

BOROUGH OF ROSELLE
OFFICE OF VITAL STATISTICS

MARRIAGE/CIVIL UNION LICENSE REQUIRMENTS

- Proof of residence; utility bill, government document or bank statement with name & address.
- Proof of identity by presenting a Photo Driver's license, Passport or State/Federal I.D.
- Must bring one witness 18 or older with proper Photo I.D.
- Original birth certificates for both **if available**. Documents must be in English.
- Social Security cards are required by law and will be confidential.
- If applicant is divorced or widowed, copies of Divorce papers or Death Certificate must be presented. Must be in English.
- License Fee is \$28.00 dollars. Cash only and it has to be the exact amount of money. Checks or Money Orders are NOT accepted. **Money is not refundable**.
- Once Application is completed and submitted, License can stay with us for up to 6 months before it expires. After picking up the marriage license is good for 30 days. If you do not get married during that period of time you would have to re-apply and pay the fee again.
- Applying hours are **BY APPOINTMENT ONLY**, appointments are given Monday thru Thursday from 9:30 AM to 12:30 PM Please Call (908) 634-4550 or 908-634-4527 or 908-259-3032 to make an appointment.