

**BOROUGH OF ROSELLE
MAYOR & COUNCIL
MINUTES OF THE WORKSHOP MEETING
OCTOBER 14, 2020**

Mayor Atkins called the Borough of Roselle, Union County, New Jersey, Mayor and Council Workshop meeting of the Borough of Roselle, Union County, New Jersey, held at Borough Hall, 210 Chestnut Street, Roselle, New Jersey to order on October 14, 2020 at 6:30 p.m. The flag salute was done, and the invocation was given by Mayor Atkins.

Acting Municipal Clerk, Lydia Massey then read the below Statement of Compliance into Record:

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of Regular and Workshop Meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2020 to the Union County Local Source and The Home News Tribune in 2019, by posting on the Borough of Roselle website, and by filing said notice in the Office of the Municipal Clerk.

ROLL CALL:

Attendee Name	Title	Status	Arrived
Denise Wilkerson	Councilwoman	P	
Brandon Bernier	Councilman	P	
Cindy Thomas	Councilwoman	P	
Isabel Sousa	Councilwoman	P	
John Fortuna	Councilman	P	
Cynthia Johnson	Councilwoman	P	
Reginald Atkins	Mayor	P	

ALSO PRESENT:

Jack Layne, Borough Administrator; Everett Falt, Assistant Borough Administrator; Mohamed Jalloh, Borough Attorney; Anders Hasseler, CFO; Lydia D. Massey, Acting Municipal Clerk

PUBLIC COMMENT

Mayor Atkins opened up the public comment portion of the meeting. Seeing no one come forward, Mayor Atkins closed the public comment portion of the meeting.

DEPARTMENT REPORTS

No Department Reports were given.

NEW VOTING BUSINESS

RESOLUTION NUMBER 2020-277

**RESOLUTION WAIVING PERMIT FEE FOR A
BOROUGH-WIDE YARD SALE**

WHEREAS, the Borough of Roselle shall waive fees for a Borough wide yard sale; and
WHEREAS, the Borough wide yard sale in the Borough of Roselle is tentatively scheduled for Saturday, October 24, 2020 and Sunday, October 25, 2020 with a rain date of Saturday, October 31, 2020 and Sunday, November 1, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roselle that the Municipal Clerk is hereby authorized to waive the \$5.00 fee for yard sales permit for a Borough wide yard sale.

I, Lydia D. Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop meeting of said Council held on October 14, 2020.

Motion by Councilman Bernier, seconded by Councilwoman Johnson to adopt Resolution Number 2020-277.

Vote Record – Resolution Number 2020-277				
	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson	x			
Councilman Bernier	x			
Councilwoman Thomas	x			
Councilwoman Sousa	x			
Councilman Fortuna	x			
Councilman Johnson	x			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

RESOLUTION NUMBER 2020-278

**RESOLUTION AUTHORIZING PARTICIPATION IN THE
GREENING UNION COUNTY 2020 GRANT PROGRAM**

WHEREAS, the Union County Board of Chosen Freeholders has established a program to plant new trees throughout Union County that will lower air pollution, improve air quality and improve the overall quality of life; and

WHEREAS, under the guidelines for this program Union County will match every tree purchased by each participating municipality; and
WHEREAS, the Borough of Roselle has been designated as a “Tree City USA” and maintains an active program to plant new trees on an annual basis; and
WHEREAS, funds not to exceed \$5,000 are available in the FY2020 Borough of Roselle municipal budget to purchase tree saplings, which will thereby enable the County of Union to double the number of trees planted this year in the Borough of Roselle at no additional cost as part of the 2020 Greening Union County Grant Program

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council of the Borough of Roselle hereby approves participation in the FY2020 Greening Union County Grant Program and the Union County Board of Chosen Freeholders is hereby commended for continuing this important environmental program.

BE IT FURTHER RESOLVED, that the signature of the Mayor and/or any other municipal official, or their successors in said titles, which is required on the grant application and grant agreement, and any other documents necessary in connection therewith, is hereby authorized.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Motion by Councilwoman Wilkerson, seconded by Councilman Fortuna to adopt Resolution Number 2020-278.

Vote Record – Resolution Number 2020-278				
	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson	x			
Councilman Bernier	x			
Councilwoman Thomas	x			
Councilwoman Sousa	x			
Councilman Fortuna	x			
Councilman Johnson	x			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

RESOLUTION NUMBER 2020-279

RESOLUTION AUTHORIZING PARTICIPATION IN THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS 2020 NEIGHBORHOOD PRESERVATION PROGRAM COVID-19 RELIEF PROGRAM

WHEREAS, the New Jersey Department of Community Affairs (NJCA) has funds available through its 2020 Neighborhood Preservation Program (NPP) COVID-19 Relief Program to promote the continued recovery and revitalization of NPP communities with a special emphasis on supporting vulnerable small businesses; and

WHEREAS, the 2020 Neighborhood Preservation Program (NPP) COVID-19 Relief Program funds may be used: (1) to provide financial assistance to businesses that have been adversely impacted by the COVID-19 pandemic; (2) for improvements within the NPP District; and (3) to compensate the Borough of Roselle for the costs and expenses related to the administration of the 2020 NPP COVID-19 Relief Program; and

WHEREAS, the Mayor and Municipal Council of the Borough of Roselle are in support of the 2020 NPP COVID-19 Relief Program NJDCA 2019 Neighborhood Preservation Program and are requesting a grant of \$110,000 which must be expended by December 31, 2020; and

WHEREAS, an application for such funds may not be filed nor funds spent in a municipality without authorization by the Governing Body; and

WHEREAS, the Mayor and Municipal Council of the Borough of Roselle endorse and support the NPP COVID-19 Relief Program grant application because of the economic, safety, and health benefits to our municipality, and it is in the best interests of the Borough of Roselle.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Municipal Council of the Borough of Roselle hereby endorse and approve the filing of a grant application for the NJDCA 2020 NPP COVID-19 Relief Program.

BE IT FURTHER RESOLVED, that the signature of the Mayor, Borough Administrator and/or any other municipal official, or their successors in said titles, which is required on the grant application and grant agreement, and any other documents necessary in connection therewith, is hereby authorized.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Motion by Councilman Fortuna, seconded by Councilman Bernier to adopt Resolution Number 2020-279.

Vote Record – Resolution Number 2020-279				
	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson	x			
Councilman Bernier	x			
Councilwoman Thomas	x			
Councilwoman Sousa	x			
Councilman Fortuna	x			
Councilman Johnson	x			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Mayor Atkins opened up discussion with the Council members to set the agenda for the Regular meeting on October 21, 2020, and he talked about the people he wanted to honor by providing them with keys to the Borough. A brief discussion ensued between Councilwoman Johnson and Mayor Atkins regarding the possibility adding George G. Woody and George Williams to the list of honorees.

Councilman Fortuna talked about the grant for new trees and said that DPW will handle them the same way they handled the trees received last year.

Councilman Bernier talked about Resolution item #7 and stated that it may need to be corrected since furniture is not considered media. Acting Clerk Massey said that she will remove it and create a separate resolution. He then requested that the Audit Certification Resolution, Item #17, be placed on the non-consent agenda while waiting for the audit to be finalized. He also commented on Resolution Item# 24 and the way it is written, and asked if it could be reworded to make it short and simple to state the dollar amount that is being amended.

Councilwoman Johnson talked about Resolution Item#23 and if there was compensation being requested, and the Municipal Court Administrator said yes and she will discuss it further in the closed executive session.

Following this, Mayor Atkins asked if Resolution Item #23 should be moved to the non-consent agenda, and the consensus of the Council was to set the agenda and if any items needed to be moved to non-consent after the closed executive session, they would be moved.

Discussion ensued and the consensus of Council was to set the Consent agenda with all the Resolution items except for Resolution Item # 1.

SETTING THE AGENDA FOR THE OCTOBER 21, 2020 REGULAR MEETING

PROCLAMATIONS

Keys to the Borough City
Breast Cancer Awareness Month

APPROVAL OF MINUTES OF MEETINGS

Minutes of the Mayor and Council Workshop Meeting – September 9, 2020
Minutes of the Mayor and Council Closed Executive Session – September 9, 2020
Minutes of the Mayor and Council Regular Meeting – September 16, 2020

COMMITTEE REPORTS

INTRODUCTION, CONSIDERATION AND PASSAGE OF ORDINANCES

ORDINANCE ON SECOND READING & FINAL PASSAGE – Ordinance 2631-20
ORDINANCE OF THE BOROUGH OF ROSELLE, COUNTY OF UNION, NEW JERSEY
APPROVING APPLICATION FOR, AND AUTHORIZING THE EXECUTION OF A
FINANCIAL AGREEMENT [Proposed Public Hearing October 21, 2020]

ORDINANCE ON SECOND READING & FINAL PASSAGE – Ordinance 2632-20
AN ORDINANCE OF THE BOROUGH OF ROSELLE, COUNTY OF UNION, STATE OF
NEW JERSEY, PERMITTING THE BOROUGH OF ROSELLE TO REMOVE
OBSTRUCTIONS TO PUBLIC ROAD ACCESS CAUSED BY EMERGENCY WEATHER
EVENTS [Public Hearing – October 21, 2020]

ORDINANCE ON SECOND READING & FINAL PASSAGE – Ordinance 2633-20
 ORDINANCE OF THE BOROUGH OF ROSELLE, COUNTY OF UNION, STATE OF NEW
 JERSEY, CREATING A RESIDENTIAL OVERNIGHT PARKING PERMIT FOR
 RESIDENTS OF GALVIN AVENUE IN THE BOROUGH OF ROSELLE [Public Hearing –
 October 21, 2020]

RESOLUTIONS

Borough Attorney	
1.	Resolution to Approve the Memorandum of Agreement and Collective Negotiations Agreement Between the Borough of Roselle and OPEIU, Local 32, Department of Public Works
2.	Resolution to Approve the Memoranda of Agreement and Collective Negotiations Agreements Between the Borough of Roselle and the Policemen’s Benevolent Association, Local 99 and Local 99A
3.	Resolution to Approve the Memorandum of Agreement and Collective Negotiations Agreement Between the Borough of Roselle and Roselle Superior Officers Association, FMBA Local 255
4.	Resolution to Approve the Memorandum of Agreement and Collective Negotiations Agreement Between the Borough of Roselle and FMBA, Local 55
5.	Resolution to Approve the Memorandum of Agreement and Collective Negotiations Agreement Between the Borough of Roselle and NJFMBA, Local 455, Roselle Telecommunications
6.	Resolution Ratifying 2020 Reverse Tax Appeals
Clerk’s Office	
7.	A Resolution to Authorize the Disposition of Electronic Media & Furniture
8.	Resolution Hiring as a Full-Time Keyboarding Clerk 1 in the Office of the Clerk at the Contractual Annual Salary of \$30,808.44
9.	Resolution Approving A.B.C. Person-To-Person License Transfer
Department of Public Works	
10.	Resolution Rescinding the Appointment
11.	Resolution Hiring Seasonal Temporary Laborers in the Department of Public Works
Engineering	
12.	Resolution Awarding Construction Contract for the 2020 Roselle Road Improvement Program (East 7 TH Avenue (Walnut Street to Thompson Avenue) and Sheridan Avenue (East 7 TH Avenue to East St. Georges Avenue) Funded by the Municipality Within the Borough of Roselle, Union County, New Jersey
13.	Resolution Authorizing Professional Engineering Construction Administration Services in Connection With the 2020 Various Roadway Improvement Project Funded by the Municipality Within the Borough of Roselle, Union County, New Jersey
14.	Resolution Authorizing Professional Engineering Construction Administration Services in Connection With the 2019 Traffic Safety Improvements Project Funded by the Municipality Within the Borough of Roselle, Union County, New Jersey

15.	Resolution Awarding Construction Contract for the 2019 Traffic Safety Improvements Program at the Intersections of 2 nd Avenue & Walnut Street and Intersection of 2 nd Avenue & Chandler Avenue Funded by the Municipality Within the Borough of Roselle, Union County, New Jersey
16.	Resolution Awarding A Construction Contract for the Stormwater Improvements On Borough Owned Lot Known as #1419 St. Georges Avenue, Block 1405, Lot 13.01 in the Borough of Roselle, Funded by the Municipality Within the Borough of Roselle, Union County, New Jersey
Finance	
17.	Governing Body Certification of the Annual Report of Audit
18.	Resolution Authorizing the Refund of Temporary Occupancy Certificate
Municipal Court	
19.	Acceptance of the Retirement of Deputy Court Administrator Joanne Papa
20.	Acceptance of the Resignation of Part-Time Keyboarding Clerk 1 Maryann Corcoran
21.	Resolution Hiring a Full-Time Violation Clerk in the Office of the Municipal Court at the Contractual Annual Salary of \$50,000.00
22.	Resolution Hiring a Part-Time Keyboarding Clerk in the Office of the Municipal Court at \$18.00 an Hour
23.	Resolution Assigning Extra Duties to Lisa Gares for Work Performed in the Violations Bureau
Purchasing Agent	
24.	Amending Resolution Number 2020-049- Resolution Awarding a Contract to DMR Architects as Architects for the Borough Not to Exceed \$50,000.00
Tax Collector	
25.	Authorize Tax Title Lien Redemptions
26.	Authorize Refund of Tax Overpayments

PAYMENT OF BILLS

27.	A Bill List Dated October 21, 2020 [To be provided]
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[Workshop Meeting Continued]

COUNCIL COMMENT

Councilwoman Sousa said the meeting was productive and efficient. She also wished everyone a good night and said she will reserve the rest of her comments for next week’s meeting.

Councilman Bernier announced that it was the last day to complete the 2020 Census, and said he will save the rest of his comments for next week.

Councilwoman Johnson had no comments but told everyone to stay safe.

Councilwoman Thomas said she will save her comments for next week and told everyone to stay safe and connected.

Councilman Fortuna thanked the residents for coming out to his recent 5th Ward meeting. He also thanked Superintendent Dr. Fischer and other members of the members Board of Education that attended as well. He also thanked Ron Zimmer of the American Legion for hosting his meeting.

Council President Wilkerson congratulated Jeanne Marie Ryan, Lorraine Brooks-Body, Kathy Lloyd and the entire 2020 Census team.

MAYOR'S COMMENTS

Mayor Atkins echoed the sentiment of Councilwoman Sousa that the meeting was productive and efficient and is sure next week will be the same. He also announced, there will be an October Fest on Saturday, October 31st. He also announced, there will be free COVID testing to Roselle on October 24th in the Borough Hall Parking Lot and asked his Council colleagues to partner with him and share it with their constituents. He also reported that there will be a free flu clinic at Abraham Clark High School on October 22nd. He talked about the spike in COVID numbers and encouraged people to participate. He is also working to have a free mobile DMV come to Roselle. He thanked the public for coming out.

At 7:04 p.m., Councilman Bernier made a motion, seconded by Councilwoman Thomas to go into Closed Executive Session.

RESOLUTION NUMBER 2020-280

RESOLUTION AUTHORIZING A CLOSED (EXECUTIVE SESSION)

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Roselle Council, County of Union, State of New Jersey, as follows:

1. The public shall be excluded from discussions of and action hereinafter specified as:

- Personnel Matters
- Contract Negotiations
- Contractual Matters
- Litigation Matters
- Matters Falling Within Attorney Client Privilege

2. It is anticipated at this time, the above stated subject matters will be made public when it is determined that the need for confidentiality no longer exists.

This resolution shall take effect immediately.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop meeting of said Council held October 14, 2020.

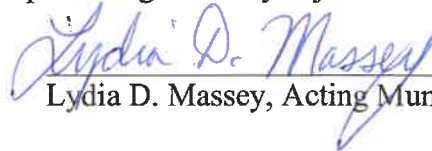
Vote Record – Resolution Number 2020-280				
	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson	x			
Councilman Bernier	x			
Councilwoman Thomas	x			
Councilwoman Sousa	x			
Councilman Fortuna	x			
Councilman Johnson	x			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

At 9:35 p.m. the Mayor and Council came out of the Closed Executive Session.

On a motion by Councilman Bernier, seconded by Councilman Fortuna, all were in favor; none were opposed to place Resolution Item #s 17 and 23 on the non-consent agenda.

ADJOURNMENT

On a motion by Council President Wilkerson, seconded by Councilwoman Sousa, all were in favor, none were opposed and the Workshop meeting was duly adjourned at 9:38 p.m.


 Lydia D. Massey, Acting Municipal Clerk