

**BOROUGH OF ROSELLE  
MAYOR & COUNCIL  
WORKSHOP MEETING – AGENDA  
NOVEMBER 4, 2020 – 6:30 P.M.  
[Amended]**

**MEETING CALLED TO ORDER**

**FLAG SALUTE**

**INVOCATION**

**STATEMENT OF COMPLIANCE**

This is to state for the record that this meeting is being held according to the requirements of the Open Public Meetings Act, Section 5, Chapter 231, P.L. 1975, by posting and maintaining the annual notice of regular and workshop meetings on the Borough Hall Bulletin Board, by emailing the Annual Notice of Regular and Workshop meetings for 2020 to the Union County Local Source and The Home News Tribune in 2019, by posting on the Borough of Roselle website and by filing said notice in the Office of the Municipal Clerk.

**ROLL CALL**

Councilwoman Wilkerson, Councilman Bernier, Councilwoman Thomas, Councilwoman Sousa  
Councilman Fortuna, Councilwoman Johnson, Mayor Atkins

**PUBLIC COMMENT**

**DEPARTMENT REPORTS**

**NEW VOTING BUSINESS:**

<b><u>Clerk's Office</u></b>	
2020-311	Resolution Establishing 2021 Municipal Council Meeting Schedule
<b><u>Finance Department</u></b>	
2020-312	Resolution Authorizing the Insertion of Special Items of Revenues and Appropriations in the 2020 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87 – COVID Relief & Recovery Grant – 2020

**SETTING THE AGENDA FOR THE NOVEMBER 10, 2020 REGULAR MEETING**

**PROCLAMATIONS**

Veterans Day

## **APPROVAL OF MINUTES OF MEETINGS**

Minutes of the Mayor and Council Workshop Meeting – October 14, 2020  
Minutes of the Mayor and Council Closed Executive Session – October 14, 2020  
Minutes of the Mayor and Council Regular Meeting – October 21, 2020  
Minutes of the Mayor and Council Closed Executive Session – October 21, 2020

## **COMMITTEE REPORTS**

## **INTRODUCTION, CONSIDERATION AND PASSAGE OF ORDINANCES**

### **ORDINANCE ON INTRODUCTION & FIRST READING** – Ordinance Number XXXX-XX

#### **AN ORDINANCE AMENDING CHAPTER 55 “FEES FOR BOROUGH SERVICES,” OF THE CODE OF THE BOROUGH OF ROSELLE TO UPDATE VARIOUS FEES**

[Proposed Public Hearing \_\_\_\_\_, 2020 pending approval]

### **ORDINANCE ON INTRODUCTION & FIRST READING** – Ordinance Number XXXX-XX

#### **AN ORDINANCE AMENDING CHAPTER 514 “TOWING,” OF THE CODE OF THE BOROUGH OF ROSELLE TO UPDATE FEES AND AUTHORIZED TOWING RATES**

[Proposed Public Hearing \_\_\_\_\_, 2020 pending approval]

## **PUBLIC COMMENTS (on Pending resolutions only)**

## **RESOLUTIONS**

<b>Borough Administrator</b>	
2020-308 [Tabled]	Resolution Appointing Denis Osby Assistant Department of Public Works (DPW) Supervisor
<b>Borough Attorney</b>	
2020-281 [Tabled]	Resolution to Approve the Memorandum of Agreement and Collective Negotiations Agreement Between the Borough of Roselle and OPEIU, Local 32, Department of Public Works
1.	A Resolution of the Borough Council of the Borough of Roselle Authorizing the Borough Tax Assessor and Borough Special Tax Counsel to File a Correction of Error Complaint, Pursuant to <u>N.J.S.A. 54:51A-7</u> in the Tax Court of New Jersey, for Real Property Commonly Known and Designated as Block 2604, LOT 7.01 on the Tax Map of the Borough of Roselle
2.	A Resolution of the Borough Council of the Borough of Roselle Authorizing the Borough Tax Assessor and Borough Special Tax Counsel to File a Correction of Error Complaint, Pursuant to <u>N.J.S.A. 54:51A-7</u> in the Tax Court of New Jersey for Real Property Commonly Known and Designated as Block 7505, Lots 30.01, 30.02, 30.03, 30.04, 30.05, 30.06, 30.07, 30.08 and 30.09 on the Tax Map of the Borough of Roselle

3.	Approving a Shared Services Agreement with the Roselle Board of Education for the Renovation of Ralph E. Arminio field
4.	Resolution Authorizing the Mayor and Council of the Borough of Roselle to Recognize Juneteenth Independence Day as a Borough Holiday
<b>Engineering</b>	
5.	Resolution Awarding Construction Contract For The CDBG Year 46 – Columbus Avenue Roadway Improvement Project Funded By Community Development Block Grant (CDBG) and the Municipality Within the Borough of Roselle, Union County, New Jersey
6.	Resolution Authorizing Professional Engineering Construction Administration Services in Connection With the CDBG Year 46 – Columbus Avenue Roadway Improvement Project Funded by the Union County Community Development Block Grant (CDBG) and the Municipality Within the Borough of Roselle, Union County, New Jersey
<b>Finance</b>	
7.	Resolution of Mayor and Council Approving Submission of 2020 Best Practices Inventory to the Division of Local Government Services
8.	Resolution to Authorize the Submission of the Corrective Action Plan for the Calendar Year 2019 Municipal Audit
9.	Resolution Amending Resolution 2020-042 Decreasing the Contract Award to T&M Associates for Engineering Services by \$39,000
10.	Resolution Authorizing the Insertion of Special Items of Revenues and Appropriations in the 2020 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87 – Union County Means Green Grant
11.	Resolution Authorizing the Insertion of Special Items of Revenues and Appropriations in the 2020 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87 - NJDOH Childhood Lead Exposure Project Grant - 2020
12.	Resolution Authorizing the Insertion of Special Items of Revenues and Appropriations in the 2020 Municipal Budget, Pursuant to N.J.S.A. 40A:4-87 - Recycling Tonnage Grant - 2020
13.	Transfer of Funds Between Line Items
<b>Police Department</b>	
14.	Resolution Authorizing Holiday Meter Parking Restrictions for the Borough of Roselle
15.	Resolution Authorizing Auction of Abandoned Vehicles
<b>Purchasing Agent</b>	
16.	Resolution Authorizing a Contract With Johnston Communications for the Provision of UV-C Thermal Sanitizing Lighting
<b>Tax Collector</b>	
17.	Authorize Tax Title Lien Redemptions

## **PAYMENT OF BILLS**

18.	A Bills List Dated November 10, 2020 [To Be Provided]
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**[Workshop Meeting Continued]**

**COUNCIL COMMENT**

**MAYOR'S COMMENTS**

**CLOSED EXECUTIVE SESSION**

- 2020-313     Resolution for Closed Executive Session
- Personnel Matters
  - Contract Negotiations
  - Contractual Matters
  - Litigation Matters
  - Matters Falling Within Attorney Client Privilege

**ADJOURNMENT**

## **BOROUGH OF ROSELLE**



### **RESOLUTION NUMBER 2020-311**

#### **RESOLUTION ESTABLISHING 2021 MUNICIPAL COUNCIL MEETING SCHEDULE**

**WHEREAS**, the “Open Public Meetings Act” Chapter 231, P.L., 1975, requires that notice be given of the schedule of Workshop Meetings and Regular Meetings of the Borough Council of the Borough of Roselle for the period of January 1, 2021 through December 31, 2021; and

**WHEREAS**, each Workshop Meeting and Regular Meeting will be held at 6:30 p.m., in the Council Chambers of the Borough Hall, 210 Chestnut Street, Roselle, New Jersey or via Zoom Meeting ID: 882 6020 3500, or Dial by your location +1 929-205-6099 US (New York); +1 301-715-8592 US (Germantown); +1 312-626-6799 US (Chicago). More instructions will be provided. If you have any technical issues, please contact the Municipal Clerk’s Office.

<b>MONTH</b>	<b>WORKSHOP MEETING</b>	<b>REGULAR MEETING</b>
January	Wednesday, January 13, 2021	Wednesday, January 20, 2021
February	Wednesday, February 10, 2021	Wednesday, February 17, 2021
March	Wednesday, March 10, 2021	Wednesday, March 17, 2021
April	Wednesday, April 14, 2021	Wednesday, April 21, 2021
May	Wednesday, May 12, 2021	Wednesday, May 19, 2021
June	Wednesday, June 9, 2021	Wednesday, June 16, 2021
July	Wednesday, July 14, 2021	Wednesday, July 21, 2021
August	Wednesday, August 11, 2021	Wednesday, August 18, 2021
September	Wednesday, September 8, 2021	Wednesday, September 15, 2021
October	Wednesday, October 13, 2021	Wednesday, October 20, 2021
November	Wednesday, November 3, 2021	Wednesday, November 10, 2021
December	Wednesday, December 8, 2021	Wednesday, December 15, 2021

**BE IT RESOLVED**, that the meetings as listed above are open public meetings and portions of each may be held in Closed Executive Session, and that **Formal Action** may be taken at any of the meetings as listed herein.

**BE IF FURTHER RESOLVED**, that the Municipal Clerk is hereby directed to take all actions as are required in order to satisfy the requirements of N.J.S.A. 10:4-18, including, but not limited to, (a) prominently posting, and maintaining throughout the year, the Meeting Schedule Notice in at least one public place reserved for such announcements, (b) mailing the Meeting Schedule Notice to the newspapers officially designated by the Borough Council to receive such notices, and (c) filing the meeting schedule in the Office of the Municipal Clerk in the Borough of Roselle.

I Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop meeting of said Council held November 4, 2020.

\_\_\_\_\_  
Lydia D. Massey, Acting Municipal Clerk

## **BOROUGH OF ROSELLE**



### **RESOLUTION NUMBER 2020-312**

#### **RESOLUTION AUTHORIZING THE INSERTION OF SPECIAL ITEMS OF REVENUES AND APPROPRIATIONS IN THE 2020 MUNICIPAL BUDGET, PURSUANT TO N.J.S.A. 40A:4-87**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Roselle in the County of Union, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$98,800 as a result of a letter from the Governor & the New Jersey Department of Community Affairs informing the Borough of Roselle of such award for business recovery and revitalization for the Neighborhood Preservation Program.

**BE IT FURTHER RESOLVED**, that the like sum of \$98,800 be appropriated under the caption:

Revenue: COVID Relief & Recovery Grant - 2020

Appropriations: COVID Relief & Recovery Grant – 2020

I, Lydia D. Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop meeting of said Council held November 4, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 4<sup>th</sup> day of November 2020.

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Lydia Massey, Acting Borough Clerk

## **BOROUGH OF ROSELLE**



### **ORDINANCE NUMBER XXXX-XX**

#### **AN ORDINANCE AMENDING CHAPTER 55 "FEES FOR BOROUGH SERVICES," OF THE CODE OF THE BOROUGH OF ROSELLE TO UPDATE VARIOUS FEES**

**WHEREAS**, Title 54 of the New Jersey Revised Statutes authorizes municipalities to charge certain fees for various services provided by the Tax Collector; and

**WHEREAS**, the Borough of Roselle currently charges fees for other Borough services; and

**WHEREAS**, the Borough Council believes it is in the best interest of the Borough to review and update said fees on a regular basis.

**NOW, THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as follows:

#### **Section 1. Amendment of Article IX**

Chapter 55 "Fees for Borough Services," Article IX "Tax Collector's Office" of the Code of the Borough of Roselle is hereby amended by adding the following sections. Chapter 55 "Fees for Borough Services" shall be further amended by renumbering all subsequent sections to consecutively follow the new sections.

#### **§ 55-20 Duplicate tax bill.**

In accordance with N.J.S.A. 54:4-64(d), the Tax Collector is hereby authorized to charge the following fees for the preparation of duplicate tax bills:

- A. \$5 for the first duplicate copy.
- B. \$25 for each subsequent duplicate copy requested in the same fiscal year.

#### **§ 55-21 Tax search certificate.**

In accordance with N.J.S.A. 54:5-14, the Tax Collector is hereby authorized to charge a fee of \$10 for each official municipal tax search certificate issued. Pursuant to N.J.S.A. 54:5-15, the Tax Collector is further authorized to charge a fee of \$2 per calendar year for the continuation of an official municipal tax search.

#### **§ 55-22 Duplicate tax sale certificate.**

In accordance with N.J.S.A. 54:5-52.1, the Tax Collector is hereby authorized to charge a fee of \$100 for the preparation of a duplicate tax sale certificate. This fee shall be collected upon the receipt of a written request for a duplicate certificate from the legal lienholder or their representative and must be approved by the Mayor and Council, by resolution, before a duplicate certificate can be created.

**§ 55-23 Certificate of redemption.**

In accordance with N.J.S.A. 54:5-97.1, the Tax Collector is hereby authorized to charge a fee of \$35 to prepare and execute a certificate of redemption of tax sale. This fee shall be collected upon the receipt of a written request from the property owner or their authorized agent.

**§ 55-24 Mailing of tax sale notices in lieu of advertising.**

The Tax Collector is hereby authorized to send, by regular mail, two notices in lieu of any two tax sale publications to the property owner of record and to any person or entity entitled to notice pursuant to N.J.S.A. 54:5-104.48 for a fee of \$25 per notice. The total cost to be charged and collected shall not exceed \$50 per property tax sale.

**Section 2. Amendment of Article X**

Chapter 55 "Fees for Borough Services," Article X "Fees for Usage of Certain Borough Facilities; Regulations" of the Code of the Borough of Roselle is hereby amended as follows:

- I. In Subsection A(1), regarding the community center rental fee, replace \$200 with \$300 and replace \$50 with \$100.
- II. In Subsection E(4), regarding the refundable security deposit, replace \$50 with \$150.

**Section 3. Amendment of Article XI**

Chapter 55 "Fees for Borough Services" is hereby amended by replacing Article XI "Summer Program Fees/Summer Event Fees" of the Code of the Borough of Roselle in its entirety with the following:

**Article XI Fees for Recreation Programs/Events**

**§ 55-26 Summer camp.**

There shall be hereby fixed and established fees chargeable to participants by the Borough for summer camp as stated below:

**A. Roselle resident:**

1 child	\$360 for summer (\$60 per week)
2 children	\$330 for summer (\$55 per week) per child
3 or more children	\$300 for summer (\$50 per week) per child

**B. Nonresident: \$750 (\$125 per week)**

**C. Fees for those attending less than the full season will be prorated on a weekly basis.**

**D. All campers must be picked up promptly at or before 5:30pm. Any camper that is not picked up by a designated parent or guardian by 5:30pm each day during the six-week program will be taken to a site as designated by the Director of Recreation or their designee, be picked up from there, and the following fees will be imposed:**



- (1) \$5 for pickup between 5:30pm – 5:45pm
- (2) \$10 for pickup between 5:46pm – 6:00pm
- (3) \$15 for pickup after 6:00pm

**§ 55-27 Vendor registration fees.**

There shall be hereby fixed and established the following fees and regulations for any vendor seeking to register for space at a Borough-sponsored event as stated below:

- A. All standard Borough-sponsored events:
  - (1) Non-food vendor: \$100
  - (2) Food/beverage vendor: \$150
- B. Summer Music Festival:
  - (1) Non-food vendor: \$250
  - (2) Food/beverage vendor: \$500
- C. Refunds will only be issued if the original event date(s) are cancelled by the Borough.
- D. The above fees may be waived for any verified non-profit organization seeking space solely to distribute literature or information.
- E. Each vendor seeking space under this section shall be required to certify their understanding and acceptance that in consideration of the aforementioned fees, they shall be permitted to exhibit articles for sale, subject to the following provisions:
  - (1) The vendor agrees to release the sponsors and the Borough of Roselle from any loss or damage, personal, bodily or property, as a result of any cause, including but not limited to fire, theft, or breakage during the duration of the event as well as while moving into or out of the event space.
  - (2) The vendor shall be responsible for cleanup of their space immediately following the event, including all paper and boxes.
  - (3) The Borough of Roselle reserves the right to allocate space assignments at its own unfettered discretion. In addition, the Borough reserves the right to make changes due to unforeseen circumstances or in the interest of public safety.
  - (4) The Roselle Police Department has forbidden the sale of smoke bombs, firecrackers, items of a hazardous nature, and illegal items. Products of this type will be confiscated. Merchandise to be sold must comply with the law as interpreted by the event sponsor.
  - (5) Items for sale must be handmade crafts, new merchandise, and fresh food/beverage only. No used products will be allowed for sale and the Borough of Roselle reserves the right to exclude vendors not in compliance with this guideline.
  - (6) Advance approval of all food/beverage sales is a mandatory requirement of the Borough Health Department. The New Jersey Uniform Fire Code section N.J.A.C. 5:70-2.7(a)3.v. will be enforced by the Roselle Fire Department. Inspection and

permits must be issued to food vendors using flame producing devices before the start of the event.

- (7) The vendor agrees and acknowledges that all advertising and promotion of their product is their own responsibility. The Borough of Roselle assumes no responsibility or liability for advertising related to any vendor's specific product.

F. Any vendor that fails to comply with subsection **D(2)** above may be charged an additional cleanup fee of \$50.

G. Any vendor that fails to comply with any of the provisions of subsection **D** above may be prohibited from future inclusion at subsequent Borough-sponsored events.

#### **Section 4. Severability**

If any section, subsection, paragraph, sentence, clause or phrase of this ordinance shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this ordinance, which shall continue in full force and effect, and to this end the provisions of this ordinance are hereby declared to be severable.

#### **Section 5. Effective Date**

This ordinance shall become effective immediately or as prescribed by law.

#### **Recorded Vote on Introduction Ordinance No. XXXX-XX**

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilwoman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

#### **Recorded Vote on Final Passage Ordinance No. XXXX-XX**

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

\_\_\_\_ Approved

\_\_\_\_ Vetoed and returned to the Municipal Clerk with the following statement and objections:

Reginald Atkins, Mayor

DATE:

NOTICE is hereby given that Ordinance Number XXXX-XX was passed and adopted on second reading and final passage at a Regular meeting of the Mayor and Council on \_\_\_\_\_, 2020 after 6:30 p.m., 210 Chestnut Street, Roselle, NJ.

Lydia D. Massey, Acting Municipal Clerk

## **BOROUGH OF ROSELLE**



### **ORDINANCE NUMBER XXXX-XX**

#### **AN ORDINANCE AMENDING CHAPTER 514 "TOWING," OF THE CODE OF THE BOROUGH OF ROSELLE TO UPDATE FEES AND AUTHORIZED TOWING RATES**

**WHEREAS**, the Borough of Roselle requires towing operators to apply and be licensed to operate within the Borough; and

**WHEREAS**, the Borough of Roselle Police Department has conducted a review of the current fees and maximum authorized towing rates, which have not been updated since at least 1997, and the Police Chief has made recommendations for revision; and

**WHEREAS**, the Borough Council believes it is in the best interest of the Borough to review and update said fees on a regular basis.

**NOW, THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as follows:

##### **Section 1. Amendment of § 514-5 License fees.**

Chapter 514 "Towing," Section 5 "License fees" of the Code of the Borough of Roselle is hereby amended as follows:

- I. In Subsection A(1), regarding the application fee, replace \$100 with \$250.
- II. In Subsection A(2), regarding the license fee, replace \$375 with \$500.

##### **Section 2. Amendment of § 514-11 Rates.**

Chapter 514 "Towing," Section 11 "Rates" of the Code of the Borough of Roselle is hereby amended as follows:

- I. In Subsection A(1), regarding the inside storage rate, replace \$20 with \$50.
- II. In Subsection A(1), remove "the outside storage charges are to apply." and replace it with "there shall be no cost to the Borough of Roselle or the registered owner pursuant to § 514-4D(23). After the Police Department concludes its investigation and notifies both the registered owner and the tow yard, charges may begin to accumulate the next day. After said notification, the tow yard may move the vehicle from inside to outside storage at no cost to the Borough of Roselle or the registered owner."

- III. Replace Subsection A(2), regarding the outside secured storage rate, in its entirety with "Outside secured storage: \$30."
- IV. In Subsection C(1), regarding the daytime towing rate, replace \$40 with \$75.
- V. In Subsection C(2), regarding the nighttime towing rate, replace \$50 with \$75.
- VI. In Subsection C(3), regarding the holiday towing rate, replace \$50 with \$75.
- VII. In Subsection C(4), regarding the dolly towing rate, replace \$25 with \$50.
- VIII. In Subsection C(6), regarding the winching rate, replace \$15 with "\$75 up to 50 feet, \$2.50 per foot thereafter."
- IX. Add Subsection C(8) as follows: Motorcycles/Street Bikes/Quads: \$175.
- X. Add Subsection C(9) as follows: Rollover: \$150.
- XI. Add Subsection C(10) as follows: Additional services: \$50 each. Additional services include lockouts; snatch blocks; yard tows; and the application, collection, and disposal of products necessary for fuel, oil, and antifreeze spills. Non-fluid debris is to be collected by the towing operator both on and off the roadway at no additional charge.
- XII. Add Subsection C(11) as follows: Towing operators are prohibited from charging the registered owner for towing the vehicle from one storage facility to another storage facility controlled by said operator.
- XIII. At the end of Subsection D, add the following: All towers shall also ensure that each storage yard has a current and complete rate schedule posted in their facility in a clear and unobstructed manner. All rates listed in this section are to be included in said rate schedule, and only those rates expressly authorized by this section are to be charged to a vehicle owner. No other fees or charges are permitted.

### **Section 3. Severability**

If any section, subsection, paragraph, sentence, clause or phrase of this ordinance shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this ordinance, which shall continue in full force and effect, and to this end the provisions of this ordinance are hereby declared to be severable.

### **Section 4. Effective Date**

This ordinance shall become effective immediately or as prescribed by law.

**Recorded Vote on Introduction Ordinance No. XXXX-XX**

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilwoman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

**Recorded Vote on Final Passage Ordinance No. XXXX-XX**

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilwoman Wilkerson						
Councilman Bernier						
Councilwoman Thomas						
Councilman Sousa						
Councilman Fortuna						
Councilwoman Johnson						

\_\_\_\_ Approved

\_\_\_\_ Vetoed and returned to the Municipal Clerk with the following statement and objections:

\_\_\_\_\_  
Reginald Atkins, Mayor

DATE:

NOTICE is hereby given that Ordinance Number XXXX-XX was passed and adopted on second reading and final passage at a Workshop meeting of the Mayor and Council on \_\_\_\_\_, 2020 after 6:30 p.m., 210 Chestnut Street, Roselle, NJ.

\_\_\_\_\_  
Lydia D. Massey, Acting Municipal Clerk

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2020-308**

**RESOLUTION APPOINTING DENIS OSBY ASSISTANT DEPARTMENT OF  
PUBLIC WORKS (DPW) SUPERVISOR**

**WHEREAS**, there is an immediate need to for an Assistant DPW Supervisor due to the retirement and/or resignation of several employees in the Department of Public Works (DPW); and

**WHEREAS**, the Department needs to maintain adequate staffing levels to ensure health, welfare, and public safety of the Borough of Roselle; and

**WHEREAS**, Denis Osby is a permanent employee of Borough of Roselle, having passed a competitive Civil Service test as Equipment Operator.

**NOW THEREFORE BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE**, appoint Dennis Osby as a provisional Assistant DPW Supervisor, effective October 22, 2020, at a rate of \$29.81 per hour, pending the Civil Service Administration administering a competitive test.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 10<sup>th</sup> day of November, 2020.

\_\_\_\_\_  
Lydia Massey  
Acting Borough Clerk

Certification of Availability of Funds:  
(Account#0-01-26-291-000-111)

\_\_\_\_\_  
Anders Hasseler

Anders Hasseler, CFO

30 Oct 2020

Date:

## **BOROUGH OF ROSELLE**



### **RESOLUTION NUMBER 2020-281**

#### **RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT AND COLLECTIVE NEGOTIATIONS AGREEMENT BETWEEN THE BOROUGH OF ROSELLE AND OPEIU, LOCAL 32, DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Borough of Roselle (the "Borough") and OPEIU, Local 32, Department of Public Works ("Local 32") are parties to an expired Collective Negotiations Agreement extending from July 1, 2013, through December 31, 2017; and

**WHEREAS**, the parties have met for the purposes of negotiating a successor Collective Negotiations Agreement and have tentatively agreed to those terms and conditions as set forth in the Memorandum of Agreement ("MOA") and successor Collective Negotiations Agreement extending from January 1, 2018 through December 31, 2021, copies of which are on file with the Borough Administrator, and are incorporated by reference herein; and

**WHEREAS**, Local 32 has ratified the MOA and successor Collective Negotiations Agreement; and

**WHEREAS**, the Borough's Negotiations Committee recommends that the MOA and successor Collective Negotiations Agreement, be approved by the full Borough Council; and

**WHEREAS**, the Borough Council has reviewed the MOA and successor Collective Negotiations Agreement, and agrees with the recommendations set forth herein.

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Roselle, County of Union, State of New Jersey, that:

1. The Borough Council hereby ratifies the MOA and successor Collective Negotiations Agreement between the Borough and Local 32, extending from January 1, 2018 through December 31, 2021;
2. The Borough Council authorizes the Borough Administrator, and other appropriate parties to take any and all actions necessary to effectuate the terms of this Resolution, the MOA, and successor Collective Negotiations Agreement; and
3. The Borough Council hereby further authorizes the Mayor, Borough Administrator, and/or other appropriate parties to take the necessary subsequent actions on behalf of the Borough to execute the MOA and successor Collective Negotiations Agreement between the Borough and Local 32.



I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey, at a Regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 10<sup>th</sup> day of November, 2020.

\_\_\_\_\_  
Lydia Massey  
Acting Borough Clerk

Certification of Availability of Funds:  
(Account# 0-01-26-291-000-111)

Anders Hasseler  
Anders Hasseler, CFO

30 Oct 2020  
Date

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2020-**

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE  
AUTHORIZING THE BOROUGH TAX ASSESSOR AND BOROUGH SPECIAL TAX  
COUNSEL TO FILE A CORRECTION OF ERROR COMPLAINT, PURSUANT TO  
N.J.S.A. 54:51A-7 IN THE TAX COURT OF NEW JERSEY, FOR REAL PROPERTY  
COMMONLY KNOWN AND DESIGNATED AS BLOCK 2604, LOT 7.01 ON THE TAX  
MAP OF THE BOROUGH OF ROSELLE**

**WHEREAS**, 2020 Hilleary Park Urban Renewal, LLC is the owner of real property commonly known as Block 2604, Lot 7.01 on the tax map of the Borough of Roselle; and

**WHEREAS**, the Borough of Roselle has heretofore has entered into a Financial Agreement with 2020 Hilleary Park Urban Renewal, LLC, an urban renewal entity formed and qualified to do business under the provisions of the New Jersey Long Term Tax Exemption Law, N.J.S.A.40A:20-1, et seq. ("LTTEL"); and

**WHEREAS**, the Financial Agreement provides for a tax exemption and an Annual Service Charge (ASC) for payments in lieu of taxes (PILOT) on all improvements on the subject property made in the redevelopment of the property; and

**WHEREAS**, said Financial Agreement does not provide for the land to be exempt, provides for payment of land taxes, and further provides for a land tax credit to be given against the ASC for the land taxes paid in the year preceding payment of the ASC; and

**WHEREAS**, it appears that a clerical error has been made with respect to the tax assessment of the above-named lot in that the land portion, in addition to the improvement portion, where applicable, of the assessment has been recorded as exempt, as follows:

**BLOCK: 2604, LOT: 7.01**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 674,200	15 F
Improvements	\$ 1,120,800	
Total	\$ 1 795,000	

**WHEREAS**, the assessment for said real property for the tax year 2020 should have been, as per the aforementioned Financial Agreement between the Borough of Roselle and 2020 Hilleary Park Urban Renewal, LLC, the following:

**BLOCK: 2604, LOT: 7.01**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 674,200	1
Improvements	\$ 0	
Total	\$ 674,200	

**BLOCK: 2604, LOT: 7.01X**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 0	15 F
Improvements	\$ 1,120,800	
Total	\$ 1,120,800	

**WHEREAS**, the statutory remedy to correct typographical errors, errors in transposing, and mistakes in tax assessments, is the filing of a Correction of Error Complaint pursuant to N.J.S.A. 54:51A-7; and

**WHEREAS**, the Borough Council of the Borough of Roselle is in agreement that the error in the assessment for such real property should be corrected;

**NOW, THEREFORE**, be it resolved by the Borough Council of the Borough of Roselle that the Borough Tax Assessor and Borough Special Tax Counsel be and are hereby authorized to file a Correction of Error Complaint, pursuant to N.J.S.A. 54:51A-7 in the Tax Court of New Jersey to correct the above assessment for the tax year 2020 with respect to the above premises owned by 2020 Hilleary Park Urban Renewal, LLC, commonly known and designated as Block 2604, Lot 7.01 on the tax map of the Borough of Roselle as aforesaid.

I, Lydia D. Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 10th day of November 2020.

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Lydia Massey, Acting Borough Clerk

**BOROUGH OF ROSELLE****RESOLUTION NUMBER 2020-**

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE AUTHORIZING THE BOROUGH TAX ASSESSOR AND BOROUGH SPECIAL TAX COUNSEL TO FILE A CORRECTION OF ERROR COMPLAINT, PURSUANT TO N.J.S.A. 54:51A-7 IN THE TAX COURT OF NEW JERSEY, FOR REAL PROPERTY COMMONLY KNOWN AND DESIGNATED AS BLOCK 7505, LOTS 30.01, 30.02, 30.03, 30.04, 30.05, 30.06, 30.07, 30.08 AND 30.09 ON THE TAX MAP OF THE BOROUGH OF ROSELLE**

**WHEREAS**, Roselle Urban Renewal, LLC is the owner of real property commonly known as Block 7505, Lots 30.01, 30.02, 30.03, 30.04, 30.05, 30.06, 30.07, 30.08 and 30.09 on the tax map of the Borough of Roselle; and

**WHEREAS**, the Borough of Roselle has heretofore has entered into a Financial Agreement with Roselle Urban Renewal, LLC, an urban renewal entity formed and qualified to do business under the provisions of the New Jersey Long Term Tax Exemption Law, N.J.S.A.40A:20-1, et seq. ("LTTEL"); and

**WHEREAS**, the Financial Agreement provides for a tax exemption and an Annual Service Charge (ASC) for payments in lieu of taxes (PILOT) on all improvements on the subject property made in the redevelopment of the property; and

**WHEREAS**, said Financial Agreement does not provide for the land to be exempt, provides for payment of land taxes, and further provides for a land tax credit to be given against the ASC for the land taxes paid in the year preceding payment of the ASC; and

**WHEREAS**, it appears that a clerical error has been made with respect to the tax assessments of the above-named lots in that the land portion, in addition to the improvement portion, where applicable, of the assessments has been recorded as exempt, as follows:

**BLOCK: 7505, LOT: 30.01**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 494,300	15 F
Improvements	\$ 18,855,800	
Total	\$ 19,350,100	

**BLOCK: 7505, LOT: 30.02**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 409,500	15 F
Improvements	\$ 23,556,500	
Total	\$ 23,966,000	

**BLOCK: 7505, LOT: 30.03**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 174,400	15 F
Improvements	\$ 3,774,100	
Total	\$ 3,948,500	

**BLOCK: 7505, LOT: 30.04**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 376,600	15 F
Improvements	\$ 0	
Total	\$ 376,600	

**BLOCK: 7505, LOT: 30.05**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 312,800	15 F
Improvements	\$ 0	
Total	\$ 312,800	

**BLOCK: 7505, LOT: 30.06**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 54,000	15 F
Improvements	\$ 0	
Total	\$ 54,000	

**BLOCK: 7505, LOT: 30.07**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 250,900	15 F
Improvements	\$ 0	
Total	\$ 250,900	

**BLOCK: 7505, LOT: 30.08**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 48,200	15 F
Improvements	\$ 0	
Total	\$ 48,200	

**BLOCK: 7505, LOT: 30.09**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 939,800	15 F
Improvements	\$ 0	
Total	\$ 939,800	

**WHEREAS**, the assessments for said real property for the tax year 2020 should have been, as per the aforementioned Financial Agreement between the Borough of Roselle and Roselle Urban Renewal, LLC, the following:

**BLOCK: 7505, LOT: 30.01**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 494,300	1
Improvements	\$ 0	
Total	\$ 494,300	

**BLOCK: 7505, LOT: 30.01X**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 0	15F
Improvements	\$ 18,855,800	
Total	\$ 18,855,800	

**BLOCK: 7505, LOT: 30.02**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 409,500	1
Improvements \$	0	
Total	\$ 409,500	

**BLOCK: 7505, LOT: 30.02X**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 0	15F
Improvements	\$ 23,556,500	
Total	\$ 23,556,500	

**BLOCK: 7505, LOT: 30.03**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 174,400	1
Improvements	\$ 0	
Total	\$ 174,400	

**BLOCK: 7505, LOT: 30.03X**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 0	15F
Improvements	\$ 3,774,100	
Total	\$ 3,774,100	

**BLOCK: 7505, LOT: 30.04**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 376,600	1
Improvements	\$ 0	
Total	\$ 376,600	

**BLOCK: 7505, LOT: 30.05**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 312,800	1
Improvements	\$ 0	
Total	\$ 312,800	

**BLOCK: 7505, LOT: 30.06**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 54,000	1
Improvements	\$ 0	
Total	\$ 54,000	

**BLOCK: 7505, LOT: 30.07**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 250,900	1
Improvements	\$ 0	
Total	\$ 250,900	

**BLOCK: 7505, LOT: 30.08**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 48,200	1
Improvements	\$ 0	
Total	\$ 48,200	

**BLOCK: 7505, LOT: 30.09**

	<u>Assessment</u>	<u>Property Class</u>
Land	\$ 939,800	1
Improvements	\$ 0	
Total	\$ 939,800	

**WHEREAS**, the statutory remedy to correct typographical errors, errors in transposing, and mistakes in tax assessments, is the filing of a Correction of Errors Complaint pursuant to N.J.S.A. 54:51A-7; and

**WHEREAS**, the Borough Council of the Borough of Roselle is in agreement that the error in the assessment for such real property should be corrected;

**NOW, THEREFORE**, be it resolved by the Borough Council of the Borough of Roselle that the Borough Tax Assessor and Borough Special Tax Counsel be and are hereby authorized to file a Correction of Errors Complaint, pursuant to N.J.S.A. 54:51A-7 in the Tax Court of New Jersey to correct the above assessments for the tax year 2020 with respect to the above premises owned by Roselle Urban Renewal, LLC, commonly known and designated as Block 7505, Lots 30.01, 30.02, 30.03, 30.04, 30.05, 30.06, 30.07, 30.08 and 30.09 on the tax map of the Borough of Roselle as aforesaid.

I, Lydia D. Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 10th day of November 2020.

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Lydia Massey, Acting Borough Clerk



3.

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2020-**

**APPROVING A SHARED SERVICES AGREEMENT WITH THE ROSELLE BOARD OF  
EDUCATION FOR THE RENOVATION OF RALPH E. ARMINIO FIELD**

**WHEREAS**, the Roselle Board of Education ("BOE") owns and operates Ralph E. Arminio Field, a community-based recreational site located on Chestnut Street; and

**WHEREAS**, the Borough of Roselle ("Borough") has applied for and been awarded funding, via grant issued by the New Jersey Green Acres Grant Program for the renovation of Ralph E. Arminio Field, to include the construction of a new field house/concession building for the use and enjoyment by the public; and

**WHEREAS**, N.J.S.A. 40A:65-1 et seq. permits and provides for a mechanism for contracting between local units, such as the Borough and the BOE, for the provision of services by and between the units by entry into a shared services agreement;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Roselle, County of Union, State of New Jersey that the Shared Services Agreement, in the form attached hereto and made a part hereof is approved, for a period beginning October 30, 2020 and continuing until June 30, 2029, with the Mayor authorized to execute same on the Borough's behalf; and

**BE IT FURTHER RESOLVED**, the maximum cost of this Agreement shall not exceed \$1,333,033.67.

I, Lydia D. Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 10<sup>th</sup> day of November, 2020.

\_\_\_\_\_  
Lydia D. Massey  
Acting Borough Clerk

Certification of Availability of Funds:

(Account# C-04-55-262-007-002)  
C-04-55-262-007-003

*Anders T Hasseler*  
Anders Hasseler, CFO

*30 Oct 2020*  
Date

4.

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2020-**

**RESOLUTION AUTHORIZING THE MAYOR AND COUNCIL OF THE  
BOROUGH OF ROSELLE TO RECOGNIZE JUNETEENTH INDEPENDENCE DAY  
AS A BOROUGH HOLIDAY**

**WHEREAS**, Despite the signing of the Emancipation Proclamation in 1863, news of freedom only reached many of the enslaved people of the south two and a half years later; and

**WHEREAS**, Juneteenth specifically commemorates June 19, 1865, the day General Gordon Granger rode into Galveston, Texas, with news that the Civil War had ended and the enslaved were free leading to jubilant celebrations; and

**WHEREAS**, Juneteenth has evolved into a general celebration of freedom, a celebration of the abolition of slavery, a reminder of the significant contributions African-Americans to the United States of America and a reminder to all Americans of the triumph of the human spirit over the cruelty of slavery; and

**WHEREAS**, Juneteenth was first given official State recognition when, in 1980, Texas made it an official state holiday; and

**WHEREAS**, on September 10, 2020, Governor Phil Murphy signed legislation making Juneteenth a State holiday in the state of New Jersey; and

**WHEREAS**, The Mayor and Council of the Borough of Roselle are delighted to be among the first municipalities to designate June 19<sup>th</sup> of each year as 'Juneteenth Independence Day' in the Borough, to honor and celebrate the emancipation of our ancestors.

**NOW THEREFORE BE IT RESOLVED, BY THE BOROUGH COUNCIL OF THE  
BOROUGH OF ROSELLE:**

The June 19<sup>th</sup> of each year is hereby designated as "Juneteenth Independence Day" in the Borough of Roselle, to commemorate and celebrate the emancipation of the enslaved African-Americans and will be a paid day off for all employees.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 10<sup>th</sup> day of November, 2020.

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Lydia Massey, Acting Borough Clerk

**BOROUGH OF ROSELLE****RESOLUTION NUMBER 2020-****RESOLUTION AWARDING CONSTRUCTION CONTRACT FOR THE CDBG  
YEAR 46 – COLUMBUS AVENUE ROADWAY IMPROVEMENT PROJECT  
FUNDED BY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND  
THE MUNICIPALITY WITHIN THE BOROUGH OF ROSELLE, UNION  
COUNTY, NEW JERSEY**

**WHEREAS**, bids were received on Thursday, October 29, 2020, at 10:00 A.M. for the above-referenced project; and

**WHEREAS**, there were eight (8) of bids received with the low bidder for the project being American Asphalt & Milling Services, LLC, 96 Midland Avenue, Kearny, NJ 07032 with a Base Bid of \$174,735.64; and

**WHEREAS**, Maser Consulting P.A. and other appropriate Borough Officials have reviewed the bids and recommend award of contract for this project, to American Asphalt & Milling Services, LLC; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds are available within the current and/or previously adopted budget for said purpose capital budget and/or grant appropriations; specifically within bond ordinance number 2627-20 for said construction services; and

**WHEREAS**, this Project is funded by multiple sources including CDBG Year 46 grant funds and the Borough of Roselle; and

**WHEREAS**, this project is in the best interest of the health, safety and welfare of the general public in the Borough of Roselle.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Roselle, Union County, New Jersey that the above-referenced construction project is awarded to American Asphalt & Milling Services, LLC, 96 Midland Avenue, Kearny, NJ 07032 with a Base Bid of **\$174,735.64**.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the forgoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of

Union, State of New Jersey at a regular meeting of said Council held on November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 10<sup>th</sup> day of November 2020.

\_\_\_\_\_  
Lydia Massey  
Acting Municipal Clerk

Certification of Availability of Funds:  
(Account# C-01-55-262-007-002)

Anders T Hasseler 30 Oct 2020  
Anders Hasseler, CFO Date

**BOROUGH OF ROSELLE****RESOLUTION NUMBER 2020-**

**RESOLUTION AUTHORIZING PROFESSIONAL ENGINEERING  
CONSTRUCTION ADMINISTRATION SERVICES IN CONNECTION WITH  
THE CDBG YEAR 46 – COLUMBUS AVENUE ROADWAY IMPROVEMENT  
PROJECT FUNDED BY THE UNION COUNTY COMMUNITY  
DEVELOPMENT BLOCK GRANT (CDBG) AND THE MUNICIPALITY  
WITHIN THE BOROUGH OF ROSELLE, UNION COUNTY, NEW JERSEY**

**WHEREAS**, the Borough of Roselle is desirous in undertaking roadway improvements within the Borough and the improvements desired by the Borough is in the best interest of the health, safety and welfare of the general public of the Borough of Roselle; and

**WHEREAS**, Maser Consulting Inc., is familiar with the construction administration procedures that is necessary for said improvements and shall perform the tasks as delineated in the October 30, 2020 correspondence; and

**WHEREAS**, the improvements desired by the Borough is in the best interest of the health, safety and welfare of the general public of the Borough of Roselle, and

**WHEREAS**, Maser Consulting P.A. is familiar with the preparation CDBG projects and have prepared same for the numerous New Jersey municipalities in prior years; and

**WHEREAS**, the Borough issued a Request for Qualifications for such services and received responses from several firms; and

**WHEREAS**, on January 13, 2020, the Borough Council, after review of the responses deemed certain firms as "Qualified" in accordance with the terms of the Request for Qualifications (Resolution No. 2020-041); and

**WHEREAS**, the Borough Council has deemed it necessary and in the best interest of the Borough to retain the services of an engineering firm for said purposes and has selected Maser Consulting P.A. from the "Qualified" firms; and

**WHEREAS**, the Business Administrator and/or Chief Financial Officer has certified that sufficient funds are available within the current and/or previously adopted budget for said purpose; specifically, within bond ordinance number 2627-20 for said engineering services for the various roadway improvements.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Roselle, Union County, New Jersey that the Borough Engineer is authorized to perform

professional engineering construction administration services in the amount of **\$22,500.00** for the CDBG Year 46 – Columbus Avenue Roadway Improvement Project.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

I, Lydia Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the forgoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 10<sup>th</sup> day of November 2020.

\_\_\_\_\_  
Lydia Massey  
Acting Municipal Clerk

Certification of Availability of Funds:  
(Account# C-04-SS-262-007-005)

Anders T Hasseler 30 Oct 2020  
Anders Hasseler, CFO Date

**BOROUGH OF ROSELLE****RESOLUTION NUMBER 2020-****RESOLUTION OF MAYOR AND COUNCIL APPROVING SUBMISSION OF 2020  
BEST PRACTICES INVENTORY TO THE DIVISION OF LOCAL GOVERNMENT  
SERVICES**

**WHEREAS**, the Borough of Roselle was required to complete a Best Practices Inventory for 2020 which was submitted to the Division of Local Government Services by the CFO by the due date of November 3, 2020; and

**WHEREAS**, the Division of Local Government Services allowed the Best Practices Inventory for 2020 to be submitted prior to review and approval of submission by the Mayor and Council due to the Division of Local Government Services having drafted the Best Practices Inventory later than anticipated; and

**WHEREAS**, both the CFO and the Borough Administrator completed the Best Practices Inventory for 2020 and both were in agreement on the answers submitted in the Best Practices Inventory; and

**WHEREAS**, after completion of the Best Practices Inventory for 2020, the Borough of Roselle scored a 20 which resulted in no aid being withheld.

**NOW, THEREFORE, BE IT RESOLVED**, per the above information regarding the Best Practices Inventory for 2020, that the Mayor and Council of the Borough of Roselle approve the submission of the Best Practices Inventory 2020 as prepared by the CFO and the Borough Administrator for the Borough of Roselle.

I, Lydia D. Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State, of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 10<sup>th</sup> day of November 2020.

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Lydia Massey, Acting Borough Clerk

**BOROUGH OF ROSELLE****RESOLUTION NUMBER 2020-****RESOLUTION TO AUTHORIZE THE SUBMISSION OF THE CORRECTIVE ACTION PLAN FOR THE CALENDAR YEAR 2019 MUNICIPAL AUDIT**

**WHEREAS**, the State of New Jersey, Division of Local Government Services requires the Chief Financial Officer and other Borough officials to prepare a Corrective Action Plan for all recommendations reflected in the annual audit; and

**WHEREAS**, the Borough's Calendar Year 2019 Audit included certain recommendations which require corrective action; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Roselle, County of Union, and State of New Jersey hereby authorize the submission of the Corrective Action Plan for the Calendar Year 2019 Audit to the Division of Local Government Services.

**BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Roselle, County of Union, and State of New Jersey that the Chief Financial Officer be directed to forward two copies of this resolution along with the Corrective Action Plan to the Division of Local Government Services.

I, Lydia D. Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 10<sup>th</sup> day of November 2020.

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Lydia Massey, Acting Borough Clerk



## BOROUGH OF ROSELLE

### CORRECTIVE ACTION PLAN FOR THE 2019 AUDIT YEAR

#### Item #1:

1. Description:

Several tickets in excess of 6 months old on the "Assigned Not Issued" Report.

2. Analysis:

The Municipal Court should investigate and clear all tickets on the "Assigned Not Issued" Report.

3. Corrective Action:

The Municipal Court will investigate and clear all tickets on the "Assigned Not Issued" Report.

4. Implementation Date:

Ongoing

#### Item #2:

1. Description:

Open items of bail on deposit were not reconciled with the balance in the bail bank account.

2. Analysis:

The Municipal Court should reconcile the analysis of cash bail on hand with the reconciled cash balance on a monthly basis.

3. Corrective Action:

The Court Administrator will reconcile the balance on deposit to the bank.

4. Implementation Date:

Ongoing

#### Item #3:

1. Description:

The fines and costs bank account was not properly reconciled with the ATS/ACS system.

2. Analysis:

The Municipal Court should properly reconcile these accounts with the computer system on a monthly basis.

3. Corrective Action:

The fines and costs bank account is properly reconciled with the ATS/ACS system on a monthly basis.

4. Implementation Date:

Ongoing

#### Item #4:

1. Description:

The Borough must obtain a contract for the third party payroll provider in accordance with the requirements of N.J.A.C. 5:30-17 and local finance notice 2003-15.

2. Analysis:

The Borough needs to receive annually a contract for the third party payroll provider in accordance with the requirements of N.J.A.C. 5:30-17.6 and Local Finance Notice 2003-15.

3. Corrective Action:

The CFO and the Business Administrator have contacted the Payroll Provider to forward the contract to the Borough of Roselle.

4. Implementation Date:

Even with numerous attempts at procuring the contract, the Borough of Roselle still has yet to receive one. The latest attempt was made at the end of November, 2018. New information is being pursued through the State website.

Item #5:

1. Description:

That the Borough confirm the payroll disbursements for State taxes debited to the Borough's Payroll Agency Bank Account by the third party payroll provider.

2. Analysis:

The Borough needs to confirm the payroll disbursements for State taxes debited to the Borough's Payroll Agency Bank Account by the third party payroll provider.

3. Corrective Action:

The CFO and the Payroll Supervisor will work with the auditors to confirm with the State how much ADP has paid in State taxes.

4. Implementation Date:

Ongoing

Item #6:

1. Description:

The balance on deposit in the Tax Title Lien Redemption Bank Account was not reconciled with the records maintained in the Tax Office.

2. Analysis:

The Tax Title Lien Redemption Report was not properly maintained.

3. Corrective Action:

The tax collector has analyzed the lien balances, and the CFO has brought the redemption bank reconciliation up-to-date. Both accounts have been matched.

4. Implementation Date:

Already implemented as of August.

Item #7:

1. Description:

That the general ledgers be adequately maintained and reconciled to the subsidiary tax and appropriations ledgers reports on a timely basis.

2. Analysis:

The general ledgers have not been maintained and reconciled to subsidiary tax and appropriation ledgers on a timely basis.

3. Corrective Action:

The new CFO and Tax Collector have started to implement this.

4. Implementation Date:

Ongoing.

Item #8:

1. Description:

That all grant receivable and appropriated reserve balances be reviewed for possible, collection, cancelation or expenditure as appropriate.

2. Analysis:

Numerous grants receivable and appropriated grant reserves from prior years which should be reviewed for possible collection or cancelation.

3. Corrective Action:

The CFO is in the process of doing this.

4. Implementation Date:

Ongoing

Item #9:

1. Description:

That all Treasurers' bank accounts be reconciled on a timely basis.

2. Analysis:

Bank reconciliations were not prepared on a timely basis.

3. Corrective Action:

The finance department is now performing regular bank reconciliations.

4. Implementation Date:

Already implemented.

Item #10:

1. Description:

That a complete encumbrance accounting system be maintained in accordance with N.J.A.C. 5:30-5.2.

2. Analysis:

That a complete encumbrance accounting system is not being maintained in accordance with DLGS requirements. Numerous purchase orders are not charged as financial obligation to the amounts appropriated when issued; instead, the amounts appropriated are charged when the bills are actually paid. As a result, several over expenditures occurred.

3. Corrective Action:

All departments must use the encumbrance system.

4. Implementation Date:

Ongoing.

Item #11:

1. Description:

That sufficient appropriation balances be available prior to the commitment or expenditures of funds.

2. Analysis:

The Departments need to check their budget line items prior to the commitment or expenditure of funds.

3. Corrective Action:

The CFO is training department heads and clerks to encumber in advance before placing orders. The CFO has removed the ability to overencumber a line item in advance. Council is urged to adopt a transfer resolution annually.

4. Implementation Date:

Ongoing

Item #12:

1. Description:

(A) All Borough Departments turn over receipts collected to the Treasurer within 48 hours per N.J.S.A. 40A:5-15.

(B) All Borough Departments maintain adequate records for all cash receipts collected and that they be reconciled with Finance on a monthly basis.

2. Analysis:

(A) Receipts collected should be turned over to the Treasurer within 48 hours of receipt in accordance with N.J.S.A 40A:5-15

(B) Adequate records should be maintained by all departments

3. Corrective Action:

(A) All Borough Departments will turn over receipts collected to the Treasurer within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15

(B) All Departments will maintain adequate records using receipt books. This ensures that deposits can be reconciled from both the department that received the money, and the finance department.

4. Implementation Date:

(A) Ongoing

(B) Ongoing

Item #13:

1. Description:

A complete record of General Fixed Assets was not currently maintained.

2. Analysis:

That vehicles be updated and disposals recorded on the record of general fixed assets in accordance with N.J.A.C. 5:30-5.6.

3. Corrective Action:

Additions will be inputted off of purchase orders, and department heads will confirm disposals.

4. Implementation Date:

Ongoing

9.

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2020-**

**RESOLUTION AMENDING RESOLUTION 2020-042 DECREASING THE  
CONTRACT AWARD TO T & M ASSOCIATES FOR ENGINEERING  
SERVICES BY \$39,000.**

**WHEREAS**, the Borough Council previously approved a contract award to T & M ASSOCIATES for general engineering via Resolution 2020-042 in the amount of \$40,000; and

**WHEREAS**, T & M Associates is not currently serving the Borough in any engineering matters; and

**WHEREAS**, the Borough is decreasing its contract with T & M Associates by \$39,000 with a new not to exceed amount of \$1,000 for calendar year 2020.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Roselle, Union County, New Jersey that the contract award to T & M Associates for engineering services be amended for a total contract amount not to exceed \$1,000 in account #0-01-20-165-000-228; and

I, Lydia Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 10<sup>th</sup> day of November, 2020.

\_\_\_\_\_  
Lydia Massey  
Acting Municipal Clerk

Certification of Availability of Funds:  
(Account# 0-01-20-165-000-228 )

\_\_\_\_\_  
Anders Hasseler, CFO

28 Oct 2020  
\_\_\_\_\_  
Date

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2020-**

**RESOLUTION AUTHORIZING THE INSERTION OF SPECIAL ITEMS OF REVENUES AND APPROPRIATIONS IN THE 2020 MUNICIPAL BUDGET, PURSUANT TO N.J.S.A. 40A:4-87**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Roselle in the County of Union, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$500.00 as a result of a check in this amount having been received by the Borough of Roselle from Groundwork Elizabeth Inc. for Plant-A-Seed, Union County Means Green granted by the Union County Board of Chosen Freeholders.

**BE IT FURTHER RESOLVED**, that the like sum of \$500.00 be appropriated under the caption:

Revenue: Union County Means Green Grant - 2020

Appropriations: Union County Means Green Grant – 2020

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 10<sup>th</sup> day of November, 2020.

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Lydia Massey, Acting Borough Clerk

**BOROUGH OF ROSELLE****RESOLUTION NUMBER 2020-****RESOLUTION AUTHORIZING THE INSERTION OF SPECIAL ITEMS OF REVENUES AND APPROPRIATIONS IN THE 2020 MUNICIPAL BUDGET, PURSUANT TO N.J.S.A. 40A:4-87**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Roselle in the County of Union, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$2500.00 as the Borough of Roselle was a participant in a subgrant agreement with the City of Plainfield. The grant was awarded by the New Jersey Department of Health (NJDOH) for the purposes of carrying out a Childhood Lead Exposure Project. The Borough of Roselle has received a check in the amount of \$4,613.46 from the City of Plainfield.

**BE IT FURTHER RESOLVED**, that the like sum of \$4,613.46 be appropriated under the caption:

Revenue: NJDOH Childhood Lead Exposure Project Grant - 2020

Appropriations: NJDOH Childhood Lead Exposure Project Grant - 2020

I, Lydia D. Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 10th day of November 2020.

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Lydia Massey, Acting Borough Clerk

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2020-**

**RESOLUTION AUTHORIZING THE INSERTION OF SPECIAL ITEMS OF  
REVENUES AND APPROPRIATIONS IN THE 2020 MUNICIPAL BUDGET,  
PURSUANT TO N.J.S.A. 40A:4-87**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Roselle in the County of Union, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$19,722.28 as a result of a check in this amount having been received by the Borough of Roselle from the State of New Jersey, Department of Environmental Protection for a Recycling Tonnage Grant.

**BE IT FURTHER RESOLVED**, that the like sum of \$19,722.28 be appropriated under the caption:

Revenue: Recycling Tonnage Grant - 2020

Appropriations: Recycling Tonnage Grant – 2020

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 10<sup>th</sup> day of November, 2020.

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Lydia Massey, Acting Borough Clerk



# **BOROUGH OF ROSELLE**

13.



## **RESOLUTION NUMBER 2020-**

### **TRANSFER OF FUNDS BETWEEN LINE ITEMS**

**WHEREAS**, the Chief Financial Officer has determined that it is necessary to make the following transfers between budget line items in order to pay appropriations 2020 invoices;

From: Mayor & Council OE	\$ 10,000.00
From: Municipal Clerk OE	\$ 10,000.00
From: Financial Administration S&W	\$ 5,000.00
From: Financial Administration OE	\$ 95,000.00
From: Tax Assessor OE	\$ 5,000.00
From: Economic Development OE	\$ 15,000.00
From: Planning Board OE	\$ 10,000.00
From: Code Enforcement OE	\$ 20,000.00
From: Parking Enforcement S&W	\$ 20,000.00
From: Worker's Compensation Insurance	\$ 40,000.00
From: Medical Insurance	\$ 250,000.00
From: Traffic Control S&W	\$ 70,000.00
From: Fire Department OE	\$ 40,000.00
From: Shade Tree OE	\$ 10,000.00
From: DPW OE	\$ 25,000.00
From: Community Center S&W	\$ 5,000.00
From: Parks & Playgrounds S&W	\$ 15,000.00
From: Parks & Playgrounds OE	\$ 40,000.00
From: Electricity	\$ 10,000.00
From: Sewer Authority	\$ 40,000.00

From: Gasoline	\$ 50,000.00
From: Bond Principal	\$ 25,000.00
From: NJ EIT Loan	\$ 5,000.00
To: General Administration S&W	\$ 20,000.00
To: General Administration OE	\$ 70,000.00
To: Legal Services OE	\$ 90,000.00
To: Engineering OE	\$ 5,000.00
To: State Unemployment OE	\$ 30,000.00
To: Dispatch S&W	\$ 10,000.00
To: Vehicle Maintenance: DPW	\$ 25,000.00
To: Solid Waste	\$ 250,000.00
To: Public Health OE	\$ 20,000.00
To: Accumulated Leave	\$ 50,000.00
To: Street Lighting	\$ 15,000.00
To: Fire Hydrant	\$ 10,000.00
To: Water	\$ 10,000.00
To: Shared Service	\$ 30,000.00
To: Capital Improvement	\$ 180,000.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Roselle, that the Chief Financial Officer be and is hereby authorized and directed to make the necessary transfers per above.

I, Lydia D. Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State, of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 10<sup>th</sup> day of November 2020.

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Lydia Massey, Acting Borough Clerk

**BOROUGH OF ROSELLE**

14.



**RESOLUTION NUMBER 2020-**

**RESOLUTION AUTHORIZING HOLIDAY METER PARKING  
RESTRICTIONS FOR THE BOROUGH OF ROSELLE**

**WHEREAS**, N.J.S.A. 39:4-8(3)(c)(1) provides that a municipality may, by resolution, prohibit general parking; and

**WHEREAS**, the Borough Council is desirous of relaxing metered parking restrictions during the holiday season in an effort to promote the economic well-being of the community.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Roselle that the metered parking restrictions be relaxed during the holiday season from Monday, December 7, 2020 through and including Monday, January 4, 2021.

**BE IT FURTHER RESOLVED**, that the Acting Municipal Clerk is hereby authorized and directed to forward a copy of this resolution to the Police Chief who is authorized and directed to enforce the provisions of this resolution with the full force and effect of law.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 10<sup>th</sup> day of November 2020.

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Lydia Massey, Acting Borough Clerk

15.

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2020-**

**RESOLUTION AUTHORIZING AUCTION OF ABANDONED VEHICLES**

**BE IT RESOLVED** that the Borough Council of the Borough of Roselle, County of Union and State of New Jersey does hereby authorize a Public Auction of automobiles which are into the possession of the Roselle Police Department through abandonment or failure of owners to claim in accordance with N.J.S.A. 39:10A-1 (Laws of the State of New Jersey) as follows:

Place: George's Auto, 500 West 1<sup>st</sup> Avenue, Roselle, NJ

Vehicles: See Attached List

Date: December 2, 2020 at 10 am

Vehicles may be viewed at the location noted above for the one (1) hour period preceding the auction.

**BE IT FURTHER RESOLVED**, that the Public Notice of Auction shall be published as required by statute.

I, Lydia D. Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 10<sup>th</sup> day of November 2020.

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Lydia D. Massey  
Acting Borough Clerk

# BOROUGH OF ROSELLE

## AUCTION NOTICE

The undersigned shall expose for sale in accordance with R.S. 39:10A-1 et, seq. at public auction on Wednesday, December 12, 2018 at 11:00 AM at Georges Towing, 500 West 1<sup>st</sup> Avenue, Roselle, New Jersey, the following motor vehicles which came into possession of the Roselle Police Department through abandonment or failure of owners to claim same. These motor vehicles may be examined at the aforementioned location on Wednesday, December 2, 2020 at 10:00 AM. **All sales are "as is".**

Roselle Police Department, Brian Barnes, Chief of Police

The following vehicles can be transferred to the highest bidder by a title certificate pursuant to the aforementioned statute and can thereafter be re-titled.

<u>Make</u>	<u>Year</u>	<u>Model</u>	<u>Vin</u>		<u>Starting Bid</u>
VW	2000	JGS	3VWSD29M6YM194988	\$	13,005.00
VW	1992	Cabrio	WVWDB5154NK006527	\$	12,885.00
Jeep	2005	Cherokee	1J4HR58205C654413	\$	24,795.00
Honda	2002	Accord	1HGCG668X2A054641	\$	12,870.00
GMC	2000	Yukon	1GEKEK13R4YR160443	\$	11,700.00
Honda	2004	Accord	1HGCM72684A001751	\$	23,152.00
Dodge	2006	Caravan	1D4GP25E36B659409	\$	17,385.00
Mitsubishi	2006	Eclipse	4A3AK24F163002471	\$	20,550.00
VW	2003	Golf	9BWFK61J834063039	\$	21,396.00
Nissan	2008	Altima	1N4AL21E28N489832	\$	15,184.00
Hyundai	2005	Sonata	KMHWF25S05A175232	\$	25,470.00
Toyota	1995	Camry	4T1SK12E5SU529372	\$	46,560.00
Buick	1997	Le Sabre	1G4HP52K9VH508157	\$	22,905.00
Kia	2007	Spectra	KNAFE122375392983	\$	24,870.00
Chevrolet	2006	HHR	3GNDA23PX65515650	\$	26,205.00
Jeep	2004	Cherokee	1J4GW48SX4C136094	\$	28,695.00
Nissan	1994	Quest	4N2DN11W5RD825353	\$	21,630.00
Dodge	2003	Dakota	1D7GG36N735363795	\$	22,455.00
Pontiac	2006	G6	1G2ZF55B964175074	\$	22,980.00
Plymouth	2000	Voyager	2P4GP45G1YR565376	\$	29,190.00
Oldsmobile	2002	Boulevard	1GHDT135322118234	\$	38,700.00
Chevrolet	2000	Monte Carlo	2G1WX12K8Y9241373	\$	39,375.00
Nissan	1998	Altima	1N4DL01DXWC213934	\$	24,855.00
Nissan	2004	Quest	5N1BV28UX4N359826	\$	24,810.00
Jeep	1993	Cherokee	1J4GZ58Y8PC570942	\$	24,810.00
Mercedes Benz	1982	300	WDBCB20A9CB029760	\$	24,285.00
Ford	1999	E150	1FTRE1422XHC25316	\$	22,425.00
Mitsubishi	2000	Eclipse	4A3AC44G9YE029518	\$	22,425.00
Nissan	2000	Altima	1N4DL01D4YC245409	\$	12,240.00

Dodge	2002	Intrepid	2B3HD56J0YH352248	\$	21,765.00
Ford	1992	ECO van	1FDKE37H4NHA43350	\$	22,920.00
Nissan	2006	Pathfinder	5N1AR18W26C610607	\$	21,675.00

**BOROUGH OF ROSELLE****RESOLUTION NUMBER 2020-****RESOLUTION AUTHORIZING A CONTRACT WITH JOHNSTON COMMUNICATIONS FOR THE PROVISION OF UV-C THERMAL SANITIZING LIGHTING**

**WHEREAS**, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-6; and

**WHEREAS**, there is presently a demanding need to procure goods and the performance of sanitary and disinfecting services to secure and protect the public health, safety, and welfare for the Borough of Roselle; and

**NOW THEREFORE BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE:**

1. That a contract is awarded to Johnston Communications to provide sanitary and disinfecting goods and services to the Borough for a total contract amount not to exceed \$25,326.00.
2. The Chief Financial Officer has certified that sufficient funds are available within the CY 2020 Capital Budget in the amount of \$25,326.00 in Account#C-04-55-258-618-003.
3. Pursuant to N.J.A.C. 50:30-5.5(e) the award of the contract shall be subject to the availability and appropriation of funds in the CY 2020 Capital budget in **account#** C-04-55-258-618-003; and
4. If funds are not available for the contract in the 2020 capital budget, the contract will be terminated.
5. That an executed copy of the Contract between the Borough and Johnston Communications and a copy of this resolution shall be filed in the Office of the Borough Clerk and be available there for public inspection in accordance with law.
6. All previous Resolutions and/or orders and directives of Borough employees or officials, which are contrary to or inconsistent with the terms of this instant Resolution, are hereby rescinded, repealed and otherwise deemed ineffectual, to the extent of their inconsistency.
7. This Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Regular meeting of said Council held November 10, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 10<sup>th</sup> day of November 2020.

\_\_\_\_\_  
Lydia Massey  
Acting Borough Clerk

Certification of Availability of Funds: Anders T Hasseler 27 Oct 2020  
(Account# C-04-SS-258-618-003) Anders Hasseler, CFO Date:



# **BOROUGH OF ROSELLE**



17.

## **RESOLUTION NUMBER 2020 - AUTHORIZE TAX TITLE LIEN REDEMPTIONS**

**WHEREAS**, at a sale of land for delinquent taxes and all liens held by the Tax Collector of Roselle Borough, Union County, various blocks and lots were sold to the attached persons; and

**WHEREAS**, said property and/or liens have been redeemed by the owners thereof, and the purchasers of said property are legally entitled to a refund of monies paid at the time of redemption in the attached specific amounts;

**NOW, THEREFORE, BE IT RESOLVED** that the amounts covering the certificates of sale, together with all the charges due the said individuals at the time of redemption be and the same are hereby ordered refunded to the said individuals, and the proper officials of the Borough of Roselle, Union County, New Jersey are hereby authorized and empowered to execute a voucher to the said individuals in the attached amounts.

LIENHOLDER	BLOCK	LOT	QUAL	CERTIFICATE	PREMIUM	REDEMPTION	TOTAL
BB 316 INVESTMENTS LLC	7504	65	C3H01	19-00048	\$5,800.00	\$11,950.51	\$17,750.51
US BANK CUST FOR PC7 FIRSTRUST	4002	7		18-00048	\$7,600.00	\$32,667.13	\$40,267.13
TOTAL					\$13,400.00	\$44,617.64	\$58,017.64


Redemptions (acct#T18-56-400-000-000)

Premiums (acct#T18-56-500-000-000)

I certify that the foregoing is a true and correct copy of resolution adopted by the Mayor and Council of the Borough of Roselle at a meeting held November 10, 2020

Lydia Massey, Acting Municipal Clerk

Certification of Availability of Fund

  
Michael J. Schnurr, Tax Collector

10/28/20  
Date

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2020-313**

**RESOLUTION AUTHORIZING A CLOSED (EXECUTIVE SESSION)**

**WHEREAS**, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough of Roselle Council, County of Union, State of New Jersey, as follows:

1. The public shall be excluded from discussions of and action hereinafter specified as:
  - Personnel Matters
  - Contract Negotiations
  - Contractual Matters
  - Litigation Matters
  - Matters Falling Within Attorney Client Privilege
2. It is anticipated at this time, the above stated subject matters will be made public when it is determined that the need for confidentiality no longer exists.

This resolution shall take effect immediately.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop meeting of said Council held November 4, 2020.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 4<sup>th</sup> day of November 2020.

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Lydia D. Massey, Acting Municipal Clerk