

**BOROUGH OF ROSELLE
MAYOR & COUNCIL
REGULAR MEETING – AGENDA
JUNE 17, 2020 – 6:30 P.M.
[Subject to Change]**

MEETING CALLED TO ORDER

FLAG SALUTE

INVOCATION

STATEMENT OF COMPLIANCE

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2020 to the Union County Local Source and The Home News Tribune in 2019, by posting on the Borough of Roselle website and by filing said notice in the Office of the Municipal Clerk.

ROLL CALL

Councilwoman Wilkerson, Councilman Bernier, Councilwoman Thomas, Councilwoman Sousa
Councilman Fortuna, Councilwoman Johnson, and Mayor Dansereau

PROCLAMATIONS

Scoliosis Awareness Month
Men's Health Month
In Honor of Juneteenth
In Memory of George Floyd

APPROVAL OF MINUTES OF MEETINGS

Minutes of the Mayor and Council Special Meeting – May 7, 2020
Minutes of the Mayor and Council Closed Executive Session – May 7, 2020
Minutes of the Mayor and Council Workshop Meeting – May 13, 2020
Minutes of the Mayor and Council Closed Executive Session – May 13, 2020
Minutes of the Mayor and Council Special Redevelopment Agency Mtg. - May 20, 2020
Minutes of the Mayor and Council Closed Executive Session - May 20, 2020
Minutes of the Mayor and Council Regular Meeting – May 20, 2020
Minutes of the Mayor and Council Closed Executive Session - May 20, 2020

COMMITTEE REPORTS

INTRODUCTION, CONSIDERATION AND PASSAGE OF ORDINANCES

ORDINANCE ON INTRODUCTION & FIRST READING - Ordinance 2625-20
AN ORDINANCE AMENDING CHAPTER 595-48 "EXTERIOR MAINTENANCE REQUIREMENTS" SECTION E. "EXTERIOR APPEARANCE STANDARDS." SUBSECTION 1, "LANDSCAPING" CREATING A DUTY ON TO MAINTAIN THE PROPERTY BETWEEN THE CURB AND THE SIDEWALK [Public Hearing – July 15, 2020 Pending Approval]

ORDINANCE ON INTRODUCTION & FIRST READING – Ordinance 2626-20
AN ORDINANCE AMENDING CHAPTER 595-26 "EXTERIOR APPEARANCE STANDARDS." SECTION A, "LANDSCAPING" CREATING A DUTY ON TO MAINTAIN THE PROPERTY BETWEEN THE CURB AND THE SIDEWALK [Public Hearing – July 15, 2020 Pending Approval]

ORDINANCE ON INTRODUCTION & FIRST READING – Ordinance 2627-20

BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS AND APPROPRIATING \$3,644,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,896,576 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROSELLE, IN THE COUNTY OF UNION, NEW JERSEY [Public Hearing – July 15, 2020 Pending Approval]

PUBLIC COMMENTS (on Pending resolutions only)

RESOLUTIONS

Mayor Dansereau	
2020-169	Mayor's Appointment of a Member to the Zoning Board of Adjustment With the Consent of Council
2020-170	Mayor's Appointment of a Member to the Board of Health With the Consent of Council
Engineering	
2020-171	Resolution Awarding Construction Contract for the 2020 Roselle Sidewalk Improvement Program Funded by the Municipality Within the Borough of Roselle, Union County, New Jersey
Finance	
2020-172	Resolution Authorizing Refund of Fees Paid
Purchasing	
2020-173	Resolution Appointing Substitute Prosecutor for the Municipal Court - Howard
2020-174	Resolution Appointing Substitute Prosecutor for the Municipal Court - Huegel
2020-175	Resolution Appointing Substitute Prosecutor for the Municipal Court - Mason Law Firm, LLC
2020-176	Resolution Approving a List of Qualified Vendors for Professional Services Within the Borough of Roselle for the Fiscal Year 2020-21

Tax Collector	
2020-177	Authorize Tax Title Lien Redemptions
2020-178	Authorize Refund of Tax Overpayments

NON-CONSENT

Municipal Court	
2020-179	Resolution Assigning Extra Sessions to Carl L. Marshall, Esq., in the Municipal Court
Engineering	
2020-180	Resolution Authorizing Submission of a Grant Application and Execution of a Grant Agreement With New Jersey Department of Transportation for the 2021 NJDOT Various Streets Improvement Project Within the Borough of Roselle
Finance	
2020-181	Introduction of the Municipal Budget

PAYMENT OF BILLS

2020-182	A Bill List Dated June 17, 2020
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PUBLIC COMMENT

COUNCIL COMMENT

MAYOR'S COMMENTS

ADJOURNMENT

BOROUGH OF ROSELLE



ORDINANCE NUMBER 2625-20

AN ORDINANCE AMENDING CHAPTER 595-48 "EXTERIOR MAINTENANCE REQUIREMENTS" SECTION E. "EXTERIOR APPEARANCE STANDARDS." SUBSECTION 1, "LANDSCAPING" CREATING A DUTY ON TO MAINTAIN THE PROPERTY BETWEEN THE CURB AND THE SIDEWALK

595-48 Exterior Maintenance Requirements

E. Exterior appearance standards.

- (1) Landscaping. Where exposed to public view the landscaping of premises shall be maintained in an orderly state, with lawns and bushes trimmed and free from becoming overgrown, littered and unsightly where such would constitute a blighting effect, depreciating adjoining and nearby property. **For the purposes of this section the duty to maintain the lawn shall include a duty to maintain any strip of property located between the curb and the sidewalk or other man-made impediment which would otherwise be connected to the lawn, and or property, regardless of ownership, or easement.**

Recorded Vote on Introduction Ordinance No. 2625-20 – June 17, 2020

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilwoman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

Recorded Vote on Final Passage Ordinance No. 2625-20 – July 15, 2020

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

____ Approved

____ Vetoed and returned to the Municipal Clerk with the following statement and objections:

Christine Dansereau

DATE:

NOTICE is hereby given that Ordinance Number 2625-20 was passed and adopted on second reading and final passage at a Regular meeting of the Mayor and Council on July 15, 2020 after 6:30 p.m., 210 Chestnut Street, Roselle, NJ.

Lydia D. Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



ORDINANCE NUMBER 2626-20

AN ORDINANCE AMENDING CHAPTER 595-26 "EXTERIOR APPEARANCE STANDARDS." SECTION A, "LANDSCAPING" CREATING A DUTY ON TO MAINTAIN THE PROPERTY BETWEEN THE CURB AND THE SIDEWALK

595-26 Exterior appearance standards.

The exterior of the premises shall be maintained so that the appearance thereof shall reflect a level of maintenance in keeping with the standards of the neighborhood or such higher standards as may be adopted by the Borough of Roselle and such that the appearance thereof shall not constitute a blighting effect upon neighboring properties nor an element leading to a progressive deterioration and downgrading of neighboring properties with an accompanying diminution of property values, including the following:

A.

Landscaping. Where exposed to public view, the landscaping of premises shall be maintained in an orderly state, with lawns and bushes trimmed and free from becoming overgrown, littered and unsightly where such would constitute a blighting effect, depreciating adjoining and nearby property. Open areas shall be graded evenly to eliminate holes, depressions, gullies, mounds, accumulations of debris or other unsightly or unsafe conditions. **For the purposes of this section the duty to maintain the lawn shall include a duty to maintain any strip of property located between the curb and the sidewalk or other man-made impediment which would otherwise be connected to the lawn, and or property, regardless of ownership, or easement.**

Recorded Vote on Introduction Ordinance No. 2626-20 – June 17, 2020

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilwoman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

Recorded Vote on Final Passage Ordinance No. 2626-20 – July 15, 2020

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

____ Approved

____ Vetoed and returned to the Municipal Clerk with the following statement and objections:

Christine Dansereau

DATE:

NOTICE is hereby given that Ordinance Number 2626-20 was passed and adopted on second reading and final passage at a Regular meeting of the Mayor and Council on July 15, 2020 after 6:30 p.m., 210 Chestnut Street, Roselle, NJ.

Lydia D. Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



ORDINANCE NUMBER 2627-20

BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS AND APPROPRIATING \$3,644,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,896,576 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROSELLE, IN THE COUNTY OF UNION, NEW JERSEY

BE IT ORDAINED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE, IN THE COUNTY OF UNION, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1.

The improvements described in Section 3 of this bond ordinance (the "Improvements") are hereby authorized to be undertaken by the Borough of Roselle, New Jersey (the "Borough") as general improvements. For the said Improvements there is hereby appropriated the amount of \$3,644,000, such sum includes the (a) the sum of \$60,000 expected to be received as grant monies from the Union County Municipal Infrastructure Grant in connection with the Columbus Avenue described in Section 3(a)(1); (b) \$467,604 expected to be received as a grant from the New Jersey Department of Transportation in connection with sections of Walnut Avenue and East 9th Avenue described in Section 3(a)(1); (c) the sum of \$120,000 expected to be received as grant monies from a Community Development Block Grant in connection with the Columbus Avenue described in Section 3(a)(1); (d) \$1,000,000 expected to be received as a Green Acres Grant in connection with Arminio Field described in Section 3(a)(2); and (e) the sum of \$99,820 as the down payment (the "Down Payment") required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law"). The Down Payment is now available by virtue of provision in one or more previously adopted budgets for down payments or capital improvement purposes.

SECTION 2.

In order to finance the cost of the Improvements not covered by application of the Down Payment and the grants set forth in Section 1 of this bond ordinance, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$1,896,576 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes of the Borough are hereby authorized to be issued in the principal amount not exceeding \$1,896,576 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

SECTION 3.

(a) The Improvements authorized and the purposes for which obligations are to be issued, the estimated cost of each Improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each Improvement and the period of usefulness of each Improvement are as follows:

Improvements	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Useful Life
1. Resurfacing and reconstruction of various roads, including but not limited to Columbus Avenue (from 11 th Avenue to Spruce Street), Walnut Avenue (from 5 th Avenue to 10 th Avenue), East 9 th Avenue (from Chestnut Street to Chandler Avenue), Sheridan Avenue (from 7 th Avenue to St. Georges Avenue), East 7 th Avenue (from Walnut Street to Thompson Avenue), including curbing, milling, paving, driveway aprons, sidewalks, handicap ramps, sanitary sewer, storm sewer and other miscellaneous improvements, including traffic safety study and all structures and appurtenance, work or materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications thereof on file in the office of the Clerk.	2,106,000	1,413,976	12.50 years
2. Improvements to various parks, including but not limited to Grove Street Park, Pine Street Park and Arminio Field, including all structures and appurtenance, work or materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications thereof on file in the office of the Clerk	\$1,610,000	\$482,600	15 years
TOTAL:	\$3,644,000	\$1,896,576	

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvements is \$1,896,576.

(c) The estimated cost of the Improvement is \$3,644,000 which amount represents the initial appropriation made by the Borough.

SECTION 4.

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such from as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief

Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Borough Council of the Borough at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5.

The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Clerk and is available for public inspection.

SECTION 6.

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvement described in Section 3 of this bond ordinance are not current expenses, and are capital improvements or properties that the Borough may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the Improvement, within the limitations of the Local Bond Law, and according to the reasonable life thereof computed from the date of the Bonds authorized by this bond ordinance, is 13.13 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Borough, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this bond ordinance by \$1,896,576 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$624,333 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

SECTION 7.

Any funds received from time to time by the Borough as contributions in aid of financing the purposes described in Section 3 of this Ordinance shall be used for financing said Improvements by application thereof either to direct payment of the cost of said Improvements or to the payment or reduction of the authorization of the obligations of the Borough authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvements shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this Bond Ordinance.

SECTION 8.

The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 9:

The Chief Financial Officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking

SECTION 10.

This Section 9 constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Borough reasonably expects to pay expenditures with respect to the Improvements prior to the date that the Borough incurs debt obligations under this Bond Ordinance. The Borough reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Borough under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$1,896,576.

SECTION 11.

This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Recorded Vote on Introduction Ordinance No. 2627-20 – June 17, 2020

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilwoman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

Recorded Vote on Final Passage Ordinance No. 2627-20 – July 15, 2020

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

____ Approved

____ Vetoed and returned to the Municipal Clerk with the following statement and objections:

Christine Dansereau

DATE:

NOTICE is hereby given that Ordinance Number 2627-20 was passed and adopted on second reading and final passage at a Regular meeting of the Mayor and Council on July 15, 2020 after 6:30 p.m., 210 Chestnut Street, Roselle, NJ.

Lydia D. Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-169

**MAYOR'S APPOINTMENT OF A MEMBER TO THE ZONING BOARD OF
ADJUSTMENT WITH THE CONSENT OF COUNCIL**

WHEREAS, this Council has previously established the Roselle Zoning Board of Adjustment; and

WHEREAS, pursuant to N.J.S.A. 40:55D-69 and Section 650-80 of the Borough Code, Zoning Board members are appointed by the Mayor with the consent of Council.

NOW, THEREFORE, BE IT RESOLVED, that the consent of Council is granted for the following appointment to the Zoning Board of Adjustment who is a Roselle resident effective 2020:

<u>Name</u>	<u>Member Type/Term Duration</u>	<u>Term</u>
Kevin McFarlane	Member / 4 years (Filling the unexpired term of Maria Hegener)	Ending 2022

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately, and all newly appointed members will receive a copy of this resolution.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Regular meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia D. Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-170

MAYOR'S APPOINTMENT OF A MEMBER TO THE BOARD OF HEALTH WITH THE CONSENT OF COUNCIL

WHEREAS, the Mayor has deemed it necessary and in the best interest of the Borough of Roselle to appoint members to the Health Board; and

WHEREAS, the Mayor has nominated an individual for appointment as a member to the Board of Health for a three-year term effective June 17, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Roselle, County of Union, State of New Jersey, that the following Roselle resident is hereby appointed to the Borough of Roselle Health Board:

<u>Name/Appointment Type</u>	<u>Member Type/Term Duration</u>	<u>Term</u>
Anthony Esposito	Member / 3 years (Filling the unexpired term of Pamela Rey)	Ends 2021

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately, and all newly appointed members will receive a copy of this resolution.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia D. Massey
Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-171

**RESOLUTION AWARDING CONSTRUCTION CONTRACT FOR THE 2020 ROSELLE
SIDEWALK IMPROVEMENT PROGRAM FUNDED BY THE MUNICIPALITY
WITHIN THE BOROUGH OF ROSELLE, UNION COUNTY, NEW JERSEY**

WHEREAS, bids were received and opened up by Qualified Purchasing Agent, Eric Walker on Tuesday, June 2, 2020, at 11:00 A.M. for the above-referenced project; and

WHEREAS, there were nine bids received with the low bidder for the project being Cifelli & Son General Contracting, Inc., 81 Franklin Avenue, Nutley, NJ 07110, with a Base Bid of \$79,350.00; and

WHEREAS, Maser Consulting P.A. and other appropriate Borough Officials have reviewed the bids and recommend award of contract for this project to Cifelli & Son General Contracting Inc., and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available within the current and/or previously adopted budget for said purpose capital budget and/or grant appropriations; specifically within Bond Ordinance Number 2541-16 for said construction services; and

WHEREAS, this Project is funded by the Borough of Roselle; and

WHEREAS, this project is in the best interest of the health, safety and welfare of the general public in the Borough of Roselle.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Roselle, Union County, New Jersey that the above-referenced construction project is awarded to Cifelli & Son General Contracting Inc., with a Base Bid of **\$79,350.00**.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the forgoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held on June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June.

Lydia Massey
Acting Municipal Clerk

Certification of Availability of Funds
(C-04-55-254-001-001)


Anders Hassler, CFO

 03 Jun 2020
Date

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-172

RESOLUTION AUTHORIZING REFUND OF FEES PAID

WHEREAS, Sullivan Funeral Home has requested a cancellation of 6 death certificates and a refund of \$72.00; and

WHEREAS, the Health Department has provided documentation of deposits for the order of the death certificates.

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Roselle that the Municipal Finance Officer is hereby authorized to refund the monies.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia Massey
Acting Borough Clerk

Certification of Funds:
(0-01-08-105-000-006)

Anders T Hasseler

Anders Hasseler, CFO

08 Jun 2020

Date:

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-173

RESOLUTION APPOINTING SUBSTITUTE PROSECUTOR FOR THE MUNICIPAL COURT

WHEREAS, the Borough Council has deemed it necessary and in the best interest of the Borough to provide for a Substitute Municipal Prosecutor for the Municipal Court; and

WHEREAS, Christopher M. Howard, 312 North Avenue East, Ste 1 Cranford, New Jersey 07016 is an attorney at law of the State of New Jersey and experienced as a Substitute Municipal Prosecutor.

NOW THEREFORE BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE:

1. That the Borough Council awards a contract to Christopher M. Howard, Esq. as Substitute Municipal Prosecutor to the Borough, said contract to be for the period from June 18, 2020 through June 18, 2021.

2. The Chief Financial Officer has certified that sufficient funds are available contingent upon the availability of funds in the 2020 adopted budget Account#0-01-25-275-000-227.

WHEREAS, pursuant to N.J.A.C. 50:30-5.5(e) the award of the contract shall be subject to the availability and appropriation of funds in the CY 2020 budget in **account#0-01-25-275-000-227**; and

WHEREAS, if funds are not available for the contract in the 2020 permanent budget, the contract will be terminated.

1. The remaining balance of the contract will be made available in the CY 2020 Permanent Budget.

2. That this Contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-5(1)(a)(i)) because legal services are a recognized profession licensed and regulated by law.

3. That a notice in accordance with this resolution and the Local Public Contracts Law of New Jersey, shall be published in the official newspaper or newspapers of the Borough as required by law, within twenty (20) days of execution of said Contract.

4. That an executed copy of the Contract between the Borough and Christopher M. Howard, Esq. and a copy of this resolution shall be filed in the Office of the Borough Clerk and be available there for public inspection in accordance with law.

5. This Resolution is adopted and shall be instituted as part of a Fair and Open Process established and exercised pursuant to N.J.S.A. 19:44A-20.5.

6. All previous Resolutions and/or orders and directives of Borough employees or officials, which are contrary to or inconsistent with the terms of this instant Resolution, are hereby rescinded, repealed and otherwise deemed ineffectual, to the extent of their inconsistency.

7. This Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia Massey
Acting Borough Clerk

Certification of Availability of Funds:
(0-01-25-275-000-227)

Anders T Hasseler
Anders Hasseler, CFO

08 Jun 2020
Date:

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-174

RESOLUTION APPOINTING SUBSTITUTE PROSECUTOR FOR THE MUNICIPAL COURT

WHEREAS, the Borough Council has deemed it necessary and in the best interest of the Borough to provide for a Substitute Municipal Prosecutor for the Municipal Court; and

WHEREAS, Russell J. Huegel, 190 Middlesex Essex Turnpike, Ste 200 Iselin, New Jersey 08830 is an attorney at law of the State of New Jersey and experienced as a Substitute Municipal Prosecutor.

NOW THEREFORE BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE:

1. That the Borough Council awards a contract to Russell J. Huegel, Esq. as Substitute Municipal Prosecutor to the Borough, said contract to be for the period from June 18, 2020 through June 18, 2021.

2. The Chief Financial Officer has certified that sufficient funds are available contingent upon the availability of funds in the 2020 adopted budget Account# 0-01-25-275-000-227.

WHEREAS, pursuant to N.J.A.C. 50:30-5.5(e) the award of the contract shall be subject to the availability and appropriation of funds in the CY 2020 budget in Account#0-01-25-275-000-227; and

WHEREAS, if funds are not available for the contract in the 2020 permanent budget, the contract will be terminated.

1. The remaining balance of the contract will be made available in the CY 2020 Permanent Budget.

2. That this Contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-5(1)(a)(i)) because legal services are a recognized profession licensed and regulated by law.

3. That a notice in accordance with this resolution and the Local Public Contracts Law of New Jersey, shall be published in the official newspaper or newspapers of the Borough as required by law, within twenty (20) days of execution of said Contract.

4. That an executed copy of the Contract between the Borough and Russell J. Huegel, Esq. and a copy of this resolution shall be filed in the Office of the Borough Clerk and be available there for public inspection in accordance with law.

5. This Resolution is adopted and shall be instituted as part of a Fair and Open Process established and exercised pursuant to N.J.S.A. 19:44A-20.5.

6. All previous Resolutions and/or orders and directives of Borough employees or officials, which are contrary to or inconsistent with the terms of this instant Resolution, are hereby rescinded, repealed and otherwise deemed ineffectual, to the extent of their inconsistency.

7. This Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia Massey
Acting Borough Clerk

Certification of Availability of Funds:
(0-01-25-275-000-227)

Anders T Hasseler
Anders Hasseler, CFO

08 Jun 2020
Date:

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-175

RESOLUTION APPOINTING SUBSTITUTE PROSECUTOR FOR THE MUNICIPAL COURT

WHEREAS, the Borough Council has deemed it necessary and in the best interest of the Borough to provide for a Substitute Municipal Prosecutor for the Municipal Court; and

WHEREAS, Mason Law Firm, LLC, 1812 Front Street, Scotch Plains, NJ 07076 is an attorney at law of the State of New Jersey and experienced as a Substitute Municipal Prosecutor.

NOW THEREFORE BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE:

1. That the Borough Council awards a contract to Mason Law Firm, LLC, as Substitute Municipal Prosecutor to the Borough, said contract to be for the period from June 18, 2020 through June 18, 2021.

2. The Chief Financial Officer has certified that sufficient funds are available contingent upon the availability of funds in the 2020 adopted budget Account#0-01-25-275-000-227.

WHEREAS, pursuant to N.J.A.C. 50:30-5.5(e) the award of the contract shall be subject to the availability and appropriation of funds in the CY 2020 budget in **account#0-01-25-275-000-227**; and

WHEREAS, if funds are not available for the contract in the 2020 permanent budget, the contract will be terminated.

1. The remaining balance of the contract will be made available in the CY 2020 Permanent Budget.

2. That this Contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-5(1)(a)(i)) because legal services are a recognized profession licensed and regulated by law.

3. That a notice in accordance with this resolution and the Local Public Contracts Law of New Jersey, shall be published in the official newspaper or newspapers of the Borough as required by law, within twenty (20) days of execution of said Contract.

4. That an executed copy of the Contract between the Borough and Mason Law Firm, LLC, and a copy of this resolution shall be filed in the Office of the Borough Clerk and be available there for public inspection in accordance with law.

5. This Resolution is adopted and shall be instituted as part of a Fair and Open Process established and exercised pursuant to N.J.S.A. 19:44A-20.5.

6. All previous Resolutions and/or orders and directives of Borough employees or officials, which are contrary to or inconsistent with the terms of this instant Resolution, are hereby rescinded, repealed and otherwise deemed ineffectual, to the extent of their inconsistency.

7. This Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia Massey
Acting Borough Clerk

Certification of Availability of Funds:
(0-01-25-275-000-227)

Anders T Hasseler
Anders Hasseler, CFO

18 Jun 2020
Date:

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-176

RESOLUTION APPROVING A LIST OF QUALIFIED VENDORS FOR PROFESSIONAL SERVICES WITHIN THE BOROUGH OF ROSELLE FOR THE CALENDAR YEAR 2020-21

WHEREAS, in accordance with N.J.S.A. 40A:11-2(6) the Borough of Roselle in the County of Union, a municipal corporation of the State of New Jersey, instituted a policy to negotiate agreements for Professional Services on the basis of demonstrated confidence and qualifications for types of Professional Services required by the Borough of Roselle pursuant to the a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and,

WHEREAS, the Borough of Roselle has received in accordance with a published notice, sealed qualifications for various positions; and,

WHEREAS, pursuant to the fair and open process, and based upon review of specifications, qualifications and recommendations therefore, certain professionals are qualified for certain positions for the fiscal year 2020-21:

Substitute Prosecutor Services

Gina DeVito, Esq.
The Law Office of Gina DeVito, LLC
28 Valley Rd., Ste. #1
Montclair, NJ 07042

Kirk Nelson Law
579B Raritan Road, Suite 181
Roselle, NJ 07203

Law Office of Moshood Muftau
Moshood Muftau, Esq.
247 Conant Street
Hillside, NJ 07205

GRM Legal Works, LLC
Gracia Robert Montilus, Esq.
76 South Orange Avenue, Ste. 107
South Orange, NJ 07079

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roselle, County of Union, State of New Jersey, that in accordance with N.J.S.A. 40A:11-2(6) on such basis as necessary, and for each of the approved and qualified vendors, a resolution approving each individual specified contract shall be considered by the Mayor and Council; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia Massey
Acting Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-177

AUTHORIZE TAX TITLE LIEN REDEMPTIONS

WHEREAS, at a sale of land for delinquent taxes and all liens held by the Tax Collector of Roselle Borough, Union County, various blocks and lots were sold to the attached persons; and

WHEREAS, said property and/or liens have been redeemed by the owners thereof, and the purchasers of said property are legally entitled to a refund of monies paid at the time of redemption in the attached specific amounts;

NOW, THEREFORE, BE IT RESOLVED that the amounts covering the certificates of sale, together with all the charges due the said individuals at the time of redemption be and the same are hereby ordered refunded to the said individuals, and the proper officials of the Borough of Roselle, Union County, New Jersey are hereby authorized and empowered to execute a voucher to the said individuals in the attached amounts.

LIENHOLDER	BLOCK	LOT	QUAL	CERTIFICATE	PREMIUM	REDEMPTION	TOTAL
FNA DZ, LLC	1701	12		18-00021	\$25,500.00	\$24,840.91	\$50,340.91
MTAG ASCUST FOR ATCF II NJ, LLC	4403	1		16-00043	\$20,000.00	\$78,120.15	\$98,120.15
TOTAL					\$45,500.00	\$102,961.06	\$148,461.06

Redemptions (acct#T18-56-400-000-000)

Premiums (acct#T18-56-500-000-000)

I certify that the foregoing is a true and correct copy of resolution adopted by the Mayor and Council of the Borough of Roselle at a meeting held June 17, 2020.

Lydia Massey, Acting Municipal Clerk

Certification of Availability of Fund



Michael J. Schmurr, Tax Collector

6/5/20

Date

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-178

AUTHORIZE REFUND OF TAX OVERPAYMENTS

WHEREAS, there appears on the books of the Tax Collector, refunds due, resulting from Tax Overpayments; and

WHEREAS, refunds are to be made to the persons who have made these overpayments;

NOW, THEREFORE, BE IT RESOLVED that the Borough CMFO of the Borough of Roselle, Union County, be instructed to draw checks in the amounts covering the overpayments and to deliver said checks to the proper persons.

NAME	MAILING ADDRESS	BLOCK	LOT	QUAL	REASON	TOTAL
LERETA TAX SERVICES	1123 PARK VIEW DRIVE, COVINA, CA 91724	303	13		OVERPAYMENT	\$1,742.15

(acct# 20-01-286-56-001)
(acct#T20-56-400-000-000)
(acct#T20-56-500-000-000)

I certify that the foregoing is a true and correct copy of resolution adopted by the Mayor and Council of the Borough of Roselle at a meeting held June 17, 2020.

Lydia Massey, Acting Municipal Clerk

Certification of Availability of Fund

Michael J. Schnurr, Tax Collector

Date

6/5/20

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-179

RESOLUTION ASSIGNING EXTRA SESSIONS TO CARL L. MARSHALL, ESQ. IN THE MUNICIPAL COURT

WHEREAS, the Borough has previously established the Roselle Municipal Court pursuant to N.J.S.A. 2B:12-1, et seq.,

WHEREAS, there is an immediate need for increased court sessions to help mitigate case load; and

WHEREAS, Carl L. Marshall, Esq., is the current Municipal Court Judge, and as such qualified to serve as the Municipal Court Judge for the extra court sessions; and

WHEREAS, the Borough Council has considered such increases in the court.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Roselle, County of Union, and State of New Jersey that, effective June 18, 2020, Carl L. Marshall, Esq., be compensated at the additional rate of \$500.00 per session not to exceed \$27,000.00; and

BE IT FURTHER RESOLVED, that said compensation is a stipend in addition to Mr. Marshall's base compensation.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held June 17, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 17th day of June 2020.

Lydia D. Massey, Acting Municipal Clerk

Certification of Availability of Funds:
(0-01-43-490-000-111)


Anders T. Hasseler, CFO

11 Jun 2020
Date

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-180

**RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION
AND EXECUTION OF A GRANT AGREEMENT WITH NEW JERSEY
DEPARTMENT OF TRANSPORTATION FOR THE 2021 NJDOT VARIOUS
STREETS IMPROVEMENT PROJECT WITHIN THE
BOROUGH OF ROSELLE**

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Roselle, formally approves the grant application to the New Jersey Department of Transportation for the 2021 NJDOT Various Streets Improvement Project; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to submit an electronic grant application identified as **MA-2021-Various Streets - 2021 - Roselle-00092** to the New Jersey Department of Transportation on behalf of the Borough of Roselle; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Roselle and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Mayor and Council on this 17th day of June, 2020.

Lydia Massey
Acting Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Lydia Massey
Acting Municipal Clerk

Christine Dansereau
Mayor

MUNICIPAL BUDGET NOTICE

2020-181

Section 1.

Municipal Budget of the _____ BOROUGH _____ of _____ ROSELLE _____, County of _____ UNION _____ for the Fiscal Year 2020

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2020;

Be it Further Resolved, that said Budget be published in the _____ Union County Local Source/ Star- Ledger _____

in the issue of _____ July 5 _____, 2020

The Governing Body of the _____ BOROUGH _____ of _____ ROSELLE _____ does hereby approve the following as the Budget for the year 2020:

RECORDED VOTE

(Insert last name)

Ayes	Nays	Abstained	Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the _____ COUNCIL MEMBERS _____ of the _____ BOROUGH _____ of _____ ROSELLE _____, County of _____ UNION _____, on _____ June 17 _____, 2020.

A Hearing on the Budget and Tax Resolution will be held at _____ BOROUGH OF ROSELLE _____, on _____ July 15 _____, 2020 at 6:30 p.m. o'clock _____ at which time and place objections to said Budget and Tax Resolution for the year 2020 may be presented by taxpayers or other interested persons.

Resolution # 2020-182

RESOLVED: That the following be paid by the borough by checks drawn on TD Bank made payable to those persons for whom the warrants are drawn:

BILL LIST
17-Jun-20

<u>FUND</u>	<u>AMOUNT</u>
ANIMAL CONTROL	
CAPITAL ACCOUNT	\$ 800,317.58
CDBG TRUST	
CURRENT FUND	\$ 3,406,230.72
ESCROW TRUST	\$ 7,068.00
FSLEF	\$ 85.00
SLEF	
GENERAL TRUST ACCOUNT	
TRUST DCA FEES	
GRANT ACCOUNT	\$ 7,173.00
MAY 22, 2020 PAYROLL	\$ 624,467.67
JUNE 5, 2020 PAYROLL	\$ 614,715.02
MANUAL CHECK	\$ 80,115.55
POAA	
REDEMPTION PREMIUM ACCOUNT	\$ 45,500.00
PUBLIC DEFENDER	
REDEMPTION TRUST	\$ 102,961.06
RESERVE FOR ESCROW	
SALARY DEDUCTION	
SUI	\$ 24.70
GRAND TOTAL	<u><u>\$5,688,658.30</u></u>

LYDIA MASSEY
ACTING BOROUGH CLERK

DATED: MAY 20, 2020