

**BOROUGH OF ROSELLE
MAYOR AND COUNCIL
WORKSHOP MEETING MINUTES
JULY 13, 2022**

Mayor Donald Shaw called the Workshop Meeting of the Mayor and Council of the Borough of Roselle, Union County, New Jersey held at Borough Hall, 210 Chestnut Street, Roselle, New Jersey 07203 at 6:30 p.m. The flag salute was recited and the invocation was given by Councilwoman Johnson.

Borough Clerk Sanchez read into the record the "Open Public Meetings Act" compliance statement.

STATEMENT OF COMPLIANCE

The requirements of N.J.S.A. 10:4-6 et seq., the "Sunshine Law" has been met. A notice of this meeting was sent to the Star Ledger, published in the Home News Tribune on December 15, 2021, posted on the Bulletin Board in Borough Hall and on the Borough's website and filed in the Office of the Municipal Clerk.

ROLL CALL

Present:

Councilman Richard Villeda, First Ward
Councilman Brandon Bernier, Second Ward (Via Telephone)
Councilwoman Cynthia Johnson, Third Ward
Councilwoman Cindy Thomas, Fourth Ward
Councilman John Fortuna, Fifth Ward
Council President Denise Wilkerson, At-Large
Mayor Donald Shaw

Also Present:

Lisette Sanchez, Borough Clerk
Rick Smiley, Borough Administrator
Mohamed Jalloh, Esq., Borough Attorney

PUBLIC COMMENT

Mayor Donald Shaw opened up the public comment portion of the meeting. Seeing no one come forward, Mayor Shaw closed the public comments portion of the meeting.

DEPARTMENT REPORTS

Borough Administrator Smiley advised the Mayor and Council that due to the high temperature and no air conditioner; he had excused the department heads from presenting their reports. He further asked the Mayor and Council to forward any questions or concerns they may have and

would get answers for them before the next Regular Meeting. Lastly, Mayor Shaw requested that the Grant Writer attend the next workshop meeting and provide a grants report.

Borough Administrator Smiley remarked that Engineering had an issue with submitting their report but provided a synopsis of the streets to be repaired. Only 10 out of the 62 streets on the list can be done now. He will email the report to the governing body for review on what streets need to be addressed with the resources that are available. Council President Wilkerson asked if it could be sent back to the Finance Committee.

The following departments presented their June 2022 report:

Engineering

Jacqueline Dirmann, Engineer reported the following for the month of June 2022:

- Arminio Field House construction – To be completed by October 2022
- Borough sidewalks – Total 62 locations, can only do 20 locations
- 2022 Capital Projects and repairs

Library

Library Director Jeanne Marie Ryan reported the following for the month of June 2022:

- Bids for library project where open on June 29, 2022
- Moving to temporary library location
- Received estimates for the library air conditioner repair

PRESENTATIONS - None.

CLOSED EXECUTIVE SESSION

RESOLUTION NUMBER 2022-230

RESOLUTION AUTHORIZING A CLOSED (EXECUTIVE SESSION)

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Roselle Council, County of Union, State of New Jersey, as follows:

1. The public shall be excluded from discussions of and action hereinafter specified as:
 - Personnel Matters
 - Contract Negotiations
 - Contractual Matters

- Litigation Matters
- Matters Falling Within Attorney Client Privilege

2. It is anticipated at this time, the above stated subject matters will be made public when it is determined that the need for confidentiality no longer exists.

This resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Workshop Meeting of said Council held July 13, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 13th day of July 2022.

No action was taken on this resolution.

NEW VOTING BUSINESS

RESOLUTIONS

Council President Denise Wilkerson read Resolution No. 2022-231(WO) into the record:

RESOLUTION NUMBER 2022-231(WO)

**RESOLUTION HIRING A PART-TIME SANITATION OFFICER
IN THE CODE ENFORCEMENT DEPARTMENT AT \$18.00 AN HOUR**

WHEREAS, there is a need in the Code Enforcement Department to fill the position of Part-Time Sanitation Officer; and

WHEREAS, John Davis was interviewed and judged to be qualified for employment in the title of Part-Time Sanitation Officer in the Code Enforcement Department.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle that John Davis is hereby appointed to the position of Part-Time Sanitation Officer in the Code Enforcement Department of the Borough of Roselle, effective Monday, July 18, 2022, subject to the successful completion of the ninety (90) day working test period as required by Civil Service regulations; and

BE IT FURTHER RESOLVED, that the compensation for this title shall be \$18.00 an hour, prorated for calendar year 2022, and

BE IT FURTHER RESOLVED, that the hiring of John Davis is subject to the satisfactory completion of a criminal background check, the initial cost of which is to be borne by employee and will be reimbursed by the Borough so long as the check is satisfactory and employment is continued.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey, at a Workshop Meeting of said Council held July 13th, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 13th day of July, 2022.

Motion to walk-on Resolution 2022-231(WO) by Council President Wilkerson, second by Councilman Fortuna.

Vote Record –Resolution Number 2022-231(WO) to Walk-On				
	Ayes	Nays	Abstain	Absent
Councilman Villeda	X			
Councilman Bernier	X			
Councilwoman Johnson		X		
Councilwoman Thomas	X			
Councilman Fortuna	X			
Council President Wilkerson	X			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

RESOLUTION NUMBER 2022-231(WO) (AMENDED)

**RESOLUTION HIRING A PART-TIME SANITATION INSPECTOR
IN THE CODE ENFORCEMENT DEPARTMENT AT \$18.00 AN HOUR**

WHEREAS, there is a need in the Code Enforcement Department to fill the position of Part-Time Sanitation Inspector; and

WHEREAS, John Davis was interviewed and judged to be qualified for employment in the title of Part-Time Sanitation Inspector in the Code Enforcement Department.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle that John Davis is hereby appointed to the position of Part-Time Sanitation Inspector in the Code Enforcement Department of the Borough of Roselle, effective Monday, July 18, 2022, subject to the successful completion of the ninety (90) day working test period as required by Civil Service regulations; and

BE IT FURTHER RESOLVED, that the compensation for this title shall be \$18.00 an hour, prorated for calendar year 2022, and

BE IT FURTHER RESOLVED, that the hiring of John Davis is subject to the satisfactory completion of a criminal background check, the initial cost of which is to be borne by employee and will be reimbursed by the Borough so long as the check is satisfactory and employment is continued.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey, at a Workshop Meeting of said Council held July 13th, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 13th day of July, 2022.

Motion to amend Resolution 2022-231(WO) to change title of position from Part-Time Sanitation Officer to Part-Time Sanitation Inspector by Councilman Bernier, second by Council President Wilkerson.

Vote Record – Resolution Numbers 2022-231(WO) (To Amend)				
	Ayes	Nays	Abstain	Absent
Councilman Villeda	X			
Councilman Bernier	X			
Councilwoman Johnson		X		
Councilwoman Thomas	X			
Councilman Fortuna	X			
Council President Wilkerson	X			
<input type="checkbox"/> Adopted <input checked="" type="checkbox"/> Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Motion to adopt as amended Resolution 2022-231(WO) by Council President Wilkerson, second by Councilman Fortuna.

Vote Record – Resolution Numbers 2022-231(WO) (Amended)				
	Ayes	Nays	Abstain	Absent
Councilman Villeda	X			
Councilman Bernier	X			
Councilwoman Johnson		X		
Councilwoman Thomas	X			
Councilman Fortuna	X			
Council President Wilkerson	X			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

SETTING THE AGENDA FOR THE JULY 20, 2022 REGULAR MEETING

Mayor Donald Shaw confirmed that there will be a proclamation for Turning The Town Teal in support of an awareness campaign for Ovarian Cancer Month.

Resolution Item #3 - Councilwoman Johnson inquired as to the location for the proposed business.

Resolution Item #5 - Borough Attorney Jalloh advised that the title will be changed to be more specific.

Resolution Item #7 - Councilman Villeda requested from Business Administrator Smiley a report detailing what the employee has done in the last two months.

Resolution Item #15 - Borough Administrator Smiley requested the resolution be removed from the agenda to do an investigation.

Resolutions #19 through #22 - Councilman Bernier requested that these resolution items be voted at the beginning of the Regular Meeting as they are promotions.

Resolution #23 - Councilwoman Johnson also inquired if the vendor is the same vendor who did the lights outside of Borough Hall. Chief Financial Officer Judith Curran confirmed it is the same vendor and that the lights for the Borough Hall parking lot was paid by grant.

PROCLAMATION

APPROVAL OF MINUTES OF MEETINGS

Minutes of the Mayor and Council Town Hall Meeting – February 5, 2021
 Minutes of the Mayor and Council Workshop Meeting –June 8, 2022

Minutes of the Mayor and Council Executive Closed Session – June 8, 2022
 Minutes of the Mayor and Council Regular Meeting – June 15, 2022
 Minutes of the Mayor and Council Executive Closed Session – June 15, 2022
 Minutes of the Mayor and Council Special Meeting – June 28, 2022

INTRODUCTION, CONSIDERATION AND PASSAGE OF ORDINANCES

ORDINANCES ON SECOND READING/PUBLIC HEARING – Ordinance Number 2689-22

ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ROSELLE, COUNTY OF UNION, NEW JERSEY AMENDING THE BOROUGH’S ZONING MAP IN ACCORDANCE WITH THE LOCAL REDEVELOPMENT AND HOUSING LAW [Proposed Public Hearing Date July 20, 2022]

RESOLUTIONS

MAYOR & BOROUGH COUNCIL	
1.	MAYOR’S APPOINTMENT OF KAJAE CLOSE AS EVERETT HATCHER MUNICIPAL ALLIANCE SECRETARY (COORDINATOR) WITH THE ADVICE AND CONSENT OF COUNCIL
2.	RESOLUTION AUTHORIZING THE MAYOR AND MUNICIPAL CLERK OF THE MUNICIPALITY OF THE BOROUGH OF ROSELLE TO EXECUTE AN AGREEMENT WITH THE COUNTY OF UNION TO MODIFY THE COOPERATIVE AGREEMENT DATED JUNE 2014, AS AMENDED JULY 12, 2017
3.	RESOLUTION OF THE BOROUGH OF ROSELLE COUNCIL SUPPORTING LUCKY BUDS LLC’S APPLICATION FOR A CANNABIS CULTIVATOR MICROBUSINESS LICENSE TO THE NEW JERSEY CANNABIS REGULATORY COMMISSION AND CONFIRMING THAT THE INTENDED SITE IS SUITABLE FOR THE OPERATIONS OF THE PROPOSED CANNABIS CULTIVATOR
4.	RESOLUTION AUTHORIZING THE SUBMISSION OF THE GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE (GCADA) GRANT
5.	RESOLUTION OF THE BOROUGH OF ROSELLE COUNCIL SUPPORTING FUSE BRANDS’ APPLICATION FOR A CLASS 1 MICROBUSINESS LICENSE AND CLASS 2 MICROBUSINESS MANUFACTURING LICENSE TO THE NEW JERSEY CANNABIS REGULATORY COMMISSION AND CONFIRMING THAT THE INTENDED SITE IS SUITABLE FOR THE OPERATIONS OF THE PROPOSED MICRO BUSINESSES [TO BE PROVIDED]
BOROUGH ADMINISTRATOR	
6.	RESOLUTION AUTHORIZING THE BOROUGH OF ROSELLE TO ENTER INTO A CONTRACT WITH TRINITAS REGIONAL MEDICAL CENTER,

	300 NORTH AVE. EAST, CRANFORD, NEW JERSEY 07016 FOR AN EMPLOYEE ASSISTANCE PLAN
7.	RESOLUTION COMPENSATING RODNEY TIBBS FOR OVERSEEING THE DAY-TO-DAY OPERATIONS OF THE RECREATION DEPARTMENT AT AN AMOUNT NOT TO EXCEED \$4,000.00
<u>BOROUGH ATTORNEY</u>	
8.	RESOLUTION OF THE BOROUGH OF ROSELLE AUTHORIZING SETTLEMENT OF THE TAX APPEAL ENTITLED BOROUGH OF ROSELLE V. CARLYLE APARTMENTS, LLC PENDING IN THE TAX COURT OF NEW JERSEY, FOR THE PROPERTY LOCATED AT BLOCK 3802, LOT 24, COMMONLY KNOWN AS 154 W 2 ND AVE, ROSELLE
<u>BOROUGH CLERK</u>	
9.	RESOLUTION AUTHORIZING THE REFUND OF CLERK'S OFFICE FEE
10.	RESOLUTION GRANTING A SPECIAL PERMIT FOR A SOCIAL AFFAIR AND AUTHORIZING THE BOROUGH CLERK TO CERTIFY SAME SPECIAL PERMIT APPLICATION
11.	RESOLUTION GRANTING A TEMPORARY ENTERTAINMENT LICENSE TO IT'S A VIBE EVENTS, LLC
12.	RESOLUTION AUTHORIZING RENEWAL OF A.B.C. LICENSES AND AUTHORIZING THE BOROUGH CLERK TO ISSUE SAME
<u>ENGINEERING</u>	
13.	RESOLUTION AUTHORIZING FINAL PAYMENT BASED ON AS-BUILT QUANTITIES AND RELEASE OF RETAINAGE FOR THE 2021 VARIOUS ROAD IMPROVEMENTS PROJECT FUNDED BY THE MUNICIPALITY WITHIN THE BOROUGH OF ROSELLE, UNION COUNTY, NEW JERSEY
<u>FINANCE</u>	
14.	RESOLUTION TO AUTHORIZE CORRECTION TO WAIVE TAX INTEREST
15.	RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS
16.	RESOLUTION AUTHORIZING THE INSERTION OF SPECIAL ITEMS OF REVENUES AND APPROPRIATIONS IN THE 2022 MUNICIPAL BUDGET, PURSUANT TO N.J.S.A. 40A:4-87 (ALCOHOL ED REHAB GRANT – 2022)
17.	RESOLUTION AUTHORIZING THE INSERTION OF SPECIAL ITEMS OF REVENUES AND APPROPRIATIONS IN THE 2022 MUNICIPAL BUDGET, PURSUANT TO N.J.S.A. 40A:4-87 - CLEAN COMMUNITIES GRANT - 2022
<u>MUNICIPAL COURT</u>	
18.	RESOLUTION HIRING A PART-TIME KEYBOARDING CLERK IN THE OFFICE OF THE MUNICIPAL COURT AT \$18.00 AN HOUR
<u>POLICE</u>	
19.	RESOLUTION APPOINTING MICHAEL SOJKA TO THE POSITION OF POLICE CAPTAIN

20.	RESOLUTION APPOINTING CHRISTOPHER DASILVA TO THE POSITION OF POLICE LIEUTENANT
21.	RESOLUTION APPOINTING IVAN ROMERO TO THE POSITION OF POLICE SERGEANT
22.	RESOLUTION APPOINTING JOHN PEREZ-LUGO TO THE POSITION OF POLICE SERGEANT
PURCHASING AGENT	
23.	RESOLUTION AUTHORIZING A CONTRACT WITH CHRISTMAS DESIGNERS HOLIDAY AND EVENT DECORATING, FOR NEIGHBORHOOD PRESERVATION/ DECORATING NOT TO EXCEED \$44,000.00
PUBLIC WORKS	
24.	RESOLUTION ACCEPTING THE RESIGNATION OF DENIS OSBY OF THE DEPARTMENT OF PUBLIC WORKS
25.	RESOLUTION ACKNOWLEDGING CHESTER La PIERRE'S ABANDONMENT OF THE POSITION OFFERED IN THE DEPARTMENT OF PUBLIC WORKS
26.	RESOLUTION ACKNOWLEDGING LLOYD WILSON'S WITHDRAWN OFFER IN THE DEPARTMENT OF PUBLIC WORKS
27.	RESOLUTION ACKNOWLEDGING DECLINED OFFER FROM ANTONIO KULIAN IN THE DEPARTMENT OF PUBLIC WORKS
28.	RESOLUTION ACKNOWLEDGING DECLINED OFFER FROM STEVEN HILLS IN THE DEPARTMENT OF PUBLIC WORKS

PAYMENT OF BILLS

29.	A BILLS LIST DATED JULY 20, 2022 [TO BE PROVIDED]
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Motion to set Consent Agenda with items 2 through 14, 16 through 18, and 23 through 28 by Council President Wilkerson, second by Councilman Bernier.

Vote Record				
	Ayes	Nays	Abstain	Absent
Councilman Villeda	X			
Councilman Bernier	X			
Councilwoman Johnson	X			
Councilwoman Thomas	X			
Councilman Fortuna	X			
Council President Wilkerson	X			

Adopted Amended Defeated Tabled Withdrawn

COUNCIL COMMENT

Councilman Villeda commented that he will continue to work together with his colleagues for the community.

Councilman Bernier had no comments.

Councilwoman Johnson asked Borough Administrator Smiley to do a text blast for next week.

Councilwoman Thomas had no comments.

Councilman Fortuna had no comments.

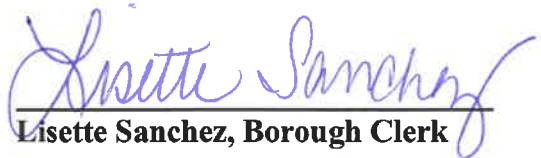
Council President Wilkerson said she hopes they will be work together as council colleagues and to make sure what is said is factual.

MAYOR'S COMMENTS

Mayor Shaw commented that his sentiment is to work together with members of the Governing Body to move the Borough forward. In addition, Mayor Shaw asked Administration to ensure Council is up to speed with the technology and urged that they heck their email.

ADJOURNMENT

Motion to adjourn by Councilman President Wilkerson, second by Councilwoman Thomas. Motion was approved by unanimous vote. Meeting adjourned at 8:03 p.m.


Lisette Sanchez, Borough Clerk