

**BOROUGH OF ROSELLE  
MAYOR & COUNCIL  
WORKSHOP MEETING – AGENDA  
NOVEMBER 6, 2019**

**MEETING CALLED TO ORDER**

**FLAG SALUTE  
INVOCATION**

**STATEMENT OF COMPLIANCE**

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2019 to the Union County Local Source and The Home News Tribune in 2019, by posting on the Borough of Roselle website and by filing said notice in the Office of the Municipal Clerk.

**ROLL CALL**

Councilman Atkins, Councilwoman Shaw, Councilwoman Johnson, Councilman Bernier, Councilman Fortuna, Council President Wilkerson, and Mayor Dansereau

**DEPARTMENT AND OFFICIAL'S REPORTS**

1. Pamela Steele, Tax Assessor

**PRESENTATION**

Anders Hasseler, CFO & Bill Swisher, Auditor – Presentation on the Audit  
Anders Hasseler, CFO - Discussion of Best Practices

**NEW VOTING BUSINESS**

|          |   |
|----------|---|
| 2019-285 | Resolution to Authorize the Submission of the Corrective Action Plan for the Calendar Year 2018 Municipal Audit   |
| 2019-286 | Resolution of Mayor and Council Approving Submission of 2019 Best Practices Inventory to the Division of Local Government Services  |
| 2019-287 | Resolution Authorizing the Insertion of Special Items of Revenues and Appropriations in the 2019 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87 - Year 45 CDBG Program - 2019 (Code Enforcement) |
| 2019-288 | Resolution Authorizing the Insertion of Special Items of Revenues and Appropriations in the 2019 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87 - Year 45 CDBG Program – 2019 (Senior Citizens)  |
| 2019-289 | Transfer of Funds Between Line Items  |

## **COMMENTS AND REPORTS BY ADMINISTRATOR**

### **SETTING THE AGENDA FOR THE NOVEMBER 13, 2019 REGULAR MEETING**

#### **CORRESPONDENCE**

Letter from Mayor Dansereau Appointing a Member to the Planning Board

#### **PROCLAMATIONS**

Veterans Day 2019  
2019 Little Free Library  
2019 Raymond J. Lesniak Recovery High School  
2019 Children's Book Week Centennial Celebration

#### **PRESENTATION**

Anders Hasseler, CFO – Presentation on the Audit

#### **APPROVAL OF MINUTES OF MEETINGS**

Minutes of the Mayor and Council Regular Meeting – September 18, 2019  
Minutes of the Mayor and Council Workshop Meeting – October 9, 2019  
Minutes of the Closed Executive Session – October 9, 2019

#### **COMMITTEE REPORTS**

#### **INTRODUCTION, CONSIDERATION AND PASSAGE OF ORDINANCES**

##### **ORDINANCE ON SECOND READING & FINAL PASSAGE** – Ordinance 2607-19

**AMENDING AN ORDINANCE ENTITLED “AN ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES OF THE BOROUGH OF ROSELLE IN THE COUNTY OF UNION, STATE OF NEW JERSEY”** [Public Hearing November 13, 2019]

##### **ORDINANCE ON SECOND READING & FINAL PASSAGE** – Ordinance 2608-19

**AN ORDINANCE TO AMEND CHAPTER 100-3 OF THE CODE OF THE BOROUGH OF ROSELLE ENTITLED “STAFFING LEVELS”** [Public Hearing November 13, 2019]

##### **ORDINANCE ON INTRODUCTION & FIRST READING** – Ordinance 2609-19

**AN ORDINANCE AMENDING ORDINANCE NUMBER 2465-13 PROCEDURE FOR PAYMENT FOR POLICE OFFICER OFF-DUTY EMPLOYMENT** [Public Hearing December 18, 2019 Pending Approval]

**ORDINANCE ON INTRODUCTION & FIRST READING** – Ordinance 2610-19

**ORDINANCE ESTABLISHING A TWO HOUR PARKING ZONE ON W. 1ST AVENUE BETWEEN LAUREL STREET AND GORDON STREET** [Public Hearing December 18, 2019 Pending Approval]

**PUBLIC COMMENTS (on Pending resolutions only)**

**CLOSED EXECUTIVE SESSION**

2019- Resolution for Closed (Executive) Session *[If Necessary]*

**RESOLUTIONS**

| <b>Borough Administrator</b> |  |
|------------------------------|--|
| 1.                           | Resolution Approving a Memorandum of Understanding Between the Borough of Roselle and OPEIU Local 32 (White Collar) Unit   |
| 2.                           | A Resolution Establishing Goals for Contracting With Veteran Owned Business Enterprises, Hiring Veterans in the Municipal Workforce and Recognizing the Military Service of Residents in the Civic Affairs of the Borough of Roselle |
| <b>Borough Attorney</b>      |  |
| 3.                           | Resolution of the Borough Council of the Borough of Roselle Authorizing the Execution of a Settlement Agreement with George Phipps   |
| <b>Engineering</b>           |  |
| 4.                           | Resolution Authorizing Professional Engineering Design Services in Connection With the 2019 Traffic Safety Improvements Funded by the Municipality Within the Borough of Roselle, Union County, New Jersey                           |
| 5.                           | Resolution Authorizing Professional Engineering Design Services in Connection With the 2019 Various Roadway Improvements Funded by the Municipality Within the Borough of Roselle, Union County, New Jersey                          |
| <b>Grant Writer</b>          |  |
| 6.                           | Resolution to Authorize the Filing of 2020 - Year 46 Union County Community Development Block Grant Application for Social Services [To be provided]   |
| 7.                           | Resolution to Authorize the Filing of 2020 - Year 46 Union County Community Development Block Grant Application for Housing (Code Enforcement) [To be provided]  |
| 8.                           | Resolution to Authorize the Filing of 2020 - Year 46 Union County Community Development Block Grant Application for Public Improvements [To be provided]   |
| <b>Police Department</b>     |  |
| 9.                           | Resolution Authorizing Award of Contract For Locker Room Toilet Alterations at Roselle Police Department   |
| <b>Tax Collector</b>         |  |
| 10.                          | Authorize Tax Title Lien Redemptions [To be provided]  |
| 11.                          | Authorize Refund of Tax Overpayments [To be provided]  |

**PAYMENT OF BILLS**

|     |                                     |
|-----|-------------------------------------|
| 12. | A Bill List Dated November 13, 2019 |
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**Workshop Meeting (Cont'd)**

**PUBLIC COMMENT**

**COUNCIL COMMENT**

**MAYOR'S COMMENTS**

**CLOSED EXECUTIVE SESSION**

- 2019-290      Resolution for Closed Executive Session
- Contract Negotiations

**ADJOURNMENT**