

SUMMARY OR SYNOPSIS OF AUDIT REPORT FOR PUBLICATION

SUMMARY OR SYNOPSIS OF 2019 AUDIT REPORT
OF BOROUGH OF ROSELLE AS REQUIRED BY N.J.S.A. 40A:5-7

COMBINED COMPARATIVE BALANCE SHEETS-REGULATORY BASIS

	DECEMBER 31, 2019	DECEMBER 31, 2018
<u>A S S E T S</u>		
	-	-
Cash and Investments	\$ 33,407,066.62	\$ 13,484,861.33
Taxes, Assessments and Liens Receivable	2,783,329.94	2,872,170.60
Property Acquired for Taxes - Assessed Value	2,180,332.00	2,027,232.00
Accounts Receivable	26,004,046.49	4,916,792.70
		38,781,793.94
Deferred Charges to Future Taxation-General Capital	40,323,975.24	4
Deferred Charges to Revenue of Succeeding Years	389,561.30	4,851.58
		30,325,065.87
General Fixed Assets	<u>30,799,120.02</u>	<u>7</u>
	135,887,431.6	92,412,768.0
<u>TOTAL ASSETS</u>	\$ <u><u>1</u></u>	\$ <u><u>2</u></u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
	-	-
Bonds, Loans and Notes Payable	\$ 57,367,428.08	\$ 35,922,346.59
Improvement Authorizations	3,838,724.43	5,287,608.39
		10,752,394.94
Other Liabilities and Special Funds	31,115,035.39	4
Reserve for Certain Assets Receivable	6,317,560.42	5,407,013.11
		30,325,065.87
Investment in General Fixed Assets	30,799,120.02	7
Fund Balance	<u>6,449,563.27</u>	<u>4,718,339.12</u>
	135,887,431.6	92,412,768.0
<u>TOTAL LIABILITIES, RESERVES AND FUND BALANCE</u>	\$ <u><u>1</u></u>	\$ <u><u>2</u></u>

BOROUGH OF ROSELLE

COMPARATIVE STATEMENTS OF OPERATIONS AND CHANGE IN
FUND BALANCE - CURRENT FUND

	YEAR ENDED DECEMBER <u>31, 2019</u>	YEAR ENDED DECEMBER <u>31, 2018</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>		
Fund Balance Utilized	\$ 2,375,000.00	\$ 2,350,000.00
Miscellaneous-From Other Than Local Property Tax Levies	9,305,571.96	9,212,708.45
Collection of Current Tax Levy	63,306,016.68	61,731,748.17
Collection of Delinquent Taxes and Tax Title Liens	<u>2,406,613.82</u>	<u>2,174,726.06</u>
	77,393,202.4	75,469,182.6
<u>TOTAL INCOME</u>	\$ <u>6</u>	\$ <u>8</u>
<u>EXPENDITURES</u>		
Budget Expenditures:		
Municipal Purposes	\$ 40,825,666.47	\$ 40,569,063.03
County Taxes	7,405,618.95	7,335,312.16
Local School Taxes	24,630,195.00	24,147,250.00
Other Expenditures	<u>835,062.72</u>	<u>1,318,059.66</u>
	73,696,543.1	73,369,684.8
<u>TOTAL EXPENDITURES</u>	\$ <u>4</u>	\$ <u>5</u>
Excess in Revenue	\$ 3,696,659.32	\$ 2,099,497.83
Adjustments to Income Before Surplus:		
Expenditures Included Above Which are by Statute		
Deferred Charges to Budget of Succeeding Year	<u>381,038.15</u>	<u>137,530.83</u>
Statutory Excess to Fund Balance	\$ 4,077,697.47	\$ 2,237,028.66
Fund Balance, January 1	<u>4,086,168.84</u>	<u>4,199,140.18</u>
	\$ 8,163,866.31	\$ 6,436,168.84
Less: Utilization as Anticipated Revenue	<u>2,375,000.00</u>	<u>2,350,000.00</u>
Fund Balance, December 31	\$ <u>5,788,866.31</u>	\$ <u>4,086,168.84</u>

RECOMMENDATIONS

*That the Municipal Court investigate and clear all tickets on the "Assigned But Not Issued Report."

That the Municipal Court reconcile the analysis of cash bail on hand with the reconciled cash balance on a monthly basis.

That the Municipal Court reconcile the fines and costs and bail bank accounts with the ATS/ACS computer system on a monthly basis.

*That the Borough's obtain a contract for the third party payroll provider in accordance with N.J.A.C. 5:30-17 and Local Finance Notice 2003-15.

*That the Borough confirm the payroll disbursements for State taxes debited to the Borough's Payroll Agency Bank Account by the third party payroll provider.

*That the balance in the Tax Title Lien Redemption Bank Account be reconciled with the records maintained in the Tax Collector's office.

*That the General Ledgers be adequately maintained and reconciled to the subsidiary tax and appropriations ledgers reports on a timely basis.

*That all grant receivable and appropriated reserve balances be reviewed for possible, collection, cancellation or expenditure as appropriate.

*That all Treasurer's bank accounts be reconciled on a timely basis.

*That a complete encumbrance accounting system be maintained in accordance with N.J.A.C. 5:30-5.2.

*That sufficient appropriation balances be available prior to the commitment or expenditure of funds.

That all Borough Departments:

*Either Deposit or remit all receipts to the Treasurer within 48 hours per N.J.S.A. 40A:5-15.

*Maintain adequate records for of all cash receipts collected and that they be reconciled with the Treasurer on a monthly basis.

*That the Fixed Asset Ledger be completely maintained in accordance with N.J.A.C. 5:30-5.6.

*Prior Year Recommendations

A Corrective Action Plan, which outlines actions the Borough of Roselle will take to correct the findings listed above, will be prepared in accordance with federal and state requirements. A copy of it will be placed on file and made available for public inspection in the Office of the Borough Clerk in the Borough of Roselle.

The above summary or synopsis was prepared from the report of audit of the Borough of Roselle, County of Union, for the Year Ended December 31, 2019. This report of audit, submitted by Suplee, Clooney & Company, Registered Municipal Accountants and Certified Public Accountants, is on file at the Borough Clerk's Office and may be inspected by any interested person.

Lydia D. Massey
Acting Municipal Clerk