

**BOROUGH OF ROSELLE
RE-ORGANIZATION MEETING OF
MAYOR AND COUNCIL
JANUARY 6, 2021 AT 6:30 P.M.
[Amended]**

1. MEETING IS CALLED TO ORDER
2. SALUTE TO THE FLAG
3. ANNOUNCEMENT OF THE OPEN PUBLIC MEETINGS ACT
4. INVOCATION
5. READING OF ELECTION NOTICES
6. OATHS OF OFFICE ADMINISTERED BY ASSEMBLYMAN JAMEL HOLLEY
AND SENATOR BOB MENENDEZ
7. WELCOME AND ACKNOWLEDGEMENT OF DIGNITARIES
8. ROLL CALL OF 2021 BOROUGH COUNCIL & MAYOR
9. ELECTION OF 2021 BOROUGH COUNCIL PRESIDENT
10. OATH OF OFFICE ADMINISTERED TO COUNCIL PRESIDENT
11. APPOINTMENT OF 2021 BOROUGH COUNCIL COMMITTEES
12. COMMUNICATIONS

DIRECT APPOINTMENTS FROM MAYOR TO BOARDS

- A. LIBRARY BOARD
- B. PLANNING BOARD
- C. MAYOR'S SENIOR CITIZEN ADVISORY BOARD

13. NEW BUSINESS

RESOLUTIONS

2021-001	Resolution Authorizing Official Newspapers of the Borough of Roselle
2021-002	2021 By-Laws of the Mayor and Council of the Borough of Roselle, NJ
2021-003	Designating Authorized Signers for Bank Accounts of the Borough of Roselle
2021-004	Resolution Adopting a Cash Management Plan for the Borough of Roselle
2021-005	Resolution Authorizing Approval of the Calendar Year 2021 Temporary Budget
2021-006	Resolution Authorizing Third-Party Payroll Services
2021-007	Fix The 2021 Rate of Interest to be Charged On Delinquent Taxes or Assessments
2021-008	Resolution Authorizing Petty Cash Funds

2021-009	Mayor's Appointment of Karen Brown, Esq., as Borough Attorney for the Borough of Roselle With the Consent of Council
2021-010	Mayor's Appointment of Duane Patterson as Superintendent for the Department of Public Works With the Consent of Council
2021-011	Resolution Appointing Public Defenders for the Municipal Court
2021-012	Resolution Appointing a Municipal Prosecutor for the Municipal Court
2021-013	Authorizing Annual Appointment of Public Agency Compliance Officer (PACO) for the Borough of Roselle
2021-014	Appointing a Class III Member to the Planning Board
2021-015	Mayor's Appointment of Members to the Board of Health With the Consent of Council
2021-016	Resolution Appointing A Member to the Union County Solid Waste Advisory Council
2021-017	Resolution Appointing Representatives to the Community Development Revenue Sharing Committee
2021-018	Resolution Appointing One Member and One Alternate to the Union County Transportation Advisory Committee
2021-019	A Resolution Creating an Arminio Field Construction Select Committee
2021-020	A Resolution Creating a COVID-19 Select Committee
2021-021	A Resolution Creating a Grove Street Park Select Committee
2021-022	A Resolution Creating a Library Construction Grant Select Committee
2021-023	A Resolution Creating a Neighborhood Preservation Program Select Committee
2021-024	A Resolution Creating a Warren Street Park Select Committee
2021-025	A Resolution Setting Non-Union Employee Salaries for Calendar Year 2021
2021-026	Resolution Approving a List of Qualified Vendors for Professional Services Within the Borough of Roselle for the Calendar Year 2021
2021-027	Resolution Approving a Towing License - CES Towing & Recovery
2021-028	Resolution Approving a Towing License - Georges Towing
2021-029	Resolution Approving a Towing License - Jardim's Auto Body Corp.
2021-030	Resolution Approving a Towing License - L & J Body and Fender Works
2021-031	Mayor's Appointment of Members to the Library With the Consent of Council

14. PUBLIC COMMENT

15. COUNCIL MEMBERS' COMMENTS / ACCEPTANCE SPEECHES

16. MAYOR'S COMMENTS

17. BENEDICTION

18. ADJOURNMENT



BOROUGH OF ROSELLE

210 CHESTNUT STREET • ROSELLE, NEW JERSEY 07203
TELEPHONE (908) 245-5600

January 6, 2021

Lydia D. Massey, Acting Municipal Clerk
Borough of Roselle
210 Chestnut Street
Roselle, NJ 07203

Dear Ms. Massey:

I hereby appoint the following:

Library Board ex-officio (Mayor's Alternate)
Term of Appointment: 1/1/21 to 12/31/21 (1 year)
Eugenia Simms, Borough of Roselle

Sincerely,

Donald Shaw, Mayor
Borough of Roselle



BOROUGH OF ROSELLE

210 CHESTNUT STREET • ROSELLE, NEW JERSEY 07203
TELEPHONE (908) 245-5600

January 6, 2021

Lydia D. Massey, Acting Municipal Clerk
Borough of Roselle
210 Chestnut Street
Roselle, NJ 07203

Dear Ms. Massey:

I hereby appoint the following:

Planning Board-Class II Member (Employee of the Municipality)
Term of Appointment: 1/1/21 to 12/31/21 (1 year)
Eric Walker, Borough of Roselle

Planning Board – Class IV Member
Term of Appointment: 1/1/21 to 12/31/24 (4 years)
Janna Williams, Borough of Roselle

Planning Board – Class IV Member
Term of Appointment: 1/1/21 to 12/31/24 (4 years)
Sylvia Turnage, Borough of Roselle

Sincerely,

Donald Shaw, Mayor
Borough of Roselle



BOROUGH OF ROSELLE

210 CHESTNUT STREET • ROSELLE, NEW JERSEY 07203
TELEPHONE (908) 245-5600

January 6, 2021

Lydia D. Massey, Acting Municipal Clerk
Borough of Roselle
210 Chestnut Street
Roselle, NJ 07203

Dear Ms. Massey:

I hereby appoint the following:

Mayor's Senior Citizen Advisory Board - Member
Term of Appointment: 1/1/20 to 12/31/22 (3 years)
(filling the unexpired term of B.T. Mathis)
Joseph Barker, Borough of Roselle

Mayor's Senior Citizen Advisory Board - Member
Term of Appointment: 1/1/21 to 12/31/23 (3 years)
Donna Eleazer, Borough of Roselle

Sincerely,

Donald Shaw, Mayor
Borough of Roselle

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-001

RESOLUTION AUTHORIZING OFFICIAL NEWSPAPERS OF THE BOROUGH OF ROSELLE

WHEREAS, the Union County Local Source, 1291 Stuyvesant Avenue, Union, N.J. 07083 publishes a weekly newspaper; and the Star-Ledger, 1 Gateway Center, Suite 1100, Newark, NJ 07102; and the Home News Tribune, P.O. Box 787, Neptune, NJ 07754 publishes a daily newspaper distributed in the Borough of Roselle; and

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 to 10:4-21) states that legal notices and meeting notices must be published in a local newspaper if there is one;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Roselle, County of Union, State of New Jersey, that the Union County Local Source, the Star Ledger, and the Home News Tribune be designated as the official newspapers of the Borough of Roselle for the year of 2021.

BE IT FURTHER RESOLVED, that Tap into Roselle be and hereby is designated as the electronic news source for which notices and other matters are provided under the Open Public Records Act.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2021.

Lydia D. Massey, Acting Municipal Clerk

RESOLUTION NUMBER 2021-002

2021 BYLAWS OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ROSELLE, NEW JERSEY

ARTICLE I. PARLIAMENTARY AUTHORITY

Section 1. Parliamentary Procedure

All meetings of the Mayor and Council shall be governed by the latest edition of Robert's Rules of Order, Newly Revised. In the event that there is a conflict between the Bylaws and Robert's Rules of Order, the Bylaws shall take precedence.

Section 2. Parliamentary Interpretation

All parliamentary inquiries and points of order shall be decided by the Mayor, subject to appeal of the Council. In the Mayor's absence, the Council President shall decide all parliamentary questions.

ARTICLE II. MAYOR

Section 1. Powers of the Mayor

The Mayor shall have all those powers designated by N.J.S.A. 40A:60-5 and general law. The Mayor shall approve or veto all ordinances adopted by the Council; shall nominate and, with the advice and consent of Council, appoint all subordinate officers of the Borough, unless the law specifies a different appointment procedure; shall work with the Borough Administration to prepare a draft agenda presented to the Council at workshop meetings; and may vote to break a tie at a Council meeting.

Section 2. Duties of the Mayor

The Mayor shall perform all duties entrusted in their office according to N.J.S.A. 40A:60-5 and elsewhere in general law. The Mayor shall preside at all meetings of the Council, shall name the Councilmember entitled to the floor when one or more Councilmembers wish to be recognized at the same time, shall on all occasions preserve the strictest order and decorum, shall decide all points of order raised by members of Council, shall see to it that the laws of the State and the ordinances of the Borough are faithfully executed, and shall recommend to Council such measures and policies as may be necessary or expedient for the welfare of the Borough.

ARTICLE III. COUNCIL

Section 1. Powers of the Council

The Council shall have all those powers designated by N.J.S.A. 40A:60-6 and general law. The Council shall be the legislative body of the municipality; shall have all the executive responsibilities of the municipality not placed in the office of the Mayor or delegated to the Borough Administrator; may pass, adopt, amend, or repeal any ordinance or resolution; may create such offices and positions as it may deem necessary; may investigate any activity of the

municipality; and may override a veto of the Mayor by a two-thirds majority vote of all members of the Council.

Section 2. Duties of the Council

The Council shall perform all duties entrusted to it according to N.J.S.A. 40A:60-6 and general law. The Council shall control and regulate the finances of the Borough, shall make all appointments whenever it fails to confirm the nomination by the Mayor, shall thoroughly review all documentation necessary to make informed decisions on all matters that come before it, shall exercise appropriate oversight of all Borough departments, and shall work diligently towards improving the Borough in the best interests of all residents.

Section 3. Council President

In accordance with N.J.S.A. 40A:60-3b, at its annual meeting, the Council shall elect a Council President who shall hold office for one year and until the next annual meeting. If the Council fails to elect a president, the Mayor shall appoint the Council President. The Council President shall preside at all meetings of the Council when the Mayor does not preside and shall perform all duties of the Mayor during any period in which the Mayor is absent from the Borough for three days or more or is otherwise unable to perform the duties of the office.

ARTICLE IV. MEETINGS

Section 1. Annual Reorganization Meeting

Per N.J.S.A. 40A:60-3a, the Mayor and Council shall hold an annual meeting on the first day of January at 12 o'clock noon, or during the first seven (7) days of January in any year.

Section 2. Workshop Meetings

Council workshop meetings shall be held in the Borough Hall or at such place within the Borough as Council may decide at such time as is decided in the annual schedule of meetings. Workshop meetings shall generally be held on the second Wednesday of every month. The purpose of workshop meetings shall be to hear reports and presentations, read all correspondence and assign it for appropriate action, ask questions and seek clarity regarding proposed legislation, and set the agenda for the ensuing regular meeting.

Section 3. Regular Meetings

Council regular meetings shall be held in the Borough Hall Council Chambers at such time as is decided in the annual schedule of meetings. Regular meetings shall generally be held on the third Wednesday of every month to give committee reports and vote on all proposed legislation.

Section 4. Special Meetings

Special meetings may be held, when necessary, at the call of the Mayor. Should the Mayor fail to or choose not to call a special meeting, any four (4) members of the Council may call a special meeting. No business shall be transacted at a special meeting except that which has been specified in the meeting notice thereof, which shall be disseminated in accordance with the requirements of the Open Public Meetings Act.

Section 5. Order of Business

A. The order of business at workshop meetings shall be as follows:

1. Call to Order
2. Salute to the Flag
3. Invocation
4. Statement of Compliance
5. Roll Call
6. Public Comment
7. Department Reports
8. Presentations
9. Executive Session
10. Resolutions (if urgent or time-sensitive)
11. Setting Regular Meeting Agenda
12. Council Comments
13. Mayor's Comments
14. Adjournment

B. The order of business at regular meetings shall be as follows:

1. Call to Order
2. Salute to the Flag
3. Invocation
4. Statement of Compliance
5. Roll Call
6. Approval of Minutes
7. Correspondence/Appointments
8. Committee Reports
9. Public Comment (on pending resolutions only)
10. Ordinances
11. Resolutions
12. Public Comment
13. Council Comments
14. Mayor's Comments
15. Executive Session
16. Adjournment

Section 6. Quorum

A quorum shall be as provided by N.J.S.A. 40A:60-3d, namely three (3) Councilmembers and the Mayor or, in the absence of the Mayor, four (4) Councilmembers. No business shall be transacted at any meeting in the absence of a quorum.

Section 7. Seating

The Council shall be seated on the dais for all Council meetings at the pleasure of the Council President. In the absence of the Mayor, the Mayor's seat on the dais shall remain vacant.

Section 8. Voting

Except as otherwise required by statute or specifically provided in these bylaws, all action of the Council shall be by a majority vote of those present. A roll call vote shall be required for all ordinances, all appointments of Borough officers, every motion or resolution entailing the expenditure of money, and any question at the request of the Mayor or any Councilmember. A separate vote shall be taken on any item of appropriation or expenditure at the request of the chair or upon the approval of a majority of the Council present and voting. All other votes may be by voice or as directed by the Mayor.

Section 9. Department Reports

All department and division heads shall be required to submit monthly written reports of their departments' activities to the Borough Administrator and Borough Clerk for distribution to the Mayor and Council prior to the monthly workshop meeting. All department and division heads or their designee shall be required to present their report each month at the Council workshop meeting unless specifically excused by the Borough Administrator.

Section 10. Draft Agenda

As chair, the Mayor shall set the draft regular meeting agenda to be presented to Council at the workshop meeting. The Mayor shall work with the Borough Administrator, Borough Attorney, Council President, and Borough Clerk to prepare all items to be placed on the agenda. In accordance with N.J.S.A. 40A:9-133e(2), the Borough Clerk shall be responsible for actually compiling the meeting agenda and sharing all agenda items with the entire Council.

Section 11. Regular Meeting Agenda

At the workshop meeting, the Council shall review all items on the draft agenda set by the Mayor and make a motion to set the agenda for the regular meeting. The Council may decide to add or remove items from the draft agenda or group certain items as a consent agenda before finally setting the regular meeting agenda.

Section 12. Consent Agenda

While setting the regular meeting agenda, the Council may, by majority vote, group routine, noncontroversial items that require no discussion together as a consent agenda to be voted on in a single motion. Prior to the adoption of the consent agenda at the regular meeting, any member of Council may request that an item contained therein be independently considered. Under such a circumstance, the requested item shall be removed from the consent agenda and voted on separately.

Section 13. Council Comments

The Council President shall speak last during council comments. All other members of Council shall provide their comments by ward, in ascending order, followed by the Councilmember-at-Large. Council/Mayor's Comments shall be limited to ten (10) minutes per person.

Section 14. Public Comment

All meetings of the Mayor and Council shall be open to the public. Any member of the public wishing to speak during a public hearing on an ordinance or during the public comment portion of the meeting shall be limited to four (4) minutes. Council, by majority vote, may grant a single

extension of up to two (2) minutes. Each member of the public will be limited to a single opportunity to speak during each public hearing or comment section. All comments must be related to Borough business and directed to the chair. No profanity or obscenity will be allowed. Anyone using such language shall be asked to return to their seat.

Section 15. Adjourned Meetings

Meetings may be adjourned to a specific time and place, and an adjourned meeting shall be considered a continuation of the preceding meeting.

Section 16. Decorum

Members of the public shall be required to adhere to the following rules during meetings:

- A. All members of the public are to be seated if seating is available.
- B. No one shall approach the dais or use the microphone unless invited by the chair to do so at an appropriate portion of the meeting.
- C. No audible comments from the audience will be permitted. All comments shall be confined to the allowed and proper time. Political literature or signage shall be strictly prohibited from Council chambers during meetings.
- D. Any person causing a disturbance or disruption of the meeting through the use of loud or abusive language or by refusal to follow the instructions or directions of the chair may, at the direction of the chair, be ejected from the meeting and may not be permitted to return during the rest of the meeting in progress.
- E. All cell phones and other electronic devices shall be turned off or silenced.

ARTICLE V. LEGISLATION

Section 1. Resolutions

Resolutions offered shall be in writing, a copy of which shall be given to each Councilmember prior to its introduction. All proposed resolutions shall be discussed at the workshop session for consideration at the regular meeting, and no further resolutions will be considered unless specifically authorized by a majority of Councilmembers present. Nothing in this provision shall prevent any Councilmember from making a motion or from presenting a verbal resolution pursuant to Robert's Rules of Order.

Section 2. Ordinances

All proposed ordinances shall be reviewed by the Governance Committee prior to inclusion on any full Council meeting agenda. This review shall serve to thoroughly vet the legality of the ordinance and to ensure that the proposed language accomplishes its intent and properly fits within the existing Borough Code.

Section 3. Sponsor

All legislation brought before the Council shall be sponsored by one or more members of the Mayor and Council or by a council committee prior to inclusion on the workshop agenda. The name(s) of the sponsor(s) shall be made clear in the meeting agenda and on the legislation. It shall be the duty of the sponsor(s) to work with the individual or department proposing the legislation to fully understand it and ensure it accomplishes its intended goal.

Section 4. Debate

Decorum shall be maintained at all times during Council debate in accordance with Robert's Rules of Order. Discussion shall be confined to the merits of the pending question, all comments shall be addressed through the chair, and Councilmembers shall refrain from attacking each other's motives. The chair must recognize any Councilmember seeking the floor who is entitled to it, Councilmembers may only speak once assigned the floor, and Councilmembers shall be limited to two speeches on any given question.

ARTICLE VI. COMMITTEES

Section 1. Standing Committees

The standing committees of the Council shall be as follows:

1. Governance
2. Finance
3. Public Safety
4. Public Works
5. Recreation
6. Redevelopment

Section 2. Appointment

Each standing committee shall consist of three (3) Councilmembers to be appointed by the Council President at the annual reorganization meeting, pursuant to N.J.S.A. 40A:60-3e. The chair of each committee shall similarly be designated by the Council President. The Council President shall be the *ex officio* chair of the Governance Committee.

Section 3. Select Committees

The Mayor and Council may, from time to time, find it necessary to create select committees for a special purpose that falls outside the scope of the duties of the standing committees. Select committees shall be formed by a resolution that outlines the purpose, power, duties, duration, membership, and chair of the committee. The duration of such a committee may be for a specific length of time or until some conclusion is reached or task completed.

Section 4. Committee Meetings

All committees shall meet whenever necessary at such time and place as shall be determined by the respective chair.

Section 5. Council Liaisons

The Council President may, from time to time, appoint a member of Council as liaison between the Mayor and Council and such boards, agencies, committees, and commissions as may be deemed necessary and appropriate. The liaison assignments shall include, but are not limited to:

1. The Roselle Planning Board (voting member)
2. The Roselle Zoning Board
3. The Roselle Board of Education

4. The Roselle Board of Health
5. The Roselle Free Public Library
6. The Roselle Chamber of Commerce
7. The Everett Hatcher Municipal Alliance

ARTICLE VII. DUTIES OF COMMITTEES

Section 1. General Duties

The duties of standing committees shall be to inquire diligently into the efficiency of their respective departments, to report back to the full Council concerning the activities of their respective departments, to investigate all matters referred to them by Council and to report thereof at as early a date as possible, and to make such recommendations to the Council concerning the activities of their respective departments from time to time as they deem to be in the best interest of the Borough. Committees shall not take action or make promises or commitments to anyone, which directly or indirectly, bind the full Council.

Section 2. Governance Committee

The Governance Committee shall have primary responsibility for the following described activities and matter:

- A. The review of practices, procedures, and records of the following:
 1. The Borough Administrator and their office
 2. The Borough Clerk and their office
 3. The Borough Attorney and their office
 4. The Code Enforcement Division
 5. The Municipal Court
- B. The examination, review, and revision of all Borough policies to achieve the most efficient and effective Borough government possible.
- C. The review and maintenance of all Borough ordinances and the Borough Code.
- D. The review of the bylaws of the Mayor and Council.
- E. The management of the Borough's television station.
- F. Oversight of the Borough's website and the creation and posting of all Borough public information and public relations material.
- G. Human resources issues including the staffing, compensation, and benefits of all Borough employees as well as all related personnel policies and programs. This shall include, but not be limited to, negotiating strategies, tables of organization, employee assistance program, group benefits contracts, public health activities, and personnel issues.
- H. It shall also serve as the liaison between the Council and the following:
 1. The NJ Civil Service Commission

Section 3. Finance Committee

The Finance Committee shall have primary responsibility for the following described activities and matter:

- I. The review of practices, procedures, and records of the following:
 1. The Chief Financial Officer and their office
 2. The Tax Collector and their office

3. The Tax Assessor and their office
4. The Purchasing Agent
- J. The examination and review of all vouchers prior to their submission to the Council for authority to pay the same.
- K. The coordination of departmental budgets; the preparation of budgetary figures relating to the aforementioned activities; the final preparation, explanation, and continuing supervision of the entire Municipal Budget.
- L. The maintenance, review, and revision of the Borough Purchasing System.
- M. The review, revision, and all other matters pertaining to any Borough insurance coverage.
- N. The review of all requests for attendance at conventions, seminars, trips and conferences, whether in-state or out-of-state, and make recommendations for approval of same to the Council.
- O. It shall also serve as the liaison between the Council and the following:
 1. The Borough's auditors
 2. The Borough's financial advisors
 3. The Borough's grant writer
 4. Any other body or organization on fiscal matters

Section 4. Public Safety Committee

The Public Safety Committee shall have primary responsibility for the following described activities and matters:

- A. The review of practices, procedures, and records of the following:
 1. Roselle Police Department
 2. Roselle Fire Department
 3. Office of Emergency Management
- B. Granting of licenses and the inspection of licensed premises and persons
- C. Highway traffic and all matters relating to existing or proposed street and off-street parking and the regulation thereof, except the construction and maintenance of municipal parking lots.
- D. It shall also serve as the liaison between the Council and the following:
 1. Transportation corporations
 2. The municipal prosecutor and magistrate
 3. The dog warden
 4. All organizations or agencies concerned with public safety or juvenile delinquency

Section 5. Public Works Committee

The Public Works Committee shall have primary responsibility for the following described activities and matters:

- A. The review of practices, procedures, and records of the following:
 1. The Superintendent of Public Works and their department
- B. Maintenance, construction, repair, improvement, drainage, cleaning and inspection of Borough roads and approval of street and driveway opening permits.
- C. Maintenance and repair of sidewalks and curbs on Borough-owned property.
- D. Maintenance and repair of all Borough-owned buildings and property.
- E. Maintenance of municipal parks.

- F. Maintenance, cleaning, improvement and construction of all municipal parking lots.
- G. Coordination with Public Service for the installation and maintenance of all streetlights.
- H. The construction and operation of all storm and sanitary sewer systems.
- I. Garbage and refuse collection and disposal.
- J. Coordination with all housing and Council of Affordable Housing (COAH) regulations.
- K. Review and update the Building and Zoning Code.
- L. It shall also serve as the liaison between the Council and the following:
 - 1. State and County Highway Departments except in traffic matters which are under the jurisdiction of the Public Safety Committee
 - 2. The Linden-Roselle Sewerage Authority
 - 3. The Borough Engineer

Section 6. Recreation Committee

The Recreation Committee shall have primary responsibility for the following described activities and matters:

- A. The review of practices, procedures, and records of the following:
 - 1. The Recreation Director and their office
 - 2. The Anthony Amalfe Community Center
- B. The planning; review; and oversight of arts, recreational, and cultural activities for all citizens of the Borough.
- C. The operation of all Borough-owned recreation facilities.
- D. The maintenance of all Borough-owned recreation facilities.
- E. All recreational programs sponsored by the Borough.
- F. It shall also serve as the liaison between the Council and the following:
 - 1. All organized youth groups that utilize Borough facilities
 - 2. All organized senior citizen groups that utilize Borough facilities
 - 3. The Roselle Public Schools Athletic Department
 - 4. The County of Union Parks and Recreation Department
 - 5. All recognized non-profit groups that utilize Borough facilities

Section 7. Redevelopment Committee

The Redevelopment Committee shall have primary responsibility for the following described activities and matters:

- A. The review of practices, procedures, and records of the following:
 - 1. The Economic Development Coordinator and their office
 - 2. The Construction Code Official and their office
- B. The acquisition of land by the Borough.
- C. The sale of Borough-owned lots.
- D. Planning for the current and future use of all Borough-owned property.
- E. The review of all proposed redevelopment and financial agreements (PILOTs).
- F. It shall also serve as the liaison between the Council and the following:
 - 1. The Borough Planner
 - 2. The Neighborhood Preservation Program (NPP) Coordinator
 - 3. The Urban Enterprise Zone (UEZ) Coordinator

ARTICLE VIII. SUSPENSION AND AMENDMENT OF BYLAWS

Section 1. Suspension of Bylaws

Any standing rule, order, or bylaw may be temporarily suspended by a majority vote of those present and voting.

Section 2. Amendment of Bylaws

Any standing rule, order or bylaw may be altered or amended at any regular voting meeting or special voting meeting by a majority vote of the entire Council.

BE IT FURTHER RESOLVED that to the extent that any previous resolution is inconsistent with or contradictory hereto, said resolution is hereby repealed or amended to the extent necessary to make it consistent herewith; and

BE IT FURTHER RESOLVED that the provisions of this resolution are severable. To the extent any clause, phrase, sentence, paragraph, or provision of this resolution shall be declared invalid, illegal or unconstitutional, the remaining provisions shall continue in full force and effect.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization meeting of said Council held on January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2021.

Lydia D. Massey
Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-003

A RESOLUTION DESIGNATING AUTHORIZED SIGNERS FOR BANK ACCOUNTS OF THE BOROUGH OF ROSELLE

WHEREAS, N.J.S.A. 40A:5-17.b(2) provides that checks drawn by a municipality be signed by the mayor or other chief executive officer and the municipal clerk and countersigned by such other officer or officers as designated, and

WHEREAS, Section 39-5 of the Borough Code provides that checks shall be signed by the Mayor, Clerk and countersigned by the Borough Chief Financial Officer or Borough Administrator, and that said signatures may be affixed by signature stamp, in accordance with the provisions of said section.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey that the following individuals are so designated by the Borough as authorized signatories are Donald Shaw, Mayor; Lydia D. Massey, Acting Municipal Clerk; Anders T. Hasseler, Chief Financial Officer; and Everett Falt, Acting Borough Administrator; and

BE IT RESOLVED, the Borough of Roselle has amounts on deposit under the following bank accounts:

- Current Account
- Grant Account
- Green Acres Account
- Trust Account
- Outside Police Trust Account
- General Capital
- Animal Control
- Federal Special Law Enforcement Fund
- Public Assistance Trust Fund
- Escrow Main Disbursement
- Public Defender Trust
- Tax Premium Trust
- Tax Redemption Trust
- Salary Deduction Trust
- Salary Account
- Special Law Enforcement Fund
- State Unemployment Insurance Trust
- Public Offenders Adjudication Act

Municipal Court Bail
Municipal Court Fines
On-Line Tax Payments

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Roselle, that any two of the four following individuals are so designated by the Borough, Donald Shaw, Mayor; Lydia D. Massey, Acting Municipal Clerk; Anders T. Hasseler, Chief Financial Officer; and Everett Falt, Acting Borough Administrator, for the following bank accounts:

Salary Account
Salary Deduction Account

BE IT FURTHER RESOLVED, that the undersigned shall be recognized as the designated authorized signers for the Borough of Roselle on the accounts so listed and/or identified above.

Donald Shaw, Mayor
Lydia D. Massey, Acting Municipal Clerk
Anders T. Hasseler, Chief Financial Officer
Everett Falt, Acting Borough Administrator

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Roselle, that the following individuals are so designated by the Borough as authorized signatories are Donald Shaw, Mayor, Lydia D. Massey, Acting Municipal Clerk, Anders T. Hasseler, Chief Financial Officer; Everett Falt, Acting Borough Administrator and Michael Schnurr, Tax Collector for the following bank accounts:

Redemption Trust
Tax Premium Account
On-Line Tax Payments

BE IT FURTHER RESOLVED, that the undersigned shall be recognized as the designated authorized signers for the Borough of Roselle on the accounts so listed and/or identified above.

Donald Shaw, Mayor
Lydia D. Massey, Acting Municipal Clerk
Anders T. Hasseler, Chief Financial Officer
Everett Falt, Acting Borough Administrator
Michael Schnurr, Tax Collector

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Roselle, that the following individuals are so designated by the Borough as authorized signatories are Anders T. Hasseler, Chief Financial Officer and Everett Falt, Acting Borough Administrator for the following bank account:

Land use Escrow Account

BE IT FURTHER RESOLVED, that the undersigned shall be recognized as the designated authorized signers for the Borough of Roselle on the accounts so listed and/or identified above.

Anders T. Hasseler, Chief Financial Officer
Everett Falt, Acting Borough Administrator

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Roselle, that the following individuals are so designated by the Borough as authorized signatories are Carl L. Marshall, Municipal Judge, and Nicole Bailey, Court Administrator for the following bank account:

Municipal Court Bail Account
Municipal Court Fines Account

BE IT FURTHER RESOLVED, that any (2) of the three undersigned shall be recognized as the designated authorized signers for the Borough of Roselle on the accounts so listed and/or identified above.

Carl L. Marshall, Municipal Court Judge
Nicole Bailey, Municipal Court Administrator

BE IT FURTHER RESOLVED, that the effective date of this resolution shall be January 06, 2021.

BE IT FURTHER RESOLVED, that a certified copy of the resolution be forwarded to the official depository of the Borough of Roselle with signature cards reflecting the aforementioned officials.

Lydia D. Massey
Acting Municipal Clerk

Dated: January 6, 2021

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-004

RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF ROSELLE

WHEREAS, N.J.S.A. 40A:5-14 requires municipalities to adopt a cash management plan and shall deposit, or invest, or both deposit and invest its funds pursuant to this plan; and,

WHEREAS, the purpose of the cash management plan is to assure the investment of local funds in interest bearing accounts and other permitted investments; and,

WHEREAS, the cash management plan shall set policies for selecting and evaluating investment instruments accordingly; and,

WHEREAS, the cash management plan shall include:

- (1) the designation of Public Depositories as defined in Section 1 of P.L. 1970, c.236 (C.17:9-41) and may permit deposits in such public depositories as permitted in section 4 of P.L. 1970, c.236 (C.17:9-44); and,
- (2) the designation of any fund that meets the requirements established pursuant to Section 8 of P.L. 1977, c.396 (c.40A:5-15.1) and the authorization for investments permitted pursuant to Section 8 of P.L. 1977, c.396 (C.40A;5-15.1); or,
- (3) any combination of the designations or authorizations permitted pursuant to this subsection; and,

WHEREAS, the cash management plan shall be approved annually by majority vote of the governing body and may be modified from time to time in order to reflect changes in Federal or State law or regulations, or in the designation of depositories, funds or investment instruments or the authorization for investments; and,

WHEREAS, the cash management plan shall require a monthly report to the governing body summarizing all investments made or redeemed since the last meeting. The report shall set forth each organization holding local unit funds, the amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fees incurred, and market value of all investments of the report date and other information that may be required by the governing body; and,

WHEREAS, the cash management plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4; and,

WHEREAS, any official involved in the designation of depositories or in the authorization

for investments as permitted pursuant to Section 8 of P.L. 1977, c.396 (C.40A:5-15.1), or the selection of an entity seeking to sell an investment to the City who has a material business or personal relationship with that organization shall disclose that relationship to the governing body and to the Local Finance Board and the Municipal Ethics Board in writing; and,

WHEREAS, the registered principal of any security brokerage firm selling securities to the local unit shall be provided with, and sign an acknowledgment that the principal has seen and reviewed the City's cash management plan, except that with respect to the sale of a government money market mutual fund, the registered principal need only be provided with and sign an acknowledgment that the government money market mutual fund whose securities are being sold to the City meet the criteria of a government money market mutual fund as set forth in Paragraph (1) of Subsection c. of Section 8 of P.L. 1977, c.396 (C.40A:5-15.11); and,

WHEREAS, the Chief Financial Officer shall be charged with administering the cash management plan; and,

WHEREAS, the Chief Financial Officer charged with the custody of moneys shall deposit or invest them as designed or authorized by the cash management plan and shall thereafter be relieved of any liability for loss of such moneys due to the insolvency or closing of any depository designated by, or the decrease in value of any investment authorized by the cash management plan; and,

WHEREAS, the Chief Financial Officer has submitted for the Council's approval a proposed cash management plan with the approval of the Mayor and Borough Administrator; and,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Roselle that:

1. The cash management plan proposed by the Chief Financial Officer with the approval of the Mayor and Borough Administrator is adopted as the cash management plan of the Borough of Roselle; and,
2. All officers of the Borough of Roselle with custody of public funds are directed pursuant to N.J.S.A. 40A:5-14 to deposit and or invest those funds in accordance with the adopted cash management plan.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2021.

Lydia D. Massey, Acting Municipal Clerk

ATTACHMENT “A”

BOROUGH OF ROSELLE CASH MANAGEMENT PLAN

Pursuant to N.J.S.A. 40A:5-14, the Borough of Roselle’s Cash Management Policy or Philosophy for selecting and evaluating investment instruments shall:

- 1) Consider preservation of capital, by ensuring that the principal invested is safe and secure.
- 2) Consider liquidity, by ensuring that the security can readily be converted to cash.
- 3) Consider current and historical investment returns, by comparing and examining such returns.
- 4) Consider diversification, by spreading investment principal among a number of investment instruments.
- 5) Consider maturity requirements, by timing the maturity of the investment to match the need for cash.
- 6) Consider costs and fees, by analyzing the expenses associated with buying, storing and redeeming investment instruments.
- 7) Be based on a cash flow analysis prepared by the Chief Financial Officer and be commensurate with the nature and size of the funds held by the Borough of Roselle.
- 8) Be made on a competitive basis insofar as practicable.

Pursuant to N.J.S.A. 40A:5-15.1, the Borough of Roselle may use moneys which may be in hand for the purchase of the following types of securities which, if suitable for registry, may be registered in the name of the Borough of Roselle.

- 1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (Treasury Bills, Notes and Bonds).
- 2) Government money market mutual funds.
- 3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an Act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor.
- 4) Bonds or other obligations of the local unit or bonds or other obligations of school districts of which

the local unit is a part or within which the school district is located.

5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by local units.

6) Local government investment pools.

7) Deposits with the State of New Jersey Cash Management Fund.

8) Agreements for the repurchase of fully collateralized securities, if:

- a.) the underlying securities are permitted investments pursuant to N.J.S.A. 40A:5-15.1;
- b.) the custody of collateral is transferred to a third party;
- c.) the maturity of the agreement is not more than 30 days;
- d.) the underlying securities are purchased through banks approved by the Department of Banking and Insurance under the Government Unit Depository Protection Act (GUDPA);
- e.) a master repurchase agreement providing for the custody and security of collateral is executed.

Also pursuant to N.J.S.A. 40A:5-15.1, the Borough of Roselle will also abide by the following investment guidelines:

1) Any investment instruments in which the security is not physically held by the local unit shall be covered by a third party custodial agreement which shall provide for the designation of such investments in the name of the local unit and prevent unauthorized use of such investments.

2) Purchase of investment securities shall be executed by the "delivery versus payment" method to ensure that securities are either received by the local unit or a third party custodian prior to or upon the release of the local unit's funds.

3) Any investments not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment pool, or the State of New Jersey Cash Management Fund, shall be purchased and redeemed through the use of a national or State bank located within this State or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L.1967, c.93 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

4) When the Borough's Cash Management Plan permits investments for more than one (1) year, the investment must approximate the prospective use of the funds. This primarily relates to U.S. Securities

and local bond issue purchase.

With the above Cash Management Policy in mind, the Borough's Cash Management Plan is indicated by the following designations of approved depositories and investment instruments.

As per the Cash Management Plan of the Borough of Roselle, the Borough hereby designates the following entities as GUDPA approved depository banks:

- Bank of America
- Chase Bank
- CitiBank
- Columbia Bank
- Investors Bank
- MBIA, Inc.
- Ocean First Bank
- Provident Bank
- Spencer Saving Bank
- TD Bank
- Wells Fargo Bank

NOTE: All of the investment instruments permitted by N.J.S.A. 40A:5-15.1 can be purchased through the Borough's (GUDPA) banks with the possible exception of Government Money Market Funds, which would require broker/dealers. Since the process of selecting such services is a tedious one, when the Borough attempts to purchase such instruments, the pool of selected broker/dealers will be presented to the Municipal Council.

The approved investment instruments selected by the Borough of Roselle are:

- 1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (Treasury Bills, Notes and Bonds).
- 2) Government money market funds.
- 3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an Act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependable on any index or other external factor.
- 4) Bonds or other obligations of the local unit or bonds or other obligations of school districts of which the local unit is a part of within which the school district is located.
- 5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Department of Treasury, Division of Investment.
- 6) Local government investment pools, such as New Jersey Class, and the New Jersey Arbitrage

Rebate Management Program.

7) Deposits with the State of New Jersey Cash Management Fund.

8) Repurchase agreements of fully collateralized securities, if:

- a) The underlying securities are permitted investments pursuant to N.J.S.A. 40A:5-15.1;
- b) The custody of the collateral is transferred to a third party;
- c) The maturity of the agreement is not more than 30 days;
- d) The underlying securities are purchased through banks approved by the Department of Banking and Insurance under the Government Unit Depository Projection Act (GUDPA).
- e) A master repurchase agreement providing for the custody and security of the collateral is executed.

The approved designation of any Government Money Market Funds are:

NOTE: The purchase of Government Money Market Funds requires the use of broker/dealers. Since the process of selecting such services is a tedious one, when the Borough attempts to purchase such instruments, the pool selected instruments and broker/dealers will be presented to the Municipal Council.

The Borough's Cash Management Plan is further guided by the following principles of investment and risk:

- Although many factors will contribute to the Borough's policy for selecting and evaluating investment instruments, the Borough recognizes that the security of such interest comes first, followed by liquidity, and then yield.
- Funds shall be managed to meet the Borough's cash flow needs; namely asset maturity decisions will be guided by cash flow factors.
- Careful attention to investment fee structure must be paid: for example, the fees for getting in and out of investments will be considered. Additionally, when investing in government money market funds, load fees (fees up front) and no-load fees (fee is covered as part of the yield) must be distinguished.
- The Borough will acknowledge the notion that "past performance is not a guarantee of future results" when gauging the potential success of its investments. Namely, since government money market funds are required to be rated, the Borough will study such ratings. The Borough will assess the performance of such funds, paying strict attention to their historical

expenses, and the experience of their managers.

- The Borough will use the New Jersey Cash Management Fund as a benchmark for comparing the performance of government money market funds and Local Government Investment Pools. Since the New Jersey Cash Management Fund has a wider variety of investments available to it than government money market funds and Local Government Investment Pools, it can be used as a reliable indicator of market performance.

- If solicited by financial advisors to assist the Borough in its investment decisions, the Borough shall (a) be prudent in taking their advice; (b) consider what they are selling; (c) establish how they will profit from the investment; (d) ascertain exactly what their fees are; (e) be aware of “churning” (generation of excess fees by moving from investment to investment).

- The Borough will completely understand all financial products purchased, namely, how the product is priced, the effect or interest rate changes on the value of the product and the liquidity of the product.

- The Borough will consult with Borough Counsel whenever there is a question regarding the legal status of an investment instrument.

- The Borough will purchase certificate of deposits or repurchase agreements from broker/dealers (including bank related ones) since they are not permitted depositories of funds.

- If necessary, the Borough will consult with GFOA publications on investment practices and with the Bureau of Securities when it comes to ensuring that investment advisors, or broker/dealers and agents of broker/dealers are registered.

General Cash Management Principles that the Borough's Cash Management Plan shall adhere to are:

- All moneys turned over to the Treasurer/Chief Financial Officer shall be deposited within forty-eight (48) hours in accordance with N.J.S.A. 40A:5-15.

- The Treasurer/Chief Financial Officer, shall minimize the possibility of idle cash accumulating in accounts by assuring that all amounts in excess of negotiated compensating balances (if applicable) are kept in interest bearing accounts or promptly swept into the investment portfolio.

- Cash may be withdrawn from investment pools under the discretion of the Chief Financial Officer to fund operations, and/or meet cash flow needs.

- The method of calculating banking fees and compensating balances (if applicable) shall be documented to the Governing Body at least annually.

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-005

RESOLUTION AUTHORIZING APPROVAL OF THE CALENDAR YEAR 2021 TEMPORARY BUDGET

WHEREAS, it will be necessary to award contracts, incur commitments and make payments during calendar year 2021 prior to the adoption of the municipal budget for calendar year 2021; and

WHEREAS, N.J.S.A. 40A:4-19 provides the authorization to make temporary appropriations prior to the adoption of the municipal budget, the total of which may not exceed 26.25% of the previous year's total budget, excluding debt service, capital improvements and public assistance; and

WHEREAS, the total amount of the temporary budget appropriations contained herein, amounting to **\$9,842,150** which includes appropriations of **\$661,300** for debt service and **\$9,180,850** for operating expenses, does not exceed **26.25% (\$11,728,728.33)** of the previous year's total budgetary appropriations exclusive of the aforementioned exceptions.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roselle, that the temporary budget totaling **\$9,842,150 including \$661,300** for debt service, which may be fully appropriated without regard to any limitation, are hereby appropriated to provide for said purposes in the temporary budget for the 2021 calendar year; and

BE IT FURTHER RESOLVED that the amounts required by statute for the payment of the 2021 County and School taxes, which are not included as part of this temporary budget, shall be paid as and when due; and

BE IT FURTHER RESOLVED that the dedicated revenues, in accordance with N.J.S.A. 40A:4-39, for the period from the beginning of the 2021 calendar year until the date of budget adoption are hereby appropriated for the purposes to which said revenues are dedicated by the aforementioned statute, or other legal requirement.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2021.

Lydia Massey
Acting Borough Clerk

	ATTACHMENT "A" 2021			
	MUNICIPAL OPERATING APPROPRIATIONS			
FCOA	Department	Type	Amount	2020 Budget Allotment
			January	
20-1001	General Administ	S&W	72,500.00	\$ 275,000.00
20-1002		OE	130,000.00	\$ 511,000.00
20-1052	Human Resource	OE	9,000.00	\$ 35,000.00
20-1101	Mayor & Council	S&W	28,500.00	\$ 110,100.00
20-1102		OE	9,000.00	\$ 35,000.00
20-1201	Municipal Clerk	S&W	55,000.00	\$ 200,000.00
20-1202		OE	21,000.00	\$ 80,000.00
20-1301	Financial Adminis	S&W	91,500.00	\$ 332,000.00
20-1302		OE	55,000.00	\$ 230,000.00
20-1352	Annual Audit	OE	25,000.00	\$ 100,000.00
20-1401	Revenue Adminis	S&W	19,500.00	\$ 72,000.00
20-1402		OE	3,000.00	\$ 12,000.00
20-1501	Tax Assessment A	S&W	29,000.00	\$ 111,000.00
20-1502		OE	23,500.00	\$ 91,000.00
20-1552	Legal	OE	125,000.00	\$ 485,000.00
20-1652	Engineering & Ar	OE	44,000.00	\$ 166,500.00
20-1751	Economic Develo	S&W	19,500.00	\$ 72,000.00
20-1752	Economic Develo	OE	35,000.00	\$ 135,000.00
21-1801	Planning Board	S&W	2,500.00	\$ 10,000.00
21-1802		OE	6,000.00	\$ 22,500.00
21-1851	Zoning Board	S&W	1,500.00	\$ 6,000.00
21-1852		OE	750.00	\$ 3,000.00
22-1951	Building	S&W	100,000.00	\$ 381,000.00
22-1952		OE	7,500.00	\$ 30,000.00
22-2001	Code Enforcemen	S&W	85,000.00	\$ 320,000.00
22-2002		OE	12,000.00	\$ 45,000.00
22-2051	Parking Enforcem	S&W	15,000.00	\$ 60,000.00
22-2052	Parking Enforcem	OE	250.00	\$ 500.00
22-2102	Hispanic/Latino B	OE	1,000.00	\$ 4,000.00
22-2202	Senior Advisory B	OE	1,000.00	\$ 4,000.00
23-2102	Other Insurance	OE	340,000.00	\$ 796,000.00
23-2152	Workers Compens	OE	280,000.00	\$ 560,000.00
23-2202	Eyeglass Reimbur	OE	1,500.00	\$ 4,000.00
23-2202	Group Insurance	OE	1,350,000.00	\$ 6,300,000.00
23-2202	Medicare Part B	OE	0.00	\$ 140,000.00
23-2202	Dental Insurance	OE	31,500.00	\$ 120,000.00
23-2212	Heath Benefit Wa	OE	48,000.00	\$ 190,000.00
23-2252	State Unemploy	OE	50,000.00	\$ 80,000.00
25-2401	Police Departmen	S&W	1,820,000.00	\$ 6,800,000.00
25-2402		OE	85,000.00	\$ 321,000.00
25-2411	Traffic Control - S	S&W	85,000.00	\$ 225,000.00

25-2412		OE	1,500.00	\$ 6,000.00
25-2421	Police Dispatch/9	S&W	94,000.00	\$ 360,000.00
25-2422		OE	1,500.00	\$ 6,000.00
25-2651	Fire Department	S&W	930,000.00	\$ 3,550,000.00
25-2652		OE	58,000.00	\$ 243,000.00
25-2652	Office of Emerge	S&W	2,750.00	\$ -
25-2652	Office of Emerge	OE	16,000.00	\$ 23,000.00
25-2751	Municipal Prosec	S&W	7,100.00	\$ 27,100.00
25-2752		OE	3,900.00	\$ 15,000.00
26-1872	Shade Tree Comr	OE	15,000.00	\$ 60,000.00
26-29111	Public Works	S&W	650,000.00	\$ 2,500,000.00
26-2912		OE	119,000.00	\$ 455,000.00
26-3012	Vehicle Maintena	OE	80,000.00	\$ 265,000.00
26-3052	Solid Waste Colle	OE	250,000.00	\$ 700,000.00
26-3062	Recycling	OE	26,000.00	\$ 100,000.00
26-3112	Snow Removal	OE	19,000.00	\$ 75,000.00
27-3282	Municipal Service	OE	5,500.00	\$ 21,000.00
27-3301	Public Health	S&W	27,500.00	\$ 285,000.00
27-3302		OE	55,000.00	\$ 200,000.00
27-3322	PEOSHA	OE	0.00	\$ 2,500.00
27-3701	Community Cent	S&W	13,500.00	\$ 65,000.00
27-3702		OE	750.00	\$ 3,000.00
28-3711	Recreation	S&W	28,750.00	\$ 110,000.00
28-3712		OE	23,500.00	\$ 90,000.00
29-3902	Library	OE	140,000.00	\$ 520,000.00
30-4152	Accumulated Abs	OE	30,000.00	\$ 100,000.00
31-4302	Electricity	OE	75,000.00	\$ 150,000.00
31-4352	Street Lighting	OE	85,000.00	\$ 295,000.00
31-4402	Telephone	OE	75,000.00	\$ 300,000.00
31-4442	Fire Hydrant Serv	OE	75,000.00	\$ 275,000.00
31-4452	Water	OE	18,000.00	\$ 60,000.00
31-4462	Natural Gas	OE	12,000.00	\$ 48,000.00
31-4552	Sewerage Dispos	OE	760,000.00	\$ 2,958,318.00
31-4602	Gasoline	OE	50,000.00	\$ 230,000.00
36-4712	PERS	OE	0.00	\$ 614,545.00
36-4722	Social Security	OE	170,000.00	\$ 647,000.00
36-4752	PFRS	OE	0.00	\$ 2,650,570.00
36-4772	DCRP	OE	2,100.00	\$ 8,000.00
42-	Interlocal Service	OE	30,000.00	\$ 31,000.00
43-4901	Municipal Court	S&W	93,000.00	\$ 355,000.00
43-4902		OE	7,500.00	\$ 30,000.00
43-4951	Public Defender	S&W	7,750.00	\$ 30,050.00
43-4952		OE	3,750.00	\$ 15,000.00
			9,180,850.00	
	MAXIMUM ALLOWABLE TEMPORARY BUDGET			

	BASED ON 26.25% LIMITATION		
	OF PRIOR YEAR BUDGET	11,728,728.33	
	DEBT SERVICE APPROPRIATIONS		
	EXCLUDED FROM THE 26.25% LIMITATION		
44-9002	Capital Improvement Fund	225,000.00	
45-9202	Payment on Bond Principal	350,000.00	
45-9252	Payment on Notes Principal	0.00	
45-9302	Interest on Bonds	60,000.00	
45-9352	Interest on Notes	0.00	
45-9422	Loan Repayment Principal/Interest	25,000.00	
45-9432	Loan Repayment Principal/Interest	1,300.00	
	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	661,300.00	
	TOTAL - TEMPORARY BUDGET	9,842,150.00	

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021- 006

RESOLUTION AUTHORIZING THIRD-PARTY PAYROLL SERVICES

WHEREAS, the Local Finance Board of the State of New Jersey adopted rules regarding “Electronic Disbursement Controls for Payroll Purposes” in order to provide authority for local governments to hire third-party payroll services and disbursing services to disburse funds to payroll agencies; and

WHEREAS, the Borough of Roselle wishes to permit a third-party service to have access to Borough funds, and to formally assign responsibility to an official to oversee the process.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey, as follows:

1. The Borough is authorized to use a payroll service to prepare payment documentation, take possession of Borough funds, and make such disbursements itself on behalf of the Borough, as permitted by and in compliance with NJAC 5:30-17.1 et seq.
2. Payroll service shall require data collection, agency report preparation, calculation of withholding, direct deposit of payroll disbursements, and/or transfer of Borough funds for subsequent disbursement of payment; preparation of the necessary payment documentation and execution of disbursements from the Borough’s bank account on behalf of the Borough.
3. The Chief Financial Officer is hereby appointed the approval officer and is responsible for authorizing and supervising the activities of the payroll service and shall further be charged with the reconciliation and analysis of the general ledger accounts affected by the activities of the payroll service.
4. If required, the payroll service is permitted to hold Borough funds pending transmittal to a payee.
5. The payroll service is obligated to report any irregularities that may indicate potential fraud, noncompliance with appropriate laws, dishonesty or gross incompetence on the part of the approval officer, and to report and circumstances that could jeopardize its ability to continue operations or otherwise interrupt the services provided to the Borough.
6. The payroll service must meet the requirements of N.J.A.C. 5:30-17.5, requiring the approval officer to be assured that the servicer has its own internal controls and appropriately guard against theft and other adverse conditions.

I, Lydia Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct

copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2021.

Lydia Massey
Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-007

FIX THE 2021 RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500, of the delinquency and 18% per annum on any amount in excess of \$1,500 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; now

THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey, as follows:

The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500. of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500, becoming delinquent after due date and if a delinquency is in excess of \$10,000, and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.

Effective January 1, 2021 there will be a ten (10) day grace period of quarterly tax payments made by cash, check or money order.

Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of the resolution.

A certified copy of the resolution shall be provided by the Municipal Clerk to the Tax Collector, Borough Attorney, and Borough Auditor for the Borough of Roselle.

I certify that the foregoing is a true and correct copy of resolution adopted by the Mayor and Council of the Borough of Roselle at a meeting held January 6, 2021.

Lydia Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2020-008

RESOLUTION AUTHORIZING PETTY CASH FUNDS

WHEREAS, N.J.S.A. 40A:5-21 authorized the establishment of petty cash funds for various departments in the Borough of Roselle; and

WHEREAS, said Petty Cash Funds were established by resolutions of the Borough of Roselle; and

WHEREAS, said Petty Cash Funds received approval from the director of Local Government Services; and

WHEREAS, it is the desire of the Council that the following funds be established and be allowed to continue under the control of the designated custodians;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roselle, County of Union, and State of New Jersey that the following departments and custodians are approved and hereby appointed custodian of petty cash and authorized and permitted to establish a petty cash fund in the amount indicated pursuant to the provisions of N.J.S.A. 40A:5-21.

DEPARTMENT	CUSTODIAN	AMOUNT
Police	Brian Barnes	\$300.00
Fire	Eric Pearson	\$300.00
Clerk	Lydia Massey	\$200.00

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization meeting of said Council held on January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 6th day of January, 2021.

Lydia Massey
Acting Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-009

**MAYOR'S APPOINTMENT KAREN BROWN, ESQ., AS BOROUGH ATTORNEY
FOR THE BOROUGH OF ROSELLE WITH THE CONSENT OF COUNCIL**

WHEREAS, the position of Attorney for the Borough of Roselle ("Borough Attorney") is required by N.J.S.A. 40A:9-139, and N.J.S.A. 40A:60-5(g) provides for the Mayor to make an appointment to such position; and

WHEREAS, the Mayor has nominated and appointed Karen Brown, Esq. as Borough Attorney, which appointment requires the advice and consent of Council.

**NOW, THEREFORE, BE IT RESOLVED, BY THE BOROUGH COUNCIL
OF THE BOROUGH OF ROSELLE:**

1. That the advice and consent of Council is granted to the appointment of Karen Brown, Esq., to the position of Borough Attorney, whose duties shall include supervising general municipal and labor matters, effective as of January 6, 2021.
2. Karen Brown, Esq., shall be compensated in the amount of \$100,000.00 for CY2021, and a waiver of the Borough's residency requirement is granted.
3. Karen Brown, Esq., has also agreed to waive all medical and related benefits provided by the Borough and has also agreed to not accept payment under the Borough's policy for opting out of such benefits.
4. This Resolution shall take effect immediately.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2021.

Lydia D. Massey, Acting Municipal Clerk

Certification of Availability of Funds:
(Account#01-01-20-155-000-228)

Anders T. Hasseler, CFO

05 Jan 21

Date

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-010

MAYOR'S APPOINTMENT OF DUANE PATTERSON AS SUPERINTENDENT FOR THE DEPARTMENT OF PUBLIC WORKS WITH THE CONSENT OF COUNCIL

WHEREAS, the N.J.S.A. 40A:9-154.5 et. seq., and Section 9-30 of the Borough Code provide for the position of a Superintendent of Public Works, with such authority as delegated in the Borough Code in order to manage the day-to-day affairs of the Department of Public Works; and

WHEREAS, the Mayor has nominated and appointed Duane Patterson as Superintendent of Public Works, which appointment requires the advice and consent of Council.

NOW, THEREFORE, BE IT RESOLVED, that the advice and consent of Council is granted to the appointment of Duane Patterson as Superintendent of Public Works, effective as of January 6, 2021; and

BE IT FURTHER RESOLVED that the Superintendent of Public Works salary shall be \$110,000.00 for CY 2021 and a waiver of the Borough's residency requirement is granted;

- a. Any remaining of the Borough's annual fourteen (14) paid holidays, plus one (1) annual floating holiday.
- b. Vacation as a department head will be allotted as twenty (20) days and that at the end of any calendar year, only twelve (12) work days of annual vacation will be allowed to carry over.
- c. Sick leave earned at the rate of one (1) day per month during the first year of employment; in subsequent years, fifteen (15) work days of sick leave will be credited annually, in anticipation of continued employment. Sick leave days are available for use in the year earned. Sick leave days may accumulate from year to year without limit but any unused sick leave time will be forfeited at the time of retirement or separation from Borough employment.
- d. Five (5) annual personal days are credited every calendar year, including the first year of employment. Personal days may not be utilized during the first ninety (90) days of employment.
- e. Enrollment in the Borough's medical, prescription and dental plans subject to each plan's waiting period and optical reimbursement in the amount of up to \$50.00 per calendar year for office visits and up to \$100.00 per calendar year for eyeglass or contact lenses purchase.

BE IT FURTHER RESOLVED, that this Resolution takes effect immediately.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2021.

Lydia D. Massey, Acting Municipal Clerk

Certification of Availability of Funds:
(Account# 01-01-26-291-000-111)

Anders T. Hasseler 05 Jan 21
Anders T. Hasseler, CFO Date

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-011

RESOLUTION APPOINTING PUBLIC DEFENDERS FOR THE MUNICIPAL COURT

WHEREAS, pursuant to N.J.S.A. 2B:24-3 there exists a need to appoint municipal public defenders for the Borough of Roselle Municipal Court; and

WHEREAS, pursuant to N.J.S.A. 2B:24-3, any court with two or more public defenders shall have a chief public defender; and

WHEREAS, Manuel Grova, Esq. and Khalifah Shabazz, Esq., are attorneys at law of the State of New Jersey and experienced as public defenders for the Borough of Roselle.

**NOW, THEREFORE, BE IT RESOLVED, BY THE BOROUGH COUNCIL OF THE
BOROUGH OF ROSELLE:**

1. Manual Grova, Esq., is hereby appointed Chief Public Defender and Khalifah Shabazz, Esq., is hereby appointed as Public Defender for the Municipal Court of The Borough of Roselle for a term of one year effective January 6, 2021.
2. Manual Grova, Esq., and Khalifah Shabazz, Esq., shall be compensated in accordance with the salary for said positions as set forth in the Borough's Salary Ordinance at \$15,000.00 for CY2021 and waiver of the Borough's residency requirement is granted. This salary is contingent upon the availability of funds in the 2021 budget
3. The Borough Clerk shall promptly, and in no case later than 5 business days from the date hereof, cause a copy of this Resolution to be served upon Manual Grova, Esq. and Khalifah Shabazz, Esq.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2021.

Lydia D. Massey, Acting Municipal Clerk

Certification of Availability of Funds:
(Account#01-01-43-495-000-111)

Anders T. Hasseler 05 Jan 21
Anders T. Hasseler, CFO Date

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-012

RESOLUTION APPOINTING A MUNICIPAL PROSECUTOR FOR THE MUNICIPAL COURT

WHEREAS, pursuant to N.J.S.A. 2B:25-4, there is a need to appoint a Municipal Prosecutor for the Borough of Roselle; and

WHEREAS, Moshood Muftau, Esq., is an attorney at law of the State of New Jersey and is qualified to perform the duties of Municipal Prosecutor for the Borough of Roselle.

**NOW, THEREFORE, BE IT RESOLVED, BY THE BOROUGH COUNCIL OF THE
BOROUGH OF ROSELLE:**

1. Moshood Muftau, Esq., is hereby appointed as Prosecutor for the Municipal Court of the Borough of Roselle for a period of one year, effective immediately.
2. Moshood Muftau, Esq., shall be compensated in accordance with the salary for said position as set forth in the Borough's Salary Ordinance at \$27,000.00 for CY2021 and waiver of the Borough's residency requirement is granted. This salary is contingent upon the availability of funds in the 2021 budget.
3. The Borough Clerk shall promptly, and in no case later than 5 business days from the date hereof, cause a copy of this Resolution to be served upon Moshood Muftau, Esq.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk of the Borough of Roselle is hereby authorized to take whatever action is necessary, including executing any contract documents, to effectuate the retention of Moshood Muftau, Esq., as Municipal Prosecutor for the 2021 calendar year.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2021.

Lydia D. Massey, Acting Municipal Clerk

Certification of Availability of Funds:
(Account# 01-01-25-275-000-111)

Anders T. Hasseler, CFO

05 Jan 21

Date

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-013

AUTHORIZING ANNUAL APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER (PACO) FOR THE BOROUGH OF ROSELLE

WHEREAS, the State of New Jersey, Department of the Treasury, Division of Contract Compliance and Equal Opportunity in the Public Contracts Agency requires that all municipalities designate a Public Agency Compliance Officer; and

WHEREAS, the regulations require the designation of a "Public Agency Compliance Officer" (PACO) to represent the Borough of Roselle; and

WHEREAS, the PACO is to be appointed annually; and

WHEREAS, the Borough of Roselle designates Eric Walker as the PACO for the Borough of Roselle.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Roselle in the County of Union, State of New Jersey, that:

1. Eric Walker is appointed as the PACO officer through the 2021 year
2. Copies of this Resolution shall be distributed to the New Jersey State Affirmative Action Office and be made available at the Authority's Administrative Offices for public inspection

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2021.

Lydia D. Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-014

RESOLUTION APPOINTING A CLASS III MEMBER TO THE PLANNING BOARD

WHEREAS, the Borough Council deemed it necessary and in the best interests of the Borough to appoint members to the Borough of Roselle Planning Board.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of the Borough of Roselle, that the following Roselle resident is hereby appointed to the Borough of Roselle Planning Board:

<u>Name/Appointment Type</u>	<u>Member Type/Term Duration</u>	<u>Term</u>
Brandon Bernier	Class III Member	1-1-21 to 12-31-21

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2021.

Lydia D. Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-015

MAYOR'S APPOINTMENT OF MEMBERS TO THE BOARD OF HEALTH WITH THE CONSENT OF COUNCIL

WHEREAS, the Mayor has deemed it necessary and in the best interest of the Borough of Roselle to appoint members to the Health Board; and

WHEREAS, the Mayor has nominated three individuals for appointment as members to the Board of Health for a three-year term effective 2021.

NOW, THEREFORE, BE IT RESOLVED, that the consent of Council is granted for the following appointments to the Borough of Roselle Health Board, all of whom are Roselle residents:

<u>Name/Appointment Type</u>	<u>Member Type / Term Duration</u>	<u>Term</u>
Francine Bernier	Member / 3 years	1-1-21 to 12-31-23
Essence Burrows	Member / 3 years	1-1-21 to 12-31-23
Lillie Faulk	Member / 3 years	1-1-21 to 12-31-23

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately, and all newly appointed members will receive a copy of this resolution.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6TH day of January 2021.

Lydia D. Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-016

**RESOLUTION APPOINTING A MEMBER TO THE
UNION COUNTY SOLID WASTE ADVISORY COUNCIL**

WHEREAS, the Mayor and Borough Council has deemed it necessary and in the best interests of the Borough to appoint a regular member to the Union County Solid Waste Advisory Council.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Roselle that the following Roselle resident is hereby appointed to the Union County Solid Waste Advisory Council:

<u>Name/Appointment Type</u>	<u>Member/Type/Term Duration</u>	<u>Term</u>
Duane Patterson	Regular Member / 1 year	1-1-21 to 12-31-21

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6TH day of January 2021.

Lydia D. Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-017

**RESOLUTION APPOINTING REPRESENTATIVES TO THE COMMUNITY
DEVELOPMENT REVENUE SHARING COMMITTEE**

WHEREAS, the Community Development Revenue Sharing Committee plays a major role in the annual allocation of approximately \$5 million of Federal Community Development Block Grant Funds among the nineteen participating municipalities and the County of Union.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Roselle that David Biunno, Victor Klymenko and Duane Patterson (alternate), Michael Tisdale (alternate) be appointed as representatives to the Community Development Revenue Sharing Committee, effective January 1, 2021 with terms to expire December 31, 2021.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2021.

Lydia D. Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-018

RESOLUTION APPOINTING ONE MEMBER AND ONE ALTERNATE TO THE UNION COUNTY TRANSPORTATION ADVISORY COMMITTEE

WHEREAS, the Borough has the right to have representation on the Union County Transportation Advisory Committee.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Roselle that Isabel Sousa be appointed as a member and Kevin McFarlane be appointed as an Alternate Member to the Union County Transportation Advisory Committee, effective January 1, 2021 with terms to expire December 31, 2021.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2021.

Lydia D. Massey, Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-019

A RESOLUTION CREATING AN ARMINIO FIELD CONSTRUCTION SELECT COMMITTEE

WHEREAS, Article VI, Section 3 of the Mayor and Council bylaws defines the process for creating select committees for special purposes that fall outside the scope of the Council standing committees; and

WHEREAS, the Borough Council seeks to comply with its bylaws by formally defining the purpose, power, duties, duration, membership, and chair of its select committees; and

WHEREAS, the award of Green Acres grant funding from the New Jersey DEP to completely rebuild Arminio Field has created a special need for a committee that falls outside the scope of the current Council standing committees.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle, as follows:

1. There is hereby created a select committee of the Mayor and Council to oversee and guide the completion of the Arminio Field project, hereafter known as the "Arminio Field Team."
2. The purpose of the Arminio Field Team shall be to coordinate all necessary Borough resources and communication with the Roselle Board of Education to ensure the timely completion of the remaining features of Arminio Field that have been agreed upon.

3. The Borough Administrator shall be the chair of the Arminio Field Team.

4. The Arminio Field Team shall include the following members:

Borough Administrator
Assistant Borough Administrator
Mayor
Council President

Borough Attorney
Borough Grant Writer
Borough Engineer

5. The Roselle Board of Education may designate representatives to the Arminio Field Team as it sees fit to accomplish the joint goals of the project.
6. Certain additional Borough professionals and any other relevant outside entities may be engaged by the Arminio Field Team, as necessary, at the discretion of the Borough Administrator.

7. All authority to make final administrative decisions relative to the project shall remain vested in the appropriate individuals or entities in both the Borough and the Roselle Public Library, subject to the approval of the full Council, where necessary.
8. The Arminio Field Team shall automatically cease to exist at the completion of the Arminio Field fieldhouse construction and opening. The project will be considered complete after the official opening of the fieldhouse and receipt of all outstanding grant monies.
9. This resolution shall take effect immediately.

I, Lydia Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, and State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2021.

Lydia Massey
Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-020

A RESOLUTION CREATING A COVID-19 SELECT COMMITTEE

WHEREAS, Article VI, Section 3 of the Mayor and Council bylaws defines the process for creating select committees for special purposes that fall outside the scope of the Council standing committees; and

WHEREAS, the Borough Council seeks to comply with its bylaws by formally defining the purpose, power, duties, duration, membership, and chair of its select committees; and

WHEREAS, the COVID-19 pandemic has created a special need for a committee that falls outside the scope of the current Council standing committees.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle, as follows:

1. There is hereby created a select committee of the Mayor and Council to deal with the COVID-19 pandemic, hereafter known as the "COVID Team."
2. The purpose of the COVID Team shall be to coordinate all Borough personnel relative to the health and safety of all Borough residents and employees, to advise the Borough Administrator accordingly, and to work collaboratively to ensure that the Borough takes all necessary precautions relative to the pandemic.
3. The Borough Administrator shall be the chair of the COVID Team.
4. The COVID Team shall include the following members:

Borough Administrator
Assistant Borough Administrator
Mayor
Council President
Borough Attorney

Health Officer
Board of Health President
Police Chief
Fire Chief
OEM Coordinator

5. Other Borough staff and professionals may be engaged by the COVID Team, as necessary, at the discretion of the Borough Administrator.
6. All authority to make final decisions and implement policy relative to the COVID-19 pandemic shall remain vested in the Borough Administrator or other public safety personnel, as appropriate, subject to the approval of the full Council, where necessary.

7. The COVID Team shall automatically cease to exist at the end of the Public Health Emergency that was declared by Governor Phil Murphy on March 9, 2020 through Executive Order 103 and subsequently extended multiple times.
8. This resolution shall take effect immediately.

I, Lydia Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, and State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2021.

Lydia Massey
Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-021

A RESOLUTION CREATING A GROVE STREET PARK SELECT COMMITTEE

WHEREAS, Article VI, Section 3 of the Mayor and Council bylaws defines the process for creating select committees for special purposes that fall outside the scope of the Council standing committees; and

WHEREAS, the Borough Council seeks to comply with its bylaws by formally defining the purpose, power, duties, duration, membership, and chair of its select committees; and

WHEREAS, various matching grant awards from the Union County Kids Recreation Trust Fund for improvements to Grove Street Park have created a special need for a committee that falls outside the scope of the current Council standing committees.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle, as follows:

1. There is hereby created a select committee of the Mayor and Council to oversee and guide the design and construction of improvements at Grove Street Park, hereafter known as the "Grove Street Park Team."
2. The purpose of the Grove Street Park Team shall be to coordinate all necessary Borough resources and gather input from relevant constituencies to ensure the timely completion of the improvements at Grove Street Park.
3. The Borough Administrator shall be the chair of the Grove Street Park Team.
4. The Grove Street Park Team shall include the following members:

Borough Administrator
Assistant Borough Administrator
Mayor
Council President

4th Ward Councilmember
Borough Engineer
Borough Grant Writer

5. Certain additional Borough professionals and any other relevant outside entities may be engaged by the Grove Street Park Team, as necessary, at the discretion of the Borough Administrator.
6. All authority to make final administrative decisions relative to the project shall remain vested in the Borough Administrator, subject to the approval of the full Council, where necessary.

7. The Grove Street Park Team shall automatically cease to exist at the completion of the improvements and reopening of Grove Street Park. The project will be considered complete after the official reopening of the park and receipt of all outstanding grant monies.
8. This resolution shall take effect immediately.

I, Lydia Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, and State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2021.

Lydia Massey
Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-022

A RESOLUTION CREATING A LIBRARY CONSTRUCTION GRANT SELECT COMMITTEE

WHEREAS, Article VI, Section 3 of the Mayor and Council bylaws defines the process for creating select committees for special purposes that fall outside the scope of the Council standing committees; and

WHEREAS, the Borough Council seeks to comply with its bylaws by formally defining the purpose, power, duties, duration, membership, and chair of its select committees; and

WHEREAS, the official award of a \$5,500,000 grant from the New Jersey Library Construction Fund to renovate and greatly expand the Roselle Public Library has created a special need for a committee that falls outside the scope of the current Council standing committees.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle, as follows:

1. There is hereby created a select committee of the Mayor and Council to oversee and guide the renovation and expansion of the Roselle Public Library, hereafter known as the "Library Project Team."
2. The purpose of the Library Project Team shall be to coordinate all necessary Borough resources to ensure the timely completion of the library renovation and expansion project under the terms of the grant award from the New Jersey Library Construction Fund.
3. The Borough Administrator shall be the chair of the Library Project Team.
4. The Library Project Team shall include the following members:

Borough Administrator
Assistant Borough Administrator
Mayor
Council Library Liaison
Council Finance Committee Chair

Borough Attorney
Chief Financial Officer
Borough Grant Writer
Library Director
Library Board President

5. Certain additional Borough professionals, including, but not limited to, the Borough Engineer, Borough Architect, Borough Planner, Borough financial advisors, as well as any other relevant outside entities may be engaged by the Library Project Team, as necessary, at the discretion of the Borough Administrator.

6. All authority to make final administrative decisions relative to the project shall remain vested in the appropriate individuals or entities in both the Borough and the Roselle Public Library, subject to the approval of the full Council, where necessary.
7. The Library Project Team shall automatically cease to exist at the completion of the library renovation and expansion project. The project will be considered complete after the official opening of the expanded library and receipt of all outstanding grant monies.
8. This resolution shall take effect immediately.

I, Lydia Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, and State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2021.

Lydia Massey
Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-023

A RESOLUTION CREATING A NEIGHBORHOOD PRESERVATION PROGRAM SELECT COMMITTEE

WHEREAS, Article VI, Section 3 of the Mayor and Council bylaws defines the process for creating select committees for special purposes that fall outside the scope of the Council standing committees; and

WHEREAS, the Borough Council seeks to comply with its bylaws by formally defining the purpose, power, duties, duration, membership, and chair of its select committees; and

WHEREAS, the award of a \$525,000 grant from the New Jersey Neighborhood Preservation Program has created a special need for a committee that falls outside the scope of the current Council standing committees.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle, as follows:

1. There is hereby created a select committee of the Mayor and Council to oversee and guide the implementation and use of the Neighborhood Preservation Program grant, hereafter known as the "Neighborhood Preservation Program Team" or "NPP Team," for short.
2. The purpose of the NPP Team shall be to develop and implement a plan to revitalize the Borough's NPP area under the terms of the grant award from the New Jersey Neighborhood Preservation Program. The team will also be tasked with overseeing and guiding the expense of any additional grant funds specific to the NPP area.
3. The NPP Coordinator shall be the chair of the NPP Team.
4. The NPP Team shall include the following members:

NPP Coordinator
Borough Administrator
Assistant Borough Administrator
Mayor Shaw
Councilwoman Wilkerson
Councilman Bernier
Economic Development Coordinator
Borough Grant Writer

Jeanne Marie Ryan, Library Director
Adelaide Sabb, Rita's/Subway
Jeff Schneider, Columbia Bank
Kip Wright, Agape House of Worship
Yvan Ducheine, Roselle resident
June Simmons, Roselle resident
Gloria Durham, Roselle resident

5. Certain additional Borough professionals, including, but not limited to, the Borough Engineer, Borough Architects, Planner, as well as any other relevant internal staff or outside entities may be engaged by the NPP Team, as necessary, at the discretion of the NPP Coordinator.
6. All authority to make final administrative decisions relative to the use of NPP funds remains vested in the Borough Administrator, subject to the approval of the full Council, where necessary.
7. The NPP Team shall automatically cease to exist at the completion of the NPP grant term, subject to annual grant renewal. The work of the team shall not be considered complete until the Borough has received all outstanding grant monies.
8. This resolution shall take effect immediately.

I, Lydia Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, and State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2021.

Lydia Massey
Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-024

A RESOLUTION CREATING A WARREN STREET PARK SELECT COMMITTEE

WHEREAS, Article VI, Section 3 of the Mayor and Council bylaws defines the process for creating select committees for special purposes that fall outside the scope of the Council standing committees; and

WHEREAS, the Borough Council seeks to comply with its bylaws by formally defining the purpose, power, duties, duration, membership, and chair of its select committees; and

WHEREAS, the grant award of \$1,000,000 from the state of New Jersey to create a special needs park in the Borough has created a special need for a committee that falls outside the scope of the current Council standing committees.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle, as follows:

1. There is hereby created a select committee of the Mayor and Council to oversee and guide the design and construction of the special needs project at Warren Street Park, hereafter known as the "Warren Street Park Team."
2. The purpose of the Warren Street Park Team shall be to coordinate all necessary Borough resources and gather input from relevant constituencies to ensure the timely completion of Warren Street Park.
3. The Borough Administrator shall be the chair of the Warren Street Park Team.
4. The Warren Street Park Team shall include the following members:

Borough Administrator
Assistant Borough Administrator
Mayor
Council President

2nd Ward Councilmember
Borough Engineer
Borough Grant Writer

5. Certain additional Borough professionals and any other relevant outside entities may be engaged by the Warren Street Park Team, as necessary, at the discretion of the Borough Administrator.
6. All authority to make final administrative decisions relative to the project shall remain vested in the Borough Administrator, subject to the approval of the full Council, where necessary.

7. The Warren Street Park Team shall automatically cease to exist at the completion of Warren Street Park construction and opening. The project will be considered complete after the official opening of the park and receipt of all outstanding grant monies.
8. This resolution shall take effect immediately.

I, Lydia Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, and State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2021.

Lydia Massey
Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-025

A RESOLUTION SETTING NON-UNION EMPLOYEE SALARIES FOR CALENDAR YEAR 2021

WHEREAS, the Borough of Roselle is a Civil Service municipality that employees both union and non-union officers and employees; and

WHEREAS, while union employee raises are negotiated and agreed upon in collective bargaining agreements, non-union employees are not currently provided a standard mechanism for obtaining a raise; and

WHEREAS, the Borough Council seeks to establish a uniform policy and procedure for annually reviewing all non-union Borough employees and providing merit-based raises when it is deemed appropriate in consultation with the Borough Administrator.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle that, effective January 1, 2021 the following officers and employees of the Borough shall be compensated according to the annual salaries or hourly rates as listed herein.

Mayor & Council

Mayor	\$20,000
Councilmember	\$15,000

Administration

Borough Administrator	<i>vacant</i>
Assistant Borough Administrator	\$80,000
Economic Development Representative 4	\$70,000
Purchasing Agent	\$65,000
Public Information Officer	\$52,000

Code Enforcement

Senior Code Enforcement Officer	\$60,000
Code Enforcement Officer:	
Lawson, Robert	\$68,000
Watson, Valerie	\$42,300
Wimbush, Walter	\$41,200
Code Enforcement Officer Trainee	<i>vacant</i>
Sanitation Inspector (PT)	\$14/hr

Recreation

Recreation Leader	<i>vacant</i>
Recreation Aide (PT)	\$15/hr

Omnibus Operator (PT)	\$15/hr
<u>Clerk</u>	
Acting Municipal Clerk	\$79,180.66
<u>Finance</u>	
Chief Financial Officer	\$100,000
Tax Collector	\$72,668
Payroll Supervisor	\$58,856
Account Clerk (PT)	\$50/hr
<u>Tax Assessment</u>	
Tax Assessor	\$54,106
<u>Police</u>	
Confidential Secretary	\$57,652
<u>Public Works</u>	
Superintendent of Public Works	<i>vacant</i>
Assistant Superintendent of Public Works	\$85,000
Supervising Equipment Operator	\$75,962.16
Assistant Supervisor of Public Works:	
Osby, Dennis	\$62,005
Laborer (PT)	\$13/hr
<u>Municipal Court</u>	
Judge of the Municipal Court	\$92,000
Municipal Court Administrator	\$81,600
Municipal Prosecutor	\$27,000
Public Defender	\$15,000
Assistant Public Defender	\$15,000
Court Attendant (PT)	\$18/hr
Keyboarding Clerk I (PT)	\$18/hr
<u>Building</u>	
Construction Code Official	\$95,000
Plumbing Subcode Official	\$19,800
Electrical Subcode Official	\$15,000
Fire Protection Subcode Official	\$45/hr
Plumbing Inspector	\$45/hr
Electrical Inspector	\$45/hr
Building Inspector	\$45/hr

I, Lydia Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, and State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2021.

Lydia Massey
Acting Municipal Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-026

RESOLUTION APPROVING A LIST OF QUALIFIED VENDORS FOR PROFESSIONAL SERVICES WITHIN THE BOROUGH OF ROSELLE FOR THE CALENDAR YEAR 2021

WHEREAS, in accordance with N.J.S.A. 40A:11-2(6) the Borough of Roselle in the County of Union, a municipal corporation of the State of New Jersey, instituted a policy to negotiate agreements for Professional Services on the basis of demonstrated confidence and qualifications for types of Professional Services required by the Borough of Roselle pursuant to the fair and open process in accordance with N.J.S.A. 19:44A-20.4; and,

WHEREAS, the Borough of Roselle has received in accordance with a published notice, sealed qualifications for various positions; and,

WHEREAS, pursuant to the fair and open process, and based upon review of specifications, qualifications and recommendations therefore, certain professionals are qualified for certain positions for the calendar year 2021:

Acting Prosecutor Service

Connie Bentley McGhee, Esq.
292 Lafayette Street
Newark, NJ 07105

Kevin D. Harris, Eq.
66 Ninth Avenue
East Orange, NJ 07018

Acting Public Defender

Michelle D. Welsh
114 High Street
Cranford, NJ 07016

Ambulance Billing Services

Strategic Billing Enterprise, LLC
141 Center Street
PO Box 274
Mullica Hill, NJ 08062

Appraisal Services

Associated Appraisal Group
6 Commerce Drive, Suite 303
Cranford, NJ 07016

Appraisal Associates, Inc.
524 South Avenue East
Cranford, NJ 07016

Appraisal Consultants Corp.
293 Eisenhower Parkway, Suite 180
Livingston, NJ 07039

Architectural Services

Netta Architects
1084 Route 22 West
Mountainside, NJ 07092

Herbst- Musciano, LLC
611 Main Street, FL. 2
Boonton, NJ 07005

DMR
777 Terrace Ave, Suite 607
Hasbrouck Heights, NJ 07604

Auditing Services-General

Suplee, Clooney & Company
308 East Broad Street
Westfield, NJ 07090

Banking Services

TD Bank, N.A.
Government Banking Division
One Royal Road
Flemington, NJ 08822

Bond Counsel

Gibbons P.C.
One Gateway Center
Newark, NJ 07102

McManimon Scotland Baumann
72 Livingston Ave, 2nd Flr
Roseland, NJ 07068

Roselle First

Communities in Cooperation
9-11 Crawford Street
Newark, NJ 07102

Engineering Services

Maser Consulting
400 Valley Road, Suite 304
Mt. Arlington, NJ 07856

Neglia Engineering Associates
34 Park Avenue
Lyndhurst, NJ 07071

T&M Associates
1455 Broad Street, Suite 250
Bloomfield, NJ 07003

Harbor Consultants
320 North Ave East
Cranford, NJ 07016

CME Associates
3141 Bordentown Avenue
Parlin, NJ 08859

Financial Advisory Services

NW Financial Group, LLC
2 Hudson Place, 3rd Floor
Hoboken, NJ 07030

Acacia
6000 Midlantic Drive, Suite 410 North
Mount Laurel, NJ 08054

Financial Advisory Services for Redevelopment

NW Financial Group, LLC
2 Hudson Place, 3rd Floor
Hoboken, NJ 07030

Acacia
6000 Midlantic Drive, Suite 410 North
Mount Laurel, NJ 08054

Integra Realty Resources- Northern NJ, LLC
301 South Livingston Avenue
Livingston, NJ 07039

Grant Consultant

GLD Associates, INC
98 Learner Road
Summit, NJ 07901

Maser Consulting
400 Valley Road, Suite 304
Mt. Arlington, NJ 07856

Information Technology Consultant

All Covered
7000 Commerce Parkway, Suite A
Mt. Laurel, NJ 08054

Sysnet Solutions
746 Rt. 18, Suite 2B
East Brunswick, NJ 08816

Ocean Computer Group, Inc
90 Matawan Road, Suite 105
Matawan, NJ 07747

Insurance Broker Services-Property and Casualty

Round Hill Risk Partners, LLC
788 Morris Turnpike, Suite 101
Short Hills, NJ 07078

Acrisure
1460 Route 9 North, Suite 310
Woodbridge, NJ 07095

RD Parisi Associates
500 Executive Drive, Suite 100
West Orange, NJ 07052

Fairview Insurance Agency Associates, Inc.
25 Fairview Avenue
Verona, NJ 07044

Insurance Broker Services for Health/Medical

Fairview Insurance Agency Associates, Inc.
25 Fairview Avenue
Verona, NJ 07044

Round Hill Risk Partners, LLC
788 Morris Turnpike, Suite 101
Short Hills, NJ 07078

Acrisure
1460 Route 9 North, Suite 310
Woodbridge, NJ 07095

RD Parisi Associates
500 Executive Drive, Suite 100
West Orange, NJ 07052

Litigation Defense Counsel Services

Florio Perrucci, Steinhardt, Cappelli, Tipton & Taylor, L.L.C.
430 Mountain Avenue, Suite 103
New Providence, NJ 07974

Kologi Simitz
500 North Wood Avenue, Suite 4B
Linden, NJ 07036

Weiner Law Group, LLP
629 Parsippany Road
Parsippany, NJ 07054

Renaud Deappolonio, LLC
190 North Ave, East
Cranford, NJ 07016

Shain Schaffer
150 Morristown Road, Suite 105
Bernardsville, NJ 07924

Antonelli Kantor, PC
354 Eisenhower Parkway, Suite 1000
Livingston, NJ 07039

Jalloh & Jalloh
21 W Blancke Street
Linden, NJ 07036

Rogut McCarthy
37 Alden Street
Cranford, NJ 07016

The Antoine Law Firm
542 Morristown Rd
Linden, NJ 07036

Rainone, Coughlin, Minchello
555 US Highway 1 South, Ste 440
Iselin, NJ 08830

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

La Corte, Bundy, Varady, & Kinsella
989 Bonnel Court
Union, NJ 07083

Vaughan, Baio, & Partners
317 George Street, Ste 320
New Brunswick, NJ 08901

Inglesino, Webster, Wyciskala, Taylor, LLC
600 Parsippany Road, Ste 204
Parsippany, NJ 07054

Media/Public Information Consulting Services

Jaffee Communication
312 North Ave East, Suite 5
Cranford, NJ 07016

Medical Services

Concentra
2 City Hall Plaza
Rahway, NJ 07065

Planner Services for the Borough

Maser Consulting
400 Valley Road, Suite 304
Mt. Arlington, NJ 07856

Neglia Engineering Associates
34 Park Avenue
Lyndhurst, NJ 07071

CME Associates
3141 Bordentown Ave
Parlin, NJ 08859

DMR Architects
777 Terrace Ave, Ste 607
Hasbrouck Heights, NJ 07604

Harbor Consultants
320 North Ave East
Cranford, NJ 07016

Redevelopment Counsel Services

McManimon Scotland Baumann
72 Livingston Avenue, 2nd Floor
Roseland, NJ 07068

Rogut McCarthy
37 Alden Street
Cranford, NJ 07016

Inglesino, Webster, Wyciskala, Taylor, LLC
600 Parsippany Road, Ste 204
Parsippany, NJ 07054

Special Counsel Tax Foreclosures

Wisniewski & Associates
17 Main Street
Sayreville, NJ 08872

Eric Bernstein & Associates, LLC
34 Mountain Blvd, Building A
PO Box 4922
Warren, NJ 07059

Special Counsel Tax Appeals

Wisniewski & Associates
17 Main Street
Sayreville, NJ 08872

Renaud Deappolonio
190 North Avenue, East
Cranford, NJ 07016

Shain, Schaffer
150 Morristown Road, Suite 105
Bernardsville, NJ 07924

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

Antonelli Kantor, PC
354 Eisenhower Parkway, Suite 1000
Livingston, NJ 07039

Eric Bernstein & Associates, LLC
34 Mountain Blvd, Building A
PO Box 4922
Warren, NJ 07059

Inglesino, Webster, Wyciskala, Taylor, LLC
600 Parsippany Road, Ste 204
Parsippany, NJ 07054

Special Counsel Services

Eric Bernstein & Associates, LLC
34 Mountain Blvd, Building A
PO Box 4922
Warren, NJ 07059

Inglesino, Webster, Wyciskala, Taylor, LLC
600 Parsippany Road, Ste 204
Parsippany, NJ 07054

Kologi Simitz
500 North Wood Avenue, Ste. 4B
Linden, NJ 07036

Shain, Schaffer
150 Morristown Road, Suite 105
Bernardsville, NJ 07924

Renaud Deappolonio, LLC
190 North Avenue, East
Cranford, NJ 07016

McManimon Scotland Baumann
72 Livingston Avenue, 2nd Floor
Roseland, NJ 07068

Jalloh & Jalloh
21 W Blancke Street
Linden, NJ 07036

Rogut McCarthy
37 Alden Street
Cranford, NJ 07016

Antonelli Kantor, PC
354 Eisenhower Parkway, Suite 1000
Livingston, NJ 07039

La Corte, Bundy, Varady, & Kinsella
989 Bonnel Court
Union, NJ 07083

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

Rainone, Coughlin, Minchello
555 US Highway 1 South, Ste 440
Iselin, NJ 08830

Connie Bentley McGhee, Esq.
292 Lafayette Street
Newark, NJ 07105

Weiner Law Group, LLP
629 Parsippany Road
Parsippany, NJ 07054

Hunt, Hamlin, & Ridley
Military Park Building
60 Park Place, 16th Flr
Newark, NJ 07102

Steve Merman, Esq
225 Birchwood Ave, Unit 305
Cranford, NJ 07016

Special Labor/Personnel Services

Florio Perrucci, Steinhardt, Cappelli, Tipton & Taylor, L.L.C.
430 Mountain Avenue, Suite 103
New Providence, NJ 07974

Antonelli Kantor
1000 Stuyvesant Ave
Union, NJ 07083

Jalloh & Jalloh
21 W Blancke Street, 2nd flr
Linden, NJ 07036

Garrubbo & Capece
2204 Morris Ave #304
Union, NJ 07083

Shain, Schaffer
150 Morristown Road, Suite 105
Bernardsville, NJ 07924

Connie Bentley McGhee, Esq.
292 Lafayette Street
Newark, NJ 07105

Rainone, Coughlin, Minchello
555 US Highway 1 South, Ste 440
Iselin, NJ 08830

Hunt, Hamlin, & Ridley
Military Park Building
60 Park Place, 16th Flr
Newark, NJ 07102

Ruderman & Roth, LLC
150 Morris Ave, Suite 303
Springfield, NJ 07081

Vaughan, Baio, & Partners
317 George Street, Ste 320
New Brunswick, NJ 08901

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

La Corte, Bundy, Varady, & Kinsella
989 Bonnel Court
Union, NJ 07083

Weiner Law Group, LLP
629 Parsippany Road
Parsippany, NJ 07054

Eric Bernstein & Associates, LLC
34 Mountain Blvd, Building A
PO Box 4922
Warren, NJ 07059

Inglesino, Webster, Wyciskala, Taylor, LLC
600 Parsippany Road, Ste 204
Parsippany, NJ 07054

Wisniewski & Associates
17 Main Street
Sayreville, NJ 08872

TV Management Services

Cologna Productions
119 Aycrigg Ave
Passaic, NJ 07055

DNS Media Group, LLC
186 Springbrook Trail
Sparta, NJ 07871

Website Design/Social Media Text Messaging

Alpha Dog Solutions, Inc
335 Union Avenue
Belleville, NJ 07109
Stokes Creative Group, Inc
1666 US 206 South
Vincentown, NJ 08088

Magnum
931 Haddon Ave
Collingswood, NJ 08107

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roselle, County of Union, State of New Jersey, that in accordance with N.J.S.A. 40A:11-2(6) on such basis as necessary, and for each of the approved and qualified vendors, a resolution approving each individual specified contract shall be considered by the Mayor and Council; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a reorganization meeting of said Council held January 6, 2021

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2021.

Lydia Massey
Acting Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-027

RESOLUTION APPROVING A TOWING LICENSE

WHEREAS, a complete application for a Towing License from CES Towing & Recovery has been submitted to the Borough Clerk; and

WHEREAS, the Police Department has reviewed said application and has stated that CES Towing & Recovery equipment is in compliance with all the standards of Chapter 514 of the Borough's Ordinance regarding towing, and have thereby approved said application, and the fees have been paid, and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Roselle, County of Union, and State of New Jersey that the Borough Clerk is authorized to issue a one (1) year Towing License to CES Towing & Recovery, 340 Cox St, Roselle NJ 07203, effective January 1, 2021 to December 31, 2021.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Special meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 6th day of January, 2021.

Lydia Massey, Acting Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-028

RESOLUTION APPROVING A TOWING LICENSE

WHEREAS, a complete application for a Towing License from Georges Towing has been submitted to the Borough Clerk; and

WHEREAS, the Police Department has reviewed said application and has stated that Georges Towing equipment is in compliance with all the standards of Chapter 514 of the Borough's Ordinance regarding towing, and have thereby approved said application, and the fees have been paid, and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Roselle, County of Union, and State of New Jersey that the Borough Clerk is authorized to issue a one (1) year Towing License to Georges Towing, 500 W. 1st Ave, Roselle NJ 07203, effective January 1, 2021 to December 21, 2021.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Special meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 6th day of January, 2021.

Lydia Massey, Acting Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-029

RESOLUTION APPROVING A TOWING LICENSE

WHEREAS, a complete application for a Towing License from Jardim's Auto Body Corp has been submitted to the Borough Clerk; and

WHEREAS, the Police Department has reviewed said application and has stated that Jardim's Auto Body Corp's equipment is in compliance with all the standards of Chapter 514 of the Borough's Ordinance regarding towing, and have thereby approved said application, and the fees have been paid, and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Roselle, County of Union, and State of New Jersey that the Borough Clerk is authorized to issue a one (1) year Towing License to Jardim's Auto Body Corp, 419- 431 E. 1st Ave, Roselle NJ 07203, effective January 1, 2021 to December 21, 2021.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Special meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 6th day of January, 2021.

Lydia Massey, Acting Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-030

RESOLUTION APPROVING A TOWING LICENSE

WHEREAS, a complete application for a Towing License from L & J Body and Fender Works has been submitted to the Borough Clerk; and

WHEREAS, the Police Department has reviewed said application and has stated that L & J Body and Fender Works equipment is in compliance with all the standards of Chapter 514 of the Borough's Ordinance regarding towing, and have thereby approved said application, and the fees have been paid, and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Roselle, County of Union, and State of New Jersey that the Borough Clerk is authorized to issue a one (1) year Towing License to L & J Towing and Body and Fender Works, 720 Boulevard Kenilworth, NJ 07033, effective January 1, 2021 to December 21, 2021.

I, Lydia Massey, Acting Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Special meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 6th day of January, 2021.

Lydia Massey, Acting Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2021-031

MAYOR'S APPOINTMENT OF MEMBERS TO THE LIBRARY BOARD WITH THE CONSENT OF COUNCIL

WHEREAS, the Mayor has deemed it necessary and in the best interest of the Borough of Roselle to appoint members to the Library Board; and

WHEREAS, the Mayor has nominated two individuals for appointment as members to the Library Board for a five-year term effective 2021.

NOW, THEREFORE, BE IT RESOLVED, that the consent of Council is granted for the following appointments to the Borough of Roselle Library Board, all of whom are Roselle residents:

<u>Name/Appointment Type</u>	<u>Member Type / Term Duration</u>	<u>Term</u>
Adrienne L. Williams	Member / 5 years	1-1-21 to 12-31-25
Juli-Ann Benjamin	Member / 5 years	1-1-21 to 12-31-25

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately, and all newly appointed members will receive a copy of this resolution.

I, Lydia D. Massey, Acting Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a reorganization meeting of said Council held January 6, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6TH day of January 2021.

Lydia D. Massey, Acting Municipal Clerk