

**BOROUGH OF ROSELLE
MAYOR AND COUNCIL
WORKSHOP MEETING MINUTES
JANUARY 12, 2022**

Mayor Donald Shaw called the Workshop Meeting of the Mayor and Council of the Borough of Roselle, Union County, New Jersey held via Zoom on January 12, 2022 at 6:30 p.m. The flag salute was recited and the invocation was given by Mayor Shaw.

Borough Clerk Sanchez read into the record the “Open Public Meetings Act” compliance statement.

STATEMENT OF COMPLIANCE

The requirements of N.J.S.A. 10:4-6 et seq., “Sunshine Law” has been met. A notice of this meeting was sent to the Star Ledger, published in the Home News Tribune on December 15, 2021, posted on the Bulletin Board in Borough Hall and on the Borough’s website and filed in the Office of the Municipal Clerk.

ROLL CALL

Present:

Councilman Richard Villeda, First Ward
Councilman Brandon Bernier, Second Ward
Councilwoman Cynthia Johnson, Third Ward
Councilwoman Cindy Thomas, Fourth Ward
Councilman John Fortuna, Fifth Ward
Council President Denise Wilkerson, At-Large
Mayor Donald Shaw

Also Present:

Lisette Sanchez, Borough Clerk
Rick Smiley, Borough Administrator
May Wedlund, Esq.

PUBLIC COMMENT

Mayor Shaw opened up the public comment portion of the meeting. Thereafter the following public comment was made:

1. Jeanne Marie Ryan, Library Director thanked the Department of Public Works for dealing with the furnace at the library.

DEPARTMENT REPORTS

Police Department

Chief Stacey L. Williams reported the following for the month of December 2021:

Statistics:

Calls for Service:	2,854
Area Checks/Park & Walks	526
Motor Vehicle Accidents	76
Drunk Drivers	4
Ambulance	170
Summons Issued for the month	1,065
<u>Average response time:</u>	
Stacked:	3 Minutes 31 seconds
First Unit Response	4 Minutes 27 seconds
<u>Year to Date:</u>	
Moving Violations	2,940
Non-Moving Violations	7,478

Fire Department

Fire Chief Eric Pearson reported the following for the month of December 2021:

Total Fire Alarms for 2021	1,816
Total Ambulance calls for 2021	2,600
Total Ambulance collection or December	\$23,545.81
Total Ambulance collection for 2021	\$366,888.14

In addition, Chief Pearson advised that there have been three (3) fires, which has displaced ten (10) individuals.

Engineering

Jacqueline Dirmann reported the following for the month of December 2021:

- Arminio Field has received their permits.
- 2020 Traffic Improvements – 2nd and Sheridan – require a change order for drainage and roadway work.
- CDBG Year 47 – Frank Street contract has been awarded.
- 2021 NJDOT Roadway – Drake and West 4th – out to bid.
- Working with the Department of Public Works regarding infrastructure plan.
- 2022 Capital projects for roadway, traffic, sidewalk and park projects are being are being considered.
- Reviewing sanitary sewer and stormwater improvements and stormwater maintenance for Park Apartments.

Economic Development

Victor Klymenko reported the following for the month of December 2021:

- Neighborhood Preservation Program has received \$115,000 in grant monies.

- Moving on the Regency project.
- Library redevelopment progressing.
- Finalized Master Plan.
- Demolition of 903 Chandler.

PRESENTATIONS – None

CLOSED EXECUTIVE SESSION

RESOLUTION NUMBER 2022-030

RESOLUTION AUTHORIZING A CLOSED (EXECUTIVE SESSION)

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Roselle Council, County of Union, State of New Jersey, as follows:

1. The public shall be excluded from discussions of and action hereinafter specified as:
 - Personnel Matters
 - Contract Negotiations
 - Contractual Matters
 - Litigation Matters
 - Matters Falling Within Attorney Client Privilege
2. It is anticipated at this time, the above stated subject matters will be made public when it is determined that the need for confidentiality no longer exists.

This resolution shall take effect immediately.

I, Lisette Sanchez, Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop Meeting of said Council held January 12, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 12th day of January 2022.

Motion to adopt by Councilman Fortuna, second by Councilman Villeda.

Vote Record – Resolution No. 2022-030				
	Ayes	Nays	Abstain	Absent
Councilman Villeda	X			
Councilman Bernier	X			
Councilwoman Johnson	X			
Councilwoman Thomas	X			
Councilman Fortuna	X			
Council President Wilkerson	X			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Entered into Executive Session at 7:24 p.m.

Returned to Workshop Meeting at 8:11 p.m.

NEW VOTING BUSINESS

RESOLUTIONS

RESOLUTION NUMBER 2022-031

MAYOR’S APPOINTMENT OF MEMBERS TO THE OFFICE OF HISPANIC-LATINO AFFAIRS WITH THE CONSENT OF COUNCIL

WHEREAS, the Mayor and Council of the Borough of Roselle has previously established “The Office of Hispanic-Latino Affairs” (the Office’), within and under the Office of the Mayor; and

WHEREAS, the Mayor has nominated and appointed six (6) individuals who are Roselle residents.

NOW, THEREFORE, BE IT RESOLVED, that the consent of the Borough Council is granted for the following appointments to the Office of Hispanic-Latino Affairs effective January 1, 2022:

<u>Name</u>	<u>Member Type/Term Duration</u>	<u>Ending</u>
Yessica Chavez	Member /1 year	12-31-22
Silvia Fonseca	Member / 1 year	12-31-22

Reyes Osorio	Member / 1 year	12-31-22
Mario Corneja	Member / 1 year	12-31-22
Lucia Tlapanco	Member / 1 year	12-31-22
Dave Cintron	Member / 1 year	12-31-22

Motion to adopt by Council President Wilkerson, second by Councilman Bernier.

Vote Record –Resolution Numbers 2022-031				
	Ayes	Nays	Abstain	Absent
Councilman Villeda	X			
Councilman Bernier	X			
Councilwoman Johnson		X		
Councilwoman Thomas	X			
Councilman Fortuna	X			
Council President Wilkerson	X			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

RESOLUTION NUMBER 2022-032

RESOLUTION APPROVING A TOWING LICENSE

WHEREAS, a complete application for a Towing License from Jardim’s Auto Body Corp has been submitted to the Borough Clerk; and

WHEREAS, the Police Department has reviewed said application and has stated that Jardim’s Auto Body Corp’s equipment is in compliance with all the standards of Chapter 514 of the Borough’s Ordinance regarding towing, and have thereby approved said application, and the fees have been paid, and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Roselle, County of Union, and State of New Jersey that the Borough Clerk is authorized to issue a one (1) year Towing License to Jardim’s Auto Body Corp, 419- 431 E. 1st Ave, Roselle, NJ 07203, effective January 1, 2022 to December 31, 2022.

I, Lisette Sanchez, Municipal Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop Meeting of said Council held January 12, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 12th day of January, 2022.

Motion to adopt by Councilman Fortuna, second by Councilwoman Johnson.

Vote Record –Resolution Number 2022-032				
	Ayes	Nays	Abstain	Absent
Councilman Villeda	X			
Councilman Bernier	X			
Councilwoman Johnson	X			
Councilwoman Thomas	X			
Councilman Fortuna	X			
Council President Wilkerson	X			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

SETTING THE AGENDA FOR THE JANUARY 19, 2022 REGULAR MEETING

Resolution Items #2, 6, and 29 were removed from the Consent Agenda to the Non-Consent Agenda.

Resolution #25 should be split into two contracts: planner and engineer.

Resolution #31 contract to end December 31, 2022.

Resolution Item #50 was withdrawn.

PROCLAMATION

APPROVAL OF MINUTES OF MEETINGS

Minutes of the Mayor and Council Workshop Meeting – December 8, 2021

Minutes of the Mayor and Council Regular Meeting – December 15, 2021

COMMITTEE REPORTS

INTRODUCTION, CONSIDERATION AND PASSAGE OF ORDINANCES - None

ORDINANCE ON INTRODUCTION & FIRST READING – None

RESOLUTIONS

<u>Mayor</u>	
1.	Mayor’s Appointment of Members to The Zoning Board of Adjustment with the Consent of Council
2.	Mayor’s Appointment of _____ as the Emergency Management Coordinator with the Consent Of Council [To Be Provided]
<u>Borough Administrator</u>	
3.	Resolution Appointing Full-Time Laborers in the Department of Public Works
4.	Resolution of Dismissal #4102
5.	Resolution Appointing a Land Use Administrator [To Be Provided]
6.	Resolution Appointing a Human Resource Coordinator [To Be Provided]
<u>Borough Attorney</u>	
7.	Resolution of the Borough of Roselle Authorizing Settlement of the Tax Appeal Entitled Borough of Roselle v. Refuge Capital LLC Pending in The Tax Court Of New Jersey, For the Property Located at Block 7308, Lot 6, Commonly Known as 133 St. George Avenue, Roselle
<u>Borough Council</u>	
8.	Resolution of the Borough of Roselle Council Supporting Big Kahuna Companies, LLC’s Application for a Retail Dispensary License to the New Jersey Cannabis Regulatory Commission and Confirming that the Intended Site is Suitable for the Operations of the Proposed Cannabis Dispensary
<u>Engineering</u>	
9.	Resolution Authorizing Final Payment Based on As-Built Quantities and Release of Retainage for the 2020 Park Improvements Project Funded by the Municipality Within the Borough of Roselle, Union County, New Jersey
<u>Finance</u>	
10.	Resolution Authorizing Refund of Tax Overpayments & Appeals
<u>Purchasing Agent</u>	
11.	Resolution Authorizing the Borough of Roselle to Enter an Agreement with the Houston-Galveston Area Council Pricing System for the Purchase of Work, Materials and Supplies
12.	Resolution Authorizing the Borough of Roselle to Enter an Agreement with the Morris County Cooperative Pricing Council (MCCPC) for the Purchase of Work, Materials and Supplies
13.	Resolution Authorizing the Borough of Roselle to Enter an Agreement with the

	National Cooperative Purchasing Alliance Pricing System for the Purchase of Work, Materials and Supplies
14.	Resolution Authorizing the Borough of Roselle to Enter an Agreement with Sourcewell Formerly the National Joint Powers Alliance (NJPA) for the Purchase of Work, Materials and Supplies
15.	Resolution Authorizing the Borough of Roselle to Enter into An Agreement with the U.S. Communities Cooperative Pricing System for the Year 2022
16.	Resolution Authorizing the Borough of Roselle to Enter an Agreement with the County of Somerset Cooperative Pricing System for the Purchase of Work, Materials and Supplies
17.	Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a
18.	Resolution Authorizing the Borough of Roselle to Enter an Agreement with the Educational Services Commission of New Jersey Cooperative Pricing Council (ESCNJ) for the Purchase of Work, Materials and Supplies
19.	Resolution Authorizing the Borough of Roselle to Enter an Agreement with the County of Union Cooperative Pricing System for the Purchase of Work, Materials and Supplies
20.	Resolution Appointing Round Hill Risk Partners, LLC of Record for the Borough of Roselle For Property and Casualty Insurance
21.	Resolution to Award A Contract To Coronis Health As Ambulance Billing Services for the Borough
22.	Resolution Awarding A Contract To DMR Architects As Architects for The Borough Not to Exceed \$25,000.00
23.	Resolution Awarding A Contract To Suplee, Clooney & Company, As Borough Auditor Not to Exceed \$78,500.00
24.	Resolution Awarding A Contract To Gibbons, P.C. As Bond Counsel Not to Exceed \$20,000.00
25.	Resolution Awarding A Contract To Colliers Engineering As Borough Engineer of Record Not to Exceed \$90,000.00
26.	Resolution to Award A Contract To Acacia Financial As Financial Advisors for the Borough Not to Exceed \$20,000.00
27.	Resolution to Award A Contract To Acacia Financial As Financial Advisors for Redevelopment for The Borough Not to Exceed \$5,000.00
28.	Resolution Awarding Contract to GLD Associates, Inc. as Grant Writer for the Borough Not to Exceed \$69,000.00
29.	Resolution Awarding a Contract to Sysnet Solutions to Provide Computer Consulting Services for the Borough and Police Department Not to Exceed \$123,480.00
30.	Resolution Appointing Shain Schaffer as Litigation Defense Counsel Not To Exceed \$15,000.00
31.	Resolution Appointing Rainone, Coughlin, and Michello as Litigation Defense Counsel Not to Exceed \$15,000.00

32.	Resolution Appointing Jalloh and Jalloh as Litigation Defense Counsel Not to Exceed \$15,000.00
33.	Resolution Appointing Antonelli Kantor, PC as Litigation Defense Counsel Not to Exceed \$15,000.00
34.	Resolution Awarding a Contract to Jaffe Communications to Provide Media/Public Information Consulting Services for the Borough Not to Exceed \$36,000.00
35.	Resolution Appointing MD Urgent Care Center for Medical Services for the Borough Not to Exceed \$20,000.00
36.	Resolution Appointing McManimon Scotland Baumann, as Redevelopment Counsel Not to Exceed \$50,000.00
37.	Resolution Awarding a Contract to Communities in Cooperation, to Provide Consulting Service for Roselle First Initiative for the Borough
38.	Resolution Appointing Antonelli Kantor, P.C., As Special Counsel for The Borough Not to Exceed \$15,000.00
39.	Resolution Appointing Antonelli Kantor, P.C., As Special Counsel – Labor for the Borough Not to Exceed \$15,000.00
40.	Resolution Appointing Shain Schaffer as Special Counsel – Labor for the Borough Not to Exceed \$15,000.00
41.	Resolution Appointing Rainone, Coughlin , and Minchello as Special Counsel – Labor for the Borough Not to Exceed \$15,000.00
42.	Resolution Appointing Renuad Deappoloni, LLC as Special Counsel for the Borough Not to Exceed \$15,000.00
43.	Resolution Appointing Shain Schaffer as Special Counsel for the Borough Not to Exceed \$15,000.00
44.	Resolution Appointing Ruderman and Roth as Special Council for the Borough Not to Exceed \$15,000.00
45.	Resolution Appointing Rainone, Coughlin, and Minchello as Special Counsel for the Borough Not to Exceed \$15,000.00
46.	Resolution Awarding A Contract to Renaud Deappolonio, LLC As Tax Appeal Counsel Not to Exceed \$90,000.00
47.	Resolution Awarding A Contract To Cologna Productions for TV Management Services for the Borough Not to Exceed \$51,600.00
48.	Resolution Awarding A Contract To CME Associates As Borough Engineer for Special Projects Not to Exceed \$30,000.00
49.	Resolution Appointing Acting Prosecutor for the Municipal Court Not to Exceed \$3,000.00
50.	Resolution Appointing _____ As Insurance Brokers of Record for The Borough of Roselle For Health Insurance [To Be Provided]

Motion to set Consent Agenda for the January 19, 2022 Regular Meeting of Resolution Items 1, 3-5, 7-28, and 30-49 by Council President Wilkerson, second by Councilman Bernier.

Vote Record – To Make a Consent Agenda				
	Ayes	Nays	Abstain	Absent
Councilman Villeda	X			
Councilman Bernier	X			
Councilwoman Johnson	X			
Councilwoman Thomas	X			
Councilman Fortuna	X			
Council President Wilkerson	X			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

PAYMENT OF BILLS

51.	A Bills List Dated January 19, 2022 [To Be Provided]
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COUNCIL COMMENT

Councilman Villeda thanked the Mayor and Council for allowing him to move forward together.

Councilman Bernier had no comments.

Councilwoman Johnson urged residents to be careful with space heaters and commended the Department of Public Works for all of their hard work.

Councilwoman Thomas had no comments.

Councilman Fortuna also thanked the Department Public Works for an outstanding job removing snow.

Council President Wilkerson ensured Councilman Villeda that the Council is working together.

MAYOR’S COMMENTS

Mayor Shaw thanked the Fire and Public Works Department for all of their hard work. In addition, he thanked Council colleagues for working together.

**Motion to adjourn by Council President Wilkerson, second by Councilwoman Johnson.
Motion was approved by unanimous vote. Meeting adjourned at 8:42 p.m.**



Lisette Sanchez
Borough Clerk