

**BOROUGH OF ROSELLE
MAYOR AND COUNCIL
WORKSHOP MEETING MINUTES
FEBRUARY 9, 2022**

Mayor Donald Shaw called the Workshop Meeting of the Mayor and Council of the Borough of Roselle, Union County, New Jersey held at Borough Hall, 210 Chestnut Street, Roselle, New Jersey 07203 at 6:30 p.m. The flag salute was recited and the invocation was given by Council President Denise Wilkerson.

Borough Clerk Sanchez read into the record the “Open Public Meetings Act” compliance statement.

STATEMENT OF COMPLIANCE

The requirements of N.J.S.A. 10:4-6 et seq., the “Sunshine Law” has been met. A notice of this meeting was sent to the Star Ledger, published in the Home News Tribune on December 15, 2021, posted on the Bulletin Board in Borough Hall and on the Borough’s website and filed in the Office of the Municipal Clerk.

ROLL CALL

Present:

Councilman Richard Villeda, First Ward
Councilman Brandon Bernier, Second Ward
Councilwoman Cynthia Johnson, Third Ward
Councilwoman Cindy Thomas, Fourth Ward
Councilman John Fortuna, Fifth Ward
Council President Denise Wilkerson, At-Large
Mayor Donald Shaw

Also Present:

Lisette Sanchez, Borough Clerk
Rick Smiley, Borough Administrator
Mohamed Jalloh, Esq.

PUBLIC COMMENT

Mayor Shaw opened up the public comment portion of the meeting. There were no public comments made.

DEPARTMENT REPORTS

Economic & Housing

- Redeveloper designation for 110 West First
- Appraisal for laundromat
- Timeline for completion of redevelopment at 792 East Third
- Redevelopment plans for 113-115 Locust

- Planning Board application for Wendy’s remodeling
- 901 Chandler demolition
- Receipt of \$45,000 from the Department of Community Affairs for Phase I evaluation for the former Veterans Cleaners at 1211 Morris
- Contract with JGSC
- New redevelopment counsel Kevin McManimon, Esq.
- Phase I-V of the assumption agreements with Park Apartments
- Pilot expiration for ICCL (Roselle Commons)
- Area in need of redevelopment study on St. Georges
- Plans for Aldene which is the former Cascio Property
- RFP marketing for 901 Chandler after demolition
- Meeting regarding North Chestnut Downtown Improvements

Engineering

Jacqueline Dirmann reported the following for the month of December 2021:

- 2021 NJDOT Roadway – Drake and West 4th
- Flooding on Second and Pine
- Possible funding opportunities for infrastructure and grants
- Traffic improvements
- Infrastructure roads to get started earlier
- West Brook project

Police Department

Chief Stacey L. Williams reported the following for the month of January 2022:

Statistics:

Calls for Service:	2,684
Area Checks/Park & Walks	533
Motor Vehicle Accidents	81
Drunk Drivers	3
Ambulance	150
Summons Issued for the month	940

Average response time:

Stacked:	3 Minutes 29 seconds
First Unit Response	5 Minutes 28 seconds

Stolen Vehicles	16
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Fire Department

Business Administrator Smiley reported the following January 2022 report on behalf of Fire Chief Eric Pearson:

Total Fire Alarms for 2022	136
Total Ambulance calls for 2022	221
Total Ambulance collection or December	\$41,112.95
Total Ambulance collection for 2021	\$408,001.09

Recreation

Eugenia Simms reported the following for the month of January 2022:

- Sponsorship applications were submitted to the County
- Tickets for fences, To Sir with Love and In the Heat of the Night
- 64 chairs have been donated to the center
- Relocation of Recreation Leader’s office is almost complete
- Attendance at the Summer Food training via zoom
- Recreation Committee meeting to discuss 2022 calendar
- Tour of parks to identify items that need repair or to be removed
- Martin Luther King flag raising rescheduled for January 18th due to inclement weather
- Winter Recreation Basketball league on hold
- New flags

Library

Jeanne Marie Ryan, Library Director reported the following for the month of January 2022:

- Virtual programs available
- Library presentation scheduled for February 16, 2022 Regular Meeting

PRESENTATIONS – None.

CLOSED EXECUTIVE SESSION

RESOLUTION NUMBER 2022-086

RESOLUTION AUTHORIZING A CLOSED (EXECUTIVE SESSION)

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Roselle Council, County of Union, State of New Jersey, as follows:

1. The public shall be excluded from discussions of and action hereinafter specified as:

- Personnel Matters
- Contract Negotiations
- Contractual Matters
- Litigation Matters
- Matters Falling Within Attorney Client Privilege

2. It is anticipated at this time, the above stated subject matters will be made public when it is determined that the need for confidentiality no longer exists.

This resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop Meeting of said Council held February 9, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 9th day of February 2022.

Motion to adopt by Councilman Bernier, second by Council President Wilkerson.

Vote Record – Resolution No. 2022-086				
	Ayes	Nays	Abstain	Absent
Councilman Villeda	X			
Councilman Bernier	X			
Councilwoman Johnson	X			
Councilwoman Thomas	X			
Councilman Fortuna	X			
Council President Wilkerson	X			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Entered into Executive Session at 7:21 p.m.

Returned to Workshop Meeting at 7:36 p.m.

NEW VOTING BUSINESS

RESOLUTIONS

RESOLUTION NUMBER 2022-087

**MAYOR’S APPOINTMENT OF ROY JONES
AS THE EMERGENCY MANAGEMENT COORDINATOR WITH
THE CONSENT OF COUNCIL**

WHEREAS, there is a need in the Borough of Roselle for an Emergency Management Coordinator to ensure the health, safety and welfare of the Borough of Roselle; and

WHEREAS, the Mayor has nominated and appointed Roy Jones as the Emergency Management Coordinator pursuant to N.J.S.A. App. A:9-40.1; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Roselle, County of Union, State of New Jersey as follows:

1. The nomination of Roy Jones to the position of Emergency Management Coordinator for a term of three years as required by N.J.S.A. App. A:9-40.1, effective February 10, 2022 through February 9, 2025, is hereby approved, with compensation in the amount of \$6,000.00 annually to be paid in equal installments pursuant to the Borough’s payroll system
2. A waiver of the Borough’s residency requirement is granted

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop Meeting of said Council held February 9, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 9th day of February, 2022.

Motion to adopt by Councilman Bernier, second by Councilwoman Johnson.

Vote Record –Resolution Numbers 2022-087				
	Ayes	Nays	Abstain	Absent
Councilman Villeda	X			
Councilman Bernier	X			
Councilwoman Johnson	X			
Councilwoman Thomas	X			
Councilman Fortuna	X			
Council President Wilkerson	X			

Adopted Adopted as Amended Defeated Tabled Withdrawn

SETTING THE AGENDA FOR THE FEBRUARY 16, 2022 REGULAR MEETING

Business Administrator Smiley requested an ordinance regarding land use fees be added to the agenda.

Councilman Fortuna requested that a resolution for potholes be added to the non-consent agenda.

PROCLAMATION

APPROVAL OF MINUTES OF MEETINGS

- Minutes of the Mayor and Council Special Meeting – December 29, 2021
- Minutes of the Mayor and Council Executive Session Meeting – December 29, 2021
- Minutes of the Mayor and Council Reorganization Meeting – January 4, 2022

COMMITTEE REPORTS

INTRODUCTION, CONSIDERATION AND PASSAGE OF ORDINANCES

ORDINANCE ON SECOND READING/PUBLIC HEARING- Ordinance Number 2678-22
 BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$1,100,000 FOR THE ACQUISITION OF PROPERTY AND AUTHORIZING THE ISSUANCE OF \$1,047,000 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROSELLE, IN THE COUNTY OF UNION, NEW JERSEY - [Proposed Public Hearing Date February 16, 2022]

ORDINANCE ON INTRODUCTION & FIRST READING – Ordinance Number XXXX-22
 BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS AND APPROPRIATING \$4,273,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,523,855 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROSELLE, IN THE COUNTY OF UNION, NEW JERSEY- [Proposed Public Hearing Date March 16, 2022]

RESOLUTIONS

BOROUGH ADMINISTRATOR	
1.	Resolution Appointing Kheesha Walls as Full-Time Human Resource Coordinator at the Annual Salary of \$70,000.00

BOROUGH ATTORNEY	
2.	Resolution of the Borough of Roselle Authorizing Settlement of the Tax Appeal Entitled Borough of Roselle v. Refuge Capital LLC Pending in the Tax Court of New Jersey, for the Property Located at Block 7308, Lot 6, Commonly Known as 133 St. George Avenue, Roselle.
BOROUGH CLERK	
3.	Resolution Granting an Entertainment License to It's a Vibe, LLC
4.	Resolution Approving Application for Loudspeakers or Sound Amplifiers and Authorizing the Borough Clerk to Endorse Same
ECONOMIC DEVELOPMENT	
5.	Resolution of the Borough Council of the Borough of Roselle Designating the Area Known and Designated on the Borough Tax Map as Block 3902, Lots 14,15,16, 17 & 18 as an Area in Need of Redevelopment as a Non-Condemnation Area Pursuant to the Local Redevelopment Housing Law, N.J.S.A. 40A:12a-1 et seq.
6.	Resolution Authorizing the Award of a Non-Fair and Non-Open Contract to JGSC Group for Professional Services in Connection with Redevelopment within the Borough Not to Exceed \$72,000.00
7.	Resolution Amending Resolution 2021-376 of the Borough of Roselle Designating Redeveloper and Authorizing Execution of the Redevelopment Agreement with Rose Homes LLC
8.	Resolution Amending Resolution 2021-397 of the Borough of Roselle Designating Redeveloper and Authorizing Execution of the Redevelopment Agreement with Rose Homes LLC for Two Parcels at Oak and Tenth Streets
9.	Resolution of the Borough of Roselle, in the County of Union, New Jersey, Designating a Conditional Redeveloper for Block 3801, Lots 2.01, 4, 5 and 6 on the Borough's Tax Map and Authorizing the Execution of an Interim Costs Agreement with Respect Thereto
ENGINEERING	
10.	Resolution Awarding Construction Contract for the 2021 NJDOT Various Street Improvements Project Funded in Part by the NJDOT And Municipality Within the Borough of Roselle, Union County, New Jersey
11.	Resolution Authorizing Professional Engineering Construction Administration Services in Connection with the NJDOT Fiscal Year 2021 Various Streets Improvements for Drake Avenue and West 4 th Avenue Funded by NJDOT and the Municipality Within the Borough of Roselle, Union County, New Jersey.
12.	Resolution for a Change Order No. 2 Amendment to the Contract For DLS Contracting, Inc. Regarding Additional Site Work for the Completion of the 2020 NJDOT Various Streets Improvements Project

13.	Resolution Authorizing Professional Engineering Design Services in Connection with the 2022 Capital Road Program Funded by the Municipality Within the Borough of Roselle, Union County, New Jersey.
FINANCE	
14.	Resolution Authorizing the Refund of Escrow Deposit
15.	Resolution Cancelling Checks
16.	Resolution Authorizing a Correction of Refund of Tax Overpayments
17.	Resolution to Cancel a Reserve of Funds – General Capital
18.	Resolution to Cancel Grant Balance
PURCHASING AGENT	
19.	Resolution Appointing Acrisure as Insurance Brokers of Record for the Borough of Roselle for Medical/Health Insurance Not to Exceed \$45,000.00
20.	Resolution Approving a List of Qualified Vendors for Professional Services within the Borough of Roselle for the Calendar Year 2022
21.	Resolution Authorizing the Award of a Non-Fair and Non-Open Contract to Blau and Blau, Attorneys at Law to File Affirmative Tax Appeals on Behalf of the Borough
RECREATION	
22.	Resolution of the Borough of Roselle Council Authorizing the Submission of a Strategic Plan on Behalf of the Everett Hatcher Municipal Alliance for Fiscal Year 2023

PAYMENT OF BILLS

51.	A Bills List Dated February 16, 2022 [To Be Provided]
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Motion to set Consent Agenda for the February 16, 2022 Regular Meeting of Resolution Items 1 through 22 by Councilman Bernier, second by Councilman Fortuna.

Vote Record – To Make a Consent Agenda				
	Ayes	Nays	Abstain	Absent
Councilman Villeda	X			
Councilman Bernier	X			
Councilwoman Johnson	X			
Councilwoman Thomas	X			
Councilman Fortuna	X			
Council President Wilkerson	X			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

COUNCIL COMMENT

Councilman Villeda warned residents regarding car thefts and COVID.

Councilman Bernier had no comments.

Councilwoman Johnson reserved her comments until next week.

Councilwoman Thomas had no comments.

Councilman Fortuna had no comments.

Council President Wilkerson had no comments.

MAYOR'S COMMENTS

Mayor Shaw thanked everyone for their hard work. In addition, Mayor Shaw advised he will be participating in the bail reform press conference in the City of Paterson.

**Motion to adjourn by Council President Wilkerson, second by Councilwoman Thomas.
Motion was approved by unanimous vote. Meeting adjourned at 7:49 p.m.**


Lisette Sanchez
Borough Clerk

