

**CITY OF SHOREWOOD
CITY COUNCIL REGULAR MEETING
MONDAY, JANUARY 24, 2022**

**5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
7:00 P.M.**

For those wishing to listen live to the meeting, please go to ci.shorewood.mn.us/current_meeting for the meeting link. Contact the city at 952.960.7900 during regular business hours with questions.

AGENDA

A. CONVENE CITY COUNCIL MEETING

A. Roll Call

Mayor Labadie____
Siakel____
Johnson____
Callies____
Gorham____

B. Review and Adopt Agenda

Attachments

2. CONSENT AGENDA The Consent Agenda is a series of actions which are being considered for adoption this evening under a single motion. These items have been reviewed by city council and city staff and there shall be no further discussion by the council tonight on the Consent Agenda items. Any council member or member of city staff may request that an item be removed from the Consent Agenda for separate consideration or discussion. If there are any brief concerns or questions by council, we can answer those now.

Motion to approve items on the Consent Agenda & Adopt Resolutions Therein:

- | | |
|--|--|
| A. City Council Regular Meeting Minutes of January 10, 2022 | Minutes |
| B. Approval of the Verified Claims List | Claims List |
| C. Permanent Appointment of Miechelle Norman | City Clerk/HR Director Memo |
| D. Approve DNR Delegation Agreement | City Administrator Memo
Resolution 22-010 |
| E. Accept Greg Fasching's Resignation and Approve Advertising and Recruitment for LEO Position | Director of Public Works Memo |

3. MATTERS FROM THE FLOOR This is an opportunity for members of the public to bring an item, which is not on tonight's agenda, to the attention of the mayor and council. When you are recognized, please use the raise your hand feature. Please identify yourself by your first and last name and your address for the record. After this introduction, please limit your comments to three minutes. No action will be taken by the council on this matter, but the mayor or council could request that staff place this matter on a future agenda. (No Council Action will be taken)

4. PUBLIC HEARING

5. REPORTS AND PRESENTATIONS

A. Brian Tholen, Chief of South Lake Minnetonka Police Department

6. PARKS

7. PLANNING

8. ENGINEERING/PUBLIC WORKS

9. GENERAL/NEW BUSINESS

A. City Council Salaries

City Administrator Memo
Ordinance 585

10. STAFF AND COUNCIL REPORTS

A. Staff

1. Fourth Quarter 2021 Investment Report

Finance Director Memo

2. 2022 Commission Applications Update

City Clerk/HR Director Memo

A. Mayor and City Council

11. CLOSED SESSION - ALEX AND ELENA UGORETS V. CITY OF SHOREWOOD, CIV. NO. 21-1446 (D. MINN) Pursuant to Minn. Stat. §13D.05, subd. 3 (b), the meeting will be closed for a confidential, attorney- client privileged discussion of the litigation matter, *Alex and Elena Ugorets v. City of Shorewood*, Civ. No. 21-1446 (D. Minn.).

12. ADJOURN

CITY OF SHOREWOOD
CITY COUNCIL REGULAR MEETING
MONDAY, JANUARY 10, 2021

5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
7:00 P.M.

MINUTES

1. CONVENE CITY COUNCIL REGULAR MEETING

Mayor Labadie called the meeting to order at 7:00 P.M. and explained that since the meeting was being held remotely, a few items on the original agenda would be changed, such as not reciting the Pledge of Allegiance.

A. Roll Call

Present. Mayor Labadie; Councilmembers Johnson, Siakel, Callies, and Gorham; City Attorney Shepherd; City Administrator Lerud; City Clerk/HR Director Thone; Finance Director Rigdon; Planning Director Darling; Director of Public Works Brown; and, City Engineer Budde

Absent: None

B. Review Agenda

Mayor Labadie asked to item 9.C. Discussion Regarding Approval and/or Ratification of the January 10, 2022 Meeting Held Via Interactive Technology and/or Video Conferencing, and item 9.D. Discussion Regarding Future In-Person Meetings of the Shorewood City Council and Advisory Commissions.

Johnson moved, Gorham seconded, approving the agenda, as amended.

Roll Call Vote: Johnson, Siakel, Callies, Gorham, and Labadie voted Aye. **Motion passed.**

2. CONSENT AGENDA

Mayor Labadie reviewed the items on the Consent Agenda.

Councilmember Gorham asked about item 2G., relating to the change order. He stated that it appears that this is to potentially address the foundation of the swings. He asked if this was due to the pea rock depth and if that meant the Council should expect to see another change order.

Planning Director Darling explained that it may be the same issue and noted that she will be looking into ways to avoid another charge.

Callies moved, Gorham seconded, Approving the Motions Contained on the Consent Agenda and Adopting the Resolutions Therein.

A. City Council Regular Meeting Minutes of December 13, 2021

B. Approval of the Verified Claims List

CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES

JANUARY 10, 2022

Page 2 of 7

- C. Approval of the Residential Recycling Funding Policy from Hennepin County, Adopting RESOLUTION NO. 22-001, "A Resolution to Approve the 2022-2025 Residential Waste Reduction and Recycling Grant Agreement with Hennepin County."
- D. 2022 Mileage Reimbursement Rate
- E. Out of State Travel Policy Approval
- F. Approval of Grant from the Twins Community Fund, Adopting RESOLUTION NO. 22-002, "A Resolution to Accept Grant from the Minnesota Twins Community Foundation."
- G. Approval of Change Order No. 1 for Silverwood Park Improvements, City Project 21-05, Adopting RESOLUTION NO. 22-003, "A Resolution to Approve Change Order #1 for Silverwood Park Playground Improvements, City Project 21-05."
- H. Accept Arctic Fever Donation from American Legion Post 259, Adopting RESOLUTION NO. 22-004, "A Resolution Accepting Donations to the City of Shorewood 2022 Arctic Fever Event."
- I. 2021 Deer Management Report
- J. Accept Hennepin County SCORE Grant for Organics Drop-Off Sites, Adopting RESOLUTION NO. 22-005, "A Resolution Establishing Organics Drop-Off Locations in City of Shorewood."

Roll Call Vote: Johnson, Siakel, Callies, Gorham, and Labadie voted Aye. **Motion passed.**

3. MATTERS FROM THE FLOOR

Alan Yelsey, 26335 Peach Circle, congratulated the Council for choosing to hold an electronic meeting this evening. He requested that all meetings of the City have some sort of electronic access so it is easier for residents to participate. He stated that he would also ask that the Council schedule the agenda so that the early portion of the meeting will be the broader interest items; drop the three minute rule from the public commenting; provide information electronically to residents that request it without charging them large amounts of money; address the sign ordinance because some items are, in his opinion, illegal; keep a close eye on the City's budget; and give longer advanced notice with the meeting packet. He extended his welcome to the new City Attorney, Jared Shepherd

4. PUBLIC HEARING

5. REPORTS AND PRESENTATIONS

Alina Schwartz, City Prosecuting Attorney, introduced herself and gave an update on the transition in prosecuting services. She noted that she is happy to answer questions for the Council but explained that everything has been going smoothly.

6. PARKS

7. PLANNING

8. ENGINEERING/PUBLIC WORKS

A. Approve Plans and Authorize Advertisement for Bids for Grant Street Drainage Improvement Project, City Project 18-04

City Engineer Budde explained that the City had been working with Barr Engineering to come up with a solution for the Grant Street drainage concerns. He stated that the City ran out of space on the existing property to continue to have it accessible from Grant Street so they looked at areas upstream that could help meet the requirements from all entities. He stated that this led to a discussion with Our Savior's Lutheran Church and the solution to acquire an easement from them and take over the stormwater pond which would allow the City to improve the drainage and meet all the requirements. He stated that this proposal has been approved by the Minnehaha Creek Watershed District. He stated that staff is looking for approval of the plans and specifications and authorization to advertise the project for bids. The City has budgeted \$430,000 for this project and the current engineer's estimate for construction would be \$354,400. He stated that he would like to pull the agreement with Our Savior's Lutheran Church from the approval based on a recent conversation with the church because they had asked for additional time to review the agreement, but would like to keep the agreement for the purchase of wetland credits in tonight's agreement. He stated that the tentative schedule would be to open bids on February 8, 2022 with construction mostly likely beginning in May of 2022, with substantial completion by the end of July of 2022.

Councilmember Gorham asked if his understanding was correct that the City was purchasing wetland credits because the City is losing some wetlands and the money will go to wetlands located elsewhere.

City Engineer Budde stated that is correct and explained that there are some wetlands in the ditch of Highway 7 that will be impacted and based on the wetland rules, the City either has to create them onsite or mitigate for them in some fashion, such as purchasing them from a wetland bank that has already been established.

Siakel moved, Johnson seconded, Adopting RESOLUTION NO. 22-006, "A Resolution to Approve Plans and Specifications and Authorize Bidding for the Grant Street Drainage Project, City Project 18-04, without the easement agreement with Our Savior's Lutheran Church".

Roll Call Vote: Johnson, Siakel, Callies, Gorham, and Labadie voted Aye. **Motion passed.**

9. GENERAL/NEW BUSINESS

A. 2022 Annual Appointments and Designations

City Clerk/HR Director Thone explained that appointments and designations are made annually and reviewed the items that had already been determined.

The Council discussed the various offices, positions, and scheduling of meetings.

Councilmember Callies suggested that the City put an article in the main body of the Sun Sailor letting people know about the citizen openings to serve as an LMCC and MCE representative. She stated that she would also like to see the City advertise for the openings on the Planning and Park Advisory Commission this way rather than just putting it on the City website. She stated that if there would not be enough time to do that for this year's appointments, she would ask that it get on staff's radar to be done next year. She stated that she would like the article to give more specifics on what the various boards do and how often they meet.

Mayor Labadie suggested that staff also add discussion next year regarding adding a liaison position to the Shorewood Event and Community Center that would be someone from the community and not just a City employee.

The Council discussed whether to interview all candidates or have the Personnel Committee conduct the initial interview and narrow down the total amount of candidates that appear before the full Council.

Siakel moved, Callies seconded, Adopting RESOLUTION NO. 22-007, "A Resolution Designating 2022 Annual Appointments to Certain Offices and Positions with the City of Shorewood."

Roll Call Vote: Johnson, Siakel, Callies, Gorham, and Labadie voted Aye. **Motion passed.**

B. City Council Salaries

City Administrator Lerud explained that of survey of City Council salaries was presented at the recent retreat. He noted that he had also contacted cities around Shorewood regarding this information which was included in the staff report. He stated that staff is not making a recommendation and noted that the City's salaries appear to be in the general ballpark area of other cities and explained that there were last adjusted in 2015. He stated that staff does recommend that there be a regular interval that these are reviewed.

Mayor Labadie asked for Council input on the salary survey information.

Councilmember Gorham stated that he thinks that Shorewood is a bit on the lower end of the spectrum, but the amount is not egregious and would be find addressing it in a few years.

Councilmember Siakel reviewed her recollection of past discussions on this issue. She stated that she would support increasing the salary to \$400/month and review it again during an election year.

Councilmember Callies stated that she completely agrees with Councilmember Siakel's suggestions.

There was consensus of the Council to direct staff to draft an ordinance approving review of the City Council salaries every four years, to fall in an election year, with the Council salary for January 1, 2023 to be \$400/month and the Mayor's salary to be \$525/month.

C. Discussion Regarding the Ratification and Approval of the January 10, 2022 Meeting – Held via interactive technology and video conferencing

City Attorney Shepherd gave an overview of **RESOLUTION NO. 22-008** that ratifies the decision to hold this meeting electronically tonight. He noted that the decision to hold this meeting electronically was made under MN Statute 13.D.021.

Callies moved, Siakel seconded, Adopting RESOLUTION NO. 22-008, "A Resolution Ratifying and Approving the January 10, 2022 Meeting, Held by Interactive Technology Video Conferencing."

Roll Call Vote: Johnson, Siakel, Callies, Gorham, and Labadie voted Aye. **Motion passed.**

D. Discussion Regarding Future In-Person Meetings of the Shorewood City Council and Advisory Commissions

Mayor Labadie noted that she had contacted some of the mayors from neighboring communities regarding this issue. Tonka Bay continues to meet via Zoom. Chanhassen is also meeting via Zoom tonight and have an agenda item regarding remote meeting for their Council to discuss. Minnetonka will also be discussing it at their meeting tonight, which is being held in person. Excelsior has extended their Zoom meetings through the end of February. Greenwood is currently still meeting in person. She stated that she would like to suggest that the Council continue meeting electronically at least through the end of February.

Labadie moved, Johnson seconded, Adopting RESOLUTION NO. 22-009, "A Resolution Acknowledging the Omicron Variance Surge of the COVID-19 Pandemic Impacting in Person Meetings of the City Council and Advisory Commissions."

Roll Call Vote: Johnson, Siakel, Callies, Gorham, and Labadie voted Aye. **Motion passed.**

10. STAFF AND COUNCIL REPORTS

A. Administrator and Staff

1. COVID Testing Follow-Up

City Administrator Lerud noted that one of the items discussed at the recent Council retreat was the idea of mandatory COVID testing for City employees. He noted that there are currently a lot of 'unknowns' such as uncertainty surrounding court decisions and the availability of test kits. He stated that staff is recommending this be brought back for further discussion by the Council in February. He stated that this will allow for some time to discuss this with the union representatives and get answers to the 'unknowns'. He stated that the City has already been doing contract tracing, and as of today, went back to a split shift for City staff alternating working at home and the office.

Councilmember Siakel stated that she would ask that there be a policy crafted and put before the Council by the end of February. She stated that she feels there should be some protocol for City Hall because there is interaction with the public and should be a work environment that is safe. She stated that she feels it is simply a case where if an individual chooses not to get a vaccine, then they should be required to test for COVID. She stated that she does not want the City to continue to drag their feet on this issue.

Councilmember Callies stated that she is also in favor of having a strong policy in support of vaccination or testing.

Councilmembers Gorham and Johnson expressed their agreement.

Councilmember Siakel asked if there needed to be two different policies for City Hall and Public Works, since they are union employees.

City Attorney Shepherd stated that there can be a distinction made between the job position and the employees interaction with the public. He stated that they can make a distinction about why a particular class of employee would need to be vaccinated or tested. He stated that it will need to be looked at closer to see if it can be one policy or if it will need to be separate policies.

Mayor Labadie outlined the direction from the Council to staff is for them to prepare a legal memo by the second Council meeting in February, with the appropriate number of resolution based on whether there will need to be a separate one for union employees or not, relating to either proof of vaccination or COVID testing.

2. 2022 Tree Sale

City Clerk/HR Director Thone noted that this information is just for information regarding the tree sale scheduled for September of 2022.

Other

Public Works Director Brown stated the Council should have received updates regarding the watermain in Vine Ridge Road and the Covington Road area. He stated that he was just notified that there is a third leak in that same area. He expressed his appreciation for the public's patience as the City addresses this issue. He stated that it is not uncommon for there to be watermain break during temperatures that are below -20. He stated that they will begin the repairs tomorrow morning. He apologized to the residents and reiterated his appreciation for their patience.

City Clerk/HR Director Thone stated that the County is holding redistricting training this week and staff will bring information back to the Council in March of 2022. She stated that the League of Minnesota Cities is doing a vaccination and testing training later this week which she plans to attend.

B. Mayor and City Council

Councilmember Johnson reminded residents that Arctic Fever will be held on January 15, 2022 and suggested people check out the website for detailed information on the activities. He gave a general review of some of the activities and their locations.

Mayor Labadie stated that last week she had her quarterly meeting with Representative Dean Phillips and gave an overview of their discussion. She stated that she also met last week with the new SLMPD Police Chief, Brian Tholen, and got to hear his vision for the future of the department. She stated that earlier today, she attended the monthly regional mayors meeting where they discussed housing. She stated that there was also a meeting following that with mayors and police chiefs from around the Metro area, including representatives from Hennepin County and Ramsey County Sheriff's departments and various State agencies to discuss the

CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES

JANUARY 10, 2022

Page 7 of 7

uptick in crime there has been. She stated that there was discussion about reinstituting a program called Minnesota H.E.A.L.S. that was undertaken in 1997 to reduce violent crimes. She explained that 'HEALS' is an acronym for Hope Education Law and Safety. She stated that last Friday, she launched on her Facebook site, the Shorewood Friday Focus, which will be a weekly posting that highlights volunteers, employees, events, special occasions, Shorewood business owners, and residents. She asked that residents contact her with the any nominations for individuals or entities that they would like to see included in the Friday Focus. She stated that the first Friday Focus was on the front desk staff at City Hall.

Councilmember Gorham encouraged residents to comment on MnDot's Safety Audit of Highway 7. He stated that the link is available on Mayor Labadie's Facebook page and stated that it is very easy to add comments and see the other comments that have been made.

Mayor Labadie thanked Councilmember Gorham for bringing this item up and noted that she had contacted some of the agencies that use the intersections, such as Tonka United, who has also included links to the survey and interactive map in their recent newsletter. She stated that she had also contacted Minnetonka Softball, Baseball, Adult Softball, and First Student Transportation with the hopes that they will do the same. She encouraged people to think outside the box and encourage feedback be given by people who use these intersections in this area, even if they are not Shorewood residents. She noted that she believed the last dates that comments will be accepted is January 17, 2022. She stated that she will investigate whether that deadline is accurate and will post it on her page.

Councilmember Callies encouraged residents to also take a look at the interactive map for the Birch Bluff area that has been included on the City website.

11. ADJOURN

Johnson moved, Gorham seconded, Adjourning the City Council Regular Meeting of January 10, 2022 at 8:27 P.M.

Roll Call Vote: Johnson, Siakel, Callies, Gorham, and Labadie voted Aye. **Motion passed.**

ATTEST:

Jennifer Labadie, Mayor

Sandie Thone, City Clerk



#2 B

MEETING TYPE
Regular Meeting

City of Shorewood Council Meeting Item

Title / Subject: Verified Claims

Meeting Date: January 24, 2022

Prepared by: Michelle Nguyen, Senior Accountant
Greg Lerud, City Administrator
Joe Rigdon, Finance Director

Attachments: Claims lists

Policy Consideration:

Should the attached claims against the City of Shorewood be paid?

Background:

Claims for council authorization.

67215 - 67234 & ACH	1,976,149.55
Total Claims	\$1,976,149.55

We have also included a payroll summary for the payroll period ending **January 16, 2022**

Financial or Budget Considerations:

These expenditures are reasonable and necessary to provide services to our residents and funds are budgeted and available for these purposes.

Options:

The City Council may accept the staff recommendation to pay these claims or may reject any expenditure it deems not in the best interest of the city.

Recommendation / Action Requested:

Staff recommends approval of the claims list as presented.

Next Steps and Timelines:

Checks will be distributed following approval.

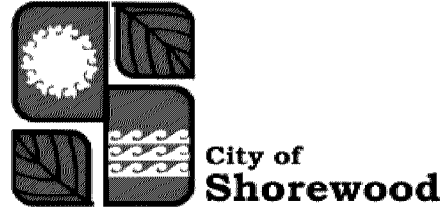
Payroll

G/L Distribution Report

User: mnguyen

Batch: 00002.01.2022 - PR-01-14-2022

CITY OF SHOREWOOD



Account Number	Debit Amount	Credit Amount	Description
FUND 101	General Fund		
101-00-1010-0000	0.00	85,819.73	CASH AND INVESTMENTS
101-11-4103-0000	1,716.64	0.00	PART-TIME
101-11-4122-0000	131.31	0.00	FICA CONTRIB - CITY SHARE
101-13-4101-0000	13,726.40	0.00	FULL-TIME REGULAR
101-13-4103-0000	663.86	0.00	PART-TIME
101-13-4121-0000	1,079.26	0.00	PERA CONTRIB - CITY SHARE
101-13-4122-0000	1,075.48	0.00	FICA CONTRIB - CITY SHARE
101-13-4131-0000	7,453.03	0.00	EMPLOYEE INSURANCE - CITY
101-13-4151-0000	86.52	0.00	WORKERS COMPENSATION
101-15-4101-0000	5,617.92	0.00	FULL-TIME REGULAR
101-15-4121-0000	421.34	0.00	PERA CONTRIB - CITY SHARE
101-15-4122-0000	432.28	0.00	FICA CONTRIB - CITY SHARE
101-15-4131-0000	2,390.85	0.00	EMPLOYEE INSURANCE - CITY
101-15-4151-0000	34.03	0.00	WORKERS COMPENSATION
101-18-4101-0000	5,601.60	0.00	FULL-TIME REGULAR
101-18-4103-0000	434.59	0.00	PART-TIME
101-18-4121-0000	452.71	0.00	PERA CONTRIB - CITY SHARE
101-18-4122-0000	429.33	0.00	FICA CONTRIB - CITY SHARE
101-18-4131-0000	2,595.49	0.00	EMPLOYEE INSURANCE - CITY
101-18-4151-0000	50.74	0.00	WORKERS COMPENSATION
101-24-4101-0000	3,559.20	0.00	FULL-TIME REGULAR
101-24-4121-0000	266.94	0.00	PERA CONTRIB - CITY SHARE
101-24-4122-0000	277.67	0.00	FICA CONTRIB - CITY SHARE
101-24-4131-0000	759.76	0.00	EMPLOYEE INSURANCE - CITY
101-24-4151-0000	19.78	0.00	WORKERS COMPENSATION
101-32-4101-0000	10,922.99	0.00	FULL-TIME REGULAR
101-32-4105-0000	491.54	0.00	STREET PAGER PAY
101-32-4121-0000	856.08	0.00	PERA CONTRIB - CITY SHARE
101-32-4122-0000	839.86	0.00	FICA CONTRIB - CITY SHARE
101-32-4131-0000	4,198.89	0.00	EMPLOYEE INSURANCE - CITY
101-32-4151-0000	696.72	0.00	WORKERS COMPENSATION
101-33-4101-0000	5,690.69	0.00	FULL-TIME REGULAR
101-33-4102-0000	231.65	0.00	OVERTIME
101-33-4121-0000	444.14	0.00	PERA CONTRIB - CITY SHARE

Account Number	Debit Amount	Credit Amount	Description
101-33-4122-0000	332.24	0.00	FICA CONTRIB - CITY SHARE
101-33-4131-0000	543.52	0.00	EMPLOYEE INSURANCE - CITY
101-33-4151-0000	306.28	0.00	WORKERS COMPENSATION
101-52-4101-0000	5,201.29	0.00	FULL-TIME REGULAR
101-52-4121-0000	390.10	0.00	PERA CONTRIB - CITY SHARE
101-52-4122-0000	388.59	0.00	FICA CONTRIB - CITY SHARE
101-52-4131-0000	2,486.81	0.00	EMPLOYEE INSURANCE - CITY
101-52-4151-0000	306.27	0.00	WORKERS COMPENSATION
101-53-4101-0000	1,827.96	0.00	FULL-TIME REGULAR
101-53-4121-0000	137.11	0.00	PERA CONTRIB - CITY SHARE
101-53-4122-0000	141.10	0.00	FICA CONTRIB - CITY SHARE
101-53-4131-0000	16.61	0.00	EMPLOYEE INSURANCE - CITY
101-53-4151-0000	92.56	0.00	WORKERS COMPENSATION
FUND Total:	85,819.73	85,819.73	
FUND 201	Shorewood Comm. & Event Center		
201-00-1010-0000	0.00	1,873.21	CASH AND INVESTMENTS
201-00-4101-0000	1,298.19	0.00	FULL-TIME REGULAR
201-00-4103-0000	241.90	0.00	PART-TIME
201-00-4121-0000	115.50	0.00	PERA CONTRIB - CITY SHARE
201-00-4122-0000	119.73	0.00	FICA CONTRIB - CITY SHARE
201-00-4131-0000	24.91	0.00	EMPLOYEE INSURANCE - CITY
201-00-4151-0000	72.98	0.00	WORKERS COMPENSATION
FUND Total:	1,873.21	1,873.21	
FUND 601	Water Utility		
601-00-1010-0000	0.00	18,025.95	CASH AND INVESTMENTS
601-00-4101-0000	8,886.28	0.00	FULL-TIME REGULAR
601-00-4102-0000	2,397.59	0.00	OVERTIME
601-00-4105-0000	245.77	0.00	WATER PAGER PAY
601-00-4121-0000	864.78	0.00	PERA CONTRIB - CITY SHARE
601-00-4122-0000	823.30	0.00	FICA CONTRIB - CITY SHARE
601-00-4131-0000	4,284.20	0.00	EMPLOYEE INSURANCE - CITY
601-00-4151-0000	524.03	0.00	WORKERS COMPENSATION
FUND Total:	18,025.95	18,025.95	
FUND 611	Sanitary Sewer Utility		
611-00-1010-0000	0.00	9,684.61	CASH AND INVESTMENTS
611-00-4101-0000	4,489.29	0.00	FULL-TIME REGULAR
611-00-4102-0000	153.27	0.00	OVERTIME
611-00-4105-0000	245.77	0.00	SEWER PAGER PAY
611-00-4121-0000	366.63	0.00	PERA CONTRIB - CITY SHARE

Account Number	Debit Amount	Credit Amount	Description
611-00-4122-0000	414.70	0.00	FICA CONTRIB - CITY SHARE
611-00-4131-0000	3,776.07	0.00	EMPLOYEE INSURANCE - CITY
611-00-4151-0000	238.88	0.00	WORKERS COMPENSATION
FUND Total:	9,684.61	9,684.61	
FUND 621	Recycling Utility		
621-00-1010-0000	0.00	559.77	CASH AND INVESTMENTS
621-00-4101-0000	409.60	0.00	FULL-TIME REGULAR
621-00-4121-0000	30.72	0.00	PERA CONTRIB - CITY SHARE
621-00-4122-0000	31.42	0.00	FICA CONTRIB - CITY SHARE
621-00-4131-0000	85.12	0.00	EMPLOYEE INSURANCE - CITY
621-00-4151-0000	2.91	0.00	WORKERS COMPENSATION
FUND Total:	559.77	559.77	
FUND 631	Storm Water Utility		
631-00-1010-0000	0.00	2,828.97	CASH AND INVESTMENTS
631-00-4101-0000	1,457.86	0.00	FULL-TIME REGULAR
631-00-4121-0000	109.33	0.00	PERA CONTRIB - CITY SHARE
631-00-4122-0000	132.80	0.00	FICA CONTRIB - CITY SHARE
631-00-4131-0000	1,065.01	0.00	EMPLOYEE INSURANCE - CITY
631-00-4151-0000	63.97	0.00	WORKERS COMPENSATION
FUND Total:	2,828.97	2,828.97	
FUND 700	Payroll Clearing Fund		
700-00-1010-0000	118,792.24	0.00	CASH AND INVESTMENTS
700-00-2170-0000	0.00	45,987.61	GROSS PAYROLL CLEARING
700-00-2171-0000	0.00	11,516.67	HEALTH INSURANCE PAYABLE
700-00-2172-0000	0.00	6,635.60	FEDERAL WITHHOLDING PAYABLE
700-00-2173-0000	0.00	3,054.74	STATE WITHHOLDING PAYABLE
700-00-2174-0000	0.00	11,139.62	FICA/MEDICARE TAX PAYABLE
700-00-2175-0000	0.00	10,331.31	PERA WITHHOLDING PAYABLE
700-00-2176-0000	0.00	6,763.46	DEFERRED COMPENSATION
700-00-2177-0000	0.00	2,495.67	WORKERS COMPENSATION
700-00-2183-0000	0.00	19,582.72	HEALTH SAVINGS ACCOUNT
700-00-2184-0000	0.00	808.84	DENTAL DELTA
700-00-2185-0000	0.00	476.00	DENTAL - UNION
FUND Total:	118,792.24	118,792.24	
Report Total:	237,584.48	237,584.48	

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
 Printed: 01/13/2022 - 1:04PM
 Batch: 00008.11.2021 - BOM-Nov-2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 868	BANK OF MONTREAL			Check Sequence: 1	ACH Enabled: True
Nov-2021-Andrew	Fuel	152.94	12/30/2021	101-32-4212-0000	
Nov-2021-BradM	Fuel	110.50	12/30/2021	101-32-4212-0000	
Nov-2021-BradM	Zamoth Brush-Street Sweeper Parts	1,253.20	12/30/2021	101-32-4221-0000	
Nov-2021-BradM	Boyer Ford Truck	428.30	12/30/2021	101-32-4221-0000	
Nov-2021-BradM	CarQuest	40.00	12/30/2021	101-32-4221-0000	
Nov-2021-BradM	Coremark	9.90	12/30/2021	101-32-4245-0000	
Nov-2021-BradM	Cub Foods	4.27	12/30/2021	101-32-4245-0000	
Nov-2021-BradM	Emergency Automotive	579.25	12/30/2021	403-00-4640-0000	
Nov-2021-BradM	Shorewood True	13.44	12/30/2021	101-32-4245-0000	
Nov-2021-BrettB	Cub Foods	35.88	12/30/2021	101-32-4245-0000	
Nov-2021-BrettB	AT&T	23.50	12/30/2021	101-32-4321-0000	
Nov-2021-ChrisH	Fuel	512.62	12/30/2021	101-32-4212-0000	
Nov-2021-ChrisP	Fuel	102.78	12/30/2021	101-32-4212-0000	
Nov-2021-CityCard	Culligan Bottled Water - Drink	23.00	12/30/2021	101-19-4245-0000	
Nov-2021-CityCard	Republic Services	14,282.54	12/30/2021	621-00-4400-0000	
Nov-2021-CityCard	Waste Mgmt-Public Works	1,021.21	12/30/2021	101-32-4400-0000	
Nov-2021-CityCard	Chanhassen-18505-001	4,389.33	12/30/2021	601-00-4263-0000	
Nov-2021-CityCard	Waste Mgmt-SSCC	301.97	12/30/2021	201-00-4400-0000	
Nov-2021-CityCard	Chanhassen-18505-000	26.85	12/30/2021	601-00-4263-0000	
Nov-2021-CityCard	Verizon-Lift Station	14.09	12/30/2021	611-00-4321-0000	
Nov-2021-CityCard	Mangold Horticulture-SCEC	249.00	12/30/2021	201-00-4400-0000	
Nov-2021-CityCard	Mangold Horticulture-City Hall	321.00	12/30/2021	101-19-4400-0000	
Nov-2021-CityCard	Mangold Horticulture-Utility Bldg	106.00	12/30/2021	101-32-4400-0000	
Nov-2021-CityCard	Mangold Horticulture-Badger Park	684.00	12/30/2021	101-52-4400-0000	
Nov-2021-CityCard	AT&T - Wade's Ipad	23.49	12/30/2021	101-24-4321-0000	
Nov-2021-GregF	Fuel	685.60	12/30/2021	101-32-4212-0000	
Nov-2021-GregF	Scheels-boots	190.00	12/30/2021	101-32-4245-0000	
Nov-2021-GregF	USP	5.10	12/30/2021	601-00-4208-0000	
Nov-2021-GregF	Shorewood True	34.71	12/30/2021	101-32-4245-0000	
Nov-2021-GregL	Shroewood	10.99	12/30/2021	101-19-4245-0000	
Nov-2021-GregL	Sam's	105.62	12/30/2021	101-19-4245-0000	
Nov-2021-GregL	Sam's	39.72	12/30/2021	201-00-4245-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Nov-2021-GregL	Uncommon Goos-Tim Recognition	83.81	12/30/2021	101-13-4245-0000	
Nov-2021-GregL	Amazon-Computer for Council Cares	363.09	12/30/2021	101-11-4488-0000	
Nov-2021-JulieM	Michaels Stores	6.87	12/30/2021	201-00-4245-0000	
Nov-2021-LarryB	Sp Ifixit-Battery Laptop	192.17	12/30/2021	101-32-4245-0000	
Nov-2021-LarryB	Amazon-Tool Totes Shop	90.34	12/30/2021	101-32-4245-0000	
Nov-2021-LarryB	Uline Ship- Logo/Decals	328.41	12/30/2021	404-00-4640-0000	
Nov-2021-LarryB	In Enabling	17.00	12/30/2021	601-00-4321-0000	
Nov-2021-LarryB	Fuel	49.95	12/30/2021	101-32-4212-0000	
Nov-2021-LukeW	Fuel	114.46	12/30/2021	101-32-4212-0000	
Nov-2021-MarieD	Bachmans - Juniper-MCC	159.00	12/30/2021	101-11-4245-0000	
Nov-2021-NeliaC	Office Depot	21.39	12/30/2021	101-13-4200-0000	
Nov-2021-Robert	Fuel	357.50	12/30/2021	101-32-4212-0000	
Nov-2021-Sandie	Amazon	36.29	12/30/2021	101-19-4245-0000	
Nov-2021-Sandie	Amazon	47.44	12/30/2021	101-19-4245-0000	
Nov-2021-Sandie	Paypal Hamineu	40.00	12/30/2021	101-13-4331-0000	
Nov-2021-Sandie	Target	15.63	12/30/2021	101-19-4245-0000	
Nov-2021-Sandie	Target-Council Retreat	53.58	12/30/2021	101-11-4245-0000	
Nov-2021-Sandie	The Home Depot	63.07	12/30/2021	101-19-4245-0000	
Nov-2021-TimK	Fuel	448.73	12/30/2021	101-32-4212-0000	
Nov-2021-TimK	In Specialized	72.00	12/30/2021	101-32-4400-0000	
Nov-2021-TimK	MN Pollution-SEU Sewer License	390.00	12/30/2021	601-00-4331-0000	
Nov-2021-TimK	MN Pollution-SEU Sewer License	9.71	12/30/2021	601-00-4331-0000	
Nov-2021-TimK	Shorewood True	65.14	12/30/2021	601-00-4221-0000	
Nov-2021-TimK	Shorewood True	14.21	12/30/2021	601-00-4221-0000	
Nov-2021-WadeW	Office Max - Printer	103.89	12/30/2021	101-24-4200-0000	
Check Total:		28,924.48			
Vendor: 327	WINDSTREAM			Check Sequence: 2	ACH Enabled: True
74348376	City of Shwd- Badger Well	69.95	12/30/2021	601-00-4395-0000	
74348376	Public Works	67.33	12/30/2021	101-32-4321-0000	
74348376	City Hall	138.74	12/30/2021	101-19-4321-0000	
74348376	Badger-Manor-Cathcart Parks	207.23	12/30/2021	101-52-4321-0000	
74348376	City of Shwd-West Tower	139.97	12/30/2021	601-00-4321-0000	
Check Total:		623.22			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	29,547.70			
	Total of Number of Checks:	2			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
 Printed: 01/13/2022 - 2:50PM
 Batch: 00008.12.2021 - BOM-Dec-2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 868	BANK OF MONTREAL			Check Sequence: 1	ACH Enabled: True
Dec-2021-AndyE	Fuel	93.75	01/01/2022	101-32-4212-0000	
Dec-2021-AndyE	Mason Outlet-Boots	246.81	01/01/2022	101-32-4245-0000	
Dec-2021-BradM	Fuel	172.00	01/01/2022	101-32-4212-0000	
Dec-2021-BradM	Carquest	236.32	01/01/2022	101-32-4221-0000	
Dec-2021-BradM	Cub Foods	47.96	01/01/2022	101-32-4245-0000	
Dec-2021-BradM	Northern Tool	20.94	01/01/2022	101-32-4245-0000	
Dec-2021-BradM	Shorewood True	35.98	01/01/2022	101-32-4240-0000	
Dec-2021-BradM	Once Upon A sign	110.00	01/01/2022	403-00-4640-0000	
Dec-2021-Brenda	Joey Novas-Mediation	121.90	01/01/2022	611-00-4331-0000	
Dec-2021-Brenda	Caribou-Retreat	35.68	01/01/2022	101-11-4245-0000	
Dec-2021-Brenda	Gulf-Retreat	3.98	01/01/2022	101-11-4245-0000	
Dec-2021-Brenda	Target-Attorney Gift	10.42	01/01/2022	101-11-4245-0000	
Dec-2021-BrettB	Amazon	232.78	01/01/2022	101-52-4245-0000	
Dec-2021-BrettB	Amazon	91.72	01/01/2022	101-52-4245-0000	
Dec-2021-BrettB	Amazon	107.05	01/01/2022	101-32-4245-0000	
Dec-2021-BrettB	Amazon	116.60	01/01/2022	611-00-4245-0000	
Dec-2021-BrettB	U of M - Tre Cert. CEU	50.00	01/01/2022	101-32-4331-0000	
Dec-2021-BrettB	AT&T	23.50	01/01/2022	101-32-4321-0000	
Dec-2021-BruceS	Fuel	365.17	01/01/2022	101-32-4212-0000	
Dec-2021-BruceS	Scheels-Boots	250.00	01/01/2022	101-32-4245-0000	
Dec-2021-ChrisH	Fuel	1,013.96	01/01/2022	101-32-4212-0000	
Dec-2021-ChrisH	Cub Foods	31.92	01/01/2022	101-32-4245-0000	
Dec-2021-ChrisH	Menards	59.03	01/01/2022	101-32-4245-0000	
Dec-2021-ChrisH	Shorewood True	18.98	01/01/2022	101-32-4245-0000	
Dec-2021-ChrisP	Fuel	538.62	01/01/2022	101-32-4212-0000	
Dec-2021-CityCard	Culligan Bottled Water - Drink	33.00	01/01/2022	101-19-4245-0000	
Dec-2021-CityCard	Republic Services	14,282.54	01/01/2022	621-00-4400-0000	
Dec-2021-CityCard	Waste Mgmt-Public Works	779.46	01/01/2022	101-32-4400-0000	
Dec-2021-CityCard	Waste Mgmt-SSCC	302.14	01/01/2022	201-00-4400-0000	
Dec-2021-CityCard	Chanhassen-18505-002 - Stormwa	86.44	01/01/2022	101-52-4380-0000	
Dec-2021-CityCard	Verizon-Lift Station	14.09	01/01/2022	611-00-4321-0000	
Dec-2021-CityCard	Mangold Horticulture-SCEC	496.00	01/01/2022	201-00-4400-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Dec-2021-CityCard	Mangold Horticulture-City Hall	181.00	01/01/2022	101-19-4400-0000	
Dec-2021-CityCard	PBI Lease-Postage Lease	195.00	01/01/2022	101-19-4410-0000	
Dec-2021-CityCard	Mangold Horticulture-Utility Bldg	1,198.00	01/01/2022	101-32-4400-0000	
Dec-2021-CityCard	Mangold Horticulture-Badger Park	449.00	01/01/2022	101-52-4400-0000	
Dec-2021-CityCard	AT&T - Wade's Ipad	23.49	01/01/2022	101-24-4321-0000	
Dec-2021-GregF	Fuel	189.14	01/01/2022	101-32-4212-0000	
Dec-2021-GregF	Shorewood True	5.37	01/01/2022	101-52-4223-0000	
Dec-2021-GregL	Joey Novas- Retreat	185.60	01/01/2022	101-11-4245-0000	
Dec-2021-JoeR	Staples - W-2's	76.27	01/01/2022	101-15-4200-0000	
Dec-2021-JoeR	Safeguards-Form 1099's	133.95	01/01/2022	101-15-4200-0000	
Dec-2021-JulieM	Vistapr - Jennifer Cards	6.61	01/01/2022	101-11-4245-0000	
Dec-2021-JulieM	Vistapr - Jennifer 's cards	158.57	01/01/2022	101-11-4245-0000	
Dec-2021-LarryB	Qualified hardware	883.64	01/01/2022	101-32-4223-0000	
Dec-2021-LarryB	Qualified hardware-Tax Refund	-65.64	01/01/2022	101-32-4223-0000	
Dec-2021-LarryB	In Enabling	17.00	01/01/2022	601-00-4321-0000	
Dec-2021-LarryB	Fuel	54.52	01/01/2022	101-32-4212-0000	
Dec-2021-MarieD	Amazon	22.27	01/01/2022	101-18-4200-0000	
Dec-2021-MarieD	Amazon - Marie Refunded with receipt#86447 o	68.95	01/01/2022	101-18-4351-0000	
Dec-2021-NeliaC	Office Depot	169.87	01/01/2022	101-13-4200-0000	
Dec-2021-NeliaC	USPS-Stamps	58.00	01/01/2022	101-13-4208-0000	
Dec-2021-Robert	Fuel	607.30	01/01/2022	101-32-4212-0000	
Dec-2021-Robert	Shorewood True	22.47	01/01/2022	601-00-4245-0000	
Dec-2021-Sandie	Amazon-Timer	36.45	01/01/2022	101-11-4245-0000	
Dec-2021-Sandie	Walgreens	16.45	01/01/2022	101-11-4245-0000	
Dec-2021-Sandie	Target	42.95	01/01/2022	101-11-4245-0000	
Dec-2021-Sandie	Caribou-Employee Holidays	81.91	01/01/2022	101-19-4245-0000	
Dec-2021-Sandie	Cub Foods-Employee Holidays	153.08	01/01/2022	101-19-4245-0000	
Dec-2021-Sandie	LMCA-IPMA-HR-2022	25.00	01/01/2022	101-13-4433-0000	
Dec-2021-Sandie	Amazon-Masks	14.90	01/01/2022	101-19-4488-0000	
Dec-2021-Sandie	Amazon-Masks	15.98	01/01/2022	101-32-4488-0000	
Dec-2021-TimK	Fuel	562.12	01/01/2022	101-32-4212-0000	
Dec-2021-TimK	Cub Foods	23.94	01/01/2022	101-32-4245-0000	
Dec-2021-TimK	Shorewood True	11.99	01/01/2022	101-32-4245-0000	
Dec-2021-TwilaG	Dollar Tree	12.90	01/01/2022	201-00-4245-0000	
Dec-2021-TwilaG	Willette's Home	168.00	01/01/2022	201-00-4400-0000	
Dec-2021-TwilaG	Willette's Home	120.00	01/01/2022	201-00-4400-0000	
Dec-2021-WadeW	Dji.com - Insurance	39.00	01/01/2022	101-19-4400-0000	
Dec-2021-WadeW	Amazon - Hardwares for C.H.	99.99	01/01/2022	101-19-4245-0000	
Check Total:		26,093.78			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	26,093.78			
	Total of Number of Checks:	1			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
 Printed: 01/14/2022 - 11:40AM
 Batch: 00003.01.2022 - PR-01-14-2022



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 4	AFSCME CO 5 MEMBER HEALTH FUND-UN			Check Sequence: 1	ACH Enabled: True
Dec-2021-LukeW	Refund back to Luke Weber paid for Dec/21	-64.00	01/14/2022	700-00-2185-0000	PR Batch 00002.01.2022 Dental - Union
January-2022	PR Batch 00002.01.2022 Dental - Union	476.00	01/14/2022	700-00-2185-0000	PR Batch 00002.01.2022 Dental - Union
	Check Total:	412.00			
Vendor: 1084	BANK VISTA			Check Sequence: 2	ACH Enabled: True
PR-01-14-2022	PR Batch 00002.01.2022 HSA-BANK VISTA	276.92	01/14/2022	700-00-2183-0000	PR Batch 00002.01.2022 HSA-BANK VIS
	Check Total:	276.92			
Vendor: 5	EFTPS - FEDERAL W/H			Check Sequence: 3	ACH Enabled: True
PR-01-14-2022	PR Batch 00002.01.2022 Federal Income Tax	6,635.60	01/14/2022	700-00-2172-0000	PR Batch 00002.01.2022 Federal Income T
PR-01-14-2022	PR Batch 00002.01.2022 FICA Employee Portio	4,514.10	01/14/2022	700-00-2174-0000	PR Batch 00002.01.2022 FICA Employee J
PR-01-14-2022	PR Batch 00002.01.2022 FICA Employer Portio	4,514.10	01/14/2022	700-00-2174-0000	PR Batch 00002.01.2022 FICA Employer I
PR-01-14-2022	PR Batch 00002.01.2022 Medicare Employee Pc	1,055.71	01/14/2022	700-00-2174-0000	PR Batch 00002.01.2022 Medicare Emplo
PR-01-14-2022	PR Batch 00002.01.2022 Medicare Employer Po	1,055.71	01/14/2022	700-00-2174-0000	PR Batch 00002.01.2022 Medicare Emplo
	Check Total:	17,775.22			
Vendor: 6	HEALTH PARTNERS-MEDICAL			Check Sequence: 4	ACH Enabled: True
January-2022	PR Batch 00002.01.2022 Health Insurance-HSA	6,702.41	01/14/2022	700-00-2171-0000	PR Batch 00002.01.2022 Health Insurance
January-2022	PR Batch 00001.01.2022 Health Ins - CoPay-1	4,600.00	01/03/2022	700-00-2171-0000	PR Batch 00001.01.2022 Health Ins - CoP
January-2022	PR Batch 00001.01.2022 Health Insurance-HSA	6,250.00	01/03/2022	700-00-2171-0000	PR Batch 00001.01.2022 Health Insurance
January-2022	PR Batch 00002.01.2022 Health Ins - CoPay-2	4,814.26	01/14/2022	700-00-2171-0000	PR Batch 00002.01.2022 Health Ins - CoP
	Check Total:	22,366.67			
Vendor: 1166	HEALTHPARTNER-DENTAL			Check Sequence: 5	ACH Enabled: True
Jan-2022-COBRA	COBRA - Patti Helgesen	45.94	01/14/2022	700-00-2184-0000	PR Batch 00002.01.2022 Dental - Non Uni
January-2022	PR Batch 00002.01.2022 Dental - Non Union	808.84	01/14/2022	700-00-2184-0000	PR Batch 00002.01.2022 Dental - Non Uni
January-2022	Luke Weber-Dec/21	64.00	01/14/2022	700-00-2184-0000	PR Batch 00002.01.2022 Dental - Non Uni

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	918.78			
Vendor: 2	ICMA RETIREMENT TRUST-302131-457			Check Sequence: 6	ACH Enabled: True
PR-01-14-2022	PR Batch 00002.01.2022 Deferred Comp-ICMA	3,113.46	01/14/2022	700-00-2176-0000	PR Batch 00002.01.2022 Deferred Comp-I
	Check Total:	3,113.46			
Vendor: 11	MINNESOTA DEPARTMENT OF REVENUE			Check Sequence: 7	ACH Enabled: True
PR-01-14-2022	PR Batch 00002.01.2022 State Income Tax	3,054.74	01/14/2022	700-00-2173-0000	PR Batch 00002.01.2022 State Income Tax
	Check Total:	3,054.74			
Vendor: 1091	MSRS-MN DEFERRED COMP PLAN 457			Check Sequence: 8	ACH Enabled: True
PR-01-14-2022	PR Batch 00002.01.2022 Deferred Comp-MSRS	175.00	01/14/2022	700-00-2176-0000	PR Batch 00002.01.2022 Deferred Comp-3
PR-01-14-2022	PR Batch 00002.01.2022 Deferred Comp-MSRS	3,475.00	01/14/2022	700-00-2176-0000	PR Batch 00002.01.2022 Deferred Comp-3
	Check Total:	3,650.00			
Vendor: 665	OPTUM BANK			Check Sequence: 9	ACH Enabled: True
PR-01-14-2022	PR Batch 00002.01.2022 HSA-OPTUM BANK	19,305.80	01/14/2022	700-00-2183-0000	PR Batch 00002.01.2022 HSA-OPTUM B.
	Check Total:	19,305.80			
Vendor: 9	PERA			Check Sequence: 10	ACH Enabled: True
PR-01-14-2022	PR Batch 00002.01.2022 MN-PERA Deduction	4,796.67	01/14/2022	700-00-2175-0000	PR Batch 00002.01.2022 MN-PERA Dedu
PR-01-14-2022	PR Batch 00002.01.2022 MN PERA Benefit Em	5,534.64	01/14/2022	700-00-2175-0000	PR Batch 00002.01.2022 MN PERA Benef
	Check Total:	10,331.31			
	Total for Check Run:	81,204.90			
	Total of Number of Checks:	10			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
Printed: 01/19/2022 - 3:28PM
Batch: 00009.12.2021 - AP-01-24-2022-Dec-2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 817	ARCPPOINT LABS OF EDEN PRAIRIE			Check Sequence: 1	ACH Enabled: False
1871	Drug Testing	88.00	12/31/2021	101-32-4305-0000	
	Check Total:	88.00			
Vendor: 677	BOLTON & MENK, INC.			Check Sequence: 2	ACH Enabled: True
282279	General Engineering	6,270.00	12/31/2021	101-31-4303-0000	
282280	Mill & Overlay	1,858.00	12/31/2021	413-00-4680-0000	
282281	Mill & Overlay	399.00	12/31/2021	413-00-4680-0000	
282282	Pond Maintenance	689.00	12/31/2021	631-00-4303-0000	
282283	Birch Bluff St-Utility Imprvmt	21,996.00	12/31/2021	414-00-4303-0000	
282284	Christmas Lake Boat Landing	228.00	12/31/2021	402-00-4680-0000	
282285	Covington Road Watermain	674.00	12/31/2021	601-00-4303-0000	
282286	GIS-Utilities	4,312.00	12/31/2021	611-00-4303-0000	
282286	GIS-Utilities	734.00	12/31/2021	101-32-4303-0000	
282287	Glen Rd-Manitou Ln-Amlee Rd St	3,695.00	12/31/2021	407-00-4303-0000	
282288	Grant Street Drainage	258.00	12/31/2021	631-00-4303-0000	
282289	Lift Station 9 Rehabilitation	5,128.00	12/31/2021	611-00-4303-0000	
282290	Mary Lake Outlet	70.00	12/31/2021	631-00-4303-0000	
282291	MS4 Administration	426.00	12/31/2021	631-00-4302-0009	
282292	Shady Island Bridge Forcemain	1,163.00	12/31/2021	611-00-4303-0000	
282293	Shorewood Ln Ravine Restore	2,956.00	12/31/2021	631-00-4303-0000	
282294	Smithtown Pond	3,890.00	12/31/2021	631-00-4303-0000	
282295	South Lake Minnetonka Improve	74.00	12/31/2021	101-00-3414-0000	
282296	Stoddard Companies	936.00	12/31/2021	101-00-3414-0000	
282297	Strawberry Ln St Reconst & Trl	3,058.00	12/31/2021	409-00-4303-0000	
	Check Total:	58,814.00			
Vendor: 1221	CAMPBELL KNUTSON P.A.			Check Sequence: 3	ACH Enabled: True
3526-0003G-3	Code Enforcement	165.00	12/31/2021	101-16-4304-0000	
3526-0999G-3	Prosecution	3,051.70	12/31/2021	101-16-4304-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	3,216.70			
Vendor: 144	CITY OF EXCELSIOR			Check Sequence: 4	ACH Enabled: False
4th Qtr-2021-WA	Quarterly Water Usage	1,065.24	12/31/2021	601-00-4261-0000	
4th Qtr-2021-WA	Quarterly Sewer Usage	433.10	12/31/2021	611-00-4386-0000	
	Check Total:	1,498.34			
Vendor: 846	ALICE MARIE DARLING			Check Sequence: 5	ACH Enabled: True
2021-Mileage	Expense Reimbursement	42.00	12/31/2021	101-18-4331-0000	
	Check Total:	42.00			
Vendor: 172	EMERGENCY AUTOMOTIVE TECHNOLOGI			Check Sequence: 6	ACH Enabled: True
JP110321-42	Beacon New Equipment	579.25	12/31/2021	403-00-4640-0000	
	Check Total:	579.25			
Vendor: 1180	ERICKSON ELECTRIC COMPANY, INC.			Check Sequence: 7	ACH Enabled: False
7165	Ornamental Street Light Replace	6,451.12	12/31/2021	101-32-4400-0000	
	Check Total:	6,451.12			
Vendor: 1233	GILBERT MEDIATION CENTER, LTD			Check Sequence: 8	ACH Enabled: False
206621	Mediation	3,769.63	12/31/2021	611-00-4400-0000	
	Check Total:	3,769.63			
Vendor: 243	KLM ENGINEERING, INC.			Check Sequence: 9	ACH Enabled: False
8656	Antenna Inspection Svc-Single Pedestal Smithto	5,100.00	12/31/2021	101-00-3414-0000	
	Check Total:	5,100.00			
Vendor: 247	DREW KRIESEL			Check Sequence: 10	ACH Enabled: False
December-2021	Building Maint. Services	513.99	12/31/2021	201-00-4400-0000	
December-2021	Building General Supplies Exp	30.99	12/31/2021	201-00-4245-0000	
December-2021	Events Program/Class Services	616.00	12/31/2021	201-00-4248-0000	
	Check Total:	1,160.98			
Vendor: 482	KUTAK ROCK, LLP			Check Sequence: 11	ACH Enabled: True
2963030	General Corporate	1,850.00	12/31/2021	101-16-4304-0000	
2963031	Personnel	78.00	12/31/2021	101-16-4304-0000	
2963032	Public Improvement Project	195.00	12/31/2021	404-00-4620-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
2963033	Land Use & Development	396.00	12/31/2021	101-18-4304-0000	
2963034	Administrative Code	897.00	12/31/2021	101-16-4304-0000	
2963050	Annual Audit Response	2,008.50	12/31/2021	101-16-4304-0000	
2963059	Shorewood Ln Ravine Easement	312.00	12/31/2021	631-00-4304-0000	
2963065	Water Tower Lease Agreements	234.00	12/31/2021	601-00-4304-0000	
2963080	Excelsior Sewer Issues	175.50	12/31/2021	611-00-4304-0000	
2963150	Date Practices Response	799.50	12/31/2021	101-16-4304-0000	
	Check Total:	6,945.50			
Vendor: 1234	JENNIFER LABADIE			Check Sequence: 12	ACH Enabled: False
Dec-2021-Conf	MN Mayor Conf-Mileage-Rochester	117.04	12/31/2021	101-11-4331-0000	
Dec-2021-Conf	MN Mayor Conf-Hotel-Rochester	141.49	12/31/2021	101-11-4331-0000	
	Check Total:	258.53			
Vendor: 1232	LANDFORM			Check Sequence: 13	ACH Enabled: False
32471	Labadie Variance	390.50	12/31/2021	101-16-4304-0000	
	Check Total:	390.50			
Vendor: 11	MINNESOTA DEPARTMENT OF REVENUE			Check Sequence: 14	ACH Enabled: True
4th Qtr-2021-SalesTax	Quarterly Water Sales Tax -	466.00	12/31/2021	601-00-2081-0000	
	Check Total:	466.00			
Vendor: 305	MNSPECT, LLC			Check Sequence: 15	ACH Enabled: True
8840	Inspection Services	1,960.00	12/31/2021	101-24-4400-0000	
	Check Total:	1,960.00			
Vendor: 360	SOUTH LAKE MINNETONKA POLICE DEPA			Check Sequence: 16	ACH Enabled: False
December-2021-HCPI	Monthly-Henn Cty Process Fee	1,533.81	12/31/2021	101-21-4400-0000	
	Check Total:	1,533.81			
Vendor: 612	TWIN CITY GARAGE DOOR COMPANY			Check Sequence: 17	ACH Enabled: False
Z200598	Main South PWs Garage Door	993.00	12/31/2021	101-32-4223-0000	
	Check Total:	993.00			
Vendor: 386	TWIN CITY WATER CLINIC			Check Sequence: 18	ACH Enabled: False
17081	Monthly Bacteria Svc	120.00	12/31/2021	601-00-4400-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	120.00			
Vendor: 327	WINDSTREAM			Check Sequence: 19	ACH Enabled: True
74432395	City of Shwd- Badger Well	69.95	12/31/2021	601-00-4395-0000	
74432395	Public Works	67.33	12/31/2021	101-32-4321-0000	
74432395	City Hall	138.74	12/31/2021	101-19-4321-0000	
74432395	Badger-Manor-Cathcart Parks	207.23	12/31/2021	101-52-4321-0000	
74432395	City of Shwd-West Tower	139.97	12/31/2021	601-00-4321-0000	
	Check Total:	623.22			
Vendor: 410	WSB AND ASSOCIATES, INC.			Check Sequence: 20	ACH Enabled: True
R-012809-000-34	Street Reclamation-Enchanted	217.50	12/31/2021	404-00-4680-0023	
R-014590-000-29	Woodside Rd Street Reclamation	986.50	12/31/2021	408-00-4303-0000	
	Check Total:	1,204.00			
	Total for Check Run:	95,214.58			
	Total of Number of Checks:	20			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
Printed: 01/19/2022 - 3:44PM
Batch: 00004.01.2022 - AP-01-24-2022



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 133 2906784092	CARGILL, INCORPORATED Salt for Deicing	5,378.80	01/24/2022	Check Sequence: 1 101-33-4245-0000	ACH Enabled: False
	Check Total:	5,378.80			
Vendor: 147 1st Qtr-2022	CITY OF MOUND Fire Svc & Protection Payment	6,597.75	01/24/2022	Check Sequence: 2 101-22-4400-0000	ACH Enabled: True Quarterly
	Check Total:	6,597.75			
Vendor: 1096 129373	DAVEY RESOURCE GROUP, INC. Tree Services	5,978.75	01/24/2022	Check Sequence: 3 101-32-4400-0000	ACH Enabled: True
	Check Total:	5,978.75			
Vendor: 186 487504	FERGUSON WATERWORKS, LLC. No.2518 Water Meters Purchased	1,229.10	01/24/2022	Check Sequence: 4 601-00-4265-0000	ACH Enabled: False
	Check Total:	1,229.10			
Vendor: 200 2000736 2000736 2000736	GOPHER STATE ONE CALL Monthly Rental Monthly Rental Monthly Rental	16.67 16.66 16.67	01/24/2022 01/24/2022 01/24/2022	Check Sequence: 5 601-00-4400-0000 611-00-4400-0000 631-00-4400-0000	ACH Enabled: True
	Check Total:	50.00			
Vendor: 206 2022-AF 2022-AF	TWILA GROUT Coins from Bank for Kids Game Arctic Fever - Gary Grout Expense	30.00 219.06	01/24/2022 01/24/2022	Check Sequence: 6 101-53-4441-0000 101-53-4441-0000	ACH Enabled: True
	Check Total:	249.06			
Vendor: 417	ROBERT HANSON			Check Sequence: 7	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
2022-Wellness	2022 - Wellness	480.00	01/24/2022	101-32-4101-0000	
	Check Total:	480.00			
Vendor: 896	HUEBSCH SERVICES			Check Sequence: 8	ACH Enabled: True
20126364	City Hall - Mats	187.23	01/24/2022	101-19-4400-0000	
	Check Total:	187.23			
Vendor: 378	KEN-MAR FARM DRAFTS, LLC			Check Sequence: 9	ACH Enabled: False
2022-AF-Addtl	2022 Arctic Fever Event	400.00	01/24/2022	101-53-4441-0000	
	Check Total:	400.00			
Vendor: 251	LAKE MINNETONKA CONSERVATION DIST			Check Sequence: 10	ACH Enabled: True
2022Q1Shor	Quarterly Levy Payment	6,564.50	01/24/2022	101-11-4433-0000	
	Check Total:	6,564.50			
Vendor: 13	LEAGUE OF MINNESOTA CITIES INSURAN			Check Sequence: 11	ACH Enabled: False
6952	Tree Fell on Mike Melnychuk's boat lift canopy	1,988.94	01/24/2022	101-19-4360-0000	
	Check Total:	1,988.94			
Vendor: 281	METRO CITIES			Check Sequence: 12	ACH Enabled: False
972	2022 Metro Cities Membership Dues	3,333.00	01/24/2022	101-11-4433-0000	
	Check Total:	3,333.00			
Vendor: 279	METROPOLITAN COUNCIL (WASTEWATER)			Check Sequence: 13	ACH Enabled: True
1132958	Monthly Waste Water Svc	89,237.49	01/24/2022	611-00-4385-0000	
1134841	Monthly Waste Water Svc	89,237.49	01/24/2022	611-00-4385-0000	
	Check Total:	178,474.98			
Vendor: 286	MIDWEST MAILING SYSTEMS INC			Check Sequence: 14	ACH Enabled: True
February-2022	Newsletter Postages	544.23	01/24/2022	101-13-4208-0000	
February-2022	Newsletter Svc	456.96	01/24/2022	101-13-4400-0000	
	Check Total:	1,001.19			
Vendor: 426	MINNESOTA LANDSCAPE ARBORETUM			Check Sequence: 15	ACH Enabled: False
2022-GiftCards	8 Gift Cards	200.00	01/24/2022	101-53-4245-0000	
	Check Total:	200.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 322	OFFICE DEPOT			Check Sequence: 16	ACH Enabled: False
218619413001	Office Supplies	103.96	01/24/2022	101-13-4200-0000	
218634534001	Office Supplies	99.97	01/24/2022	101-13-4200-0000	
	Check Total:	203.93			
Vendor: 903	PERRILL			Check Sequence: 17	ACH Enabled: True
256413	ROWay Web App-Monthly	75.00	01/24/2022	611-00-4400-0000	
256413	ROWay Web App-Monthly	75.00	01/24/2022	601-00-4400-0000	
	Check Total:	150.00			
Vendor: 360	SOUTH LAKE MINNETONKA POLICE DEPA			Check Sequence: 18	ACH Enabled: False
1st Qtr-2022-DS	Quarterly- Debt Service	52,236.75	01/24/2022	101-21-4620-0000	
February-2022OB	Monthly-Operating Budget Exp	117,010.25	01/24/2022	101-21-4400-0000	
January-2022-OB	Monthly-Operating Budget Exp	117,010.25	01/24/2022	101-21-4400-0000	
	Check Total:	286,257.25			
Vendor: 694	TIMESAVER OFF SITE SECRETARIAL, INC.			Check Sequence: 19	ACH Enabled: True
M27026	Council Meeting	190.50	01/24/2022	101-13-4400-0000	
	Check Total:	190.50			
Vendor: 1003	US BANK TRUST N.A.-WIRE ONLY			Check Sequence: 20	ACH Enabled: True
1879174	Acct#0103911NS-2020A-EDA	190,000.00	01/24/2022	320-00-4701-0000	
1879174	Acct#0103911NS-2020A-EDA	11,963.00	01/24/2022	601-00-2250-0000	
1879174	Acct#0103911NS-2020A-EDA	52,423.00	01/24/2022	631-00-2250-0000	
1879174	Acct#0103911NS-2020A-EDA	4,580.65	01/24/2022	601-00-4711-0000	
1879174	Acct#0103911NS-2020A-EDA	20,072.86	01/24/2022	631-00-4711-0000	
1879174	Acct#0103911NS-2020A-EDA	16,655.64	01/24/2022	320-00-4711-0000	
1879174	Acct#0103911NS-2020A-EDA	5,614.00	01/24/2022	611-00-2250-0000	
1879174	Acct#0103911NS-2020A-EDA	2,149.61	01/24/2022	611-00-4711-0000	
1880670	Acct#0131232NS-2021A-EDA	3,174.15	01/24/2022	631-00-4711-0000	
1880670	Acct#0131232NS-2021A-EDA	3,983.54	01/24/2022	601-00-4711-0000	
1880670	Acct#0131232NS-2021A-EDA	322.43	01/24/2022	611-00-4711-0000	
1880670	Acct#0131232NS-2021A-EDA	18,076.33	01/24/2022	321-00-4711-0000	
1890100	Acct#277082000-2016B-EDA	392,749.69	01/24/2022	308-00-1030-0000	
1890110	Acct#261502000-2016A-EDA	377,449.99	01/24/2022	307-00-1030-0000	
1890113	Acct#274190000-2016C-EDA	156,550.00	01/24/2022	309-00-1030-0000	
	Check Total:	1,255,764.89			
Vendor: 421	VERIZON WIRELESS			Check Sequence: 21	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
9896346304	Sewer & Water - Acct842017386	80.99	01/24/2022	601-00-4321-0000	Acct #842017386-00001
9896346304	Sewer & Water - Acct842017386	81.01	01/24/2022	611-00-4321-0000	Acct #842017386-00001
9896346304	Sewer & Water - Acct842017386	80.99	01/24/2022	631-00-4321-0000	Acct #842017386-00001
	Check Total:	242.99			
Vendor: 415	WARNER CONNECT			Check Sequence: 22	ACH Enabled: True
29940521	Network Maint Services	4,420.95	01/24/2022	101-19-4321-0000	
	Check Total:	4,420.95			
Vendor: 408	WM MUELLER & SONS INC			Check Sequence: 23	ACH Enabled: True
273478	Salt & Sand	2,088.94	01/24/2022	101-33-4245-0000	
273510	Salt & Sand	1,007.91	01/24/2022	101-33-4245-0000	
273514	Salt & Sand	466.76	01/24/2022	101-33-4245-0000	
273547	Salt & Sand	476.47	01/24/2022	101-33-4245-0000	
PV#9-Glen/Manitou/A	PV#9 - Glen Rd-Manitou-Amlee Street	10,252.40	01/24/2022	407-00-4680-0000	
	Check Total:	14,292.48			
	Total for Check Run:	1,773,636.29			
	Total of Number of Checks:	23			



City of Shorewood Council Meeting Item

Title/Subject: Approving Permanent Appointment of Miechelle Norman

Meeting Date: Monday, January 24, 2022

Prepared by: Sandie Thone, City Clerk/Human Resources Director

Reviewed by: Greg Lerud, City Administrator

Policy Consideration: Pursuant to Shorewood Personnel Policy Section 3.08 *All new, rehired, promoted or reassigned employees shall complete a six (6) month probationary period upon assuming their new positions. This period shall be used to observe the employee's work habits and ability to perform the work they are required to do.*

Background: During the summer of 2021 the city advertised for a part-time Administrative Assistant to fill a vacant position, and included advertising the position to city election judges. In July 2021, along with City Administrator Greg Lerud, Deputy City Clerk Brenda Pricco and Administrative Assistant Nelia Criswell, we interviewed three finalists for the position, including two city election judges.

We unanimously decided to offer the position to Miechelle Norman, one of our long-time election judges, determining she had the skillset to be successful in the position and she would also be a good fit to our existing team. Miechelle began her employment on July 27, 2021 as a part-time Administrative Assistant reporting to the City Clerk/HR Director. On December 16, 2021 it was my pleasure to conduct Miechelle's annual Performance Appraisal, which resulted in superior ratings.

Miechelle has been a great addition to our current staff. She is well on her way to mastering the administrative responsibilities of her position. Miechelle is hard working, an enthusiastic team-player, and offers exceptional customer service. She is a good representation of the city's core values of *Respect, Integrity, Communication, Positive Attitude, Team Work, and Responsiveness* in all she does. Miechelle has met and exceeded our expectations in her work and I am happy to recommend her permanent appointment in the capacity of Administrative Assistant for the City of Shorewood.

Financial Considerations: As negotiated upon her hire, no hourly rate increase is being recommended at her 6-month anniversary date but rather will be recommended at her one-year anniversary date.

Action Requested: Staff respectfully recommends the city council approve Miechelle Norman's permanent appointment in the capacity of Administrative Assistant for the City of Shorewood based on her superior performance to date and her exemplary demonstration of the City's desired core values and attributes.

Motion, second and simple majority vote required.

Connection to Vision/Mission: Consistency in providing residents quality public services, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*



City of Shorewood Council Meeting Item

Title/Subject: Approve DNR Delegation Agreement

Meeting Date: January 24, 2022

Prepared By: Greg Lerud, City Administrator

Reviewed By: Jared Shepherd, City Attorney

2D

MEETING
TYPE
REGULAR

Attachments: Delegation Agreement

Background: The Minnesota Department of Natural Resources (DNR) is responsible for Aquatic Invasive Species inspections and control on a state-wide basis, but the city has historically assumed this role at the Christmas Lake landing to ensure a more active inspection program. The city works in partnership with the Christmas Lake HOA (CLHOA) and while the city must have a contract with the DNR, the CLHOA has coordinated the work with a vendor.

Financial or Budget Considerations: There is no cost to signing the agreement. The City budgets \$5,000 per year toward the inspection work, and coordinates any governmental grants, with the remainder of the project costs being paid by the CLHOA.

Recommended Action: Staff recommends renewing the Delegation Agreement with the DNR as presented by approving the Resolution by simple majority.

Next Steps and Timeline: Staff will return the agreement to the DNR with a copy to the CLHOA.

DELEGATION AGREEMENT
Aquatic Invasive Species (AIS) Prevention
Inspection of Water-related Equipment

This agreement is made by and between the Department of Natural Resources (referred to as DNR), an administrative agency of the State of Minnesota and

City of Shorewood

(referred to as Governmental Unit), a local government unit (individually referred to generally as a Party or together as Parties). This agreement is entered into under authority granted to DNR pursuant to Minnesota Statutes section 84D.105.

WHEREAS AQUATIC INVASIVE SPECIES (AIS) are nonnative species that cause or may cause economic or environmental harm or harm to human health or threatens or may threaten natural resources or the use of natural resources in the state;

WHEREAS DNR has been authorized and charged with responsibility by the state legislature to establish a statewide program to prevent and manage the spread of AIS in coordination with other governmental entities; DNR has in its employ conservation officers trained and authorized to enforce the state invasive species laws; and DNR has developed AIS inspection protocols;

WHEREAS pursuant to Minnesota Statutes section 84D.105, Subdivision 2(a), Governmental Unit is a Tribal or local government that agrees to assume legal, financial, and administrative responsibilities for inspection programs on some or all public waters within their jurisdiction; and

WHEREAS DNR and Governmental Unit are committed to the following three core principles:

- Coordination of their authority and resources to develop a reasonable and effective water-related equipment inspection requirement to stop the spread of AIS in the state and prevent the introduction of new AIS;
- a collaborative, cooperative approach to AIS management and prevention;
- ensuring continued access to public waters.

NOW, THEREFORE it is mutually agreed by and between the Parties as follows:

1. PURPOSE. The purpose of this agreement is to enhance Minnesota's capacity to prevent the spread of AIS by enabling local governmental entities to perform AIS inspections and manage access to water resources in keeping with the three principles stated above.

2. TASKS AND RESPONSIBILITIES.

A. DNR or its delegate will provide training of individuals employed by Governmental Unit and/or individuals working for contractors to Governmental Unit as inspectors and, upon successful completion of training and testing requirements, the DNR will certify individuals as authorized inspectors in accordance with Minnesota Statutes section 84D.105, subd. 2(a). DNR will assume all obligation for training to the extent set forth in Minnesota Statutes section 84D.105.

B. When requested by a law enforcement agency, DNR Enforcement will provide AIS training to licensed peace officers

C. Governmental Unit will work with their local city and county law enforcement to ensure that local licensed peace officers are available to support Governmental Unit inspectors. Governmental Unit inspectors shall utilize local city and county law enforcement agencies as their primary law enforcement support when inspection stations are operated. DNR Conservation Officers may assist with support if a local agency officer is unavailable and there is an egregious violation.

D. Governmental Unit will design and implement an AIS inspection program, detailed in a Watercraft Inspection Program Plan, which must be approved by DNR, on some or all public waters within their jurisdiction utilizing existing authorities and the authority granted to inspectors under Minnesota Statutes sections 84D.105, subd. 2(b) and 84D.10, subd. 3(a), clauses 1, 3, and 4 (the Program). The program must comply with all requirements in Minnesota Statutes section 84D.105 and in DNR Watercraft Inspection Program procedures and manuals.

E. Governmental Unit will designate individuals employed by the Governmental Unit and/or individuals working for contractors to Governmental Unit to serve as inspectors for the Program and ensure that these individuals complete the required training and certification in paragraph 2A of this agreement prior to performing inspections. Governmental Unit will help coordinate training of licensed peace officers as provided under paragraph 2B of this agreement.

F. Governmental Unit will provide one or more inspection stations established under the Program with trained and certified inspectors, who will exercise inspection authorities in accordance with current DNR procedures and manuals. General inspection procedures include:

- i. Visually and tactilely inspecting water-related equipment to determine whether aquatic invasive species, aquatic macrophytes, or water is present;
- ii. Instructing persons on how to comply with AIS laws by removing AIS, draining, decontaminating, or treating AIS and water-related equipment to prevent the transportation and spread of aquatic invasive species, aquatic macrophytes, and water;
- iii. Issuing verbal orders to prohibit placing water-related equipment, that has AIS attached or water that has not been drained, into waters of the state;
- iv. With owner's consent, assisting with the removal of AIS and decontamination of water-related equipment; and
- v. Contacting local law enforcement or Conservation Officers if a person transporting watercraft or water-related equipment refuses to take corrective actions to remove AIS or fails to comply with requirements to drain water prior to leaving the water access.

G. Governmental Unit will support education and outreach projects and programs designed to increase public awareness and knowledge of the risks AIS pose to water resources and public capacity to contribute to the effort to prevent and manage the spread of AIS.

H. Governmental Unit assumes legal, financial, and administrative responsibilities for their staff and/or individuals working for contractors and the actions of their staff/contractors and will bear costs incurred in completing the tasks and responsibilities herein, except that DNR will provide, at its sole expense, staff and/or contracted professionals to coordinate and conduct the training described herein.

I. Governmental Unit and DNR will regularly meet or consult with each other to collaboratively develop the above-described elements of Governmental Unit AIS Program and potential models that could be used by other local government entities to help prevent the spread of AIS, guided by the three core principles stated above.

J. Governmental Unit must submit an End-of-Season Watercraft Inspection Report to the DNR summarizing the results and issues related to implementing the inspection program.

3. LIABILITY. Each Party to this agreement shall be liable for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party, its agents, volunteers or employees. It is understood and agreed that liability and damages arising from the Parties' acts and omissions are governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes Chapter 466, the Minnesota Tort Claims Act, Minnesota Statutes section 3.736, and other applicable laws.

4. TERM AND TERMINATION. The agreement becomes effective on the date of final signature. This agreement expires on December 31; 2024. The agreement may be terminated with or without cause by 30-day written notice to the other Party.

5. ENTIRE AGREEMENT. This agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between DNR and Governmental Unit, and contains the entire agreement with regard to the subject matter herein.

6. AMENDMENTS. This agreement may be amended only by the mutual consent of the Parties in writing, signed by each of the Parties.

7. NOTICE. Any written communication required under this agreement will be addressed to the other Party as follows, except that any Party may change its representative and/or address for notice by so notifying the other Party in writing:

To DNR:

Watercraft Inspection Program Coordinator
Minnesota Department of Natural Resources
500 Lafayette Road, Box 25
St. Paul MN 55155-4025

To Governmental Unit:

Name/Title: Greg Lerud, City Administrator

Governmental Unit: City of Shorewood

Address: 5755 Country Club Road

Address: Shorewood, MN 55331

8. GOVERNING LAW AND VENUE. This agreement will be governed by and interpreted in accordance with the laws of the State of Minnesota. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

9. WAIVERS. The waiver by DNR or Governmental Unit of any breach or failure to comply with any provision of this agreement by the other Party will not be construed as nor will it constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this agreement.

10. STATE AUDITS. Under Minnesota Statutes section 16C.05, subd. 5, Governmental Unit books, records, documents, and accounting procedures and practices relevant to this agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement.

11. GOVERNMENT DATA PRACTICES. Governmental Unit and DNR must comply with the Minnesota Government Data Practices Act, Minnesota Statute Chapter 13, as it applies to all data provided by DNR under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Governmental Unit under this agreement. The civil remedies of Minnesota Statute section 13.08 apply to the release of the data referred to in this clause by either Governmental Unit or DNR.

If Governmental Unit receives a request to release the data referred to in this Clause, Governmental Unit must immediately notify the DNR's Data Practices Compliance Official. The Governmental Unit's response to the request shall comply with applicable law.

The state complies with Minnesota Government Data Practices Act regarding the released of any data created, collected, received, stored, used, maintained, or disseminated by the respective party under this agreement. The state and the Governmental Unit shall let each other know when a data request has been received.

IN WITNESS WHEREOF, intending to be legally bound, the Parties hereto execute and deliver this agreement.

DEPARTMENT OF NATURAL RESOURCES

By: _____

Title: Director, Division of Ecological and Water Resources

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Title: _____

Date: _____

GOVERNMENTAL UNIT: City of Shorewood

By: _____

Title: _____

Date: _____

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

RESOLUTION 22-010

**A RESOLUTION APPROVING DELEGATION AGREEMENT WITH THE MINNESOTA
DEPARTMENT OF NATURAL RESOURCES FOR AIS INSPECTION AT THE
CHRISTMAS LAKE PUBLIC ACCESS**

WHEREAS, the City of Shorewood desires to continue to provide for Aquatic Invasive Species inspection and the cleaning of water craft at the Christmas Lake public access; and,

WHEREAS, the City has previously entered into a delegation agreement with the MN Department of Natural Resources so that service can be provided for,

NOW THEREFORE BE IT RESOLVED by the Shorewood City Council that the Council hereby approves renewing the Delegation Agreement as presented and authorizes the Mayor to sign on behalf of the City of Shorewood.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 24th day of January 2022.

Jennifer Labadie, Mayor

ATTEST:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title / Subject: Accept Greg Fasching's Resignation and Approve Advertising and Recruitment for LEO – Utility Position

Meeting Date: January 24, 2022

Prepared by: Larry Brown, Director of Public Works

Attachments: None

Background: Mr. Greg Fasching, Light Equipment Operator/Utility Division, has submitted his letter of resignation. He has accepted a position with a larger community with several opportunities for advancement. Mr. Fasching has been with the city since 2010 and has been an excellent employee for the city who has always demonstrated a positive and "Can Do" attitude. Mr. Fasching will be sorely missed.

Greg's last day will be Tuesday, January 25th, 2022.

Recommended Action: Staff recommends acceptance of Mr. Greg Fasching's resignation and seeks authorization to commence with advertisement to fill the position of Light Equipment Operator within the Utility Department.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*



City of Shorewood Council Meeting Item

Title/Subject: Mayor and City Council Compensation

Meeting Date: January 24, 2022

Prepared By: Greg Lerud, City Administrator

Reviewed By: Jared Shephard, City Attorney

9A

MEETING
TYPE
REGULAR

Attachments: Ordinance No. 585

Background: At the January 10 city council meeting, the city council reviewed current salaries for the Mayor and City Council members with comparative information for other city's council. The council directed staff to prepare an ordinance to increase the Mayor's annual salary from \$5,000 to \$6,300 and City Council member annual salaries from \$3,900 to \$4,800. Any increase in compensation cannot take effect until an intervening regular city election, meaning increases would not take effect until January 1, 2023.

Financial or Budget Considerations: If the increase is approved, the overall Mayor/Council salaries budget line item is proposed to go from \$20,600 (currently) to \$25,500 (beginning in 2023).

Options: The ordinance has been drafted consistent with the discussion at the January 10 meeting, but the council can amend any part of the ordinance prior to passage, pass the ordinance as presented, or vote to not pass the proposed ordinance.

Next Steps and Timeline: If the city council approves the ordinance, staff will publish the ordinance as required, but the pay increase would go into effect until January 1, 2023.

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

ORDINANCE NO. 585

**AN ORDINANCE AMENDING CHAPTER 105
OF THE SHOREWOOD CITY CODE
RELATING TO SALARIES FOR THE MAYOR AND CITY COUNCIL**

**THE CITY COUNCIL OF THE CITY OF SHOREWOOD, MINNESOTA, ORDAINS AS
FOLLOWS:**

Section 1. Section 105.05 of the Shorewood City Code is hereby repealed and replaced in its entirety to read as follows:

105.05: MAYOR AND CITY COUNCIL: Commencing January 1, 2023, the annual salary of the Mayor of the City shall be \$6,300 and the annual salary of each member of the City Council shall be \$4,800.

Section 2. This ordinance shall be in full force and effect following its passage and publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 24th day of January, 2022.

ATTEST:

Jennifer Labadie, Mayor

Sandie Thone, City Clerk



#10A.1

MEETING TYPE
Regular

City of Shorewood Council Meeting Item

Title / Subject: Investments 4th Quarter 2021 Report

Meeting Date: January 24, 2022

Prepared by: Joe Rigdon, Finance Director

Reviewed by: Greg Lerud, City Administrator

Attachments: Fourth Quarter 2021 Investments Spreadsheets

Policy Consideration:

An investment report is provided to the City Council for review on a quarterly basis.

Background:

The following information describes the unaudited investment activity of the City's funds as of December 31, 2021.

The City's investment policy, modified 3/24/2013, indicates that an investment report shall be prepared at least quarterly, including a management summary.

General Objectives:

The primary objectives, in priority order, of investment activities are safety, liquidity, and yield.

1. Safety:

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk. Credit risk is the risk of loss due to the failure of the security issuer or backer. Interest rate risk is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates.

2. Liquidity:

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands.

3. Yield:

The investment portfolio shall be designed with the objective of attaining a market rate of return through budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

Authorized and Suitable Investments:

Minnesota Statute 118A.04 lists the types of investments that public funds may be invested in. The City's investment policy is narrower than the statute, and includes the following permissible investments:

- United States securities:

Governmental bonds, notes, bills, mortgages (excluding high-risk mortgage-backed securities), and other securities, which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress.

- State and local securities:

Any security which is a general obligation of any state or local government with taxing powers which is rated "A" or better by a national bond rating service.

Any security which is a revenue obligation of any state or local government with taxing powers which is rated "AA" or better by a national bond rating service.

- Commercial paper:

Commercial paper issued by United States corporations or their Canadian subsidiaries that is rated in the highest quality category by at least two nationally recognized rating agencies and matures in 270 days or less.

- Time deposits:

Time deposits that are fully insured by the Federal Deposit Insurance Corporation (FDIC) or by the National Credit Union Administration (NCUA).

- Minnesota joint powers investment trust (4M Fund):

Investments are restricted to securities described in Minnesota Statutes 118A.04 and 118A.07, subdivision 7.

Diversification:

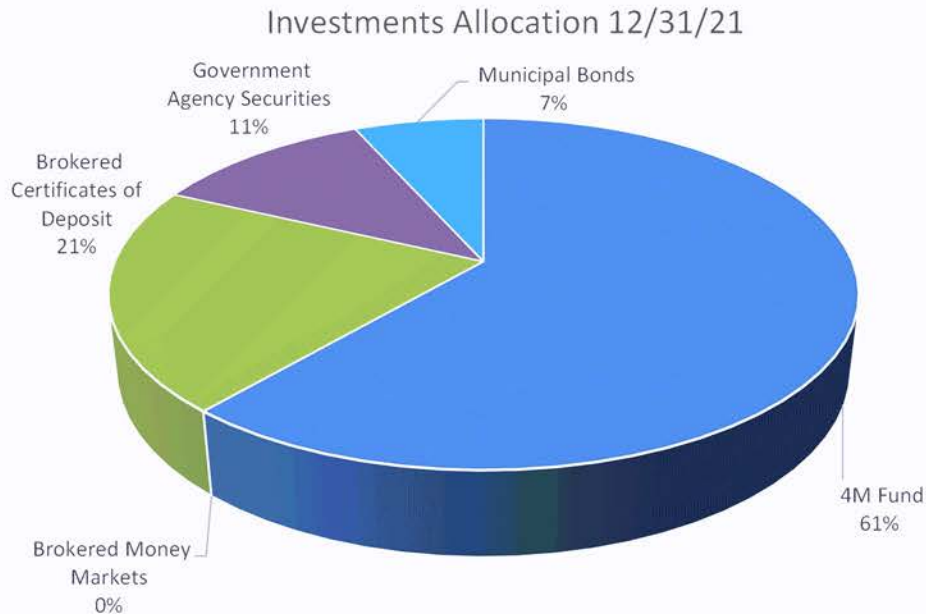
The City shall attempt to diversify its investments according to type and maturity. The portfolio may contain both short-term and long-term investments. The City will attempt to match its investment maturities with anticipated cash flow requirements. The City's investment policy includes the following restrictions:

- No more than 30% of the total investments should extend beyond 5 years.
- No investment should extend beyond 15 years.
- No more than 10% of the total investments shall be commercial paper.

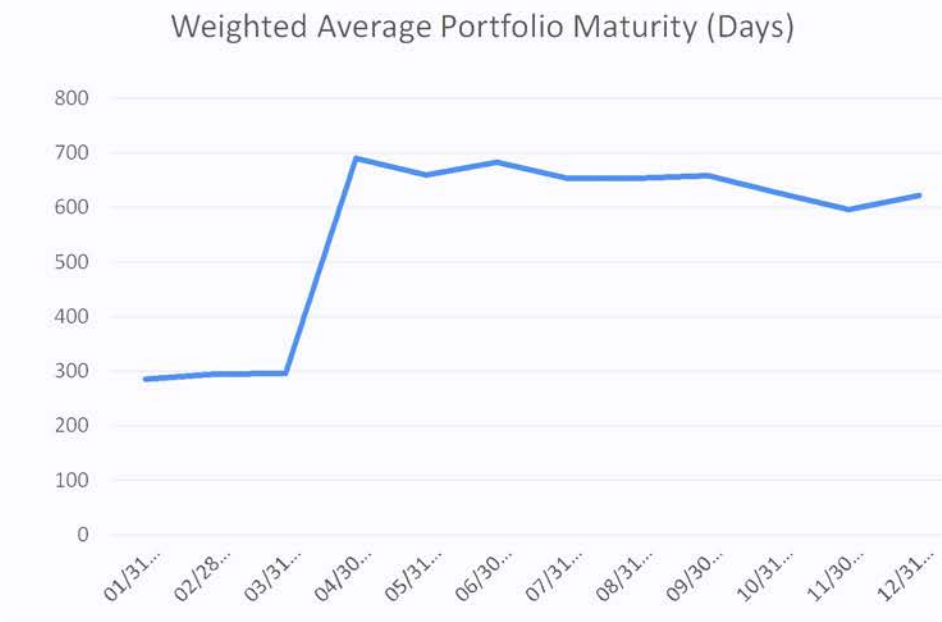
As of 12/31/2021, the City is in compliance with the investment policy's diversification restrictions.

Current Investments:

At 12/31/2021, market value of the City's investments amounted to \$13,199,471. Municipal money market funds (4M) were the largest share of the portfolio, at 61%. Net bond proceeds of \$7.4 million were transferred into the 4M fund in August 2020, while approximately \$4.2 million of net bond proceeds were transferred in July 2021. An investments summary and an investments detail listing are included on the attachments.



The weighted average portfolio maturity in days of the City's investment portfolio was steady during much of the year. This calculation varies based on the mix of investment purchases and maturities. The average maturity at December 31, 2021 was a calculated 622 days, or 1.70 years.



The weighted average yield of the City's investment portfolio exhibited initial downward movement during 2020-2021, reflecting current economic conditions. Based on the City's fixed rate investments (excluding the 4M Fund), the portfolio yield was calculated at 0.61% at 12/31/2021, and was relatively flat from April to December 2021. The 4M Fund average monthly rate for December 2021 was 0.01%.



From 1/1/2021 through 12/31/2021, the City received \$116,712 in investment interest. The change in fair market value of the portfolio decreased by \$89,566 through 12/31/2021 as a result of market economic conditions. The City's intent is to hold investments to maturity dates, which will prevent realized principal gains or losses on investments related to market conditions. Net investment income through 12/31/2021 amounted to \$27,146.

Financial or Budget Considerations:

This report is intended to provide investments financial information for the City's funds.

Recommendation / Action Requested:

Staff recommends that the City Council accept the quarterly investments report.

Next Steps and Timeline:

The investments quarterly report for 1st quarter 2022 will be prepared and distributed in April 2022.

Connection to Vision / Mission:

The review of periodic reporting of financial information is a component of sound financial management.

**City of Shorewood
Investments Summary
2021**

	01/31/21	02/28/21	03/31/21	04/30/21	05/31/21	06/30/21	07/31/21	08/31/21	09/30/21	10/31/21	11/30/21	12/31/21
<u>Allocation (\$)</u>												
4M Fund	9,106,479.90	9,756,920.45	10,262,454.95	6,948,611.87	6,954,234.02	7,207,509.26	11,448,530.85	11,766,469.70	8,576,939.78	8,577,575.44	7,578,221.31	8,090,495.20
Brokered Money Markets	-	-	-	-	-	-	-	-	-	-	-	-
Brokered Certificates of Deposit	4,032,177.49	3,782,865.19	3,298,394.17	3,794,814.63	3,792,685.99	3,545,034.26	3,541,949.99	3,239,319.54	3,237,429.78	3,234,962.38	3,232,253.84	2,733,185.73
Government Agency Securities	-	-	-	1,520,762.00	1,524,082.00	1,517,871.00	1,525,488.50	1,522,324.00	1,513,574.50	1,502,206.50	1,501,992.50	1,496,269.50
Municipal Bonds	1,291,058.20	903,500.70	900,970.00	1,195,968.00	1,193,261.50	1,190,621.50	1,190,607.00	1,187,453.00	884,297.50	882,199.00	880,931.50	879,520.50
	14,429,715.59	14,443,286.34	14,461,819.12	13,460,156.50	13,464,263.51	13,461,036.02	17,706,576.34	17,715,566.24	14,212,241.56	14,196,943.32	13,193,399.15	13,199,470.93
<u>Allocation (%)</u>												
4M Fund	63.1%	67.6%	71.0%	51.6%	51.6%	53.5%	64.7%	66.4%	60.3%	60.4%	57.4%	61.3%
Brokered Money Markets	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Brokered Certificates of Deposit	27.9%	26.2%	22.8%	28.2%	28.2%	26.3%	20.0%	18.3%	22.8%	22.8%	24.5%	20.7%
Government Agency Securities	0.0%	0.0%	0.0%	11.3%	11.3%	11.3%	8.6%	8.6%	10.6%	10.6%	11.4%	11.3%
Municipal Bonds	8.9%	6.3%	6.2%	8.9%	8.9%	8.8%	6.7%	6.7%	6.2%	6.2%	6.7%	6.7%
	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
Weighted Average Portfolio Yield	1.420%	1.430%	1.440%	0.720%	0.710%	0.674%	0.661%	0.648%	0.640%	0.631%	0.622%	0.610%
Weighted Average Portfolio Maturity (Days)	286	295	296	691	660	684	655	655	659	627	597	622

City of Shorewood - Investments Detail
12/31/21

4M Fund

Money Market	4M Fund
Discover Bank CD	Brokered CD
Mahtomedi MN ISD Taxable	Municipal Bonds
First National Bank/The First, NA	Brokered CD
First Mid-Illinois Bank & Trust CD	Brokered CD
Pinnacle Bk Nashville TN CD	Brokered CD
New Hampshire State GO	Municipal Bonds
Landmark Community Bank TN CD	Brokered CD
CFG Community Bank Lutherville, MD CD	Brokered CD
Great Midwest Bank CD	Brokered CD
Citibank NA CD	Brokered CD
Los Angeles CA	Municipal Bonds
Texas Capital Bank, TX CD	Brokered CD
Sallie Mae Bank Salt Lake City, UT CD	Brokered CD
KS State Bank/Kansas State Bank of Manhattan	Brokered CD
Third Coast Bank, SSB CD	Brokered CD
Wells Fargo Bk N A Sioux Falls SD CD	Brokered CD
Western Alliance Bank/Torrey Pines Bank CA CD	Brokered CD
CIBC Bank USA/Priate Bank MI CD	Brokered CD
Ally Bank CD	Brokered CD
Capital One Bank USA NA CD	Brokered CD
Pacific Western Bank, CA CD	Brokered CD
Servisfirst Bank, FL CD	Brokered CD
Greenstate Credit Union, IA CD	Brokered CD
Morgan Stanley Pvt Bank CD	Brokered CD
Waukesha WI Prom Nts	Municipal Bonds
US Treasury	Government Agency
Waukesha WI Prom Nts	Municipal Bonds
US Treasury	Government Agency
US Treasury	Government Agency

Par Value	Yield %	Purchase Date	Maturity Date	Cusip	FDIC #	Market Value 12/31/2020	Purchases	Sales	Transfers in	Transfers out	Change in Market Value & Gain/Loss	Interest/ Dividends	Market Value 12/31/2021
8,090,495.20	0.01					8,862,918.33	3,537,200.00	(3,166,727.61)	4,356,007.60	(5,500,000.00)	-	1,096.88	8,090,495.20
240,000.00	2.00	1/5/2017	1/5/2021	254672227	5649	240,064.80	-	(240,000.00)	-	(2,419.73)	(64.80)	2,419.73	(0.00)
385,000.00	3.40	8/1/2015	2/1/2021	560211MN1	N/A	385,735.35	-	(385,000.00)	-	(6,545.00)	(735.35)	6,545.00	-
249,994.80	1.46	2/26/2020	2/5/2021	Non-DTC	4256	246,400.00	-	(246,400.00)	-	(3,594.80)	-	3,594.80	-
249,128.99	2.83	3/13/2019	3/12/2021	Non-DTC	3705	235,800.00	-	(235,800.00)	-	(13,328.99)	-	13,328.99	-
245,000.00	1.95	9/21/2017	3/22/2021	723455FU0	35583	246,061.34	-	(245,000.00)	-	(1,191.10)	(1,061.34)	1,191.10	0.00
595,000.00	2.70	5/2016	4/1/2021	644682U38	N/A	598,581.90	-	(595,000.00)	-	(8,032.50)	(3,581.90)	8,032.50	-
249,900.83	0.06	12/2/2020	6/1/2021	Non-DTC	34982	249,800.00	-	(249,800.00)	-	(100.83)	-	100.83	-
249,778.75	1.69	12/11/2019	6/10/2021	Non-DTC	34294	243,600.00	-	(243,600.00)	-	(6,178.75)	-	6,178.75	-
111,046.61	2.88	8/15/2018	8/16/2021	Non-DTC	29657	102,000.00	-	(102,000.00)	-	(9,046.61)	-	9,046.61	-
198,000.00	2.95	8/24/2018	8/24/2021	17312QR84	7213	201,824.17	-	(198,000.00)	-	(5,940.00)	(3,824.17)	5,940.00	(0.00)
300,000.00	1.30	3/17/2020	9/1/2021	544351MCO	N/A	309,609.00	-	(300,000.00)	-	(15,000.00)	(9,609.00)	15,000.00	-
249,849.60	0.10	12/2/2020	12/2/2021	Non-DTC	34383	249,600.00	-	(249,600.00)	-	(249.60)	-	249.60	-
247,000.00	1.75	12/18/2019	12/20/2021	7954505Y7	58177	251,079.70	-	(247,000.00)	-	(4,346.19)	(4,079.70)	4,346.19	-
249,785.37	1.60	2/26/2020	2/28/2022	Non-DTC	19899	242,000.00	-	-	-	-	-	-	242,000.00
249,753.21	1.52	3/2/2020	3/2/2022	Non-DTC	58716	242,400.00	-	-	-	-	-	-	242,400.00
249,000.00	2.70	3/27/2019	3/28/2022	949763YT7	3511	257,307.64	-	-	-	(6,847.52)	(6,786.50)	6,847.52	250,521.14
249,908.78	0.20	4/1/2021	4/1/2022	Non-DTC	57512	-	249,400.00	-	-	-	-	-	249,400.00
249,908.81	0.11	12/2/2020	5/26/2022	Non-DTC	33306	249,500.00	-	-	-	-	-	-	249,500.00
247,000.00	2.06	8/8/2019	8/8/2022	02007GLA9	57803	255,199.41	-	-	-	(5,310.50)	(5,382.37)	5,310.50	249,817.04
247,000.00	2.06	8/7/2019	8/8/2022	14042TBP1	33954	255,199.41	-	-	-	(5,310.50)	(5,382.37)	5,310.50	249,817.04
249,697.78	0.12	12/2/2020	12/2/2022	Non-DTC	24045	249,100.00	-	-	-	-	-	-	249,100.00
249,900.08	0.16	4/1/2021	4/3/2023	Non-DTC	57993	-	249,100.00	-	-	-	-	-	249,100.00
249,947.60	0.15	6/1/2021	6/1/2023	Non-DTC	NCUA	-	249,200.00	-	-	-	-	-	249,200.00
247,000.00	1.76	9/5/2019	9/5/2023	61760AX61	34221	258,151.06	-	-	-	(4,569.50)	(5,820.55)	4,569.50	252,330.51
500,000.00	0.20	4/20/2021	10/1/2023	943080VH1	N/A	-	521,960.00	-	-	(4,472.22)	(7,325.00)	4,472.22	514,635.00
500,000.00	0.29	4/5/2021	4/30/2024	912828X70	N/A	-	530,422.67	-	-	(10,000.00)	(16,770.17)	10,000.00	513,652.50
350,000.00	0.36	4/20/2021	10/1/2024	943080VJ7	N/A	-	369,645.50	-	-	(3,130.56)	(4,760.00)	3,130.56	364,885.50
500,000.00	0.57	4/5/2021	3/31/2025	912828ZF0	N/A	-	498,647.43	-	-	-	(6,791.93)	-	491,855.50
500,000.00	0.82	4/5/2021	3/31/2026	91282CBT7	N/A	-	498,352.01	-	-	-	(7,590.51)	-	490,761.50
						14,431,932.11	6,703,927.61	(6,703,927.61)	4,356,007.60	(5,615,614.90)	(89,565.66)	116,711.78	13,199,470.93

Net Interest Earnings (Interest and realized gains/losses on securities)

27,146.12 27,146.12



City of Shorewood Council Meeting Item

Title/Subject: Commission Interviews

Meeting Date: Monday, January 24, 2022

Prepared by: Sandie Thone, City Clerk/Human Resources Director

Reviewed by: Greg Lerud, City Administrator

Background: At the January 10, 2022 City Council meeting there was discussion regarding the commission interviews that are to be held in the month of February to appoint commissioners for terms beginning March 1, 2022. There are five (5) terms open as follows:

Commission	# to Fill	Term
Planning Commission	(2)	March 1, 2022 - February 28, 2025
Park Commission	(2)	March 1, 2022 - February 28, 2025
Lake Minnetonka Cable Commission	(1)	March 1, 2022 – February 29, 2023

Staff has received nine (9) applications for the commissions, with the main interests falling equally into the three commissions (3-Planning, 3-Park, 3-LMCC). In the past interviews have been with the full council at a work session and consisted of 15-minute interviews with 5-minutes between each interview.

Direction: Staff is requesting direction from council on scheduling the nine (9) commission interviews on either February 14, February 28, both dates or an alternative date and the length of each interview and whether the interviews will be performed by the entire council or the personnel committee consisting of Councilmember Callies and Councilmember Gorham who would then make a recommendation to the city council for terms beginning March 1, 2022. No formal action/motion is necessary to schedule the interviews.

Connection to Vision/Mission: Consistency in providing residents quality public services, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.