

**BOROUGH OF ROSELLE
MAYOR AND COUNCIL
2023 ANNUAL REORGANIZATION MEETING MINUTES
JANUARY 6, 2023 AT 6:00 P.M.**

Mayor Shaw called the 2023 Annual Reorganization Meeting of the Mayor and Council of the Borough of Roselle, Union County, New Jersey, held at Borough Hall, 210 Chestnut Street, Roselle, New Jersey to order on January 6, 2023 at 6:30 p.m. The flag salute was done and the invocation was given by Pastor James E. Moore, Sr., Second Baptist Church.

Borough Clerk Sanchez read the "Open Public Meetings Act" compliance statement.

STATEMENT OF COMPLIANCE

The requirements of N.J.S.A. 10:4-6 et seq., "Sunshine Law" has been met. A notice of this meeting was sent to the Star Ledger, published in the Home News Tribune on December 30, 2022, posted on the Bulletin Board in Borough Hall and on the Borough's website and filed in the Office of the Municipal Clerk.

WELCOME AND ACKNOWLEDGMENT OF DIGNITARIES

Mayor Shaw welcomed all the dignitaries who attended the 2023 Annual Reorganization Meeting.

READING OF ELECTION NOTICES

Borough Clerk Sanchez read two (2) letters from the Honorable Joanne Rajoppi, County Clerk dated November 30, 2022 congratulating the Honorable Denise Wilkerson and the Honorable Cindy M. Thomas on their election on November 2022 to the Governing Body for the Borough of Roselle.

OATH OF OFFICE

Pastor Jide Lawore from the Agape House of Worship administered the Oath of Office for Council-At-Large Denise Wilkerson.

Pastor James E. Moore, Sr., from the Second Baptist Church administered the Oath of Office for Fourth Ward Councilwoman Cindy M. Thomas.

ROLL CALL

Present:

Councilman Richard Villeda, First Ward
Councilman Brandon Bernier, Second Ward
Councilwoman Cynthia Johnson, Third Ward
Councilwoman Cindy Thomas, Fourth Ward
Councilman John Fortuna, Fifth Ward

Councilwoman Denise Wilkerson, At-Large
Mayor Donald Shaw

Also Present:

Lisette Sanchez, Borough Clerk
Shanel Robinson, Acting Borough Administrator
Mohamed Jalloh, Esq., Borough Attorney

ELECTION OF 2023 BOROUGH COUNCIL PRESIDENT

Motion to nominate Councilman Bernier as Council President by Councilwoman Wilkerson, second by Councilwoman Thomas.

ELECTION OF 2023 BOROUGH COUNCIL PRESIDENT				
	Ayes	Nays	Abstain	Absent
Councilman Villeda	X			
Councilman Bernier	X			
Councilwoman Johnson		X		
Councilwoman Thomas	X			
Councilman Fortuna	X			
Councilwoman Wilkerson	X			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

Councilman Bernier was elected the 2023 Council President.

APPOINTMENT OF 2023 BOROUGH COUNCIL COMMITTEES

Council President Bernier announced the appointments:

FINANCE

Chair – Councilwoman Denise Wilkerson
Council President Brandon Bernier
Councilwoman Cindy Thomas

GOVERNANCE

Chair- Council President Brandon Bernier
Councilwoman Denise Wilkerson
Councilwoman Cindy Thomas

DEPARTMENT OF PUBLIC WORKS

Chair – Councilman John Fortuna
Councilman Richard Villeda
Councilwoman Denise Wilkerson

PUBLIC SAFETY

Chair – Councilman John Fortuna
Councilman Richard Villeda
Council President Brandon Bernier

RECREATION

Chair – Councilwoman Cindy Thomas
Councilman Richard Villeda
Councilwoman Denise Wilkerson

REDEVELOPMENT

Chair - Councilwoman Denise Wilkerson
Councilwoman Cindy Thomas
Council President Brandon Bernier

BOARD LIAISONS

Zoning Board - Council President Brandon Bernier
Board of Education - Councilman Richard Villeda
Board of Health - Councilwoman Cindy Thomas
Library Board - Councilwoman Denise Wilkerson
Roselle Chamber of Commerce - Councilman John Fortuna
Everett Hatcher Municipal Alliance - Councilwoman Denise Wilkerson

COMMUNICATIONS

Borough Clerk Sanchez read into the record the following appoints made by Mayor Shaw:

Library Board

Library Board ex-officio (Mayor's Alternate)
Term of Appointment: 01/01/23 to 12/31/23 (1 Year)
Eugenia Simms, Borough of Roselle

Planning Board

Planning Board (Class II Member)

Term of Appointment: 01/01/23 to 12/31/23 (1 Year)

Eric Walker, Official of Municipality

Planning Board (Class IV Member)

Term of Appointment: 01/01/23 to 12/31/26 (4 Years)

James Lavin, Borough of Roselle

Planning Board (Class IV Member)

Term of Appointment: 01/01/23 to 12/31/26 (4 Years)

Oliva Smith, Borough of Roselle

SENIOR ADVISORY BOARD

Senior Advisory Board Member

Term of Appointment: 01/01/23 to 12/31/24 (2 Years)

Johe Christy Iyalekhue, Borough of Roselle

Senior Advisory Board Member

Term of Appointment: 01/01/23 to 12/31/24 (2 Years)

Michelle Johnson, Borough of Roselle

Senior Advisory Board Member

Term of Appointment: 01/01/23 to 12/31/24 (2 Years)

Michele Dixon, Borough of Roselle

Senior Advisory Board Member

Term of Appointment: 01/01/23 to 12/31/24 (2 Years)

Lorraine Shipp, Borough of Roselle

Senior Advisory Board Member

Term of Appointment: 01/01/23 to 12/31/24 (2 Years)

Debbie Anderson, Borough of Roselle

Senior Advisory Board Member

Term of Appointment: 01/01/23 to 12/31/24 (2 Years)

Nancy Bolden, Borough of Roselle

Senior Advisory Board Member

Term of Appointment: 01/01/23 to 12/31/24 (2 Years)

Burie Haynes, Borough of Roselle

Senior Advisory Board Member

Term of Appointment: 01/01/23 to 12/31/24 (2 Years)
Gladys Simmons, Borough of Roselle

RESOLUTIONS

RESOLUTION NUMBER 2023-001

RESOLUTION AUTHORIZING OFFICIAL NEWSPAPERS OF THE BOROUGH OF ROSELLE

WHEREAS, the Union County Local Source, 1291 Stuyvesant Avenue, Union, N.J. 07083 publishes a weekly newspaper; and the Star-Ledger, Woodbridge Corporate Plaza, 485 Route 1 S., Bldg. E Suite 300, Iselin, N.J. 08830; and the Home News Tribune, P.O. Box 787, Neptune, N.J. 07754 publishes a daily newspaper distributed in the Borough of Roselle; and

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 to 10:4-21) states that legal notices and meeting notices must be published in a local newspaper if there is one; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Roselle, County of Union, State of New Jersey, that the Union County Local Source, the Star Ledger, and the Home News Tribune be designated as the official newspapers of the Borough of Roselle for the year of 2023.

BE IT FURTHER RESOLVED, that Tap into Roselle be and hereby is designated as the electronic news source for which notices and other matters are provided under the Open Public Records Act.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-002

2023 BYLAWS OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ROSELLE, NEW JERSEY

ARTICLE I. PARLIAMENTARY AUTHORITY

Section 1. Parliamentary Procedure

All meetings of the Mayor and Council shall be governed by the latest edition of Robert's Rules of Order, Newly Revised. In the event that there is a conflict between the Bylaws and Robert's Rules of Order, the Bylaws shall take precedence.

Section 2. Parliamentary Interpretation

All parliamentary inquiries and points of order shall be decided by the Mayor, subject to appeal of the Council. In the Mayor's absence, the Council President shall decide all parliamentary questions.

ARTICLE II. MAYOR

Section 1. Powers of the Mayor

The Mayor shall have all those powers designated by N.J.S.A. 40A:60-5 and general law. The Mayor shall approve or veto all ordinances adopted by the Council; shall nominate and, with the advice and consent of Council, appoint all subordinate officers of the Borough, unless the law specifies a different appointment procedure; shall work with the Borough Administration to prepare a draft agenda presented to the Council at workshop meetings; and may vote to break a tie at a Council meeting.

Section 2. Duties of the Mayor

The Mayor shall perform all duties entrusted in their office according to N.J.S.A. 40A:60-5 and elsewhere in general law. The Mayor shall preside at all meetings of the Council, shall name the Councilmember entitled to the floor when one or more Councilmembers wish to be recognized at the same time, shall on all occasions preserve the strictest order and decorum, shall decide all points of order raised by members of Council, shall see to it that the laws of the State and the ordinances of the Borough are faithfully executed, and shall recommend to Council such measures and policies as may be necessary or expedient for the welfare of the Borough.

ARTICLE III. COUNCIL

Section 1. Powers of the Council

The Council shall have all those powers designated by N.J.S.A. 40A:60-6 and general law. The Council shall be the legislative body of the municipality; shall have all the executive responsibilities of the municipality not placed in the office of the Mayor or delegated to the Borough Administrator; may pass, adopt, amend, or repeal any ordinance or resolution; may create such offices and positions as it may deem necessary; may investigate any activity of the municipality; and may override a veto of the Mayor by a two-thirds majority vote of all members of the Council.

Section 2. Duties of the Council

The Council shall perform all duties entrusted to it according to N.J.S.A. 40A:60-6 and general law. The Council shall control and regulate the finances of the Borough, shall make all appointments whenever it fails to confirm the nomination by the Mayor, shall thoroughly review all documentation necessary to make informed decisions on all matters that come before it, shall

exercise appropriate oversight of all Borough departments, and shall work diligently towards improving the Borough in the best interests of all residents.

Section 3. Council President

In accordance with N.J.S.A. 40A:60-3b, at its annual meeting, the Council shall elect a Council President who shall hold office for one year and until the next annual meeting. If the Council fails to elect a president, the Mayor shall appoint the Council President. The Council President shall preside at all meetings of the Council when the Mayor does not preside and shall perform all duties of the Mayor during any period in which the Mayor is absent from the Borough for three days or more or is otherwise unable to perform the duties of the office.

ARTICLE IV. MEETINGS

Section 1. Annual Reorganization Meeting

Per N.J.S.A. 40A:60-3a, the Mayor and Council shall hold an annual meeting on the first day of January at 12 o'clock noon, or during the first seven (7) days of January in any year.

Section 2. Workshop Meetings

Council workshop meetings shall be held in the Borough Hall or at such place within the Borough as Council may decide at such time as is decided in the annual schedule of meetings. Workshop meetings shall generally be held on the second Wednesday of every month. The purpose of workshop meetings shall be to hear reports and presentations, read all correspondence and assign it for appropriate action, ask questions and seek clarity regarding proposed legislation, and set the agenda for the ensuing regular meeting.

Section 3. Regular Meetings

Council regular meetings shall be held in the Borough Hall Council Chambers at such time as is decided in the annual schedule of meetings. Regular meetings shall generally be held on the third Wednesday of every month to give committee reports and vote on all proposed legislation.

Section 4. Special Meetings

Special meetings may be held, when necessary, at the call of the Mayor. Should the Mayor fail to or choose not to call a special meeting, any four (4) members of the Council may call a special meeting. No business shall be transacted at a special meeting except that which has been specified in the meeting notice thereof, which shall be disseminated in accordance with the requirements of the Open Public Meetings Act.

Section 5. Order of Business

- A. The order of business at workshop meetings shall be as follows:
 - 1. Call to Order
 - 2. Salute to the Flag
 - 3. Invocation

4. Statement of Compliance
5. Roll Call
6. Public Comment
7. Department Reports
8. Presentations
9. Executive Session
10. Resolutions (if urgent or time-sensitive)
11. Setting Regular Meeting Agenda
12. Council Comments
13. Mayor's Comments
14. Adjournment

B. The order of business at regular meetings shall be as follows:

1. Call to Order
2. Salute to the Flag
3. Invocation
4. Statement of Compliance
5. Roll Call
6. Approval of Minutes
7. Correspondence/Appointments
8. Public Comment
9. Committee Reports
10. Ordinances
11. Resolutions
12. Council Comments
13. Mayor's Comments
14. Executive Session
15. Adjournment

Section 6. Quorum

A quorum shall be as provided by N.J.S.A. 40A:60-3d, namely three (3) Councilmembers and the Mayor or, in the absence of the Mayor, four (4) Councilmembers. No business shall be transacted at any meeting in the absence of a quorum.

Section 7. Seating

The Council shall be seated on the dais for all Council meetings at the pleasure of the Council President. In the absence of the Mayor, the Mayor's seat on the dais shall remain vacant.

Section 8. Voting

Except as otherwise required by statute or specifically provided in these bylaws, all action of the Council shall be by a majority vote of those present. A roll call vote shall be required for all ordinances, all appointments of Borough officers, every motion or resolution entailing the expenditure of money, and any question at the request of the Mayor or any Councilmember. A separate vote shall be taken on any item of appropriation or expenditure at the request of the chair

or upon the approval of a majority of the Council present and voting. All other votes may be by voice or as directed by the Mayor.

Section 9. Department Reports

All department and division heads shall be required to submit monthly written reports of their departments' activities to the Borough Administrator and Borough Clerk for distribution to the Mayor and Council prior to the monthly workshop meeting. All department and division heads or their designee shall be required to present their report each month at the Council workshop meeting unless specifically excused by the Borough Administrator.

Section 10. Draft Agenda

As chair, the Mayor shall set the draft regular meeting agenda to be presented to Council at the workshop meeting. The Mayor shall work with the Borough Administrator, Borough Attorney, Council President, and Borough Clerk to prepare all items to be placed on the agenda. In accordance with N.J.S.A. 40A:9-133e(2), the Borough Clerk shall be responsible for actually compiling the meeting agenda and sharing all agenda items with the entire Council.

Section 11. Regular Meeting Agenda

At the workshop meeting, the Council shall review all items on the draft agenda set by the Mayor and make a motion to set the agenda for the regular meeting. The Council may decide to add or remove items from the draft agenda or group certain items as a consent agenda before finally setting the regular meeting agenda.

Section 12. Consent Agenda

While setting the regular meeting agenda, the Council may, by majority vote, group routine, noncontroversial items that require no discussion together as a consent agenda to be voted on in a single motion. Prior to the adoption of the consent agenda at the regular meeting, any member of Council may request that an item contained therein be independently considered. Under such a circumstance, the requested item shall be removed from the consent agenda and voted on separately.

Section 13. Council Comments

The Council President shall speak last during council comments. All other members of Council shall provide their comments by ward, in ascending order, followed by the Councilmember-at-Large. Council/Mayor's Comments shall be limited to ten (10) minutes per person.

Section 14. Public Comment

All meetings of the Mayor and Council shall be open to the public. Any member of the public wishing to speak during a public hearing on an ordinance or during the public comment portion of the meeting shall be limited to five (5) minutes. Each member of the public will be limited to a single opportunity to speak during each public hearing or comment section. All comments must

be related to Borough business and directed to the chair. No profanity or obscenity will be allowed. Anyone using such language shall be asked to return to their seat.

Section 15. Adjourned Meetings

Meetings may be adjourned to a specific time and place, and an adjourned meeting shall be considered a continuation of the preceding meeting.

Section 16. Decorum

Members of the public shall be required to adhere to the following rules during meetings:

- A. All members of the public are to be seated if seating is available.
- B. No one shall approach the dais or use the microphone unless invited by the chair to do so at an appropriate portion of the meeting.
- C. No audible comments from the audience will be permitted. All comments shall be confined to the allowed and proper time. Political literature or signage shall be strictly prohibited from Council chambers during meetings.
- D. Any person causing a disturbance or disruption of the meeting through the use of loud or abusive language or by refusal to follow the instructions or directions of the chair may, at the direction of the chair, be ejected from the meeting and may not be permitted to return during the rest of the meeting in progress.
- E. All cell phones and other electronic devices shall be turned off or silenced.

ARTICLE V. LEGISLATION

Section 1. Resolutions

Resolutions offered shall be in writing, a copy of which shall be given to each Councilmember prior to its introduction. All proposed resolutions shall be discussed at the workshop session for consideration at the regular meeting, and no further resolutions will be considered unless specifically authorized by a majority of Councilmembers present. Nothing in this provision shall prevent any Councilmember from making a motion or from presenting a verbal resolution pursuant to Robert's Rules of Order.

Section 2. Ordinances

All proposed ordinances shall be reviewed by the Governance Committee prior to inclusion on any full Council meeting agenda. This review shall serve to thoroughly vet the legality of the ordinance and to ensure that the proposed language accomplishes its intent and properly fits within the existing Borough Code.

Section 3. Sponsor

All legislation brought before the Council shall be sponsored by one or more members of the Mayor and Council or by a Council committee prior to inclusion on the workshop agenda. The name(s) of the sponsor(s) shall be made clear in the meeting agenda and on the legislation. It shall be the duty of the sponsor(s) to work with the individual or department proposing the legislation to fully understand it and ensure it accomplishes its intended goal.

Section 4. Debate

Decorum shall be maintained at all times during Council debate in accordance with Robert's Rules of Order. Discussion shall be confined to the merits of the pending question, all comments shall be addressed through the chair, and Councilmembers shall refrain from attacking each other's motives. The chair must recognize any Councilmember seeking the floor who is entitled to it, Councilmembers may only speak once assigned the floor, and Councilmembers shall be limited to two speeches on any given question.

ARTICLE VI. COMMITTEES

Section 1. Standing Committees

The standing committees of the Council shall be as follows:

1. Governance
2. Finance
3. Public Safety
4. Public Works
5. Recreation
6. Redevelopment

Section 2. Appointment

Each standing committee shall consist of three (3) Councilmembers to be appointed by the Council President at the annual reorganization meeting, pursuant to N.J.S.A. 40A:60-3e. The chair of each committee shall similarly be designated by the Council President. The Council President shall be the *ex officio* chair of the Governance Committee.

Section 3. Select Committees

The Mayor and Council may, from time to time, find it necessary to create select committees for a special purpose that falls outside the scope of the duties of the standing committees. Select committees shall be formed by a resolution that outlines the purpose, power, duties, duration, membership, and chair of the committee. The duration of such a committee may be for a specific length of time or until some conclusion is reached or task completed.

Section 4. Committee Meetings

All committees shall meet whenever necessary at such time and place as shall be determined by the respective chair.

Section 5. Council Liaisons

The Council President may, from time to time, appoint a member of Council as liaison between the Mayor and Council and such boards, agencies, committees, and commissions as may be deemed necessary and appropriate. The liaison assignments shall include, but are not limited to:

1. The Roselle Planning Board (voting member)

2. The Roselle Zoning Board
3. The Roselle Board of Education
4. The Roselle Board of Health
5. The Roselle Free Public Library
6. The Roselle Chamber of Commerce
7. The Everett Hatcher Municipal Alliance

ARTICLE VII. DUTIES OF COMMITTEES

Section 1. General Duties

The duties of standing committees shall be to inquire diligently into the efficiency of their respective departments, to report back to the full Council concerning the activities of their respective departments, to investigate all matters referred to them by Council and to report thereof at as early a date as possible, and to make such recommendations to the Council concerning the activities of their respective departments from time to time as they deem to be in the best interest of the Borough. Committees shall not take action or make promises or commitments to anyone, which directly or indirectly, bind the full Council.

Section 2. Governance Committee

The Governance Committee shall have primary responsibility for the following described activities and matter:

- A. The review of practices, procedures, and records of the following:
 1. The Borough Administrator and their office
 2. The Borough Clerk and their office
 3. The Borough Attorney and their office
 4. The Code Enforcement Division
 5. The Municipal Court
- B. The examination, review, and revision of all Borough policies to achieve the most efficient and effective Borough government possible.
- C. The review and maintenance of all Borough ordinances and the Borough Code.
- D. The review of the bylaws of the Mayor and Council.
- E. The management of the Borough's television station.
- F. Oversight of the Borough's website and the creation and posting of all Borough public information and public relations material.
- G. Human resources issues including the staffing, compensation, and benefits of all Borough employees as well as all related personnel policies and programs. This shall include, but not be limited to, negotiating strategies, tables of organization, employee assistance program, group benefits contracts, public health activities, and personnel issues.
- H. It shall also serve as the liaison between the Council and the following:
 1. The NJ Civil Service Commission

Section 3. Finance Committee

The Finance Committee shall have primary responsibility for the following described activities and matter:

- I. The review of practices, procedures, and records of the following:
 - 1. The Chief Financial Officer and their office
 - 2. The Tax Collector and their office
 - 3. The Tax Assessor and their office
 - 4. The Purchasing Agent
- J. The examination and review of all vouchers prior to their submission to the Council for authority to pay the same.
- K. The coordination of departmental budgets; the preparation of budgetary figures relating to the aforementioned activities; the final preparation, explanation, and continuing supervision of the entire Municipal Budget.
- L. The maintenance, review, and revision of the Borough Purchasing System.
- M. The review, revision, and all other matters pertaining to any Borough insurance coverage.
- N. The review of all requests for attendance at conventions, seminars, trips and conferences, whether in-state or out-of-state, and make recommendations for approval of same to the Council.
- O. It shall also serve as the liaison between the Council and the following:
 - 1. The Borough's auditors
 - 2. The Borough's financial advisors
 - 3. The Borough's grant writer
 - 4. Any other body or organization on fiscal matters

Section 4. Public Safety Committee

The Public Safety Committee shall have primary responsibility for the following described activities and matters:

- A. The review of practices, procedures, and records of the following:
 - 1. Roselle Police Department
 - 2. Roselle Fire Department
 - 3. Office of Emergency Management
- B. Granting of licenses and the inspection of licensed premises and persons
- C. Highway traffic and all matters relating to existing or proposed street and off-street parking and the regulation thereof, except the construction and maintenance of municipal parking lots.
- D. It shall also serve as the liaison between the Council and the following:
 - 1. Transportation corporations
 - 2. The municipal prosecutor and magistrate
 - 3. The dog warden
 - 4. All organizations or agencies concerned with public safety or juvenile delinquency

Section 5. Public Works Committee

The Public Works Committee shall have primary responsibility for the following described activities and matters:

- A. The review of practices, procedures, and records of the following:
 - 1. The Superintendent of Public Works and their department

- B. Maintenance, construction, repair, improvement, drainage, cleaning and inspection of Borough roads and approval of street and driveway opening permits.
- C. Maintenance and repair of sidewalks and curbs on Borough-owned property.
- D. Maintenance and repair of all Borough-owned buildings and property.
- E. Maintenance of municipal parks.
- F. Maintenance, cleaning, improvement and construction of all municipal parking lots.
- G. Coordination with Public Service for the installation and maintenance of all streetlights.
- H. The construction and operation of all storm and sanitary sewer systems.
- I. Garbage and refuse collection and disposal.
- J. Coordination with all housing and Council of Affordable Housing (COAH) regulations.
- K. Review and update the Building and Zoning Code.
- L. It shall also serve as the liaison between the Council and the following:
 - 1. State and County Highway Departments except in traffic matters which are under the jurisdiction of the Public Safety Committee
 - 2. The Linden-Roselle Sewerage Authority
 - 3. The Borough Engineer

Section 6. Recreation Committee

The Recreation Committee shall have primary responsibility for the following described activities and matters:

- A. The review of practices, procedures, and records of the following:
 - 1. The Recreation Director and their office
 - 2. The Anthony Amalfe Community Center
- B. The planning; review; and oversight of arts, recreational, and cultural activities for all citizens of the Borough.
- C. The operation of all Borough-owned recreation facilities.
- D. The maintenance of all Borough-owned recreation facilities.
- E. All recreational programs sponsored by the Borough.
- F. It shall also serve as the liaison between the Council and the following:
 - 1. All organized youth groups that utilize Borough facilities
 - 2. All organized senior citizen groups that utilize Borough facilities
 - 3. The Roselle Public Schools Athletic Department
 - 4. The County of Union Parks and Recreation Department
 - 5. All recognized non-profit groups that utilize Borough facilities

Section 7. Redevelopment Committee

The Redevelopment Committee shall have primary responsibility for the following described activities and matters:

- A. The review of practices, procedures, and records of the following:
 - 1. The Economic Development Coordinator and their office
 - 2. The Construction Code Official and their office
- B. The acquisition of land by the Borough.
- C. The sale of Borough-owned lots.

- D. Planning for the current and future use of all Borough-owned property.
- E. The review of all proposed redevelopment and financial agreements (PILOTs).
- F. It shall also serve as the liaison between the Council and the following:
 - 1. The Borough Planner
 - 2. The Neighborhood Preservation Program (NPP) Coordinator
 - 3. The Urban Enterprise Zone (UEZ) Coordinator

ARTICLE VIII. SUSPENSION AND AMENDMENT OF BYLAWS

Section 1. Suspension of Bylaws

Any standing rule, order, or bylaw may be temporarily suspended by a majority vote of those present and voting.

Section 2. Amendment of Bylaws

Any standing rule, order or bylaw may be altered or amended at any regular voting meeting or special voting meeting by a majority vote of the entire Council.

BE IT FURTHER RESOLVED that to the extent that any previous resolution is inconsistent with or contradictory hereto, said resolution is hereby repealed or amended to the extent necessary to make it consistent herewith; and

BE IT FURTHER RESOLVED that the provisions of this resolution are severable. To the extent any clause, phrase, sentence, paragraph, or provision of this resolution shall be declared invalid, illegal or unconstitutional, the remaining provisions shall continue in full force and effect.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

I, Lisette Sanchez, Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization meeting of said Council held on January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2023.

RESOLUTION NUMBER 2023-003

RESOLUTION AUTHORIZING THIRD-PARTY PAYROLL SERVICES

WHEREAS, the Local Finance Board of the State of New Jersey adopted rules regarding “Electronic Disbursement Controls for Payroll Purposes” in order to provide authority for local governments to hire third-party payroll services and disbursing services to disburse funds to payroll agencies; and

WHEREAS, the Borough of Roselle wishes to permit a third-party service to have access to Borough funds, and to formally assign responsibility to an official to oversee the process.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey, as follows:

1. The Borough is authorized to use a payroll service to prepare payment documentation, take possession of Borough funds, and make such disbursements itself on behalf of the Borough, as permitted by and in compliance with NJAC 5:30-17.1 et seq.
2. Payroll service shall require data collection, agency report preparation, calculation of withholding, direct deposit of payroll disbursements, and/or transfer of Borough funds for subsequent disbursement of payment; preparation of the necessary payment documentation and execution of disbursements from the Borough's bank account on behalf of the Borough.
3. The Chief Financial Officer is hereby appointed the approval officer and is responsible for authorizing and supervising the activities of the payroll service and shall further be charged with the reconciliation and analysis of the general ledger accounts affected by the activities of the payroll service.
4. If required, the payroll service is permitted to hold Borough funds pending transmittal to a payee.
5. The payroll service is obligated to report any irregularities that may indicate potential fraud, noncompliance with appropriate laws, dishonesty or gross incompetence on the part of the approval officer, and to report and circumstances that could jeopardize its ability to continue operations or otherwise interrupt the services provided to the Borough.
6. The payroll service must meet the requirements of N.J.A.C. 5:30-17.5, requiring the approval officer to be assured that the servicer has its own internal controls and appropriately guard against theft and other adverse conditions.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-004

**RESOLUTION DESIGNATING AUTHORIZED SIGNERS FOR BANK ACCOUNTS OF
THE BOROUGH OF ROSELLE**

WHEREAS, N.J.S.A. 40A:5-17.b(2) provides that checks drawn by a municipality be signed by the Mayor or other Chief executive officer and the Municipal Clerk and countersigned by such other officer or officers as designated, and

WHEREAS, Section 10-5 of the Borough Code provides that checks shall be signed by the Mayor, Clerk and countersigned by the Borough Chief Financial Officer or Borough Administrator, and that said signatures may be affixed by signature stamp, in accordance with the provisions of said section.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey that the following individuals are so designated by the Borough as authorized signatories are Donald Shaw, Mayor; Lisette Sanchez, Borough Clerk; Judith Curran, Chief Financial Officer; and Shanel Robinson, Acting Business Administrator; and

BE IT RESOLVED, the Borough of Roselle has amounts on deposit under the following bank accounts:

Current Account
Grant Account
Green Acres Account
Trust Account
Outside Police Trust
General Capital
Animal Control
Federal Special Law Enforcement
Public Assistance Trust
Escrow Main Disbursement
Public Defender Trust
Tax Premium Trust
Tax Redemption Trust
Salary Account
Salary Deduction Trust
Special Law Enforcement Fund
State Unemployment Insurance Trust
Library Grant and Lease
Public Offenders Adjudication Act
Municipal Court Bail
Municipal Court Fines
On-Line Tax Payments

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Roselle, that the following individuals are so designated and recognized by the Borough as authorized signatories are Donald Shaw, Mayor, Lisette Sanchez, Borough Clerk, Judith Curran, Chief Financial Officer; and Kendy Thompson, Tax Collector for the following bank accounts:

Redemption Trust
Tax Premium Account
On-Line Tax Payments

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Roselle, that the following individuals are so designated and recognized by the Borough as authorized signatories are Judith Curran, Chief Financial Officer and Shanel Robinson, Acting Business Administrator for the following bank account:

Land Use Escrow Account

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Roselle, that the following individuals are so designated and recognized by the Borough as authorized signatories are Carl L. Marshall, Municipal Judge; Nicole Bailey, Court Administrator; and Latrina Cohen, Deputy Court Administrator for the following bank account:

Municipal Court Bail Account
Municipal Court Fines Account

BE IT FURTHER RESOLVED, that the effective date of this resolution shall be January 6, 2023.

RESOLUTION NUMBER 2023-005

**RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR
THE BOROUGH OF ROSELLE**

WHEREAS, N.J.S.A. 40A:5-14 requires municipalities to adopt a cash management plan and shall deposit, or invest, or both deposit and invest its funds pursuant to this plan; and,

WHEREAS, the purpose of the cash management plan is to assure the investment of local funds in interest bearing accounts and other permitted investments; and,

WHEREAS, the cash management plan shall set policies for selecting and evaluating investment instruments accordingly; and,

WHEREAS, the cash management plan shall include:

- (1) the designation of Public Depositories as defined in Section 1 of P.L. 1970, c.236 (C.17:9-41) and may permit deposits in such public depositories as permitted in section 4 of P.L. 1970, c.236 (C.17:9-44); and,
- (2) the designation of any fund that meets the requirements established pursuant to Section 8 of P.L. 1977, c.396 (c.40A:5-15.1) and the authorization for investments permitted pursuant to Section 8 of P.L. 1977, c.396 (C.40A:5-15.1); or,
- (3) any combination of the designations or authorizations permitted pursuant to this subsection; and,

WHEREAS, the cash management plan shall be approved annually by majority vote of the governing body and may be modified from time to time in order to reflect changes in Federal or State law or regulations, or in the designation of depositories, funds or investment instruments or the authorization for investments; and,

WHEREAS, the cash management plan shall require a monthly report to the governing body summarizing all investments made or redeemed since the last meeting. The report shall set forth each organization holding local unit funds, the amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fees incurred, and market value of all investments of the report date and other information that may be required by the governing body; and,

WHEREAS, the cash management plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4; and,

WHEREAS, any official involved in the designation of depositories or in the authorization for investments as permitted pursuant to Section 8 of P.L. 1977, c.396 (C.40A:5-15.1), or the selection of an entity seeking to sell an investment to the City who has a material business or personal relationship with that organization shall disclose that relationship to the governing body and to the Local Finance Board and the Municipal Ethics Board in writing; and

WHEREAS, the registered principal of any security brokerage firm selling securities to the local unit shall be provided with, and sign an acknowledgment that the principal has seen and reviewed the City's cash management plan, except that with respect to the sale of a government money market mutual fund, the registered principal need only be provided with and sign an acknowledgment that the government money market mutual fund whose securities are being sold to the City meet the criteria of a government money market mutual fund as set forth in Paragraph (1) of Subsection c. of Section 8 of P.L. 1977, c.396 (C.40A:5-15.11); and

WHEREAS, the Chief Financial Officer shall be charged with administering the cash management plan; and

WHEREAS, the Chief Financial Officer charged with the custody of moneys shall deposit or invest them as designed or authorized by the cash management plan and shall thereafter be relieved of any liability for loss of such moneys due to the insolvency or closing of any depository designated by, or the decrease in value of any investment authorized by the cash management plan; and

WHEREAS, the Chief Financial Officer has submitted for the Council's approval a proposed cash management plan with the approval of the Mayor and Borough Administrator; and,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Roselle that:

1. The cash management plan proposed by the Chief Financial Officer with the approval of

the Mayor and Borough Administrator is adopted as the cash management plan of the Borough of Roselle; and

2. All officers of the Borough of Roselle with custody of public funds are directed pursuant to N.J.S.A. 40A:5-14 to deposit and or invest those funds in accordance with the adopted cash management plan.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2023.

RESOLUTION NUMBER 2023-006

**RESOLUTION AUTHORIZING THE CMFO TO TRANSMIT
REDEMPTION AND PREMIUM SUMS TO THE PURCHASER OF A
TAX SALE CERTIFICATE UPON REDEMPTION**

WHEREAS, pursuant to N.J.S.A. 54:5-58, the governing body or other officer of the municipality may act to authorize the redemption of tax sale certificates; and

WHEREAS, the Borough of Roselle's Tax Collector has recommended that a resolution be adopted changing the Borough's policy that the governing body authorizes the redemption of tax sale certificates.

WHEREAS, permitting the redemption of tax sale certificates to take place internally and without Council approval provides property owners more opportunities to redeem tax sale certificates allowing them to pay with less interest and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle in the County of Union, State of New Jersey that, as directed by the Borough's Tax Collector, the Chief Municipal Finance Officer is hereby authorized to transmit redemption and premium sums to the purchaser of a tax sale certificate upon redemption without the necessity of the governing body passing a resolution for each individual certificate or a group of certificates.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-007

**RESOLUTION TO FIX THE 2023 RATE OF INTEREST TO BE CHARGED ON
DELINQUENT TAXES OR ASSESSMENTS**

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500, of the delinquency and 18% per annum on any amount in excess of \$1,500 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey, as follows:

The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500, becoming delinquent after due date and if a delinquency is in excess of \$10,000, and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.

Effective January 1, 2023 there will be a ten (10) day grace period of quarterly tax payments made by cash, check or money order.

Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of the resolution.

A certified copy of the resolution shall be provided by the Municipal Clerk to the Tax Collector, Borough Attorney, and Borough Auditor for the Borough of Roselle.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-008

RESOLUTION AUTHORIZING PETTY CASH FUNDS

WHEREAS, N.J.S.A. 40A:5-21 authorized the establishment of petty cash funds for various departments in the Borough of Roselle; and

WHEREAS, said Petty Cash Funds were established by resolutions of the Borough of Roselle; and

WHEREAS, said Petty Cash Funds received approval from the director of Local Government Services; and

WHEREAS, it is the desire of the Council that the following funds be established and be allowed to continue under the control of the designated custodians;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roselle, County of Union, and State of New Jersey that the following departments and custodians are approved and hereby appointed custodian of petty cash and authorized and permitted to establish a petty cash fund in the amount indicated pursuant to the provisions of N.J.S.A. 40A:5-21.

DEPARTMENT	CUSTODIAN	AMOUNT
Police	Stacey Williams	\$300.00
Fire	Eric Pearson	\$300.00
Clerk	Lisette Sanchez	\$200.00

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held on January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 6th day of January, 2023.

RESOLUTION NUMBER 2023-009

RESOLUTION AUTHORIZING THE CFO TO PAY CLAIMS

WHEREAS, it is in the best interest of the Borough of Roselle to grant authority to the Chief Financial Officer (CFO) to pay certain obligations when due and owing prior to the regular payment of bills in accordance with the encumbrance accounting system which provides a tool for the CFO to use in order to certify the availability of funds under N.J.A.C. 5:30-5.7 (Local Finance Notice 2003-14).

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Roselle, Union County, New Jersey that the Chief Financial Officer be designated to pay the following as needed and as necessary for the orderly operation of the Borough:

Board of Education
Debt Payments and Interest

Judgments – Previously Authorized
Health Care Reimbursements to Retirees
Insurance Premiums
Lease Payments – Previously Authorized
NJ Motor Vehicle Commission
Payroll and Payroll Agency Payments
Petty Cash – Initial and Replacements
Postage
Revolving Credit Bills
State or County Permit Applications
Union County Taxes
Utilities
Water rental and delivery fees

BE IT FURTHER RESOLVED, that all payment of the above category bills will be formally approved at the next scheduled Regular Council meeting.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-010

**RESOLUTION AUTHORIZING APPROVAL OF THE CALENDAR YEAR 2023
TEMPORARY BUDGET**

WHEREAS, it will be necessary to award contracts, incur commitments and make payments during calendar year 2023 prior to the adoption of the municipal budget for calendar year 2023; and

WHEREAS, N.J.S.A. 40A:4-19 provides the authorization to make temporary appropriations prior to the adoption of the municipal budget, the total of which may not exceed 26.25% of the previous year's total budget, excluding debt service, capital improvements and public assistance; and

WHEREAS, the total amount of the temporary budget appropriations contained herein, amounting to **\$16,112,450.00** which includes appropriations of **\$3,594,600** for debt service, \$400,000 for capital improvement and **\$12,117,850.00** for operating expenses, does not exceed **26.25%** (**\$16,807,570.48**) of the previous year's total budgetary appropriations exclusive of the aforementioned exceptions.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roselle, that the temporary budget totaling **\$16,807,570.48 including \$3,594,600** for debt service and \$400,000 which may be fully appropriated without regard to any limitation, are hereby appropriated to provide for said purposes in the temporary budget for the 2023 calendar year; and

BE IT FURTHER RESOLVED that the amounts required by statute for the payment of the 2023 County and School taxes, which are not included as part of this temporary budget, shall be paid as and when due; and

BE IT FURTHER RESOLVED that the dedicated revenues, in accordance with N.J.S.A. 40A:4-39, for the period from the beginning of the 2023 calendar year until the date of budget adoption are hereby appropriated for the purposes to which said revenues are dedicated by the aforementioned statute, or other legal requirement.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a reorganization meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-011

MAYOR'S APPOINTMENT OF MOHAMED JALLOH, ESQ. OF THE FIRM OF SCHAFFER SHAIN JALLOH AS BOROUGH ATTORNEY FOR THE BOROUGH OF ROSELLE WITH THE CONSENT OF COUNCIL

WHEREAS, the position of Attorney for the Borough of Roselle ("Borough Attorney") is required by N.J.S.A. 40A:9-139, and N.J.S.A. 40A:60-5(g) provides for the Mayor to make an appointment to such position; and

WHEREAS, the Mayor has nominated and appointed Mohamed Jalloh, Esq. of the firm of Schaffer Shain Jalloh as Borough Attorney which appointments requires the advice and consent of Council;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE:

1. That the advice and consent of Council is granted to the appointment of Mohamed Jalloh, Esq. of the firm Schaffer Shain Jalloh, to the position of Borough Attorney, whose duties shall include supervising general municipal and labor matters, effective as of January 1, 2023.
2. Schaffer Shain Jalloh shall be compensated in the amount of \$100,000.00 for CY2023, and a waiver of the Borough's residency requirement is granted.
3. This Resolution shall take effect immediately.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk of the Borough of Roselle to execute an agreement for the retention of Mohamed Jalloh, Esq. and the firm of Schaffer Shain Jalloh as Borough Attorney for the 2023 calendar year.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-012

**RESOLUTION APPROVING A LIST OF QUALIFIED VENDORS FOR
PROFESSIONAL SERVICES WITHIN THE BOROUGH OF ROSELLE FOR THE
CALENDAR YEAR 2023**

WHEREAS, in accordance with N.J.S.A. 40A:11-2(6) the Borough of Roselle in the County of Union, a municipal corporation of the State of New Jersey, instituted a policy to negotiate agreements for Professional Services on the basis of demonstrated confidence and qualifications for types of Professional Services required by the Borough of Roselle pursuant to the fair and open process in accordance with N.J.S.A. 19:44A-20.4; and,

WHEREAS, the Borough of Roselle has received in accordance with a published notice, sealed qualifications for various positions; and,

WHEREAS, pursuant to the fair and open process, and based upon review of specifications, qualifications and recommendations therefore, certain professionals are qualified for certain positions for the calendar year 2023:

Acting Prosecutor Service

Kevin D. Harris, Esq.
66 Ninth Avenue
East Orange, NJ 07018

Law Offices of Moshood Muftau
247 Conant Street
Hillside, NJ 07205

Law Office of Yesmin Diaz Payne
413 East 4th Ave
Roselle, NJ 07203

The Hickerson- Breedon Law Firm
21 Lee Place, 2nd Flr.
Paterson, NJ 07505

The Law Office of Gina DeVito
28 Valley Road, Ste. 1
Montclair, NJ 07042

Acting Public Defender

The Hickerson- Breedon Law Firm
21 Lee Place, 2nd Flr.
Paterson, NJ 07505

Michelle D. Welsh
123 N. Union Avenue, Ste. 305
Cranford, NJ 07016

Ambulance Billing Services

Coronis Health
50 U.S. 9
Morganville, NJ 07751

Strategic Billing
107 Gilberth Pkwy
Mullica Hill, NJ 08062

Appraisal Services

Appraisal Consultant Corp.
293 Eisenhower Pkwy, #200
Livingston, NJ 07039

Architectural Services

Netta Architects
1084 Route 22 West
Mountainside, NJ 07092

DMR
777 Terrace Ave, Suite 607
Hasbrouck Heights, NJ 07604

Settembrino Architects
37 E. Washington Ave
Atlantic Highlands, NJ 07716

Auditing Services-General

Suplee, Clooney & Company
308 East Broad Street
Westfield, NJ 07090

PKF O' Connor Davies
20 Commerce Drive, Ste. 301
Cranford, NJ 07016

Bond Counsel

Gibbons P.C.
One Gateway Center
Newark, NJ 07102

McManimon Scotland Baumann
72 Livingston Ave, 2nd Flr
Roseland, NJ 07068

Engineering Services

Colliers
400 Valley Road, Suite 304
Mt. Arlington, NJ 07856

Neglia Engineering Associates
34 Park Avenue
Lyndhurst, NJ 07071

Harbor Consultants
320 North Ave East
Cranford, NJ 07016

CME Associates
3141 Bordentown Avenue
Parlin, NJ 08859

T&M Associates
11 Tindall Road
Middletown Township, NJ 07748

Suburban Consulting Engineers, Inc.
96 US-206, Ste. 101
Flanders, NJ 07836

Excel Environmental Resources, Inc.
111 N. Center Drive
North Brunswick Township, NJ 08902

Financial Advisory Services

NW Financial Group, LLC
2 Hudson Place, 3rd Floor
Hoboken, NJ 07030

Acacia Financial
6000 Midlantic Drive, Suite 410 North
Mount Laurel, NJ 08054

Financial Advisory Services for Redevelopment

NW Financial Group, LLC
2 Hudson Place, 3rd Floor
Hoboken, NJ 07030

Acacia Financial
6000 Midlantic Drive, Suite 410 North
Mount Laurel, NJ 08054

Grant Consultant

GLD Associates, INC
98 Learner Road
Summit, NJ 07901

Colliers
400 Valley Road, Suite 304
Mt. Arlington, NJ 07856

Bruno Associates, Inc.
1373 Broad Street, Ste. 203B
Clifton, NJ 07013

Information Technology Consultant

Sysnet Solutions
746 Rt. 18, Suite 2B
East Brunswick, NJ 08816

TeliApp
401 North Wood Avenue, Ste. 9&15
Linden, NJ 07036

Insurance Broker Services-Property and Casualty

Round Hill Risk Partners, LLC
788 Morris Turnpike, Suite 101
Short Hills, NJ 07078

Acrisure
1460 Route 9 North, Suite 310
Woodbridge, NJ 07095

CBIZ Insurance
219 South Street
New Providence, NJ 07974

Insurance Broker Services for Health/Medical

Round Hill Risk Partners, LLC
788 Morris Turnpike, Suite 101
Short Hills, NJ 07078

Acrisure
1460 Route 9 North, Suite 310
Woodbridge, NJ 07095

CBIZ Insurance
219 South Street
New Providence, NJ 07974

Brown and Brown, Metro, LLC
56 Livingston Avenue, Ste. 230
Roseland, NJ 07068

Litigation Defense Counsel Services

Kologi Simitz
500 North Wood Avenue, Suite 4B
Linden, NJ 07036

Renaud Deappolonio, LLC
190 North Ave, East
Cranford, NJ 07016

Shain Schaffer Jalloh
150 Morristown Road, Suite 105
Bernardsville, NJ 07924

Antonelli Kantor, PC
354 Eisenhower Parkway, Suite 1000
Livingston, NJ 07039

The Antoine Law Firm
52 Underwood Street, #1L
Newark, NJ 07106

Rainone, Coughlin, Minchello
555 US Highway 1 South, Ste 440
Iselin, NJ 08830

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

Weber Dowd Law LLC
365 Rifle Camp Rd
Woodland Park, NJ 07424

Hunt Hamlin & Ridley
60 Park Place, 16th FLOOR
Newark, NJ 07102

Ruderman & Roth. LLC.
150 Morris Avenue, Ste. 303
Springfield, NJ 07081

Tracey S. Cosby
134 Evergreen Place, Ste. 301
East Orange, NJ 07018

The Hickerson- Breedon Law Firm
21 Lee Place, 2nd Flr.
Paterson, NJ 07505

L' Abbate, Balkan, Colavita & Contini, LLP
100 Eagle Rock Avenue, Ste. 220
East Hanover, NJ 07936

Simmons Law, LLC
1349 Lake Street
Plainfield, NJ 07060

Florio Perrucci Steinhardt Cappelli Tipton & Taylor, LLC
430 Mountain Ave, Ste. 103
New Providence, NJ 07974

Media/Public Information Consulting Services

Jaffee Communication
312 North Ave East, Suite 5
Cranford, NJ 07016

Planner Services for the Borough

Colliers
400 Valley Road, Suite 304
Mt. Arlington, NJ 07856

Neglia Engineering Associates
34 Park Avenue
Lyndhurst, NJ 07071

CME Associates
3141 Bordentown Ave
Parlin, NJ 08859

DMR Architects
777 Terrace Ave, Ste 607
Hasbrouck Heights, NJ 07604

Harbor Consultants
320 North Ave East
Cranford, NJ 07016

Topology
60 Union Street, #1N
Newark, NJ 07105

Najarian Associates
One Industrial Way West
Eatontown, NJ 07724

Redevelopment Counsel Services

McManimon Scotland Baumann
72 Livingston Avenue, 2nd Floor
Roseland, NJ 07068

The Hickerson- Breedon Law Firm
21 Lee Place, 2nd Flr.
Paterson, NJ 07505

Roselle First

Communities in Cooperation
9-11 Crawford Street
Newark, NJ 07102

Special Counsel Tax Foreclosures

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

Shain, Schaffer, Jalloh
150 Morristown Road, Suite 105
Bernardsville, NJ 07924

Eric M. Bernstein & Associates, LLC
34 Mountain Blvd., Building A
Warren, NJ 07059

Special Counsel Tax Appeals

Renaud Deappolonio
190 North Avenue, East
Cranford, NJ 07016

Shain, Schaffer, Jalloh
150 Morristown Road, Suite 105
Bernardsville, NJ 07924

Antonelli Kantor, PC
354 Eisenhower Parkway, Suite 1000
Livingston, NJ 07039

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

Blau & Blau
223 Mountain Avenue
Springfield, NJ 07081

Special Counsel Services

Shain, Schaffer, Jalloh
150 Morristown Road, Suite 105
Bernardsville, NJ 07924

Renaud Deappolonio, LLC
190 North Avenue, East
Cranford, NJ 07016

McManimon Scotland Baumann
72 Livingston Avenue, 2nd Floor
Roseland, NJ 07068

Antonelli Kantor, PC
354 Eisenhower Parkway, Suite 1000
Livingston, NJ 07039

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

Rainone, Coughlin, Minchello
555 US Highway 1 South, Ste 440
Iselin, NJ 08830

Ruderman & Roth, LLC
150 Morris Ave, Suite 303
Springfield, NJ 07081

Weber Dowd Law LLC
365 Rifle Camp Rd
Woodland Park, NJ 07424

Eric M. Bernstein & Associates, LLC
34 Mountain Blvd., Building A
Warren, NJ 07059

The Hickerson- Breedon Law Firm
21 Lee Place, 2nd Flr.
Paterson, NJ 07505

L' Abbate, Balkan, Colavita & Contini, LLP
100 Eagle Rock Avenue, Ste. 220
East Hanover, NJ 07936

Simmons Law, LLC
1349 Lake Street
Plainfield, NJ 07060

Russell J. Huegel
190 Middlesex Essex Turnpike, Ste. 200
Iselin, NJ 08830

Special Counsel OPRA Services

Antonelli Kantor, PC
354 Eisenhower Parkway, Suite 1000
Livingston, NJ 07039

Weber Dowd Law LLC
365 Rifle Camp Rd
Woodland Park, NJ 07424

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

Parker McCay P.A.
9000 Midlantic Dr #300
Mt Laurel Township, NJ 08054

Ruderman & Roth, LLC
150 Morris Ave, Suite 303
Springfield, NJ 07081

Special Labor/Personnel Services

Antonelli Kantor
1000 Stuyvesant Ave
Union, NJ 07083

Ruderman & Roth, LLC
150 Morris Ave, Suite 303
Springfield, NJ 07081

Shain, Schaffer, Jalloh
150 Morristown Road, Suite 105
Bernardsville, NJ 07924

Rainone, Coughlin, Minchello
555 US Highway 1 South, Ste 440
Iselin, NJ 08830

Simmons Law, LLC
1349 Lake Street
Plainfield, NJ 07060

The Hickerson- Breedon Law Firm
21 Lee Place, 2nd Flr.
Paterson, NJ 07505

Kologi Simitz
500 North Wood Avenue, Suite 4B
Linden, NJ 07036

Florio Perrucci Steinhardt Cappelli Tipton & Taylor, LLC
430 Mountain Avenue, Ste. 103
New Providence, NJ 07974

TV Management Services

Cologna Productions
119 Aycrigg Ave
Passaic, NJ 07055

Website Design/Social Media Text Messaging

Alpha Dog Solutions, Inc
335 Union Avenue
Belleville, NJ 07109

TeliApp
401 North Wood Avenue, Ste. 9&15
Linden, NJ 07036

Special Counsel Services Hearing Officer

Ruderman & Roth, LLC
150 Morris Ave, Suite 303
Springfield, NJ 07081

Simmons Law, LLC
1349 Lake Street
Plainfield, NJ 07060

The Hickerson- Breedon Law Firm
21 Lee Place, 2nd Flr.
Paterson, NJ 07505

Florio, Kenny, Raval
125 Chubb Avenue, Ste 310-N
Lyndhurst, NJ 07071

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roselle, County of Union, State of New Jersey, that in accordance with N.J.S.A. 40A:11-2(6) on such basis as necessary, and for each of the approved and qualified vendors, a resolution approving each individual specified contract shall be considered by the Mayor and Council; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at the Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-013

**RESOLUTION SETTING NON-UNION EMPLOYEE SALARIES
FOR CALENDAR YEAR 2023**

WHEREAS, the Borough of Roselle is a Civil Service municipality that employs both union and non-union officers and employees; and

WHEREAS, while union employee raises are negotiated and agreed upon in collective bargaining agreements, the Borough Council has established a uniform policy and procedure for annually reviewing all non-union Borough employees and providing cost of living and/or merit-based raises when it is deemed appropriate in consultation with the Borough Administrator; and

WHEREAS, the Borough Council seeks to ensure that salaries remain competitive compared to those offered by surrounding municipalities by adjusting salaries where necessary to effectuate the retention of quality employees; and

WHEREAS, the Borough Council seeks to ensure an appropriate salary differential between the Police Chief and the top Police Captain as well as the Fire Chief and the top Fire Battalion Chief by adjusting the aforementioned salaries as required.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roselle that, effective January 1, 2023 the following officers and employees of the Borough shall be compensated according to the annual salaries or hourly rates as listed herein.

Mayor & Council

Mayor	\$20,000
Councilmember	\$15,000

Administration

Borough Administrator (<i>acting</i>)	\$120,000
Assistant Borough Administrator	\$110,000
Confidential Assistant	\$41,820
Human Resource Coordinator	\$71,400
Purchasing Agent	<i>vacant</i>
Economic Development Representative 4	\$71,400

Clerk

Municipal Clerk	\$88,000
Deputy Municipal Clerk	\$63,240

Finance

Chief Financial Officer	\$125,000
Payroll Supervisor	\$61,200
Account Clerk (PT)	\$51/hr
Tax Collector	\$71,400

Tax Assessment

Tax Assessor	\$56,292
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Building

Construction Code Official	\$98,838
Plumbing Subcode Official	\$20,196
Electrical Subcode Official	\$15,300
Fire Protection Subcode Official	\$45/hr
Plumbing Inspector	\$45/hr
Electrical Inspector	\$45/hr
Building Inspector	\$45/hr

Code Enforcement

Senior Code Enforcement Officer	\$61,200
Code Enforcement Officer	\$45,900
Code Enforcement Officer Trainee	\$30,600
Sanitation Inspector (PT)	\$18/hr

Police

Police Chief	\$177,000
Confidential Secretary	\$59,981

Fire

Fire Chief	\$165,000
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Public Works

Superintendent of Public Works	\$112,200
Assistant Superintendent of Public Works	<i>vacant</i>
Assistant Supervisor of Public Works	\$69,841
Laborer (PT)	\$18/hr

Recreation

Recreation Leader	\$56,100
Recreation Aide (PT)	\$16/hr
Omnibus Operator (PT)	\$18/hr

Municipal Court

Judge of the Municipal Court	\$93,840
Municipal Court Administrator	\$83,232
Deputy Court Administrator	\$61,200
Municipal Prosecutor	\$34,680
Assistant Municipal Prosecutor	\$15,300
Public Defender	\$15,300
Court Attendant (PT)	\$18/hr
Keyboarding Clerk I (PT)	\$18/hr

BE IT FURTHER RESOLVED that a copy of this resolution shall be transmitted to the Borough's Payroll Supervisor upon execution and all salaries and/or hourly rates shall be adjusted accordingly.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, and State of New Jersey at the Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January, 2023.

RESOLUTION NUMBER 2023-014

RESOLUTION AUTHORIZING BOROUGH ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT DESIGNATING ERIC WALKER AS THE QUALIFIED PURCHASING AGENT FOR THE BOROUGH OF ROSELLE

WHEREAS, N.J.S.A. 40A:11-9 *et seq.* authorizes local government units to designate a Qualified

Purchasing Agent; and

WHEREAS, N.J.A.C. 5:34-4.3 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Eric Walker of EMW Enterprises, LLC possesses the necessary credentials of a Qualified Purchasing Agent, as issued by the Director of the Division of Local Government Services, in accordance with N.J.A.C. 5:32-4 et seq.; and

WHEREAS, the Borough of Roselle desires to extend the professional services agreement with EMW Enterprises, LLC for the provision of Qualified Purchasing Agent Services for the period of January 1, 2023 to December 31, 2023 or until a successor is selected; and

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND GOVERNING BODY OF THE BOROUGH OF ROSELLE, in the County of Union in the State of New Jersey, that Borough Administrator Rick Smiley is hereby authorized to enter into a professional services agreement, on behalf of the Borough of Roselle, with Eric Walker of EMW Enterprises, LLC for the position of Qualified Purchasing Agent services to include the following terms:

1. The contract period will be for a period from January 1, 2023 to December 31, 2023 or until a successor is selected; and
2. The contract amount will be set at the flat rate of \$2,000.00 per month; and
3. Eric Walker of EMW Enterprises, LLC will provide 20 hours of work to the Borough weekly.

BE IT FURTHER RESOLVED, that through the aforementioned agreement, the Borough of Roselle designates Eric Walker as the Qualified Purchasing Agent and delegates to him the authority to act on behalf of the Borough of Roselle and make, negotiate, and award all contracts and goods and services which do not exceed the bid threshold of \$44,000.00 as provided for in N.J.S.A. 40A:11-3 and LFN 2020-14; and

BE IT FURTHER RESOLVED, that the aforementioned designation and delegation of authority shall terminate automatically upon the expiration of the agreement on December 31, 2023 or until a successor is selected and may only be renewed or extended by resolution of the governing body of the Borough of Roselle; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-4.3 the local unit Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of EMW Enterprises, LLC's certification to the Director of the Division of Local Government Services.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-015

**MAYOR’S APPOINTMENT OF MEMBERS TO THE BOARD OF
HEALTH WITH THE CONSENT OF COUNCIL**

WHEREAS, the Mayor has deemed it necessary and in the best interest of the Borough of Roselle to appoint members to the Health Board; and

WHEREAS, the Mayor has nominated two individuals for appointment as members to the Board of Health for a three-year term effective 2023.

NOW, THEREFORE, BE IT RESOLVED, that the consent of Council is granted for the following appointments to the Borough of Roselle Health Board, who are Roselle residents:

<u>Name/Appointment Type</u>	<u>Member Type / Term Duration</u>	<u>Term</u>
Annette Jones	Member / 3 years	01-01-23 to 12-31-25
Juliet C. Uwah	Member / 3 years	01-01-23 to 12-31-25

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-016

**MAYOR’S APPOINTMENT OF A MEMBER TO THE LIBRARY BOARD
WITH THE CONSENT OF COUNCIL**

WHEREAS, the Mayor has deemed it necessary and in the best interest of the Borough of Roselle to appoint a member to the Library Board; and

WHEREAS, the Mayor has nominated an individual for appointment as a member to the Library Board for a five-year term effective 2023.

NOW, THEREFORE, BE IT RESOLVED, that the consent of Council is granted for the following appointment to the Borough of Roselle Library Board, who is a Roselle resident:

<u>Name/Appointment Type</u>	<u>Member Type / Term Duration</u>	<u>Term</u>
Georgette Bradshaw	Member / 5 years	01-01-23 to 12-31-27

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately, and all newly appointed members will receive a copy of this resolution.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-017

RESOLUTION APPOINTING CLASS III MEMBER TO THE PLANNING BOARD

WHEREAS, the Borough Council deemed it necessary and in the best interests of the Borough to appoint members to the Borough of Roselle Planning Board.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of the Borough of Roselle, that the following Roselle resident is hereby appointed to the Borough of Roselle Planning Board:

<u>Name/Appointment Type</u>	<u>Member Type/Term Duration</u>	<u>Term</u>
Brandon Bernier	Class III Member (1 Year)	01-01-23 to 12-31-23

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-018

MAYOR'S APPOINTMENT OF A MEMBER AND AN ALTERNATE MEMBER TO THE ZONING BOARD OF ADJUSTMENT WITH THE CONSENT OF COUNCIL

WHEREAS, this Council has previously established the Roselle Zoning Board of Adjustment; and

WHEREAS, pursuant to N.J.S.A. 40:55D-69 and Section 650-80 of the Borough Code, Zoning Board members are appointed by the Mayor with the consent of Council.

NOW, THEREFORE, BE IT RESOLVED, that the consent of Council is granted for the following appointment to the Zoning Board of Adjustment, who is a Roselle resident effective 2023:

<u>Name</u>	<u>Member Type/Term Duration</u>	<u>Term</u>
Kevin McFarlane	Member (3 Years)	01-01-23 to 12-31-25
Tonya Storey	Alternate I (2 Years)	01-01-23 to 12-31-24

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately, and all newly appointed members will receive a copy of this resolution.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-019

RESOLUTION APPOINTING A MEMBER TO THE UNION COUNTY SOLID WASTE ADVISORY COUNCIL

WHEREAS, the Mayor and Borough Council has deemed it necessary and in the best interests of the Borough to appoint a regular member to the Union County Solid Waste Advisory Council.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Roselle that the following Roselle resident is hereby appointed to the Union County Solid Waste Advisory Council:

<u>Name/Appointment Type</u>	<u>Member/Type/Term Duration</u>	<u>Term</u>
George Phipps	Regular Member / 1 year	01-01-23 to 12-31-23

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by

the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-020

**RESOLUTION APPOINTING ONE MEMBER AND ONE ALTERNATE TO THE
UNION COUNTY TRANSPORTATION ADVISORY COMMITTEE**

WHEREAS, the Borough has the right to have representation on the Union County Transportation Advisory Committee.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Roselle that Isabel Sousa be appointed as Member and Kevin McFarlane be appointed as an Alternate Member to the Union County Transportation Advisory Committee, effective January 1, 2023 with terms to expire December 31, 2023.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-021

**RESOLUTION APPOINTING REPRESENTATIVES TO THE COMMUNITY
DEVELOPMENT REVENUE SHARING COMMITTEE**

WHEREAS, the Community Development Revenue Sharing Committee plays a major role in the annual allocation of approximately \$5 million of Federal Community Development Block Grant Funds among the nineteen participating municipalities and the County of Union.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Roselle that David Biunno and Denise Wilkerson be appointed as representatives to the Community Development Revenue Sharing Committee, effective January 1, 2023 with terms to expire December 31, 2024.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by

the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-022

**MAYOR’S APPOINTMENT OF MEMBERS TO THE OFFICE OF
MULTICULTURAL INCLUSION AND ACCESSIBILITY ADVISORY WITH
THE CONSENT OF COUNCIL**

WHEREAS, the Mayor and Council of the Borough of Roselle has previously established “The Office of Multicultural Inclusion and Accessibility Advisory” (the Office”), within and under the Office of the Mayor; and

WHEREAS, the Mayor has nominated and appointed eight (8) individuals who are Roselle residents.

NOW, THEREFORE, BE IT RESOLVED, that the consent of the Borough Council is granted for the following appointments to the Office of Multicultural Inclusion and Accessibility Advisory” effective January 1, 2023:

<u>Name</u>	<u>Member Type/Term Duration</u>	<u>Term</u>
John Long	Member / 1 year	01-01-23 to 12-31-23
Dave Cintron	Member / 1 year	01-01-23 to 12-31-23
Nancy Carrero-Munoz	Member / 1 year	01-01-23 to 12-31-23
Samantha Isabel Carpio	Member / 1 year	01-01-23 to 12-31-23
Carolyn Whittaker	Member / 1 year	01-01-23 to 12-31-23
Jaelie Sannon	Member / 2 years	01-01-23 to 12-31-24
Renel Pierre	Member / 2 years	01-01-23 to 12-31-24
Lorraine Brooks Body	Member / 2 years	01-01-23 to 12-31-24

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately, and all newly appointed members will receive a copy of this resolution.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization meeting of said Council held January 6, 2023.

RESOLUTION NUMBER 2022-023

MAYOR’S APPOINTMENT OF CARL L. MARSHALL AS MUNICIPAL

JUDGE WITH THE CONSENT OF COUNCIL

WHEREAS, the Borough has previously established the Roselle Municipal Court pursuant to N.J.S.A. 2B:12-1, et seq.,

WHEREAS, the term of office of the Municipal Judge expired on December 31, 2022; and

WHEREAS, the Mayor has determined that Carl L. Marshall, Esq., is qualified to serve as the Municipal Court Judge and has nominated Carl L. Marshall, Esq., for reappointment as the Municipal Court Judge for the Borough of Roselle for a term commencing January 1, 2023 through December 31, 2024; and

WHEREAS, the Borough Council has considered such appointment.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the borough as follows:

1. The Council hereby consents to the appointment of Carl L. Marshall, Esq., as the Municipal Court Judge for a term commencing January 1, 2023 through December 31, 2024 at an annual salary of \$93,840.00.
2. This Resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization meeting of said Council held January 6, 2023.

RESOLUTION NUMBER 2023-024

RESOLUTION APPOINTING A CHIEF PROSECUTOR FOR THE MUNICIPAL COURT

WHEREAS, pursuant to N.J.S.A. 2B:25-4, Moshood Muftau was appointed Municipal prosecutor for the 2022 calendar year; and

WHEREAS, the Municipal Court of the Borough of Roselle desires to increase the Court Calendar in order to assist in the reduction of backlog and maximize dispute resolution; and

WHEREAS, the increase of Municipal Court sessions will require more than one municipal prosecutor; and

WHEREAS, N.J.S.A. 2B:25-4(f), requires the Borough to designate a prosecutor to the Position of Chief Prosecutor; and

WHEREAS, Moshood Muftau is an Attorney at Law in the State of New Jersey and is qualified to perform the duties of Chief Prosecutor for the Borough of Roselle.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE:

1. Moshood Muftau, Esq. is hereby appointed to the part time position of Chief Prosecutor for the Municipal Court of the Borough of Roselle for the 2023, effective immediately.
2. Moshood Muftau Esq. is expected to cover a minimum of 96 Court sessions throughout the 2023 Calendar year, and handle the administration, scheduling, and staffing of Prosecutors for the Municipal Court of the Borough of Roselle.
3. Moshood Muftau, Esq. shall be compensated in accordance with the salary for said position as set forth in the Borough's Salary Ordinance at \$34,860.00 for CY2023 and a waiver of the Borough's residency requirement is granted. This salary is contingent upon the availability of funds in the 2023 budget.
4. The Borough Clerk shall promptly, and in no case later than 5 business days from the date hereof, cause a copy of this Resolution to be served upon Moshood Muftau, Esq.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk of the Borough of Roselle is hereby authorized to take whatever action is necessary, including executing any contract documents, to effectuate the retention of Moshood Muftau, Esq., as Municipal Prosecutor for the 2023 calendar year.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

RESOLUTION NUMBER 2023-025

RESOLUTION APPOINTING AN ASSISTANT PROSECUTOR FOR THE MUNICIPAL COURT

WHEREAS, pursuant to N.J.S.A. 2B:25-4(f), there is a need to appoint an Assistant Prosecutor for the Borough of Roselle; and

WHEREAS, Connie Bentley McGhee, Esq. is an attorney at law of the State of New Jersey and is qualified to perform the duties of Assistant Prosecutor for the Borough of Roselle.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF ROSELLE:

5. Connie Bentley McGhee, Esq. is hereby appointed to the part time position of Assistant Prosecutor for the Municipal Court of the Borough of Roselle for the remainder of 2023, effective immediately.

6. Connie Bentley McGhee, Esq. shall be compensated in accordance with the salary for said position as set forth in the Borough's Salary Ordinance at \$15,300.00 for a minimum of 48 sessions for CY2023. This salary is contingent upon the availability of funds in the 2023 budget.

7. The Borough Clerk shall promptly, and in no case later than 5 business days from the date hereof, cause a copy of this Resolution to be served upon Connie Bentley McGhee, Esq.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk of the Borough of Roselle is hereby authorized to take whatever action is necessary, including executing any contract documents, to effectuate the retention of Connie Bentley McGhee as Municipal Prosecutor for the 2023 calendar year.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization meeting of said Council held January 6, 2023.

RESOLUTION NUMBER 2023-026

RESOLUTION APPOINTING A PUBLIC DEFENDER FOR THE MUNICIPAL COURT

WHEREAS, pursuant to N.J.S.A. 2B:24-3 there exists a need to appoint municipal public defenders for the Borough of Roselle Municipal Court; and

WHEREAS, pursuant to N.J.S.A. 2B:24-3, any court with two or more public defenders shall have a chief public defender; and

WHEREAS, Manuel Grova, Esq. is an attorney at law of the State of New Jersey and experienced as public defender for the Borough of Roselle.

**NOW, THEREFORE, BE IT RESOLVED, BY THE BOROUGH COUNCIL OF THE
BOROUGH OF ROSELLE:**

3. Manuel Grova, Esq. is hereby appointed Chief Public Defender for the Municipal Court of the Borough of Roselle for a term of one-year effective January 1, 2023.

4. Manuel Grova, Esq., shall be compensated in accordance with the salary for said positions as set forth in the Borough's Salary Ordinance at \$15,300.00 for CY2023 and waiver of the Borough's residency requirement is granted. This salary is contingent upon the availability of funds in the 2023 budget

3. The Municipal Clerk shall promptly, and in no case later than 5 business days from the date hereof, cause a copy of this Resolution to be served upon Manuel Grova, Esq.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by

the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

RESOLUTION NUMBER 2023-027

RESOLUTION AUTHORIZING ANNUAL APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER (PACO) FOR THE BOROUGH OF ROSELLE

WHEREAS, the State of New Jersey, Department of the Treasury, Division of Contract Compliance and Equal Opportunity in the Public Contracts Agency requires that all municipalities designate a Public Agency Compliance Officer; and

WHEREAS, the regulations require the designation of a “Public Agency Compliance Officer” (PACO) to represent the Borough of Roselle; and

WHEREAS, the PACO is to be appointed annually; and

WHEREAS, the Borough of Roselle designates Eric Walker as the PACO for the Borough of Roselle.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Roselle in the County of Union, State of New Jersey, that:

1. Eric Walker is appointed as the PACO officer through the 12/31/22.
2. Copies of this Resolution shall be distributed to the New Jersey State Affirmative Action Office and be made available at the Authority’s Administrative Offices for public inspection

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey as a Reorganization Meeting of said Council held January 6, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 6th day of January 2023.

Motion to adopt Resolutions 2023-001 through 2023-027 by Council President Bernier, second by Councilman Fortuna.

Vote Resolutions 2023-001 through 2023-027

	Ayes	Nays	Abstain	Absent
Councilman Villeda	X			
Councilwoman Johnson	X			
Councilwoman Thomas	X			
Councilman Fortuna	X			
Councilwoman Wilkerson	X			
Council President Bernier	X			
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn				

PUBLIC COMMENT

Mayor Donald Shaw opened up the Public Comment portion of the meeting. The following public comments were made:

1. **Senator Joseph Cryan** congratulated Councilwoman Thomas and Councilwoman Wilkerson on their re-election and Councilman Bernier being appointed Council President.
2. **Assemblyman Reginald Atkins** congratulated Councilwoman Thomas and Councilwoman Wilkerson on their re-election.
3. **Lorraine Brooks-Body**, 926 Harrison Avenue, thanked the Mayor and Council for appointing her to the Multicultural Inclusion Advisory Board.

Seeing no one else come forward, the Mayor closed the public comment.

COUNCIL COMMENT

Councilman Villeda made the following comments:

- Thanked everyone for attending the meeting
- Congratulated Councilwoman Wilkerson and Councilwoman Thomas on their re-election

Councilwoman Johnson provided the following comments:

- Thanked Pastor Moore and Pastor Lawore for participating
- Talked about growing up in politics
- Thanked the 3rd Ward residents and will keep them informed
- Expressed her commitment to continue working for Roselle

Councilwoman Thomas provided the following comments:

- Thanked everyone for attending the meeting
- Congratulated Council President Bernier on his appointment
- Congratulated Councilwoman Wilkerson on being re-elected
- Looks forward to moving the Borough forward with her colleagues

Councilman Fortuna provided the following comments:

- Thanked everyone for attending the meeting
- Congratulated Councilwoman Thomas and Councilwoman Wilkerson on their re-election
- Thanked Council President Bernier on his appointment
- Thanked Damion Johnson and the DPW staff for a job well done
- Looks forward to moving the Borough forward with his colleagues

Councilwoman Wilkerson provided the following comments:

- Congratulated Councilwoman Thomas and on her re-election
- Congratulated Council President Bernier on his appointment
- Expressed gratitude to Mayor Shaw for his leadership and support
- Thanked the Borough staff for their work
- Looks forward to moving the Borough forward with her colleagues

Council President Bernier made the following comments:

- Thanked Councilwoman Wilkerson for serving as Council President
- Thanked his parents and everyone for attending the meeting
- Thanked Mayor Shaw for his leadership
- Looks forward to moving the Borough forward

MAYOR'S COMMENTS

Mayor Shaw provided the following comments:

- Thanked Senator Joseph Cryan, Assemblyman Reginald Atkins, and Assemblywoman Annette Quijano for their support of Roselle
- Thanked the governing body for their support
- Expressed his commitment to the Council and to Roselle
- Looks forward to moving forward in 2023 with his colleagues
- Thanked the Borough staff for their work

BENEDICTION

Benediction was given by Pastor Jide Lawore, Agape House of Worship.

ADJOURNMENT

Motion to adjourn by Council President Bernier, second by Councilwoman Wilkerson. Motion was approved by unanimous vote. Meeting adjourned at 7:32 p.m.


Lisette Sanchez, Borough Clerk