

**BOROUGH OF ROSELLE  
MAYOR AND COUNCIL  
SPECIAL MEETING – REVISED AGENDA  
NOVEMBER 29, 2023 – 6:00 P.M.**

**MEETING CALLED TO ORDER**

**FLAG SALUTE**

**INVOCATION**

**STATEMENT OF COMPLIANCE**

The requirements of N.J.S.A. 10:4-6 et seq., the “Sunshine Law” has been met. A notice of this meeting was sent to the Star Ledger and published in the Home News Tribune on November 26, 2023, posted on the Bulletin Board in Borough Hall and on the Borough’s website and filed in the Office of the Municipal Clerk.

**ROLL CALL**

Honorable Richard Villeda	(1 <sup>st</sup> Ward)
Honorable Cynthia Johnson	(3 <sup>rd</sup> Ward)
Honorable Cindy Thomas	(4 <sup>th</sup> Ward)
Honorable John Fortuna	(5 <sup>th</sup> Ward)
Honorable Denise Wilkerson	(At-Large)
Honorable Brandon Bernier	(2 <sup>nd</sup> Ward/Council President)
Honorable Donald Shaw	(Mayor)

**PUBLIC COMMENT**

**INTRODUCTION, CONSIDERATION AND PASSAGE OF ORDINANCES**

**ORDINANCE ON FIRST READING & INTRODUCTION – Ordinance Number 2728-23**

AN ORDINANCE AMENDING CHAPTER 523, SECTION 118 "SCHEDULE VIII: STOP INTERSECTIONS AND MULTI-WAY STOP INTERSECTIONS" TO DESIGNATE ADDITIONAL MULTI-WAY STOP INTERSECTIONS

- |    |                                  |         |
|----|----------------------------------|---------|
| a) | Motion to Adopt:                 | Second: |
| b) | Public Hearing December 20, 2023 |         |

**RESOLUTIONS**

2023-390	MAYOR’S APPOINTMENT OF SHATERA SMITH AS PERSONNEL DIRECTOR FOR THE DEPARTMENT OF HUMAN RESOURCES WITH THE CONSENT OF COUNCIL
2023-391	RESOLUTION APPOINTING A FULL-TIME PUBLIC INFORMATION OFFICER
2023-392	RESOLUTION APPOINTING LYNDON BARRETT TO THE POSITION OF FULL-TIME MECHANIC HELPER IN THE DEPARTMENT OF PUBLIC WORKS

2023-393	RESOLUTION AUTHORIZING AN ADDITIONAL STIPEND TO JERMAINE RANDLE FOR PERFORMANCE OF ADDITIONAL DUTIES IN ASSISTANCE TO THE BOROUGH ADMINISTRATOR FOR DAY-TO-DAY OPERATIONS AND MANAGEMENT OF THE DEPARTMENT OF PUBLIC WORKS
2023-394	MAYOR'S APPOINTMENT OF LOUIS ULRICH AS SUPERINTENDENT FOR THE DEPARTMENT OF PUBLIC WORKS WITH THE CONSENT OF COUNCIL
2023-395	RESOLUTION ACKNOWLEDGING THE RESIGNATION OF MARTA JORGE-ANTUNES OF THE OFFICE OF THE BOROUGH CLERK
2023-396	RESOLUTION HIRING A FULL-TIME KEYBOARDING CLERK IN THE BOROUGH CLERK'S OFFICE AT AN ANNUAL SALARY OF \$33,347.76
2023-397	RESOLUTION APPOINTING TRACY WENSKOSKI TO THE POSITION OF FULL-TIME CONSTRUCTION CODE OFFICIAL AT THE SALARY OF \$95,000.00
2023-398	RESOLUTION APPROVING BILLS LIST DATED NOVEMBER 21, 2023 AND NOVEMBER 28, 2023

**COUNCIL COMMENT**

**MAYOR'S COMMENTS**

**CLOSED EXECUTIVE SESSION**

2023-399 - Resolution for Closed Executive Session

- Personnel Matters
- Contract Negotiations
- Contractual Matters
- Litigation Matters
- Matters Falling Within Attorney Client Privilege

**ADJOURNMENT**

**BOROUGH OF ROSELLE**



**ORDINANCE NUMBER 2728-23**

**AN ORDINANCE AMENDING CHAPTER 523, SECTION 118 “SCHEDULE VIII: STOP INTERSECTIONS AND MULTI-WAY STOP INTERSECTIONS” TO DESIGNATE ADDITIONAL MULTI-WAY STOP INTERSECTIONS**

**WHEREAS**, pursuant to N.J.S.A. 39:4-197(1)(j), the Borough is authorized to adopt ordinances regulating the passage or stopping of traffic at certain intersections, including the establishment of multi-way stop controls designating any intersection as a stop intersection and erecting appropriate signs, on streets under municipal jurisdiction if that intersection is located within 500 feet of a school, playground, or youth recreational facility and the street on which the stop sign will be erected is contiguous to the school, playground, or youth recreational facility; and

**WHEREAS**, the Borough Engineer has provided letters, attached hereto as Exhibits A, B, and C, which certify that the intersections listed herein meet the necessary criteria set forth in N.J.S.A. 39:4-197(1)(j); and

**WHEREAS**, the Borough Council finds it in the best interest of the Borough to designate additional multi-way stop intersections to ensure the safety of children and other pedestrians around local schools, parks, playgrounds, and other youth recreational facilities.

**NOW, THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of Roselle that:

**SECTION I.** Chapter 523 “Vehicles and Traffic,” Article XII “Schedules,” Section 118 “Schedule VIII: Stop Intersections and Multi-way Stop Intersections” of the Code of the Borough of Roselle is hereby amended as follows (additions in **bold**, deletions ~~struck through~~):

§523-118 Schedule VIII: Stop Intersections and Multi-way Stop Intersections

- B. In accordance with the provisions of §523-12B, the following described intersections are hereby designated as multi-way stop intersections, and stop signs shall be installed on the near right side of all approaches.

<i>Intersection</i>
Fifth Avenue, Washington Avenue, and Dermody Street
<b>Ninth Avenue and Walnut Street</b>
Seventh Avenue and Drake Avenue
Seventh Avenue and Sheridan Avenue
<b>Seventh Avenue and Thompson Avenue</b>
<b>Seventh Avenue and Walnut Street</b>
Washington Avenue and Sixth Avenue

**SECTION II.** If any section, subsection, provision, clause, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, such adjudication shall not affect the remaining sections, subsections, provisions, clauses, or portions, which shall be deemed severable therefrom.

**SECTION III.** All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby replaced and/or repealed to the extent of such inconsistency.

**SECTION IV.** This Ordinance shall take effect at the time and in the manner provided by law.

**Recorded Vote on Introduction Ordinance No. 2728-23, November 29, 2023**

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilman Villeda						
Councilwoman Johnson						
Councilwoman Thomas						
Councilman Fortuna						
Councilwoman Wilkerson						
Council President Bernier						
<input type="checkbox"/> Adopted <input type="checkbox"/> Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn						

**Recorded Vote on Final Passage Ordinance No. 2728-23, December 20, 2023**

	Motion	Second	Ayes	Nays	Abstain	Absent
Councilman Villeda						
Councilwoman Johnson						
Councilwoman Thomas						
Councilman Fortuna						
Councilwoman Wilkerson						
Council President Bernier						
<input type="checkbox"/> Adopted <input type="checkbox"/> Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn						

Approved

Vetoed and returned to the Borough Clerk with the following statement and objections:

\_\_\_\_\_  
Donald Shaw, Mayor

DATE:

**NOTICE** is hereby given that Ordinance Number 2728-23 was passed and adopted on second and final reading at a Regular meeting of the Mayor and Council December 20, 2023, after 6:30 P.M., 210 Chestnut St., Roselle, NJ.

\_\_\_\_\_  
Lisette Sanchez, Borough Clerk

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2023-390**

**MAYOR'S APPOINTMENT OF SHATERA SMITH AS PERSONNEL DIRECTOR FOR THE DEPARTMENT OF HUMAN RESOURCES WITH THE CONSENT OF COUNCIL**

**WHEREAS**, there is a need for the Borough of Roselle to fill the position of Personnel Director within the Department of Human Resources; and

**WHEREAS**, Section 100-3 of the Borough Code provides for the position of a Personnel Director, with such authority as delegated in the Borough Code in order to manage the day-to-day affairs of the Department of Human Resources; and

**WHEREAS**, the Mayor has nominated and appointed Shatera Smith as Personnel Director, which appointment requires the advice and consent of Council.

**NOW, THEREFORE, BE IT RESOLVED**, that the advice and consent of Council is granted to the appointment of Shatera Smith as Personnel Director, effective January 8, 2024.

**BE IT FURTHER RESOLVED** that the Personnel Director's salary shall be \$115,000.00 for CY 2024 and a waiver of the Borough's residency requirement is granted;

- a. Any remaining of the Borough's annual fourteen (14) paid holidays, plus one (1) annual floating holiday.
- b. Vacation as a department head will be allotted as twenty (20) days and that at the end of any calendar year, only twelve (12) workdays of annual vacation will be allowed to carry over.
- c. Sick leave earned at the rate of one (1) day per month during the first year of employment; in subsequent years, fifteen (15) workdays of sick leave will be credited annually, in anticipation of continued employment. Sick leave days are available for use in the year earned. Sick leave days may accumulate from year to year without limit, but any unused sick leave time will be forfeited at the time of retirement or separation from Borough employment.
- d. Five (5) annual personal days are credited every calendar year, including the first year of employment. Personal days may not be utilized during the first ninety (90) days of employment.
- e. Enrollment in the Borough's medical, prescription and dental plans subject to each plan's waiting period and optical reimbursement in the amount of up to \$50.00 per calendar year for office visits and up to \$100.00 per calendar year for eyeglass or contact lenses purchase.

**BE IT FURTHER RESOLVED** that this Resolution takes effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a special meeting of said Council held November 29, 2023

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 29<sup>th</sup> day of November, 2023.

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Lisette Sanchez, Borough Clerk

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2023-391**

**RESOLUTION APPOINTING A FULL-TIME PUBLIC INFORMATION OFFICER**

**WHEREAS**, the position of Public Information Officer, within the Department of Administration is an approved position in the Borough of Roselle's Salary and Staffing Ordinances; and

**WHEREAS**, Artie Smallwood has indicated his interest in and availability for appointment as the Public Information Officer the Borough of Roselle; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Roselle, as follows:

1. Artie Smallwood is hereby appointed as the full-time Public Information Officer for the Borough of Roselle, effective December 18, 2023.
2. Artie Smallwood shall be compensated in accordance with the salary guidelines for the position of Public Information Officer as set forth in the Borough's Salary Ordinance, with an annual salary of \$75,000, to be prorated for December 2023.
3. Artie Smallwood shall be subject to the requirements and obligations of all Borough employees, as identified in the Borough of Roselle Policies and Procedures Manual and will report directly to the Borough Administrator.
4. Artie Smallwood shall be eligible for the following benefits and emoluments upon the effective date of his employment with the Borough:
  - a. Fourteen (14) paid holidays, plus one (1) annual floating holiday;
  - b. Vacation earned at the rate of one (1) day per month during the first year of employment; subsequent to the first year of employment, twelve (12) workdays of annual vacation will be available pursuant to Borough Policy as applicable to non-Union employees;
  - c. Sick Leave earned at the rate of one (1) day per month during the first year of employment; in subsequent years, fifteen (15) workdays of sick leave will be credited annually, in anticipation of continued employment. Sick Leave days are available for use in the year earned;
  - d. Five (5) annual personal days are credited every calendar year, including the first year of employment. Personal days may not be utilized during the first ninety (90) days of employment; and
  - e. Enrollment in the Borough's medical, prescription and dental plans subject to each plan's waiting period.
5. The provisions of this resolution are severable. To the extent that any clause, phrase, sentence, paragraph, or provision of the Resolution shall be declared invalid, illegal, or

unconstitutional, such clause, phrase, sentence, paragraph, or provision shall be deemed severed and the remaining provisions shall continue in full force and effect.

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer has certified that sufficient funds are available within the CY 2023 and CY 2024 Budget.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a special meeting held on November 29, 2023.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 29<sup>th</sup> day of November, 2023.

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Lisette Sanchez,  
Borough Clerk



**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2023-392**

**RESOLUTION APPOINTING LYNDON BARRETT TO THE POSITION  
OF FULL-TIME MECHANIC HELPER IN THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, there is a need in the Borough of Roselle Department of Public Works for the position of Mechanic Helper, in order to maintain the efficient provision of services in the borough to maintain the health, welfare and safety of the public; and

**WHEREAS**, Lyndon Barrett is a seasonal part-time employee within Roselle's Department of Public Works, presently holding the title of Laborer, who is qualified and available to fill the position of full-time Mechanic Helper.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Roselle, in the County of Union, State of New Jersey, that Lydon Barrett is hereby promoted to the position of full-time Mechanic Helper within the Department of Public Works, effective November 30, 2023, subject to the ninety (90) day working test period, as required by Civil Service regulations; and

**BE IT FURTHER RESOLVED** that the compensation for Lyndon Barrett shall be that of a Mechanic Helper, presently \$29.6789 per hour.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Special Meeting of said Council held November 29, 2023.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 29<sup>th</sup> day of November, 2023.

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Lisette Sanchez  
Borough Clerk

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2023-393**

**RESOLUTION AUTHORIZING AN ADDITIONAL STIPEND TO JERMAINE RANDLE FOR PERFORMANCE OF ADDITIONAL DUTIES IN ASSISTANCE TO THE BOROUGH ADMINISTRATOR FOR DAY-TO-DAY OPERATIONS AND MANAGEMENT OF THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, Jermaine Randle, an Assistant Superintendent of Public Works within the Borough of Roselle's Department of Public Works has made himself immediately available, beginning on or October 1, 2023 to assist the Borough Administrator with day-to-day operations and management of the Department of Public Works; and

**WHEREAS**, the Borough Council desires utilize the services of Mr. Randle in the area of day-to-day operations of the Department of Public Works until a Superintendent of Public Works is appointed, which may not occur until January 8, 2024; and

**WHEREAS**, Jermaine Randle shall be compensated for his work in the performance of additional duties related to the operations and management of the Department of Public Works for the period of October 1, 2023 until a Superintendent of Public Works is appointed, or until January 8, 2024 (whichever occurs earlier), for a total amount not to exceed \$2,000, in addition to his normal paycheck as an Assistant Superintendent of Public Works

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Roselle that Jermaine Randle shall receive the aforementioned stipend as compensation for the performance of additional duties for the Borough Administrator relating to the day-to-day operations of the Department of Public Works.

**BE IT FURTHER RESOLVED**, these stipend payments shall cease either upon the appointment of a Superintendent of the Department of Public Works or on January 8, 2024, whichever event occurs earlier, and in no event shall the total amount of stipend payments made to Jermaine Randle pursuant to this agreement exceed \$2,000.00.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey, at a Special Meeting of said Council held November 29, 2023.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 29<sup>th</sup> day of November 2023.

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Lisette Sanchez  
Borough Clerk

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2023-394**

**MAYOR'S APPOINTMENT OF LOUIS ULRICH AS SUPERINTENDENT FOR THE DEPARTMENT OF PUBLIC WORKS WITH THE CONSENT OF COUNCIL**

**WHEREAS**, there is a need in the Borough of Roselle to fill the position of Superintendent of Public Works; and

**WHEREAS**, the N.J.S.A. 40A:9-154.5 et. seq., and Section 9-30 of the Borough Code provide for the position of a Superintendent of Public Works, with such authority as delegated in the Borough Code in order to manage the day to day affairs of the Department of Public Works; and

**WHEREAS**, the Mayor has nominated and appointed Louis Ulrich as Superintendent of Public Works, which appointment requires the advice and consent of Council.

**NOW, THEREFORE, BE IT RESOLVED**, that the advice and consent of Council is granted to the appointment of Louis Ulrich as Superintendent of Public Works, effective as of January 8, 2024; and

**BE IT FURTHER RESOLVED** that the Superintendent of Public Works salary shall be \$140,000.00 for CY 2024 and a waiver of the Borough's residency requirement is granted;

- a. Any remaining of the Borough's annual fourteen (14) paid holidays, plus one (1) annual floating holiday.
- b. Vacation as a department head will be allotted as twenty (20) days and that at the end of any calendar year, only twelve (12) work days of annual vacation will be allowed to carry over.
- c. Sick leave earned at the rate of one (1) day per month during the first year of employment; in subsequent years, fifteen (15) work days of sick leave will be credited annually, in anticipation of continued employment. Sick leave days are available for use in the year earned. Sick leave days may accumulate from year to year without limit but any unused sick leave time will be forfeited at the time of retirement or separation from Borough employment.
- d. Five (5) annual personal days are credited every calendar year, including the first year of employment. Personal days may not be utilized during the first ninety (90) days of employment.
- e. Enrollment in the Borough's medical, prescription and dental plans subject to each plan's waiting period and optical reimbursement in the amount of up to \$50.00 per calendar year for office visits and up to \$100.00 per calendar year for eyeglass or contact lenses purchase.

**BE IT FURTHER RESOLVED**, that this Resolution takes effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a special meeting of said Council held November 29, 2023

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 29<sup>th</sup> day of November, 2023.

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Lisette Sanchez, Borough Clerk

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2023-395**

**RESOLUTION ACKNOWLEDGING THE RESIGNATION OF MARTA JORGE-ANTUNES OF THE OFFICE OF THE BOROUGH CLERK**

**WHEREAS**, Marta Jorge-Antunes has notified the Borough of Roselle that she will be resigning from the position of Keyboarding Clerk 1 of the Office of the Borough Clerk, and

**WHEREAS**, Marta Jorge-Antunes submitted a letter of resignation dated November 9, 2023 to be effective November 29, 2023.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Roselle, hereby acknowledges the resignation of Marta Jorge-Antunes effective November 29, 2023.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Special Meeting of said Council held November 29, 2023.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 29<sup>th</sup> day of November, 2023.

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Lisette Sanchez  
Borough Clerk

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2023-396**

**RESOLUTION HIRING AS A FULL-TIME KEYBOARDING CLERK 1 IN THE  
BOROUGH CLERK'S OFFICE AT THE CONTRACTUAL ANNUAL SALARY OF  
\$33,347.76**

**WHEREAS**, there is a need in the Office of the Borough Clerk to fill the position of full-time Keyboarding Clerk 1; and

**WHEREAS**, Shereefah Alexander was interviewed and judged to be qualified for employment in the title of Keyboarding Clerk 1 in the Office of the Borough Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Roselle that Shereefah Alexander is hereby appointed to the position of Keyboarding Clerk 1 in the Office of the Borough Clerk in the Borough of Roselle, effective Monday, December 4, 2023, subject to the successful completion of the ninety (90) day working test period as required by Civil Service Regulations; and

**BE IT FURTHER RESOLVED**, that the annual salary for Shereefah Alexander shall be \$33,347.76 prorated for calendar year 2023, pursuant to the collective negotiation agreement presently in effect between the Borough and OPEIU Local 32, White Collar Unit; and

**BE IT FURTHER RESOLVED**, that the hiring of Shereefah Alexander is subject to the satisfactory completion of a criminal background check, the initial cost of which is to be borne by employee and will be reimbursed by the Borough so long as the check is satisfactory employment is continued.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey, at a Special Meeting of said Council held November 29, 2023.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey, this 29<sup>th</sup> day of November 2023.

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Lisette Sanchez, Borough Clerk

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2023-397**

**RESOLUTION APPOINTING TRACY WENSKOSKI TO THE POSITION OF FULL-TIME CONSTRUCTION CODE OFFICIAL AT THE SALARY OF \$95,000.00**

**WHEREAS**, there is a need in the Borough for a full-time Construction Code Official;  
and

**WHEREAS**, Tracy Wenskoski was interviewed for the position of Construction Code Official for the Borough and determined to be qualified for the position of full-time Construction Code Official

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Roselle that Tracy Wenskoski was appointed to the position of full-time Construction Code Official, effective January 1, 2024, and,

**BE IT FURTHER RESOLVED**, that the annual salary for Tracy Wenskoski shall be \$95,000.00, prorated for CY2024 and a waiver of the Borough's residency requirement is granted;

- a. Any remaining of the Borough's annual fourteen (14) paid holidays, plus one (1) annual floating holiday.
- b. Vacation as a department head will be allotted as twenty (20) days and that at the end of any calendar year, only twelve (12) work days of annual vacation will be allowed to carry over.
- c. Sick leave earned at the rate of one (1) day per month during the first year of employment; in subsequent years, fifteen (15) work days of sick leave will be credited annually, in anticipation of continued employment. Sick leave days are available for use in the year earned. Sick leave days may accumulate from year to year without limit but any unused sick leave time will be forfeited at the time of retirement or separation from Borough employment.
- d. Five (5) annual personal days are credited every calendar year, including the first year of employment. Personal days may not be utilized during the first ninety (90) days of employment.
- e. Enrollment in the Borough's medical, prescription and dental plans subject to each plan's waiting period and optical reimbursement in the amount of up to \$50.00 per calendar year for office visits and up to \$100.00 per calendar year for eyeglass or contact lenses purchase.

**BE IT FURTHER RESOLVED**, that this Resolution takes effect immediately.



I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a special meeting of said Council held November 29, 2023

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 29<sup>th</sup> day of November 2023.

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Lisette Sanchez, Borough Clerk

**Resolution # 2023-398**

RESOLVED: That the following be paid by the borough by checks drawn on TD Bank made payable to those persons for whom the warrants are drawn:

	<b>BILL LIST #1</b>	<b>BILL LIST #2</b>
	<b>21-Nov-23</b>	<b>28-Nov-23</b>
<b>FUND</b>		
ANIMAL CONTROL		
CAPITAL ACCOUNT	\$ 64,699.19	
CDBG TRUST		
CURRENT FUND	\$ 297,326.82	\$ 200,684.55
ESCROW TRUST	\$ 37,916.43	\$ 4,485.00
FSLEF		
SLEF		
GENERAL TRUST ACCOUNT	\$ 3,955.00	\$ 26,000.00
TRUST DCA FEES		
GRANT ACCOUNT	\$ 238,000.18	\$ 4,584.32
SUI		
NOVEMBER 17, 2023 PAYROLL		742120.93
MANUAL CHECK		
POAA		
REDEMPTION PREMIUM ACCOUNT	\$ 37,800.00	
PUBLIC DEFENDER		
REDEMPTION TRUST	\$ 48,048.80	
RESERVE FOR ESCROW		
SALARY DEDUCTION		\$1,493.22
GRAND TOTAL	<b><u><u>\$727,746.42</u></u></b>	<b><u><u>\$979,368.02</u></u></b>

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LISETTE SANCHEZ  
MUNICIPAL BOROUGH CLERK

DATED: NOVEMBER 28, 2023 BILL LIST

**BOROUGH OF ROSELLE**



**RESOLUTION NUMBER 2023-399**

**RESOLUTION AUTHORIZING A CLOSED (EXECUTIVE SESSION)**

**WHEREAS**, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough of Roselle Council, County of Union, State of New Jersey, as follows:

1. The public shall be excluded from discussions of and action hereinafter specified as:
  - Personnel Matters
  - Contract Negotiations
  - Contractual Matters
  - Litigation Matters
  - Matters Falling Within Attorney Client Privilege
2. It is anticipated at this time, the above stated subject matters will be made public when it is determined that the need for confidentiality no longer exists.

This resolution shall take effect immediately.

I, Lisette Sanchez, Borough Clerk of the Borough of Roselle, in the County of Union, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Borough Council of the Borough of Roselle, County of Union, State of New Jersey at a Special Meeting of said Council held on November 29, 2023.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Roselle in the County of Union and State of New Jersey this 29<sup>th</sup> day of November 2023.

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Lisette Sanchez, Borough Clerk