

**BOROUGH OF ROSELLE
REORGANIZATION MEETING OF
MAYOR AND COUNCIL
JANUARY 6, 2023 AT 6:00 P.M.**

1. MEETING IS CALLED TO ORDER
2. SALUTE TO THE FLAG
3. INVOCATION BY PASTOR JAMES E. MOORE, SR., SECOND BAPTIST CHURCH
4. ANNOUNCEMENT OF THE OPEN PUBLIC MEETINGS ACT
5. WELCOME AND ACKNOWLEDGEMENT OF DIGNITARIES
6. READING OF ELECTION NOTICES
7. OATHS OF OFFICE ADMINISTERED BY:
 - a. PASTOR JIDE LA WORE, AGAPE HOUSE OF WORSHIP FOR COUNCIL WOMAN AT-LARGE DENISE WILKERSON
 - b. PASTOR JAMES E. MOORE, SR., SECOND BAPTIST CHURCH FOR FOURTH WARD COUNCIL WOMAN CINDY M. THOMAS
8. ROLL CALL OF 2023 BOROUGH COUNCIL & MAYOR
9. ELECTION OF 2023 BOROUGH COUNCIL PRESIDENT
10. OATH OF OFFICE ADMINISTERED TO COUNCIL PRESIDENT BY MAYOR DONALD SHAW
11. APPOINTMENT OF 2023 BOROUGH COUNCIL COMMITTEES
12. COMMUNICATIONS:
 - a. LIBRARY BOARD
 - b. PLANNING BOARD
 - c. SENIOR ADVISORY BOARD
13. NEW BUSINESS

RESOLUTIONS

2023-001	RESOLUTION AUTHORIZING OFFICIAL NEWSPAPERS OF THE BOROUGH OF ROSELLE
2023-002	2023 BYLAWS OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ROSELLE, NEW JERSEY
2023-003	RESOLUTION AUTHORIZING THIRD-PARTY PAYROLL SERVICES
2023-004	RESOLUTION DESIGNATING AUTHORIZED SIGNERS FOR BANK ACCOUNTS OF THE BOROUGH OF ROSELLE

2023-005	RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF ROSELLE
2023-006	RESOLUTION AUTHORIZING THE CMFO TO TRANSMIT REDEMPTION AND PREMIUM SUMS TO THE PURCHASER OF A TAX SALE CERTIFICATE UPON REDEMPTION
2023-007	RESOLUTION TO FIX THE 2023 RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS
2023-008	RESOLUTION AUTHORIZING PETTY CASH FUNDS
2023-009	RESOLUTION AUTHORIZING THE CFO TO PAY CLAIMS
2023-010	RESOLUTION AUTHORIZING APPROVAL OF THE CALENDAR YEAR 2023 TEMPORARY BUDGET
2023-011	MAYOR'S APPOINTMENT OF MOHAMED JALLOH, ESQ. OF THE FIRM OF SCHAFER SHAIN JALLOH AS BOROUGH ATTORNEY FOR THE BOROUGH OF ROSELLE WITH THE CONSENT OF COUNCIL
2023-012	RESOLUTION APPROVING A LIST OF QUALIFIED VENDORS FOR PROFESSIONAL SERVICES WITHIN THE BOROUGH OF ROSELLE FOR THE CALENDAR YEAR 2023
2023-013	RESOLUTION SETTING NON-UNION EMPLOYEE SALARIES FOR CALENDAR YEAR 2023
2023-014	RESOLUTION AUTHORIZING BOROUGH ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT DESIGNATING ERIC WALKER AS THE QUALIFIED PURCHASING AGENT FOR THE BOROUGH OF ROSELLE
2023-015	MAYOR'S APPOINTMENT OF MEMBERS TO THE BOARD OF HEALTH WITH THE CONSENT OF COUNCIL
2023-016	MAYOR'S APPOINTMENT OF A MEMBER TO THE LIBRARY BOARD WITH THE CONSENT OF COUNCIL
2023-017	RESOLUTION APPOINTING CLASS III MEMBER TO THE PLANNING BOARD
2023-018	MAYOR'S APPOINTMENT OF A MEMBER AND AN ALTERNATE MEMBER TO THE ZONING BOARD OF ADJUSTMENT WITH THE CONSENT OF COUNCIL
2023-019	RESOLUTION APPOINTING A MEMBER TO THE UNION COUNTY SOLID WASTE ADVISORY COUNCIL
2023-020	RESOLUTION APPOINTING ONE MEMBER AND ONE ALTERNATE TO THE UNION COUNTY TRANSPORTATION ADVISORY COMMITTEE
2023-021	RESOLUTION APPOINTING REPRESENTATIVES TO THE COMMUNITY DEVELOPMENT REVENUE SHARING COMMITTEE
2023-022	MAYOR'S APPOINTMENT OF MEMBERS TO THE OFFICE OF MULTICULTURAL INCLUSION AND ACCESSIBILITY ADVISORY WITH THE CONSENT OF COUNCIL
2023-023	MAYOR'S APPOINTMENT OF CARL L. MARSHALL AS MUNICIPAL JUDGE WITH THE CONSENT OF COUNCIL
2023-024	RESOLUTION APPOINTING A CHIEF PROSECUTOR FOR THE MUNICIPAL COURT

2023-025	RESOLUTION APPOINTING AN ASSISTANT PROSECUTOR FOR THE MUNICIPAL COURT
2023-026	RESOLUTION APPOINTING A PUBLIC DEFENDER FOR THE MUNICIPAL COURT
2023-027	RESOLUTION AUTHORIZING ANNUAL APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER (PACO) FOR THE BOROUGH OF ROSELLE

14. PUBLIC COMMENT
15. COUNCIL MEMBERS' COMMENTS
16. MAYOR'S COMMENTS
17. BENEDICTION
18. ADJOURNMENT



BOROUGH OF ROSELLE

210 Chestnut Street, Roselle, NJ 07203

DShaw@Boroughofroselle.com

Office (908) 259-3015

Cell: (201) 463-7348

January 5, 2023

Lisette Sanchez, Borough Clerk
Borough of Roselle
210 Chestnut Street
Roselle, New Jersey 07203

Dear Mrs. Sanchez:

I hereby appoint the following:

Library Board ex-officio (Mayor's Alternate)
Term of Appointment: 01/01/23 to 12/31/23 (1 Year)
Eugenia Simms, Borough of Roselle

Sincerely,

Donald Shaw, Mayor
Borough of Roselle



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Lisette Sanchez, Borough Clerk
Borough of Roselle
210 Chestnut Street
Roselle, New Jersey 07203

Dear Mrs. Sanchez:

I hereby appoint the following:

Planning Board (Class II Member)
Term of Appointment: 01/01/23 to 12/31/23 (1 Year)
Eric Walker, Official of Municipality

Planning Board (Class IV Member)
Term of Appointment: 01/01/23 to 12/31/26 (4 Years)
James Lavin, Borough of Roselle

Planning Board (Class IV Member)
Term of Appointment: 01/01/23 to 12/31/26 (4 Years)
Olivia Smith, Borough of Roselle

Sincerely,

Donald Shaw, Mayor
Borough of Roselle



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Cell: (201) 463-7348

January 5, 2023

Lisette Sanchez, Borough Clerk
Borough of Roselle
210 Chestnut Street
Roselle, New Jersey 07203

Dear Mrs. Sanchez:

I hereby appoint the following:

Senior Advisory Board Member
Term of Appointment: 01/01/23 to 12/31/24 (2 Years)
Eohe Christy Iyalekhue, Borough of Roselle

Senior Advisory Board Member
Term of Appointment: 01/01/23 to 12/31/24 (2 Years)
Michelle Johnson, Borough of Roselle

Senior Advisory Board Member
Term of Appointment: 01/01/23 to 12/31/24 (2 Years)
Michele Dixon, Borough of Roselle

Senior Advisory Board Member
Term of Appointment: 01/01/23 to 12/31/24 (2 Years)
Lorraine Shipp, Borough of Roselle

Senior Advisory Board Member
Term of Appointment: 01/01/23 to 12/31/24 (2 Years)
Debbie Anderson, Borough of Roselle

Senior Advisory Board Member
Term of Appointment: 01/01/23 to 12/31/24 (2 Years)
Nancy Bolden, Borough of Roselle

Senior Advisory Board Member
Term of Appointment: 01/01/23 to 12/31/24 (2 Years)
Burie Haynes, Borough of Roselle

Lisette Sanchez, Borough Clerk
January 5, 2023
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Senior Advisory Board Member
Term of Appointment: 01/01/23 to 12/31/24 (2 Years)
Gladys Simmons, Borough of Roselle

Sincerely,

A handwritten signature in dark ink, appearing to read 'D. Shaw', written over the word 'Sincerely,'.

Donald Shaw, Mayor
Borough of Roselle

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-001

RESOLUTION AUTHORIZING OFFICIAL NEWSPAPERS OF THE BOROUGH OF ROSELLE

WHEREAS, the Union County Local Source, 1291 Stuyvesant Avenue, Union, N.J. 07083 publishes a weekly newspaper; and the Star-Ledger, Woodbridge Corporate Plaza, 485 Route 1 S., Bldg. E Suite 300, Iselin, N.J. 08830; and the Home News Tribune, P.O. Box 787, Neptune, N.J. 07754 publishes a daily newspaper distributed in the Borough of Roselle; and

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 to 10:4-21) states that legal notices and meeting notices must be published in a local newspaper if there is one; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Roselle, County of Union, State of New Jersey, that the Union County Local Source, the Star Ledger, and the Home News Tribune be designated as the official newspapers of the Borough of Roselle for the year of 2023.

BE IT FURTHER RESOLVED, that Tap into Roselle be and hereby is designated as the electronic news source for which notices and other matters are provided under the Open Public Records Act.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez, Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-002

2023 BYLAWS OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ROSELLE, NEW JERSEY

ARTICLE I. PARLIAMENTARY AUTHORITY

Section 1. Parliamentary Procedure

All meetings of the Mayor and Council shall be governed by the latest edition of Robert's Rules of Order, Newly Revised. In the event that there is a conflict between the Bylaws and Robert's Rules of Order, the Bylaws shall take precedence.

Section 2. Parliamentary Interpretation

All parliamentary inquiries and points of order shall be decided by the Mayor, subject to appeal of the Council. In the Mayor's absence, the Council President shall decide all parliamentary questions.

ARTICLE II. MAYOR

Section 1. Powers of the Mayor

The Mayor shall have all those powers designated by N.J.S.A. 40A:60-5 and general law. The Mayor shall approve or veto all ordinances adopted by the Council; shall nominate and, with the advice and consent of Council, appoint all subordinate officers of the Borough, unless the law specifies a different appointment procedure; shall work with the Borough Administration to prepare a draft agenda presented to the Council at workshop meetings; and may vote to break a tie at a Council meeting.

Section 2. Duties of the Mayor

The Mayor shall perform all duties entrusted in their office according to N.J.S.A. 40A:60-5 and elsewhere in general law. The Mayor shall preside at all meetings of the Council, shall name the Councilmember entitled to the floor when one or more Councilmembers wish to be recognized at the same time, shall on all occasions preserve the strictest order and decorum, shall decide all points of order raised by members of Council, shall see to it that the laws of the State and the ordinances of the Borough are faithfully executed, and shall recommend to Council such measures and policies as may be necessary or expedient for the welfare of the Borough.

ARTICLE III. COUNCIL

Section 1. Powers of the Council

The Council shall have all those powers designated by N.J.S.A. 40A:60-6 and general law. The Council shall be the legislative body of the municipality; shall have all the executive responsibilities of the municipality not placed in the office of the Mayor or delegated to the Borough Administrator; may pass, adopt, amend, or repeal any ordinance or resolution; may create such offices and positions as it may deem necessary; may investigate any activity of the municipality; and may override a veto of the Mayor by a two-thirds majority vote of all members of the Council.

Section 2. Duties of the Council

The Council shall perform all duties entrusted to it according to N.J.S.A. 40A:60-6 and general law. The Council shall control and regulate the finances of the Borough, shall make all appointments whenever it fails to confirm the nomination by the Mayor, shall thoroughly review all documentation necessary to make informed decisions on all matters that come before it, shall exercise appropriate oversight of all Borough departments, and shall work diligently towards improving the Borough in the best interests of all residents.

Section 3. Council President

In accordance with N.J.S.A. 40A:60-3b, at its annual meeting, the Council shall elect a Council President who shall hold office for one year and until the next annual meeting. If the Council fails to elect a president, the Mayor shall appoint the Council President. The Council President shall preside at all meetings of the Council when the Mayor does not preside and shall perform all duties of the Mayor during any period in which the Mayor is absent from the Borough for three days or more or is otherwise unable to perform the duties of the office.

ARTICLE IV. MEETINGS

Section 1. Annual Reorganization Meeting

Per N.J.S.A. 40A:60-3a, the Mayor and Council shall hold an annual meeting on the first day of January at 12 o'clock noon, or during the first seven (7) days of January in any year.

Section 2. Workshop Meetings

Council workshop meetings shall be held in the Borough Hall or at such place within the Borough as Council may decide at such time as is decided in the annual schedule of meetings. Workshop meetings shall generally be held on the second Wednesday of every month. The purpose of workshop meetings shall be to hear reports and presentations, read all correspondence and assign it for appropriate action, ask questions and seek clarity regarding proposed legislation, and set the agenda for the ensuing regular meeting.

Section 3. Regular Meetings

Council regular meetings shall be held in the Borough Hall Council Chambers at such time as is decided in the annual schedule of meetings. Regular meetings shall generally be held on the third Wednesday of every month to give committee reports and vote on all proposed legislation.

Section 4. Special Meetings

Special meetings may be held, when necessary, at the call of the Mayor. Should the Mayor fail to or choose not to call a special meeting, any four (4) members of the Council may call a special meeting. No business shall be transacted at a special meeting except that which has been specified in the meeting notice thereof, which shall be disseminated in accordance with the requirements of the Open Public Meetings Act.

Section 5. Order of Business

A. The order of business at workshop meetings shall be as follows:

1. Call to Order
2. Salute to the Flag
3. Invocation
4. Statement of Compliance
5. Roll Call
6. Public Comment
7. Department Reports
8. Presentations
9. Executive Session
10. Resolutions (if urgent or time-sensitive)
11. Setting Regular Meeting Agenda
12. Council Comments
13. Mayor's Comments
14. Adjournment

B. The order of business at regular meetings shall be as follows:

1. Call to Order
2. Salute to the Flag
3. Invocation
4. Statement of Compliance
5. Roll Call
6. Approval of Minutes
7. Correspondence/Appointments
8. Public Comment
9. Committee Reports
10. Ordinances
11. Resolutions
12. Council Comments
13. Mayor's Comments
14. Executive Session
15. Adjournment

Section 6. Quorum

A quorum shall be as provided by N.J.S.A. 40A:60-3d, namely three (3) Councilmembers and the Mayor or, in the absence of the Mayor, four (4) Councilmembers. No business shall be transacted at any meeting in the absence of a quorum.

Section 7. Seating

The Council shall be seated on the dais for all Council meetings at the pleasure of the Council President. In the absence of the Mayor, the Mayor's seat on the dais shall remain vacant.

Section 8. Voting

Except as otherwise required by statute or specifically provided in these bylaws, all action of the Council shall be by a majority vote of those present. A roll call vote shall be required for all ordinances, all appointments of Borough officers, every motion or resolution entailing the expenditure of money, and any question at the request of the Mayor or any Councilmember. A separate vote shall be taken on any item of appropriation or expenditure at the request of the chair or upon the approval of a majority of the Council present and voting. All other votes may be by voice or as directed by the Mayor.

Section 9. Department Reports

All department and division heads shall be required to submit monthly written reports of their departments' activities to the Borough Administrator and Borough Clerk for distribution to the Mayor and Council prior to the monthly workshop meeting. All department and division heads or their designee shall be required to present their report each month at the Council workshop meeting unless specifically excused by the Borough Administrator.

Section 10. Draft Agenda

As chair, the Mayor shall set the draft regular meeting agenda to be presented to Council at the workshop meeting. The Mayor shall work with the Borough Administrator, Borough Attorney, Council President, and Borough Clerk to prepare all items to be placed on the agenda. In accordance with N.J.S.A. 40A:9-133e(2), the Borough Clerk shall be responsible for actually compiling the meeting agenda and sharing all agenda items with the entire Council.

Section 11. Regular Meeting Agenda

At the workshop meeting, the Council shall review all items on the draft agenda set by the Mayor and make a motion to set the agenda for the regular meeting. The Council may decide to add or remove items from the draft agenda or group certain items as a consent agenda before finally setting the regular meeting agenda.

Section 12. Consent Agenda

While setting the regular meeting agenda, the Council may, by majority vote, group routine, noncontroversial items that require no discussion together as a consent agenda to be voted on in a single motion. Prior to the adoption of the consent agenda at the regular meeting, any member of Council may request that an item contained therein be independently considered. Under such a circumstance, the requested item shall be removed from the consent agenda and voted on separately.

Section 13. Council Comments

The Council President shall speak last during council comments. All other members of Council shall provide their comments by ward, in ascending order, followed by the Councilmember-at-Large. Council/Mayor's Comments shall be limited to ten (10) minutes per person.

Section 14. Public Comment

All meetings of the Mayor and Council shall be open to the public. Any member of the public wishing to speak during a public hearing on an ordinance or during the public comment portion of the meeting shall be limited to five (5) minutes. Each member of the public will be limited to a single opportunity to speak during each public hearing or comment section. All comments must be related to Borough business and directed to the chair. No profanity or obscenity will be allowed. Anyone using such language shall be asked to return to their seat.

Section 15. Adjourned Meetings

Meetings may be adjourned to a specific time and place, and an adjourned meeting shall be considered a continuation of the preceding meeting.

Section 16. Decorum

Members of the public shall be required to adhere to the following rules during meetings:

- A. All members of the public are to be seated if seating is available.
- B. No one shall approach the dais or use the microphone unless invited by the chair to do so at an appropriate portion of the meeting.
- C. No audible comments from the audience will be permitted. All comments shall be confined to the allowed and proper time. Political literature or signage shall be strictly prohibited from Council chambers during meetings.
- D. Any person causing a disturbance or disruption of the meeting through the use of loud or abusive language or by refusal to follow the instructions or directions of the chair may, at the direction of the chair, be ejected from the meeting and may not be permitted to return during the rest of the meeting in progress.
- E. All cell phones and other electronic devices shall be turned off or silenced.

ARTICLE V. LEGISLATION

Section 1. Resolutions

Resolutions offered shall be in writing, a copy of which shall be given to each Councilmember prior to its introduction. All proposed resolutions shall be discussed at the workshop session for consideration at the regular meeting, and no further resolutions will be considered unless specifically authorized by a majority of Councilmembers present. Nothing in this provision shall prevent any Councilmember from making a motion or from presenting a verbal resolution pursuant to Robert's Rules of Order.

Section 2. Ordinances

All proposed ordinances shall be reviewed by the Governance Committee prior to inclusion on any full Council meeting agenda. This review shall serve to thoroughly vet the legality of the ordinance and to ensure that the proposed language accomplishes its intent and properly fits within the existing Borough Code.

Section 3. Sponsor

All legislation brought before the Council shall be sponsored by one or more members of the Mayor and Council or by a Council committee prior to inclusion on the workshop agenda. The name(s) of the sponsor(s) shall be made clear in the meeting agenda and on the legislation. It shall be the duty of the sponsor(s) to work with the individual or department proposing the legislation to fully understand it and ensure it accomplishes its intended goal.

Section 4. Debate

Decorum shall be maintained at all times during Council debate in accordance with Robert's Rules of Order. Discussion shall be confined to the merits of the pending question, all comments shall be addressed through the chair, and Councilmembers shall refrain from attacking each other's motives. The chair must recognize any Councilmember seeking the floor who is entitled to it, Councilmembers may only speak once assigned the floor, and Councilmembers shall be limited to two speeches on any given question.

ARTICLE VI. COMMITTEES

Section 1. Standing Committees

The standing committees of the Council shall be as follows:

1. Governance
2. Finance
3. Public Safety
4. Public Works
5. Recreation
6. Redevelopment

Section 2. Appointment

Each standing committee shall consist of three (3) Councilmembers to be appointed by the Council President at the annual reorganization meeting, pursuant to N.J.S.A. 40A:60-3e. The chair of each committee shall similarly be designated by the Council President. The Council President shall be the *ex officio* chair of the Governance Committee.

Section 3. Select Committees

The Mayor and Council may, from time to time, find it necessary to create select committees for a special purpose that falls outside the scope of the duties of the standing committees. Select committees shall be formed by a resolution that outlines the purpose, power, duties, duration, membership, and chair of the committee. The duration of such a committee may be for a specific length of time or until some conclusion is reached or task completed.

Section 4. Committee Meetings

All committees shall meet whenever necessary at such time and place as shall be determined by the respective chair.

Section 5. Council Liaisons

The Council President may, from time to time, appoint a member of Council as liaison between the Mayor and Council and such boards, agencies, committees, and commissions as may be deemed necessary and appropriate. The liaison assignments shall include, but are not limited to:

1. The Roselle Planning Board (voting member)
2. The Roselle Zoning Board
3. The Roselle Board of Education
4. The Roselle Board of Health
5. The Roselle Free Public Library
6. The Roselle Chamber of Commerce
7. The Everett Hatcher Municipal Alliance

ARTICLE VII. DUTIES OF COMMITTEES

Section 1. General Duties

The duties of standing committees shall be to inquire diligently into the efficiency of their respective departments, to report back to the full Council concerning the activities of their respective departments, to investigate all matters referred to them by Council and to report thereof at as early a date as possible, and to make such recommendations to the Council concerning the activities of their respective departments from time to time as they deem to be in the best interest of the Borough. Committees shall not take action or make promises or commitments to anyone, which directly or indirectly, bind the full Council.

Section 2. Governance Committee

The Governance Committee shall have primary responsibility for the following described activities and matter:

- A. The review of practices, procedures, and records of the following:
 1. The Borough Administrator and their office
 2. The Borough Clerk and their office
 3. The Borough Attorney and their office
 4. The Code Enforcement Division
 5. The Municipal Court
- B. The examination, review, and revision of all Borough policies to achieve the most efficient and effective Borough government possible.
- C. The review and maintenance of all Borough ordinances and the Borough Code.
- D. The review of the bylaws of the Mayor and Council.
- E. The management of the Borough's television station.
- F. Oversight of the Borough's website and the creation and posting of all Borough public information and public relations material.
- G. Human resources issues including the staffing, compensation, and benefits of all Borough employees as well as all related personnel policies and programs. This shall include, but

not be limited to, negotiating strategies, tables of organization, employee assistance program, group benefits contracts, public health activities, and personnel issues.

H. It shall also serve as the liaison between the Council and the following:

1. The NJ Civil Service Commission

Section 3. Finance Committee

The Finance Committee shall have primary responsibility for the following described activities and matter:

- I. The review of practices, procedures, and records of the following:
 1. The Chief Financial Officer and their office
 2. The Tax Collector and their office
 3. The Tax Assessor and their office
 4. The Purchasing Agent
- J. The examination and review of all vouchers prior to their submission to the Council for authority to pay the same.
- K. The coordination of departmental budgets; the preparation of budgetary figures relating to the aforementioned activities; the final preparation, explanation, and continuing supervision of the entire Municipal Budget.
- L. The maintenance, review, and revision of the Borough Purchasing System.
- M. The review, revision, and all other matters pertaining to any Borough insurance coverage.
- N. The review of all requests for attendance at conventions, seminars, trips and conferences, whether in-state or out-of-state, and make recommendations for approval of same to the Council.
- O. It shall also serve as the liaison between the Council and the following:
 1. The Borough's auditors
 2. The Borough's financial advisors
 3. The Borough's grant writer
 4. Any other body or organization on fiscal matters

Section 4. Public Safety Committee

The Public Safety Committee shall have primary responsibility for the following described activities and matters:

- A. The review of practices, procedures, and records of the following:
 1. Roselle Police Department
 2. Roselle Fire Department
 3. Office of Emergency Management
- B. Granting of licenses and the inspection of licensed premises and persons
- C. Highway traffic and all matters relating to existing or proposed street and off-street parking and the regulation thereof, except the construction and maintenance of municipal parking lots.
- D. It shall also serve as the liaison between the Council and the following:
 1. Transportation corporations
 2. The municipal prosecutor and magistrate
 3. The dog warden
 4. All organizations or agencies concerned with public safety or juvenile delinquency

Section 5. Public Works Committee

The Public Works Committee shall have primary responsibility for the following described activities and matters:

- A. The review of practices, procedures, and records of the following:
 - 1. The Superintendent of Public Works and their department
- B. Maintenance, construction, repair, improvement, drainage, cleaning and inspection of Borough roads and approval of street and driveway opening permits.
- C. Maintenance and repair of sidewalks and curbs on Borough-owned property.
- D. Maintenance and repair of all Borough-owned buildings and property.
- E. Maintenance of municipal parks.
- F. Maintenance, cleaning, improvement and construction of all municipal parking lots.
- G. Coordination with Public Service for the installation and maintenance of all streetlights.
- H. The construction and operation of all storm and sanitary sewer systems.
- I. Garbage and refuse collection and disposal.
- J. Coordination with all housing and Council of Affordable Housing (COAH) regulations.
- K. Review and update the Building and Zoning Code.
- L. It shall also serve as the liaison between the Council and the following:
 - 1. State and County Highway Departments except in traffic matters which are under the jurisdiction of the Public Safety Committee
 - 2. The Linden-Roselle Sewerage Authority
 - 3. The Borough Engineer

Section 6. Recreation Committee

The Recreation Committee shall have primary responsibility for the following described activities and matters:

- A. The review of practices, procedures, and records of the following:
 - 1. The Recreation Director and their office
 - 2. The Anthony Amalfe Community Center
- B. The planning; review; and oversight of arts, recreational, and cultural activities for all citizens of the Borough.
- C. The operation of all Borough-owned recreation facilities.
- D. The maintenance of all Borough-owned recreation facilities.
- E. All recreational programs sponsored by the Borough.
- F. It shall also serve as the liaison between the Council and the following:
 - 1. All organized youth groups that utilize Borough facilities
 - 2. All organized senior citizen groups that utilize Borough facilities
 - 3. The Roselle Public Schools Athletic Department
 - 4. The County of Union Parks and Recreation Department
 - 5. All recognized non-profit groups that utilize Borough facilities

Section 7. Redevelopment Committee

The Redevelopment Committee shall have primary responsibility for the following described activities and matters:

- A. The review of practices, procedures, and records of the following:
 - 1. The Economic Development Coordinator and their office

2. The Construction Code Official and their office
- B. The acquisition of land by the Borough.
- C. The sale of Borough-owned lots.
- D. Planning for the current and future use of all Borough-owned property.
- E. The review of all proposed redevelopment and financial agreements (PILOTs).
- F. It shall also serve as the liaison between the Council and the following:
 1. The Borough Planner
 2. The Neighborhood Preservation Program (NPP) Coordinator
 3. The Urban Enterprise Zone (UEZ) Coordinator

ARTICLE VIII. SUSPENSION AND AMENDMENT OF BYLAWS

Section 1. Suspension of Bylaws

Any standing rule, order, or bylaw may be temporarily suspended by a majority vote of those present and voting.

Section 2. Amendment of Bylaws

Any standing rule, order or bylaw may be altered or amended at any regular voting meeting or special voting meeting by a majority vote of the entire Council.

BE IT FURTHER RESOLVED that to the extent that any previous resolution is inconsistent with or contradictory hereto, said resolution is hereby repealed or amended to the extent necessary to make it consistent herewith; and

BE IT FURTHER RESOLVED that the provisions of this resolution are severable. To the extent any clause, phase, sentence, paragraph, or provision of this resolution shall be declared invalid, illegal or unconstitutional, the remaining provisions shall continue in full force and effect.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

I, Lisette Sanchez, Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization meeting of said Council held on January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2023.

Lisette Sanchez
Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-003

RESOLUTION AUTHORIZING THIRD-PARTY PAYROLL SERVICES

WHEREAS, the Local Finance Board of the State of New Jersey adopted rules regarding “Electronic Disbursement Controls for Payroll Purposes” in order to provide authority for local governments to hire third-party payroll services and disbursing services to disburse funds to payroll agencies; and

WHEREAS, the Borough of Roselle wishes to permit a third-party service to have access to Borough funds, and to formally assign responsibility to an official to oversee the process.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey, as follows:

1. The Borough is authorized to use a payroll service to prepare payment documentation, take possession of Borough funds, and make such disbursements itself on behalf of the Borough, as permitted by and in compliance with NJAC 5:30-17.1 et seq.
2. Payroll service shall require data collection, agency report preparation, calculation of withholding, direct deposit of payroll disbursements, and/or transfer of Borough funds for subsequent disbursement of payment; preparation of the necessary payment documentation and execution of disbursements from the Borough’s bank account on behalf of the Borough.
3. The Chief Financial Officer is hereby appointed the approval officer and is responsible for authorizing and supervising the activities of the payroll service and shall further be charged with the reconciliation and analysis of the general ledger accounts affected by the activities of the payroll service.
4. If required, the payroll service is permitted to hold Borough funds pending transmittal to a payee.
5. The payroll service is obligated to report any irregularities that may indicate potential fraud, noncompliance with appropriate laws, dishonesty or gross incompetence on the part of the approval officer, and to report and circumstances that could jeopardize its ability to continue operations or otherwise interrupt the services provided to the Borough.
6. The payroll service must meet the requirements of N.J.A.C. 5:30-17.5, requiring the approval officer to be assured that the servicer has its own internal controls and appropriately guard against theft and other adverse conditions.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez
Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-004

A RESOLUTION DESIGNATING AUTHORIZED SIGNERS FOR BANK ACCOUNTS OF THE BOROUGH OF ROSELLE

WHEREAS, N.J.S.A. 40A:5-17.b(2) provides that checks drawn by a municipality be signed by the Mayor or other Chief executive officer and the Municipal Clerk and countersigned by such other officer or officers as designated, and

WHEREAS, Section 10-5 of the Borough Code provides that checks shall be signed by the Mayor, Clerk and countersigned by the Borough Chief Financial Officer or Borough Administrator, and that said signatures may be affixed by signature stamp, in accordance with the provisions of said section.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey that the following individuals are so designated by the Borough as authorized signatories are Donald Shaw, Mayor; Lisette Sanchez, Borough Clerk; Judith Curran, Chief Financial Officer; and Shanel Robinson, Acting Business Administrator; and

BE IT RESOLVED, the Borough of Roselle has amounts on deposit under the following bank accounts:

- Current Account
- Grant Account
- Green Acres Account
- Trust Account
- Outside Police Trust
- General Capital
- Animal Control
- Federal Special Law Enforcement
- Public Assistance Trust
- Escrow Main Disbursement
- Public Defender Trust
- Tax Premium Trust
- Tax Redemption Trust
- Salary Account
- Salary Deduction Trust
- Special Law Enforcement Fund
- State Unemployment Insurance Trust
- Library Grant and Lease

Public Offenders Adjudication Act
Municipal Court Bail
Municipal Court Fines
On-Line Tax Payments

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Roselle, that the following individuals are so designated and recognized by the Borough as authorized signatories are Donald Shaw, Mayor, Lisette Sanchez, Borough Clerk, Judith Curran, Chief Financial Officer; and Kendy Thompson, Tax Collector for the following bank accounts:

Redemption Trust
Tax Premium Account
On-Line Tax Payments

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Roselle, that the following individuals are so designated and recognized by the Borough as authorized signatories are Judith Curran, Chief Financial Officer and Shanel Robinson, Acting Business Administrator for the following bank account:

Land Use Escrow Account

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Roselle, that the following individuals are so designated and recognized by the Borough as authorized signatories are Carl L. Marshall, Municipal Judge; Nicole Bailey, Court Administrator; and Latrina Cohen, Deputy Court Administrator for the following bank account:

Municipal Court Bail Account
Municipal Court Fines Account

BE IT FURTHER RESOLVED, that the effective date of this resolution shall be January 6, 2023.

BE IT FURTHER RESOLVED, that a certified copy of the resolution be forwarded to the official depository of the Borough of Roselle with signature cards reflecting the aforementioned officials.

Lisette Sanchez
Borough Clerk

Dated: January 6, 2023

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-005

RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF ROSELLE

WHEREAS, N.J.S.A. 40A:5-14 requires municipalities to adopt a cash management plan and shall deposit, or invest, or both deposit and invest its funds pursuant to this plan; and,

WHEREAS, the purpose of the cash management plan is to assure the investment of local funds in interest bearing accounts and other permitted investments; and,

WHEREAS, the cash management plan shall set policies for selecting and evaluating investment instruments accordingly; and,

WHEREAS, the cash management plan shall include:

- (1) the designation of Public Depositories as defined in Section 1 of P.L. 1970, c.236 (C.17:9-41) and may permit deposits in such public depositories as permitted in section 4 of P.L. 1970, c.236 (C.17:9-44); and,
- (2) the designation of any fund that meets the requirements established pursuant to Section 8 of P.L. 1977, c.396 (c.40A:5-15.1) and the authorization for investments permitted pursuant to Section 8 of P.L. 1977, c.396 (C.40A:5-15.1); or,
- (3) any combination of the designations or authorizations permitted pursuant to this subsection; and,

WHEREAS, the cash management plan shall be approved annually by majority vote of the governing body and may be modified from time to time in order to reflect changes in Federal or State law or regulations, or in the designation of depositories, funds or investment instruments or the authorization for investments; and,

WHEREAS, the cash management plan shall require a monthly report to the governing body summarizing all investments made or redeemed since the last meeting. The report shall set forth each organization holding local unit funds, the amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fees incurred, and market value of all investments of the report date and other information that may be required by the governing body; and,

WHEREAS, the cash management plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4; and,

WHEREAS, any official involved in the designation of depositories or in the authorization for investments as permitted pursuant to Section 8 of P.L. 1977, c.396 (C.40A:5-15.1), or the selection of an entity seeking to sell an investment to the City who has a material business or personal relationship with that organization shall disclose that relationship to the governing body and to the Local Finance Board and the Municipal Ethics Board in writing; and

WHEREAS, the registered principal of any security brokerage firm selling securities to the local unit shall be provided with, and sign an acknowledgment that the principal has seen and reviewed the City's cash management plan, except that with respect to the sale of a government money market mutual fund, the registered principal need only be provided with and sign an acknowledgment that the government money market mutual fund whose securities are being sold to the City meet the criteria of a government money market mutual fund as set forth in Paragraph (1) of Subsection c. of Section 8 of P.L. 1977, c.396 (C.40A:5-15.11); and

WHEREAS, the Chief Financial Officer shall be charged with administering the cash management plan; and

WHEREAS, the Chief Financial Officer charged with the custody of moneys shall deposit or invest them as designed or authorized by the cash management plan and shall thereafter be relieved of any liability for loss of such moneys due to the insolvency or closing of any depository designated by, or the decrease in value of any investment authorized by the cash management plan; and

WHEREAS, the Chief Financial Officer has submitted for the Council's approval a proposed cash management plan with the approval of the Mayor and Borough Administrator; and,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Roselle that:

1. The cash management plan proposed by the Chief Financial Officer with the approval of the Mayor and Borough Administrator is adopted as the cash management plan of the Borough of Roselle; and
2. All officers of the Borough of Roselle with custody of public funds are directed pursuant to N.J.S.A. 40A:5-14 to deposit and or invest those funds in accordance with the adopted cash management plan.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2023.

Lisette Sanchez, Borough Clerk

ATTACHMENT “A”

CASH MANAGEMENT PLAN FOR THE BOROUGH OF ROSELLE, NEW JERSEY

COUNTY OF UNION, NEW JERSEY

INTRODUCTION

The New Jersey “Local Fiscal Affairs Law”, N.J.S.A. 40A:5-14 requires that every local unit adopt a Cash Management Plan.

I. STATEMENT OF PURPOSE:

This Cash Management Plan (the “Plan”) is prepared pursuant to the provision of N.J.S.A. 40A:5-14 in order to set for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Borough of Roselle (the “Borough”) pending the use of such funds for intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes) and the maximum investment return with such limited. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits for Permitted Investments.

Pursuant to N.J.S.A. 40A:5-14, the Borough of Roselle’s Cash Management Policy or Philosophy for selecting and evaluating investment instruments shall:

- 1) Consider preservation of capital, by ensuring that the principal invested is safe and secure.
- 2) Consider liquidity, by ensuring that the security can readily be converted to cash.
- 3) Consider current and historical investment returns, by comparing and examining such returns.
- 4) Consider diversification, by spreading investment principal among a number of investment instruments.
- 5) Consider maturity requirements, by timing the maturity of the investment to match the need for cash.
- 6) Consider costs and fees, by analyzing the expenses associated with buying, storing and redeeming investment instruments.
- 7) Be based on a cash flow analysis prepared by the Chief Financial Officer and be commensurate with the nature and size of the funds held by the Borough of Roselle.
- 8) Be made on a competitive basis insofar as practicable.

II. DESIGNATION OF OFFICIALS OF THE BOROUGH OF ROSELE AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN:

The Chief Financial Officer (the "Designated Official") of the Borough of Roselle is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan.

III. DEFINITIONS:

"Arbitrage" refers to the rules and regulations governing the issuance of Bonds and Notes and the reinvestment of the proceeds at a higher yield. These regulations are promulgated by the Internal Revenue Service, regulation 1.1.03.

"Cash Management Fund" is the New Jersey Cash Management Fund. This Fund is one of a number of funds invested by the New Jersey Division of Investments of the Department of Treasury under the jurisdiction of the State Investment Council. The Fund is authorized to receive and invest local unit funds pursuant to N.J.S.A. 40A:5-14.

"Certificate of Eligibility" is the certification issued by the New Jersey Department of Banking, Division of Banking that a public depository is eligible to act as a depository or public funds and qualifies as a participant in the New Jersey Governmental Unit Deposit Protection Act, "GUDPA".

"Compensating Balance Account" is a bank account at an eligible depository which pays no interest or interest lower than $\frac{1}{2}$ of 1 percent of maximum, in return for specific services, for example check sorting, payroll services, wire transfers and other services.

"Eligible Public Depositories" is a Banking and Savings Loan Association with a current certificate of eligibility from the State Banking Department.

"Eligible Securities" are those investment instruments authorized by N.J.S.A. 40A: 5-1.1.

"Interest Bearing Account" is an account or time deposit in an eligible public depository, earning interest or any deposit in the State of New Jersey Cash Management Fund.

IV. STANDARDS OF CARE

1. Investments shall be made with judgment and care. Investments shall not be made for speculation.

Pursuant to N.J.S.A. 40A:5-15.1, the Borough of Roselle may use moneys which may be in hand for the purchase of the following types of securities which, if suitable for registry, may be registered in the name of the Borough of Roselle.

- 1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (Treasury Bills, Notes and Bonds).
- 2) Government money market mutual funds.
- 3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an Act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor.
- 4) Bonds or other obligations of the local unit or bonds or other obligations of school districts of which the local unit is a part or within which the school district is located.
- 5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by local units.
- 6) Local government investment pools.
- 7) Deposits with the State of New Jersey Cash Management Fund.
- 8) Agreements for the repurchase of fully collateralized securities, if:
 - a.) the underlying securities are permitted investments pursuant to N.J.S.A. 40A:5-15.1;
 - b.) the custody of collateral is transferred to a third party;
 - c.) the maturity of the agreement is not more than 30 days;
 - d.) the underlying securities are purchased through banks approved by the Department of Banking and Insurance under the Government Unit Depository Protection Act (GUDPA);
 - e.) a master repurchase agreement providing for the custody and security of collateral is executed.

Also pursuant to N.J.S.A. 40A:5-15.1, the Borough of Roselle will also abide by the following investment guidelines:

- 1) Any investment instruments in which the security is not physically held by the local unit shall be covered by a third party custodial agreement which shall provide for the designation of such investments in the name of the local unit and prevent unauthorized use of such investments.

2) Purchase of investment securities shall be executed by the “delivery versus payment” method to ensure that securities are either received by the local unit or a third party custodian prior to or upon the release of the local unit’s funds.

3) Any investments not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment pool, or the State of New Jersey Cash Management Fund, shall be purchased and redeemed through the use of a national or State bank located within this State or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L.1967, c.93 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

4) When the Borough’s Cash Management Plan permits investments for more than one (1) year, the investment must approximate the prospective use of the funds. This primarily relates to U.S. Securities and local bond issue purchase.

With the above Cash Management Policy in mind, the Borough’s Cash Management Plan is indicated by the following designations of approved depositories and investment instruments.

As per the Cash Management Plan of the Borough of Roselle, the Borough hereby designates the following entities as GUDPA approved depository banks:

- Columbia Bank
- TD Bank

DTE:

All of the investment instruments permitted by N.J.S.A. 40A:5-15.1 can be purchased through the Borough’s (GUDPA) banks with the possible exception of Government Money Market Funds, which would require broker/dealers. Since the process of selecting such services is a tedious one, when the Borough attempts to purchase such instruments, the pool of selected broker/dealers will be presented to the Municipal Council.

The approved investment instruments available to the Borough of Roselle are:

- 1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (Treasury Bills, Notes and Bonds).
- 2) Government money market funds.
- 3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an Act of Congress, which security has a maturity date not greater

than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependable on any index or other external factor.

4) Bonds or other obligations of the local unit or bonds or other obligations of school districts of which the local unit is a part of within which the school district is located.

5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Department of Treasury, Division of Investment.

6) Local government investment pools, such as New Jersey Class, and the New Jersey Arbitrage Rebate Management Program.

7) Deposits with the State of New Jersey Cash Management Fund.

8) Repurchase agreements of fully collateralized securities, if:

15.1; a) The underlying securities are permitted investments pursuant to N.J.S.A. 40A:5-

b) The custody of the collateral is transferred to a third party;

c) The maturity of the agreement is not more than 30 days;

d) The underlying securities are purchased through banks approved by the Department of Banking and Insurance under the Government Unit Depository Projection Act (GUDPA).

e) A master repurchase agreement providing for the custody and security of the collateral is executed.

The approved designation of any Government Money Market Funds are:

NOTE: The purchase of Government Money Market Funds requires the use of broker/dealers. Since the process of selecting such services is a tedious one, when the Borough attempts to purchase such instruments, the pool selected instruments and broker/dealers will be presented to the Municipal Council.

V. FUNDS EXCLUDED FROM INVESTING

1. Petty Cash Funds
2. Cash drawn from a Federal Agency under a letter of credit which has to be paid out within 5 working days to a vendor.

3. Deposit, retainage, or amounts posted by way of bond, held by the local unit for such things as faithful performance, if the local unit would be required by law to pay back any interest earned to the provider of the deposit, except where the local unit is required by law or court decision to invest in funds.
4. Amounts derived from the sale of bonds or notes, only to the extent that a specific written opinion of bond counsel states that the earning of (full) interest would result in the bonds or notes being classified as an arbitrage (not federally tax exempt) issued pursuant to Federal regulations to the extent that sum interest is allowable, it shall be deposited

The Borough's Cash Management Plan is further guided by the following principles of investment and risk:

- Although many factors will contribute to the Borough's policy for selecting and evaluating investment instruments, the Borough recognizes that the security of such interest comes first, followed by liquidity, and then yield.
- Funds shall be managed to meet the Borough's cash flow needs; namely asset maturity decisions will be guided by cash flow factors.
- Careful attention to investment fee structure must be paid: for example, the fees for getting in and out of investments will be considered. Additionally, when investing in government money market funds, load fees (fees up front) and no-load fees (fee is covered as part of the yield) must be distinguished.

The Borough will acknowledge the notion that "past performance is not a guarantee of future results" when gauging the potential success of its investments. Namely, since government money market funds are required to be rated, the Borough will study such ratings. The Borough will assess the performance of such funds, paying strict attention to their historical expenses, and the experience of their managers.

- The Borough will use the New Jersey Cash Management Fund as a benchmark for comparing the performance of government money market funds and Local Government Investment Pools. Since the New Jersey Cash Management Fund has a wider variety of investments available to it than government money market funds and Local Government Investment Pools, it can be used as a reliable indicator of market performance.

If solicited by financial advisors to assist the Borough in its investment decisions, the Borough shall (a) be prudent in taking their advice; (b) consider what they are selling; (c) establish how they will profit from the investment; (d) ascertain exactly what their fees are; (e) be aware of "churning" (generation of excess fees by moving from investment to investment).

- The Borough will completely understand all financial products purchased, namely, how the product is priced, the effect or interest rate changes on the value of the product and the liquidity of the product.
- The Borough will consult with Borough Counsel whenever there is a question regarding the legal status of an investment instrument.
- The Borough will purchase certificate of deposits or repurchase agreements from broker/dealers (including bank related ones) since they are not permitted depositories of funds.
- If necessary, the Borough will consult with GFOA publications on investment practices and with the Bureau of Securities when it comes to ensuring that investment advisors, or broker/dealers and agents of broker/dealers are registered.

General Cash Management Principles that the Borough's Cash Management Plan shall adhere to are:

- All moneys turned over to the Treasurer/Chief Financial Officer shall be deposited within forty-eight (48) hours in accordance with N.J.S.A. 40A:5-15.
- The Treasurer/Chief Financial Officer, shall minimize the possibility of idle cash accumulating in accounts by assuring that all amounts in excess of negotiated compensating balances (if applicable) are kept in interest bearing accounts or promptly swept into the investment portfolio.
- Cash may be withdrawn from investment pools under the discretion of the Chief Financial Officer to fund operations, and/or meet cash flow needs.
- The method of calculating banking fees and compensating balances (if applicable) shall be documented to the Governing Body at least annually.

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-006

**RESOLUTION AUTHORIZING THE CMFO TO TRANSMIT
REDEMPTION AND PREMIUM SUMS TO THE PURCHASER OF
A TAX SALE CERTIFICATE UPON REDEMPTION**

WHEREAS, pursuant to N.J.S.A. 54:5-58, the governing body or other officer of the municipality may act to authorize the redemption of tax sale certificates; and

WHEREAS, the Borough of Roselle's Tax Collector has recommended that a resolution be adopted changing the Borough's policy that the governing body authorizes the redemption of tax sale certificates.

WHEREAS, permitting the redemption of tax sale certificates to take place internally and without Council approval provides property owners more opportunities to redeem tax sale certificates allowing them to pay with less interest and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle in the County of Union, State of New Jersey that, as directed by the Borough's Tax Collector, the Chief Municipal Finance Officer is hereby authorized to transmit redemption and premium sums to the purchaser of a tax sale certificate upon redemption without the necessity of the governing body passing a resolution for each individual certificate or a group of certificates.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez
Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-007

RESOLUTION TO FIX THE 2023 RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500, of the delinquency and 18% per annum on any amount in excess of \$1,500 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey, as follows:

The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500, becoming delinquent after due date and if a delinquency is in excess of \$10,000, and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.

Effective January 1, 2023 there will be a ten (10) day grace period of quarterly tax payments made by cash, check or money order.

Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of the resolution.

A certified copy of the resolution shall be provided by the Municipal Clerk to the Tax Collector, Borough Attorney, and Borough Auditor for the Borough of Roselle.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez
Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-008

RESOLUTION AUTHORIZING PETTY CASH FUNDS

WHEREAS, N.J.S.A. 40A:5-21 authorized the establishment of petty cash funds for various departments in the Borough of Roselle; and

WHEREAS, said Petty Cash Funds were established by resolutions of the Borough of Roselle; and

WHEREAS, said Petty Cash Funds received approval from the director of Local Government Services; and

WHEREAS, it is the desire of the Council that the following funds be established and be allowed to continue under the control of the designated custodians;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roselle, County of Union, and State of New Jersey that the following departments and custodians are approved and hereby appointed custodian of petty cash and authorized and permitted to establish a petty cash fund in the amount indicated pursuant to the provisions of N.J.S.A. 40A:5-21.

DEPARTMENT	CUSTODIAN	AMOUNT
Police	Stacey Williams	\$300.00
Fire	Eric Pearson	\$300.00
Clerk	Lisette Sanchez	\$200.00

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held on January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 6th day of January, 2023.

Lisette Sanchez
Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-009

RESOLUTION AUTHORIZING THE CFO TO PAY CLAIMS

WHEREAS, it is in the best interest of the Borough of Roselle to grant authority to the Chief Financial Officer (CFO) to pay certain obligations when due and owing prior to the regular payment of bills in accordance with the encumbrance accounting system which provides a tool for the CFO to use in order to certify the availability of funds under N.J.A.C. 5:30-5.7 (Local Finance Notice 2003-14).

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Roselle, Union County, New Jersey that the Chief Financial Officer be designated to pay the following as needed and as necessary for the orderly operation of the Borough:

Board of Education
Debt Payments and Interest
Judgments – Previously Authorized
Health Care Reimbursements to Retirees
Insurance Premiums
Lease Payments – Previously Authorized
NJ Motor Vehicle Commission
Payroll and Payroll Agency Payments
Petty Cash – Initial and Replacements
Postage
Revolving Credit Bills
State or County Permit Applications
Union County Taxes
Utilities
Water rental and delivery fees

BE IT FURTHER RESOLVED, that all payment of the above category bills will be formally approved at the next scheduled Regular Council meeting.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez, Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-010

RESOLUTION AUTHORIZING APPROVAL OF THE CALENDAR YEAR 2023 TEMPORARY BUDGET

WHEREAS, it will be necessary to award contracts, incur commitments and make payments during calendar year 2023 prior to the adoption of the municipal budget for calendar year 2023; and

WHEREAS, N.J.S.A. 40A:4-19 provides the authorization to make temporary appropriations prior to the adoption of the municipal budget, the total of which may not exceed 26.25% of the previous year's total budget, excluding debt service, capital improvements and public assistance; and

WHEREAS, the total amount of the temporary budget appropriations contained herein, amounting to **\$16,212,450.00** which includes appropriations of **\$3,594,600** for debt service, \$400,000 for capital improvement and **\$12,217,850.00** for operating expenses, does not exceed **26.25% (\$16,807,570.48)** of the previous year's total budgetary appropriations exclusive of the aforementioned exceptions.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roselle, that the temporary budget totaling **\$16,807,570.48 including \$3,594,600** for debt service and \$400,000 which may be fully appropriated without regard to any limitation, are hereby appropriated to provide for said purposes in the temporary budget for the 2023 calendar year; and

BE IT FURTHER RESOLVED that the amounts required by statute for the payment of the 2023 County and School taxes, which are not included as part of this temporary budget, shall be paid as and when due; and

BE IT FURTHER RESOLVED that the dedicated revenues, in accordance with N.J.S.A. 40A:4-39, for the period from the beginning of the 2023 calendar year until the date of budget adoption are hereby appropriated for the purposes to which said revenues are dedicated by the aforementioned statute, or other legal requirement.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a reorganization meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez
Borough Clerk

	ATTACHMENT "A" 2023		
	MUNICIPAL OPERATING APPROPRIATIONS		
FCOA	Department	Type	Amount
			Jan 1 - Mar 31
20-1001	General Administration	S&W	80,000.00
20-1002		OE	180,000.00
20-1051	Human Resources	S&W	26,000.00
20-1052		OE	12,500.00
20-1101	Mayor & Council	S&W	45,000.00
20-1102		OE	12,000.00
20-1201	Municipal Clerk	S&W	78,000.00
20-1202		OE	35,000.00
20-1301	Financial Administration	S&W	105,000.00
20-1302		OE	63,000.00
20-1352	Annual Audit	OE	25,000.00
20-1401	Revenue Administration	S&W	24,000.00
20-1402		OE	4,000.00
20-1501	Tax Assessment Administration	S&W	34,000.00
20-1502		OE	28,000.00
20-1552	Legal	OE	145,000.00
20-1652	Engineering & Architectural Services	OE	52,000.00
20-1751	Economic Development	S&W	25,000.00
20-1752	Economic Development	OE	50,000.00
21-1801	Planning Board	S&W	1,575.00
21-1802		OE	10,000.00
21-1851	Zoning Board	S&W	1,575.00
21-1852		OE	2,000.00
22-1951	Building	S&W	115,000.00
22-1952		OE	15,000.00

22-2001	Code Enforcement	S&W	80,000.00
22-2002		OE	10,000.00
22-2051	Parking Enforcement	S&W	18,500.00
22-2052	Parking Enforcement	OE	200.00
22-2072		OE	
22-2082		OE	
22-2101	Past JIF bill	OE	216,000.00
22-2102	PJEIF 1ST INSTALLMENT	OE	713,000.00
23-2102	Other Insurance Premiums	OE	390,000.00
23-2152	Workers Compensation Insura	OE	325,000.00
23-2202	Eyeglass Reimbursement	OE	1,500.00
23-2202	Medical Insurance	OE	1,500,000.00
23-2202	Medicare Part B Reimburseme	OE	15,000.00
23-2202	Dental Insurance	OE	33,000.00
23-2212	Heath Benefit Waiver	OE	45,000.00
23-2252	State Unemployment	OE	60,000.00
25-2401	Police Department	S&W	1,885,000.00
25-2402		OE	315,000.00
25-2411	Traffic Control - School Crossin	S&W	82,000.00
25-2412		OE	4,200.00
25-2421	Police Dispatch/911	S&W	210,000.00
25-2422		OE	1,500.00
25-2651	Fire Department	S&W	1,090,000.00
25-2652		OE	80,000.00
25-2652	Office of Emergency Management	S&W	4,200.00
25-2652	Office of Emergency Management	OE	11,000.00
25-2751	Municipal Prosecutor	S&W	13,500.00
25-2752		OE	5,000.00
26-1872	Shade Tree Commission	OE	18,000.00

26-2911	Public Works	S&W	800,000.00
26-2912		OE	225,000.00
26-3012	Vehicle Maintenance	OE	100,000.00
26-3052	Solid Waste Collection	OE	400,000.00
26-3062	Recycling	OE	28,000.00
26-3112	Snow Removal	OE	60,000.00
27-3282	Municipal Services Act	OE	9,000.00
27-3301	Public Health	S&W	32,000.00
27-3302		OE	17,000.00
28-3701	Community Center	S&W	10,000.00
28-3702		OE	1,000.00
28-3711	Recreation	S&W	30,000.00
28-3712		OE	40,000.00
29-3902	Library	OE	175,000.00
30-4152	Accumulated Absences	OE	53,500.00
31-4302	Electricity	OE	167,000.00
31-4402	Telephone	OE	119,000.00
31-4442	Fire Hydrant Service	OE	100,000.00
31-4452	Water	OE	23,000.00
31-4462	Natural Gas	OE	25,000.00
31-4552	Sewerage Disposal	OE	800,000.00
31-4602	Gasoline	OE	80,000.00
35-4700	Contingency	OE	10,000.00
36-4712	PERS	OE	0.00
36-4722	Social Security	OE	220,000.00
36-4752	PFRS	OE	0.00
36-4772	DCRP	OE	3,500.00
37-4802	Tax Appeal Reserve	OE	7,500.00
37-4802	Judgments	OE	100,000.00

41-7230	ARP Grant		
41-7230	NPP Match		
42-2400	Interlocal Service - Dispatch	OE	70,000.00
42-3300	Interlocal Service - STD Elizabeth		3,000.00
42-3400	Interlocal Service - Health Officer County		52,000.00
42-4990	Interlocal Service - Animal		11,000.00
43-4901	Municipal Court	S&W	115,000.00
43-4902		OE	18,000.00
43-4951	Public Defender	S&W	8,100.00
43-4952		OE	2,500.00
			12,210,350.00
	DEBT SERVICE APPROPRIATIONS		
	EXCLUDED FROM THE 26.25% LIMITATION		
44-9002	Capital Improvement Fund		400,000.00
45-9202	Payment on Bond Principal		1,945,000.00
45-9252	ayment on Notes Principal		0.00
45-9302	Interest on Bonds		1,217,000.00
45-9352	Interest on Notes		330,000.00
45-9422	Loan Repayment Principal/Interest-N EIT		100,000.00
45-9432	Loan Repayment Princ pal/Interest-Green Acres		2,600.00
	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE		3,994,600.00
	TOTAL - TEMPORARY BUDGET		16,204,950.00

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-011

**MAYOR'S APPOINTMENT OF MOHAMED JALLOH, ESQ. OF THE FIRM OF
SCHAFER SHAIN JALLOH AS BOROUGH ATTORNEY FOR THE BOROUGH
OF ROSELLE WITH THE CONSENT OF COUNCIL**

WHEREAS, the position of Attorney for the Borough of Roselle ("Borough Attorney") is required by N.J.S.A. 40A:9-139, and N.J.S.A. 40A:60-5(g) provides for the Mayor to make an appointment to such position; and

WHEREAS, the Mayor has nominated and appointed Mohamed Jalloh, Esq. of the firm of Schaffer Shain Jalloh as Borough Attorney which appointments requires the advice and consent of Council;

**NOW, THEREFORE, BE IT RESOLVED, BY THE BOROUGH COUNCIL
OF THE BOROUGH OF ROSELLE:**

1. That the advice and consent of Council is granted to the appointment of Mohamed Jalloh, Esq. of the firm Schaffer Shain Jalloh, to the position of Borough Attorney, whose duties shall include supervising general municipal and labor matters, effective as of January 1, 2023.
2. Schaffer Shain Jalloh shall be compensated in the amount of \$100,000.00 for CY2023, and a waiver of the Borough's residency requirement is granted.
3. This Resolution shall take effect immediately.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk of the Borough of Roselle to execute an agreement for the retention of Mohamed Jalloh, Esq. and the firm of Schaffer Shain Jalloh as Borough Attorney for the 2023 calendar year.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez
Borough Clerk

Certification of Availability of Funds:
(3-01-20-155-000-111)


Judith Curran, CFO


Date

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-012

RESOLUTION APPROVING A LIST OF QUALIFIED VENDORS FOR PROFESSIONAL SERVICES WITHIN THE BOROUGH OF ROSELLE FOR THE CALENDAR YEAR 2023

WHEREAS, in accordance with N.J.S.A. 40A:11-2(6) the Borough of Roselle in the County of Union, a municipal corporation of the State of New Jersey, instituted a policy to negotiate agreements for Professional Services on the basis of demonstrated confidence and qualifications for types of Professional Services required by the Borough of Roselle pursuant to the fair and open process in accordance with N.J.S.A. 19:44A-20.4; and,

WHEREAS, the Borough of Roselle has received in accordance with a published notice, sealed qualifications for various positions; and,

WHEREAS, pursuant to the fair and open process, and based upon review of specifications, qualifications and recommendations therefore, certain professionals are qualified for certain positions for the calendar year 2023:

Acting Prosecutor Service

Kevin D. Harris, Eq.
66 Ninth Avenue
East Orange, NJ 07018

Law Offices of Moshood Muftau
247 Conant Street
Hillside, NJ 07205

Law Office of Yesmin Diaz Payne
413 East 4th Ave
Roselle, NJ 07203

The Hickerson- Breedon Law Firm
21 Lee Place, 2nd Flr.
Paterson, NJ 07505

The Law Office of Gina DeVito
28 Valley Road, Ste. 1
Montclair, NJ 07042

Acting Public Defender

The Hickerson- Breedon Law Firm
21 Lee Place, 2nd Flr.
Paterson, NJ 07505

Michelle D. Welsh
123 N. Union Avenue, Ste. 305
Cranford, NJ 07016

Ambulance Billing Services

Coronis Health
50 U.S. 9
Morganville, NJ 07751

Strategic Billing
107 Gilberth Pkwy
Mullica Hill, NJ 08062

Appraisal Services

Appraisal Consultant Corp.
293 Eisenhower Pkwy, #200
Livingston, NJ 07039

Architectural Services

Netta Architects
1084 Route 22 West
Mountainside, NJ 07092

DMR
777 Terrace Ave, Suite 607
Hasbrouck Heights, NJ 07604

Settembrino Architects
37 E. Washington Ave
Atlantic Highlands, NJ 07716

Auditing Services-General

Suplee, Clooney & Company
308 East Broad Street
Westfield, NJ 07090

PKF O' Connor Davies
20 Commerce Drive, Ste. 301
Cranford, NJ 07016

Bond Counsel

Gibbons P.C.
One Gateway Center
Newark, NJ 07102

McManimon Scotland Baumann
72 Livingston Ave, 2nd Flr
Roseland, NJ 07068

Engineering Services

Colliers
400 Valley Road, Suite 304
Mt. Arlington, NJ 07856

Neglia Engineering Associates
34 Park Avenue
Lyndhurst, NJ 07071

Harbor Consultants
320 North Ave East
Cranford, NJ 07016

CME Associates
3141 Bordentown Avenue
Parlin, NJ 08859

T&M Associates
11 Tindall Road
Middletown Township, NJ 07748

Suburban Consulting Engineers, Inc.
96 US-206, Ste. 101
Flanders, NJ 07836

Excel Environmental Resources, Inc.
111 N. Center Drive
North Brunswick Township, NJ 08902

Financial Advisory Services

NW Financial Group, LLC
2 Hudson Place, 3rd Floor
Hoboken, NJ 07030

Acacia Financial
6000 Midlantic Drive, Suite 410 North
Mount Laurel, NJ 08054

Financial Advisory Services for Redevelopment

NW Financial Group, LLC
2 Hudson Place, 3rd Floor
Hoboken, NJ 07030

Acacia Financial
6000 Midlantic Drive, Suite 410 North
Mount Laurel, NJ 08054

Grant Consultant

GLD Associates, INC
98 Learner Road
Summit, NJ 07901

Colliers
400 Valley Road, Suite 304
Mt. Arlington, NJ 07856

Bruno Associates, Inc.
1373 Broad Street, Ste. 203B
Clifton, NJ 07013

Information Technology Consultant

Sysnet Solutions
746 Rt. 18, Suite 2B
East Brunswick, NJ 08816

TeliApp
401 North Wood Avenue, Ste. 9&15
Linden, NJ 07036

Insurance Broker Services-Property and Casualty

Round Hill Risk Partners, LLC
788 Morris Turnpike, Suite 101
Short Hills, NJ 07078

Acrisure
1460 Route 9 North, Suite 310
Woodbridge, NJ 07095

CBIZ Insurance
219 South Street
New Providence, NJ 07974

Insurance Broker Services for Health/Medical

Round Hill Risk Partners, LLC
788 Morris Turnpike, Suite 101
Short Hills, NJ 07078

Acrisure
1460 Route 9 North, Suite 310
Woodbridge, NJ 07095

CBIZ Insurance
219 South Street
New Providence, NJ 07974

Brown and Brown, Metro, LLC
56 Livingston Avenue, Ste. 230
Roseland, NJ 07068

Litigation Defense Counsel Services

Kologi Simitz
500 North Wood Avenue, Suite 4B
Linden, NJ 07036

Renaud Deappolonio, LLC
190 North Ave, East
Cranford, NJ 07016

Shain Schaffer Jalloh
150 Morristown Road, Suite 105
Bernardsville, NJ 07924

Antonelli Kantor, PC
354 Eisenhower Parkway, Suite 1000
Livingston, NJ 07039

The Antoine Law Firm
52 Underwood Street, #1L
Newark, NJ 07106

Rainone, Coughlin, Minchello
555 US Highway 1 South, Ste 440
Iselin, NJ 08830

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

Weber Dowd Law LLC
365 Rifle Camp Rd
Woodland Park, NJ 07424

Hunt Hamlin & Ridley
60 Park Place, 16th FLOOR
Newark, NJ 07102

Ruderman & Roth. LLC.
150 Morris Avenue, Ste. 303
Springfield, NJ 07081

Tracey S. Cosby
134 Evergreen Place, Ste. 301
East Orange, NJ 07018

The Hickerson- Breedon Law Firm
21 Lee Place, 2nd Flr.
Paterson, NJ 07505

L' Abbate, Balkan, Colavita & Contini, LLP
100 Eagle Rock Avenue, Ste. 220
East Hanover, NJ 07936

Simmons Law, LLC
1349 Lake Street
Plainfield, NJ 07060

Florio Perrucci Steinhardt Cappelli Tipton & Taylor, LLC
430 Mountain Ave, Ste. 103
New Providence, NJ 07974

Media/Public Information Consulting Services

Jaffee Communication
312 North Ave East, Suite 5
Cranford, NJ 07016

Planner Services for the Borough

Colliers
400 Valley Road, Suite 304
Mt. Arlington, NJ 07856

Neglia Engineering Associates
34 Park Avenue
Lyndhurst, NJ 07071

CME Associates
3141 Bordentown Ave
Parlin, NJ 08859

DMR Architects
777 Terrace Ave, Ste 607
Hasbrouck Heights, NJ 07604

Harbor Consultants
320 North Ave East
Cranford, NJ 07016

Topology
60 Union Street, #1N
Newark, NJ 07105

Najarian Associates
One Industrial Way West
Eatontown, NJ 07724

Redevelopment Counsel Services

McManimon Scotland Baumann
72 Livingston Avenue, 2nd Floor
Roseland, NJ 07068

The Hickerson- Breedon Law Firm
21 Lee Place, 2nd Flr.
Paterson, NJ 07505

Roselle First

Communities in Cooperation
9-11 Crawford Street
Newark, NJ 07102

Special Counsel Tax Foreclosures

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

Shain, Schaffer, Jalloh
150 Morristown Road, Suite 105
Bernardsville, NJ 07924

Eric M. Bernstein & Associates, LLC
34 Mountain Blvd., Building A
Warren, NJ 07059

Special Counsel Tax Appeals

Renaud Deappolonio
190 North Avenue, East
Cranford, NJ 07016

Shain, Schaffer, Jalloh
150 Morristown Road, Suite 105
Bernardsville, NJ 07924

Antonelli Kantor, PC
354 Eisenhower Parkway, Suite 1000
Livingston, NJ 07039

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

Blau & Blau
223 Mountain Avenue
Springfield, NJ 07081

Special Counsel Services

Shain, Schaffer, Jalloh
150 Morristown Road, Suite 105
Bernardsville, NJ 07924

Renaud Deappolonio, LLC
190 North Avenue, East
Cranford, NJ 07016

McManimon Scotland Baumann
72 Livingston Avenue, 2nd Floor
Roseland, NJ 07068

Antonelli Kantor, PC
354 Eisenhower Parkway, Suite 1000
Livingston, NJ 07039

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

Rainone, Coughlin, Minchello
555 US Highway 1 South, Ste 440
Iselin, NJ 08830

Ruderman & Roth, LLC
150 Morris Ave, Suite 303
Springfield, NJ 07081

Weber Dowd Law LLC
365 Rifle Camp Rd
Woodland Park, NJ 07424

Eric M. Bernstein & Associates, LLC
34 Mountain Blvd., Building A
Warren, NJ 07059

The Hickerson- Breedon Law Firm
21 Lee Place, 2nd Flr.
Paterson, NJ 07505

L' Abbate, Balkan, Colavita & Contini, LLP
100 Eagle Rock Avenue, Ste. 220
East Hanover, NJ 07936

Simmons Law, LLC
1349 Lake Street
Plainfield, NJ 07060

Russell J. Huegel
190 Middlesex Essex Turnpike, Ste. 200
Iselin, NJ 08830

Special Counsel OPRA Services

Antonelli Kantor, PC
354 Eisenhower Parkway, Suite 1000
Livingston, NJ 07039

Weber Dowd Law LLC
365 Rifle Camp Rd
Woodland Park, NJ 07424

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

Parker McCay P.A.
9000 Midlantic Dr #300
Mt Laurel Township, NJ 08054

Ruderman & Roth, LLC
150 Morris Ave, Suite 303
Springfield, NJ 07081

Special Labor/Personnel Services

Antonelli Kantor
1000 Stuyvesant Ave
Union, NJ 07083

Ruderman & Roth, LLC
150 Morris Ave, Suite 303
Springfield, NJ 07081

Shain, Schaffer, Jalloh
150 Morristown Road, Suite 105
Bernardsville, NJ 07924

Rainone, Coughlin, Minchello
555 US Highway 1 South, Ste 440
Iselin, NJ 08830

Simmons Law, LLC
1349 Lake Street
Plainfield, NJ 07060

The Hickerson- Breedon Law Firm
21 Lee Place, 2nd Flr.
Paterson, NJ 07505

Kologi Simitz
500 North Wood Avenue, Suite 4B
Linden, NJ 07036

Florio Perrucci Steinhardt Cappelli Tipton & Taylor, LLC
430 Mountain Avenue, Ste. 103
New Providence, NJ 07974

TV Management Services

Cologna Productions
119 Aycrigg Ave
Passaic, NJ 07055

Website Design/Social Media Text Messaging

Alpha Dog Solutions, Inc
335 Union Avenue
Belleville, NJ 07109

TeliApp
401 North Wood Avenue, Ste. 9&15
Linden, NJ 07036

Special Counsel Services Hearing Officer

Ruderman & Roth, LLC
150 Morris Ave, Suite 303
Springfield, NJ 07081

Simmons Law, LLC
1349 Lake Street
Plainfield, NJ 07060

The Hickerson- Breedon Law Firm
21 Lee Place, 2nd Flr.
Paterson, NJ 07505

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roselle, County of Union, State of New Jersey, that in accordance with N.J.S.A. 40A:11-2(6) on such basis as necessary, and for each of the approved and qualified vendors, a resolution approving each individual specified contract shall be considered by the Mayor and Council; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at the Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez
Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-013

RESOLUTION SETTING NON-UNION EMPLOYEE SALARIES FOR CALENDAR YEAR 2023

WHEREAS, the Borough of Roselle is a Civil Service municipality that employs both union and non-union officers and employees; and

WHEREAS, while union employee raises are negotiated and agreed upon in collective bargaining agreements, the Borough Council has established a uniform policy and procedure for annually reviewing all non-union Borough employees and providing cost of living and/or merit-based raises when it is deemed appropriate in consultation with the Borough Administrator; and

WHEREAS, the Borough Council seeks to ensure that salaries remain competitive compared to those offered by surrounding municipalities by adjusting salaries where necessary to effectuate the retention of quality employees; and

WHEREAS, the Borough Council seeks to ensure an appropriate salary differential between the Police Chief and the top Police Captain as well as the Fire Chief and the top Fire Battalion Chief by adjusting the aforementioned salaries as required.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle that, effective January 1, 2023 the following officers and employees of the Borough shall be compensated according to the annual salaries or hourly rates as listed herein.

Mayor & Council

Mayor	\$20,000
Councilmember	\$15,000

Administration

Borough Administrator (<i>acting</i>)	\$120,000
Assistant Borough Administrator	\$110,000
Confidential Assistant	\$41,820
Human Resource Coordinator	\$71,400
Purchasing Agent	<i>vacant</i>
Economic Development Representative 4	\$71,400

Clerk

Municipal Clerk	\$88,000
Deputy Municipal Clerk	\$63,240

Finance

Chief Financial Officer	\$125,000
Payroll Supervisor	\$61,200
Account Clerk (PT)	\$51/hr
Tax Collector	\$71,400

Tax Assessment

Tax Assessor	\$56,292
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Building

Construction Code Official	\$98,838
Plumbing Subcode Official	\$20,196
Electrical Subcode Official	\$15,300
Fire Protection Subcode Official	\$45/hr
Plumbing Inspector	\$45/hr
Electrical Inspector	\$45/hr
Building Inspector	\$45/hr

Code Enforcement

Senior Code Enforcement Officer	\$61,200
Code Enforcement Officer	\$45,900
Code Enforcement Officer Trainee	\$30,600
Sanitation Inspector (PT)	\$18/hr

Police

Police Chief	\$177,000
Confidential Secretary	\$59,981

Fire

Fire Chief	\$165,000
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Public Works

Superintendent of Public Works	\$112,200
Assistant Superintendent of Public Works	<i>vacant</i>
Assistant Supervisor of Public Works	\$69,841
Laborer (PT)	\$18/hr

Recreation

Recreation Leader	\$56,100
Recreation Aide (PT)	\$16/hr
Omnibus Operator (PT)	\$18/hr

Municipal Court

Judge of the Municipal Court	\$93,840
Municipal Court Administrator	\$83,232
Deputy Court Administrator	\$61,200
Municipal Prosecutor	\$34,680
Assistant Municipal Prosecutor	\$15,300
Public Defender	\$15,300
Court Attendant (PT)	\$18/hr
Keyboarding Clerk I (PT)	\$18/hr

BE IT FURTHER RESOLVED that a copy of this resolution shall be transmitted to the Borough's Payroll Supervisor upon execution and all salaries and/or hourly rates shall be adjusted accordingly.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, and State of New Jersey at the Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2023.

Lisette Sanchez
Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-014

RESOLUTION AUTHORIZING BOROUGH ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT DESIGNATING ERIC WALKER AS THE QUALIFIED PURCHASING AGENT FOR THE BOROUGH OF ROSELLE

WHEREAS, N.J.S.A. 40A:11-9 *et seq.* authorizes local government units to designate a Qualified Purchasing Agent; and

WHEREAS, N.J.A.C. 5:34-4.3 *et seq.* establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Eric Walker of EMW Enterprises, LLC possesses the necessary credentials of a Qualified Purchasing Agent, as issued by the Director of the Division of Local Government Services, in accordance with N.J.A.C. 5:32-4 *et seq.*; and

WHEREAS, the Borough of Roselle desires to extend the professional services agreement with EMW Enterprises, LLC for the provision of Qualified Purchasing Agent Services for the period of January 1, 2023 to December 31, 2023 or until a successor is selected; and

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND GOVERNING BODY OF THE BOROUGH OF ROSELLE, in the County of Union in the State of New Jersey, that Borough Administrator Rick Smiley is hereby authorized to enter into a professional services agreement, on behalf of the Borough of Roselle, with Eric Walker of EMW Enterprises, LLC for the position of Qualified Purchasing Agent services to include the following terms:

1. The contract period will be for a period from January 1, 2023 to December 31, 2023 or until a successor is selected; and
2. The contract amount will be set at the flat rate of \$2,000.00 per month; and
3. Eric Walker of EMW Enterprises, LLC will provide 20 hours of work to the Borough weekly.

BE IT FURTHER RESOLVED, that through the aforementioned agreement, the Borough of Roselle designates Eric Walker as the Qualified Purchasing Agent and delegates to him the authority to act on behalf of the Borough of Roselle and make, negotiate, and award all contracts and goods and services which do not exceed the bid threshold of \$44,000.00 as provided for in N.J.S.A. 40A:11-3 and LFN 2020-14; and

BE IT FURTHER RESOLVED, that the aforementioned designation and delegation of authority shall terminate automatically upon the expiration of the agreement on December 31, 2023 or until a successor is selected and may only be renewed or extended by resolution of the governing body of the Borough of Roselle; and

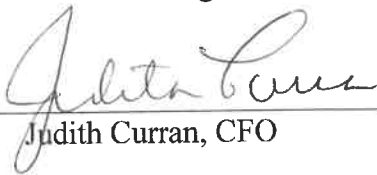
BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-4.3 the local unit Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of EMW Enterprises, LLC's certification to the Director of the Division of Local Government Services.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez
Borough Clerk

Certification of Availability of Funds:
(Acct #3-01-20-100-000-229)

 1/5/23

Judith Curran, CFO

Dated

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-015

MAYOR'S APPOINTMENT OF MEMBERS TO THE BOARD OF HEALTH WITH THE CONSENT OF COUNCIL

WHEREAS, the Mayor has deemed it necessary and in the best interest of the Borough of Roselle to appoint members to the Health Board; and

WHEREAS, the Mayor has nominated two individuals for appointment as members to the Board of Health for a three-year term effective 2023.

NOW, THEREFORE, BE IT RESOLVED, that the consent of Council is granted for the following appointments to the Borough of Roselle Health Board, who are Roselle residents:

<u>Name/Appointment Type</u>	<u>Member Type / Term Duration</u>	<u>Term</u>
Annette Jones	Member / 3 years	01-01-23 to 12-31-25
Juliet C. Uwah	Member / 3 years	01-01-23 to 12-31-25

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez, Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-016

MAYOR'S APPOINTMENT OF A MEMBER TO THE LIBRARY BOARD WITH THE CONSENT OF COUNCIL

WHEREAS, the Mayor has deemed it necessary and in the best interest of the Borough of Roselle to appoint a member to the Library Board; and

WHEREAS, the Mayor has nominated an individual for appointment as a member to the Library Board for a five-year term effective 2023.

NOW, THEREFORE, BE IT RESOLVED, that the consent of Council is granted for the following appointment to the Borough of Roselle Library Board, who is a Roselle resident:

<u>Name/Appointment Type</u>	<u>Member Type / Term Duration</u>	<u>Term</u>
Georgette Bradshaw	Member / 5 years	01-01-23 to 12-31-27

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately, and all newly appointed members will receive a copy of this resolution.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez, Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-017

RESOLUTION APPOINTING CLASS III MEMBER TO THE PLANNING BOARD

WHEREAS, the Borough Council deemed it necessary and in the best interests of the Borough to appoint members to the Borough of Roselle Planning Board.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of the Borough of Roselle, that the following Roselle resident is hereby appointed to the Borough of Roselle Planning Board:

<u>Name/Appointment Type</u>	<u>Member Type/Term Duration</u>	<u>Term</u>
Brandon Bernier	Class III Member (1 Year)	01-01-23 to 12-31-23

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez, Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-018

**MAYOR'S APPOINTMENT OF A MEMBER AND AN ALTERNATE MEMBER TO
THE ZONING BOARD OF ADJUSTMENT WITH THE CONSENT OF COUNCIL**

WHEREAS, this Council has previously established the Roselle Zoning Board of Adjustment; and

WHEREAS, pursuant to N.J.S.A. 40:55D-69 and Section 650-80 of the Borough Code, Zoning Board members are appointed by the Mayor with the consent of Council.

NOW, THEREFORE, BE IT RESOLVED, that the consent of Council is granted for the following appointment to the Zoning Board of Adjustment, who is a Roselle resident effective 2023:

<u>Name</u>	<u>Member Type/Term Duration</u>	<u>Term</u>
Kevin McFarlane	Member (3 Years)	01-01-23 to 12-31-25
Tonya Storey	Alternate I (2 Years)	01-01-23 to 12-31-24

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately, and all newly appointed members will receive a copy of this resolution.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez, Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-019

**RESOLUTION APPOINTING A MEMBER TO THE
UNION COUNTY SOLID WASTE ADVISORY COUNCIL**

WHEREAS, the Mayor and Borough Council has deemed it necessary and in the best interests of the Borough to appoint a regular member to the Union County Solid Waste Advisory Council.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Roselle that the following Roselle resident is hereby appointed to the Union County Solid Waste Advisory Council:

<u>Name/Appointment Type</u>	<u>Member/Type/Term Duration</u>	<u>Term</u>
George Phipps	Regular Member / 1 year	01-01-23 to 12-31-23

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez, Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-020

RESOLUTION APPOINTING ONE MEMBER AND ONE ALTERNATE TO THE UNION COUNTY TRANSPORTATION ADVISORY COMMITTEE

WHEREAS, the Borough has the right to have representation on the Union County Transportation Advisory Committee.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Roselle that Isabel Sousa be appointed as Member and Kevin McFarlane be appointed as an Alternate Member to the Union County Transportation Advisory Committee, effective January 1, 2023 with terms to expire December 31, 2023.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez, Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-021

**RESOLUTION APPOINTING REPRESENTATIVES TO THE COMMUNITY
DEVELOPMENT REVENUE SHARING COMMITTEE**

WHEREAS, the Community Development Revenue Sharing Committee plays a major role in the annual allocation of approximately \$5 million of Federal Community Development Block Grant Funds among the nineteen participating municipalities and the County of Union.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Roselle that David Biunno and Denise Wilkerson be appointed as representatives to the Community Development Revenue Sharing Committee, effective January 1, 2023 with terms to expire December 31, 2024.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez, Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-022

**MAYOR'S APPOINTMENT OF MEMBERS TO THE OFFICE OF
MULTICULTURAL INCLUSION AND ACCESSIBILITY ADVISORY
WITH THE CONSENT OF COUNCIL**

WHEREAS, the Mayor and Council of the Borough of Roselle has previously established "The Office of Multicultural Inclusion and Accessibility Advisory" (the Office"), within and under the Office of the Mayor; and

WHEREAS, the Mayor has nominated and appointed eight (8) individuals who are Roselle residents.

NOW, THEREFORE, BE IT RESOLVED, that the consent of the Borough Council is granted for the following appointments to the Office of Multicultural Inclusion and Accessibility Advisory" effective January 1, 2023:

<u>Name</u>	<u>Member Type/Term Duration</u>	<u>Term</u>
John Long	Member / 1 year	01-01-23 to 12-31-23
Dave Cintron	Member / 1 year	01-01-23 to 12-31-23
Nancy Carrero-Munoz	Member / 1 year	01-01-23 to 12-31-23
Samantha Isabel Carpio	Member / 1 year	01-01-23 to 12-31-23
Carolyn Whittaker	Member / 1 year	01-01-23 to 12-31-23
Jaelie Sannon	Member / 2 years	01-01-23 to 12-31-24
Renel Pierre	Member / 2 years	01-01-23 to 12-31-24
Lorraine Brooks Body	Member / 2 years	01-01-23 to 12-31-24

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately, and all newly appointed members will receive a copy of this resolution.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the
Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez, Borough Clerk

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2022-023

**MAYOR'S APPOINTMENT OF CARL L. MARSHALL AS MUNICIPAL
JUDGE WITH THE CONSENT OF COUNCIL**

WHEREAS, the Borough has previously established the Roselle Municipal Court pursuant to N.J.S.A. 2B:12-1, et seq.,

WHEREAS, the term of office of the Municipal Judge expired on December 31, 2022; and

WHEREAS, the Mayor has determined that Carl L. Marshall, Esq., is qualified to serve as the Municipal Court Judge and has nominated Carl L. Marshall, Esq., for reappointment as the Municipal Court Judge for the Borough of Roselle for a term commencing January 1, 2023 through December 31, 2024; and

WHEREAS, the Borough Council has considered such appointment.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the borough as follows:

1. The Council hereby consents to the appointment of Carl L. Marshall, Esq., as the Municipal Court Judge for a term commencing January 1, 2023 through December 31, 2024 at an annual salary of \$93,840.00.
2. This Resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez, Borough Clerk

Certification of Availability of Funds:
(3-01-43-490-000-111)

Judith Curran, CFO

Date

Judith Curran 1/6/23

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-024

**RESOLUTION APPOINTING A CHIEF PROSECUTOR FOR THE
MUNICIPAL COURT**

WHEREAS, pursuant to N.J.S.A. 2B:25-4, Moshood Muftau was appointed Municipal prosecutor for the 2022 calendar year; and

WHEREAS, the Municipal Court of the Borough of Roselle desires to increase the Court Calendar in order to assist in the reduction of backlog and maximize dispute resolution; and

WHEREAS, the increase of Municipal Court sessions will require more than one municipal prosecutor; and

WHEREAS, N.J.S.A. 2B:25-4(f), requires the Borough to designate a prosecutor to the Position of Chief Prosecutor; and

WHEREAS, Moshood Muftau is an Attorney at Law in the State of New Jersey and is qualified to perform the duties of Chief Prosecutor for the Borough of Roselle.

**NOW, THEREFORE, BE IT RESOLVED, BY THE BOROUGH COUNCIL OF
THE BOROUGH OF ROSELLE:**

1. Moshood Muftau, Esq. is hereby appointed to the part time position of Chief Prosecutor for the Municipal Court of the Borough of Roselle for the 2023, effective immediately.
2. Moshood Muftau Esq. is expected to cover a minimum of 96 Court sessions throughout the 2023Calendar year, and handle the administration, scheduling, and staffing of Prosecutors for the Municipal Court of the Borough of Roselle.
3. Moshood Muftau, Esq. shall be compensated in accordance with the salary for said position as set forth in the Borough's Salary Ordinance at \$34,860.00 for CY2023 and a waiver of the Borough's residency requirement is granted. This salary is contingent upon the availability of funds in the 2023 budget.
4. The Borough Clerk shall promptly, and in no case later than 5 business days from the date hereof, cause a copy of this Resolution to be served upon Moshood Muftau, Esq.


BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk of the Borough of Roselle is hereby authorized to take whatever action is necessary, including executing any contract documents, to effectuate the retention of Moshood Muftau, Esq., as Municipal Prosecutor for the 2023 calendar year.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez, Borough Clerk

Certification of Availability of Funds:
(Account# 03-01-25-275-000-111)

 1/6/23

Judith Curran, CFO Date

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-025

RESOLUTION APPOINTING AN ASSISTANT PROSECUTOR FOR THE MUNICIPAL COURT

WHEREAS, pursuant to N.J.S.A. 2B:25-4(f), there is a need to appoint an Assistant Prosecutor for the Borough of Roselle; and

WHEREAS, Connie Bentley McGhee, Esq. is an attorney at law of the State of New Jersey and is qualified to perform the duties of Assistant Prosecutor for the Borough of Roselle.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE:

1. Connie Bentley McGhee, Esq. is hereby appointed to the part time position of Assistant Prosecutor for the Municipal Court of the Borough of Roselle for the remainder of 2023, effective immediately.
2. Connie Bentley McGhee, Esq. shall be compensated in accordance with the salary for said position as set forth in the Borough's Salary Ordinance at \$15,300.00 for a minimum of 48 sessions for CY2023. This salary is contingent upon the availability of funds in the 2023 budget.
3. The Borough Clerk shall promptly, and in no case later than 5 business days from the date hereof, cause a copy of this Resolution to be served upon Connie Bentley McGhee, Esq.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk of the Borough of Roselle is hereby authorized to take whatever action is necessary, including executing any contract documents, to effectuate the retention of Connie Bentley McGhee as Municipal Prosecutor for the 2023 calendar year.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez, Borough Clerk

Certification of Availability of Funds:
(Account#3-01-25-275-000-111)

Judith Curran, CFO Date 1/5/23

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-026

**RESOLUTION APPOINTING A PUBLIC DEFENDER FOR THE
MUNICIPAL COURT**

WHEREAS, pursuant to N.J.S.A. 2B:24-3 there exists a need to appoint municipal public defenders for the Borough of Roselle Municipal Court; and

WHEREAS, pursuant to N.J.S.A. 2B:24-3, any court with two or more public defenders shall have a chief public defender; and

WHEREAS, Manuel Grova, Esq. is an attorney at law of the State of New Jersey and experienced as public defender for the Borough of Roselle.

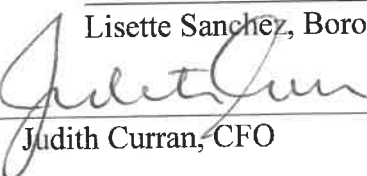
**NOW, THEREFORE, BE IT RESOLVED, BY THE BOROUGH COUNCIL OF
THE BOROUGH OF ROSELLE:**

1. Manuel Grova, Esq. is hereby appointed Chief Public Defender for the Municipal Court of the Borough of Roselle for a term of one-year effective January 1, 2023.
2. Manuel Grova, Esq., shall be compensated in accordance with the salary for said positions as set forth in the Borough's Salary Ordinance at \$15,300.00 for CY2023 and waiver of the Borough's residency requirement is granted. This salary is contingent upon the availability of funds in the 2023 budget
3. The Municipal Clerk shall promptly, and in no case later than 5 business days from the date hereof, cause a copy of this Resolution to be served upon Manuel Grova, Esq.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Certification of Availability of Funds:
(Account#03-01-43-495-000-111)

Lisette Sanchez, Borough Clerk

Judith Curran, CFO
1/5/23
Date

BOROUGH OF ROSELLE



RESOLUTION NUMBER 2023-027

RESOLUTION AUTHORIZING ANNUAL APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER (PACO) FOR THE BOROUGH OF ROSELLE

WHEREAS, the State of New Jersey, Department of the Treasury, Division of Contract Compliance and Equal Opportunity in the Public Contracts Agency requires that all municipalities designate a Public Agency Compliance Officer; and

WHEREAS, the regulations require the designation of a "Public Agency Compliance Officer" (PACO) to represent the Borough of Roselle; and

WHEREAS, the PACO is to be appointed annually; and

WHEREAS, the Borough of Roselle designates Eric Walker as the PACO for the Borough of Roselle.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Roselle in the County of Union, State of New Jersey, that:

1. Eric Walker is appointed as the PACO officer through the 12/31/22.
2. Copies of this Resolution shall be distributed to the New Jersey State Affirmative Action Office and be made available at the Authority's Administrative Offices for public inspection

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Lisette Sanchez, Borough Clerk