lydia D. Massey then read the below Statement of Compliance into Record:

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2019 to the Union County Local Source and The Home News Tribune in 2019, by posting on the Borough of Roselle website, and by filing said notice in the Office of the Municipal Clerk.

**ROLL CALL:**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Reginald Atkins	Councilman	P	6:54pm
Kim Shaw	Councilwoman	P	
Cynthia Johnson	Councilwoman	P	
Brandon Bernier	Councilman	P	
John Fortuna	Councilman	P	
Denise Wilkerson	Councilwoman	P	
Christine Dansereau	Mayor	P	

**ALSO PRESENT:**

Jack Layne, Borough Administrator; Karen Brown, Borough Attorney and Lydia D. Massey, Acting Municipal Clerk

**PROCLAMATIONS**

**Breast Cancer Awareness Month** – read into record by Councilwoman Shaw  
**Domestic Violence Awareness Month** – read into record by Council President Wilkerson  
**Hispanic Heritage Month** – read into record by Mayor Dansereau  
**In Memory of Joseph Abitante, Jr.** – read into record by Councilman Bernier

## **APPROVAL OF MINUTES OF MEETINGS**

Minutes of the Mayor and Council Regular Meeting — August 21, 2019

Minutes of the Mayor and Council Workshop Meeting —September 11, 2019

Minutes of the Mayor and Council Closed Executive Session — September 11, 2019

Motion by Councilman Fortuna, seconded by Councilman Bernier, to approve the minutes as written.

<b>Vote Record- October 16, 2019 Regular Meeting – Approval of Minutes</b>				
	Ayes	Nays	Abstain	Absent
Councilman Atkins				x
Councilwoman Shaw	x			
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<b>X Adopted</b> <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

## **COMMITTEE REPORTS**

Council President Wilkerson, said that the final 4<sup>th</sup> quarter tax bills have been mailed to residents. She talked about the audit and announced upcoming Recreation Events.

Councilman Fortuna reported that the DPW committee is in the final phase of roadwork for the year. He said that work has finally started on Wheatsheaf Road and talked about the cost of repairing roads. He was pleased to announce that he and Mayor Dansereau had met with the Mayor of Linden to begin working on grants to get Wood Avenue repaired.

Councilman Bernier October Planning Board will not meet until December.

Councilwoman Johnson announced that there are no updates from the Public Safety Committee.

## **INTRODUCTION, CONSIDERATION AND PASSAGE OF ORDINANCES**

### **ORDINANCE ON INTRODUCTION & FIRST READING** - Ordinance 2607-19

AMENDING AN ORDINANCE ENTITLED “AN ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES OF THE BOROUGH OF ROSELLE, IN THE

Borough of Roselle

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COUNTY OF UNION, STATE OF NEW JERSEY” [Public Hearing November 13, 2019  
Pending Approval]

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Roselle, County of Union, State of New Jersey that the aforesaid Ordinance is hereby amended to read as follows:

**SECTION I:** The following are the Calendar Year 2019 salaries for the Mayor and Borough Council:

Mayor:	\$20,000.00
Council President:	\$15,000.00
Council Member-at-Large:	\$15,000.00
Council Member:	\$15,000.00

**SECTION II:** The following named officials and employees of the Borough of Roselle shall be entitled to an annual salary within the range as set forth for the respective classifications:

<b>CLASSIFICATION</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Administrative Analyst	\$40,000.00	\$80,000.00
Alternate Deputy Registrar	\$1,000.00	\$2,500.00
Assistant Borough Administrator	\$40,000.00	\$135,000.00
Assistant Public Works Superintendent	\$70,000.00	\$100,000.00
Assistant Supervisor Public Works	\$55,000.00	\$80,000.00
Assistant Tax Assessor	\$30,000.00	\$85,000.00
Board of Health, Secretary	\$2,500.00	\$5,000.00
Borough Administrator	\$50,000.00	\$155,000.00
Borough Attorney	\$65,000.00	\$130,000.00
Borough Labor Attorney	\$60,000.00	\$80,000.00
Building Inspector	\$10,000.00	\$25,000.00
Building Maintenance Worker	\$23,000.00	\$30,000.00
Chief Code Enforcement Officer	\$55,000.00	\$95,000.00
Chief Financial Officer	\$40,000.00	\$125,000.00
Code Enforcement Officer	\$40,000.00	\$80,000.00
Code Enforcement Trainee	\$30,000.00	\$40,000.00
Community Center Director	\$5,000.00	\$15,000.00
<b>Confidential Secretary</b>	<b>\$45,000.00</b>	<b>\$80,000.00</b>
Construction Code Official	\$50,000.00	\$100,000.00
Coordinator of Emergency Management	\$5,000.00	\$20,000.00
Deputy Coordinator of Emergency Management	\$2,500.00	\$10,000.00
Deputy Municipal Clerk	\$40,000.00	\$60,000.00
Deputy Registrar of Vital Statistics	\$2,500.00	\$5,000.00
Deputy Tax Collector	\$15,000.00	\$30,000.00

<b>CLASSIFICATION</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Economic Development Representative 4	\$40,000.00	\$80,000.00
Electrical Sub Code Official/Inspector	\$12,000.00	\$25,000.00
Everett Hatcher Alliance Secretary	\$2,500.00	\$5,000.00
Executive Assistant	\$45,000.00	\$80,000.00
Emergency Management, Secretary	\$2,500.00	\$5,000.00
Fire Chief	\$85,000.00	\$150,000.00
Fire Sub Code Official/Inspector	\$19,000.00	\$25,000.00
Municipal Court Administrator	\$65,000.00	\$90,000.00
Municipal Clerk	\$55,000.00	\$87,500.00
Municipal Judge	\$20,000.00	\$60,000.00
Municipal Treasurer	\$40,000.00	\$80,000.00
Omni Bus Driver (per hour)	\$8.00	\$15.00
Part Time Dispatchers (per hour)	\$15.00	\$25.00
Payroll Supervisor	\$40,000.00	\$60,000.00
Planning Board Secretary	\$2,500.00	\$5,000.00
Plumbing Sub Code Official/Inspector	\$19,000.00	\$25,000.00
Police Chief	\$85,000.00	\$150,000.00
Prosecutor	\$15,000.00	\$35,000.00
Public Defender	\$9,000.00	\$20,000.00
<b>Public Information Officer (Insert)</b>	<b>\$45,000.00</b>	<b>\$80,000.00</b>
Purchasing Agent	\$40,000.00	\$90,000.00
Recreation Aide (per hour)	\$10.00	\$25.00
Recreation Leader	\$40,000.00	\$80,000.00
Recycling Coordinator	\$2,500.00	\$5,000.00
Registered Environmental Health Specialist/Health Officer	\$75,000.00	\$135,000.00
Registrar of Vital Statistics	\$2,500.00	\$5,000.00
Sanitation Inspector (per hour)	\$10.00	\$25.00
Seasonal Employees (per hour)	\$7.25	\$25.00
Senior Advisory Board Secretary	\$2,500.00	\$5,000.00
Senior Code Enforcement Officer	\$45,000.00	\$90,000.00
Superintendent of Public Works	\$75,000.00	\$130,000.00
Supervising Equipment Operator	\$65,000.00	\$95,000.00
Supervisor Public Works	\$65,000.00	\$95,000.00
Tax Assessor	\$30,000.00	\$100,000.00
Tax Collector	\$25,000.00	\$75,000.00
Zoning Board Secretary	\$2,500.00	\$5,000.00

**SECTION III.** If any section, subsection, provision, clause, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, such adjudication shall not affect the remaining sections, subsections, provisions, clauses, or portions, which shall be deemed severable therefore.

**SECTION IV.** All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby replaced and/or repealed to the extent of such inconsistency.

**SECTION V.** This Ordinance shall take effect at the time and in the manner provided by law.

Mayor Dansereau read Ordinance Number 2607-19 by title and asked for a motion to approve upon first reading and introduction.

Motion by Councilman Bernier, seconded by Councilman Fortuna, to adopt Ordinance Number 2607-19 on introduction and first reading.

<b>Vote Record - Ordinance 2607-19 - Introduction and 1<sup>st</sup> Reading</b>				
	Ayes	Nays	Abstain	Absent
Councilman Atkins				x
Councilwoman Shaw	x			
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<b>X Adopted</b> <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

**ORDINANCE ON INTRODUCTION & FIRST READING** - Ordinance 2608-19

AN ORDINANCE TO AMEND CHAPTER 100-3 OF THE CODE OF THE BOROUGH OF ROSELLE ENTITLED "STAFFING LEVELS" [Public Hearing November 13, 2019 Pending Approval]

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Roselle that the Code of the Borough of Roselle, Chapter 30, Section 30-4, is hereby amended as follows:

**SECTION I.**

A. Governing body.

(1) Mayor (PT) (1)

- (2) Council members (PT) (6)

**B. Executive Staff and Department heads.**

- (1) Borough Administrator (1)
- (2) Borough Attorney (PT) (1)
- (3) Municipal Clerk (1)
- (4) Chief Financial Officer (1)
- (5) Chief of Police (1)
- (6) Fire Chief (1)
- (7) Health Officer (1)
- (8) Construction Official (1)
- (9) Municipal Court Judge (PT) (1)
- (10) Superintendent of Public Works (1)
- (11) Emergency Management Coordinator (PT) (1)
- (12) Deputy Emergency Management Coordinator (PT) (1)
- (13) Tax Collector (1)
- (14) Tax Assessor (1)

**C. Department of Administration**

- (1) Assistant Borough Administrator (1)
- (2) Administrative Analyst (1)
- (3) Executive Assistant, Borough Administrator (1)
- (4) Economic Development Representative 4 (1)
- (5) Keyboarding Clerk-1 (1)

**(6) Public Information Officer (1) (Insert)**

**C.1 Division of Recreation**

(7) Recreation Leader (1)

(8) Recreation Aide (1)

(9) Recreation Aide (PT) (2)

**C.2 Division of Code Enforcement**

(10) Chief Code Enforcement Officer (1)

(11) Senior Code Enforcement officer (1)

(12) Code Enforcement Officer (2)

(13) Code Enforcement Officer Trainee (2)

(14) Sanitation Inspector (PT) (2)

(15) Keyboarding Clerk-2 (1)

(16) Keyboarding Clerk-3 (1)

**D. Department of Finance**

(1) Purchasing Agent (1)

(2) Municipal Treasurer (1)

(3) Payroll Supervisor (1)

(4) Principal Account Clerk (1)

(5) Senior Account Clerk (1)

(6) Account Clerk (1)

**D.1. Division of Tax Collection**

(7) Deputy Tax Collector (PT) (1)

E. Department of Tax Assessor

- (1) Assistant Tax Assessor (1)
- (2) Clerk-1 (1)

F. Department of the Municipal Clerk

- (1) Deputy Municipal Clerk (1)
- (2) Keyboarding Clerk-1 (1)
- (3) Keyboarding Clerk-1 (1)
- (4) Keyboarding Clerk-2 (1)

G. Department of Health

- (1) Keyboarding Clerk-3 (1)
- (2) Keyboarding Clerk-2 (1)
- (3) Registrar of Vital Statistics (PT-stipend) (1)
- (4) Deputy Registrar of Vital Statistics (PT-stipend) (1)
- (5) Alternate Deputy Registrar of Vital Statistics (PT-stipend) (1)
- (6) Board of Health Secretary (PT) (1)

H. Police Department

- (1) Captains (not more than 3)
- (2) Lieutenants (not more than 7 including 1 Detective Lieutenant)
- (3) Sergeants (not more than 8 including 2 Detective Sergeants)
- (4) Police Officers (not more than 40)
- (5) Detectives (not more than 7)
- (6) Public Safety Telecommunicators (not more than 6)

**(7) Confidential Secretary (1)**

(8) Keyboarding Clerk-3 (1)

(9) Keyboarding Clerk-2 (3)

(10) Records Support Technician (1)

(11) Parking Enforcement Officer (2)

(12) School Crossing Guards (PT) (not more than 20)

(13) Alternate School Crossing Guards (PT) (not more than 3)

**I. Fire Department**

(1) Battalion Chief (5)

(2) Captain (5)

(3) Firefighter (21)

(4) Senior Inspector (1)

(5) Inspector (1)

(6) Keyboarding Clerk-2 (1)

**J. Department of Public Works**

(1) Assistant Public Works Superintendent (2)

(2) Supervisor Public Works (1)

(3) Assistant Supervisor Public Works (5)

(4) Supervising Equipment Operator (1)

(5) Equipment Operator (7)

(6) Truck Driver (11)

(7) Laborer (18)

- (8) Laborer (PT) (15)
- (9) Senior Mechanic (1)
- (10) Mechanic (1)
- (11) Mechanic's Helper (2)
- (12) Keyboarding Clerk-3 (1)
- (13) Keyboarding Clerk-2 (1)
- (14) Omni Bus Drivers (PT) (2)
- (15) Per Diem Bus Drivers (PT) (5)
- (16) Recycling Coordinator (PT-stipend) (1)

K. Building Department

- (1) Electrical Sub Code Official/Inspector (PT) (1)
- (2) Fire Sub Code Official/Inspector (PT) (1)
- (3) Plumbing Sub Code Official/Inspector (PT) (1)
- (4) Building Inspector (PT) (1)
- (5) Electrical Inspector (PT) (1)
- (6) Plumbing Inspector (PT) (1)
- (7) Technical Assistant to the Construction Official (1)
- (8) Clerk-2 (1)

L. Municipal Court

- (1) Court Administrator (1)
- (2) Deputy Court Administrator (2)
- (3) Keyboarding Clerk-1 (1)

(4) Keyboarding Clerk-1 (PT) (3)

(5) Court Attendant (PT) (1)

(6) Per Diem Court Attendant (1)

**M. Legal Department**

(1) Labor Attorney (PT) (1)

(2) Prosecutor (PT) (1)

(3) Chief Public Defender (PT) (1)

(4) Public Defender (PT) (1)

**N. Support and Staff positions.**

(1) Secretary to the Planning Board (PT) (1)

(2) Secretary to the Zoning Board of Adjustment (PT) (1)

(3) Secretary (Coordinator) to the Everett Hatcher Municipal Alliance (PT) (1)

**SECTION II.** If any section, subsection, provision, clause, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, such adjudication shall not affect the remaining sections, subsections, provisions, clauses, or portions, which shall be deemed severable therefore.

**SECTION III.** All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby replaced and/or repealed to the extent of such inconsistency.

**SECTION IV.** This Ordinance shall take effect at the time and in the manner provided by law.

Motion by Councilman Bernier, seconded by Councilman Fortuna, to adopt Ordinance Number 2608-19 on introduction and first reading.

<b>Vote Record - Ordinance 2608-19 - Introduction and 1<sup>st</sup> Reading</b>				
	Ayes	Nays	Abstain	Absent
Councilman Atkins				x
Councilwoman Shaw	x			
Councilwoman Johnson	x			

Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<input checked="" type="checkbox"/> <b>Adopted</b> <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

**PUBLIC COMMENT (on pending resolutions only)**

1. Sylvia Turnage, asked for a full explanation on Resolution Number 2019-265; and referred to Resolution Number 2019-271, asking who would speak about the audit report with the CFO being absent.

Seeing no-one else come forward, Mayor Dansereau closed the Public Comment Portion on Pending Resolutions.

Borough Attorney, Karen Brown clarified that the litigation matter was discussed in Executive Session; and cannot be discussed in public. She said that the settlement agreement was available for request under OPRA, in the Clerk's Office.

Mayor Dansereau addressed Ms. Turnage's question about the Audit Report and said that the CFO had an excused absence; but that he would be giving a report of the Audit Findings at a later date.

**RESOLUTIONS**

Mayor Dansereau asked if any Council Members wished to move any of the presented resolutions in tandem.

Motion by Councilman Bernier, seconded by Council President Wilkerson to adopt Resolution Number 2019-265.

**RESOLUTION NUMBER 2019-265**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE  
AUTHORIZING THE EXECUTION OF A SETTLEMENT AGREEMENT WITH GEORGE  
PHIPPS**

**WHEREAS**, on or about September 6, 2018, George Phipps ("Phipps") filed a lawsuit against the Borough of Roselle ("Borough") United States District Court for the District of New Jersey and given the docket number 18-13604-JMV-SCM (hereinafter the "Lawsuit"); and

**WHEREAS**, on or about March 21, 2019, Phipps amended his complaint against the Borough; and

**WHEREAS**, on or about April 16, 2019, Phipps again amended his complaint against the Borough; and

**WHEREAS**, thereafter the Borough answered Phipps' claims against it and denied any and all liability; and

**WHEREAS**, on September 25, 2019, the Parties engaged in an in-court settlement conference before Magistrate Judge Steven C. Mannion; and

**WHEREAS**, as a result of the conference, the Parties along with the Borough's insurance carrier, the Garden State Municipal Joint Insurance Fund ("GSMJIF") agreed to amicably resolve their difference as follows; and

**WHEREAS**, the parties desire to enter into a Settlement Agreement to memorialize the terms and conditions of their understanding, as well as the respective obligations of the Parties.

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Roselle, County of Union and State of New Jersey as follows:

- (1) That the aforesaid recitals are hereby adopted and incorporated herein as if repeated in full; and
- (2) That the Mayor be and hereby is directed and authorized to execute, and the Township Clerk be and hereby is directed and authorized to witness, a Settlement Agreement with Phipps, in a form substantially similar to the Settlement Agreement attached hereto as **EXHIBIT A** and according to the terms and conditions set forth therein; and
- (3) That the Mayor be and hereby is authorized to take any and all actions reasonably necessary to effectuate the said settlement.

<b>Vote Record – Resolution Number 2019-265</b>				
	Ayes	Nays	Abstain	Absent
Councilman Atkins		x		
Councilwoman Shaw		x		
Councilwoman Johnson		x		
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			

Mayor Dansereau			x	
<input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <b>X Defeated</b> <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Councilman Atkins, seconded by Councilwoman Johnson, to adopt Resolution Numbers 2019-266 and 2019-267.

**Discussion:**

Councilman Fortuna said that he had reservations about the resolution for Central Park; and that although all of his questions had been answered, he would still vote “no” on Resolution Number 2019-267.

**RESOLUTION NUMBER 2019-266**

**RESOLUTION GRANTING A SPECIAL PERMIT FOR A SOCIAL AFFAIR AND  
AUTHORIZING THE BOROUGH CLERK TO CERTIFY SAME SPECIAL PERMIT  
APPLICATION – NOVEMBER 23, 2019**

**WHEREAS**, a complete application for Special Permit for a Social Affair from the Roselle Catholic High School has been submitted to the Borough Clerk; and

**WHEREAS**, the Roselle Chief of Police has reviewed said application and certified that there is no objection to the applicant’s application; and

**WHEREAS**, the Mayor and Council have reviewed said application.

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Borough Council of the Borough of Roselle, County of Union, State of New Jersey, do hereby grant a Special Permit for a Social Affair to the Roselle Catholic High School, 350 Raritan Road, Roselle, NJ 07203, to hold said Social Affair on November 23, 2019 from 6:00P.M. to 11:00 P.M., in the Roselle Catholic High School Gymnasium for the purpose of a Reunion and do hereby authorize the Borough Clerk to certify same Special Permit Application.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the forgoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held on October 16, 2019.

**RESOLUTION NUMBER 2019-267**

**RESOLUTION APPROVING CENTRAL PARK’S REQUEST FOR EXTENDED CLOSING  
HOURS ON THANKSGIVING EVE 2019 AND NEW YEAR’S EVE 2020**

**WHEREAS**, the Borough of Roselle in accordance with Chapter 126-2 “Prohibited Hours of Sale” of the Borough Code allows restaurants licensed by the Borough of Roselle to apply to the Borough of Roselle

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Mayor and Council to remain open after hours for the purpose of conducting business other than sales, service, consumption or delivery of alcoholic beverages; and

**WHEREAS**, Central Park is licensed by the Borough of Roselle; and

**WHEREAS**, by correspondence dated October 9, 2019, Central Park requested to extend its closing hours on Thanksgiving Eve into Thanksgiving Day (November 27, 2019 into November 28, 2019) to 3:00 a.m.; and

**WHEREAS**, by correspondence dated October 9, 2019, Central Park requested to extend its closing hours on New Year's Eve, December 31, 2019 into January 1, 2020 to 4:00 a.m.; and

**WHEREAS**, the Chief of Police approved this extension.

**NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE**, as follows:

1. That Central Park's correspondence dated October 9, 2019, requesting of the Borough of Roselle to extend the closing on November 28, 2019 hours on Thanksgiving Eve (concluding on November 28, 2019) be accepted as the official application to the Mayor and Council.
2. That Central Park's correspondence dated October 9, 2019, requesting of the Borough of Roselle to extend the closing hours on December 31, 2019 into January 1, 2020, 4:00 a.m. closing.
3. The Mayor and Council accept the recommendation of the Chief of Police and hereby authorize an extension of closing hours to 3:00 a.m. to Central Park for the Thanksgiving Eve holiday only (concluding November 28, 2019) New Year's Eve into January 1, 2020 and shall be documented on both the application and license in accordance with Chapter 126-2. "Prohibited Hours of Sale" of the Borough Code.
4. The Acting Municipal Clerk is authorized to notify Central Park of approval promptly.
5. This Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the forgoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held on October 16, 2019.

<b>Vote Record – Resolution Numbers 2019-266 and 2019-267</b>				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw	x			
Councilwoman Johnson	x			

Councilman Bernier	x			
Councilman Fortuna	x	x- 2019-267		
Councilwoman Wilkerson	x			
<b>X Adopted</b> <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Councilman Bernier, seconded by Council President Wilkerson, to adopt Resolution Numbers 2019-268 through 2019-270.

**Discussion:**

Councilman Atkins asked Borough Administrator, Jack Layne, to give an explanation of the engineering resolutions.

Borough Administrator Layne read a detailed overview, which was provided by Carl O'Brien, Borough Engineer.

**RESOLUTION NUMBER 2019-268**

RESOLUTION AUTHORIZING FINAL PAYMENT ON AS-BUILT QUANTITIES AND RELEASE OF RETAINAGE FOR THE CDBG YR 44 ROADWAY IMPROVEMENTS-NEWMAN PLACE (CHANDLER AVENUE TO END OF STREET) PROJECT FUNDED BY THE UNION COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND THE MUNICIPALITY WITHIN THE BOROUGH OF ROSELLE, UNION COUNTY, NEW JERSEY

**WHEREAS**, American Asphalt & Milling Services, LLc, 96 Midland Aveunue, Kearney, New Jersey, 07032 was previously awarded a contract for the above-referenced project in the amount of \$297,040.15 by way of Resolution Number 2019-128; and

**WHEREAS**, the project has been completed to date in the total dollar amount of \$295,825.91 (includes 2% retainage) that reflects the as-built construction quantities necessary to properly construct this project to date; and

**WHEREAS**, the Borough Engineer has reviewed the as-built final quantities and finds that the request has merit, is in the best interest of the Borough and has recommended to the Borough Administrator, Borough CFO and Borough Finance Office to pay the total final as-built amount; and

**WHEREAS**, the Maintenance Bond CSC-225893M has been received and approved and Maser Consulting recommends the release of American Asphalt & Milling Services Performance Bond CSC-225893 and final payment amount of \$5,916.52; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds are available within the current and/ or previously adopted budget for said purpose, specifically Bond Ordinance 2586-18; and

**NOW THEREFORE BE IT RESOLVED**, by the Borough of Roselle, Union County, New Jersey that the above-referenced dollar amount of \$5,916.52 is authorized by way of final as-Borough of Roselle

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built quantities for the CDBG YR 44 Roadway Improvements – Newman Place Project to American Asphalt & Milling Services, LLC, 96 Midland Avenue, Kearney, NJ 07032 as per the following breakdown.

Original Contract Amount	\$297,040.15
Total Completed to Date	\$295,825.91
<b>Amount Due</b>	<b>\$5,916.52</b>
<b>Release of Retainage</b>	<b>\$5,916.52</b>
<b>Contract Balance as of 9/27/19</b>	<b>\$0.00</b>

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the forgoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held on October 16, 2019.

**RESOLUTION NUMBER 2019-269**

RESOLUTION AUTHORIZING PROFESSIONAL ENGINEERING CONSTRUCTION  
ADMINISTRATION SERVICES IN CONNECTION WITH THE FISCAL YEAR 2019  
NJDOT CHANDLER AVENUE ROADWAY IMPROVEMENTS FUNDED BY THE NEW  
JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) LOCAL AID GRANT  
PROGRAM AND THE MUNICIPALITY WITHIN THE BOROUGH OF ROSELLE, UNION  
COUNTY, NEW JERSEY

**WHEREAS**, the Borough of Roselle is desirous in undertaking roadway improvements to various streets within the Borough and the improvements desired by the Borough is in the best interest of the health, safety and welfare of the general public of the Borough of Roselle; and;  
and

**WHEREAS**, Maser Consulting P.A. is familiar with the construction administration procedures that are necessary for said improvements; and

**WHEREAS**, the improvements desired by the Borough is in the best interest of the health, safety and welfare of the general public of the Borough of Roselle; and

**WHEREAS**, Maser Consulting P.A. is familiar with the preparation of roadway improvement projects and have prepared same for the numerous New Jersey municipalities in prior years; and

**WHEREAS**, the Borough issued a Request for Qualifications for such services and received responses from several firms; and

**WHEREAS**, on January 16, 2019, the Borough Council, after review of the responses deemed certain firms as “Qualified” in accordance with the terms of the Request for Qualifications (Resolution No. 2019-049); and

**WHEREAS**, the Borough Council has deemed it necessary and in the best interest of the Borough to retain the services of an engineering firm for said purposes and has selected Maser Consulting P.A. from the “Qualified” firms; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds are available within the current and/or previously adopted budget for said purpose; specifically, within bond ordinance number 2601-19 for said engineering services for the various roadway improvements.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Roselle, Union County, New Jersey that the Borough Engineer (Maser Consulting P.A.) is authorized to perform professional engineering and construction administration services in the amount of \$49,750.00 for the Fiscal Year 2019 NJDOT Chandler Avenue Roadway Improvements. Be it further resolved, that this Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the forgoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held on October 16, 2019.

**RESOLUTION NUMBER 2019-270**

RESOLUTION AWARDED CONSTRUCTION CONTRACT FOR THE 2019 NJDOT  
CHANDLER AVENUE ROADWAY IMPROVEMENT PROJECT FUNDED BY NJDOT  
AND THE MUNICIPALITY WITHIN THE BOROUGH OF ROSELLE, UNION COUNTY,  
NEW JERSEY.

**WHEREAS**, bids were received on Tuesday, October 8, 2019 at 11:00 A.M. for the above referenced project; and

**WHEREAS**, there were five bids received with the low bidder for the project being American Asphalt & Milling Services, LLC, with a Base Bid Price of \$533,223.70; and

**WHEREAS**, Maser Consulting P.A. and other appropriate Borough Officials have reviewed the bids and recommend award of contract for this project to American Asphalt & Milling Services, LLC; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds are available within the current and/or previously adopted budget for said purpose; specifically, within bond ordinance number 2601-19 for said construction services; and

**WHEREAS**, this Project is funded by multiple sources including NJDOT Fiscal Year 2019 Municipal Aid Grant funds and the Borough of Roselle; and

**WHEREAS**, this project is in the best interest of the health, safety and welfare of the general public in the Borough of Roselle.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Roselle, Union County, New Jersey that the above referenced construction project is awarded to American Asphalt & Milling Services, LLC in the amount of **\$533,223.70**.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the forgoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held on October 16, 2019.

<b>Vote Record- Resolution Numbers 2019-268 through 2019-270</b>				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw	x			
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<b>X Adopted</b> <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Council President Wilkerson, seconded by Councilman Fortuna, to adopt Resolution Number 2019-271.

**Discussion:**

Councilman Atkins asked Borough Administrator Layne to provide a brief overview of the Report of Audit.

Borough Administrator, Jack Layne, said that overall, the Borough is in better shape than last year. He said that there were some significant issues that need to be addressed; but that it would be better if there were no issues.

**RESOLUTION NUMBER 2019-271**

**GOVERNING BODY CERTIFICATION OF THE ANNUAL REPORT OF AUDIT**

**WHEREAS, N.J.S.A. 40A: 5-4** requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS,** the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Account with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

**WHEREAS, R.S. 52:27BB-34** authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS,** the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations”; and

**WHEREAS,** the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations”, as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS,** such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS,** all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS,** failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit: R.S. 52:27-BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and , upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW THEREFORE BE IT RESOLVED,** That the Borough Council of the Borough of Roselle hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I, Lydia D. Massey, Acting Borough Clerk of the Borough of Roselle, in the county of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held on October 16, 2019.

Vote Record- Resolution				
	Ayes	Nays	Abstain	Absent
Councilman Atkins		x		

Councilwoman Shaw	x			
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<b>X Adopted</b> <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Councilman Bernier, seconded by Council President Wilkerson, to adopt Resolution Numbers 2019-272 through 2019-277.

**RESOLUTION NUMBER 2019-272**

RESOLUTION AUTHORIZING THE INSERTION OF SPECIAL ITEMS OF REVENUES  
AND APPROPRIATIONS IN THE 2019 MUNICIPAL BUDGET, PURSUANT TO N.J.S.A.  
40A:4-87 – ALCOHOL EDUCATION REHABILITATION DWI GRANT – 2019

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Roselle in the County of Union, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum \$723.37 as a result of a wire in this amount having been received by the Borough of Roselle from the State of New Jersey, Judiciary, for an Alcohol Education Rehabilitation DWI Grant.

**BE IT FURTHER RESOLVED**, that the like sum of \$723.37 be appropriated under the caption:

Revenue: Alcohol Education Rehabilitation DWI Grant - 2019

Appropriations: Alcohol Education Rehabilitation DWI Grant – 2019

**RESOLUTION NUMBER 2019-273**

RESOLUTION AUTHORIZING THE INSERTION OF SPECIAL ITEMS OF REVENUES  
AND APPROPRIATIONS IN THE 2019 MUNICIPAL BUDGET, PURSUANT TO N.J.S.A.  
40A:4-87 – BODY ARMOR GRANT – 2019

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Roselle in the County of Union, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum \$3,348.00 as a result of a letter from the Bureau of Justice Assistance informing the Borough of Roselle of such award for bulletproof vests for the Roselle Police Department.

**BE IT FURTHER RESOLVED**, that the like sum of \$3,348.00 be appropriated under the caption:

Revenue: Body Armor Grant - 2019

Appropriations: Body Armor Grant - 2019

**RESOLUTION NUMBER 2019-274**

**RESOLUTION AUTHORIZING THE INSERTION OF SPECIAL ITEMS OF REVENUES AND APPROPRIATIONS IN THE 2019 MUNICIPAL BUDGET, PURSUANT TO N.J.S.A. 40A:4-87 – CLEAN COMMUNITIES GRANT – 2019**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Roselle in the County of Union, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum \$36,650.16 as a result of a wire in this amount having been received by the Borough of Roselle from the State of New Jersey, Solid Waste Administration for a Clean Communities Grant.

**BE IT FURTHER RESOLVED**, that the like sum of \$36,650.16 be appropriated under the caption:

Revenue: Clean Communities Grant - 2019

Appropriations: Clean Communities Grant - 2019

**RESOLUTION NUMBER 2019-275**

RESOLUTION AUTHORIZING THE INSERTION OF SPECIAL ITEMS OF REVENUES AND APPROPRIATIONS IN THE 2019 MUNICIPAL BUDGET, PURSUANT TO N.J.S.A. 40A:4-87 – NEIGHBORHOOD PRESERVATION GRANT – 2019

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Roselle in the County of Union, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$125,000.00 as a result of a letter from the New Jersey Department of Community Affairs informing the Borough of Roselle of such award under the Neighborhood Preservation program.

**BE IT FURTHER RESOLVED**, that the like sum of \$125,000.00 be appropriated under the caption:

Revenue: Neighborhood Preservation Grant - 2019

Appropriations: Neighborhood Preservation Grant - 2019

**RESOLUTION NUMBER 2019-276**

RESOLUTION AUTHORIZING THE INSERTION OF SPECIAL ITEMS OF REVENUES AND APPROPRIATIONS IN THE 2019 MUNICIPAL BUDGET, PURSUANT TO N.J.S.A. 40A:4-87 – UNION COUNTY MEAN GREEN GRANT – 2019

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Roselle in the County of Union, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum \$500.00 as a result of a check in this amount having been received by the Borough of Roselle from Groundwork Elizabeth Inc. for Plant-A-Seed, Union County Means Green granted by the Union County Board of Chosen Freeholders.

**BE IT FURTHER RESOLVED**, that the like sum of \$500.00 be appropriated under the caption:

Revenue: Union County Means Green Grant - 2019

Appropriations: Union County Means Green Grant - 2019

**RESOLUTION NUMBER 2019-277**

RESOLUTION AUTHORIZING THE INSERTION OF SPECIAL ITEMS OF REVENUES AND APPROPRIATIONS IN THE 2019 MUNICIPAL BUDGET, PURSUANT TO N.J.S.A. 40A:4-87 – NJ SUMMER FOOD PROGRAM – 2019

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Roselle in the County of Union, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum \$69,278.22 as a result of a letter from the State of New Jersey informing the Borough of Roselle of such award under FAIN-FOOD #181NJ304N1099 and FAIN-ADMIN #181NJ304N1099, CFDA #10.559.

**BE IT FURTHER RESOLVED**, that the like sum of \$69,278.22 be appropriated under the caption:

Revenue: NJ Summer Food Program - 2019

Appropriations: NJ Summer Food Program- 2019

Borough of Roselle

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<b>Vote Record – Resolution Numbers 2019-272 through 2019-277</b>				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw	x			
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<b>X Adopted</b> <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Council President Wilkerson, seconded by Councilwoman Johnson, to adopt Resolution Number 2019-278.

**Discussion:**

Councilman Atkins asked what the previous salary was for Battalion Chief McBride.

Borough Administrator, Jack Layne explained that there was no change in salary.

**RESOLUTION NUMBER 2019-278**

**RESOLUTION PROMOTING KEITH MCBRIDE TO THE TITLE OF FIRE BATTALION CHIEF AT THE SALARY OF \$118,136.86**

**WHEREAS**, the Borough Council of the Borough of Roselle provisionally appointed Keith McBride to the position of Battalion Chief for the Roselle Fire Department on June 19, 2019 pending a promotional exam; and

**WHEREAS**, the Certifying Official of Borough of Roselle Council has verified the promotional certification from Civil Service Commission for the title of Battalion Chief and Mr. McBride has been qualified for position and is now eligible for permanent appointment.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey that Keith McBride is hereby promoted to the title of Battalion Chief, effective October 16, 2019 subject to the ninety (90) day working test period pursuant to Civil Service Regulations; and

**BE IT FURTHER RESOLVED** that at the sole discretion of the Council, the compensation for Keith McBride shall be \$118,136.86, prorated, contingent on the availability and appropriation of funds in the CY 2019 budget, pursuant to the collective negotiations agreement in effect between the Borough and FMBA Local No. 255.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the forgoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held on October 16, 2019.

Vote Record – Resolution Number 2019-278				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw	x			
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<input checked="" type="checkbox"/> <b>Adopted</b> <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Council President Wilkerson, seconded by Councilman Fortuna, to adopt Resolution Number 2019-279.

**Discussion:**

Councilwoman Shaw said that she has seen many positions awarded under grants, all of which were approved by resolution. She said that she would like to know why this position was being awarded by resolution, but the NPP Coordinator position was being awarded by letter.

Borough Administrator, Jack Layne, explained that the NPP Coordinator position was awarded by letter in accordance with the provisions of the grant; and said that he had an email from the State of NJ regarding the NPP Coordinator Position. He gave Councilwoman Shaw a copy of the email.

Councilman Bernier called attention to the last clause of the resolution, which he posited explains why the position is being approved by resolution.

Discussion continued, with Councilman Atkins and Council President Wilkerson adding commentary.

Borough Attorney, Karen Brown, explained that the issue at hand is not whether there is a need for the position referenced in the resolution; but rather the mechanism by which positions within grant are approved.

**RESOLUTION NUMBER 2019-279**

**RESOLUTION AUTHORIZING THE HIRING OF A PART-TIME SECRETARY IN  
ACCORDANCE WITH THE REQUIREMENTS OF THE SAMHSA DRUG FREE  
COMMUNITIES SUPPORT PROGRAM GRANT AWARD**

**WHEREAS**, the United States Substance Abuse and Mental Health Services Administration (SAMHSA) awarded the Borough of Roselle grant funding in the amount of \$625,000 for its Drug Free Communities Support Program more specifically identified as Substance Abuse and Mental Health Services Administration's Drug Free Communities Support Program Grant; and

**WHEREAS**, this grant program is providing the Borough of Roselle with \$125,000 per year for five (5) years for programs that will reduce substance abuse and establish coalitions between public and non-profit entities, as well as federal, state, county and municipal governments; and Whereas, the Borough of Roselle has completed the third successful year of its grant term and through the diligent efforts of its Everett Hatcher Drug Prevention Coalition Coordinator Hellen Quesada, the Everett Hatcher Drug Prevention Coalition has expanded its drug free community program scope of services, community involvement, outreach and participation; and

**WHEREAS**, as a result of its expanded drug free community program scope of services, community involvement, outreach and participation, the Coalition Coordinator is now in need of part-time secretarial assistance and support; and

**WHEREAS**, it is in the best interest of the Borough of Roselle and the Everett Hatcher Drug Prevention Coalition to hire a Secretary on a part-time basis to assist with the operational and programmatic activities of its Drug Free Communities Support Program and to compensate the Part-time Secretary with a stipend rate of \$11,000 dollars per year, without benefits, and the funding for this position is provided for in the grant award; and

**WHEREAS**, Keyanna Jones has been assisting the Everett Hatcher Drug Prevention Coalition on a volunteer basis and is qualified to be the part-time Secretary; and

**WHEREAS**, all work to be performed by the part-time Secretary shall only be on weekends, holidays and after 4:30 PM on weekdays so that it will not in any way interfere with her municipal employment, duties and responsibilities; and

**WHEREAS**, a part-time Secretary for the Drug Free Communities Program may not be hired without the approval of the Borough Council.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE  
BOROUGH OF ROSELLE, UNION COUNTY, THAT:**

1. The Borough Council of Roselle hereby authorizes the hiring of Keyanna Jones to be the part-time Secretary for the Everett Hatcher Drug Prevention Coalition in accordance with the terms of the grant award and to compensate her for the extra duties she will perform with a stipend of \$11,000 dollars per year for the term of the grant

2. The work to be performed by the part-time Secretary shall only be on weekends, holidays and after 4:30 PM on weekdays so that it shall not in any way interfere with her municipal employment, duties and responsibilities
3. This resolution shall take effect immediately

### CERTIFICATION

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the forgoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held on October 16, 2019.

Vote Record – Resolution Number 2018-279				
	Ayes	Nays	Abstain	Absent
Councilman Atkins			x	
Councilwoman Shaw		x		
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<input checked="" type="checkbox"/> <b>Adopted</b> <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Councilman Atkins, seconded by Councilwoman Johnson, to adopt Resolution Number 2019-280.

#### **Discussion:**

Councilwoman Shaw asked why the contract being approved by the resolution was backdated. She commented that many of the contracts had been backdated, and asked what was wrong in the procurement process. She asked how much of the contract amount had been used heretofore; and what needs to change to ensure that the correct process is followed.

Borough Administrator, Jack Layne, said that he would find out why it took so long for this contract to be renewed. He said that he was not sure how much of the contract amount had been spent already.

Councilman Atkins asked what could be done to prevent this from happening again.

**RESOLUTION NUMBER 2019-280**

**RESOLUTION AUTHORIZING A THIRTEENTH AMENDMENT TO THE  
MEMORANDUM OF AGREEMENT FOR CONTINUED TB SERVICES BETWEEN THE  
ROSELLE HEALTH DEPARTMENT AND THE NEW JERSEY MEDICAL SCHOOL  
GLOBAL TUBERCULOSIS INSTITUTE AT RUTGERS BIOMEDICAL AND HEALTH  
SCIENCES (RBHS)**

**WHEREAS**, the Borough of Roselle had entered into a memorandum of understanding with the New Jersey Medical School Global Tuberculosis Institute at Rutgers Biomedical and Health Sciences; and

**WHEREAS**, both parties desire to extend the term of the memorandum of understanding for one (1) year effective January 1, 2019 to December 31, 2019 for an amount not to exceed \$2,633.84 and

**WHEREAS**, pursuant to N.J.A.C. 50:30-5e the award of the contract shall subject the availability and appropriation of funds in the CY 2019 budget in account 9-01-27-330-000-228; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Roselle, as follows:

1. The Borough of Roselle hereby approves the thirteenth amendment letter of agreement between the Borough of Roselle and the New Jersey Medical School Global Tuberculosis Institute at the Rutgers Bio Medical and Health Sciences (RBHS), attached hereto and made a part hereof in an amount not to exceed \$2,633.84 effective January 1, 2019 through December 31, 2019.
2. Pursuant to N.J.A.C. 5:30-5.5(a) the continuation of the contract after the expenditure of funds encumbered in the 2019 calendar year budget shall be subject to the availability and appropriation of sufficient funds.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the forgoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held on October 16, 2019.

<b>Vote Record – Resolution Number 2019-280</b>				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw		x		
Councilwoman Johnson	x			

Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<b>X Adopted</b> <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Councilman Atkins, seconded by Councilwoman Johnson, to adopt Resolution Number 2019-281.

**Discussion:**

Councilman Atkins asked that all Council Members support this resolution, as it is greatly needed.

**RESOLUTION NUMBER 2019-281**  
**APPOINTING ALTERNATE SCHOOL CROSSING GUARD**

**WHEREAS**, there is a need in the Borough of Roselle to employ an Alternate School Crossing Guard; and

**WHEREAS**, N.J.S.A. 40A:9-154.1 permits the employ of School Crossing Guards upon the recommendation of the Chief of Police for a term not to exceed one year; and

**WHEREAS**, it has been determined by the Chief of Police that the following individual is qualified for appointment to the position of School Crossing Guard: Roxanne Parham.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Roselle, County of Union, State of New Jersey that this person listed above be and is hereby appointed to the position of School Crossing Guard in Borough of Roselle, effective October 21, 2019, for a term not to exceed one year, with a salary range of \$15.53 per hour as set forth in the collective negotiations agreement between the Borough and the OPEIU.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the forgoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held on October 16, 2019.

<b>Vote Record – Resolution Number 2019-281</b>				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw	x			

Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<b>X Adopted</b> <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Councilman Atkins, seconded by Councilman Bernier, to adopt Resolution Number 2019-282.

**Discussion:**

Councilman Atkins asked if the parking meters would be covered with bags, or if the tops of the meters would be taken off.

Borough Administrator, Jack Layne, answered that to his knowledge, the meters would simply be covered. He deferred to Councilwoman Johnson, chair of the Public Safety Committee, to give further input.

Councilwoman Johnson, said that the meters would only be covered with Holiday bags.

**RESOLUTION NUMBER 2019-282**

**RESOLUTION AUTHORIZING HOLIDAY METER PETER PARKING RESOLUTIONS  
FOR THE BOROUGH OF ROSELLE**

**WHEREAS**, N.J.S.A. 39:4-8(3) (c) (1) provides that a municipality may, by resolution, prohibit general parking; and

**WHEREAS**, the Borough Council is desirous of relaxing metered parking restrictions during the holiday season in an effort to promote the economic well- being of the community.

**NOW THEREFORE BE IT RESOLVED**, that the Acting Municipal Clerk is hereby authorized and directed to forward a copy of this resolution to the Police Chief who is authorized and directed to enforce the provisions of this resolution with the full force and effect law.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the forgoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held on October 16, 2019.

<b>Vote Record – Resolution Number 2019-282</b>				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw	x			
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<b>X Adopted</b> <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion by Councilman Atkins, seconded by Councilman Fortuna, to adopt Resolution Number 2019-283.

**RESOLUTION NUMBER 2019-283**  
**AUTHORIZE TAX TITLE LIEN REDEMPTION**

Whereas, at a sale of land for delinquent taxes and all liens held by the Tax Collector of Roselle Borough, Union County, various blocks and lots were sold to the attached persons; and  
Whereas, said property and/or liens have been redeemed by the owners thereof, and the purchasers of said property are legally entitled to a refund of monies paid at the time of redemption in the attached specific amounts;

Now therefore be it resolves that the amounts covering the certificates of sale, together with all the charges due the said individuals at the time of redemption be the same are hereby ordered refunded to the said individuals, and the proper officials of the Borough of Roselle, Union County, New Jersey are hereby authorized and empowered to execute a voucher to the said individuals in the attached amounts.

Lienholder	Block	Lot	Qual	Certificate	Premium	Redemption	Total
Borough of Roselle	1602	16		18-00017	\$0.00	\$32,179.67	\$32,179.67
FNA DZ, LLc FBO WSFS	3802	8		18-00045	\$10,800.00	\$30,222.90	\$41,022.90
Total					\$10,800.00	\$62,402.57	\$73,202.57

Redemptions (acct# T 18-56-400-000-000)

Premiums (acct# T18-56-500-000-000)

<b>Vote Record – Resolution Number 2019-283</b>				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw	x			
Councilwoman Johnson	x			
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
<input checked="" type="checkbox"/> <b>Adopted</b> <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

### **PAYMENT OF BILLS**

Motion by Councilman Bernier, seconded by Councilman Fortuna, to adopt Resolution Number 2019-284.

#### **Discussion:**

Councilwoman Shaw asked about specific items on the Bill List, as did other Council Members; and discussion ensued regarding the bill list.

Motion by Councilman Atkins, seconded by Councilwoman Shaw, to remove the item for Jalloh and Jalloh from the Bill List.

#### **Discussion:**

Councilwoman Wilkerson talked about the need for more detailed descriptions of line items.

Councilman Atkins said that the Council Members were detracting from the issue at hand, which was unauthorized work being done by outside Counsel.

<b>Vote Record – To Remove payment for Jalloh and Jalloh from the Bill List</b>				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x			
Councilwoman Shaw	x			
Councilwoman Johnson	x			
Councilman Bernier		x		
Councilman Fortuna		x		
Councilwoman Wilkerson		x		
<b>Mayor Dansereau – Tie Breaker</b>		x		
<input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <b>X Defeated</b> <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

**RESOLUTION NUMBER 2019-284**  
**A BILL LIST DATED OCTOBER 16, 2019**

RESOLVED: That the following be paid by the borough by checks drawn on TD Bank made payable to those persons for whom the warrants are drawn:

**BILL LIST 16-Oct-19**

<b>FUND</b>	<b><u>AMOUNT</u></b>
ANIMAL CONTROL	\$ 4.80
CAPITAL ACCOUNT	\$ 28,844.92
CDBG TRUST	
CURRENT FUND	\$ 5,030,574.10
ESCROW TRUST	\$ 9,114.18
FSLEF	
SLEF	
GENERAL TRUST ACCOUNT	\$ 28,891.96
TRUST DCA FEES	
GRANT ACCOUNT	\$ 5,622.00
SEPTEMBER 27, 2019 PAYROLL	\$ 674,666.93
OCTOBER 11, 2019 PAYROLL	\$ 644,463.81
MANUAL CHECK	
POAA	
REDEMPTION PREMIUM ACCOUNT	
PUBLIC DEFENDER	
REDEMPTION TRUST	
RESERVE FOR ESCROW	

SALARY DEDUCTION

\$ 146,891.79

GRAND TOTAL

\$ 6,569,074.49

Vote Record- Resolution Number 2019-284				
	Ayes	Nays	Abstain	Absent
Councilman Atkins	x	x-19-01842		
Councilwoman Shaw	x	x-19-01840, 19-01842		
Councilwoman Johnson	x	x-19-01842		
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
X Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Mayor Dansereau then opened the meeting for Public Comment

#### **PUBLIC COMMENT**

1. Juli-Anne Benjamin, 5<sup>th</sup> Ward Resident, spoke about Little Free Libraries and bringing the joy of reading to all around her. She explained what a Little Free Library is and the hope that it will expand the availability of books and increase literacy in the community.
2. Mr. Drew, Roselle Resident reported an accident that occurred at the corner of E. 2<sup>nd</sup> Avenue and Walnut Street a couple of weeks earlier. He said that speeding and reckless driving are the issues affecting the Borough, and that no-one would believe how fast most people are driving on the streets. He posited that the remedy for this is a four-way stop. He said that the NJ Transit buses and utility trucks are the worst offenders.
3. Captain Richard Gregorio, Roselle Fire Department, announced the 22<sup>nd</sup> Annual Senior Brunch.
4. Anthony Esposito, 414 East 3<sup>rd</sup> Avenue, said that it was his understanding that the Audit Report was recently received. He said that he could imagine that many documents required to complete the audit were not available due to mismanagement by the Administration of 2018. He remarked that for many years, he's complained about the Audit Report being late.
5. Michele Johnson, 200 Walnut Street, reiterated the seriousness of the auto accidents that are occurring at the corner of Walnut Street and East 2<sup>nd</sup> Avenue. She said that she

wished the same energy given to arguing would be put into doing work for the citizens. She commented that she's afraid to park in her yard because people have come into her yard twice. She asked that the Governing Body address this issue immediately. She asked that the Council also reconsider the amount of tax increase; and that the Mayor and Council simply respect each other. She requested more time to speak.

Motion by Councilman Fortuna, seconded by Council President Wilkerson, with all in favor, none opposed, Ms. Johnson was granted an additional minute to speak.

She continued by saying she was glad no students were in the audience to witness the meeting because the behavior of the Council Members was shameful. She also said that if the Council Members don't want to work for the people, they shouldn't take office.

6. Sylvia Turnage commented that the Mayor was the gift that keeps on giving, and that she noticed that another employee was able to sue the Borough and get a settlement. She mentioned the change to the Staffing Levels Ordinance, saying that the Mayor is again trying to hire her good friend. She asked if the Borough was going to let go of some of the media firms we employ. She talked about the Borough Attorney being in charge of the work done by outside Counsel. She said that the issue with the Bill List was super petty; and that if the Council continued to belittle and degrade the Borough Attorney, they would be setting the taxpayers up for another lawsuit.

Motion by Councilwoman Johnson, seconded by Council President Wilkerson, with all in favor, none opposed, Ms. Turnage was granted an additional two minutes to speak.

She continued by stating that the Council is breaking its own laws by allowing the Planning Board Secretary to be paid a salary that is not in the Salary ordinance. She said she didn't know who made the decision to hire the outside Counsel, but suggested that the Mayor and Council follow the proper procedures in doing so in the future.

7. Garret Smith, 636 Jackson Avenue, talked about the finances of the Borough, saying that the Borough has an opportunity to save money on insurance by going into the State Health Benefit Plan. He said that real tax savings are not being discussed, but that the Council is discussing cutting the Summer Camp and not sending Council Members to the League of Municipalities. He said that this was not the opportunity to build a plantation. He commented that Executive Sessions are not supposed to be secret meetings to demean people. He said the secretive Ku Klux Klan thing going on and the plan to attack black women was a problem. He said remarked that intimidation through voting and fake investigations were understood because of history; and that the Mayor was not fooling anyone with Councilwoman Wilkerson as a window dressing.
8. Jeanne Ryan, Library Director, announced the upcoming Census Job Fair, which would be held at the library.

Seeing no-one else come forward, Mayor Dansereau closed the Public Comment portion of the meeting.

### **COUNCIL COMMENT**

Council President Wilkerson thanked the public for keeping her family in mind and calling to check on her mom. She commented on the issue of auto accidents at the corner of East 2<sup>nd</sup> Avenue and Walnut Street. She said that the Borough is in fact looking into cost savings for insurance and in other areas. She remarked that residents are correct when they say that the Governing Body members owe them a certain level of decorum. She spoke to the comment that she is just window dressing, saying that she is a proud, strong, African American woman who gives to her community; and is not interested in the opinions of sideliners. She said that brighter days are coming in Roselle.

Councilman Bernier greeted the public and said that he wanted to address some of the comments made by the public. He agreed that the intersection of 2<sup>nd</sup> Avenue and Walnut Street is dangerous, and said that it requires more permanent solutions. He addressed the 3<sup>rd</sup> quarter tax bills and the Staffing Levels Ordinance, which adds the position of the Public Information Officer. He talked about the salary of the Planning Board Secretary and said that the law states that the Planning Board can set the salary of the Secretary within their budget. He addressed the comments made by the former Mayor and gave statistics of how taxes increased under the former Mayor's administration. He said that the racial comments by the former Mayor didn't even warrant response. He announced his next Second Ward Meeting and said that the Board of Education President would be his guest at the meeting. He asked residents to check their garbage schedules before they put their garbage, recycling and bulk trash out for pick-up. He gave instructions for downloading Recycle Coach and recommended that all residents use it.

Councilwoman Johnson greeted the public thanked the 3<sup>rd</sup> Ward Residents for supporting her. She talked about some of her initiatives, including Hoodies for the Homeless, the Circle of Sisters Bus Ride and the Look at Me Now Mentoring Program. She said that she will no longer be shutdown. She commented that she will no longer defend the Municipal Attorney because they are both targets. She asked what could be done when questions are being asked of the Borough Administrator and he can't answer. She iterated that when she speaks, she speaks for her residents. She announced her next Ward Meeting and the Hoodies for the Homeless Event.

Councilwoman Shaw said that she felt like she fell asleep and woke up in a Totalitarian Society where she can't even ask questions. She talked about the role of Council Members and said that they are charged with working on behalf of the people. She remarked that some people always deflect from the issues at hand and go into long dissertations about unrelated subjects. She read the policy of the Governing Body policy regarding the procedure for use of outside Legal Counsel. She said that she was called by Mr. Jalloh and she asked him questions about the investigation that were unanswered. She said that she will not vote to approve anything that she

does not know about and that is unsanctioned. She talked about the League of Municipalities and said that the Mayor and Borough Administrator tried to deny herself and Councilman Atkins the opportunity to attend the League of Municipalities Conference at the Borough's expense. She said that games were played with the budget, asking why there was no budget in April or May. She talked more about issues and said that she will continue to be a voice whether she's on the dais or on her front porch.

Councilman Fortuna greeted the public and thanked Ms. Benjamin for getting involved with literacy in the Borough. He said that he, too, will sponsor a Little Free Library and he gave his email address. He thanked the Board of Education President for coming to his last Ward Meeting and said that she was a hit with the residents. He said that to make progress, we have to step outside of ourselves. He said that the only way we'll make improvements is to work together because we're all one and we all need each other.

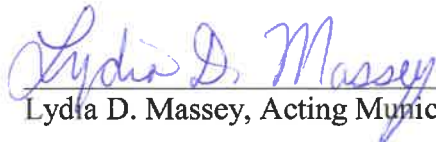
Councilman Atkins thanked Ms. Benjamin for the Little Free Libraries initiative. He talked about his feelings toward African American women; and making sure that they are not disrespected in any way. He read a Facebook Post and said that the behavior of some Council Members is absurd. He said that there has been a lot of discussion, but no-one is dealing with root causes. He talked about the League of Municipalities and said that the time spent trying to keep him from going to the League Conference at the Borough's expense should have been spent thinking about cost savings. He talked about insurance rates and said that we could have saved significantly. He said that wrong is wrong and he will always call it out.

### **MAYOR'S COMMENT**

Mayor Dansereau greeted the public and said that she was not going to go back and forth with anyone about the things they said. She referenced the traffic study that had been done and some of the results that it yielded. She spoke to the matter being handled by Jalloh and Jalloh, saying that she is still not at liberty to speak about the situation publicly; but when she can, she will. She said that she knows that she is a target, but she's like an oak tree and that she bends but doesn't work. She said that the rest is just political rhetoric from people who are leaving December 31<sup>st</sup>. She mentioned the League of Municipalities Annual Conference, saying that it is not just about partying. She talked about the lawsuit brought against herself by Jamel Holley and said that there were Council Members trying to give him more money, but he too got paid by the Borough.

### **ADJOURNMENT**

On a motion by Councilman Fortuna, seconded by Councilman Bernier, with all in favor and none opposed, the meeting was duly adjourned at p.m.

  
Lydia D. Massey, Acting Municipal Clerk