

**BOROUGH OF ROSELLE
MAYOR & COUNCIL
WORKSHOP MEETING – AGENDA
JUNE 10, 2020 – 6:30 P.M.
[Subject to Change]**

MEETING CALLED TO ORDER

FLAG SALUTE

INVOCATION

STATEMENT OF COMPLIANCE

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2020 to the Union County Local Source and The Home News Tribune in 2019, by posting on the Borough of Roselle website and by filing said notice in the Office of the Municipal Clerk.

ROLL CALL

Councilwoman Wilkerson, Councilman Bernier, Councilwoman Thomas, Councilwoman Sousa
Councilman Fortuna, Councilwoman Johnson, and Mayor Dansereau

PUBLIC COMMENT

NEW VOTING BUSINESS

Finance	
2020-165	Resolution Authorizing the Tax Collector to Prepare and Mail Estimated Tax Bills in Accordance With P.L. 1994, C 72

DEPARTMENT REPORTS

SETTING THE AGENDA FOR THE JUNE 17, 2020 REGULAR MEETING

PROCLAMATIONS

Scoliosis Awareness Month
Men's Health Month0

APPROVAL OF MINUTES OF MEETINGS

Minutes of the Mayor and Council Special Meeting – May 7, 2020
Minutes of the Mayor and Council Closed Executive Session – May 7, 2020
Minutes of the Mayor and Council Workshop Meeting – May 13, 2020
Minutes of the Mayor and Council Closed Executive Session – May 13, 2020
Minutes of the Mayor and Council Special Redevelopment Agency Mtg. - May 20, 2020
Minutes of the Mayor and Council Closed Executive Session - May 20, 2020
Minutes of the Mayor and Council Regular Meeting – May 20, 2020
Minutes of the Mayor and Council Closed Executive Session - May 20, 2020

COMMITTEE REPORTS

INTRODUCTION, CONSIDERATION AND PASSAGE OF ORDINANCES

ORDINANCE ON INTRODUCTION & FIRST READING - Ordinance 2624-20

AN ORDINANCE AMENDING CHAPTER ___ "BULK TRASH" SECTION II & IV
ADJUSTING AND SETTING FINE AMOUNTS [Public Hearing – July 15, 2020 Pending
Approval]

ORDINANCE ON INTRODUCTION & FIRST READING – Ordinance 2625-20

AN ORDINANCE AMENDING CHAPTER 595-48 "EXTERIOR MAINTENANCE
REQUIREMENTS" SECTION E. "EXTERIOR APPEARANCE STANDARDS."
SUBSECTION 1, "LANDSCAPING" CREATING A DUTY ON TO MAINTAIN THE
PROPERTY BETWEEN THE CURB AND THE SIDEWALK [Public Hearing – July 15, 2020
Pending Approval]

ORDINANCE ON INTRODUCTION & FIRST READING – Ordinance 2626-20

AN ORDINANCE AMENDING CHAPTER 595-26 "EXTERIOR APPEARANCE
STANDARDS," SECTION A, "LANDSCAPING" CREATING A DUTY ON TO MAINTAIN
THE PROPERTY BETWEEN THE CURB AND THE SIDEWALK [Public Hearing – July 15,
2020 Pending Approval]

PUBLIC COMMENTS (on Pending resolutions only)

RESOLUTIONS

Mayor Dansereau	
1.	Mayor's Appointment of a Member to the Zoning Board of Adjustment With the Consent of Council
2.	Mayor's Appointment of a Member to the Board of Health With the Consent of Council
Borough Administrator	
3.	Resolution Appointing Eric Walker Full-Time Assistant Borough Administrator at the Salary of \$90,000.00
Engineering	

4.	Resolution Authorizing Submission of a Grant Application and Execution of a Grant Agreement With New Jersey Department of Transportation for the 2021 NJDOT Various Streets Improvement Project Within the Borough of Roselle
5.	Resolution Awarding Construction Contract for the 2020 Roselle Sidewalk Improvement Program Funded by the Municipality Within the Borough of Roselle, Union County, New Jersey
Finance	
6.	Resolution Authorizing Refund of Fees Paid
Purchasing	
7.	Resolution Appointing Substitute Prosecutor for the Municipal Court - Howard
8.	Resolution Appointing Substitute Prosecutor for the Municipal Court - Huegel
9.	Resolution Appointing Substitute Prosecutor for the Municipal Court - Mason Law Firm, LLC
10.	Resolution Approving a List of Qualified Vendors for Professional Services Within the Borough of Roselle for the Fiscal Year 2020-21
Tax Collector	
11.	Authorize Tax Title Lien Redemptions
12.	Authorize Refund of Tax Overpayments

PAYMENT OF BILLS

13.	A Bill List Dated June 17, 2020 [To be Provided]
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Workshop Meeting (Cont'd)

COUNCIL COMMENT

MAYOR'S COMMENTS

CLOSED EXECUTIVE SESSION

- 2020-166 Resolution for Closed Executive Session
- Personnel Matters
 - Contract Negotiations
 - Litigation Matters
 - Matters Falling Within Attorney Client Privilege

ADJOURNMENT

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-165

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS IN ACCORDANCE WITH P.L. 1994, C 72

WHEREAS, due to the late adoption of the State of New Jersey's budget the County Board of Taxation is unable to certify the tax rate at this time and the Tax Collector will be unable to mail the tax bills on a timely basis;

WHEREAS, the Tax Collector in consultation with the Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF ROSELLE, IN THE COUNTY OF UNION AND THE STATE OF NEW JERSEY as follows:

1. The Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the municipality for the third installment of 2020 taxes. The Tax Collector shall proceed and take such actions as permitted and required by P.L. 1994, c72 (N.J.S.A. 54:4- 66.2 and 54:4-66.3).
2. The estimated tax levy for 2020 is hereby set at \$66,271,484.46.
3. In Accordance with law the third installment of 2020 taxes shall not be subject to interest until the later of; the grace period or the twenty-fifth calendar day after the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date which interest may begin to accrue.

I certify that the foregoing is a true and correct copy of resolution adopted by the Mayor and Council of the Borough of Roselle at a meeting held June 10, 2020.

Lydia Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



ORDINANCE NUMBER 2624-20

AN ORDINANCE AMENDING CHAPTER ___ "BULK TRASH" SECTION II & IV ADJUSTING AND SETTING FINE AMOUNTS

WHEREAS, the Borough Council of the Borough of Roselle recognizes the need to provide bulk trash pickup for the good of all residents in the Borough of Roselle; and

WHEREAS, the Borough Council has determined that the necessity to set regulations to manage bulk trash pickup throughout the Borough of Roselle so as to provide for a fair and orderly system of pickup for all borough residents;

NOW THEREFORE BE IT ORDAINED BY THE BOROUGH COUNCIL OF ROSELLE, COUNTY OF UNION, NEW JERSEY, AS FOLLOWS:

Section I: Word Usage

"Borough" shall mean the Borough of Roselle.

"Bulk Trash" shall mean any item or group of items eligible for bulk trash pickup.

"Roll off" shall mean an appropriate-sized container provided by the Roselle Department of Public Works.

"Construction Materials" shall mean any items discarded or used in the process of home renovation.

Section II: Bulk Trash Pickup Schedule

- (a) Bulk trash in the Borough shall be picked up by DPW on a monthly basis starting in March of every year and continuing through November.
- (b) Bulk trash pick will occur on the first Wednesday of the month on the East Side of the borough; and the third Wednesday of the month on the West Side.
- (c) Items should be placed curbside or, in the case of multi-unit dwellings, a designated bulk trash pickup spot, the day/evening before bulk trash pickup is to occur.
- (d) In those instances where a large-scale removal of the contents of a house or other dwelling must be removed and left for pickup, the homeowner, landlord or agent of the property must call DPW at least three days prior to the removal to secure a roll off for a fee of \$250.
- (e) Failure to notify DPW for scheduling will result in a fine to party responsible for the property of \$300.

Section III: Item Definition

- (a) Items eligible for bulk trash pickup are:
- Any stand-alone, non-metallic item on the attached list of approved items;
 - Any regular-size container provided by the resident that contains smaller items. These smaller items must fit within the dimensions of the box, and must fill the box no higher than two inches from its top.
- (b) Items ineligible for bulk trash pickup:
- Appliances and any metallic items;
 - Construction materials;
 - Any item on the attached list of prohibited items.
- (c) Construction materials are to be removed from the premises and properly disposed of by contractors or any other person performing the work. Failure to do so is subject to a summons of \$100.

Section IV: Enforcement

- (a) Residents who place bulk trash out after pickup has occurred are required to return these items to the rear of their property, shed, or garage by the evening of the same day of the scheduled bulk pickup: first Wednesday of the month for East Side residents; third Wednesday of the month for West Side residents. Should these items be left curbside for 24 hours after bulk trash pickup has occurred, a summons of \$100 will be issued. Should these items be left curbside for 48 hours after bulk trash pickup has occurred, a summons of \$200 will be issued. A third summons of \$300 will be issued if said items remain curbside for 72 hours after bulk trash pickup has occurred. Thereafter, a summons of \$300 per day will be issued for each additional 24-hour period that the items are left curbside.
- (b) In the case of multi-unit dwellings, bulk items left out after bulk pickup has occurred for must be moved to an area not visible from the street within 24 hours. The same summons schedule as outlined above applies. Any fines in the case of multi-unit dwellings will be the responsibility of the landlord or homeowner's association.

Recorded Vote on Introduction Ordinance No. 2624-20 – June 17, 2020

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilwoman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

Recorded Vote on Final Passage Ordinance No. 2624-20 – July 15, 2020

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

____ Approved

____ Vetoed and returned to the Municipal Clerk with the following statement and objections:

Christine Dansereau

DATE:

NOTICE is hereby given that Ordinance Number 2624-20 was passed and adopted on second reading and final passage at a Regular meeting of the Mayor and Council on July 15, 2020 after 6:30 p.m., 210 Chestnut Street, Roselle, NJ.

Lydia D. Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



ORDINANCE NUMBER 2625-20

AN ORDINANCE AMENDING CHAPTER 595-48 "EXTERIOR MAINTENANCE REQUIREMENTS" SECTION E. "EXTERIOR APPEARANCE STANDARDS." SUBSECTION 1, "LANDSCAPING" CREATING A DUTY ON TO MAINTAIN THE PROPERTY BETWEEN THE CURB AND THE SIDEWALK

595-48 Exterior Maintenance Requirements

E. Exterior appearance standards.

- (1) Landscaping. Where exposed to public view the landscaping of premises shall be maintained in an orderly state, with lawns and bushes trimmed and free from becoming overgrown, littered and unsightly where such would constitute a blighting effect, depreciating adjoining and nearby property. **For the purposes of this section the duty to maintain the lawn shall include a duty to maintain any strip of property located between the curb and the sidewalk or other man-made impediment which would otherwise be connected to the lawn, and or property, regardless of ownership, or easement.**

Recorded Vote on Introduction Ordinance No. 2625-20 – June 17, 2020

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilwoman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

Recorded Vote on Final Passage Ordinance No. 2625-20 – July 15, 2020

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

____ Approved

____ Vetoed and returned to the Municipal Clerk with the following statement and objections:

Christine Dansereau

DATE:

NOTICE is hereby given that Ordinance Number 2625-20 was passed and adopted on second reading and final passage at a Regular meeting of the Mayor and Council on July 15, 2020 after 6:30 p.m., 210 Chestnut Street, Roselle, NJ.

Lydia D. Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



ORDINANCE NUMBER 2626-20

AN ORDINANCE AMENDING CHAPTER 595-26 "EXTERIOR APPEARANCE STANDARDS," SECTION A, "LANDSCAPING" CREATING A DUTY ON TO MAINTAIN THE PROPERTY BETWEEN THE CURB AND THE SIDEWALK

595-26 Exterior appearance standards.

The exterior of the premises shall be maintained so that the appearance thereof shall reflect a level of maintenance in keeping with the standards of the neighborhood or such higher standards as may be adopted by the Borough of Roselle and such that the appearance thereof shall not constitute a blighting effect upon neighboring properties nor an element leading to a progressive deterioration and downgrading of neighboring properties with an accompanying diminution of property values, including the following:

A.

Landscaping. Where exposed to public view, the landscaping of premises shall be maintained in an orderly state, with lawns and bushes trimmed and free from becoming overgrown, littered and unsightly where such would constitute a blighting effect, depreciating adjoining and nearby property. Open areas shall be graded evenly to eliminate holes, depressions, gullies, mounds, accumulations of debris or other unsightly or unsafe conditions. **For the purposes of this section the duty to maintain the lawn shall include a duty to maintain any strip of property located between the curb and the sidewalk or other man-made impediment which would otherwise be connected to the lawn, and or property, regardless of ownership, or easement.**

Recorded Vote on Introduction Ordinance No. 2626-20 – June 17, 2020

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilwoman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

Recorded Vote on Final Passage Ordinance No. 2626-20 – July 15, 2020

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

____ Approved

____ Vetoed and returned to the Municipal Clerk with the following statement and objections:

Christine Dansereau

DATE:

NOTICE is hereby given that Ordinance Number 2626-20 was passed and adopted on second reading and final passage at a Regular meeting of the Mayor and Council on July 15, 2020 after 6:30 p.m., 210 Chestnut Street, Roselle, NJ.

Lydia D. Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-

**MAYOR'S APPOINTMENT OF A MEMBER TO THE ZONING BOARD OF
ADJUSTMENT WITH THE CONSENT OF COUNCIL**

WHEREAS, this Council has previously established the Roselle Zoning Board of Adjustment; and

WHEREAS, pursuant to N.J.S.A. 40:55D-69 and Section 650-80 of the Borough Code, Zoning Board members are appointed by the Mayor with the consent of Council.

NOW, THEREFORE, BE IT RESOLVED, that the consent of Council is granted for the following appointment to the Zoning Board of Adjustment who is a Roselle resident effective 2020:

<u>Name</u>	<u>Member Type/Term Duration</u>	<u>Term</u>
Kevin McFarland	Member / 4 years (Filling the unexpired term of Maria Hegener)	Ending 2022

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately, and all newly appointed members will receive a copy of this resolution.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Regular meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia D. Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



2.

RESOLUTION NUMBER 2020-

MAYOR'S APPOINTMENT OF A MEMBER TO THE BOARD OF HEALTH WITH THE CONSENT OF COUNCIL

WHEREAS, the Mayor has deemed it necessary and in the best interest of the Borough of Roselle to appoint members to the Health Board; and

WHEREAS, the Mayor has nominated an individual for appointment as a member to the Board of Health for a three-year term effective June 17, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Roselle, County of Union, State of New Jersey, that the following Roselle resident is hereby appointed to the Borough of Roselle Health Board:

<u>Name/Appointment Type</u>	<u>Member Type/Term Duration</u>	<u>Term</u>
Anthony Esposito	Member / 3 years (Filling the unexpired term of Pamela Rey)	Ends 2021

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately, and all newly appointed members will receive a copy of this resolution.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia D. Massey
Acting Municipal Clerk

BOROUGH OF ROSELLE**RESOLUTION NUMBER 2020-****RESOLUTION APPOINTING ERIC WALKER FULL-TIME ASSISTANT BOROUGH ADMINISTRATOR AT THE SALARY OF \$90,000.00**

WHEREAS, there is a need in the Borough of Roselle for a full-time Assistant Borough Administrator; and

WHEREAS, Eric Walker has the desired work experience and academic credentials to be the Assistant Borough Administrator.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle that Eric Walker is appointed to the position of full-time Assistant Borough Administrator effective June 17, 2020; and

BE IT FURTHER RESOLVED, that the annual salary for Eric Walker shall be \$90,000.00, prorated for calendar year 2020; and a waiver of the Borough's residency requirement is granted; and Eric Walker shall be eligible for the following benefits and emoluments upon the effective date of his employment with the Borough:

- a. Any remaining of the Borough's annual fourteen (14) paid holidays, plus one (1) annual floating holiday.
- b. Vacation will be allotted as twenty (20) days and that at the end of any calendar year, only twelve (12) work days of annual vacation will be allowed to carry over.
- c. Sick leave earned at the rate of one (1) day per month during the first year of employment; in subsequent years, fifteen (15) work days of sick leave will be credited annually, in anticipation of continued employment. Sick leave days are available for use in the year earned. Sick leave days may accumulate from year to year without limit, but any unused sick leave time will be forfeited at the time of retirement or separation from Borough employment.
- d. Five (5) annual personal days are credited every calendar year, including the first year of employment. Personal days may not be utilized during the first ninety (90) days of employment.
- e. Enrollment in the Borough's medical, prescription and dental plans subject to each plan's waiting period and optical reimbursement in the amount of up to \$50.00 per calendar year for office visits and up to \$100.00 per calendar year for eyeglass or contact lenses purchase.

BE IT FURTHER RESOLVED, that the appointment of Eric Walker is subject to the satisfactory completion of a criminal background check, the initial cost of which is to be borne by the prospective appointee and will be reimbursed by the Borough so long as the check is satisfactory, and employment is continued.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey, at a Regular Council meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 17th day of June 2020.

Lydia Massey
Acting Borough Clerk

Certification of Availability of Funds:
(0-01-20-100-000-111)

Anders Hasseler, CFO

Dated

4.

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020 –

**RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION
AND EXECUTION OF A GRANT AGREEMENT WITH NEW JERSEY
DEPARTMENT OF TRANSPORTATION FOR THE 2021 NJDOT VARIOUS
STREETS IMPROVEMENT PROJECT WITHIN THE
BOROUGH OF ROSELLE**

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Roselle, formally approves the grant application to the New Jersey Department of Transportation for the 2021 NJDOT Various Streets Improvement Project; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to submit an electronic grant application identified as **MA-2021-Various Streets - 2021 - Roselle-00092** to the New Jersey Department of Transportation on behalf of the Borough of Roselle; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Roselle and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Mayor and Council on this 17th day of June, 2020.

Lydia Massey
Acting Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Lydia Massey
Acting Municipal Clerk

Christine Dansereau
Mayor

BOROUGH OF ROSELLE**RESOLUTION NUMBER 2020-**

**RESOLUTION AWARDING CONSTRUCTION CONTRACT FOR THE 2020 ROSELLE
SIDEWALK IMPROVEMENT PROGRAM FUNDED BY THE MUNICIPALITY
WITHIN THE BOROUGH OF ROSELLE, UNION COUNTY, NEW JERSEY**

WHEREAS, bids were received and opened up by Qualified Purchasing Agent, Eric Walker on Tuesday, June 2, 2020, at 11:00 A.M. for the above-referenced project; and

WHEREAS, there were nine bids received with the low bidder for the project being Cifelli & Son General Contracting, Inc., 81 Franklin Avenue, Nutley, NJ 07110, with a Base Bid of \$79,350.00; and

WHEREAS, Maser Consulting P.A. and other appropriate Borough Officials have reviewed the bids and recommend award of contract for this project to Cifelli & Son General Contracting Inc., and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available within the current and/or previously adopted budget for said purpose capital budget and/or grant appropriations; specifically within Bond Ordinance Number 2541-16 for said construction services; and

WHEREAS, this Project is funded by the Borough of Roselle; and

WHEREAS, this project is in the best interest of the health, safety and welfare of the general public in the Borough of Roselle.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Roselle, Union County, New Jersey that the above-referenced construction project is awarded to Cifelli & Son General Contracting Inc., with a Base Bid of **\$79,350.00**.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the forgoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held on June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June.

Lydia Massey
Acting Municipal Clerk

Certification of Availability of Funds
(C-04-55-254-001-001)

Anders Hassler, CFO

Date

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-

RESOLUTION AUTHORIZING REFUND OF FEES PAID

WHEREAS, Sullivan Funeral Home has requested a cancellation of 6 death certificates and a refund of \$72.00; and

WHEREAS, the Health Department has provided documentation of deposits for the order of the death certificates.

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Roselle that the Municipal Finance Officer is hereby authorized to refund the monies.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia Massey
Acting Borough Clerk

Certification of Funds:
(0-01-08-105-000-006)

Anders Hasseler, CFO

Date:

7.

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-

**RESOLUTION APPOINTING SUBSTITUTE PROSECUTOR FOR
THE MUNICIPAL COURT**

WHEREAS, the Borough Council has deemed it necessary and in the best interest of the Borough to provide for a Substitute Municipal Prosecutor for the Municipal Court; and

WHEREAS, Christopher M. Howard, 312 North Avenue East, Ste 1 Cranford, New Jersey 07016 is an attorney at law of the State of New Jersey and experienced as a Substitute Municipal Prosecutor.

NOW THEREFORE BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE:

1. That the Borough Council awards a contract to Christopher M. Howard, Esq. as Substitute Municipal Prosecutor to the Borough, said contract to be for the period from June 18, 2020 through June 18, 2021.

2. The Chief Financial Officer has certified that sufficient funds are available contingent upon the availability of funds in the 2020 adopted budget Account#0-01-25-275-000-227.

WHEREAS, pursuant to N.J.A.C. 50:30-5.5(e) the award of the contract shall be subject to the availability and appropriation of funds in the CY 2020 budget in **account#0-01-25-275-000-227**; and

WHEREAS, if funds are not available for the contract in the 2020 permanent budget, the contract will be terminated.

1. The remaining balance of the contract will be made available in the CY 2020 Permanent Budget.

2. That this Contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-5(1)(a)(i)) because legal services are a recognized profession licensed and regulated by law.

3. That a notice in accordance with this resolution and the Local Public Contracts Law of New Jersey, shall be published in the official newspaper or newspapers of the Borough as required by law, within twenty (20) days of execution of said Contract.

4. That an executed copy of the Contract between the Borough and Christopher M. Howard, Esq. and a copy of this resolution shall be filed in the Office of the Borough Clerk and be available there for public inspection in accordance with law.

5. This Resolution is adopted and shall be instituted as part of a Fair and Open Process established and exercised pursuant to N.J.S.A. 19:44A-20.5.

6. All previous Resolutions and/or orders and directives of Borough employees or officials, which are contrary to or inconsistent with the terms of this instant Resolution, are hereby rescinded, repealed and otherwise deemed ineffectual, to the extent of their inconsistency.

7. This Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia Massey
Acting Borough Clerk

Certification of Availability of Funds: _____
(0-01-25-275-000-227) Anders Hasseler, CFO Date:

8.

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-

**RESOLUTION APPOINTING SUBSTITUTE PROSECUTOR FOR
THE MUNICIPAL COURT**

WHEREAS, the Borough Council has deemed it necessary and in the best interest of the Borough to provide for a Substitute Municipal Prosecutor for the Municipal Court; and

WHEREAS, Russell J. Huegel, 190 Middlesex Essex Turnpike, Ste 200 Iselin, New Jersey 08830 is an attorney at law of the State of New Jersey and experienced as a Substitute Municipal Prosecutor.

NOW THEREFORE BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE:

1. That the Borough Council awards a contract to Russell J. Huegel, Esq. as Substitute Municipal Prosecutor to the Borough, said contract to be for the period from June 18, 2020 through June 18, 2021.

2. The Chief Financial Officer has certified that sufficient funds are available contingent upon the availability of funds in the 2020 adopted budget Account# 0-01-25-275-000-227.

WHEREAS, pursuant to N.J.A.C. 50:30-5.5(e) the award of the contract shall be subject to the availability and appropriation of funds in the CY 2020 budget in Account#0-01-25-275-000-227; and

WHEREAS, if funds are not available for the contract in the 2020 permanent budget, the contract will be terminated.

1. The remaining balance of the contract will be made available in the CY 2020 Permanent Budget.

2. That this Contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-5(1)(a)(i)) because legal services are a recognized profession licensed and regulated by law.

3. That a notice in accordance with this resolution and the Local Public Contracts Law of New Jersey, shall be published in the official newspaper or newspapers of the Borough as required by law, within twenty (20) days of execution of said Contract.

4. That an executed copy of the Contract between the Borough and Russell J. Huegel, Esq. and a copy of this resolution shall be filed in the Office of the Borough Clerk and be available there for public inspection in accordance with law.

5. This Resolution is adopted and shall be instituted as part of a Fair and Open Process established and exercised pursuant to N.J.S.A. 19:44A-20.5.

6. All previous Resolutions and/or orders and directives of Borough employees or officials, which are contrary to or inconsistent with the terms of this instant Resolution, are hereby rescinded, repealed and otherwise deemed ineffectual, to the extent of their inconsistency.

7. This Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia Massey
Acting Borough Clerk

Certification of Availability of Funds: _____
(0-01-25-275-000-227) Anders Hasseler, CFO Date:

BOROUGH OF ROSELLE**RESOLUTION NUMBER 2020-****RESOLUTION APPOINTING SUBSTITUTE PROSECUTOR FOR
THE MUNICIPAL COURT**

WHEREAS, the Borough Council has deemed it necessary and in the best interest of the Borough to provide for a Substitute Municipal Prosecutor for the Municipal Court; and

WHEREAS, Mason Law Firm, LLC, 1812 Front Street, Scotch Plains, NJ 07076 is an attorney at law of the State of New Jersey and experienced as a Substitute Municipal Prosecutor.

NOW THEREFORE BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE:

1. That the Borough Council awards a contract to Mason Law Firm, LLC,. as Substitute Municipal Prosecutor to the Borough, said contract to be for the period from June 18, 2020 through June 18, 2021.

2. The Chief Financial Officer has certified that sufficient funds are available contingent upon the availability of funds in the 2020 adopted budget Account#0-01-25-275-000-227.

WHEREAS, pursuant to N.J.A.C. 50:30-5.5(e) the award of the contract shall be subject to the availability and appropriation of funds in the CY 2020 budget in **account#0-01-25-275-000-227**; and

WHEREAS, if funds are not available for the contract in the 2020 permanent budget, the contract will be terminated.

1. The remaining balance of the contract will be made available in the CY 2020 Permanent Budget.

2. That this Contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-5(1)(a)(i)) because legal services are a recognized profession licensed and regulated by law.

3. That a notice in accordance with this resolution and the Local Public Contracts Law of New Jersey, shall be published in the official newspaper or newspapers of the Borough as required by law, within twenty (20) days of execution of said Contract.

4. That an executed copy of the Contract between the Borough and Mason Law Firm, LLC, and a copy of this resolution shall be filed in the Office of the Borough Clerk and be available there for public inspection in accordance with law.

5. This Resolution is adopted and shall be instituted as part of a Fair and Open Process established and exercised pursuant to N.J.S.A. 19:44A-20.5.

6. All previous Resolutions and/or orders and directives of Borough employees or officials, which are contrary to or inconsistent with the terms of this instant Resolution, are hereby rescinded, repealed and otherwise deemed ineffectual, to the extent of their inconsistency.

7. This Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia Massey
Acting Borough Clerk

Certification of Availability of Funds: _____
(0-01-25-275-000-227) Anders Hasseler, CFO Date:

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020 –

**RESOLUTION APPROVING A LIST OF QUALIFIED
VENDORS FOR PROFESSIONAL SERVICES WITHIN THE
BOROUGH OF ROSELLE FOR THE FISCAL YEAR 2020-21**

WHEREAS, in accordance with N.J.S.A. 40A:11-2(6) the Borough of Roselle in the County of Union, a municipal corporation of the State of New Jersey, instituted a policy to negotiate agreements for Professional Services on the basis of demonstrated confidence and qualifications for types of Professional Services required by the Borough of Roselle pursuant to the a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and,

WHEREAS, the Borough of Roselle has received in accordance with a published notice, sealed qualifications for various positions; and,

WHEREAS, pursuant to the fair and open process, and based upon review of specifications, qualifications and recommendations therefore, certain professionals are qualified for certain positions for the fiscal year 2020-21:

Substitute Prosecutor Services

Gina DeVito, Esq.
The Law Office of Gina DeVito, LLC
28 Valley Rd., Ste. #1
Montclair, NJ 07042

Kirk Nelson Law
579B Raritan Road, Suite 181
Roselle, NJ 07203

Law Office of Moshood Muftau
Moshood Muftau, Esq.
247 Conant Street
Hillside, NJ 07205

GRM Legal Works, LLC
Gracia Robert Montilus, Esq.
76 South Orange Avenue, Ste. 107
South Orange, NJ 07079

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roselle, County of Union, State of New Jersey, that in accordance with N.J.S.A. 40A:11-2(6) on such basis as necessary, and for each of the approved and qualified vendors, a resolution approving each individual specified contract shall be considered by the Mayor and Council; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held June 17, 2020

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia Massey
Acting Borough Clerk

BOROUGH OF ROSELLE



11.

RESOLUTION NUMBER 2020-

AUTHORIZE TAX TITLE LIEN REDEMPTIONS

WHEREAS, at a sale of land for delinquent taxes and all liens held by the Tax Collector of Roselle Borough, Union County, various blocks and lots were sold to the attached persons; and

WHEREAS, said property and/or liens have been redeemed by the owners thereof, and the purchasers of said property are legally entitled to a refund of monies paid at the time of redemption in the attached specific amounts;

NOW, THEREFORE, BE IT RESOLVED that the amounts covering the certificates of sale, together with all the charges due the said individuals at the time of redemption be and the same are hereby ordered refunded to the said individuals, and the proper officials of the Borough of Roselle, Union County, New Jersey are hereby authorized and empowered to execute a voucher to the said individuals in the attached amounts.

LIENHOLDER	BLOCK	LOT	QUAL	CERTIFICATE	PREMIUM	REDEMPTION	TOTAL
FNA DZ, LLC	1701	12		18-00021	\$25,500.00	\$24,840.91	\$50,340.91
MTAG ASCUST FOR ATCF II NJ, LLC	4403	1		16-00043	\$20,000.00	\$78,120.15	\$98,120.15
TOTAL					\$45,500.00	\$102,961.06	\$148,461.06

Redemptions (acct#T18-56-400-000-000)

Premiums (acct#T18-56-500-000-000)

I certify that the foregoing is a true and correct copy of resolution adopted by the Mayor and Council of the Borough of Roselle at a meeting held June 17, 2020.

Lydia Massey, Acting Municipal Clerk

Certification of Availability of Fund


Michael J. Schmurr, Tax Collector

6/5/20
Date

BOROUGH OF ROSELLE



12.

RESOLUTION NUMBER 2020-

AUTHORIZE REFUND OF TAX OVERPAYMENTS

WHEREAS, there appears on the books of the Tax Collector, refunds due, resulting from Tax Overpayments; and

WHEREAS, refunds are to be made to the persons who have made these overpayments;

NOW, THEREFORE, BE IT RESOLVED that the Borough CMFO of the Borough of Roselle, Union County, be instructed to draw checks in the amounts covering the overpayments and to deliver said checks to the proper persons.

NAME	MAILING ADDRESS	BLOCK	LOT	QUAL	REASON	TOTAL
LERETA TAX SERVICES	1123 PARK VIEW DRIVE, COVINA, CA 91724	303	13		OVERPAYMENT	\$1,742.15

(acct# 20-01-286-56-001)

(acct#T20-56-400-000-000)

(acct#T20-56-500-000-000)

I certify that the foregoing is a true and correct copy of resolution adopted by the Mayor and Council of the Borough of Roselle at a meeting held June 17, 2020.

Lydia Massey, Acting Municipal Clerk

Certification of Availability of Fund

Michael J. Schnurr, Tax Collector

Date

(Signature)

6/5/20

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-166

RESOLUTION AUTHORIZING A CLOSED (EXECUTIVE SESSION)

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Roselle Council, County of Union, State of New Jersey, as follows:

1. The public shall be excluded from discussions of and action hereinafter specified as:
 - Personnel Matters
 - Contract Negotiations
 - Litigation Matters
 - Matters Falling Within Attorney Client Privilege
2. It is anticipated at this time, the above stated subject matters will be made public when it is determined that the need for confidentiality no longer exists.

This resolution shall take effect immediately.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia Massey, Acting Municipal Clerk