

**BOROUGH OF ROSELLE
MAYOR & COUNCIL
WORKSHOP MEETING MINUTES
DECEMBER 11, 2019**

Council President Wilkerson called the Workshop meeting of the Mayor and Council of the Borough of Roselle, Union County, New Jersey, held at Borough Hall, 210 Chestnut Street, Roselle, New Jersey to order on December 11, 2019 at 6:31 P.M. The flag salute was done and the invocation was given by Councilman Atkins.

The Acting Municipal Clerk, Ms. Massey, read the “Open Public Meetings Act” compliance statement.

STATEMENT OF COMPLIANCE

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2019 to the Union County Local Source and The Home News Tribune in 2019, by posting on the Borough of Roselle website and by filing said notice in the Office of the Municipal Clerk.

ROLL CALL

Attendee Name	Title	Status	Arrived
Reginald Atkins	Councilman	P	
Kim Shaw	Councilwoman	P	
Cynthia Johnson	Councilwoman	P	
Brandon Bernier	Councilman	P	
John Fortuna	Councilman	P	
Denise Wilkerson	Councilwoman	P	
Christine Dansereau	Mayor	Excused Absence	

DEPARTMENT AND OFFICIAL’S REPORTS

1. Charles Glagola, Health Official – reported that the Health Department is still conducting the adult and pediatric influenza clinic. He said that the 2020 Renewals for Dog Licensing was coming up; and that he was working with DPW to update the existing “Curb your dog” signage. He announced American Heart Health Month, and said that Heart Scan will sponsor a Health and Wellness Clinic in February. He said that funding was still available in the childhood Lead Poisoning Grant for screening and remediation. He introduced Tom Circle, of the Newark Humane Society, who updated the Council and those in attendance on the recent sightings of foxes in the area.

NEW VOTING BUSINESS

Motion by Councilman Bernier, seconded by Councilman Fortuna to adopt Resolution Number 2019-306.

RESOLUTION NUMBER 2019-306

RESOLUTION ESTABLISHING 2020 MUNICIPAL COUNCIL MEETING SCHEDULE

WHEREAS, the “Open Public Meetings Act” Chapter 231, P.L., 1975, requires that notice be given of the schedule of Workshop Meetings and Regular Meetings of the Borough Council of the Borough of Roselle for the period of January 1, 2020 through December 31, 2020; and

WHEREAS, each Workshop Meeting and Regular Meeting will be held at 6:30 p.m., in the Council Chambers of the Borough Hall, 210 Chestnut Street, Roselle, New Jersey.

MONTH	WORKSHOP MEETING	REGULAR MEETING
January	Wednesday, January 8, 2020	Wednesday, January 15, 2020
February	Tuesday, February 11, 2020	Wednesday, February 19, 2020
March	Wednesday, March 11, 2020	Wednesday, March 18, 2020
April	Wednesday, April 8, 2020	Wednesday, April 15, 2020
May	Wednesday, May 13, 2020	Wednesday, May 20, 2020
June	Wednesday, June 10, 2020	Wednesday, June 17, 2020
July	Wednesday, July 8, 2020	Wednesday, July 15, 2020
August	Wednesday, August 12, 2020	Wednesday, August 19, 2020
September	Wednesday, September 9, 2020	Wednesday, September 16, 2020
October	Wednesday, October 14, 2020	Wednesday, October 21, 2020
November	Wednesday, Nov. 4, 2020	Tuesday, November 10, 2020
December	Wednesday, December 9, 2020	Wednesday, December 16, 2020

BE IT RESOLVED, that the meetings as listed above are open public meetings and portions of each may be held in Closed Executive Session, and that **Formal Action** may be taken at any of the meetings as listed herein.

BE IF FURTHER RESOLVED, that the Municipal Clerk is hereby directed to take all actions as are required in order to satisfy the requirements of N.J.S.A. 10:4-18, including, but not limited to, (a) prominently posting, and maintaining throughout the year, the Meeting Schedule Notice in at least one public place reserved for such announcements, (b) mailing the Meeting Schedule Notice to the newspapers officially designated by the Borough Council to receive such notices, and (c) filing the meeting schedule in the Office of the Municipal Clerk in the Borough of Roselle.

I Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop meeting of said Council held December 11, 2019.

Vote Record – Resolution Number 2019-306				
	Ayes	Nays	Abstain	Absent
Councilman Atkins			x	
Councilwoman Shaw			x	
Councilwoman Johnson	x	x-January 15, 2020		
Councilman Bernier	x			
Councilman Fortuna	x			
Councilwoman Wilkerson	x			
X Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

COMMENTS AND REPORTS BY ADMINISTRATOR

Borough Administrator, Jack Layne reported that although there had not been much snow, The Department of Public Works was set and ready with 3 vehicles for salting. He said that the Borough had purchased new computers, which were being prepared for installation; and that the installation would take place one department at a time. He said that 81 smoke alarms were installed the previous weekend and gave the list of streets for upcoming paving and sidewalk projects. He announced the new date for the Winter Wonderland Program.

He answered questions from the Council members.

Council President Wilkerson asked if any Council Members had questions regarding the proposed agenda for the December 18, 2020 Regular Meeting.

SETTING THE AGENDA FOR THE DECEMBER 18, 2019 REGULAR MEETING

CORRESPONDENCE

PROCLAMATIONS

Little Free Libraries

CERTIFICATE OF RECOGNITION

Erica Igere - St. Joseph's the Carpenter School

APPROVAL OF MINUTES OF MEETINGS

Minutes of the Mayor and Council Regular Meeting – October 16, 2019

Minutes of the Mayor and Council Workshop Meeting – November 6, 2019

Minutes of the Mayor and Council Regular Meeting – November 13, 2019

Minutes of the Closed Executive Session Regular Meeting – November 13, 2019

COMMITTEE REPORTS

INTRODUCTION, CONSIDERATION AND PASSAGE OF ORDINANCES

ORDINANCE ON SECOND READING & FINAL PASSAGE – Ordinance 2609-19

AN ORDINANCE AMENDING ORDINANCE NUMBER 2465-13 PROCEDURE FOR PAYMENT FOR POLICE OFFICER OFF-DUTY EMPLOYMENT [Public Hearing December 18, 2019 Pending Approval]

PUBLIC COMMENTS (on Pending resolutions only)

CLOSED EXECUTIVE SESSION

2019- Resolution for Closed (Executive) Session *[If Necessary]*

RESOLUTIONS

Mayor

1. A Resolution Establishing the Borough of Roselle Complete Count Committee

Borough Administrator

2. Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2020-June 2025
3. Awarding a Contract to Accurate Amendment Solutions, LLC to Evaluate the Fema Public Assistance Project

Clerk's Office

4. Authorizing Calendar Year 2020 Paid Holidays
5. Resolution Approving a Towing License – All American Autobody dba George's Towing
6. Resolution Approving a Towing License – Jardim's Autobody
7. Resolution Calling for the Study Commission to Review the Open Public Records Act

Engineering

8. A Resolution Authorizing Final Payment Based on the AS-Built Quantities and Release of Retainage for the Arminio Field Improvements Project to Fieldturf USA, Inc., for the Installation of the Athletic Field and Track Surface

Finance Department

9. Resolution Authorizing the Insertion of Special Items of Revenues and Appropriations in the 2019 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87 – Safe and Secure Grant - 2019
10. Resolution Authorizing the Insertion of Special Items of Revenues and Appropriations in the 2019 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87 – Kids' Recreation Grant - 2019
11. Resolution Amending Resolution 2019-063 Decreasing the Contract Award to Palumbo, Renaud, & Deappolonio for Tax Appeal Counsel Services by \$10,000
12. Resolution Amending Resolution 2019-045 Decreasing the Contract Award to Appraisal Consultant Corp., for Appraisal Consultant Services by \$5,000

Municipal Court

13. Resolution Appointing a Full-Time Municipal Court Administrator

Police Department

- 14. Resolution Appointing Eric Justin Borrero to the Position of Police Officer at the Salary of \$42,721.00 Effective January 3, 2020
- 15. Resolution Appointing Jessica Leiva to the Position of Police Officer at the Salary of \$42,721.00 Effective January 3, 2020

Tax Assessor

- 16. Resolution Authorizing Settlement of the 2013, 2014, 2015, 2016, 2017, 2018 & 2019 Tax Appeals Entitled Market Street Realty Corporation v. Borough of Roselle, Docket Nos.: 016962-2013, 011422-2014, 009821-2015, 010410-2016, 011688-2017, 010897-2018, 010591-2019, Block 3702, Lot 10, Commonly Known as 635 St George Avenue

Tax Collector

- 17. Authorize Tax Title Lien Redemptions [To be provided]
- 18. Authorize Tax Title Lien Redemptions [To be provided]
- 19. Authorize Tax Title Lien Redemptions [To be provided]
- 20. Authorize Refund of Tax Overpayments [To be provided]
- 21. Authorize Refund of Tax Overpayments [To be provided]
- 22. Authorize Refund of Tax Overpayments [To be provided]

PAYMENT OF BILLS

- 23. A Bill List Dated December 18, 2019

Discussion:

Councilman Atkins asked what the strategy was for reducing contract awards for resolutions 11 and 12.

CFO, Anders Hasseler, explained that the Borough will not expend the entire amount of the original contract.

Councilman Atkins asked if the person being appointed for Resolution Number 13 is a Roselle Resident.

Borough Administrator, Jack Layne, answered “no.”

Councilman Bernier made suggestions to change the wording of Resolution Number 3.

Councilman Atkins asked if there was any opportunity to approve another towing company.

Workshop Meeting (Cont'd)

PUBLIC COMMENT

- 1. Sylvia Turnage, said that she needed some clarity and transparency on why Resolution Number 3 was necessary. She asked who would be a part of the study commission referred to in Resolution Number 7. With regard to Resolution Numbers 11 and 12, she said that there wouldn't be so many questions if things were transparent and clear; and

commented that she didn't think the CFO was being forthcoming in his explanation of the resolutions. She said that she would have liked to hear reports from each committee chair.

2. Jeanne Ryan, thanked Council Members Atkins and Shaw for their service. She thanked Councilman Fortuna for working on the Little Free Libraries initiative. She also thanked the Police and Fire Chiefs and OEM Coordinator for helping with lighting issues in the parking lot.

Seeing no-one else come forward, Council President Wilkerson closed the Public Comment Portion of the meeting.

Council President Wilkerson and Councilman Bernier responded to Ms. Turnage's questions regarding the pending resolutions.

COUNCIL COMMENT

Councilman Bernier had no comments

Councilwoman Johnson had no comments.

Councilwoman Shaw had no comments.

Councilman Fortuna had no comments.

Councilman Atkins gave brief comments.

On a motion by Councilman Bernier, seconded by Councilman Fortuna, with all in favor and none opposed, the Council voted to adopt Resolution Number 2019-307 and go into Closed Executive Session.

CLOSED EXECUTIVE SESSION

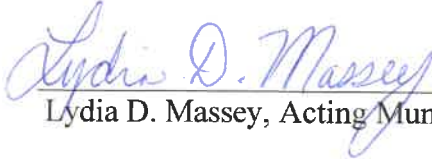
- 2019-307 Resolution for Closed Executive Session
- Personnel Matters

The Governing Body went into Closed Executive Session at 7:39pm.

The Governing Body came out of Closed Executive Session at 7:45pm.

ADJOURNMENT

On a motion by Councilman Bernier, seconded by Councilman Fortuna, all in favor, none opposed, the meeting was duly adjourned at 7:46pm.


Lydia D. Massey, Acting Municipal Clerk