

City of Shorewood

Notice of Regular meeting of the Shorewood City Council

NOTICE IS HEREBY GIVEN that the City Council of the City of Shorewood will hold its regular meeting on January 10, 2022 at 7:00 p.m. via interactive technology/videoconferencing. Pursuant to Minn. Stat. § 13D.021, subd. 1, Mayor Jennifer Labadie, the City Administrator, and the City Attorney have determined that an in-person meeting of the Shorewood City Council is not practical or prudent because of the COVID-19 health pandemic, and the surge of the Omicron variant, in particular. Due to the measures necessary to contain and mitigate the impacts of the pandemic, it has been determined that attendance at the regular meeting location by members of the public is not feasible and that the physical presence at the regular meeting location by at least one member of the body, chief legal counsel, or chief administrative officer is not feasible. Therefore, all staff and City Council members will be participating via interactive technology/videoconferencing. For persons interested in attending the meeting virtually, please go to ci.shorewood.mn.us/current_meeting for the meeting link, or contact the city at 952-960-7900 during regular business hours with questions.

It is anticipated the Shorewood City Council will discuss holding virtual council meetings during this period of rapid spread of Covid-19 variants. Resolutions 2022-008 and 2022-009 have been drafted by the city attorney and will likely be added to the agenda, discussed, and/or approved at the meeting tonight.

CITY OF SHOREWOOD

RESOLUTION NO. 2022-008

**A RESOLUTION RATIFYING AND APPROVING THE JANUARY 10, 2022 MEETING HELD
BY INTERACTIVE TECHNOLOGY/VIDEOCONFERENCING**

WHEREAS, on March 13, 2020, Governor Tim Walz declared a Peacetime State of Emergency in response to the COVID-19 health pandemic; and,

WHEREAS, the Mayor of the City of Shorewood issued Emergency Declarations 20-01, 20-02, 20-03, 21-01, and 21-02, to address the local response to the pandemic; and

WHEREAS, all Emergency Declarations were subsequently ratified by the City Council; and

WHEREAS, the State of Minnesota's peacetime emergency order expired as of July 1, 2021; and

WHEREAS, despite relaxation of state and local measures to respond to the COVID-19 pandemic, the pandemic persists with dramatic increase in spread with the Omicron variant; and

WHEREAS, pursuant to Minn. Stat. 13D.021, subd. 1(1), Mayor Jennifer Labadie, the City Administrator, and the City Attorney determined that an in-person meeting of the City Council for January 10, 2022 is not practical or prudent because of the COVID-19 health pandemic and the Omicron variant surge.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Shorewood, based upon the above recitals, as follows:

1. The existence of COVID-19 and the Omicron variant surge within the community poses a direct threat to the health, safety, and well-being of the community.
2. The determination of the Mayor, Administrator, and City Attorney to hold the regular meeting of the City Council of January 10, 2022, remotely via interactive technology/videoconferencing, in accordance with Minn. Stat. § 13D.021, is hereby approved and ratified.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 10th day of January, 2022.

Mayor, Jennifer Labadie

ATTEST:

Sandie Thone, City Clerk

CITY OF SHOREWOOD

RESOLUTION NO. 2022-009

A RESOLUTION ACKNOWLEDGING THE OMICRON VARIANT SURGE OF THE COVID-19 HEALTH PANDEMIC IMPACTING IN-PERSON MEETINGS OF THE CITY COUNCIL AND ADVISORY COMMISSIONS

WHEREAS, on March 13, 2020, Governor Tim Walz declared a Peacetime State of Emergency in response to the COVID-19 health pandemic; and,

WHEREAS, the Mayor of the City of Shorewood issued Emergency Declarations 20-01, 20-02, 20-03, 21-01, and 21-02, to address the local response to the pandemic; and

WHEREAS, all Emergency Declarations were subsequently ratified by the City Council; and

WHEREAS, the State of Minnesota's peacetime emergency order expired as of July 1, 2021; and

WHEREAS, despite relaxation of state and local measures to respond to the COVID-19 pandemic, the pandemic persists with dramatic increase in spread with the Omicron variant; and

WHEREAS, pursuant to Minn. Stat. 13D.021, subd. 1(1), Mayor Jennifer Labadie, the City Administrator, and the City Attorney determined that an in-person meeting of the City Council for January 10, 2022 is not practical or prudent because of the COVID-19 health pandemic and the Omicron variant surge.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHOREWOOD MAKES THE FOLLOWING FINDINGS:

1. The World Health Organization continues to declare COVID-19 as a global health pandemic.
2. The U.S. Centers for Disease Control and Prevention ("CDC") has stated that data suggests that persons, regardless of vaccination status, may in some cases become infected with COVID-19 and its variants and transmit the same to other persons.
3. The CDC recommends that persons, regardless of vaccination status, undertake transmission-mitigating measures (such as masking and social distancing) while at indoor public settings, particularly in areas with "high" or "substantial" transmission rates.
4. The City of Shorewood is comprised in important part by persons who are immunocompromised, high-risk, and/or unable to become vaccinated against COVID-19 (including children under the age of 5)
5. Some elected officials, employed staff, advisory commissioners, residents, and guests of the City of Shorewood may continue to possess sincerely-held concerns and apprehensions about attending indoor public meetings of City business.
6. The existence of COVID-19 and the Omicron variant surge within the community poses a direct threat to the health, safety, and well-being of the community. Consistent with the determination of the Mayor, Administrator, and City Attorney, due to the measures necessary

to contain and mitigate the impacts of COVID-19, it has been determined that attendance at the regular meeting location by members of the public is not feasible and that the physical presence at the regular meeting location by at least one member of the body, chief legal counsel, or chief administrative officer is also not feasible.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Shorewood, based upon the above recitals and findings, as follows:

1. All meetings of the City council and meetings of City advisory commissions shall be conducted by interactive technology/videoconferencing under the authority and requirements of Minn. Stat. § 13D.021, so as to permit any persons, including but not limited to members of the City Council or advisory commissions, to participate from a remote location not open to the public.
2. This Resolution and its directives shall expire without further action at 11:59 p.m. on February 28, 2022, unless rescinded or extended, as the case may be, by resolution of the City Council.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 10th day of January, 2022.

Mayor, Jennifer Labadie

ATTEST:

Sandie Thone, City Clerk

**CITY OF SHOREWOOD
CITY COUNCIL REGULAR MEETING
MONDAY, JANUARY 10, 2022**

**5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
7:00 P.M.**

For those wishing to listen live to the meeting, please go to ci.shorewood.mn.us/current_meeting for the meeting link. Contact the city at 952.960.7900 during regular business hours with questions.

AGENDA

1. CONVENE CITY COUNCIL MEETING

A. Pledge of Allegiance

B. Roll Call

Mayor Labadie____
Siakel____
Johnson____
Callies____
Gorham____

C. Review and Adopt Agenda

Attachments

2. CONSENT AGENDA The Consent Agenda is a series of actions which are being considered for adoption this evening under a single motion. These items have been reviewed by city council and city staff and there shall be no further discussion by the council tonight on the Consent Agenda items. Any council member or member of city staff may request that an item be removed from the Consent Agenda for separate consideration or discussion. If there are any brief concerns or questions by council, we can answer those now.

Motion to approve items on the Consent Agenda & Adopt Resolutions Therein:

- | | |
|--|---|
| A. City Council Regular Meeting Minutes of December 13, 2021 | Minutes |
| B. Approval of the Verified Claims List | Claims List |
| C. Approval of the Residential Recycling Funding Policy from Hennepin County | Communication/Recycling Coordinator Memo
Resolution 22-001 |
| D. 2022 Mileage Reimbursement Rate | City Clerk/HR Director Memo |
| E. Out of State Travel Policy Approval | City Clerk/HR Director Memo |
| F. Approval of Grant from the Twins Community Fund | City Administrator Memo
Resolution 22-002 |
| G. Approval of Change Order No. 1 for Silverwood Park Improvements, City Project 21-05 | Planning Director Memo
Resolution 22-003 |
| H. Accept Arctic Fever Donation from American Legion Post 259 | Park and Rec Director Memo
Resolution 22-004 |
| I. 2021 Deer Management Report | City Administrator Memo |

- J. Accept Hennepin County SCORE Grant for Communications/Recycling Coordinator Memo
Organics Drop-off Sites Resolution 22-005

3. MATTERS FROM THE FLOOR This is an opportunity for members of the public to bring an item, which is not on tonight's agenda, to the attention of the mayor and council. When you are recognized, please use the raise your hand feature. Please identify yourself by your first and last name and your address for the record. After this introduction, please limit your comments to three minutes. No action will be taken by the council on this matter, but the mayor or council could request that staff place this matter on a future agenda. (No Council Action will be taken)

4. PUBLIC HEARING

5. REPORTS AND PRESENTATIONS

6. PARKS

7. PLANNING

8. ENGINEERING/PUBLIC WORKS

- A. Approve Plans and Authorize Advertisement for Bids for Grant Street Drainage Improvement Project, City Project 18-04 City Engineer Memo
Resolution 22-006

9. GENERAL/NEW BUSINESS

- A. 2022 Annual Appointments and Designations City Clerk/HR Director Memo
Resolution 22-007
- B. City Council Salaries City Administrator Memo

10. STAFF AND COUNCIL REPORTS

- A. Staff
1. COVID Testing Follow-up City Administrator Memo
2. 2022 Tree Sale Communication/Recycling Coordinator Memo
- B. Mayor and City Council

11. ADJOURN

CITY OF SHOREWOOD
CITY COUNCIL REGULAR MEETING
MONDAY, DECEMBER 13, 2021

5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
7:00 P.M.

MINUTES

1. CONVENE CITY COUNCIL REGULAR MEETING

Mayor Labadie called the meeting to order at 7:01 P.M.

PLEDGE OF ALLEGIANCE

A. Roll Call

Present: Mayor Labadie; Councilmembers Siakel, Gorham, and Callies; City Attorney Keane; City Administrator Lerud; City Clerk Thone/HR Director; Finance Director Rigdon; Planning Director Darling; Director of Public Works Brown; and, City Engineer Budde

Absent: Councilmembers Johnson and Siakel

B. Review Agenda

Gorham moved, Callies seconded, approving the agenda as presented. All in favor, motion passed.

2. CONSENT AGENDA

Mayor Labadie reviewed the items on the Consent Agenda.

Councilmember Callies asked about J, the Warming House Closure. She explained that the City had received an e-mail from a resident this morning who uses the warming house and noted that she felt that his e-mail contained some good points that there really are not very many people in there at any given time.

Public Works Director Brown explained that part of the challenge is that the City has to ensure that there is a safe workplace for the City's employees. He stated that it is very difficult to socially distance in the warming houses, especially the Cathcart warming house.

Mayor Labadie stated that when this was discussed previously, a point was made that there is no re-circulating air in the either of the warming houses.

Callies moved, Gorham seconded, Approving the Motions Contained on the Consent Agenda and Adopting the Resolutions Therein.

A. City Council Regular Meeting Minutes of November 22, 2021

B. City Council Retreat Work Session Minutes of November 30, 2021

- C. Truth-in-Taxation Public Hearing Minutes of December 6, 2021
- D. Approval of the Verified Claims List
- E. Approve Holiday Schedule
- F. Approve 2022 City Council Meeting Schedule Adopting RESOLUTION NO. 21-143, "A Resolution Setting the 2022 Regular City Council Meeting Schedule for the City of Shorewood."
- G. Approve 2022 City Master Fee Schedule, Adopting RESOLUTION NO. 21-144, "The 2022 City Master Fee Schedule."
- H. Approve COVID Leave Extension, Adopting RESOLUTION NO. 21-145, "A Resolution Approving COVID Leave Extension for Shorewood Employees."
- I. Accept Resignation of Emma Notermann and Approve Recruitment for Planning Technician Position
- J. Approve Warming House Closure, Adopting RESOLUTION NO. 21-146, "A Resolution Approving Warming House Closures at Cathcart Park, 26655 West 62nd Street and Manor Park, 20630 Manor Road."
- K. Approve Arctic Fever Donation from Bolton & Menk, RESOLUTION NO. 21-147, "A Resolution Accepting Donations to the City of Shorewood 2022 Arctic Fever Event."
- L. Approve Encroachment Agreement for 5350 St. Albans Bay Road, Adopting RESOLUTION NO. 21-148, "A Resolution Approving an Encroachment Agreement for the Property at 5350 St. Albans Bay Road."
- M. Approve Encroachment Agreement for 25165 Bentgrass Way, RESOLUTION NO. 21-149, "A Resolution Approving an Encroachment Agreement for the Property at 25165 Bentgrass Way."
- N. Approve 2022 Non-Union Wages
- O. Extension of Final Plat Approval – Excelsior Woods at 20325 Excelsior Boulevard for Red Granite Construction, LLC, Adopting RESOLUTION NO. 21-150, "A Resolution Approving an Extension to the Final Plat Approval for Excelsior Woods for Property at 20325 Excelsior Boulevard."

All in favor, motion passed.

3. MATTERS FROM THE FLOOR

Anna Quady, 23675 Smithtown Road, stated that she would like to discuss a trail along County Road 19/Smithtown Road, from Smithtown Crossing to the Shorewood/Excelsior City limit. She stated that this project was outlined in the 2011 Comprehensive Trail Plan and was given a priority of being done in the next five to ten years, however it does not appear to be moving forward. She

CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES
DECEMBER 13, 2021
Page 3 of 13

asked the Council to consider prioritizing this project and explained that she feels it is a really important project for connecting places around the City and will also help address safety concerns in the area. She stated that this trail would also connect two existing trails in the area. She reiterated her request that the Council prioritize this project to be completed in the near future.

Mayor Labadie noted that this trail is on the Trail Plan but explained that the City had not yet completed all the trails in Phase One and noted that some of the trails have shifted in priority. She explained that the next proposed trail is on Strawberry Lane which will provide some trail connections in the area. She stated that the City has not forgotten about the trail along Smithtown, but some of the plans have shifted around a bit.

Public Works Director Brown stated that the City is always looking at the CIP and what funds are available and explained that they are also working on seeking DNR grants for trail construction.

Greg Larson, 25535 Birchwood Circle, shared his concerns about environmental health and the integrity of the local government. He explained that six or seven years ago, the Council passed a resolution that stated that the City would refrain from the use of systemic pesticides on City property. He stated that the City was proclaimed to be a leader in eliminating toxic pesticides. He stated that while the resolution was directed at bees and pollinators, he assumed that this also meant that the City would be safe for bees, dogs, and people. He stated that he believed the resolution was a promise that the City made to keep the public safe from hazardous pesticides. He explained that he has found invoices and information that systemic pesticides were sprayed at least three times on Freeman Park. He stated that the Council had approved spraying a pesticide called LESCO Three-Way on the fields at Freeman Park. He noted that additional applications of this pesticide as well as glyphosate, which is also known as 'Round Up' were sprayed during the summer and autumn of 2021. He gave some background information on the pesticides mentioned, and lawsuit settlements.

She thanked him for bringing this issue to the Council's attention and explained that the City was the first in the State to pass the "Bee Safe" resolution relating to pesticides and explained that at that point in time, it was relating primarily to bees. She stated that the Council will be meeting with the Public Works Department to discuss this issue and will look into the concerns raised by Mr. Larson. She stated that they also plan to reach out to the Bee Safe organization as well because the City is looking for educational opportunities surrounding this issue. She asked Mr. Larson to provide copies of the information and statistics that he shared this evening to the Council. She assured Mr. Larson that the City is taking this issue seriously and taking steps to ensure that the City's practices meet the language of the resolution and that employees and staff have the proper education about this issue.

Sandy Ahlstrom, 6085 Riviera Lane, explained that she would also like to express her concern about the spraying. She stated that she was part of the Bee Safe lawns program when it began and helped plant clover because she is a gardener for the University of Minnesota and was very excited to see what the City was doing. The Bee Safe lawns program brought a lot of credit to the City which was great because they encouraged other towns to consider this program. She stated that through her work with the University of Minnesota, she worked with Metro Blooms to ensure that small lakes in the Minneapolis were safe. She stated that she is hopeful that Shorewood can be connected with Metro Blooms for this same kind of project. She gave an overview of what was done in an effort to protect Powderhorn Park and explained that after they were done, there was a noticeable improvement. She stated that the City has to be safe and hoped that the Council will come back to this issue and review it carefully, and reiterated her

CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES
DECEMBER 13, 2021
Page 4 of 13

suggestion that the City connect with Metro Blooms to work with Public Works and others in the City to help protect the area water.

Mayor Labadie thanked Ms. Ahlstrom for the various work she has done throughout the community.

Councilmember Callies stated that she does not want to travel too far down the path in discussing this issue tonight, because it is not on the agenda. She suggested that it would be more appropriate to place it on the agenda in order to allow people the opportunity, with notice, to speak to this issue.

Mayor Labadie stated that she agreed and asked that it be put on a future agenda and properly noticed for discussion. She noted that the City is constantly reviewing different practices and policies and gave an overview of the treatment that was used on the pond in Manor Park.

Councilmember Gorham stated that he would like this to be addressed sooner rather than later because there are some residents who are very upset about this issue. He stated that he does not want to just let it linger and would like to see it wrapped up in a public forum.

Mayor Labadie noted that due to the upcoming holiday, the Council will not be meeting on December 27. She stated that there will be two meetings in January and asked if staff could put this issue on the agenda for the second meeting in January.

Public Works Director Brown agreed that could happen.

Mayor Labadie assured the residents that there will be conversations between the Council, staff, and residents about this issue because there had already been some meetings that have been set up.

There was a resident on Zoom that raised their hand to speak to the Council.

Alan Yelsey, 26335 Peach Circle, noted that the City has known that they have been in violation of its Bee Safe resolution for at least six months. He stated that this issue, with evidence, has already been presented to the Council. He explained that Public Works Director Brown has provided evidence to residents that the City has been using these pesticides for up to twelve years. He stated that the City has violated the trust of the citizens and while he was glad to hear that the Council will consider it in the near future, he felt it later than it should have been. He quoted from a recent Nobel Peace Prize winner regarding facts, truth, trust, shared reality, and democracy. He stated that the Council has lost his trust by the way they have handled this particular situation and feels that it is intolerable that they have ignored this information for this length of time. He stated that the Council also does not deal with Matters from the Floor speakers consistently or fairly and explained that sometimes they talk over people, have the last word, respond to one and not the others. He stated that it is not acceptable that people are treated differently and expressed his disagreement with the three-minute rule for being allowed to speak because it is impossible for there to be any discourse about critical issues in that limited timeframe. He referenced the Data Practices Act and stated that the City does not give residents all the information they need and feels the things related to pesticide use should not have to dug out because they deal with public safety, in particular relating to water, children, and animals. He stated that he is very disappointed and asked that the Council not ever attempt to defend themselves by saying they did not know about this, because that is not true.

Guy Sanschagrín, 27725 Island View Road, stated that he would like to cede his three minutes to Mr. Greg Larson because he was going to discuss some important issues that he feels should be heard sooner, rather than later, by the public.

Mayor Labadie stated that ceding time is not a practice that the Council typically does and explained that, with something of this importance, it does need to be noticed and placed on the agenda for the public.

4. PUBLIC HEARING

A. Vacation of Easements at 24640 Bentgrass Way

Planning Director Darling explained that this is a request to vacate an existing twenty foot drainage and utility easement that was originally dedicated to protect a drainage swale. She noted that this property is located at 24640 Bentgrass Way within the Minnetonka Country Club subdivision. She stated that an inspector had noticed construction of a patio without permits which was constructed within the easement area and into the drainage swale. She stated that the applicants are proposing to reposition the swale north of the existing location so the patio can stay where it was constructed. She stated that in order to correct the easement, the existing easement would need to be vacated and a new easement dedicated and noted that the vacation would only affect this property. For the Public Hearing, staff recommends the Council take public testimony, but not taking action until item 7B, where the resolution is being presented.

Mayor Labadie opened the Public Hearing at 7:35 p.m.

Trask Angel, 16070 Quay Street NW, Andover, stated that he is assisting the Chu's on their patio project. He stated that the patio was constructed, at his fault, because he did not know that the easement was there. He stated that Planning Director Darling has been outstanding in assisting them in their efforts to backtrack and navigate this process. He noted that moving the easement has been approved by Carlson McCain and they have redone the survey to move it north. He repeated the point made by Planning Director Darling that this does not impact the properties on either side of this address. He stated that City Engineer Budde and Planning Director Darling have looked at the new easement location and found it to be adequate.

Councilmember Gorham asked if his understanding was correct that there would be a buried drain, non-functioning, under the patio.

Mr. Angel stated that the easement will be moved further north of the patio and will completely avoid the area completely. He noted that there is no infrastructure running underneath the patio and is simply a swale. He reiterated that Planning Director Darling had been outstanding to work with them in assisting their efforts to navigate through this situation and expressed his appreciation to her for her efforts.

There being no additional public input, Mayor Labadie closed the Public Hearing at 7:38 p.m.

5. REPORTS AND PRESENTATIONS

A. Employee Recognition of Service

- Julie Moore – 20 years

- **Bruce Stark – 20 years**
- **Greg Lerud – 5 years**

City Clerk/HR Director Thone expressed the City's appreciation for the years of service and contributions made by Greg Lerud – City Administrator, Julie Moore – Communications/Recycling Coordinator, and Bruce Stark – Light Equipment Operator.

Mayor Labadie explained that these individuals would be receiving a token gift at a later date and shared about each of them related to their dedication and service to the City.

Councilmember Gorham stated that Shorewood is a small City that also has a small number of staff members. He stated that he thinks part of why this is such a good City is because it has really strong staff members. He noted that having people stick around and provide great service is a real credit to them and the City.

6. PARKS

7. PLANNING

A. Variances to Front Setback and for a 2nd Driveway
Location: 4990 Shady Island Point
Applicant: Zehnder Homes, Inc.

Planning Director Darling explained that this is a request for two variances for property located at 4990 Shady Island Point to construct a new home. She stated they are requesting a ten foot variance to allow the new home to be twenty-five feet from the front property line rather than the required thirty-five feet, and a variance to allow a second driveway. She explained that the property is unique in that it is accessed by a very narrow public road, which is not much larger than a driveway. She stated that there is no parking allowed on the roadway, nor would it be possible. Staff had originally found no unique criteria to justify the approval of the variances, however, the roadway itself is grounds to support the second driveway connection. She noted that on the day of the Planning Commission meeting, the homeowner submitted a letter outlining the concerns that moving the home back would require the removal of a large, mature, catalpa tree and could place the home in an area closer to the floodplain which may have poor soils. She explained that staff followed up with the applicant and found that the ground water is high on the property and the proposed home location is just about six feet above ground water and the City's minimum is four feet. The Planning Commission voted three in favor of recommending approval of the variance with one opposed and cited the unusual situation of locating the home farther away from the lake than is typical and farther from Shady Island Point than the current home is positioned. She noted that the minutes of the meeting are attached to the staff report for review. Staff has received two letters of support for this request.

Councilmember Gorham asked for a review of the statements Planning Director Darling made regarding groundwater.

Planning Director Darling reiterated that the new home is proposed to be almost six feet above the existing groundwater, but they expect that the groundwater, as they approach the lake and the grades start to drop, would be higher. She noted that there have not been any soil borings taken to support this idea.

CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES
DECEMBER 13, 2021
Page 7 of 13

Councilmember Callies stated that she had the same questions and noted that it would be possible to test the soils.

Eric Zehnder, 4400 Bluebell Trail S, Medina, stated that one thing that Planning Director Darling neglected to mention is that following their submittal of more information, staff also recommended approval of this request. He stated that they did soil borings where they would like to place the house, but did not do them closer to the lake. He stated that because of the grade changes, the home would have to go lower as it is pushed further back, so it will get closer to ground water. He stated that the catalpa tree is a beautiful tree and the homeowner's would really like to keep it. He stated that the current home is about five feet from the road and their proposal is for it to be twenty-five feet from the roadway. He stated that because the home is at an angle, only half of it will be within the setback and half will not, so twenty-five feet is the closest a portion of the home will be to the roadway.

Jennifer Patel, 4990 Shady Island Point, explained that the way they are proposing for the house to be situated on the property is twenty-five feet back from the road where their current home is only five feet back from the roadway. She stated that saving the tree and the greenery in that area is incredibly important to her and noted that this tree was one of the reason that they purchased the home four years ago. She stated that they have had an arborist tell them that it may be close to one-hundred years old. She stated that allowing them the additional ten feet will really make a huge difference in allowing them to save that tree.

Councilmember Gorham asked if the other homes in the area were fairly compliance with the setback requirements.

Planning Director Darling stated that they were compliant with the setback from the street, but several of the homes are closer to the lake than would be permitted under current ordinances. She explained that those homes were likely conforming at the time they were built.

Councilmember Callies stated that the point made about the road is fair because anybody who has driven out there knows it is very difficult to navigate and agrees that this lot has some particular attributes that seem significant, including the tree and the way they are situating the home on the lot. She stated that the resolution does not have findings of fact stating those items and would like to see those included.

Councilmember Gorham stated that he would agree that there is uniqueness to the site and the second driveway seems within the boundaries for acceptance of the variance request. He stated that he does not consider the tree a hardship nor the minimizing or decreasing the setback a valid point, because this is new construction. He stated that the tree is a nice tree, but does not create a hardship. He stated that, to him, it boils down to the fact that there is no documentation of the ground water issues and explained that he would like to know more about it and without that, he thinks he would vote against granting this request.

Mayor Labadie noted the unusual circumstance of only having three Councilmembers present at tonight's meeting. She asked if Councilmember Gorham was stating that he was unable to vote this evening without more information related to the ground water.

Councilmember Gorham stated that without the information relating to ground water, he would vote against it. He stated that if they would like to study more and submit that information that would be their decision.

Councilmember Callies stated that a 'hardship' does not need to be shown, but instead, a 'practical difficulty' and she feels those were addressed. She reiterated that she would like to see the resolution language stated in a way that supports those practical difficulty factors, for example, reducing the non-conformity, the tree, the ground water table. She stated that she would tend to be in support of the request, with the addition of this language to the resolution. She stated that this is not being done for economic reasons, nor will it impair the neighbors in any way, and is generally consistent with the neighborhood. She stated that the other nearby homes may conform more the setback from the street, but not in their proximity to the lake.

Planning Director Darling called the Council's attention to Paragraph B, under Conclusions, in the resolution that includes the language and information Councilmember Callies was requesting. She stated that she had itemized some things out in more of a narrative form rather than list form.

Mayor Labadie asked if this item needed a simple majority of the Council.

City Attorney Keane confirmed that this time would need a simple majority of the members present.

Callies moved, Labadie seconded, Adopting RESOLUTION NO. 21-151, "A Resolution Approving a Variance to Front Setback and to Allow a 2nd Driveway for Property Located at 4990 Shady Island Point." Callies and Labadie in favor. Gorham opposed. Motion passed.

**B. Vacation of Easement
Location 24640 Bentgrass Way
Applicant: Hope and Matt Chu**

Planning Director Darling reminded the Council that this application was what was discussed earlier at the Public Hearing and is a request from property owners to move an easement in order to accommodate a new patio. No additional comments from the public were made at the Public Hearing. Staff recommends approval of the request, subject to the applicant submitting an executed copy of the new easement prior to recording the vacation.

Gorham moved, Callies seconded, Adopting RESOLUTION NO. 21-152, "A Resolution Vacating Drainage and Utility Easement for Property Located at 24640 Bentgrass Way, subject to the applicant submitting an executed copy of the new easement prior to recording the vacation." All in favor, motion passed.

8. ENGINEERING/PUBLIC WORKS

A. Review Bathymetric Surveys for Ponds in Shorewood

City Engineer Budde Brown explained that in October of 2020, the City Council gave approval to complete a bathymetric survey of the existing stormwater ponds. He explained that this survey is completed by taking out a kayak and sonar equipment to read the bottom in order to understand how much sediment has accumulated. He noted that the standard practice is that a pond can handle fifty percent sediment and then at that point it should be cleaned. The typical expectation is that this will take twenty years, however it can vary depending on the watershed and upstream maintenance practices. He stated that they had originally thought that there were 44 basins,

however they found that some were wetlands and some were privately owned. He stated that they were able to narrow it down to thirteen ponds that they knew the City had responsibility for and that they had reasonable access to. He explained that they did the bathymetric surveys for those thirteen ponds and found that sediment accumulation was between zero and sixteen percent. He stated that they did take sediment samples from six ponds. He stated that the ponds adjacent to the Glen/Amlee/Manitou project was cleaned this past week and the one near Strawberry Lane will be cleaned as part of that project in 2023. He stated that the samples from three of the other ponds showed that they had a low level of contamination and can be used for residential fill. He noted that the full Pond Sample Report is available on the City website and highlighted some of the data from the survey. He noted that there were a few ponds that they were unable to access which means that they were not functioning in the manner they would like which is why staff is recommending some maintenance to these ponds. He stated that the next step will be to communicate with the adjacent residents because in some cases, the work can be fairly invasive depending on its location. He explained that the City has already budgeted \$150,000.00 in the annual CIP for annual storm pond maintenance.

Councilmember Gorham asked how many years have passed between the original information and now, for Pond #7.

City Engineer Budde stated for the Pond #7 it has been about twenty-six years and the pond has only gathered fifteen percent sediment in that amount of time.

Public Works Director Brown noted that he is thankful that the City has moved away from more of a reactive position and is being proactive by doing these surveys. He stated that staff is ecstatic to see that the other ponds in the City do not have the level of contaminants that were found in Manor Pond.

City Engineer Budde noted that it will take staff about six months to figure out the nuances of ownership of the remaining ponds. He stated that the City could take a look at those next year, but feels that they could also wait five to ten years without having any problems.

Public Works Director Brown stated that he feels ten years is a good check point and would follow with some of the other plan updates in the City.

Councilmember Callies noted that the report was interesting and easy to understand.

Mr. Yelsey stated that he would not be limited to just one question. He stated that if the Council does not want to discuss this matter, he would ask why it is being presented in a public forum. He stated that he feels this is a perfect example of the Council restricting democracy and refusing to provide information to residents. Mayor Labadie noted that the length of the report shows that the City is not attempting to refuse to provide information to its residents.

B. Birch Bluff Communications Plan

City Engineer Budde explained that staff has received a fair amount of feedback in the past about engaging residents and getting feedback early on in the planning process for construction projects. He stated that they are trying to do better and one option coming up for the Birch Bluff Road and Lee Circle project is a Story Map. He stated that one of the benefits of this approach is that it will allow some feedback to be tracked and residents to provide comments. He gave an overview of how a Story Map process would work and noted that it essentially functions as a

website and provides the project information. He went through a quick demo and reviewed some of the features and elements that can be turned on or off within the Story Map.

Councilmember Callies asked when the Story Map will go live.

City Engineer Budde stated that essentially it is already live and if the Council approves it can be pushed out to the public. He explained the ease of being able to make changes to it once it is live. He stated that his intent was to promote it more after tonight's meeting through social media in order to start getting the feedback from residents.

Councilmember Callies stated that she thinks this is a good idea and noted that it appears to be user friendly. City Engineer Budde stated that it is very user friendly and noted that it is also available 24/7 days a week.

Councilmember Gorham noted that one thing that was communicated at the Council retreat was that this Story Map would take the place of the information that is currently being placed on the City website. City Engineer Budde stated that was correct and this would essentially become the 'home page' for the projects and as documents are prepared, links to those documents would be provided within the Story Map.

Councilmember Callies asked if the plan was also to place signs in the area to inform people that the project is coming. City Engineer Budde stated that will also be done most likely this winter so residents know that the City is being proposed for 2023.

Councilmember Gorham asked how questions will be addressed. City Engineer Budde stated that he and another Bolton & Menk staffer have administrative rights and could also provide that access to another member of City staff to be able to provide some feedback to the questions. He stated that he can go back in and provide a comment to any of the questions that have been listed.

Councilmember Gorham asked if the answers to the various questions would need to be read through line by line or if they would be pulled out and catalogued and disbursed. City Engineer Budde stated that what he has seen in the past is that there are a fair number of initial comments and then people either start liking or disliking the project. He stated that this program runs a report at the end which lists every comments, and strings of comments, as well as how many likes and dislikes it has. He stated that if they start seeing a lot of similar questions they can set up a Frequently Asked Questions portion in the Story Map to address that issue.

9. GENERAL/NEW BUSINESS

A. Donation Policy

City Administrator Lerud explained that at the October 25, 2021 Work Session, the Council directed staff to prepare a Donation Policy. He stated that the policy will layout how staff will evaluate requests received and determine if there is a statutory authority to do it and once that is done, the donation request would come to the Council. Staff recommends adopt of the policy, as presented.

Councilmember Callies noted that she does not understand the difference between number four and number six where the City is asking for reports from the organization. City Administrator

Lerud stated that would be for organizations who have that type of a staff. He explained that there could be organizations that do not have staff to do a detailed report on all their activities, so the thirty day report would suffice. He stated that number six is geared toward larger organizations, such as the Chamber of Commerce, and number four would be for smaller organizations that would do the thirty-day report. Councilmember Gorham stated that perhaps the words 'upon request' could be added to number six with relation to providing a year end report.

There was consensus of the Council to add 'upon request' to number six.

Gorham moved, Labadie seconded, Adopting RESOLUTION NO. 21-153, "A Resolution Approving a Donation Policy, as amended to add additional detail to number six that a year-end detailed report shall be submitted 'upon request'." All in favor, motion passed.

B. Adopt 2022 Property Tax Levy and General Fund Budget

Finance Director Rigdon explained that the City Council had certified a preliminary levy in September of 2021 and held a Truth-in-Taxation meeting on December 6, 2021 which gave residents an opportunity to weigh on this issue. He noted that the final levy needs to be submitted to Hennepin County by year end in order to get it on the tax rolls for the upcoming year. He highlighted a few items in the 2022 General Fund Budget and the Property Tax Levy.

Callies moved, Gorham seconded, Adopting RESOLUTION NO. 21-154, "A Resolution Adopting the 2022 General Fund Operating Budget and Approving the Property Tax Levy Collectible in 2022."

All in favor, motion passed.

C. Adopt 2022 Shorewood Community and Event Center and Enterprise Fund Budgets

Finance Director Rigdon explained that this item is just to formalize the budget, for internal purposes, for the Shorewood Community and Event Center which is supported by the General Fund and noted that the Enterprise Fund Budgets are supported by user fees.

Councilmember Gorham asked about the item for building improvements and asked if that was built-up for known improvements or if it was just a budgeted amount dedicated to improvements.

Finance Director Rigdon explained that it is a bit of both. He stated that there is an initial document that was put together a few years ago and the number was flat for a number of years. He stated that there is a CIP plan with some specifically identified items for the next few years, but that still being worked on.

Gorham moved, Labadie seconded, Adopting RESOLUTION NO. 21-155, "A Resolution Adopting the 2022 Shorewood Community & Event Center Budget and 2022 Enterprise Fund Budgets."

All in favor, motion passed.

D. Adopt 2022-2031 Capital Improvement Plan and 2022 Capital Project Fund Budgets

Finance Director Rigdon explained that this is the City's ten year CIP which is renewed annually. He gave a brief overview of the largest areas that are included in the CIP and outlined the change in plan after 2024 to take a breather every other year going forward to 2037 in order to give the City a bit more financial stability.

Councilmember Gorham noted that it appears as though the last page has not been updated because it still shows 2022-2031. Finance Director Rigdon explained that currently, that page is looking at putting the projects for 2022-2023 in motion. Councilmember Gorham stated for people looking at the 2022-2031 plan, they should know that the City is reorganizing it to lay it out over fifteen years in order to take on less debt service impacts. Finance Director Rigdon stated that was correct and noted that City Engineer Budde and the Public Works Department have looked over the plan and are in agreement with it.

Councilmember Gorham stated he just did not want anyone to be confused by the last two pages.

Callies moved, Gorham seconded, Adopting RESOLUTION NO. 21-156, "A Resolution Adopting the 2022-2031 Capital Improvement Plan and 2022 Capital Project Fund Budgets."

All in favor, motion passed.

10. STAFF AND COUNCIL REPORTS

A. Administrator and Staff

Planning Director Darling noted that staff has issued the last permits for the new homes in the Minnetonka Country Club.

City Attorney Keane noted that this will be his last City Council meeting and thanked the residents, Councils, both past and present, and staff for the privilege and honor of serving the City of Shorewood since 1993. He stated that the Council and City staff have consistently made smart policy decisions and have always been dedicated to the best interests of the community with regard to fiscal management, public safety, parks/trails, public works, city hall, and the community center. He stated that he is committed to providing a smooth transition. He noted that Shorewood is a wonderful City and explained that he would miss all the friends and colleagues that he has made over the last twenty-eight years.

The Council and staff expressed their appreciation to City Attorney Keane for his dedication and service to the City.

B. Mayor and City Council

Mayor Labadie stated that there has been a new Police Chief hired for the South Lake Minnetonka Police Department, Brian Tholen, who will be coming from the Edina Police Department where he has been for the past twenty-six years. She stated that the City of Deephaven has filled their vacancy from their mayors unexpected passing. She explained that a Councilmember was appointed as mayor and a member of the Planning Commission was appointed to fill that Council vacancy.

11. ADJOURN

Gorham moved, Callies seconded, Adjourning the City Council Regular Meeting of December 13, 2021, at 8:45 P.M. All in favor, motion passed. All in favor, motion passed.

ATTEST:

Jennifer Labadie, Mayor

Sandie Thone, City Clerk



#2 B

MEETING TYPE
Regular Meeting

City of Shorewood Council Meeting Item

Title / Subject: Verified Claims

Meeting Date: January 10, 2022

Prepared by: Michelle Nguyen, Senior Accountant
Greg Lerud, City Administrator
Joe Rigdon, Finance Director

Attachments: Claims lists

Policy Consideration:

Should the attached claims against the City of Shorewood be paid?

Background:

Claims for council authorization.

67166 - 67214 & ACH	704,495.85
Total Claims	\$704,495.85

We have also included a payroll summary for the payroll period ending **December 20th, 2021 and January 2nd, 2022**

Financial or Budget Considerations:

These expenditures are reasonable and necessary to provide services to our residents and funds are budgeted and available for these purposes.

Options:

The City Council may accept the staff recommendation to pay these claims or may reject any expenditure it deems not in the best interest of the city.

Recommendation / Action Requested:

Staff recommends approval of the claims list as presented.

Next Steps and Timelines:

Checks will be distributed following approval.

Payroll

G/L Distribution Report

User: mnguyen

Batch: 00002.12.2021 - PR-12-20-2021

CITY OF SHOREWOOD



Account Number	Debit Amount	Credit Amount	Description
FUND 101	General Fund		
101-00-1010-0000	0.00	73,391.59	CASH AND INVESTMENTS
101-11-4103-0000	1,716.64	0.00	PART-TIME
101-11-4122-0000	131.31	0.00	FICA CONTRIB - CITY SHARE
101-13-4101-0000	13,329.96	0.00	FULL-TIME REGULAR
101-13-4103-0000	712.74	0.00	PART-TIME
101-13-4121-0000	1,053.18	0.00	PERA CONTRIB - CITY SHARE
101-13-4122-0000	1,046.31	0.00	FICA CONTRIB - CITY SHARE
101-13-4131-0000	2,138.62	0.00	EMPLOYEE INSURANCE - CITY
101-13-4151-0000	82.57	0.00	WORKERS COMPENSATION
101-15-4101-0000	5,456.04	0.00	FULL-TIME REGULAR
101-15-4121-0000	409.21	0.00	PERA CONTRIB - CITY SHARE
101-15-4122-0000	419.87	0.00	FICA CONTRIB - CITY SHARE
101-15-4131-0000	640.85	0.00	EMPLOYEE INSURANCE - CITY
101-15-4151-0000	26.92	0.00	WORKERS COMPENSATION
101-18-4101-0000	5,440.20	0.00	FULL-TIME REGULAR
101-18-4121-0000	408.02	0.00	PERA CONTRIB - CITY SHARE
101-18-4122-0000	385.60	0.00	FICA CONTRIB - CITY SHARE
101-18-4131-0000	825.91	0.00	EMPLOYEE INSURANCE - CITY
101-18-4151-0000	38.08	0.00	WORKERS COMPENSATION
101-24-4101-0000	3,456.80	0.00	FULL-TIME REGULAR
101-24-4121-0000	259.26	0.00	PERA CONTRIB - CITY SHARE
101-24-4122-0000	263.68	0.00	FICA CONTRIB - CITY SHARE
101-24-4131-0000	642.28	0.00	EMPLOYEE INSURANCE - CITY
101-24-4151-0000	18.83	0.00	WORKERS COMPENSATION
101-32-4101-0000	11,533.85	0.00	FULL-TIME REGULAR
101-32-4102-0000	25.58	0.00	OVERTIME
101-32-4121-0000	867.00	0.00	PERA CONTRIB - CITY SHARE
101-32-4122-0000	884.47	0.00	FICA CONTRIB - CITY SHARE
101-32-4131-0000	2,722.94	0.00	EMPLOYEE INSURANCE - CITY
101-32-4151-0000	876.07	0.00	WORKERS COMPENSATION
101-33-4101-0000	6,356.66	0.00	FULL-TIME REGULAR
101-33-4102-0000	2,825.32	0.00	OVERTIME
101-33-4121-0000	688.62	0.00	PERA CONTRIB - CITY SHARE
101-33-4122-0000	570.55	0.00	FICA CONTRIB - CITY SHARE

Account Number	Debit Amount	Credit Amount	Description
101-33-4131-0000	284.81	0.00	EMPLOYEE INSURANCE - CITY
101-33-4151-0000	519.10	0.00	WORKERS COMPENSATION
101-52-4101-0000	3,199.58	0.00	FULL-TIME REGULAR
101-52-4121-0000	239.96	0.00	PERA CONTRIB - CITY SHARE
101-52-4122-0000	240.76	0.00	FICA CONTRIB - CITY SHARE
101-52-4131-0000	832.59	0.00	EMPLOYEE INSURANCE - CITY
101-52-4151-0000	205.40	0.00	WORKERS COMPENSATION
101-53-4101-0000	1,328.88	0.00	FULL-TIME REGULAR
101-53-4121-0000	99.65	0.00	PERA CONTRIB - CITY SHARE
101-53-4122-0000	102.92	0.00	FICA CONTRIB - CITY SHARE
101-53-4131-0000	16.61	0.00	EMPLOYEE INSURANCE - CITY
101-53-4151-0000	67.39	0.00	WORKERS COMPENSATION
FUND Total:	73,391.59	73,391.59	
FUND 201	Shorewood Comm. & Event Center		
201-00-1010-0000	0.00	2,412.77	CASH AND INVESTMENTS
201-00-4101-0000	1,627.85	0.00	FULL-TIME REGULAR
201-00-4103-0000	370.11	0.00	PART-TIME
201-00-4121-0000	142.21	0.00	PERA CONTRIB - CITY SHARE
201-00-4122-0000	154.75	0.00	FICA CONTRIB - CITY SHARE
201-00-4131-0000	24.91	0.00	EMPLOYEE INSURANCE - CITY
201-00-4151-0000	92.94	0.00	WORKERS COMPENSATION
FUND Total:	2,412.77	2,412.77	
FUND 601	Water Utility		
601-00-1010-0000	0.00	12,344.65	CASH AND INVESTMENTS
601-00-4101-0000	8,586.02	0.00	FULL-TIME REGULAR
601-00-4102-0000	422.03	0.00	OVERTIME
601-00-4105-0000	204.54	0.00	WATER PAGER PAY
601-00-4121-0000	690.92	0.00	PERA CONTRIB - CITY SHARE
601-00-4122-0000	676.81	0.00	FICA CONTRIB - CITY SHARE
601-00-4131-0000	1,392.74	0.00	EMPLOYEE INSURANCE - CITY
601-00-4151-0000	371.59	0.00	WORKERS COMPENSATION
FUND Total:	12,344.65	12,344.65	
FUND 611	Sanitary Sewer Utility		
611-00-1010-0000	0.00	7,710.95	CASH AND INVESTMENTS
611-00-4101-0000	5,105.84	0.00	FULL-TIME REGULAR
611-00-4102-0000	204.66	0.00	OVERTIME
611-00-4105-0000	204.54	0.00	SEWER PAGER PAY
611-00-4121-0000	413.65	0.00	PERA CONTRIB - CITY SHARE
611-00-4122-0000	418.32	0.00	FICA CONTRIB - CITY SHARE

Account Number	Debit Amount	Credit Amount	Description
611-00-4131-0000	1,136.94	0.00	EMPLOYEE INSURANCE - CITY
611-00-4151-0000	227.00	0.00	WORKERS COMPENSATION
FUND Total:	7,710.95	7,710.95	
FUND 621	Recycling Utility		
621-00-1010-0000	0.00	542.22	CASH AND INVESTMENTS
621-00-4101-0000	397.84	0.00	FULL-TIME REGULAR
621-00-4121-0000	29.84	0.00	PERA CONTRIB - CITY SHARE
621-00-4122-0000	30.29	0.00	FICA CONTRIB - CITY SHARE
621-00-4131-0000	81.79	0.00	EMPLOYEE INSURANCE - CITY
621-00-4151-0000	2.46	0.00	WORKERS COMPENSATION
FUND Total:	542.22	542.22	
FUND 631	Storm Water Utility		
631-00-1010-0000	0.00	2,249.87	CASH AND INVESTMENTS
631-00-4101-0000	1,630.96	0.00	FULL-TIME REGULAR
631-00-4121-0000	122.33	0.00	PERA CONTRIB - CITY SHARE
631-00-4122-0000	124.90	0.00	FICA CONTRIB - CITY SHARE
631-00-4131-0000	310.01	0.00	EMPLOYEE INSURANCE - CITY
631-00-4151-0000	61.67	0.00	WORKERS COMPENSATION
FUND Total:	2,249.87	2,249.87	
FUND 700	Payroll Clearing Fund		
700-00-1010-0000	98,652.05	0.00	CASH AND INVESTMENTS
700-00-2170-0000	0.00	45,898.89	GROSS PAYROLL CLEARING
700-00-2171-0000	0.00	11,516.67	HEALTH INSURANCE PAYABLE
700-00-2172-0000	0.00	6,611.82	FEDERAL WITHHOLDING PAYABLE
700-00-2173-0000	0.00	2,862.14	STATE WITHHOLDING PAYABLE
700-00-2174-0000	0.00	10,901.08	FICA/MEDICARE TAX PAYABLE
700-00-2175-0000	0.00	10,124.55	PERA WITHHOLDING PAYABLE
700-00-2176-0000	0.00	5,725.00	DEFERRED COMPENSATION
700-00-2177-0000	0.00	2,590.02	WORKERS COMPENSATION
700-00-2183-0000	0.00	1,128.92	HEALTH SAVINGS ACCOUNT
700-00-2184-0000	0.00	780.96	DENTAL DELTA
700-00-2185-0000	0.00	512.00	DENTAL - UNION
FUND Total:	98,652.05	98,652.05	
Report Total:	197,304.10	197,304.10	

Payroll

G/L Distribution Report

User: mnguyen

Batch: 00001.01.2022 - PR-01-03-2022

CITY OF SHOREWOOD



Account Number	Debit Amount	Credit Amount	Description
FUND 101	General Fund		
101-00-1010-0000	0.00	70,907.49	CASH AND INVESTMENTS
101-13-4101-0000	13,358.25	0.00	FULL-TIME REGULAR
101-13-4103-0000	678.80	0.00	PART-TIME
101-13-4121-0000	1,052.76	0.00	PERA CONTRIB - CITY SHARE
101-13-4122-0000	1,049.08	0.00	FICA CONTRIB - CITY SHARE
101-13-4131-0000	2,172.79	0.00	EMPLOYEE INSURANCE - CITY
101-13-4151-0000	58.30	0.00	WORKERS COMPENSATION
101-15-4101-0000	5,470.27	0.00	FULL-TIME REGULAR
101-15-4121-0000	410.28	0.00	PERA CONTRIB - CITY SHARE
101-15-4122-0000	415.96	0.00	FICA CONTRIB - CITY SHARE
101-15-4131-0000	640.85	0.00	EMPLOYEE INSURANCE - CITY
101-15-4151-0000	20.24	0.00	WORKERS COMPENSATION
101-18-4101-0000	5,393.89	0.00	FULL-TIME REGULAR
101-18-4103-0000	150.26	0.00	PART-TIME
101-18-4121-0000	415.81	0.00	PERA CONTRIB - CITY SHARE
101-18-4122-0000	390.18	0.00	FICA CONTRIB - CITY SHARE
101-18-4131-0000	855.51	0.00	EMPLOYEE INSURANCE - CITY
101-18-4151-0000	30.08	0.00	WORKERS COMPENSATION
101-24-4101-0000	3,546.03	0.00	FULL-TIME REGULAR
101-24-4121-0000	265.95	0.00	PERA CONTRIB - CITY SHARE
101-24-4122-0000	265.84	0.00	FICA CONTRIB - CITY SHARE
101-24-4131-0000	668.18	0.00	EMPLOYEE INSURANCE - CITY
101-24-4151-0000	10.67	0.00	WORKERS COMPENSATION
101-32-4101-0000	11,709.77	0.00	FULL-TIME REGULAR
101-32-4121-0000	878.26	0.00	PERA CONTRIB - CITY SHARE
101-32-4122-0000	860.67	0.00	FICA CONTRIB - CITY SHARE
101-32-4131-0000	2,823.89	0.00	EMPLOYEE INSURANCE - CITY
101-32-4151-0000	461.52	0.00	WORKERS COMPENSATION
101-33-4101-0000	8,537.28	0.00	FULL-TIME REGULAR
101-33-4102-0000	976.58	0.00	OVERTIME
101-33-4121-0000	713.52	0.00	PERA CONTRIB - CITY SHARE
101-33-4122-0000	568.10	0.00	FICA CONTRIB - CITY SHARE
101-33-4131-0000	293.52	0.00	EMPLOYEE INSURANCE - CITY
101-33-4151-0000	376.31	0.00	WORKERS COMPENSATION

Account Number	Debit Amount	Credit Amount	Description
101-52-4101-0000	2,420.57	0.00	FULL-TIME REGULAR
101-52-4121-0000	181.54	0.00	PERA CONTRIB - CITY SHARE
101-52-4122-0000	204.02	0.00	FICA CONTRIB - CITY SHARE
101-52-4131-0000	861.81	0.00	EMPLOYEE INSURANCE - CITY
101-52-4151-0000	139.85	0.00	WORKERS COMPENSATION
101-53-4101-0000	1,327.11	0.00	FULL-TIME REGULAR
101-53-4121-0000	99.53	0.00	PERA CONTRIB - CITY SHARE
101-53-4122-0000	100.01	0.00	FICA CONTRIB - CITY SHARE
101-53-4131-0000	16.61	0.00	EMPLOYEE INSURANCE - CITY
101-53-4151-0000	37.04	0.00	WORKERS COMPENSATION
FUND Total:	70,907.49	70,907.49	
FUND 201	Shorewood Comm. & Event Center		
201-00-1010-0000	0.00	2,161.00	CASH AND INVESTMENTS
201-00-4101-0000	1,710.24	0.00	FULL-TIME REGULAR
201-00-4103-0000	102.26	0.00	PART-TIME
201-00-4121-0000	135.94	0.00	PERA CONTRIB - CITY SHARE
201-00-4122-0000	136.99	0.00	FICA CONTRIB - CITY SHARE
201-00-4131-0000	24.91	0.00	EMPLOYEE INSURANCE - CITY
201-00-4151-0000	50.66	0.00	WORKERS COMPENSATION
FUND Total:	2,161.00	2,161.00	
FUND 601	Water Utility		
601-00-1010-0000	0.00	9,403.76	CASH AND INVESTMENTS
601-00-4101-0000	6,607.90	0.00	FULL-TIME REGULAR
601-00-4105-0000	198.60	0.00	WATER PAGER PAY
601-00-4121-0000	510.49	0.00	PERA CONTRIB - CITY SHARE
601-00-4122-0000	494.87	0.00	FICA CONTRIB - CITY SHARE
601-00-4131-0000	1,409.20	0.00	EMPLOYEE INSURANCE - CITY
601-00-4151-0000	182.70	0.00	WORKERS COMPENSATION
FUND Total:	9,403.76	9,403.76	
FUND 611	Sanitary Sewer Utility		
611-00-1010-0000	0.00	8,370.00	CASH AND INVESTMENTS
611-00-4101-0000	5,698.31	0.00	FULL-TIME REGULAR
611-00-4102-0000	255.68	0.00	OVERTIME
611-00-4105-0000	198.60	0.00	SEWER PAGER PAY
611-00-4121-0000	461.43	0.00	PERA CONTRIB - CITY SHARE
611-00-4122-0000	440.73	0.00	FICA CONTRIB - CITY SHARE
611-00-4131-0000	1,151.07	0.00	EMPLOYEE INSURANCE - CITY
611-00-4151-0000	164.18	0.00	WORKERS COMPENSATION

Account Number	Debit Amount	Credit Amount	Description
FUND Total:	8,370.00	8,370.00	
FUND 621	Recycling Utility		
621-00-1010-0000	0.00	544.47	CASH AND INVESTMENTS
621-00-4101-0000	397.83	0.00	FULL-TIME REGULAR
621-00-4121-0000	29.85	0.00	PERA CONTRIB - CITY SHARE
621-00-4122-0000	29.99	0.00	FICA CONTRIB - CITY SHARE
621-00-4131-0000	85.12	0.00	EMPLOYEE INSURANCE - CITY
621-00-4151-0000	1.68	0.00	WORKERS COMPENSATION
FUND Total:	544.47	544.47	
FUND 631	Storm Water Utility		
631-00-1010-0000	0.00	2,465.85	CASH AND INVESTMENTS
631-00-4101-0000	1,838.43	0.00	FULL-TIME REGULAR
631-00-4121-0000	137.90	0.00	PERA CONTRIB - CITY SHARE
631-00-4122-0000	137.68	0.00	FICA CONTRIB - CITY SHARE
631-00-4131-0000	315.01	0.00	EMPLOYEE INSURANCE - CITY
631-00-4151-0000	36.83	0.00	WORKERS COMPENSATION
FUND Total:	2,465.85	2,465.85	
FUND 700	Payroll Clearing Fund		
700-00-1010-0000	93,852.57	0.00	CASH AND INVESTMENTS
700-00-2170-0000	0.00	40,615.97	GROSS PAYROLL CLEARING
700-00-2171-0000	0.00	10,850.00	HEALTH INSURANCE PAYABLE
700-00-2172-0000	0.00	6,201.45	FEDERAL WITHHOLDING PAYABLE
700-00-2173-0000	0.00	2,811.01	STATE WITHHOLDING PAYABLE
700-00-2174-0000	0.00	10,188.24	FICA/MEDICARE TAX PAYABLE
700-00-2175-0000	0.00	9,880.76	PERA WITHHOLDING PAYABLE
700-00-2176-0000	0.00	6,763.46	DEFERRED COMPENSATION
700-00-2177-0000	0.00	1,570.06	WORKERS COMPENSATION
700-00-2180-0000	0.00	1,009.51	LIFE INSURANCE
700-00-2181-0000	0.00	1,469.38	DISABILITY INSURANCE
700-00-2182-0000	0.00	420.56	UNION DUES
700-00-2183-0000	0.00	1,928.92	HEALTH SAVINGS ACCOUNT
700-00-2186-0000	0.00	143.25	VOLUNTARY VISION
FUND Total:	93,852.57	93,852.57	
Report Total:	187,705.14	187,705.14	

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
Printed: 12/13/2021 - 11:48AM
Batch: 00003.12.2021 - CC-12-13-2021-CDI



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 142	CITIES DIGITAL INC.			Check Sequence: 1	ACH Enabled: False
52553	Annual Laserfiche Support	4,680.00	12/13/2021	101-19-4221-0000	
	Check Total:	4,680.00			
Vendor: 216	HENNEPIN COUNTY RECORDER & REGIS			Check Sequence: 2	ACH Enabled: False
5530Howards	Grant of Sewer Easement for 5530 Howards Poi	46.00	12/13/2021	101-18-4400-0000	Record
Res-21-124Vacat	Resolution 21-124 Vacating an Easement	46.00	12/13/2021	101-18-4400-0000	Record
	Check Total:	92.00			
Vendor: 338	QUALITY RESOURCE GROUP, INC.			Check Sequence: 3	ACH Enabled: False
2145253	Laser Utility Bills	184.20	12/13/2021	601-00-4200-0000	
2145253	Laser Utility Bills	184.20	12/13/2021	631-00-4200-0000	
2145253	Laser Utility Bills	184.20	12/13/2021	611-00-4200-0000	
2145253	Laser Utility Bills	184.20	12/13/2021	621-00-4200-0000	
	Check Total:	736.80			
	Total for Check Run:	5,508.80			
	Total of Number of Checks:	3			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
 Printed: 12/20/2021 - 12:39PM
 Batch: 00004.12.2021 - PR-12-20-2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 4	AFSCME CO 5 MEMBER HEALTH FUND			Check Sequence: 1	ACH Enabled: True
December-2021	PR Batch 00002.12.2021 Dental - Union	512.00	12/20/2021	700-00-2185-0000	PR Batch 00002.12.2021 Dental - Union
	Check Total:	512.00			
Vendor: 1084	BANK VISTA			Check Sequence: 2	ACH Enabled: True
PR-12-20-2021	PR Batch 00002.12.2021 HSA-BANK VISTA	276.92	12/20/2021	700-00-2183-0000	PR Batch 00002.12.2021 HSA-BANK VIS
	Check Total:	276.92			
Vendor: 5	EFTPS - FEDERAL W/H			Check Sequence: 3	ACH Enabled: True
PR-12-20-2021	PR Batch 00002.12.2021 FICA Employee Portio	4,417.43	12/20/2021	700-00-2174-0000	PR Batch 00002.12.2021 FICA Employee I
PR-12-20-2021	PR Batch 00002.12.2021 FICA Employer Portio	4,417.43	12/20/2021	700-00-2174-0000	PR Batch 00002.12.2021 FICA Employer I
PR-12-20-2021	PR Batch 00002.12.2021 Medicare Employee Pc	1,033.11	12/20/2021	700-00-2174-0000	PR Batch 00002.12.2021 Medicare Emplo
PR-12-20-2021	PR Batch 00002.12.2021 Medicare Employer Po	1,033.11	12/20/2021	700-00-2174-0000	PR Batch 00002.12.2021 Medicare Employ
PR-12-20-2021	PR Batch 00002.12.2021 Federal Income Tax	6,611.82	12/20/2021	700-00-2172-0000	PR Batch 00002.12.2021 Federal Income I
	Check Total:	17,512.90			
Vendor: 6	HEALTH PARTNERS-MEDICAL			Check Sequence: 4	ACH Enabled: True
December-2021	PR Batch 00001.12.2021 Health Insurance-HSA	6,650.52	12/06/2021	700-00-2171-0000	PR Batch 00001.12.2021 Health Insurance
December-2021	PR Batch 00002.12.2021 Health Insurance-HSA	6,702.41	12/20/2021	700-00-2171-0000	PR Batch 00002.12.2021 Health Insurance
December-2021	PR Batch 00001.12.2021 Health Ins - CoPay-1	4,600.00	12/06/2021	700-00-2171-0000	PR Batch 00001.12.2021 Health Ins - CoPa
December-2021	PR Batch 00002.12.2021 Health Ins - CoPay-2	4,814.26	12/20/2021	700-00-2171-0000	PR Batch 00002.12.2021 Health Ins - CoPa
	Check Total:	22,767.19			
Vendor: 1166	HEALTHPARTNER-DENTAL			Check Sequence: 5	ACH Enabled: True
Dec-2021-COBRA	PR Batch 00002.12.2021 Dental - Non Union	45.94	12/20/2021	700-00-2184-0000	PR Batch 00002.12.2021 Dental - Non Uni
Dec-2021-Emma	PR Batch 00001.12.2021 Dental - Non Union	45.94	12/06/2021	700-00-2184-0000	PR Batch 00001.12.2021 Dental - Non Uni
December-2021	PR Batch 00002.12.2021 Dental - Non Union	780.96	12/20/2021	700-00-2184-0000	PR Batch 00002.12.2021 Dental - Non Uni
	Check Total:	872.84			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 2	ICMA RETIREMENT TRUST-302131-457			Check Sequence: 6	ACH Enabled: True
PR-12-20-2021	PR Batch 00002.12.2021 Deferred Comp-ICMA	3,075.00	12/20/2021	700-00-2176-0000	PR Batch 00002.12.2021 Deferred Comp-I
	Check Total:	3,075.00			
Vendor: 11	MINNESOTA DEPARTMENT OF REVENUE			Check Sequence: 7	ACH Enabled: True
PR-12-20-2021	PR Batch 00002.12.2021 State Income Tax	2,862.14	12/20/2021	700-00-2173-0000	PR Batch 00002.12.2021 State Income Tax
	Check Total:	2,862.14			
Vendor: 1091	MSRS-MN DEFERRED COMP PLAN 457			Check Sequence: 8	ACH Enabled: True
PR-12-20-2021	PR Batch 00002.12.2021 Deferred Comp-MSRS	2,475.00	12/20/2021	700-00-2176-0000	PR Batch 00002.12.2021 Deferred Comp-?
PR-12-20-2021	PR Batch 00002.12.2021 Deferred Comp-MSRS	175.00	12/20/2021	700-00-2176-0000	PR Batch 00002.12.2021 Deferred Comp-?
	Check Total:	2,650.00			
Vendor: 665	OPTUM BANK			Check Sequence: 9	ACH Enabled: True
PR-12-20-2021	PR Batch 00002.12.2021 HSA-OPTUM BANK	852.00	12/20/2021	700-00-2183-0000	PR Batch 00002.12.2021 HSA-OPTUM B.
	Check Total:	852.00			
Vendor: 9	PERA			Check Sequence: 10	ACH Enabled: True
PR-12-20-2021	PR Batch 00002.12.2021 MN-PERA Deduction	4,700.70	12/20/2021	700-00-2175-0000	PR Batch 00002.12.2021 MN-PERA Dedu
PR-12-20-2021	PR Batch 00002.12.2021 MN PERA Benefit Em	5,423.85	12/20/2021	700-00-2175-0000	PR Batch 00002.12.2021 MN PERA Benef
	Check Total:	10,124.55			
	Total for Check Run:	61,505.54			
	Total of Number of Checks:	10			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
Printed: 12/29/2021 - 2:21PM
Batch: 00005.12.2021 - AP-12-29-2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 104	ADAM'S PEST CONTROL INC			Check Sequence: 1	ACH Enabled: True
3412828	Building Inspection-Shorewood	80.60	12/28/2021	101-19-4400-0000	
3414114	Building Inspection-Southshore	67.80	12/28/2021	201-00-4400-0000	
	Check Total:	148.40			
Vendor: UB*00452	CalAtlantic Group Inc.			Check Sequence: 2	ACH Enabled: False
	Refund Check 008584-086, 24920 Bentgrass W	41.07	12/29/2021	601-00-2010-0000	
	Refund Check 008584-086, 24920 Bentgrass W	47.92	12/29/2021	611-00-2010-0000	
	Refund Check 008584-086, 24920 Bentgrass W	20.53	12/29/2021	631-00-2010-0000	
	Refund Check 008584-086, 24920 Bentgrass W	20.54	12/29/2021	621-00-2010-0000	
	Check Total:	130.06			
Vendor: 1221	CAMPBELL KNUTSON P.A.			Check Sequence: 3	ACH Enabled: True
3526-0999G-2	Prosecution	2,372.02	12/28/2021	101-16-4304-0000	
	Check Total:	2,372.02			
Vendor: 133	CARGILL, INCORPORATED			Check Sequence: 4	ACH Enabled: False
2906731590	Salt for Deicing	7,949.02	12/28/2021	101-33-4245-0000	
	Check Total:	7,949.02			
Vendor: 1227	SHARON LEE CHAPELLE			Check Sequence: 5	ACH Enabled: False
SHOP-Refund2021	Special Home Occupation Permit Refund-20720	200.00	12/28/2021	101-00-3413-0000	
	Check Total:	200.00			
Vendor: 456	CORE & MAIN, LP			Check Sequence: 6	ACH Enabled: False
Q071832	Casting	68.97	12/28/2021	101-32-4250-0000	
	Check Total:	68.97			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1096	DAVEY RESOURCE GROUP, INC.			Check Sequence: 7	ACH Enabled: True
127613	Tree Services	4,510.00	12/28/2021	101-32-4400-0000	
127614	Tree Services	628.75	12/28/2021	101-32-4400-0000	
	Check Total:	5,138.75			
Vendor: 176	EROSION PRODUCTS, LLC			Check Sequence: 8	ACH Enabled: False
10780/9-523	Stakes	410.00	12/28/2021	101-33-4245-0000	
	Check Total:	410.00			
Vendor: 186	FERGUSON WATERWORKS, LLC. No.2518			Check Sequence: 9	ACH Enabled: False
487503	Water Meters Purchased	2,290.14	12/28/2021	601-00-4265-0000	
	Check Total:	2,290.14			
Vendor: UB*00454	David R. & Jane Forro			Check Sequence: 10	ACH Enabled: False
	Refund Check 007787-000, 5516 Tiffany Ln	52.91	12/29/2021	611-00-2010-0000	
	Refund Check 007787-000, 5516 Tiffany Ln	22.68	12/29/2021	631-00-2010-0000	
	Refund Check 007787-000, 5516 Tiffany Ln	22.68	12/29/2021	621-00-2010-0000	
	Check Total:	98.27			
Vendor: 471	HENNEPIN COUNTY ACCOUNTS RECEIVABLE			Check Sequence: 11	ACH Enabled: False
1000176296	Assessment Fee-1st Half-2022	77,500.00	12/28/2021	101-16-4400-0000	
	Check Total:	77,500.00			
Vendor: 1228	MICHAEL JANSKI			Check Sequence: 12	ACH Enabled: False
5640/42WDC-2021	Rental Housing Refund-5640 & 5642 Wood Duck	150.00	12/28/2021	101-24-3217-0000	
	Check Total:	150.00			
Vendor: 531	LEAGUE OF MINNESOTA CITIES			Check Sequence: 13	ACH Enabled: False
355688	IPMA-HR MN - Sandie Thone	20.00	12/28/2021	101-13-4331-0000	
	Check Total:	20.00			
Vendor: 1090	LENNAR HOMES			Check Sequence: 14	ACH Enabled: False
25045BentgrassW	Escrow Refund - 25045 Bentgrass Way (Pagh R	13,050.00	12/28/2021	880-00-2200-0000	
	Check Total:	13,050.00			
Vendor: 1039	MID-COUNTY COOP			Check Sequence: 15	ACH Enabled: False
53532	Fuel	736.32	12/28/2021	101-32-4212-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Check Total:		736.32			
Vendor: 325	ON SITE SANITATION -TWIN CITIES			Check Sequence: 16	ACH Enabled: True
1259060	Cathcart Park-26655 W- 62nd St	67.50	12/28/2021	101-52-4410-0000	
1259061	Freeman Park-6000 Eureka Rd	388.13	12/28/2021	101-52-4410-0000	
1259062	Silverwood Pk-5755 Covington R	67.50	12/28/2021	101-52-4410-0000	
1259063	South Shore-5355 St Albans Bay	67.50	12/28/2021	101-52-4410-0000	
1259064	Christmas Lk Rd-5625 Merry Ln	236.25	12/28/2021	101-52-4410-0000	
Check Total:		826.88			
Vendor: 452	PREHALL ELECTRIC INC.			Check Sequence: 17	ACH Enabled: False
1114	Replace Emergency Exit Signs	700.00	12/28/2021	201-00-4223-0000	
1118	Replace Lights in Bathroom	200.00	12/28/2021	101-19-4223-0000	
Check Total:		900.00			
Vendor: UB*00453	Sarah & Peter Rowland			Check Sequence: 18	ACH Enabled: False
	Refund Check 005497-000, 26795 Noble Rd	37.53	12/29/2021	601-00-2010-0000	
	Refund Check 005497-000, 26795 Noble Rd	43.78	12/29/2021	611-00-2010-0000	
	Refund Check 005497-000, 26795 Noble Rd	18.77	12/29/2021	631-00-2010-0000	
	Refund Check 005497-000, 26795 Noble Rd	18.76	12/29/2021	621-00-2010-0000	
Check Total:		118.84			
Vendor: 1063	RYAN LaPOINTE			Check Sequence: 19	ACH Enabled: False
19695Sweetwater	Security Deposit Refund - 19695 Sweetwater Cu	2,000.00	12/28/2021	880-00-2200-0000	
19700WaterfordC	Security Deposit Refund - 19700 Waterford Cou	2,000.00	12/28/2021	880-00-2200-0000	
5980GlencoeRd	Security Deposit Refund - 5980 Glencoe Road-P	2,000.00	12/28/2021	880-00-2200-0000	
Check Total:		6,000.00			
Vendor: 1101	SPRINGBROOK HOLDING COMPANY LLC			Check Sequence: 20	ACH Enabled: True
TM-INV-004717	Cloud Migration Fees	56.25	12/28/2021	101-15-4221-0000	
Check Total:		56.25			
Vendor: 657	SUMMIT FIRE PROTECTION			Check Sequence: 21	ACH Enabled: True
130033941	Fire Extinguisher Svc	29.00	12/28/2021	101-19-4400-0000	
130034400	Fire Extinguisher Svc	318.33	12/28/2021	101-32-4400-0000	
130034400	Fire Extinguisher Svc	318.33	12/28/2021	101-19-4400-0000	
130034400	Fire Extinguisher Svc	318.34	12/28/2021	101-52-4400-0000	
130034735	Annual Sprinkler Inspection	450.00	12/28/2021	101-19-4400-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
130034736	Annual Sprinkler Inspection	490.00	12/28/2021	201-00-4400-0000	
	Check Total:	1,924.00			
Vendor: 1187	THE DAVEY TREE EXPERT COMPANY			Check Sequence: 22	ACH Enabled: False
916242672	24575 Glen Road - Tree Services	6,930.00	12/28/2021	407-00-4680-0000	
	Check Total:	6,930.00			
Vendor: 694	TIMESAVER OFF SITE SECRETARIAL, INC.			Check Sequence: 23	ACH Enabled: True
M26963	Truth in Taxation Meeting	151.00	12/28/2021	101-13-4400-0000	
	Check Total:	151.00			
Vendor: 386	TWIN CITY WATER CLINIC			Check Sequence: 24	ACH Enabled: False
16992	Monthly Bacteria Svc	120.00	12/28/2021	601-00-4400-0000	
	Check Total:	120.00			
Vendor: 1083	UNIFIRST CORPORATION			Check Sequence: 25	ACH Enabled: True
December-2021	Uniforms	588.64	12/28/2021	101-32-4400-0000	
	Check Total:	588.64			
Vendor: 421	VERIZON WIRELESS			Check Sequence: 26	ACH Enabled: False
9894105407	Sewer & Water - Acct#842017386	81.04	12/28/2021	601-00-4321-0000	Acct #842017386-00001
9894105407	Sewer & Water - Acct#842017386	81.07	12/28/2021	611-00-4321-0000	Acct #842017386-00001
9894105407	Sewer & Water - Acct#842017386	81.04	12/28/2021	631-00-4321-0000	Acct #842017386-00001
	Check Total:	243.15			
Vendor: 408	WM MUELLER & SONS INC			Check Sequence: 27	ACH Enabled: True
272989	Salt & Sand	1,861.23	12/28/2021	101-33-4245-0000	
273024	Salt & Sand	780.94	12/28/2021	101-33-4245-0000	
273271	Salt & Sand	1,321.73	12/28/2021	101-33-4245-0000	
	Check Total:	3,963.90			
Vendor: 974	THOMAS WADE WOODWARD			Check Sequence: 28	ACH Enabled: True
December-2021	Mileage	113.68	12/28/2021	101-24-4331-0000	
December-2021	Cell Phone	30.00	12/28/2021	101-24-4321-0000	
	Check Total:	143.68			
Vendor: 411	XCEL ENERGY, INC.			Check Sequence: 29	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
759307124	5655 Merry Lane	21.93	12/28/2021	101-52-4380-0000	5655 Merry Lane
759455992	5500 Old Market Rd	56.45	12/28/2021	601-00-4398-0000	5500 Old Market Rd
760670862	C.H. Svcs	519.80	12/28/2021	101-19-4380-0000	C.H. Svcs
760670862	P.W. Bldg Svc	45.07	12/28/2021	101-32-4380-0000	P.W. Bldg Svc
760670862	P.W. Street Lights Svc	2,579.18	12/28/2021	101-32-4399-0000	P.W. Street Lights Svc
760670862	Parks	140.25	12/28/2021	101-52-4380-0000	Parks
760670862	Amesbury	1,216.31	12/28/2021	601-00-4394-0000	Amesbury
760670862	Boulder Bridge	72.49	12/28/2021	601-00-4396-0000	Boulder Bridge
760670862	S.E. Area Svc	1,493.96	12/28/2021	601-00-4398-0000	S.E. Area Svc
760670862	Lift Station Street Lights	496.66	12/28/2021	611-00-4380-0000	L.S. Street Lights
761079616	5735 Country Club Rd	725.09	12/28/2021	201-00-4380-0000	5735 Country Club Rd
761156269	5755 Country Club Rd	153.78	12/28/2021	101-19-4380-0000	5755 Country Club Rd
761234012	24253 Smithtown Rd	1,291.18	12/28/2021	601-00-4395-0000	24253 Smithtown Rd
	Check Total:	8,812.15			
Vendor: 413	ZEE MEDICAL SERVICE			Check Sequence: 30	ACH Enabled: True
54090626	First Aid Supplies	104.50	12/28/2021	101-32-4245-0000	
	Check Total:	104.50			
	Total for Check Run:	141,144.94			
	Total of Number of Checks:	30			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
Printed: 12/30/2021 - 3:12PM
Batch: 00006.12.2021 - 4th Qtr-Mailing



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 286	MIDWEST MAILING SYSTEMS INC			Check Sequence: 1	ACH Enabled: True
79310	Newsletter Postages	544.23	12/30/2021	101-13-4208-0000	
79310	Newsletter Svc	456.96	12/30/2021	101-13-4400-0000	
79313	Utility-Postage	371.13	12/30/2021	601-00-4208-0000	
79313	Utility-Svc	89.78	12/30/2021	601-00-4400-0000	
79313	Utility-Postage	371.13	12/30/2021	611-00-4208-0000	
79313	Utility-Svc	89.78	12/30/2021	611-00-4400-0000	
79313	Utility-Postage	371.13	12/30/2021	621-00-4208-0000	
79313	Utility-Svc	89.78	12/30/2021	621-00-4400-0000	
79313	Utility-Svc	89.78	12/30/2021	631-00-4400-0000	
79313	Utility-Postage	371.13	12/30/2021	631-00-4208-0000	
	Check Total:	2,844.83			
	Total for Check Run:	2,844.83			
	Total of Number of Checks:	1			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
 Printed: 01/03/2022 - 1:33PM
 Batch: 00001.01.2022 - PR-01-03-2022



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 12	AFSCME MN COUNCIL 5 - UNION DUES			Check Sequence: 1	ACH Enabled: True
January-2022	PR Batch 00001.01.2022 Union Dues	420.56	01/03/2022	700-00-2182-0000	PR Batch 00001.01.2022 Union Dues
	Check Total:	420.56			
Vendor: 1084	BANK VISTA			Check Sequence: 2	ACH Enabled: True
PR-01-03-2022	PR Batch 00001.01.2022 HSA-BANK VISTA	276.92	01/03/2022	700-00-2183-0000	PR Batch 00001.01.2022 HSA-BANK VIS
	Check Total:	276.92			
Vendor: 5	EFTPS - FEDERAL W/H			Check Sequence: 3	ACH Enabled: True
PR-01-03-2022	PR Batch 00001.01.2022 Federal Income Tax	6,201.45	01/03/2022	700-00-2172-0000	PR Batch 00001.01.2022 Federal Income T
PR-01-03-2022	PR Batch 00001.01.2022 FICA Employee Portio	4,128.59	01/03/2022	700-00-2174-0000	PR Batch 00001.01.2022 FICA Employee I
PR-01-03-2022	PR Batch 00001.01.2022 FICA Employer Portio	4,128.59	01/03/2022	700-00-2174-0000	PR Batch 00001.01.2022 FICA Employer I
PR-01-03-2022	PR Batch 00001.01.2022 Medicare Employee Pc	965.53	01/03/2022	700-00-2174-0000	PR Batch 00001.01.2022 Medicare Employ
PR-01-03-2022	PR Batch 00001.01.2022 Medicare Employer Po	965.53	01/03/2022	700-00-2174-0000	PR Batch 00001.01.2022 Medicare Employ
	Check Total:	16,389.69			
Vendor: 1165	FIDELITY SECURITY LIFE INSURANCE CO			Check Sequence: 4	ACH Enabled: False
January-2022	PR Batch 00001.01.2022 Vision-Avesis	143.25	01/03/2022	700-00-2186-0000	PR Batch 00001.01.2022 Vision-Avesis
	Check Total:	143.25			
Vendor: 2	ICMA RETIREMENT TRUST-302131-457			Check Sequence: 5	ACH Enabled: True
PR-01-03-2022	PR Batch 00001.01.2022 Deferred Comp-ICMA	3,113.46	01/03/2022	700-00-2176-0000	PR Batch 00001.01.2022 Deferred Comp-I
	Check Total:	3,113.46			
Vendor: 686	KANSAS CITY LIFE INSURANCE COMPAN'			Check Sequence: 6	ACH Enabled: True
January-2022	PR Batch 00001.01.2022 Long Term Disability	694.17	01/03/2022	700-00-2181-0000	PR Batch 00001.01.2022 Long Term Disat
January-2022	PR Batch 00001.01.2022 Short Term Disability	775.21	01/03/2022	700-00-2181-0000	PR Batch 00001.01.2022 Short Term Disat
	Check Total:	1,469.38			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 11	MINNESOTA DEPARTMENT OF REVENUE			Check Sequence: 7	ACH Enabled: True
PR-01-03-2022	PR Batch 00001.01.2022 State Income Tax	2,811.01	01/03/2022	700-00-2173-0000	PR Batch 00001.01.2022 State Income Tax
	Check Total:	2,811.01			
Vendor: 7	MINNESOTA LIFE INSURANCE COMPANY			Check Sequence: 8	ACH Enabled: True
January-2022	PR Batch 00001.01.2022 Life Insurance	913.51	01/03/2022	700-00-2180-0000	PR Batch 00001.01.2022 Life Insurance
	Check Total:	913.51			
Vendor: 1091	MSRS-MN DEFERRED COMP PLAN 457			Check Sequence: 9	ACH Enabled: True
PR-01-03-2022	PR Batch 00001.01.2022 Deferred Comp-MSRS	3,475.00	01/03/2022	700-00-2176-0000	PR Batch 00001.01.2022 Deferred Comp-MSRS
PR-01-03-2022	PR Batch 00001.01.2022 Deferred Comp-MSRS	175.00	01/03/2022	700-00-2176-0000	PR Batch 00001.01.2022 Deferred Comp-MSRS
	Check Total:	3,650.00			
Vendor: 10	NCPERS GROUP LIFE INSURANCE			Check Sequence: 10	ACH Enabled: True
January-2022	PR Batch 00001.01.2022 PERA Life	96.00	01/03/2022	700-00-2180-0000	PR Batch 00001.01.2022 PERA Life
	Check Total:	96.00			
Vendor: 665	OPTUM BANK			Check Sequence: 11	ACH Enabled: True
PR-01-03-2022	PR Batch 00001.01.2022 HSA-OPTUM BANK	1,652.00	01/03/2022	700-00-2183-0000	PR Batch 00001.01.2022 HSA-OPTUM BANK
	Check Total:	1,652.00			
Vendor: 9	PERA			Check Sequence: 12	ACH Enabled: True
PR-01-03-2022	PR Batch 00001.01.2022 MN-PERA Deduction	4,587.50	01/03/2022	700-00-2175-0000	PR Batch 00001.01.2022 MN-PERA Deduction
PR-01-03-2022	PR Batch 00001.01.2022 MN PERA Benefit Em	5,293.26	01/03/2022	700-00-2175-0000	PR Batch 00001.01.2022 MN PERA Benefit Em
	Check Total:	9,880.76			
	Total for Check Run:	40,816.54			
	Total of Number of Checks:	12			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
Printed: 01/05/2022 - 1:40PM
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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 136	CENTERPOINT ENERGY			Check Sequence: 1	ACH Enabled: True
12-30-2021	20405 Knightsbridge Rd	119.33	12/31/2021	601-00-4394-0000	
12-30-2021	28125 Boulder Bridge	255.29	12/31/2021	601-00-4396-0000	
12-30-2021	24200 Smithtown Rd	708.50	12/31/2021	101-32-4380-0000	
12-30-2021	6000 Eureka Road	263.76	12/31/2021	101-52-4380-0000	
12-30-2021	5755 Country Club Rd	438.26	12/31/2021	101-19-4380-0000	
79456885-122221	5735 Country Club Rd-SCEC	363.18	12/31/2021	201-00-4380-0000	
86501806-122221	20630 Manor Rd	72.16	12/31/2021	101-52-4380-0000	
	Check Total:	2,220.48			
Vendor: 137	CENTURY LINK			Check Sequence: 2	ACH Enabled: True
9524702294Dec21	952-470-2294-PW	65.23	12/31/2021	101-32-4321-0000	
9524706340Dec21	952-474-6340-CH	120.06	12/31/2021	101-19-4321-0000	
9524707919Dec21	952-470-7819-SSCC	123.46	12/31/2021	201-00-4321-0000	New Line
	Check Total:	308.75			
Vendor: 144	CITY OF EXCELSIOR			Check Sequence: 3	ACH Enabled: False
4th Qtr-2021-Water	Quarterly Water Usage	3,601.97	12/31/2021	601-00-4261-0000	
	Check Total:	3,601.97			
Vendor: 170	ELECTRIC PUMP			Check Sequence: 4	ACH Enabled: False
0072487-IN	L.S.#10-Control Hardware	62,310.00	12/31/2021	611-00-4400-0000	
0072488-IN	L.S.#7	30,357.38	12/31/2021	611-00-4223-0000	
	Check Total:	92,667.38			
Vendor: 200	GOPHER STATE ONE CALL			Check Sequence: 5	ACH Enabled: True
1120736	Monthly Rental	31.05	12/31/2021	601-00-4400-0000	
1120736	Monthly Rental	31.05	12/31/2021	611-00-4400-0000	
1120736	Monthly Rental	31.05	12/31/2021	631-00-4400-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	93.15			
Vendor: 985 1000177146	HENNEPIN COUNTY ACCOUNTS RECEIVABLE REC0001086-MonthlySubscription	22.50	12/31/2021	Check Sequence: 6 101-31-4303-0000	ACH Enabled: False RecordEase Payment
	Check Total:	22.50			
Vendor: 896 20120662	HUEBSCH SERVICES City Hall - Mats	187.23	12/31/2021	Check Sequence: 7 101-19-4400-0000	ACH Enabled: True
	Check Total:	187.23			
Vendor: 1058 02-01-2022	KTJ 285, LLC TIF Pay As you go payment-02-01-2022	83,952.10	12/31/2021	Check Sequence: 8 470-00-4400-0019	ACH Enabled: False
	Check Total:	83,952.10			
Vendor: 453 December-2021-SAC	METROPOLITAN COUNCIL (SAC) Monthly SAC Report	9,915.15	12/31/2021	Check Sequence: 9 611-00-2082-0000	ACH Enabled: True
	Check Total:	9,915.15			
Vendor: 1039 53665	MID-COUNTY COOP Fuel	733.51	12/31/2021	Check Sequence: 10 101-32-4212-0000	ACH Enabled: False
	Check Total:	733.51			
Vendor: 987 2021562	MINNESOTA-WISCONSIN PLAYGROUND, INC Silverwood Park Playground Rehab.21-05	59,702.00	12/31/2021	Check Sequence: 11 402-00-4400-0000	ACH Enabled: False
	Check Total:	59,702.00			
Vendor: 313 December-2021	MICHELLE THU-THAO NGUYEN Mileage Reimbursement	71.05	12/31/2021	Check Sequence: 12 101-15-4331-0000	ACH Enabled: True
	Check Total:	71.05			
Vendor: 355 128997	SHRED-N-GO INC Shredded Svc	54.75	12/31/2021	Check Sequence: 13 101-13-4400-0000	ACH Enabled: False
	Check Total:	54.75			
Vendor: 296 4th Qtr-2021-SS	STATE OF MN-MINNESOTA DEPARTMENT OF Quarterly Water Surcharges	3,783.00	12/31/2021	Check Sequence: 14 601-00-2082-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	3,783.00			
Vendor: 657	SUMMIT FIRE PROTECTION			Check Sequence: 15	ACH Enabled: True
130035372	Fire Extinguisher Inspection	283.00	12/31/2021	201-00-4400-0000	
	Check Total:	283.00			
Vendor: 821	SANDRA LEE THONE			Check Sequence: 16	ACH Enabled: True
December-2021	Reimbursement Mileage & Book at Barnes & N	60.91	12/31/2021	101-13-4331-0000	
	Check Total:	60.91			
Vendor: 694	TIMESAVER OFF SITE SECRETARIAL, INC.			Check Sequence: 17	ACH Enabled: True
M26992	Council Meeting	271.38	12/31/2021	101-13-4400-0000	
	Check Total:	271.38			
Vendor: 393	VESSCO, INC			Check Sequence: 18	ACH Enabled: True
86252	Injector	262.28	12/31/2021	601-00-4221-0000	
86290	Prominent Pumps	1,772.00	12/31/2021	601-00-4221-0000	
	Check Total:	2,034.28			
Vendor: 415	WARNER CONNECT			Check Sequence: 19	ACH Enabled: True
29940543	Network Maint Services	67.50	12/31/2021	101-19-4321-0000	
	Check Total:	67.50			
Vendor: 408	WM MUELLER & SONS INC			Check Sequence: 20	ACH Enabled: True
273388	Salt & Sand	801.42	12/31/2021	101-33-4245-0000	
	Check Total:	801.42			
Vendor: 411	XCEL ENERGY, INC.			Check Sequence: 21	ACH Enabled: True
761475065	5700 County Rd 19	48.27	12/31/2021	101-32-4399-0000	5700 County Rd 19
761475065	5700 County Rd 19 - Unit Light	293.41	12/31/2021	101-32-4399-0000	5700 County Rd 19 - Unit Light
761578527	4931 Shady Isalnd Road	21.79	12/31/2021	611-00-4380-0000	4931 Shady Isalnd Road
761581664	28125 Boulder Bridge Drive	1,104.84	12/31/2021	601-00-4396-0000	28125 Boulder Bridge Drive
	Check Total:	1,468.31			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	262,299.82			
	Total of Number of Checks:	21			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
Printed: 01/05/2022 - 1:52PM
Batch: 00002.01.2022 - AP-01-10-2022



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 105	ADVANCED IMAGING SOLUTIONS			Check Sequence: 1	ACH Enabled: True
INV266496	Konica Minolta/C658 Copier	35.00	01/10/2022	101-19-4221-0000	
	Check Total:	35.00			
Vendor: 921	ASCAP			Check Sequence: 2	ACH Enabled: False
10005810351	Annual Music - SCEC	390.00	01/10/2022	201-00-4433-0000	
	Check Total:	390.00			
Vendor: 458	BRETT BAUMANN			Check Sequence: 3	ACH Enabled: True
2022-Boots	2022-Boots	239.61	01/10/2022	101-32-4245-0000	
2022-Coat Gear	Coat Gear	125.00	01/10/2022	101-32-4245-0000	
2022-Wellness	2022-Wellness	480.00	01/10/2022	101-32-4101-0000	
	Check Total:	844.61			
Vendor: 580	CARLSON'S LLOVEABLE LLAMAS			Check Sequence: 4	ACH Enabled: False
2022ArcticFever	2022-ArcticFever	350.00	01/10/2022	101-53-4441-0000	
	Check Total:	350.00			
Vendor: 1229	CAST OUTDOOR ADVENTURES			Check Sequence: 5	ACH Enabled: False
2022ArcticFever	2022-ArcticFever-Dogsled & Winter Demonstrat	2,000.00	01/10/2022	101-53-4441-0000	
	Check Total:	2,000.00			
Vendor: 989	ANDREW ERNEST ESLINGER			Check Sequence: 6	ACH Enabled: False
2022-Coat Gear	Coat Gear	125.00	01/10/2022	101-32-4245-0000	
	Check Total:	125.00			
Vendor: 179	EXCELSIOR FIRE DISTRICT			Check Sequence: 7	ACH Enabled: False
1st Qtr-2022	Building	65,189.40	01/10/2022	101-22-4620-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1st Qtr-2022	Operations	114,439.56	01/10/2022	101-22-4400-0000	
	Check Total:	179,628.96			
Vendor: 184	GREGORY FASCHING			Check Sequence: 8	ACH Enabled: True
2022-Coat Gear	Coat Gear	125.00	01/10/2022	101-32-4245-0000	
	Check Total:	125.00			
Vendor: 417	ROBERT HANSON			Check Sequence: 9	ACH Enabled: True
2022-Coat Gear	Coat Gear	125.00	01/10/2022	101-32-4245-0000	
	Check Total:	125.00			
Vendor: 861	CHRISTOPHER HEITZ			Check Sequence: 10	ACH Enabled: True
2022-Coat Gear	Coat Gear	125.00	01/10/2022	101-32-4245-0000	
	Check Total:	125.00			
Vendor: 471	HENNEPIN COUNTY ACCOUNTS RECEIVABLE			Check Sequence: 11	ACH Enabled: False
26-2021-AC	TIF District Fees	900.66	01/10/2022	470-00-4400-0019	
	Check Total:	900.66			
Vendor: 1127	HENNEPIN COUNTY GOVERNMENT CENT			Check Sequence: 12	ACH Enabled: False
2022-M.Norman	Notary Commission Register - Miechelle L. Nor	21.50	01/10/2022	101-13-4433-0000	
	Check Total:	21.50			
Vendor: 214	HENNEPIN COUNTY PUBLIC HEALTH DEP.			Check Sequence: 13	ACH Enabled: False
1149722	F008-Food High Small Facility	746.00	01/10/2022	201-00-4437-0000	
1149722	F003-Food Low Additional	100.00	01/10/2022	201-00-4437-0000	
	Check Total:	846.00			
Vendor: 378	KEN-MAR FARM DRAFTS, LLC			Check Sequence: 14	ACH Enabled: False
2022-ArcticFever	2022-ArcticFever-Sleigh Rides Or Hay Rides	650.00	01/10/2022	101-53-4441-0000	
	Check Total:	650.00			
Vendor: 1151	TIMOTHY MARK KOSEK			Check Sequence: 15	ACH Enabled: False
2022-Coat Gear	Coat Weather Gear	125.00	01/10/2022	101-32-4245-0000	
	Check Total:	125.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 470	BRADLEY MASON			Check Sequence: 16	ACH Enabled: False
2022-Coat Gear	Coat Gear	125.00	01/10/2022	101-32-4245-0000	
	Check Total:	125.00			
Vendor: 792	METROPOLITAN AREA MANAGEMENT AS			Check Sequence: 17	ACH Enabled: False
2022-Lerud	2022 Membership Dues-Greg Lerud	45.00	01/10/2022	101-13-4433-0000	
	Check Total:	45.00			
Vendor: 1230	NORTHERN SERVICE CENTER			Check Sequence: 18	ACH Enabled: False
2022-Nguyen	Notary Commission Register-Michelle Nguyen	20.00	01/10/2022	101-15-4433-0000	
	Check Total:	20.00			
Vendor: 334	CHRISTOPHER POUNDER			Check Sequence: 19	ACH Enabled: False
2022-Coat Gear	Coat Gear	125.00	01/10/2022	101-32-4245-0000	
	Check Total:	125.00			
Vendor: 1231	TOM SCHILLER			Check Sequence: 20	ACH Enabled: False
2022-ArcticFever	2022-ArcticFever- Ice Carving Demonstration	425.00	01/10/2022	101-53-4441-0000	
	Check Total:	425.00			
Vendor: 1181	SPLIT ROCK MANAGEMENT, INC.			Check Sequence: 21	ACH Enabled: True
81583	Custodial Service-CH Building	472.00	01/10/2022	101-19-4400-0000	
81584	Custodial Service-PWs Building	358.00	01/10/2022	101-32-4400-0000	
	Check Total:	830.00			
Vendor: 1101	SPRINGBROOK HOLDING COMPANY LLC			Check Sequence: 22	ACH Enabled: True
INV-008259	Springbrook-CivicPay Fees	10.50	01/10/2022	621-00-4450-0000	
INV-008259	Springbrook-CivicPay Fees	10.50	01/10/2022	631-00-4450-0000	
INV-008259	Springbrook-CivicPay Fees	10.50	01/10/2022	611-00-4450-0000	
INV-008259	Springbrook-CivicPay Fees	10.50	01/10/2022	601-00-4450-0000	
	Check Total:	42.00			
Vendor: 365	STAR TRIBUNE			Check Sequence: 23	ACH Enabled: False
2022-Newspapers	2022 Newspapers	272.90	01/10/2022	101-19-4433-0000	
	Check Total:	272.90			
Vendor: 366	BRUCE STARK			Check Sequence: 24	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
2022-Coat Gear	Coat Gear	125.00	01/10/2022	101-32-4245-0000	
	Check Total:	125.00			
Vendor: 759	TECH SALES COMPANY			Check Sequence: 25	ACH Enabled: True
325677	L.S.#7 & 10 Mission SCADA Network	1,126.80	01/10/2022	611-00-4400-0000	
	Check Total:	1,126.80			
Vendor: 384	TOTAL PRINTING SERVICES			Check Sequence: 26	ACH Enabled: False
13310	Newsletters	1,050.00	01/10/2022	101-13-4351-0000	
13310	Arctic Fever Insert	395.00	01/10/2022	101-53-4441-0000	
	Check Total:	1,445.00			
Vendor: 415	WARNER CONNECT			Check Sequence: 27	ACH Enabled: True
29940457	Network Maint Services	4,419.75	01/10/2022	101-19-4321-0000	
	Check Total:	4,419.75			
Vendor: 1150	LUKE JAMES WEBER			Check Sequence: 28	ACH Enabled: False
2022-Coat Gear	Coat Weather Gear	125.00	01/10/2022	101-32-4245-0000	
	Check Total:	125.00			
	Total for Check Run:	195,418.18			
	Total of Number of Checks:	28			



City of Shorewood Council Meeting Item

Title / Subject: Approval of 2022 Residential Waste Reduction and Recycling Funding Policy

Meeting Date: Monday, January 10, 2022

Prepared by: Julie Moore, Communications and Recycling Coordinator

Attachments: Resolution 22-001

Background: The Hennepin County Board approved a policy for recycling funding for cities within their jurisdiction for January 1, 2022, to December 31, 2025. The goal of the policy is to financially assist cities in creating waste reduction goals and to help the county achieve a 75% recycling rate by 2030.

City recycling programs play an important role in the solid waste management system. The county has funded city programs for over 30 years and will use this policy to make available all SCORE funds to cities for residential waste reduction and recycling programs. SCORE funds will be dedicated to four different purposes: 1) general funding for waste reduction and recycling programs, 2) curbside organics recycling programs, 3) organics drop-off sites, and 4) multifamily waste reduction and recycling. Funds distributed to cities for a calendar year will be based on SCORE funds received by the county in the state's corresponding fiscal year.

SCORE funds for this grant period are dedicated for the following purposes:

1. General funding for waste reduction and recycling programs
2. Curbside organics recycling programs
3. Organics drop-off sites
4. Multifamily waste reduction and recycling

Beginning in 2022, 40% of SCORE funds are provided for city waste reduction and recycling programs, and 50% of SCORE funds for curbside organics recycling programs. Cities with a population of below 10,000 are allowed \$3,300 for organics drop-off sites. The remainder is to be used for multi-family recycling programs.

Recommendation/Action Requested:

Motion: Staff respectfully requests the city council accept the Hennepin County 2022-2025 Residential Waste Reduction and Recycling Funding Policy agreement.

**RESOLUTION 2022-001
CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**RESOLUTION TO APPROVE THE 2022-2025 RESIDENTIAL WASTE REDUCTION
AND RECYCLING GRANT AGREEMENT WITH HENNEPIN COUNTY**

WHEREAS, pursuant to Minnesota Statutes, Chapter 115A.552, Counties shall ensure that residents have an opportunity to recycle; and

WHEREAS, Hennepin County Ordinance 13 requires that each city implement and maintain a recycling and organics recycling program; and

WHEREAS, the Hennepin County Board at its October 26, 2021, meeting adopted a funding policy to continue to fund cities within Hennepin County for the contract period of January 1, 2022, through December 31, 2025; and

WHEREAS, in order to receive grant funds, the City must sign the agreement; and

WHEREAS, the City wishes to receive these grant funds each year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Shorewood, Minnesota, that the City Council accepts the agreement as proposed.

BE IT FURTHER RESOLVED, that the City Council authorizes the Mayor, City Administrator or his designee to execute such Residential Waste Reduction and Recycling Grant Agreement with the County.

This resolution was passed by the City of Shorewood City Council on January 10, 2022.

Jennifer Labadie, Mayor

Attest:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title/Subject: 2022 Mileage Reimbursement Rate
Meeting Date: Monday, January 10, 2022
Prepared by: Sandie Thone, City Clerk/HR Director
Reviewed by: Greg Lerud, City Administrator

Background: Minnesota law authorizes public entities to compensate or reimburse their employees for mileage or to pay a monthly or periodic allowance, but not both. Pursuant to the Shorewood Personnel Policy the city reimburses employees for mileage in lieu of providing a monthly or periodic allowance for the use of their own vehicles for work purposes.

Effective January 1, 2022, the IRS standard mileage rates for the use of a car (vans, pickups or panel trucks) will be 58.5 cents per mile for business miles driven, up 2.5 cents from 56 cents in 2021. The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile.

Staff recommends that the city council adopt the practice of following the IRS standard mileage rates for reimbursing employee mileage pursuant to the Shorewood Personnel Policy.

Recommendation/Action Requested: Staff respectfully recommends the council approve the practice of following the IRS standard mileage rates for employee mileage reimbursement. **Motion, second and simple majority required.**

Connection to Vision /Mission: Consistency in providing the community with quality public services, a sustainable tax base and sound financial management through effective, efficient, and visionary leadership.



City of Shorewood Council Meeting Item

Title/Subject: Council Out of State Travel Policy Annual Review
Meeting Date: Monday, January 10, 2022
Prepared by: Sandie Thone, City Clerk/HR Director
Reviewed by: Greg Lerud, City Administrator

2E

MEETING TYPE
Regular Meeting

Background: An Act by the Minnesota Legislature in 2005 imposed an obligation on cities to establish an official travel policy for elected officials. On the 9th day of January in 2006 Shorewood City Council adopted the attached policy for Out-of-State Travel by Members of the City Council.

The policy addresses the requirements for the following:

- 1) When travel outside of the state is appropriate
- 2) Applicable expense limits
- 3) Procedures for approval of the travel

The policy is required to be reviewed and voted upon on an annual basis. The council can choose to approve the attached policy or amend the attached policy. There have been no amendments made to the Travel Policy since its adoption in 2006.

Recommendation/Action Requested: Staff respectfully recommends the council review the attached Travel Policy, make amendments if desired and approve the Travel Policy as is or as amended. **Motion, second and simple majority required.**

Connection to Vision /Mission: Consistency in providing the community with quality public services, a sustainable tax base and sound financial management through effective, efficient, and visionary leadership.

OUT OF STATE TRAVEL POLICY FOR MEMBERS OF THE CITY COUNCIL

PURPOSE

The City of Shorewood recognizes that its elected officials may at times receive value from traveling out of the State for workshops, conferences, events, and other assignments. This policy sets forth the conditions under which out-of-state travel will be reimbursed by the City.

GENERAL GUIDELINES

1. The event, workshop, conference, or assignment must be approved in advance by the City Council at an open meeting and must include an estimate of the cost of the travel. In evaluating the out-of-state travel request, the Council will consider the following:
 - a. Whether the elected official will be receiving training on issues relevant to the City or his or her role as the mayor or council member.
 - b. Whether the elected official will be meeting and working with other elected officials from around the country to exchange ideas on topics of relevance to the City or on the official roles of elected officials.
 - c. Whether the elected official will be reviewing a facility or function that is similar in nature to one that is currently operating at, or under consideration by, the City where the purpose for the trip is to study the facility or function to bring back ideas for the consideration of the full Council.
 - d. Whether the elected official has been specifically assigned by the Council to visit another city for the purpose of establishing a goodwill relationship, such as a "sister city" relationship.
 - e. Whether the elected official has been specifically assigned by the Council to testify on behalf of the City at the United States Congress or otherwise to meet with federal officials on behalf of the City.
 - f. Whether the City has sufficient funding available in the budget to pay the cost of the trip.
2. No reimbursement will be made for attendance at events sponsored by or affiliated with political parties.
3. The City may make payments in advance for airfare, lodging, and registration if specifically approved by the Council. Otherwise, all payments will be made as reimbursements to the elected official.

4. The City will reimburse for transportation, lodging, meals, registration, and incidental costs as follows:
 - a. Airfare will be reimbursed at coach rate.
 - b. Mileage will be reimbursed at the IRS rate. If two or more council members travel by car, only one driver will receive reimbursement. The City will reimburse for the cost of renting an automobile if necessary, to conduct City business.
 - c. Lodging and meal costs are limited to those which are reasonable and necessary.
 - d. Receipts are required for lodging, airfare, parking, and meals and should accompany an expense report form. It is not necessary to have receipts for public transportation, cabs and tips. The expense report shall be submitted to the City Clerk or Finance Department for payment.
 - e. The City will not reimburse for alcoholic beverages, personal telephone calls, costs associated with the attendance of a family member, rental of luxury vehicles, meal expenses included in the cost of registration, or recreational expenses such as golf or tennis.
5. Exceptions to this policy can be made by majority vote of the City Council.
6. This policy shall be reviewed by the City Council at its first meeting in January each year, and amendments to the policy must be made by Resolution of the City Council.

Policy adopted on January 9, 2006.



City of Shorewood Council Meeting Item

Title/Subject: Approve Twins Community Fund Grant

Meeting Date: January 10, 2022

Prepared By: Greg Lerud, City Administrator

Reviewed By: Jared Shepherd, City Attorney; Twila Grout, Park and Recreation Director

2F

MEETING
TYPE
REGULAR

Attachments: Grant Agreement and Resolution 22-002

Background: The city has been contemplating a project at Field 2 in Freeman Park to remove and replace the heaved chain link fence posts. The project is estimated to be \$30,000. City staff prepared a grant application to the MN Twins Community Fund to assist with the cost. The city recently received word that our application was approved and we will receive \$10,000 toward the project.

Financial or Budget Considerations: In addition to grant funds, the Minnetonka Girls Softball and Baseball Associations have each committed \$1,000 toward the project. The remainder will come from the park budget.

Recommended Action: Staff recommends approving the grant agreement by adopting the attached Resolution by simple majority.

Next Steps and Timeline: The work will begin and be completed in 2022.



HENNEPIN COUNTY YOUTH BASEBALL AND SOFTBALL FACILITY 2021 GRANT AGREEMENT

Grantee Organization: City of Shorewood **Grant Amount:** \$10,000

Address: 5755 Country Club Road

Shorewood, MN 55331

EIN: 416005142

Organization Contact: Greg Lerud **Title:** City Administrator

Daytime Phone Number: 952-960-7905

Project Name: Freeman Park Ballfield Repair

Brief Project Description: Removing and replacing the fence posts around Field 2 in Freeman Park.

Project Commencement Date: 06/01/2022 **Estimated Project Completion Date:** 09/01/2022

Do you agree to send a six month progress report (if your project is not completed) by June 15, 2022? A progress report from will be included with your grant check. YES NO

Do you understand that you have 9 months to begin your project and that if your project is not started by September 1, 2022 the Twins Community Fund may ask you to return your grant money for disbursement to another applicant? YES NO

Do you agree to submit a final report, including receipts and photographs, when your project is completed? Final report guidelines will be included with your check. YES NO

Are dedication ceremonies planned for the completed project? YES NO TBD
If yes, approximate date of ceremony: _____

The above organization agrees to:

- Recognize all financial supporters of this program (Minnesota Twins Community Fund and its cornerstone partners) in any public announcement of the grant
- Assist the Minnesota Twins Community Fund in efforts to publicize the receipt of this grant
- Display signage provided by the Minnesota Twins Community Fund in the form of a field plaque
- Send a Six-Month Update Report detailing work on the field, if the project is not yet complete at that time
- Send a final report describing how the Community Fund grant was used, receipts and "after" photos following the completion of the project

Return to: Kristin Rortvedt – Minnesota Twins Community Fund
1 Twins Way -Minneapolis, MN 55403
E-mail: kristinrortvedt@twinsbaseball.com

**RESOLUTION 2022-002
CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**RESOLUTION TO ACCEPT GRANT FROM THE MINNESOTA TWINS
COMMUNITY FOUNDATION**

WHEREAS, city staff prepared a grant application to the Minnesota Twins Community Foundation to assist with the cost to remove and replace heaving fence posts on Field 2 in Freeman Park; and,

WHEREAS, the application was approved for a grant by the Twins Community Foundation,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Shorewood, Minnesota, that the City Council accepts the \$10,000 and approves the agreement as presented.

Adopted this 10th day of January, 2022.

Jennifer Labadie, Mayor

Attest:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title/Subject: Silverwood Park Playground Improvements;
City Project 21-05

Location: Silverwood Park at 5755 Covington Road

Meeting Date: January 10, 2022

Prepared by: Marie Darling, Planning Director

Attachments: Invoice and Background on Sonotube Install
Resolution 22-003

Background: At the April 21, 2021 Council Meeting, the City Council authorized the purchase and installation of a new playground and awarded the playground install and purchase from Minnesota-Wisconsin Playground.

During the installation of the playground, the contractor found that the pea gravel remaining in the playground bed after demolition of the playground exceeded the depth where installation could occur. The contractor asked for authorization to purchase additional equipment and use more equipment than was initially agreed to in the installation quote.

The additional equipment included the purchase and installation of sono tubes and to hire a bobcat and additional labor hours to complete the specialized install. Delaying the project to bring the demolition contractor back to the site to remove the additional pea gravel would have meant higher costs, including costs to bring the contractor back to the site, a 2nd mobilization fee for the playground installers and delayed the entire install until spring due to the impending onset of freezing temperatures. It also would have resulted in having to store the entire delivered playground over the winter instead of simply the slides and related equipment as previously planned. Weighing the alternatives, authorizing the sono tubes was the cheaper option.

Attached is the invoice for the installation of the playground, wood fiber and the installation of the sono tubes. The playground and woodfiber were authorized under the initial project authorization, and staff is requesting only after-the-fact Council authorization of the sono tube related costs at this time.

Financial Considerations: The City has authorized \$282,000 for this project and the \$6,077 would be an increase to cost of this project. After the initial authorization, the City was awarded a \$25,000 grant from Hennepin County Youth Sports Association.

Staff is currently exploring ways to avoid this type of cost overrun with the installation of the swingsets in the spring.

Recommendation/Action Requested: Staff recommends approval and payment of Change Order 1 in the amount of \$6,077.



P.O. Box 27328 / Golden Valley, MN 55427
Phone 763-546-7787 / 1-800-622-5425
Fax 763-546-5050 / **E-Mail** info@mnwiplay.com

Invoice

Date	Invoice #
12/9/2021	2021562

Bill To

City of Shorewood
 5755 Country Club Rd.
 Shorewood, MN 55331

Ship To

Silverwood Park
 MN

P.O. Number	Terms	Due Date	Rep	Via	Our
Marie Darling	Net 20	12/29/2021	Har	Truck	Job 21-74
Description	Quantity	Price Each	Amount		
Wood fiber	1	5,220.00	5,220.00		
Installation	1	48,405.00	48,405.00		
Install sono tubes	1	6,077.00	6,077.00		

Unpaid balances will accrue a finance charge of
 1.5% per month (18% per annum)

Subtotal	\$59,702.00
Sales Tax (6.875%)	\$0.00
Discounts/Credits	\$0.00

Marie Darling

Amount Due \$59,702.00

From: Harlan Lehman <harlan@mnwiplay.com>
Sent: Friday, December 17, 2021 4:33 PM
To: Marie Darling
Subject: FW: Invoice 2021562 from Minnesota/Wisconsin Playground

QTY	Unit	Description	Unit Price	Ext. Price
7	Hour	BOBCAT	\$126.50	\$885.50
15	Hour	LABOR	\$86.25	\$1,293.75
15	Hour	LABOR	\$86.25	\$1,293.75
1		BROCK WHITE INVOICE (materials)	\$2,604.46	\$2,604.46
		Total		\$6,077.46

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

RESOLUTION 22-003

**A RESOLUTION TO APPROVE CHANGE ORDER #1
FOR SILVERWOOD PARK PLAYGROUND IMPROVEMENTS
CITY PROJECT 21-05**

WHEREAS, the City has entered into an agreement with Minnesota Wisconsin Playground (the Contractor) for installation of playground improvements for Silverwood Park; and

WHEREAS, the project had an unexpected cost for installation due to the depth of the pea gravel in the playground bed; and

WHEREAS, the Contractor agreed to bring in specialized equipment to the site to stabilize the playground bed at a cost of \$6,077 for equipment and labor; and

WHEREAS, the improvements have occurred to keep the playground installation on track.

NOW THEREFORE, IT RESOLVED: by the City Council of the City of Shorewood hereby approve Change Order No. 1, authorize payment in the amount of an additional \$6,077.00 to Minnesota-Wisconsin Playground.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 10th day of January, 2022.

Jennifer Labadie, Mayor

Attest:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title/Subject: Resolution Accepting American Legion Post 259 Donation to Arctic Fever Event

Meeting Date: January 10, 2022

Prepared By: Twila Grout, Parks and Recreation Director

Attachments: Resolution

Policy Consideration: Pursuant to Minnesota State Statutes sections §465.03 and §471.17 all donations or gifts of real and personal property, including donations for the benefit of public recreational services, must be accepted by the city council.

Background: The following persons or entities have offered to contribute the cash amounts set forth below, for the purpose of the 2022 Arctic Fever Event being held on January 15, 2022:

<u>Name of Donor</u>	<u>Amount</u>
American Legion Post 259	\$500.00

Financial Considerations: This donation will help to cover expenses incurred for the 2022 Arctic Fever Event.

Action Requested: Staff respectfully recommends the city council approve the Resolution Accepting Donations as Delineated in the Resolution to the 2022 Arctic Fever Event and direct staff to send a thank you note to all donors.
Motion, second and two-thirds majority vote required.

Connection to Vision/Mission: Consistency in providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

RESOLUTION 22-004

**A RESOLUTION ACCEPTING DONATIONS TO THE
CITY OF SHOREWOOD 2022 ARCTIC FEVER EVENT**

WHEREAS, the City of Shorewood is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and is authorized to accept gifts for the benefit of their public recreational services pursuant to Minnesota Statutes section 471.17; and

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
American Legion Post 259	\$500.00

WHEREAS, the terms or conditions of the donations are to be used for the 2022 Arctic Fever Event; and

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Shorewood, Minnesota this 10th day of January, 2022.

Jennifer Labadie, Mayor

Attest:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title/Subject: 2021 Deer Management Program Report

Meeting Date: January 10, 2022

Prepared By: Greg Lerud, City Administrator

21

MEETING
TYPE
REGULAR

Attachments: Report from Metro Bowhunters Resource Base

Background: Following this memo is a report from Gary Anderson from Metro Bowhunters Resource Base for 2021. There were three weekends in this year's program. There were 21 properties included in this year's program. The city will continue to examine the annual program to ensure that it meets the city's needs as well as balance the need to manage the deer population in Shorewood and protecting private property, with those property owners who do not wish to participate in the program or who do not want any hunting done. Staff has heard from residents on the island about an ongoing deer problem. This year, there was one island parcel included in the program, but it was not hunted during this past season. Staff will be working to see if there are effective alternative methods of deer management on the islands.

Abbreviations for the attached report: AB = Adult Buck, AD = Adult Doe, BF = Buck Fawn, DF = Doe Fawn

Financial or Budget Considerations: This program does not cost the city or participating property owners any money.

Recommended Action: This memo is informational only and no action is needed on the part of the Council.

2021 SHOREWOOD DEER REMOVAL

BY

METRO BOWHUNTERS RESOURCE BASE

A total of 19 deer were taken by 16 hunters over the course of 7.5 days (3 weekends, ½ day on Friday). This year 1 hunter was removed as per MBRB's unrecovered deer policy.

Again this year as in the past, we were approached by residents not included in the hunt asking us to remove deer from their property. They were directed to the city to be considered for future hunts.

Below are 2 charts showing the breakdown of deer taken by hunt period and hunt area (refer to map provided by city).

<u>Hunt Period</u>	<u>Shots Taken</u>	<u>Deer Hit</u>	<u>Deer Recovered</u>
1	9	9	8
2	6	6	5
3	6	6	6
Total	21	21	19

<u>Hunt Area</u>	2	2b	3	4	5	6	7	8	9	10		12	13	14
<u>Deer taken</u>	0	1AD 1BF 1DF	1DF	1AD	0	1BF	2AB	1AB 2DF	0	1AB		1DF	0	0
<u>Total</u>	0	3	1	1	0	1	2	3	0	1		1	0	0

<u>Hunt Area</u>		16	17	18									
<u>Deer taken</u>		3AD	0	1AD 1AB 1DF									
<u>Total</u>		3	0	3									

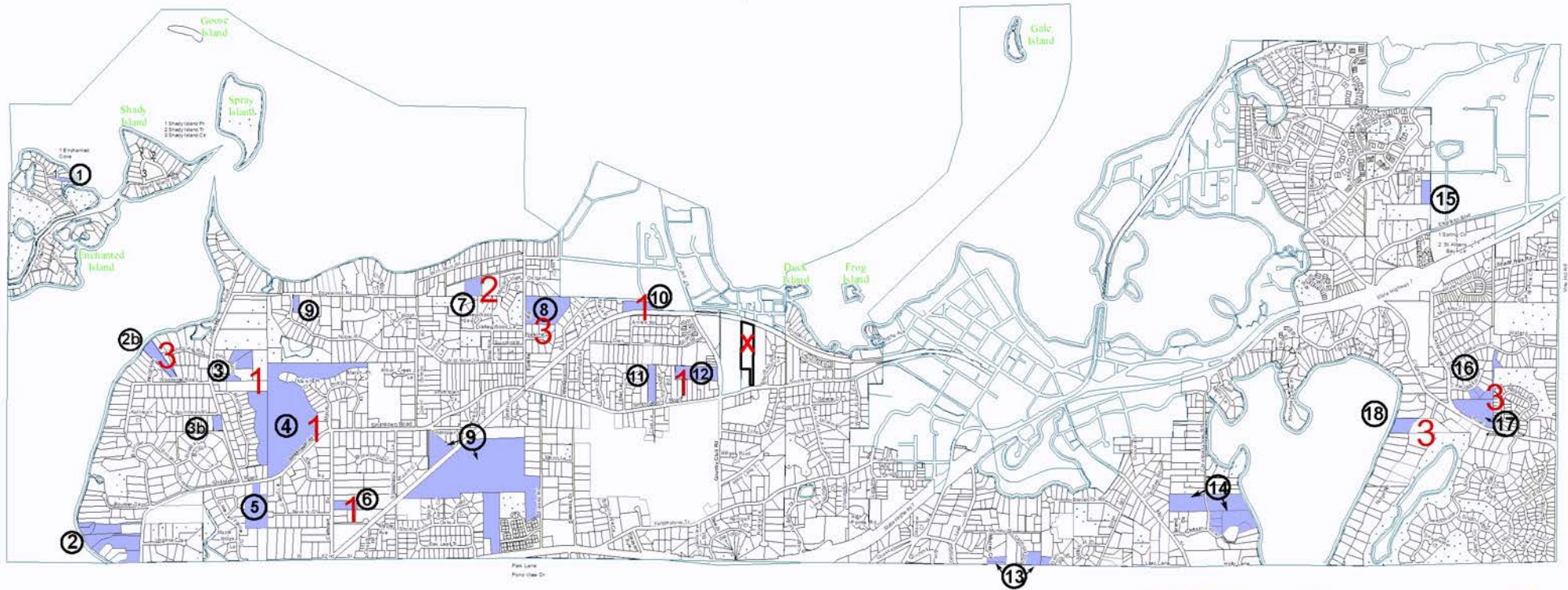
Recommendations:

Continue with a management level Hunt and only hunt 2 or 3 weekends.

Do not allow someone to hunt their own property.

Continue searching for new areas with high deer concentration.

CITY OF SHOREWOOD



2021 Deer Management Plan

Selected Sites

- 1 Private (4485 Enchanted Cove)
- 2 Private (27920, 27930, 27940, 27960, 27990 Smithtown Rd)
- 2b Private (27880 Island View Road)
- 3 Private (27410, 27420 & 27450 Pine Bend)
- 3b Private (27505 Brynmawr Place)
- 4 City Property (Marsh Pt Wetland)
- 5 Private (27225 Smithtown Road)
- 6 Private (6035 Cathcart Drive)
- 7 Private Property (25865 Birch Bluff Road)
- 8 City Property (Eureka Road Wetland)

- 9 City Property (Freeman Park & 26245 Smithtown Rd)
- 10 City Property (East end of Wedgewood Drive)
- 11 Private (24800 Smithtown Road)
- 12 City Property (Gideon Glen)
- 13 Private (6185 and 6200 Cardinal Drive)
- 14 Private (6005 Christmas Lake Road)
- 15 Private (20015 Vine Street)
- 16 Private (19765 & 19795 Chartwell Hill)
- 17 City Property (Silverwood Park)
- 18 Private (5770 Ridge Road)
- X Deer Processing - 24200 Smithtown Road (Shorewood Public Works)



City of Shorewood Council Meeting Item

Title/Subject: Accept Hennepin County SCORE Grant for Organics Drop-off Sites

Meeting Date: Monday, January 10, 2022

Prepared by: Julie Moore, Communications and Recycling Coordinator

Reviewed by: Sandie Thone, City Clerk/Human Resources Director

Attachment: **Accept Hennepin County SCORE Grant for Organics Drop-off Sites**

2J

MEETING TYPE
Regular

Background: Hennepin County SCORE dollars for recycling now include a large section for organics. Staff recommends the city council accept the \$3,300 in grant dollars from Hennepin County and authorize their use to set up two organics drop-off sites for residents. The drop-off sites are planned for Freeman Park and South Shore Community Park community gardens. Both sites will be serviced by Republic Services and will have locked containers that interested residents can access by registering with the city to participate in the program. Republic Services will charge the city \$125 per month per container which will be paid for with these SCORE dollars. The City of Shorewood is working with the City of Deephaven to permit Deephaven residents to use our drop-off sites if it is convenient for them. Shorewood residents could also use the Deephaven drop-off site located on Minnetonka Boulevard in Deephaven.

City staff is working with other cities regarding similar shared sites to provide organics drop-off locations that are convenient for residents. The City of Mound has also been contacted to inquire about a joint drop-off for island residents, although this has not yet been secured.

Council Action Requested: Staff respectfully requests the acceptance of the Hennepin County SCORE dollars in the amount of \$3,300 for organics recycling to be used for organics drop-off sites and to authorize the placement of organics drop-off containers at Freeman Park and South Shore community garden sites. Approval of the Resolution by simple majority is required.

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**RESOLUTION 22-005
RESOLUTION ESTABLISHING ORGANICS DROP-OFF
LOCATIONS IN CITY OF SHOREWOOD**

WHEREAS, the City of Shorewood receives SCORE funds from Hennepin County to provide 1) general funding for waste reduction and recycling programs, 2) curbside organics recycling programs, 3) organics drop-off sites, 4) multifamily waste reduction and recycling; and

WHEREAS, the City of Shorewood being a city under 10,000 population will receive 40% of the allotted funds for waste reduction and recycling programs and \$3,300 to provide funding for organics drop-off site expenses from Hennepin County; and

WHEREAS, the City of Shorewood is offered a locking organics drop-off container by Republic Services, LLC, for \$125 per month; and

WHEREAS, the City of Shorewood will provide two drop-off site locations to provide residential organics drop-offs for no additional charge to residents; and

WHEREAS, the City of Shorewood will locate the drop-off sites at the two community garden locations, one in Freeman Park and one in South Shore Community Park,

NOW, THEREFORE, BE IT RESOLVED that the City Council of Shorewood, Minnesota hereby accepts the \$3,300 funds from Hennepin County and will establish two organics drop-off sites within city limits in 2022.

Passed and Adopted by the City Council on this 10th day of January 2022.

CITY OF SHOREWOOD

By: Jennifer Labadie
Mayor

ATTEST: _____
By: Sandie Thone
City Clerk



City of Shorewood Council Meeting Item

Title/Subject: Grant Street Drainage – Approve Plans & Specs and Authorize Bidding, City Project 18-04
Meeting Date: Monday, January 10, 2022
Prepared by: Andrew Budde, City Engineer
Reviewed by: Larry Brown, Director of Public Works
Attachments: Overview Figure, Plans, Agreements, Resolution

Background: On June 10th, 2019, the City Council approved Barr Engineering to perform a hydrological and hydraulics analysis for the Grant Street Project as shown on the Overview Figure. That agreement was amended by City Council on July 12, 2020, to allow for further review of solutions that would meet permitting requirements, improve drainage upstream, and address drainage concerns from agencies downstream based of the information provided to date.

It was ultimately decided to try and find additional storm water storage upstream to help resolve the concerns at minimal cost. The solution that best meets the needs of the city and all permitting requirements was to expand a private pond located at Our Savior's Lutheran Church site at 23290 State Highway 7. The city would take over the long-term maintenance responsibility from the church and construct the basin large enough to provide storm water rate control for a future building expansion that the church is planning. In exchange for allowing the city to expand the pond, the church will also be granting a permanent drainage & utility easement to all the city access rights for construction and future maintenance.

Staff has coordinated with the Minnehaha Creek Watershed District (MCWD) and received approval of the project. All other remaining permits are conditional of receiving the MCWD permit and should be acquired prior to construction. The project requires some impacts to wetlands located on and adjacent to the site. An agreement is included to purchase wetland credits from a wetland bank to fulfill the permitting requirement.

A portion of the parcel purchased by the Shorewood EDA to construct the stormwater pond will be able to be resold for a future residential home after construction of the ponding is complete.

Financial Considerations: Costs for this project have been budgeted for in the City's Capital Improvement Plans and will be paid for from Storm Sewer Utility Fund. The budget amount is \$430,000 which includes construction, engineering, and administration. The current engineers estimate for construction is \$354,400.

Options: Staff recommends that the Council consider the following actions:

1. Approve the attached Resolution Approving the Plans & Specifications, and Authorizing Advertisement of bids, for the Grant Street Drainage Improvements, City Project 18-04.
2. Direct staff to modify the plans & specifications.
3. Take no action, at this time.

Recommendation/Action Requested: Staff recommends Approval of the Resolution Approving the Plans & Specifications, and Authorizing Advertisement of Bids, for the Grant Street Drainage Improvements, City Project 18-04.

Next Steps and Timelines:

Approve Plans and Specifications/Authorize Ad for Bid	January 10, 2022
Open Bids	February 8, 2022
Award Construction Contract	February 14, 2022
Begin Construction	March, 2022
Construction Substantially Complete	July 31, 2022
Construction Final Completion	September 1, 2022

**PURCHASE AGREEMENT AND BILL OF SALE
FOR
WETLAND BANK CREDITS**

This Purchase Agreement and Bill of Sale is dated and effective _____, 20__ by and between Mader Farm, LLC ("Seller") and City of Shorewood ("Buyer").

- A. Seller is the owner of the wetland banking credits described below (the "Credits") located in the Minnehaha Creek Watershed District, Hennepin County, Bank Service Area 7.
- B. The Credits are deposited in an account in the Minnesota Wetland Bank administered by the Minnesota Board of Water and Soil Resources ("BWSR") under Minnesota Rules Sections 8420.0700 et seq.
- C. Seller desires to sell the Credits to Buyer and Buyer desires to purchase the Credits from Seller.

NOW, THEREFORE, SELLER AND BUYER AGREE AS FOLLOWS:

1. **Identification of Credits.** The Credits sold by Seller and purchased by Buyer are the following:

CREDITS SOLD TO BUYER

Credit Sub-Group ¹	Federally Authorized Credits?	Wetland Type ²	Wetland Plant Community Type ³	Topo. Setting ⁴	Number of Acres / Credits	Price Per Credit	Cost
A.	Yes	4	Deep Marsh	Flow-through	0.0600	130,680	\$7,840.80
B.	Yes	2	Fresh (Wet) Meadow	Flow-through	0.0000	0	\$0.00
C.	Yes	3	Shallow Marsh	Flow-through	0.0000	0	\$0.00
D.					0.0000	0	\$0.00
E.					0.0000	0	\$0.00
			Total Purchase Price Payable to: Mader Farm, LLC		0.06		\$7,840.80

Per Credit Withdrawal Fee BSA 7		<i>(Withdrawal Fee x total Credits equals amount due)</i>			0.06	\$1,992.00	\$119.52
Easement Stewardship Fee		<i>(Easement Stewardship Fee x total Credits equals amount due)</i>			0.06	\$302.00	\$18.12
			Total Fees Payable to: Minnesota Board of Water and Soil Resources				\$137.64

☐ Check here if additional credit sub-groups are part of this account and are listed on an attachment to this document.

¹ A separate credit sub-group shall be established for each wetland or wetland area that has different wetland characteristics.

² Circular 39 types: 1, 1L, 2, 3, 4, 5, 6, 7, 8, B, U

³ Wetland Plant Community types: shallow, open water; deep marsh; shallow marsh; sedge meadow; fresh wet meadow; wet to

⁴ Typographic setting types: shoreland, reverine, floodplain, flow-through, tributary, isolated, upland.

2. **Sale of Credits.** In consideration of Buyer's payment to Seller in the amount of the Total Purchase Price Payable to Seller set forth in the table in Paragraph 1, the receipt of which is hereby acknowledged, Seller hereby transfers the Credits to Buyer to have and to hold the same unto Buyer, its successors and assigns, forever. Buyer hereby accepts the transfer of the Credits.
3. **Representations and Warranties.** Seller represents and warrants that: (i) Seller has good and marketable title to the Credits, free and clear of all liens, security interests, charges or encumbrances; and (ii) Seller will warrant and defend the transfer of the Credits to Buyer against any person claiming any interest therein.
4. **BWSR Fees.** Buyer acknowledges and agrees that the Total Fees Payable to BWSR set forth in the table in Paragraph 1 are the responsibility of Buyer to be paid to BWSR for transfer and withdrawal of the Credits. Seller shall not be responsible for payment of any fees to BWSR in connection with the transfer and/or withdrawal of the Credits.
5. **Additional Documents.** Seller agrees to cooperate with Buyer in completing and signing BWSR's Transaction Form to Withdraw Credits, and any other forms required by BWSR for transfer of the Credits to Buyer and withdrawal of the Credits from the Minnesota Wetland Bank program, all at no cost to Seller.

Buyer:

City of Shorewood ("Buyer").

By _____
Its _____

Seller:

Mader Farm, LLC

By _____
Its _____

GRANT OF PERMANENT DRAINAGE AND UTILITY EASEMENT

**Our Saviors Lutheran Church
23290 Highway 7**

THIS PERMANENT DRAINAGE AND UTILITY EASEMENT (the "Easement") made as of _____, 2021, by and between the EVANGELICAL LUTHERAN CHURCH OF OUR SAVIOR, a Minnesota nonprofit corporation, dba Our Saviors Lutheran Church, located at 23290 Highway 7, Shorewood, Minnesota 55331 ("Grantor") and the CITY OF SHOREWOOD, Minnesota, a Minnesota municipal corporation (the "City").

RECITALS

Grantor is the owner in fee simple of land located within the City of Shorewood, Minnesota, which land is legally described in the attached **Exhibit A** (the "Property") and the City desires to use a portion of the Property for a drainage and utility easement for the construction and maintenance of drainage and utility improvements.

AGREEMENT

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and the covenants and agreements hereinafter set forth, the parties hereto agree as follows:

1. Grant of Easement; Uses and Purposes. Grantor hereby grants and conveys to the City a perpetual easement over, under and across that portion of the Property legally described and depicted on **Exhibit B** attached hereto and incorporated herein (the "Easement Area") for the purpose of allowing the City, its employees and contractors, to install, maintain, repair and replace as necessary for the construction and maintenance of drainage and utility improvements.

2. Conditions of Easement Grant. The Easement Area granted hereby shall be subject to the following:

(a) The City shall maintain the dry pond and swale within the Easement Area and assume the obligations of Grantor titled "Stormwater Facility Maintenance" in that Declaration dated April 19, 2000, and recorded as Document No. 8197487.

(b) The City shall accommodate and maintain rate control for an additional 4520 square feet of new impervious condition. The City will not be responsible for volume or water quality control.

3. Miscellaneous. This Easement shall be governed by the laws of Minnesota, shall run with the land and be binding upon all successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

**EVANGELICAL LUTHERAN CHURCH OF
OUR SAVIOR, dba Our Saviors Lutheran
Church**



Jeff Machemehl, Property Manager

STATE OF MINNESOTA)
)ss.
COUNTY OF HENNEPIN)

The foregoing instrument executed by Jeff Machemehl, Property Manager of Evangelical Lutheran Church of Our Savior, dba Our Saviors Lutheran Church, was acknowledged before me this ____ day of _____, 2021.

Notary Public

CITY OF SHOREWOOD

By: _____
Its: _____

STATE OF MINNESOTA)
)ss.
COUNTY OF HENNEPIN)

The foregoing instrument executed by _____, the _____ of the City of Shorewood, was acknowledged before me this ____ day of _____, 2021.

Notary Public

THIS INSTRUMENT DRAFTED BY:
Kutak Rock LLP (TJK)
60 South Sixth Street, Suite 3400
Minneapolis, MN 55402

EXHIBIT A

LEGAL DESCRIPTION OF SUBJECT PROPERTY

Parcel 1

That part of the Southeast Quarter of the Southwest Quarter of Section 34, Township 117, Range 23 described as beginning at a point on the North line of said Southeast Quarter of the Southwest Quarter distant 652.68 feet West from the Northeast corner of said Southeast Quarter of the Southwest Quarter; thence South, parallel with the East line of said Southeast Quarter of the Southwest Quarter, to the intersection with a line parallel with and 40 feet Northwesterly, as measured at right angles, from the Northwesterly right-of-way line of State Highway No. 7; thence Southwesterly, along said last described parallel line, to the South line of Lot 166, Auditor's Subdivision No. 135, Hennepin County Minnesota; thence East, along said South line to said Northwesterly right-of-way line; thence Northeasterly, along said Northwesterly right-of-way line, to the North line of said Southeast Quarter of the Southwest Quarter; thence West to the point of beginning.

Parcel 2

Lot 210, and the West 168 feet of Lot 148, Auditor's Subdivision No. 135, Hennepin County, Minnesota.

Parcel 3

Lot 87, Academy Addition to Excelsior.

Parcel 4

That part of the property hereinafter described in which lies Northerly of the Northwesterly right-of-way of State Trunk Highway No. 7 as now constructed, to wit:

That part of Lot 167, Auditor's Subdivision No. 135, Hennepin County, Minnesota lying easterly of a line drawn from a point in the north line of said Lot 167 distant 127.6 feet east of the Northwest corner thereof a point in the center line of Chaska Road as shown in the plat of Auditor's Subdivision No. 135, Hennepin County, Minnesota, which point bears north 43 degrees 20 minutes East a distant of 219.7 feet from the intersection of the West line of said Lot 167 extended with South line of Section 34, Township 117, Range 23, according to the plat thereof on file or of record in the office of the Register of Deeds in and foresaid Hennepin County.

EXHIBIT B

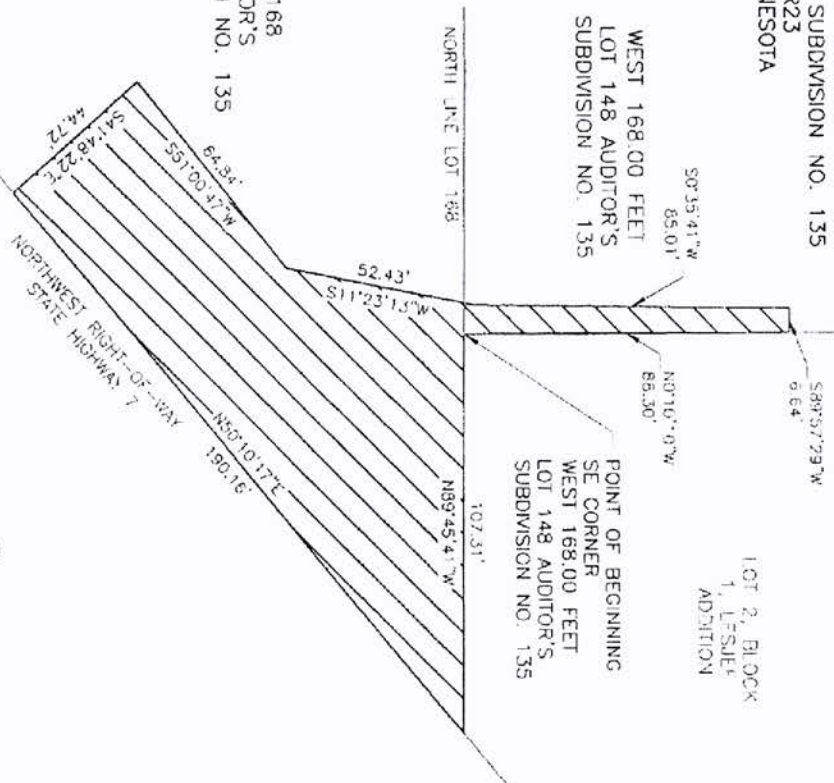
LEGAL DESCRIPTION AND DEPICTION OF THE EASEMENT AREA

DRAINAGE EASEMENT PART OF LOTS 148 & 168, AUDITOR'S SUBDIVISION NO. 135 SECTION 34, T117, R23 HENNEPIN COUNTY, MINNESOTA

Drainage Easement Legal Description:

A drainage easement over and across part of Lots 148 & 168, AUDITOR'S SUBDIVISION NO. 135, Hennepin County, Minnesota, further described as follows:

Beginning at the southeast corner of the west 168.00 feet of Lot 148, AUDITOR'S SUBDIVISION NO. 135; thence North 00 degrees 10 minutes 10 seconds West, along the east line of said west 168.00 feet of Lot 148 88.30 feet; thence South 89 degrees 57 minutes 29 seconds West 6.64 feet; thence South 00 degrees 35 minutes 41 seconds West 85.01 feet; thence South 11 degrees 23 minutes 13 seconds West 52.43 feet; thence South 51 degrees 00 minutes 47 seconds West 64.84 feet; thence South 41 degrees 48 minutes 22 seconds East 44.72 feet to the northwest right-of-way of State Highway 7; thence North 50 degrees 10 minutes 17 seconds East along said northwest right-of-way of State Highway 7 190.16 feet to the north line of Lot 168, AUDITOR'S SUBDIVISION NO. 135; thence North 89 degrees 45 minutes 41 seconds West along said north line of Lot 168 107.31 feet to the point of beginning.



Not a boundary survey. Subdivision lines are approximate based on GIS parcel data and record plats and do not reflect a field survey or subdivision.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: PAUL R. DOWLING
FIRM NO.: 45025
DATE: 2/23/2023

BARR
Corporate Headquarters
10000 Hennepin Avenue
Minneapolis, MN 55435
Tel: (612) 832-2277
Fax: (612) 832-2600
www.barr.com

Project Office:
BARR ENGINEERING CO.
4300 MARKETPLACE DR.
SUITE 200
MINNEAPOLIS, MN 55435
Tel: (612) 832-2277
Fax: (612) 832-2600
www.barr.com

Scale	AS SHOWN
Date	4/13/23
Drawn	PRT
Checked	PRT
Designed	PRT
Approved	PRT

CITY OF SHOREWOOD
GRANT STREET POND
DRAINAGE
EASEMENT

BLANK PROJECT NO.
23/27-1735.00
CITY PROJECT NO.
V-02
REV. NO.
A

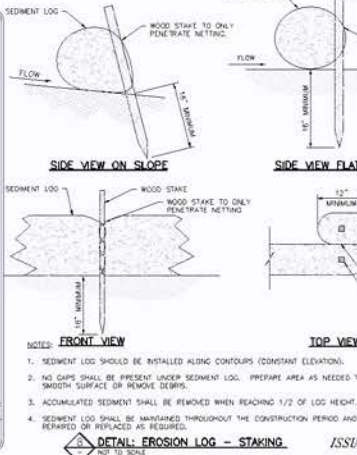
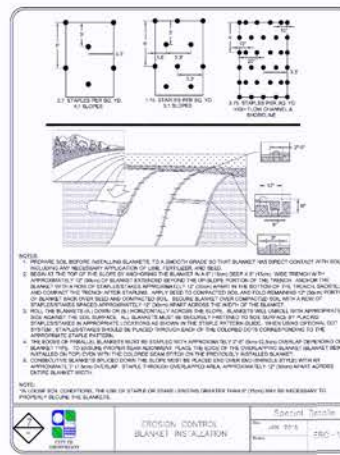
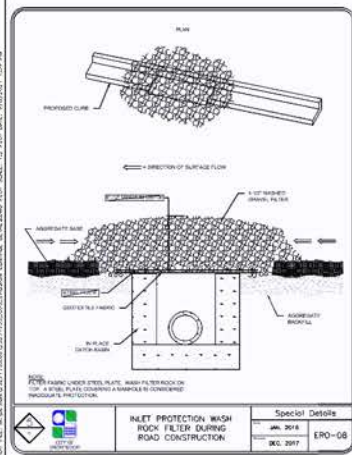
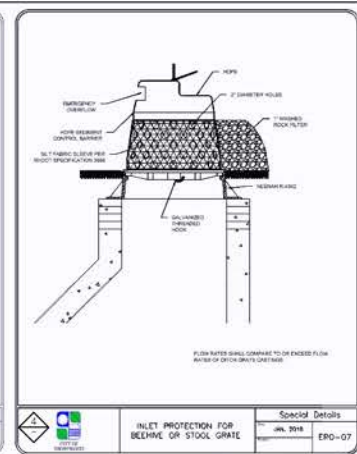
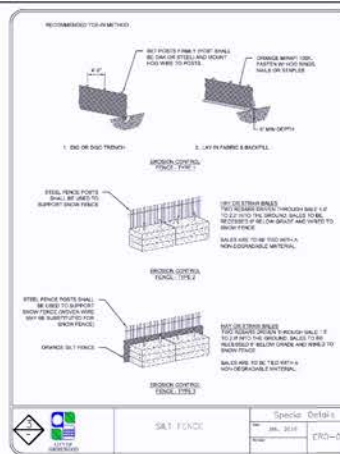
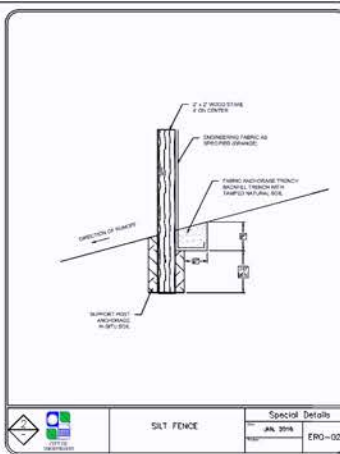
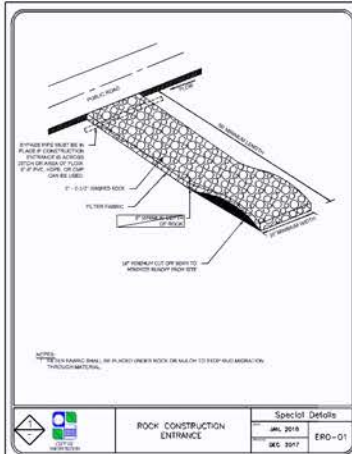
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ESTIMATED QUANTITIES



COPHER STATE ONE CALL:
CALL BEFORE YOU DIG.
1-800-252-1166

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I AM AWARE THAT ANY FALSIFICATION OF THIS INFORMATION IS A VIOLATION OF FEDERAL LAWS AND MAY BE PROSECUTED AS A FELONY.										DATE: 03/01/2024 TIME: 10:00 AM LOCATION: 10000 15TH AVE S, SUITE 100, MINNEAPOLIS, MN 55425 PROJECT: 10000 15TH AVE S, SUITE 100, MINNEAPOLIS, MN 55425										CITY OF SHOREWOOD SHOREWOOD, MN										GRANT STREET DRAINAGE IMPROVEMENT PROJECT										CASE PROJECT NO: 23/27-1735-00 COUNTY PROJECT NO: 18-04									
PROJECT NAME: 10000 15TH AVE S, SUITE 100, MINNEAPOLIS, MN 55425										RELEASED TO: 10000 15TH AVE S, SUITE 100, MINNEAPOLIS, MN 55425										STATEMENT OF ESTIMATED QUANTITIES										DRAW NO: G-02 REV NO: 00																			

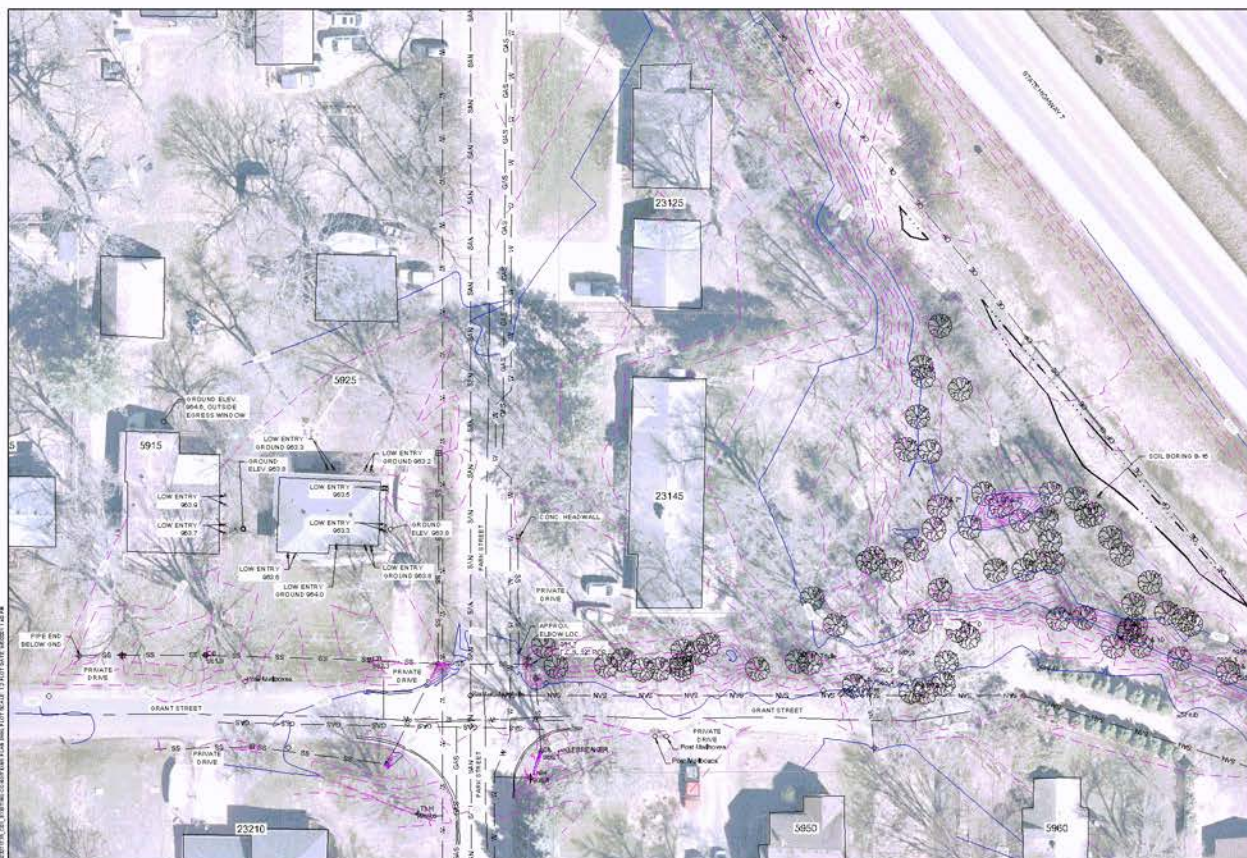


NO.	BY	CHKD.	DATE	REVISION DESCRIPTION
1	JLH	JLH	01/10/2017	ISSUED FOR BID

NO.	BY	CHKD.	DATE	REVISION DESCRIPTION
1	JLH	JLH	01/10/2017	ISSUED FOR BID

NO.	BY	CHKD.	DATE	REVISION DESCRIPTION
1	JLH	JLH	01/10/2017	ISSUED FOR BID

NO.	BY	CHKD.	DATE	REVISION DESCRIPTION
1	JLH	JLH	01/10/2017	ISSUED FOR BID



SURVEY LEGEND

	ELUVIUM MONUMENT
	DEEP IRON PIPE
	PIPE CONTROL POINT
	VERTICAL BENCHMARK
	CONTROL MARK LATH
	POWER POLE
	90° SWIRE
	LIVEST FOLE
	HYDRANT
	GATE UNDER
	DOG POST
	SECURITY TREE
	CONFIRMED TREE
	SANITARY MANHOLE
	STORM SEWER MANHOLE
	FIBER OPTIC BULK
	ELECTRICAL BOX
	COMMUNICATIONS BOX
	MONITORING WELL
	SOIL BORING
	STAFF GAUGE
	MEASURE
	
	
	
	
	
	
	
	

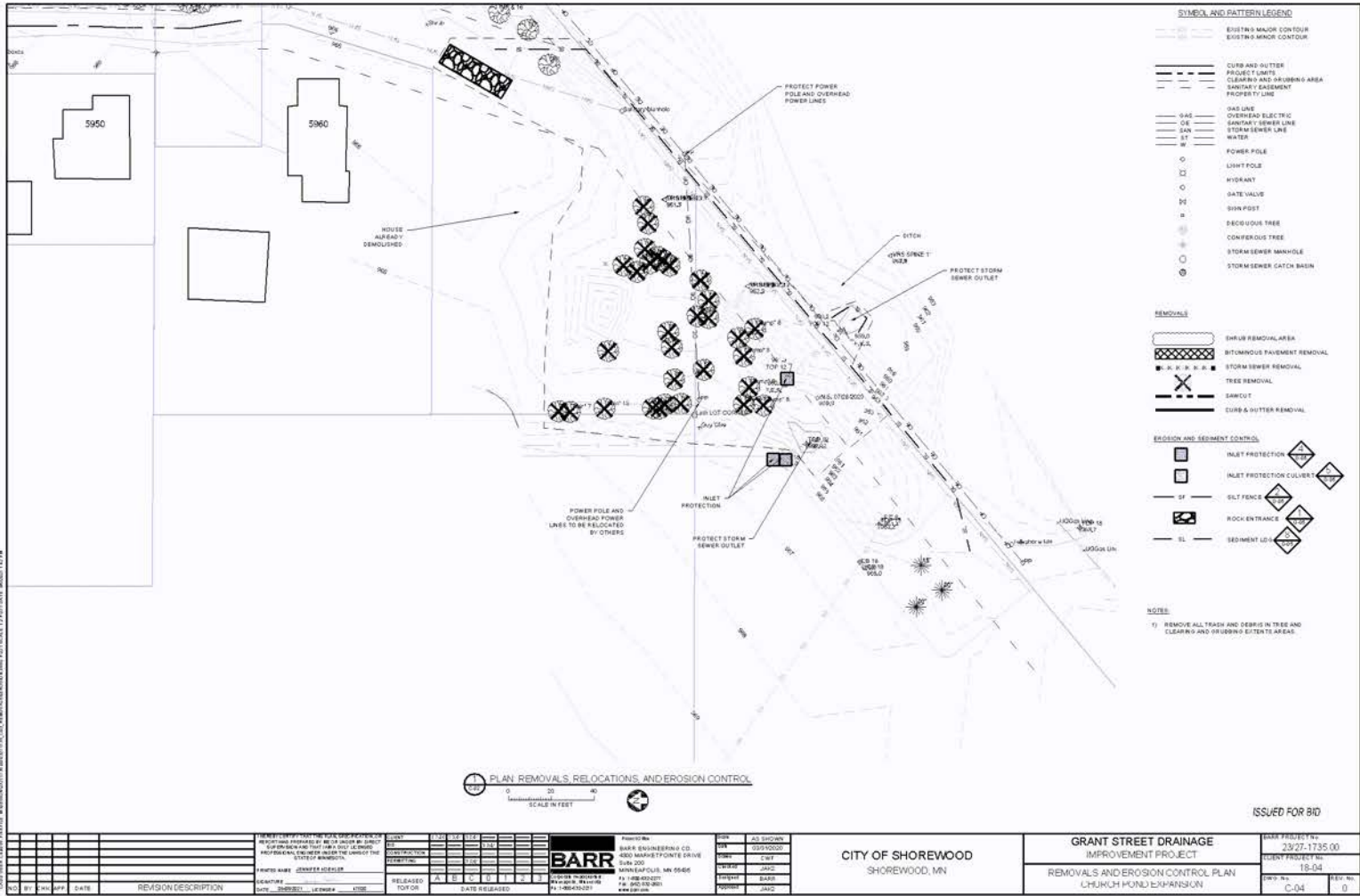
PLAN: EXISTING CONDITIONS

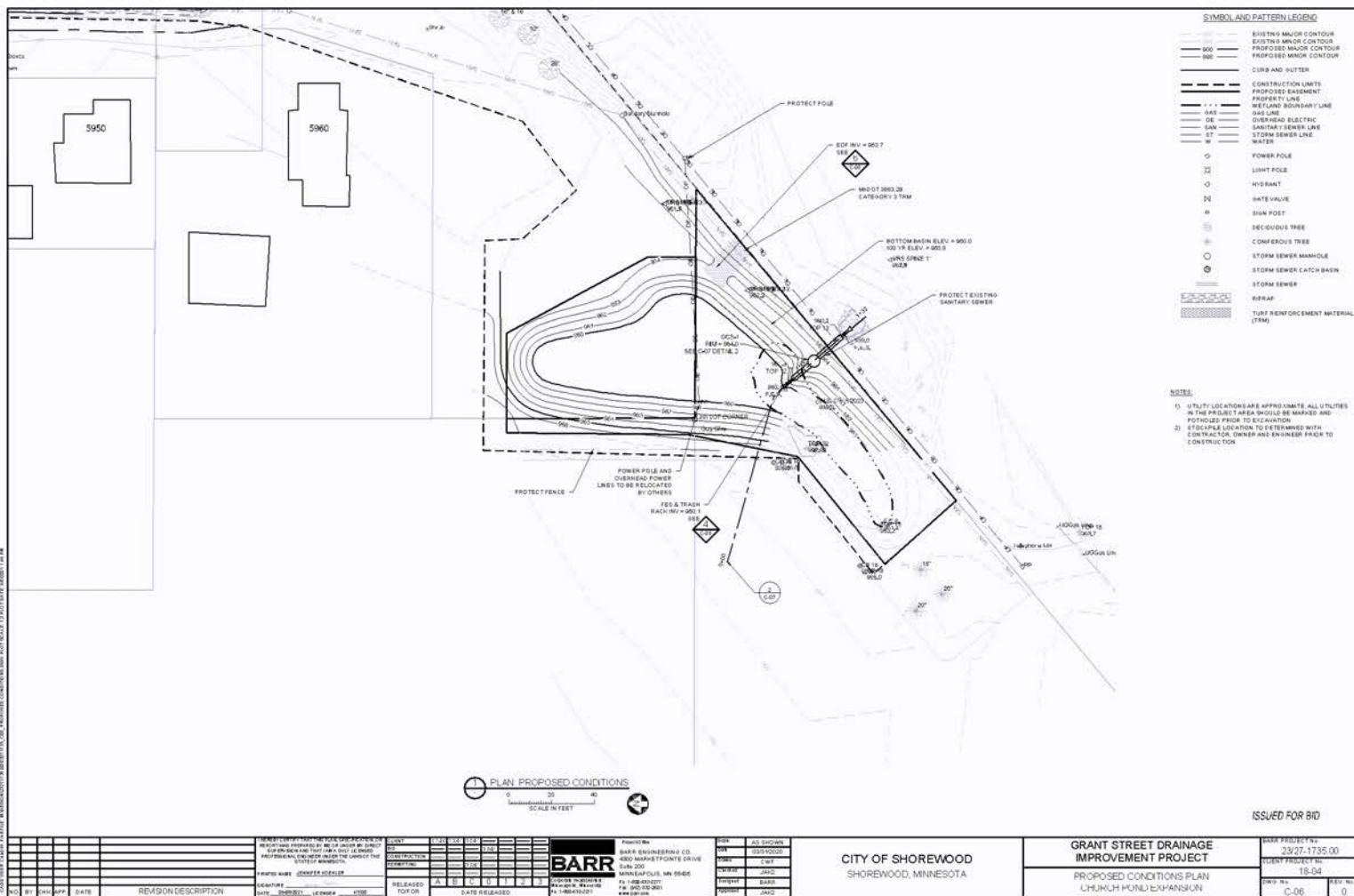
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SCALE IN FEET

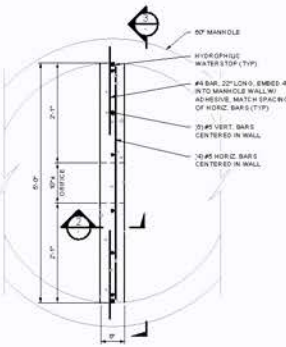
ISSUED FOR BID

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED ON THIS PERMIT APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I AM NOT PROVIDING ANY INFORMATION THAT I KNOW TO BE FALSE OR MISLEADING. I UNDERSTAND THAT ANY FALSE OR MISLEADING INFORMATION MAY BE CAUSE FOR THE CANCELLATION OF THIS PERMIT. I AGREE TO HOLD THE CITY OF SHOREWOOD HARMLESS FROM ANY AND ALL CLAIMS, DAMAGES, LOSSES, AND EXPENSES, INCLUDING ATTORNEY'S FEES, THAT MAY BE INCURRED BY THE CITY OF SHOREWOOD AS A RESULT OF MY NEGLIGENCE OR WILLFUL MISFEASANCE. I AGREE TO WAIVE ANY AND ALL RIGHTS TO A JURY TRIAL IN ANY COURT OF LAW. I AGREE TO WAIVE ANY AND ALL RIGHTS TO A JURY TRIAL IN ANY COURT OF LAW. I AGREE TO WAIVE ANY AND ALL RIGHTS TO A JURY TRIAL IN ANY COURT OF LAW.										Permit No. 23-07-000000 CITY OF SHOREWOOD 400 MARQUETTE DRIVE SUITE 200 SHOREWOOD, MN 55466 PHONE: (763) 473-0000 FAX: (763) 473-0001 WWW.CITYOFSHOREWOOD.MN										JOB NO. 23-07-000000 PROJECT NAME GRANT STREET DRAINAGE IMPROVEMENT PROJECT CLIENT PROJECT NO. 23-07-1735-00 CLIENT PROJECT NAME 18-04									
PROJECT NAME GRANT STREET DRAINAGE IMPROVEMENT PROJECT LOCATION GRANT STREET, SHOREWOOD, MN DATE 2023-07-01 LENGTH 4700'										EXISTING CONDITIONS PLAN (UNANI SITE PLAN)										SHEET NO. C-01 OF 1									

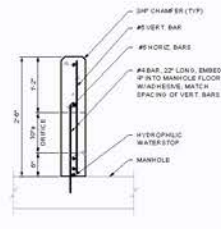




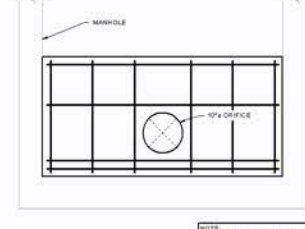
I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT AND THAT I AM A duly sworn and qualified Professional Engineer in the State of Minnesota.		LICENSE NO. <input type="text"/> EXPIRATION DATE <input type="text"/>		PROJECT OFFICE: BARR ENGINEERING CO. 4300 WASHINGTON DRIVE SUITE 200 MINNEAPOLIS, MN 55425 TEL: (612) 835-2111 FAX: (612) 835-2601 WWW.BARR-ENG.COM		SHEET NO. <input type="text"/> OF <input type="text"/> SHEETS DATE: 03/17/2020		CITY OF SHOREWOOD SHOREWOOD, MINNESOTA		GRANT STREET DRAINAGE IMPROVEMENT PROJECT		SHEET PROJECT NO.: 23/27-1735.00	
I HAVE REVIEWED THE PROJECT AND THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT AND THAT I AM A duly sworn and qualified Professional Engineer in the State of Minnesota.		LICENSE NO. <input type="text"/> EXPIRATION DATE <input type="text"/>		PROJECT NO.: <input type="text"/>		SHEET NO. <input type="text"/> OF <input type="text"/> SHEETS		STANDARD CONSTRUCTION DETAILS		CLIENT PROJECT NO.: 18-04		SHEET NO.: C-08	
I HAVE REVIEWED THE PROJECT AND THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT AND THAT I AM A duly sworn and qualified Professional Engineer in the State of Minnesota.		LICENSE NO. <input type="text"/> EXPIRATION DATE <input type="text"/>		PROJECT NO.: <input type="text"/>		SHEET NO. <input type="text"/> OF <input type="text"/> SHEETS		STANDARD CONSTRUCTION DETAILS		CLIENT PROJECT NO.: 18-04		SHEET NO.: C-08	



PLAN OCS-01 WEIR
SCALE: 1\"/>



SECTION OCS-01 WEIR
SCALE: 1\"/>



SECTION OCS-01 WEIR
SCALE: 1\"/>

NOTE: REINFORCEMENT NOT SHOWN

03 30 00 CONCRETE SPECIFICATIONS

A. GENERAL

- DESIGN CODE: ACI 318-14. BUILDING CODE REQUIREMENTS FOR STRUCTURAL CONCRETE
- ALL CONCRETE WORK COVERED BY THESE CONTRACT DOCUMENTS SHALL CONFORM TO THE REFERENCED SECTIONS OF ACI 318-14 AS PUBLISHED BY THE AMERICAN CONCRETE INSTITUTE, FARMINGTON HILLS, MICHIGAN, EXCEPT AS MODIFIED BY THESE SPECIFICATIONS.

B. SUBMITTALS

- CONCRETE MIX DESIGN
 - MIX DESIGN TO BE PERFORMED BY A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF MINNESOTA
- REPORTS ON MATERIALS, CONCRETE DESIGN MIXED, AND TESTS TO BE PERFORMED
- ONE ISSUED COPY OF THE DELIVERY TICKET IN ACCORDANCE WITH ASTM C94 TO OWNERS REPRESENTATIVE AS PROOF OF ACCEPTANCE OR REJECTION OF CONCRETE FOR EACH BATCH OF CONCRETE DELIVERED TO THE JOB SITE PROVIDE

C. PRODUCTS

- STRENGTH: MINIMUM 3000 PSI SPECIFIED COMPRESSIVE STRENGTH 4000 PSI
- SERVICEABILITY: SEE ACI 308.7 FOR DEFINITIONS AND REQUIREMENTS
 - SULFATE RESISTANCE REQUIREMENT: 80
 - FREEZE-THAW RESISTANCE REQUIREMENT: F2
 - PERMEABILITY REQUIREMENT: 10
 - REINFORCEMENT CORROSION RESISTANCE REQUIREMENT: C1
- CEMENTITIOUS MATERIALS
 - PORTLAND CEMENT: ACI 301.42.1.1
 - POZZOLANIC MINERAL ADMIXTURE: ACI 301.42.1.1.D
 - USE ONLY ONE BRAND AND TYPE OF CEMENTITIOUS MATERIALS
- FINE AND COARSE AGGREGATES
 - GRADATION: ACI 301.42.2.1
 - MAXIMUM SIZE: ACI 301.42.2.2
- ADMITTIVES
 - NO ADMIXTURES, EXCEPT AIR-ENTRAINING AGENT AND WATER REDUCING ADMIXTURE, WITHOUT APPROVAL OF THE ENGINEER. DO NOT USE CALCIUM CHLORIDE
 - AIR-ENTRAINING AGENT: ASTM C260
 - WATER REDUCING ADMIXTURE: ASTM C494 TYPE A
- MIXES
 - CEMENTITIOUS MATERIAL CONTENT: ACI 301.42.2.1
 - SUMP: ACI 301.42.2.2
 - MAXIMUM WATER-TO-CEMENT RATIO: 0.40
 - MINIMUM AIR CONTENT: 5.0% (1.0%) AND AS SPECIFIED IN ACI 301.42.2.2.8
- CONCRETE REINFORCEMENT
 - REINFORCING BARS: ASTM A615, ATOR, OR A615 (TYPE K), 40% GRADE 60
 - BRODIE COATED REINFORCEMENT: ASTM A1027
 - CONCRETE FORMWORK: ACI 301.2.2
 - HYDROPHILIC WATERSTOP
 - ELFAND-NO WATERSTOP COMPRISED OF BENTONITE CLAY, HYDROPHILIC POLYMERS, AND BUTYL RUBBER
 - PRIMER: AS RECOMMENDED BY THE SEALANT MANUFACTURER INCLUDING PRIMER ADHESIVE
- ADHESIVE ANCHORS: 40% HT-4000 VS EPDOL ADHESIVE ANCHORS SYSTEM PER ICC ESR-1044

D. INSTALLATION

- PREPARATION: ACI 301.5.1
- REINFORCEMENT: ACI 301.5.1
- CASE-IN-PLACE CONCRETE TOLERANCES: ACI 117
- DELIVERY: ASTM C94
- TIME OF DISCHARGE: ACI 301.42.2.2
- CONVEYANCE: ACI 301.5.2.2 AND 5.2.3
- PLACEMENT OF CONCRETE: ACI 301.5.2.2
- COLD WEATHER PLACEMENT: ACI 308 AND RECOMMENDATIONS OF ACI 308R
- HOT WEATHER PLACEMENT: ACI 301 AND RECOMMENDATIONS OF ACI 308R
- CURING AND PROTECTION: ACI 301.5.1.6
- REPAIR OF SURFACE DEFECTS: ACI 301.5.3.7

E. TESTING

PARAMETER	TEST FREQUENCY	TARGET VALUES
1. AIR CONTENT	ASTM C231, ONE TEST PER TRUCK	SEE MIX DESIGN
2. TEMPERATURE	HOURLY WHEN AIR TEMPERATURE IS LESS THAN 40°F OR GREATER THAN 80°F	ACI 308R-10 FOR AIR TEMPERATURE < 40°F ACI 308R-10 FOR AIR TEMPERATURE > 80°F
3. CONCRETE TEST CYLINDERS	OBTAIN SET OF FOUR FOR EACH CLASS OF CONCRETE, EVERY 100 CY EACH DAY, OR ONE SET EACH DAY, WHICHEVER IS GREATER, PER ASTM C173. CURE PER ASTM C31	4" x 8" CYLINDERS
4. COMPRESSIVE STRENGTH	ASTM C39 1-5 STRENGTH TEST AT 7 DAYS 2-5 STRENGTH TEST AT 28 DAYS 1-5 STRENGTH TEST RETAINED FOR FUTURE TESTING	AVERAGE 28-DAY (4000 PSI)

ISSUED FOR BID

PROJECT: GRANT STREET DRAINAGE IMPROVEMENT PROJECT SHEET: OCS-01 WEIR DETAILS DATE: 11/15/2023 DRAWN BY: [REDACTED] CHECKED BY: [REDACTED] APPROVED BY: [REDACTED]				CITY OF SHOREWOOD SHOREWOOD, MN 55404				GRANT STREET DRAINAGE IMPROVEMENT PROJECT OCS-01 WEIR DETAILS				BARR ENGINEERING CO. 400 MAPLEVIEW DRIVE SUITE 200 MINNEAPOLIS, MN 55405 PH: (612) 338-1111 FAX: (612) 338-1112 WWW.BARR-ENG.COM				BARR ENGINEERING CO.				PROJECT NO.: 23027-1735.00 SHEET NO.: C-10 REV. NO.: 0			
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1. SEE DWA C-10 FOR CONCRETE SPECIFICATIONS



NOTE
CONCRETE REINFORCEMENT NOT SHOWN

[illegible]



- [illegible]

1 DETAIL: SHRUB PLANTING
NOT TO SCALE

GENERAL CONTRACTOR'S USE ONLY PERMITS PREPARED BY ME TO BE ISSUED BY THE SUPERVISOR AND THAT I AM A duly LICENSED PROFESSIONAL ENGINEER UNDER THE JURISDICTION OF THE STATE OF MINNESOTA.		PROJECT NO. 23-001 SHEET NO. 1 OF 1		PROJECT LOCATION 1000 MARQUETTE DRIVE SUITE 200 MINNEAPOLIS, MN 55406		DRAWN BY: JAC CHECKED BY: JAC DESIGNED BY: JAC APPROVED BY: JAC		CITY OF SHOREWOOD SHOREWOOD, MINNESOTA		GRANT STREET DRAINAGE IMPROVEMENT PROJECT		SHEET PROJECT NO. 23-001-1735-00	
PROJECT NAME: GRANT STREET LOCATION: 23-001-1735-00 DATE: 2/28/2023		RELEASED TOR OR		DATE RELEASED		PROJECT NO. 23-001 SHEET NO. 1 OF 1		CITY OF SHOREWOOD SHOREWOOD, MINNESOTA		RESTORATION LE-1A15		SHEET PROJECT NO. 23-001-1735-00	

[illegible]

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

RESOLUTION 22-006

**A RESOLUTION TO APPROVE PLANS & SPECIFICATIONS AND AUTHORIZE
BIDDING FOR THE GRANT STREET DRAINAGE PROJECT
CITY PROJECT 18-04**

WHEREAS, the current Capital Improvement Plan (CIP) identifies improvements to provide improved drainage at Grant Street in 2022; and

WHEREAS, staff and consultants have worked with associated permitting agencies to review concept alternatives in which a recommended solution has been identified; and

WHEREAS, the recommended solution would construct a new storm water pond on a parcel owned by the Shorewood EDA and expand an existing stormwater pond located on the property of Our Saviors Lutheran Church; and

WHEREAS, the city would take over maintenance of the expanded storm pond located on the church property and the church will grant a Drainage & Utility Easement to allow for construction and future maintenance of the pond; and

WHEREAS, Barr Engineer has prepared final plans and specifications for the Grant Street Drainage Improvements project to meet the permitting agencies requirements; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD, MINNESOTA AS FOLLOWS:

1. The City Council of the City of Shorewood, Minnesota approves the plans and specifications and authorizes bidding of the Grant Street Drainage project, City Project 18-04.

Passed by the City Council of Shorewood, Minnesota this 10th day of January 2022.

Jennifer Labadie, Mayor

Attest:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title/Subject: 2022 Annual Appointments
Meeting Date: Monday, January 10, 2022
Prepared by: Sandie Thone, City Clerk/HR Director
Reviewed by: Greg Lerud, City Administrator
Attachments: Copy of Resolution 21-004: 2021 Appointments
Draft Resolution 22-007: 2022 Appointments
Advisory and Commission Liaison Expectations and Roles

9A

MEETING TYPE
Regular Meeting

Background: Minnesota State Statute requires the city council to conduct the following business at the first annual meeting of the year:

- Designate an official newspaper
- Appoint an acting mayor from among the councilmembers. The acting mayor shall perform the duties of the mayor if there is a vacancy in the mayor's position or during the mayor's disability or absence.
- Select an official depository for city funds (This must be done within 30 days of the start of the city's fiscal year).

In addition, although not required by state statute, many city councils will also do the following at the first meeting of the year:

- Review different council appointments to city boards and commissions.
- Review council bylaws and make any needed changes.
- Assign committee duties to members.
- Approve official bonds that have been filed with the clerk.

Attached you will find Resolution 21-004 which shows the appointments for 2021. Council shall review and determine the appointments as delineated in the Draft Resolution for 2022 and appoint accordingly.

Recommendation/Action Requested: Staff respectfully recommends the council review the attached 2021 Appointments and the Advisory and Commission Liaison Expectations and Roles and designate 2022 Appointments as appropriate in the draft Resolution 22-006 and any others as necessary.

Motion, second and simple majority required.

Connection to Vision /Mission: Consistency in providing the community with quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base and sound financial management through effective, efficient, and visionary leadership.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

RESOLUTION 22-007

**A RESOLUTION DESIGNATING 2022 ANNUAL APPOINTMENTS
TO CERTAIN OFFICES AND POSITIONS WITHIN THE CITY OF SHOREWOOD**

WHEREAS, it has been the policy of the Shorewood City Council to make annual appointments to fill certain offices and positions within the City government at the beginning of each year; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Shorewood as follows:

1. That the following persons are appointed to the following offices and positions:

Acting Mayor:	<u>Councilmember</u>
Council Rep/Park Commission Liaison:	
January – June 2021:	<u>Councilmember</u>
July – December 2021:	<u>Councilmember</u>
Council Rep/Planning Commission Liaison:	
January – June 2021:	<u>Councilmember</u>
July – December 2021:	<u>Councilmember</u>
Council Liaison to SCEC	<u>Mayor Labadie</u>
Council Liaison Metro Cities & League of MN Cities:	<u>Councilmember</u>
Alternate Metro Cities & LMC:	<u>City Administrator Lerud</u>
Lake Minnetonka Communications Commission:	<u>Mayor Labadie</u>
Alternate LMCC:	<u>Councilmember</u>
South Lake Minnetonka PD Coordinating Committee:	<u>Mayor Labadie</u>
Alternate SLMPD CC:	<u>Councilmember</u>
Excelsior Fire District Board Member:	<u>Councilmember</u>
Alternate EFD Board Member:	<u>Councilmember</u>
Personnel Committee:	<u>Councilmember</u>
	<u>Councilmember</u>

Weed Inspector: Mayor Labadie-per State Statute
Assistant Weed Inspector: Greg Fasching/Chris Heitz
Electronic Funds Transfer Authority: Joe Rigdon, Michelle Nguyen,
Greg Lerud

2. That the following other appointments are made:

City Attorney: Jared Shepherd, Campbell Knutson, P.A.
City Prosecutor: Campbell Knutson, P.A.
LMCC Representative: Appoint after Interview Process
MCE Representative: Tad Shaw

3. Official Depositories: Alerus Bank, 4M Fund and other
Depositories as necessary

4. Official Newspaper: Sun Sailor (and Laker Pioneer News as
applicable)

5. That the Blanket Bond (Official Bonds) is approved.

6. In absence of the City Clerk, the City Administrator is authorized to sign contracts on behalf of the City.

That such appointments shall take effect on the date hereof and shall continue for the remainder of the year or until such time as a successor is appointed by the City Council.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 10th day of January 2022.

Jennifer Labadie, Mayor

ATTEST:

Sandie Thone, City Clerk

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

RESOLUTION 21-004

**A RESOLUTION DESIGNATING 2021 ANNUAL APPOINTMENTS
TO CERTAIN OFFICES AND POSITIONS WITHIN THE CITY OF SHOREWOOD**

WHEREAS, it has been the policy of the Shorewood City Council to make annual appointments to fill certain offices and positions within the City government at the beginning of each year; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Shorewood as follows:

1. That the following persons are appointed to the following offices and positions:

Acting Mayor:	<u>Councilmember Johnson</u>
Council Rep/Park Commission Liaison:	
January – June 2021:	<u>Councilmember Siakel</u>
July – December 2021:	<u>Newly appointed Councilmember</u>
Council Rep/Planning Commission Liaison:	
January – June 2021:	<u>Councilmember Callies</u>
July – December 2021:	<u>Councilmember Johnson</u>
Council Liaison to SCEC	<u>Mayor Labadie</u>
Council Liaison Metro Cities & League of MN Cities:	<u>Councilmember Callies</u>
Alternate Metro Cities & LMC:	<u>City Administrator Lerud</u>
Lake Minnetonka Communications Commission:	<u>Mayor Labadie</u>
Alternate LMCC:	<u>Councilmember Johnson</u>
Minnetonka Family Collaborative Council	<u>Removed</u>
South Lake Minnetonka PD Coordinating Committee:	<u>Mayor Labadie</u>
Alternate SLMPD CC:	<u>Councilmember Siakel</u>
Excelsior Fire District Board Member:	<u>Councilmember Johnson</u>
Alternate EFD Board Member:	<u>Councilmember Callies</u>
Personnel Committee:	<u>Councilmember Siakel</u> <u>Councilmember Callies</u>
Weed Inspector:	<u>Mayor Labadie-per State Statute</u>
Assistant Weed Inspector:	<u>Greg Fasching/Chris Heitz</u>

Electronic Funds Transfer Authority:

Joe Rigdon, Michelle Nguyen,
Greg Lerud

2. That the following other appointments are made:

City Attorney:	<u>Timothy J. Keane, Kutak Rock LLP</u>
City Prosecutor:	<u>Ken Potts</u>
LMCC Representative:	<u>Appoint after Interview Process</u>
MCE Representative:	<u>Tad Shaw</u>

3. Official Depositories: Alerus Bank, 4M Fund and other
Depositories as necessary

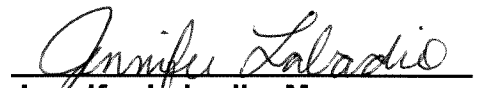
4. Official Newspaper: Sun Sailor (and Laker Pioneer News as
applicable)

5. That the Blanket Bond (Official Bonds) is approved.

6. In absence of the City Clerk, the City Administrator is authorized to sign contracts on behalf of the City.

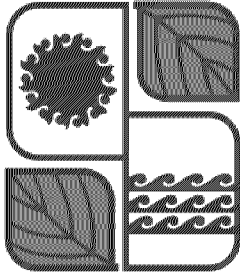
That such appointments shall take effect on the date hereof and shall continue for the remainder of the year or until such time as a successor is appointed by the City Council.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 11th day of January 2021.


Jennifer Labadie, Mayor

ATTEST:


Sandie Thone, City Clerk



CITY OF SHOREWOOD

5755 Country Club Road • Shorewood, Minnesota 55331 • 952-960-7900
Fax: 952-474-0128 • www.ci.shorewood.mn.us • cityhall@ci.shorewood.mn.us

EXPECTATIONS AND ROLES OF CITY COUNCIL LIAISONS TO ADVISORY COMMISSIONS AND COMMISSION LIAISONS TO CITY COUNCIL

The Shorewood City Council wants to foster good and thorough two-way communication with its advisory commissions and committees. For many years this communication has been performed through the role of liaisons.

What is a liaison? One dictionary defines it as follows:

Liaison - (1) Communication between different offices or units of an organization. (2) A channel or means of communication: *He served as the President's liaison with Congress.*

The following points are intended to be a guide—expectations of etiquette, if you will—that will foster productive and respectful liaison relationships.

City Council Liaisons to Commissions and Committees

The City Council has created advisory commissions and committees in order to study and make recommendations about a course of action that the City Council should take or pursue. Persons on the commission or committee should be providing informed recommendations to the Council, and free from bias or influence from the Council.

Accordingly, the Council liaison should:

- Respect the prerogatives of the commission/committee, and appreciate the separation of roles between the commission/committee and the Council.
- Refrain from active or direct participation in the deliberations of the commission/committee.
- Be willing to provide a perspective of the Council (and not of oneself) on a particular matter under consideration.
- Ask the commission/committee to address issues or points of particular interest to the Council (and again, not of oneself).
- Inform the commission/committee of recent City Council actions or business, as may be relevant or of interest.
- Be able to ask technical questions about the subject/material that would otherwise have to be asked during a council meeting.

Commission/Committee Liaisons to City Council

Persons serving as liaisons at City Council meetings have an opportunity to inform the Council and the public of the activities of their commission or committee. It is expected that the liaison will be a participant during the Council meeting, and accordingly the liaison will have “a place at the table”.

In order to be an effective contributor to the Council business, liaisons should:

- Provide a brief overview of the commission/committee activities following their own meeting(s) from "the table", rather than from the podium.
- Not review the minutes of their last meeting(s), but rather highlight matters other than those that may be on the Council's agenda that evening.
- Speak to individual agenda items during the Council meeting that have been reviewed by the commission/committee. Appear at any Council meeting when such items are scheduled on the agenda.
- Provide the Council with a summary of the action by the commission/committee, and relate the minority position(s) stated during its discussion of the matter.

Those seated around the Council and staff tables are expected to be attentive and respectfully listening while liaisons are giving reports of their commission/committee activities.



City of Shorewood Council Meeting Item

Title/Subject: City Council Salaries

Meeting Date: January 10, 2022

Prepared By: Greg Lerud, City Administrator

Reviewed By: Sandie Thone, City Clerk/Human Resources Director

9B

MEETING
TYPE
REGULAR**Attachments:** City Council salary survey

Background: A survey of Mayor/City Council salaries in Minnesota was presented to the council for information. At the Council/Staff retreat, the council requested that the matter be placed on a future city council meeting for discussion.

A list of Mayor/City Council pay is attached, and below is a breakdown of the monthly pay for neighboring cities:

	Mayor	Council	Other
Chanhassen	750	600	+ \$50 per meeting for both
Deephaven	600	400	
Excelsior	300	200	
Minnetrista	500	400	+ \$50 per non-council meetings
Mound	475	350	
Orono	350	291.66	
Tonka Bay	200	150	Pay is \$100/\$75 per reg.mtg. attended
Victoria	500	400	
Shorewood	416.66	325	

Financial or Budget Considerations: Mayor and City Council salaries are not a significant part of the overall city budget so any council decision will not have a substantial impact on the budget.

Recommended Action: Staff makes no recommendation, except that Mayor and City Council should establish a regular schedule to review their salaries – perhaps every four years. It is also important that should the council approve an increase, it cannot go into effect until after at least an intervening election.

Organization	Job Title	Annual Salary	Incumbents	Additional Payment	Group Health Allowed (Yes or No)	Health Insurance Provider	Annual City Cost Single Health	Annual City Cost Family Health	
Albert Lea	Council Member	\$8,000.00	6		No				
Albert Lea	Mayor	\$12,000.00	1		No				
Andover	Council Member	\$10,000.00	4	\$1.00 per EDA Meeting	No				
Andover	Mayor	\$12,000.00	1	\$1.00 per meeting for EDA	No				
Apple Valley	Council Member	\$9,408.00	4	\$50 monthly technology stipend	Yes	Health Partners	13,763.00	17,340.00	Contribution toward health, HRA/HSA, dental, and life insurance - same as unrepresented employees
Apple Valley	Mayor	\$13,140.00	1	\$50 monthly technology stipend	Yes	Health Partners	Same as Council	Same as Council	Contribution toward health, HRA/HSA, dental, and life insurance - same as unrepresented employees
Austin	Council Member	\$9,300.00	7	Council-at-large \$10,800	No				
Austin	Mayor	\$12,600.00	1	\$0	No				
Becker	Council Member	\$3,600.00	4	\$150 monthly meeting stipend	No				
Becker	Mayor	\$4,200.00	1	\$150 monthly meeting stipend	No				
Blaine	Council Member	\$10,500.00							
Blaine	Mayor	\$14,313.60							
Bloomington	Council Member	\$12,396.00	6		Yes	Medica	8,825.00	21,600.00	Council receives same medical and dental insurance options and contributions as full-time employees
Bloomington	Mayor	\$26,400.00	1		Yes	Medica	8,825.00	21,600.00	Council receives same medical and dental insurance options and contributions as full-time employees
Brooklyn Center	Council Member	\$9,070.00	4		No				
Brooklyn Center	Mayor	\$11,846.00	1		No				
Brooklyn Park	Council Member	\$11,400.00			No				
Brooklyn Park	Mayor	\$17,100.00			No				
Burnsville	Council Member	\$12,000.00	4		Yes	Health Partners	6,013.00	12,733.00	receive \$600 per month in City contribution. Can also enroll in dental. Can also enroll in deferred comp- no contribution.
Burnsville	Mayor	\$15,600.00			Yes	Health Partners	6,013.00	12,733.00	receive \$600 per month in City contribution. Can also enroll in dental. Can also enroll in deferred comp- no contribution.
Champlin	Council Member	\$7,786.00	4		Yes	Medica	No contribution	No contribution	
Champlin	Mayor	\$9,732.00	1		Yes	Medica	No contribution	No contribution	
Chanhassen	Council Member	\$7,200.00	4	\$50 per meeting	X				
Chanhassen	Mayor	\$9,000.00	1	\$50 per meeting	X				
Chaska	Council Member	\$6,948.00	4	0	X				
Chaska	Mayor	\$8,208.00	1	0	X				
Columbia Heights	Council Member	\$7,800.00	4	0	Y	Medica	11,460.00	7,800.00	
Columbia Heights	Mayor	\$13,800.00	1	0	Y	Medica	11,460.00	13,800.00	
Coon Rapids	Council Member at large	\$12,250.00			No				
Coon Rapids	Council Member- ward	\$10,500.00			No				
Coon Rapids	Mayor	\$14,000.00			No				
Cottage Grove	Council Member	\$8,172.00	4		No				
Cottage Grove	Mayor	\$10,848.00	1		No				
Crystal	Council Member	\$8,373.96	6		No				
Crystal	Mayor	\$10,885.34	1		No				
Eagan	Council Member	\$10,005.00	4		Yes	BCBS	608.67	0.00	
Eagan	Mayor	\$13,624.00	1		Yes	BCBS	608.67	0.00	
Eden Prairie	Council Member	\$11,673.00	4		Yes				
Eden Prairie	Mayor	\$15,077.00	1		Yes				
Edina	Council Member	\$11,826.00	4		No				
Edina	Mayor	\$14,865.00	1		No				
Elk River	Council Member	\$7,000.00	4	\$1800 annual for EDA	N				
Elk River	Mayor	\$10,000.00	1	\$1800 annual for EDA	N				
Faribault	Council Member	\$8,420.00	6		No				
Faribault	Mayor	\$10,880.00	1		No				
Farmington	Council Member	\$7,020.00	4		No				
Farmington	Mayor	\$8,040.00	1		No				
Forest Lake	Council Member	\$5,500.00	4		No				
Forest Lake	Mayor	\$6,500.00	1		No				
Fridley	Council Member- Ward	\$7,761.85	3		Yes	PreferredOne	7,534.32	17,508.84	They receive \$5,721.24/year if they opt out of health insurance
Fridley	Council Member- At-large	\$8,779.42	1		Yes	PreferredOne	7,534.32	17,508.84	They receive \$5,721.24/year if they opt out of health insurance
Fridley	Mayor	\$10,688.53	1		Yes	PreferredOne	7,534.32	17,508.84	They receive \$5,721.24/year if they opt out of health insurance
Golden Valley	Council Member	\$9,598.00	4	\$50/mtg, up to 3 monthly	No				
Golden Valley	Mayor	\$12,825.00	1	\$50/mtg, up to 3 monthly	No				
Ham Lake	Council Member	\$4,900.00	4		N				
Ham Lake	Mayor	\$6,000.00	1		N				
Hastings	Council Member	\$6,000.00	6		No				
Hastings	Mayor	\$8,400.00	1		No				

Hopkins	Council Member	\$6,000.00	4		No			
Hopkins	Mayor	\$8,000.00	1		No			
Inver Grove Heights	Council Member	\$8,200.00	4		No			
Inver Grove Heights	Mayor	\$11,400.00	1		No			
Lakeville	Council Member	\$10,000.00	4	\$25 per committee and intra-agency meeting	No			
Lakeville	Mayor	\$15,000.00	1	\$25 per committee and intra-agency meeting	No			
Lino Lakes	Council Member	\$5,483.00	4	\$40 per special meeting and \$35 EDA meeting	N			
Lino Lakes	Mayor	\$6,854.00	1	\$40 per special meeting and \$35 EDA meeting	N			
Maple Grove	Council Member	\$13,500.00	4		No			
Maple Grove	Mayor	\$15,500.00	1		No			
Maplewood	Council Member	\$12,832.00	4		No			
Maplewood	Mayor	\$14,579.00	1		No			
Mendota Heights	Council Member	\$4,200.00	4		No			
Mendota Heights	Mayor	\$5,700.00	1		No			
Minnetonka	Council Member	\$11,000.00						
Minnetonka	Mayor	\$15,000.00						
New Brighton	Council Member	\$7,000.00	4		Y	Health Partners	7,147.56	7,147.56
New Brighton	Mayor	\$8,600.00	1		Y	Health Partners	7,147.56	7,147.56
New Hope	Council Member	\$9,798.00	4	\$25 per EDA meeting	No			
New Hope	Mayor	\$13,416.00	1	\$25 per EDA meeting	No			
Northfield	Council Member	\$8,995.69	6	0	N	N/A	0.00	0.00
Northfield	Mayor	\$11,994.98	1	0	N	N/A	0.00	0.00
Oakdale	Council Member	\$7,020.00	4		No			
Oakdale	Mayor	\$8,400.00	1		No			
Owatonna	Council Member	\$7,800.00	7	Council Pres. = \$9,600.00 VP=\$9,000	X		0.00	0.00
Owatonna	Mayor	\$10,200.00	1		X		0.00	0.00
Plymouth	Council Member	\$10,407.00			Yes		No contribution	No contribution
Plymouth	Mayor	\$14,336.00			Yes		No contribution	No contribution
Prior Lake	Council Member	\$7,440.00	4	\$50.00 per meeting	No	N/A	0.00	0.00
Prior Lake	Mayor	\$9,420.00	1	\$50.00 per meeting	No	N/A	0.00	0.00
Ramsey	Council Member	\$6,000.00	6		X			
Ramsey	Mayor	\$8,000.00	1		X			
Red Wing	Council Member	\$8,000.00	7	\$75.00 for Board of Equalization mtg	N	N/A	0.00	0.00
Red Wing	Mayor	\$8,000.00	1		N	N/A	0.00	0.00
Richfield	Council Member	\$9,603.00	4		No			
Richfield	Mayor	\$12,372.00	1		No			
Robbinsdale	Council Member	\$8,634.00	4		No			
Robbinsdale	Mayor	\$10,825.00	1		No			
Rosemount	Council Member	\$7,408.08	4	\$35/Port Authority Meeting	N			
Rosemount	Mayor	\$9,736.08	1	\$35/Port Authority Meeting	N			
Roseville	Council Member	\$7,020.00	4		No			
Roseville	Mayor	\$9,300.00	1		No			
Sartell	Council Member	\$5,200.00	4		N			
Sartell	Mayor	\$7,500.00	1		N			
Savage	Council Member	\$7,500.00	4		N			
Savage	Mayor	\$10,000.00	1		N			
Shakopee	Council Member	\$7,500.00	4		No			
Shakopee	Mayor	\$15,000.00	1		No			
Shoreview	Council Member	\$7,524.00	4		No			
Shoreview	Mayor	\$10,128.00	1		No			
Shorewood	Council Member	\$3,000.00	4		No			
Shorewood	Mayor	\$5,000.00	1		No			
South St Paul	Council Member	\$8,700.00	6		No			
South St Paul	Mayor	\$12,300.00	1		No			
Spring Lake Park	Council Member	\$5,787.23	4		N			
Spring Lake Park	Mayor	\$7,234.04	1		N			
St. Louis Park	Council Member	\$8,387.00		\$4,495 additional for serving on EDA	No			
St. Louis Park	Mayor	\$14,129.00	1	\$4,495 additional for serving on EDA	No			
St. Michael	Council Member	\$0.00	4	\$80.00 per meeting	X			
St. Michael	Mayor	\$0.00	1	\$90.00 per meeting	X			
Stillwater	Council Member	\$7,200.00	4		Yes	BC/BS	7,506.00	13,702.00

can also enroll in dental and deferred comp- no contribution. \$25/month for iPad. \$100/month for cell phone for mayor
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\$50.00 per day for each Non-Council meeting they attend
\$50.00 per day for each Non-Council meeting they attend

Can also enroll in dental

Stillwater	Mayor	\$9,000.00	1		Yes	BC/BS	7,506.00	13,702.00	Can also enroll in dental
Vadnais Heights	Council Member	\$6,000	4		No				
Vadnais Heights	Mayor	\$7,500	1		No				
Waconia	Council Member	\$4,000.00	4		N				
Waconia	Mayor	\$4,900.00	1		N				
Wayzata	Council Member	\$4,500.00	1		No				
Wayzata	Mayor	\$6,000.00	4		No				
West St. Paul	Council Member	\$7,150.00	6		No				
West St. Paul	Mayor	\$8,910.00	1		No				
White Bear Lake	Council Member	\$7,500.00	5		No				
White Bear Lake	Mayor	\$9,600.00	1		No				
Willmar	Council Member	\$7,500.00	8	\$20 per hour	Y	N/A	0.00	0.00	
Willmar	Mayor	\$12,000.00	1	\$20 per hour	Y	N/A	0.00	0.00	
Winona	Council Member	\$7,442.00	6		X	BC/BS			
Winona	Mayor	\$10,411.00	1		X	BC/BS			
Woodbury	Council Member	\$11,379.96	4		Yes	Health Partners	6,965.52	25,911.84	
Woodbury	Mayor	\$14,946.00	1	Plus \$100/month for travel & parking	Yes	Health Partners	6,965.52	25,911.84	

415.11 SECOND TO FOURTH CLASS CITIES; GOVERNING BODY SALARIES.

Subdivision 1. **Set by ordinance.** Notwithstanding the provisions of any general or special law, charter, or ordinance, the governing body of any statutory or home rule charter city of the second, third or fourth class may by ordinance fix their own salaries as members of such governing body, and the salary of the chief elected executive officer of such city, in such amount as they deem reasonable.

Subd. 2. **After next election.** No change in salary shall take effect until after the next succeeding municipal election.

Subd. 3. **Temporary reductions.** Notwithstanding subdivision 2 or a charter provision to the contrary, the governing body may enact an ordinance to take effect before the next succeeding municipal election that reduces the salaries of the members of the governing body. The ordinance shall be in effect for 12 months, unless another period of time is specified in the ordinance, after which the salary of the members reverts to the salary in effect immediately before the ordinance was enacted.

History: *Ex1967 c 42 s 1,2; 1976 c 44 s 34; 2009 c 152 s 17*



City of Shorewood Council Meeting Item

Title/Subject: COVID 19 Testing Follow-up

Meeting Date: January 10, 2022

Prepared By: Greg Lerud, City Administrator

Reviewed By: Sandie Thone, City Clerk/Human Resources Director

10A.1

MEETING
TYPE
REGULAR

Background: A retreat topic that generated a great deal of discussion was implementing mandatory COVID testing for city employees. Since that discussion, testing mandates have been challenged in court. This meeting did not provide enough time for staff to adequately prepare and make a recommendation to the council regarding the issue.

There are many unknowns including, but not limited to: Court decisions regarding the testing mandate, availability of tests, estimated cost to implement a testing program, discussions with the Public Works union, additional data related to the omicron variant, what other cities are doing regarding testing. It appears that most cities (including MN OSHA) are waiting for the disposition of the challenge to the federal mandate.

Staff is proposing that this matter be brought back to the city council at the February 14 meeting – the next meeting when all council members will be present. This will allow time for many of the unknowns to become clearer, time to talk with union members and their representatives as well as give time to see if there are anticipated issues with testing availability as well as developing an estimated cost of a testing program.

Until that time, staff will continue to do what we have been since the beginning of the pandemic – encouraging employees to stay home if they do not feel well, and contact trace for anyone that has a positive test.



City of Shorewood Council Meeting Item

Title / Subject: 2022 Resident Tree Sale

Meeting Date: Monday, January 10, 2022

Prepared by: Julie Moore, Communications and Recycling Coordinator

Reviewed by: Sandie Thone, City Clerk/Human Resources Director

10A.2

MEETING TYPE
Regular

The popular tree sale is scheduled for September 2022. The later date is due to tree availability. This year we will include some fruit trees, native and other trees recommended for Shorewood, and we will add some smaller tree options which will make the trees more affordable for residents.

As in the past, the city will order the trees, offer them for sale, and be responsible for the purchase of any unsold trees that were ordered. These trees will be placed in public spaces. The city is not responsible for the payment of trees until delivery, so there is no upfront cost to the city. The initial order of trees for 2022 is expected to be under \$4000 and includes trees being ordered for parks and for construction projects. If available, we will continue to add trees to the order as various species are sold out.

The March newsletter will contain the order form for 2022.

No action from council is currently needed.

Connection to Vision/Mission: Consistency in providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*