

**CITY OF SHOREWOOD  
CITY COUNCIL REGULAR MEETING  
MONDAY, JUNE 27, 2022**

**5755 COUNTRY CLUB ROAD  
COUNCIL CHAMBERS  
7:00 P.M.**

For those wishing to listen live to the meeting, please go to [ci.shorewood.mn.us/current\\_meeting](https://ci.shorewood.mn.us/current_meeting) for the meeting link. Contact the city at 952.960.7900 during regular business hours with questions.

**AGENDA**

**1. CONVENE CITY COUNCIL MEETING**

A. Pledge of Allegiance

B. Roll Call

Mayor Labadie\_\_\_\_  
Siakel\_\_\_\_  
Johnson\_\_\_\_  
Callies\_\_\_\_  
Gorham\_\_\_\_

C. Review and Adopt Agenda

**Attachments**

**2. CONSENT AGENDA** The Consent Agenda is a series of actions which are being considered for adoption this evening under a single motion. These items have been reviewed by city council and city staff and there shall be no further discussion by the council tonight on the Consent Agenda items. Any council member or member of city staff may request that an item be removed from the Consent Agenda for separate consideration or discussion. If there are any brief concerns or questions by council, we can answer those now.

Motion to approve items on the Consent Agenda & Adopt Resolutions Therein:

- |  |  |
|--|--|
| A. City Council Regular Meeting Minutes of June 13, 2022   | Minutes  |
| B. Approval of the Verified Claims List  | Claims List                                      |
| C. Appointment of 2022 Election Judges and AB Board  | City Clerk/HR Director Memo<br>Resolution 22-058 |
| D. Approve Extension for Subdivision Approvals<br>Excelsior Woods 20325 Excelsior Blvd.  | Planning Director Memo<br>Resolution 22-059      |
| E. Approve New 2022 Retail Tobacco License   | Deputy City Clerk Memo<br>Resolution 22-060      |
| F. Mileage Reimbursement Rate  | City Clerk/HR Director Memo                      |
| G. Award Quote for Irrigation and Landscape and Accept Revised<br>Agreement for Glen Road/Amlee Road/Manitou Lane Street<br>Reconstruction and Utility Project, City Project 18-08 | City Engineer Memo<br>Resolution 22-061          |

**3. MATTERS FROM THE FLOOR** This is an opportunity for members of the public to bring an item, which is not on tonight's agenda, to the attention of the mayor and council. When you are recognized, please use the raise your hand feature. Please identify yourself by your first and last name and your address for the record. After this introduction, please limit your comments to three minutes. No action will be taken by the council on this matter, but the mayor or council could request that staff place this matter on a future agenda. (No Council Action will be taken)

**4. PUBLIC HEARING**

- |  |                        |
|--|------------------------|
| A. Vacation of a portion of Fire Lane 1 to Set Property Line<br>Location: 4580 Enchanted Point at Fire Lane #1 | Planning Director Memo |
|--|------------------------|

**5. REPORTS AND PRESENTATIONS**

**6. PARKS**

**7. PLANNING**

**8. ENGINEERING/PUBLIC WORKS**

**9. GENERAL/NEW BUSINESS**

- |  |  |
|--|--|
| A. Ordinance 589: Amendment to Chapter 305 Tree Trimmers | City Clerk/HR Director Memo<br>Ordinance 589 |
| B. Excelsior Chamber Donation Request for Fireworks      | Interim City Administrator Memo              |
| C. Review Preliminary 2023 SLMPD Budget                  | Interim City Administrator Memo              |
| D. Yellowstone Trail concerns                            | Director of Public Works Memo                |

**10. STAFF AND COUNCIL REPORTS**

- A. Staff
- B. Mayor and City Council

**11. ADJOURN**

CITY OF SHOREWOOD  
CITY COUNCIL REGULAR MEETING  
MONDAY, JUNE 13, 2022

5755 COUNTRY CLUB ROAD  
COUNCIL CHAMBERS  
7:00 P.M.

## MINUTES

### 1. CONVENE CITY COUNCIL REGULAR MEETING

Mayor Labadie called the meeting to order at 7:00 P.M.

#### A. Roll Call

Present. Mayor Labadie; Councilmembers Johnson, Siakel, Gorham, and Callies; City Attorney Shepherd; City Administrator Shukle; Finance Director Rigdon; Planning Director Darling; Director of Public Works Brown; and City Engineer Budde

#### B. Review Agenda

Johnson moved, Gorham seconded, approving the agenda as presented. Motion passed 5/0.

### 2. CONSENT AGENDA

Mayor Labadie reviewed the items on the Consent Agenda.

Gorham moved, Johnson seconded, Approving the Motions Contained on the Consent Agenda and Adopting the Resolutions Therein.

#### A. City Council Work Session Minutes of May 23, 2022

#### B. City Council Regular Meeting Minutes of May 23, 2022

#### C. Approval of the Verified Claims List

#### D. Adopting RESOLUTION NO. 22-055, "A Resolution Approving Agreements with Hennepin County Regional Rail Authority and Three Rivers Park District for Smithtown Pond Project City Project 20-07."

Motion passed 5/0.

### 3. MATTERS FROM THE FLOOR

Ann Raymond, 6140 Pleasant Avenue, stated she has lived in Shorewood for the past 13 years. She commented on the maintenance along Yellowstone Trail noting soil erosion, expensive yearly maintenance, trees growing into the road, and the above ground power lines. She stated that there are significant soil erosion issues along the trail and believed that is due to the construction of homes without a plan for drainage. She commented that this will lead to significant road maintenance costs as the road is breaking down. She noted a significant amount of dirt is landing in the yards because of a lack of curb and gutter. She asked the amount of funding being spent on yearly or every other year maintenance of the road rather than a long-term pavement

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management plan that would include curb and gutter. She stated the road has multiple sink holes from the previous improvement project and whether there are plans for repair. She believed that it would be time to have a road maintenance plan for the roads that includes curb and gutter to manage drainage. She stated the additional homes constructed in Minnetonka Country Club has added significant cash flow to the City and given the increased traffic on the road, now would be the time to address this issue. She stated that two-way traffic is nearly impossible given the overgrowth of trees into the road. She believed that the City could do better than this. She noted the above ground power lines which get knocked down during storms causing power outages and lack of water for those using wells.

Director of Public Works Brown commented that staff will bring this forward with additional data at a future meeting. He confirmed that someone from staff will also follow up with Ms. Raymond.

#### **4. PUBLIC HEARING**

#### **5. REPORTS AND PRESENTATIONS**

##### **A. Tour de Tonka**

Tim Litfin, Tour de Tonka, stated Tour de Tonka is an annual event that proudly comes through Shorewood and will take place on Saturday, August 6<sup>th</sup>. He noted there are many different length choices for participants and registration is open. He provided some statistics about the event, highlighted some of the sponsors, and reviewed the history of riders in the event to date. He commented that the event has not only local participants but has also has participants from counties throughout the state and from 44 different states. He stated the event raises funds for the ICA Food Shelf. He also thanked all the businesses that are providing mechanics for the event. He reviewed the merchandise that is available and welcomed those that wish to volunteer for the event. He displayed the ride routes for the different length rides and reviewed some of the positive comments received about the event. He thanked Shorewood for continuing to partner in the event.

##### **B. Executive Director Tiffany King, Excelsior-Lake Minnetonka Chamber of Commerce**

Tiffany King, Excelsior-Lake Minnetonka Chamber of Commerce Executive Director, introduced herself and described her career experience as well as her experience since joining this Chamber and helping to rebuild it. She stated it is a bit odd for a Chamber to host fireworks as typically that is hosted by municipalities. She commented that there were some missteps the previous year which resulted in a lack of funding. She stated a donation was accepted but was misallocated noting that occurred prior to her joining the Chamber. She stated that she looks forward to rebuilding the relationships and being able to host this tradition. She noted that in order to do so, they need to raise funds from municipalities. She stated that 50 percent of the \$40,000 for the fireworks is funded by Bingo and Burgers by the Bay which is hosted by Excelsior Morning Rotary and the remaining funds would be raised through municipalities and other donations. She asked the City for the \$7,500 that Shorewood typically contributes towards the event based on its population. She commented that they have learned from the past and hopes the City will continue to provide support for the event.

Mayor Labadie stated that because this is a presentation, action is not required tonight and therefore this could be discussed at a future meeting where action could be considered.



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Councilmember Callies asked if there are other costs involved in the event above the cost of the fireworks.

Ms. King replied there are other events along with the fireworks and highlighted some of those events. She stated that public funds are accepted for the fireworks, but the funds from municipalities are not used for the other events.

Councilmember Siakel commented that she would like this item to come back on a future agenda for continued discussion. She did not believe the contribution of \$7,500 was based on population and was just a random number that the City has contributed. She commented it would seem that Shorewood is then contributing a third of the public funds used for the fireworks. She asked what else is being done to fund the event other than going to the cities to request funds.

Ms. King replied the Chamber is discussing that. She stated the Chamber is a business association with a staff of two, therefore they cannot spend a lot of time fundraising for something that does not answer to the mission of the organization. She stated they are ensuring they are careful with financing and would plan to create a reserve account just for fireworks if additional donations are received that could be used for future fireworks events.

Councilmember Siakel stated a business in Excelsior used to have a donations container for assisting in the funding of the fireworks. She asked if there is a plan to advertise to businesses.

Ms. King commented that businesses are stretched thing and there are businesses sponsoring the other events that day. She noted they have a donation button on the website that is live all year and there are QR codes on different mailing and advertising.

Councilmember Gorham thanked Ms. King for coming tonight and making the statements about the previous year as many people were disappointed. He asked what the plan is for the event this year.

Ms. King replied the event will be held in Excelsior Bay, and they are working with the previous barge owner and fireworks vendor.

Mayor Labadie asked if there is any assurance that can be given to cities that if funds are donated, there will be fireworks and they will not be moved.

Ms. King confirmed there are no plans to move the event and she could provide that in writing. She stated that they would like to mend fences and ensure that mistakes are not repeated.

Mayor Labadie invited Ms. King to come back to a future meeting when this item will be on the agenda for further discussion. She asked if Ms. King could bring information on funding raised to date for the fireworks this year.

Ms. King replied that as of now, the \$7,500 from Shorewood would complete the needed funds for the fireworks this year. She stated if additional donations are received, those funds would be placed in a reserve fund to be used towards the cost of fireworks the following year.

Mark Kozikowski, Excelsior Chamber of Commerce Board Member, stated he was surprised at how little the public gives towards the fireworks. He noted many people show up to watch the

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fireworks, but he was surprised that people do not make donations. He stated he was on the Committee that brought Ms. King into the position and noted that she has been doing a terrific job in the position.

Councilmember Siakel asked if there is competition, noting that perhaps Wayzata had fireworks the previous year as well.

Ms. King stated she did meet with the Director of the Wayzata Chamber, and they have no interest in having fireworks. She stated a private group was interested in having fireworks after their event but noted that would not conflict with these fireworks.

### **6. PARKS**

### **7. PLANNING**

### **8. ENGINEERING/PUBLIC WORKS**

#### **A. Approve Scoping Document and Authorize Preparation of Final Plans and Specifications for Birch Bluff Street and Utility Improvements, City Project 21-01**

City Engineer Budde explained that on June 14, 2021, City Council authorized the preparation of the scoping document for the Birch Bluff improvement project that is included in the Capital Improvement Plan (CIP) for construction in 2023. He provided a brief overview of the design options for the Birch Bluff improvements. He reviewed some of the things they attempted to implement through this process in order to better manage the process and summarized the comments received from the public thus far. He reviewed his recommendations for the project including road width, speed limits, and other options.

City Engineer Budde stated staff recommends the City Council approve the resolution accepting the scoping document with the included engineering recommendations and authorize preparation of final plans and specifications for the Birch Bluff Road reconstruction project.

Councilmember Siakel commented that City Engineer Budde did a great job with the document and noted that she agrees with all the recommendations. She asked if all fire lanes would be used for the discharge of water or whether only the fire lane adjacent to the beach would be used.

City Engineer Budde replied that three fire lanes would be utilized and identified those locations, two of which are existing and one that would be a new addition.

Mayor Labadie stated that she noticed some concerned looks when the 15-mph strip was mentioned and asked staff to provide clarification.

City Engineer Budde noted the sharp corner location which is currently designed to handle traffic at 20 mph. He stated the actual roadway encroaches onto the corner property and therefore they are attempting to clean that up and get it off private property. He commented that it would look and feel similar to what it is, and they would install signage that say 15 mph rather than 20 mph.

Mayor Labadie asked staff to provide a brief overview of why the overhead power lines are not being buried.

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City Engineer Budde stated the City's practice is that the cost to bury the power lines is an assessable cost. He noted that on this size of project the estimated cost to bury the lines would be about \$500,000 and with 50 property owners the cost would be about \$10,000 per property. He stated that this project is not currently proposed to be assessed for the project and therefore a 429 process would need to be used to assess for the power lines to be buried. He noted 100 percent participation would be needed prior to the project, and it is very unlikely that would be obtained.

Public Works Director Brown commented that there is another practice that the City has considered in the past which states if the City chooses to bury the power lines, all of the repairs within the City would be charged a utility fee which would be clearly marked on the utility bill. He stated a number of years ago many communities had interest in burying all their power lines and therefore a maximum was placed on the fee a City could charge, which was \$25 and is significantly less than what it would cost to bury lines. He noted the last estimate the City received for a quote was \$10,000 between each span. He stated there would also be a cost directly to the homeowner because the service to the home would also need to be updated which has an approximate cost of \$5,000.

Councilmember Callies referenced the street drainage that would use the fire lanes and asked if that would be untreated.

City Engineer Budde explained most of the water would be routed to the stormwater pond. He commented that there are areas where water leaves the site untreated, and baffles could be used to capture sediment and debris before it goes into the lake.

Councilmember Siakel stated most of Birch Bluff is 22 to 25 feet, therefore this will add curb and gutter to what is already there. She commented that it will be different to people on the end of the road. She agrees with the width of 26 feet as there are vehicles parked on both sides of the street along with pedestrian traffic. She believed that there would be benefits to the project, noting that most of the trees impacted are scrub trees and not of good quality. She commented that there was a resident earlier tonight requesting curb and gutter and believed that will be a good addition to the project. She stated she has talked to a lot of neighbors, some of which had signed a petition and noted that their concerns seemed to center around the speed of traffic. She commented that the assumption was that if the road is widened it would increase speed but believed the opposite would be true with the striping and curb. She believed that the utility upgrade would also be a welcome addition and noted that some of the neighbors have been saving for years to connect to water. She recognized that some new homes have invested in water systems and noted residents are not required to connect to City water. She stated the purpose of the scoping document is to get to the next stage. She acknowledged that it is more problematic on the west end, but that is part of this process, and she has trust in City staff to work with those residents to address challenges. She commented she supports this project and believes it is needed.

Mayor Labadie stated that her mind goes back to a fire a few years ago where there was no hydrant or City water available, and a tanker truck had to go back and forth. She noted the fire code requires 24 feet width for emergency vehicle access. She stated there is a reality that a fire can happen, and fire trucks need access. She recognized that these are difficult decisions but need to be made for the best interest of all. She commented that this is a generational decision because once this project is completed, the road would not be touched again for a long time. She

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stated therefore she does support widening the road to support the fire code requirements and provide safe access for emergency vehicles. She commented that although she did want the sidewalk and trail, she does not support that at this time because so many residents spoke against that option. She also believed that the City water connection has to be provided with the project.

Councilmember Callies stated she agrees with the recommendations of the City Engineer for the reasons stated. She also agreed that it is a congested road that needs improvements.

Councilmember Gorham commented this is the second 26-foot width but noted that it feels different than the last because of the difference of going from 22 feet to 26 feet. He does not want all the roads in Shorewood going to 26 feet in width to support water and fire access. He commented that he does not want to start designing the city to meet the rare instance when a fire truck may show up. He stated that 24 feet is reasonable in his opinion. He did not believe that the fire code is applicable.

Councilmember Siakel commented that she believes the Fire Marshal would disagree with that statement. She noted most of the street is already at least 24 feet in width and the addition of curb and gutter would not expand the road width much above what is already in place. She asked why there would be a standard if it were not going to be followed.

Councilmember Gorham commented that he does not believe there should be a standard and that it should be based upon the conditions of the street. He noted this road gets through traffic from people cutting through, but it is not necessarily a through road connection. He did not believe 26 feet should be the standard. He believed that instead they should consider what the city should look like. He preferred that this be narrower with more trees. He recognized that some of the road is already 25 feet.

Councilmember Siakel commented that there is a City standard in place and if there is a desire to rediscuss that, it could be added to a future agenda. She noted that while some streets have been constructed at a lesser width, those were dead end streets and even those residents have said they wished the road were wider.

Councilmember Callies stated she understands the point of view that Councilmember Gorham does not want "cookie cutter" streets. She noted that when she traveled down the road it was clear that this road needs the width.

**Callies moved, Siakel seconded, Adopting RESOLUTION NO. 22-056, "A Resolution Accepting the Scoping Document with the Included Engineering Recommendations and Authorize Preparation of Final Plans and Specifications for the Birch Bluff Road Reconstruction Project."**

Councilmember Gorham commented that there seems to be consensus on the 26-foot-wide street width. He acknowledged that while that might fit in this instance, he would ask that the Council consider each street individually as they move forward.

**Motion passed 4/1 (Gorham opposed).**

### **9. GENERAL/NEW BUSINESS**

#### **A. Bond Reimbursement Resolution**

Finance Director Rigdon explained the reimbursement resolution allow one or more City funds to loan money to a capital project fund or enterprise fund for capital costs and to require reimbursement to the original funds. For the 2022 street and utility projects, it is advisable that the City have an approved reimbursement resolution. The resolution allows the City to reimburse itself with tax exempt bond proceeds for project expenses the City has already paid as well as provide flexibility for financing as there will be multiple projects financed through a single bond issue.

**Johnson moved, Siakel seconded, Adopting RESOLUTION NO. 22-057, “A Resolution Declaring the Official Intent of the City of Shorewood to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City.” Motion passed 5/0.**

## **10. STAFF AND COUNCIL REPORTS**

### **A. Administrator and Staff**

#### **1. Water Efficiency Grant**

Mayor Labadie commented that the report was well prepared.

Councilmember Callies asked how people would access this money.

Public Works Director Brown commented that residents would apply to the City for the funds.

Councilmember Siakel asked the types of appliances that would be eligible.

Public Works Director Brown replied that he believes that any appliance that uses water would be eligible.

Councilmember Siakel asked when the purchase would need to be made.

Mayor Labadie stated that perhaps staff could provide more information in a newsletter or email to answer these questions as residents would most likely have similar questions.

#### **2. Integrated Pest Management Program**

Public Works Director Brown stated the integrated pest management program was developed based on a desire to protect pollinators. He stated the City approved a proposal from a firm to prepare that management plan and staff is currently reviewing the draft to provide comments. He stated that staff is working through the draft and envision the document going before the Park Commission prior to coming to the City Council for review. He noted that when this comes before the Council, staff would ensure that those groups that have expressed interest would also receive a copy of the document.

Councilmember Callies commented that she believes the policy should be revisited as it does not appear to be accomplishing what was desired.

Mayor Labadie suggested the item come back in the fall.

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Public Works Director Brown commented that the review will determine whether this meshes with the resolution. He stated there is a substantial cost to the recommendations to use different treatments and equipment. He stated the Council, Commission, and staff may decide that not all of the things are practical, and the policy may need to be amended to develop that compromise.

Councilmember Callies stated that three weeks ago, she noticed the City of Hopkins was spraying its athletic fields on a certain day. She stated perhaps there are alternatives such as that which could be considered.

### **Other**

Public Works Director Brown stated the street sweeper has begun in the west end, and they encourage residents to be patient. He explained the crews completing the street sweeping are also responsible for filling potholes.

City Engineer Budde provided updates on current construction projects within the community.

City Administrator Shukle commented that the process for the 2023 budget and CIP has begun. He stated they will also be interviewing for Public Works positions this week and the brochure for the City Administrator position is being finalized.

### **B. Mayor and City Council**

Councilmember Johnson commented on the soccer association for its recent soccer splash, noting that it was well organized. He reported that the Fire Board met to discuss the budget and is currently proposing a five percent increase in the budget to provide increases in salaries for officers and an increase to the remaining paid on-call firefighters that will make them more competitive.

Councilmember Siakel asked for a follow up on a resident inquiry.

Mayor Labadie stated she responded to that resident and followed up with the Police Chief and therefore considers the matter addressed. She noted that she attended the Regional Council of Mayors meeting today, which had 20 to 25 mayors in attendance and provided a summary of the presentations provided. She attended the LMCD Board meeting the previous week for their boat generated wake listening session. She commented that it is a hot topic, and many people were in attendance to discuss the controversial topic but noted that all speakers were very respectful. She stated that the SLMPD JPA joint meeting is scheduled for Wednesday night and encouraged the Council to attend.

Public Works Director Brown commented that he spoke with Mayor Labadie about a potential scouting project related to a silver award for the Girl Scouts for a compost bin in the parks and provided details. He commented that the benefit would be the education and public education that would be involved in the project.

Councilmember Callies asked if the meeting on Wednesday will focus on the budget rather than the JPA?

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Mayor Labadie stated the budget will be part of the discussion and provided additional details on the topics that will be discussed. She believed that a large part of the agenda will focus on the JPA.

**11. CLOSED SESSION**

City Attorney Shepherd explained that pursuant to Minn. Stat. 13D.05, Sub 3 (d), the Council meeting would be closed to discuss issues related to the City's security system and emergency response procedures at City Hall.

**Labadie moved, Johnson seconded, to close the meeting, pursuant to Minn. Stat. 13D.05 for attorney-client privileged discussion of issues related to the City's security system and emergency response procedures at City Hall. Motion passed 5/0.**

Mayor Labadie reconvened the Regular Council meeting at 8:38 p.m.

The meeting returned to open session at 9:00 p.m.

**12. ADJOURN**

**Siakel moved, Gorham seconded, Adjourning the City Council Regular Meeting of June 13, 2022, at 9:01 P.M. Motion passed 5/0.**

**ATTEST:**

\_\_\_\_\_  
**Jennifer Labadie, Mayor**

\_\_\_\_\_  
**Sandie Thone, City Clerk**



#2 B

MEETING TYPE  
Regular Meeting

## City of Shorewood Council Meeting Item

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**Title / Subject:** Verified Claims

**Meeting Date:** June 27, 2022

**Prepared by:** Michelle Nguyen, Senior Accountant  
Joe Rigdon, Finance Director

**Attachments:** Claims lists

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**Policy Consideration:**

Should the attached claims against the City of Shorewood be paid?

**Background:**

Claims for council authorization.

<b>67429 - 67442 &amp; ACH</b>	<b>720,042.00</b>
<b>Total Claims</b>	<b>\$720,042.00</b>

We have also included a payroll summary for the payroll period ending **June 19, 2022**

**Financial or Budget Considerations:**

These expenditures are reasonable and necessary to provide services to our residents and funds are budgeted and available for these purposes.

**Options:**

The City Council may accept the staff recommendation to pay these claims or may reject any expenditure it deems not in the best interest of the city.

**Recommendation / Action Requested:**

Staff recommends approval of the claims list as presented.

**Next Steps and Timelines:**

Checks will be distributed following approval.



# Payroll

## G/L Distribution Report

User: mnguyen

Batch: 00002.06.2022 - PR-06-20-2022

CITY OF SHOREWOOD



Account Number	Debit Amount	Credit Amount	Description
FUND 101	General Fund		
101-00-1010-0000	0.00	64,003.69	CASH AND INVESTMENTS
101-11-4103-0000	1,716.64	0.00	PART-TIME
101-11-4122-0000	131.31	0.00	FICA CONTRIB - CITY SHARE
101-13-4101-0000	8,567.10	0.00	FULL-TIME REGULAR
101-13-4103-0000	698.80	0.00	PART-TIME
101-13-4121-0000	694.92	0.00	PERA CONTRIB - CITY SHARE
101-13-4122-0000	684.14	0.00	FICA CONTRIB - CITY SHARE
101-13-4131-0000	1,684.87	0.00	EMPLOYEE INSURANCE - CITY
101-13-4151-0000	57.92	0.00	WORKERS COMPENSATION
101-15-4101-0000	5,617.92	0.00	FULL-TIME REGULAR
101-15-4121-0000	421.34	0.00	PERA CONTRIB - CITY SHARE
101-15-4122-0000	432.29	0.00	FICA CONTRIB - CITY SHARE
101-15-4131-0000	641.58	0.00	EMPLOYEE INSURANCE - CITY
101-15-4151-0000	30.98	0.00	WORKERS COMPENSATION
101-18-4101-0000	8,436.10	0.00	FULL-TIME REGULAR
101-18-4103-0000	409.02	0.00	PART-TIME
101-18-4121-0000	663.38	0.00	PERA CONTRIB - CITY SHARE
101-18-4122-0000	591.32	0.00	FICA CONTRIB - CITY SHARE
101-18-4131-0000	1,496.57	0.00	EMPLOYEE INSURANCE - CITY
101-18-4151-0000	64.17	0.00	WORKERS COMPENSATION
101-24-4101-0000	3,559.20	0.00	FULL-TIME REGULAR
101-24-4121-0000	266.94	0.00	PERA CONTRIB - CITY SHARE
101-24-4122-0000	273.50	0.00	FICA CONTRIB - CITY SHARE
101-24-4131-0000	668.24	0.00	EMPLOYEE INSURANCE - CITY
101-24-4151-0000	12.19	0.00	WORKERS COMPENSATION
101-32-4101-0000	12,656.94	0.00	FULL-TIME REGULAR
101-32-4102-0000	521.57	0.00	OVERTIME
101-32-4121-0000	988.42	0.00	PERA CONTRIB - CITY SHARE
101-32-4122-0000	967.73	0.00	FICA CONTRIB - CITY SHARE
101-32-4131-0000	1,918.08	0.00	EMPLOYEE INSURANCE - CITY
101-32-4151-0000	767.55	0.00	WORKERS COMPENSATION
101-33-4101-0000	319.96	0.00	FULL-TIME REGULAR
101-33-4121-0000	23.99	0.00	PERA CONTRIB - CITY SHARE
101-33-4122-0000	31.04	0.00	FICA CONTRIB - CITY SHARE

Account Number	Debit Amount	Credit Amount	Description
101-33-4131-0000	197.80	0.00	EMPLOYEE INSURANCE - CITY
101-33-4151-0000	15.03	0.00	WORKERS COMPENSATION
101-52-4101-0000	4,425.47	0.00	FULL-TIME REGULAR
101-52-4121-0000	331.90	0.00	PERA CONTRIB - CITY SHARE
101-52-4122-0000	324.04	0.00	FICA CONTRIB - CITY SHARE
101-52-4131-0000	766.42	0.00	EMPLOYEE INSURANCE - CITY
101-52-4151-0000	213.90	0.00	WORKERS COMPENSATION
101-53-4101-0000	1,410.24	0.00	FULL-TIME REGULAR
101-53-4121-0000	105.78	0.00	PERA CONTRIB - CITY SHARE
101-53-4122-0000	109.23	0.00	FICA CONTRIB - CITY SHARE
101-53-4131-0000	17.50	0.00	EMPLOYEE INSURANCE - CITY
101-53-4151-0000	70.66	0.00	WORKERS COMPENSATION
<b>FUND Total:</b>	<b>64,003.69</b>	<b>64,003.69</b>	
FUND 201	Shorewood Comm. & Event Center		
201-00-1010-0000	0.00	2,472.88	CASH AND INVESTMENTS
201-00-4101-0000	1,715.92	0.00	FULL-TIME REGULAR
201-00-4103-0000	325.52	0.00	PART-TIME
201-00-4121-0000	153.09	0.00	PERA CONTRIB - CITY SHARE
201-00-4122-0000	158.17	0.00	FICA CONTRIB - CITY SHARE
201-00-4131-0000	26.24	0.00	EMPLOYEE INSURANCE - CITY
201-00-4151-0000	93.94	0.00	WORKERS COMPENSATION
<b>FUND Total:</b>	<b>2,472.88</b>	<b>2,472.88</b>	
FUND 601	Water Utility		
601-00-1010-0000	0.00	10,441.05	CASH AND INVESTMENTS
601-00-4101-0000	7,323.09	0.00	FULL-TIME REGULAR
601-00-4102-0000	210.63	0.00	OVERTIME
601-00-4105-0000	315.93	0.00	WATER PAGER PAY
601-00-4121-0000	588.73	0.00	PERA CONTRIB - CITY SHARE
601-00-4122-0000	571.08	0.00	FICA CONTRIB - CITY SHARE
601-00-4131-0000	1,188.93	0.00	EMPLOYEE INSURANCE - CITY
601-00-4151-0000	242.66	0.00	WORKERS COMPENSATION
<b>FUND Total:</b>	<b>10,441.05</b>	<b>10,441.05</b>	
FUND 611	Sanitary Sewer Utility		
611-00-1010-0000	0.00	8,504.56	CASH AND INVESTMENTS
611-00-4101-0000	5,961.35	0.00	FULL-TIME REGULAR
611-00-4102-0000	105.33	0.00	OVERTIME
611-00-4105-0000	315.93	0.00	SEWER PAGER PAY
611-00-4121-0000	478.72	0.00	PERA CONTRIB - CITY SHARE
611-00-4122-0000	465.31	0.00	FICA CONTRIB - CITY SHARE

Account Number	Debit Amount	Credit Amount	Description
611-00-4131-0000	994.11	0.00	EMPLOYEE INSURANCE - CITY
611-00-4151-0000	183.81	0.00	WORKERS COMPENSATION
<b>FUND Total:</b>	<b>8,504.56</b>	<b>8,504.56</b>	
FUND 621	Recycling Utility		
621-00-1010-0000	0.00	559.67	CASH AND INVESTMENTS
621-00-4101-0000	409.60	0.00	FULL-TIME REGULAR
621-00-4121-0000	30.73	0.00	PERA CONTRIB - CITY SHARE
621-00-4122-0000	31.43	0.00	FICA CONTRIB - CITY SHARE
621-00-4131-0000	85.12	0.00	EMPLOYEE INSURANCE - CITY
621-00-4151-0000	2.79	0.00	WORKERS COMPENSATION
<b>FUND Total:</b>	<b>559.67</b>	<b>559.67</b>	
FUND 631	Storm Water Utility		
631-00-1010-0000	0.00	1,715.51	CASH AND INVESTMENTS
631-00-4101-0000	1,249.89	0.00	FULL-TIME REGULAR
631-00-4121-0000	93.73	0.00	PERA CONTRIB - CITY SHARE
631-00-4122-0000	100.29	0.00	FICA CONTRIB - CITY SHARE
631-00-4131-0000	251.61	0.00	EMPLOYEE INSURANCE - CITY
631-00-4151-0000	19.99	0.00	WORKERS COMPENSATION
<b>FUND Total:</b>	<b>1,715.51</b>	<b>1,715.51</b>	
FUND 700	Payroll Clearing Fund		
700-00-1010-0000	87,697.36	0.00	CASH AND INVESTMENTS
700-00-2170-0000	0.00	40,056.94	GROSS PAYROLL CLEARING
700-00-2171-0000	0.00	10,152.32	HEALTH INSURANCE PAYABLE
700-00-2172-0000	0.00	5,711.76	FEDERAL WITHHOLDING PAYABLE
700-00-2173-0000	0.00	2,573.07	STATE WITHHOLDING PAYABLE
700-00-2174-0000	0.00	9,741.76	FICA/MEDICARE TAX PAYABLE
700-00-2175-0000	0.00	9,037.76	PERA WITHHOLDING PAYABLE
700-00-2176-0000	0.00	6,263.29	DEFERRED COMPENSATION
700-00-2177-0000	0.00	1,775.59	WORKERS COMPENSATION
700-00-2179-0000	0.00	183.33	SEC 125 DEP CARE REIMB PAYABLE
700-00-2183-0000	0.00	1,138.00	HEALTH SAVINGS ACCOUNT
700-00-2184-0000	0.00	723.54	DENTAL DELTA
700-00-2185-0000	0.00	340.00	DENTAL - UNION
<b>FUND Total:</b>	<b>87,697.36</b>	<b>87,697.36</b>	
<b>Report Total:</b>	<b>175,394.72</b>	<b>175,394.72</b>	

# Accounts Payable

## Computer Check Proof List by Vendor

User: mnguyen  
 Printed: 06/10/2022 - 4:05PM  
 Batch: 00005.05.2022 - BOM-May-2022



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 868	BANK OF MONTREAL			Check Sequence: 1	ACH Enabled: True
April-2022AndyE	Fuel	110.00	05/31/2022	101-32-4212-0000	
April-2022BradM	Amazon-Boots	228.01	05/31/2022	101-32-4245-0000	
April-2022BradM	Amazon	12.46	05/31/2022	101-32-4221-0000	
April-2022BradM	Applied MSS-Bolts-Supplies	510.23	05/31/2022	101-32-4245-0000	
April-2022BradM	Applied MSS-Drillbits	17.35	05/31/2022	101-32-4245-0000	
April-2022BradM	Boyer Ford Truck	116.17	05/31/2022	101-32-4221-0000	
April-2022BradM	Carquest	293.20	05/31/2022	101-32-4221-0000	
April-2022BradM	Cub Foods	101.78	05/31/2022	101-32-4245-0000	
April-2022BradM	Fuel	125.00	05/31/2022	101-32-4212-0000	
April-2022BradM	Hickmans	32.21	05/31/2022	101-32-4221-0000	
April-2022BradM	MacQueen-Wiper Blade Dump Truck	181.29	05/31/2022	101-32-4221-0000	
April-2022BradM	Rock Auto	114.81	05/31/2022	101-32-4221-0000	
April-2022BradM	True Value	25.55	05/31/2022	101-32-4245-0000	
April-2022BradM	True Value	4.82	05/31/2022	101-32-4245-0000	
April-2022BradM	Titan Mach	94.50	05/31/2022	101-32-4221-0000	
April-2022BradM	Westside Wholesale-F250	562.48	05/31/2022	101-32-4221-0000	
April-2022BradM	Westside Wholesale-Dumprt Truck	1,500.00	05/31/2022	101-32-4221-0000	
April-2022BradM	Zarnoth Brush-Sweeper Brushes	563.60	05/31/2022	101-32-4245-0000	
April-2022Brett	At&T - Brett's Ipad	23.50	05/31/2022	101-32-4321-0000	
April-2022Brett	Hach	40.08	05/31/2022	601-00-4245-0000	
April-2022Brett	Amazon	137.94	05/31/2022	611-00-4245-0000	
April-2022Brett	Amazon	165.83	05/31/2022	611-00-4245-0000	
April-2022Brett	Amazon	47.50	05/31/2022	101-32-4245-0000	
April-2022Brett	Restockit	387.05	05/31/2022	101-52-4245-0000	
April-2022Bruce	Fuel	275.00	05/31/2022	101-32-4212-0000	
April-2022ChriH	Fuel	807.20	05/31/2022	101-32-4212-0000	
April-2022ChriH	In Specialized-Tree Disposal	476.00	05/31/2022	101-32-4400-0000	
April-2022ChriP	Fuel	409.92	05/31/2022	101-32-4212-0000	
April-2022ChriP	Shorewood True Value	41.98	05/31/2022	101-52-4223-0000	
April-2022ChriP	Shorewood True Value	38.97	05/31/2022	101-52-4223-0000	
April-2022ChriP	Shorewood True Value	9.58	05/31/2022	101-52-4245-0000	
April-2022-CityCard	Culligan Bottled Water - C.H.	33.00	05/31/2022	101-19-4245-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
April-2022-CityCard	Republic Services	10,296.00	05/31/2022	621-00-4400-0000	
April-2022-CityCard	Waste Mgmt-Public Works	853.68	05/31/2022	101-32-4400-0000	
April-2022-CityCard	Waste Mgmt-SSCC	327.89	05/31/2022	201-00-4400-0000	
April-2022-CityCard	Verizon-Lift Station	13.95	05/31/2022	611-00-4321-0000	
April-2022-CityCard	Mangold Horticulture-SCEC	1,035.00	05/31/2022	201-00-4400-0000	
April-2022-CityCard	Mangold Horticulture-City Hall	1,497.50	05/31/2022	101-19-4400-0000	
April-2022-CityCard	PBI Lease-Postage Lease	195.00	05/31/2022	101-19-4410-0000	
April-2022-CityCard	Mangold Horticulture-Utility Bldg	160.63	05/31/2022	101-32-4400-0000	
April-2022-CityCard	Organic Recycling	250.00	05/31/2022	621-00-4400-0026	
April-2022-CityCard	Mangold Horticulture-Badger Park	3,868.75	05/31/2022	101-52-4400-0000	
April-2022-CityCard	AT&T - Wade's Ipad	23.49	05/31/2022	101-24-4321-0000	
April-2022GregL	Sam's	179.12	05/31/2022	101-19-4245-0000	
April-2022GregL	Sam's	59.04	05/31/2022	101-19-4245-0000	
April-2022GregL	Sam's-Renewal Membership Brenda & Nelia	45.00	05/31/2022	101-19-4433-0000	
April-2022GregL	American AED-City Hall	69.00	05/31/2022	101-19-4245-0000	
April-2022GregL	American AED-PWs	69.00	05/31/2022	101-32-4245-0000	
April-2022GregL	American AED-SCEC	69.00	05/31/2022	201-00-4245-0000	
April-2022Julie	Recycling Association-Membership	100.00	05/31/2022	621-00-4433-0000	
April-2022Julie	Recycling Association-Conference	260.00	05/31/2022	621-00-4331-0000	
April-2022Larry	In Enabling Elements-Water System Comm	17.00	05/31/2022	601-00-4321-0000	
April-2022Larry	Amazon	72.73	05/31/2022	101-31-4245-0000	
April-2022Larry	Amazon	52.45	05/31/2022	601-00-4223-0000	
April-2022Larry	Amazon	16.13	05/31/2022	601-00-4223-0000	
April-2022Larry	Amazon	203.19	05/31/2022	601-00-4223-0000	
April-2022Larry	BestDoor Hardware	335.95	05/31/2022	101-52-4223-0000	
April-2022Larry	Cbi Winrar-Terminal Software	32.57	05/31/2022	101-32-4245-0000	
April-2022Larry	MWAWWA	360.00	05/31/2022	601-00-4331-0000	
April-2022Larry	Northern Tool	60.04	05/31/2022	601-00-4223-0000	
April-2022Larry	Oz Robotics	67.00	05/31/2022	101-32-4245-0000	
April-2022Larry	Oz Robotics	151.00	05/31/2022	101-32-4245-0000	
April-2022Larry	Polycase	33.55	05/31/2022	101-32-4245-0000	
April-2022Larry	Polycase	73.01	05/31/2022	101-32-4245-0000	
April-2022Larry	Shorewood Trues	13.65	05/31/2022	101-32-4245-0000	
April-2022Larry	Westside Wholesales Tire	1,063.30	05/31/2022	101-32-4221-0000	
April-2022Larry	Woodcraft	176.29	05/31/2022	601-00-4223-0000	
April-2022Larry	Fuel	104.89	05/31/2022	101-32-4212-0000	
April-2022Luke	Shorewood True Value	48.92	05/31/2022	101-32-4245-0000	
April-2022Marie	Dept of Labor-State Surcharge	3,345.59	05/31/2022	101-00-2085-0000	
April-2022Nelia	Office Depot-Office Supplies	192.41	05/31/2022	101-13-4200-0000	
April-2022Rober	Fuel	559.00	05/31/2022	101-32-4212-0000	
April-2022Rober	Red Wing Shoe-Boots	250.00	05/31/2022	101-32-4245-0000	
April-2022Sandi	Amazon	43.99	05/31/2022	101-19-4245-0000	
April-2022Sandi	Amazon	23.89	05/31/2022	101-19-4245-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
April-2022Sandi	Amazon	279.70	05/31/2022	101-19-4245-0000	
April-2022Sandi	Amazon	25.47	05/31/2022	101-13-4200-0000	
April-2022Sandi	Cub Foods	22.09	05/31/2022	101-19-4245-0000	
April-2022Sandi	Impark - LMC Conf Parking	10.00	05/31/2022	101-13-4331-0000	
April-2022Sandi	IPMA-HR - Annual Membership	156.00	05/31/2022	101-13-4433-0000	
April-2022Sandi	LMC - Jennifer Lababdie Conference Duluth	239.00	05/31/2022	101-11-4331-0000	
April-2022TimK	In Specialized-Tree Disposal	505.75	05/31/2022	101-32-4400-0000	
April-2022TimK	Fuel	588.85	05/31/2022	101-32-4212-0000	
April-2022TimK	Wal-Mart-Phone Screen Prot	6.34	05/31/2022	101-32-4245-0000	
April-2022TimK	Ir Industrial-Compressor SE Well	695.48	05/31/2022	601-00-4400-0000	
April-2022Twila	Willette's Home Laundry	64.00	05/31/2022	201-00-4245-0000	
April-2022-Wade	Wade's Fuel	64.00	05/31/2022	101-24-4212-0000	
Check Total:		36,812.29			
Vendor: 327	WINDSTREAM			Check Sequence: 2	ACH Enabled: True
74754500	City of Shwd- Badger Well	69.76	05/31/2022	601-00-4395-0000	
74754500	Public Works	67.15	05/31/2022	101-32-4321-0000	
74754500	City Hall	138.38	05/31/2022	101-19-4321-0000	
74754500	Badger-Manor-Catheart Parks	206.67	05/31/2022	101-52-4321-0000	
74754500	City of Shwd-West Tower	139.61	05/31/2022	601-00-4321-0000	
Check Total:		621.57			
Total for Check Run:		37,433.86			
Total of Number of Checks:		2			

# Accounts Payable

## Computer Check Proof List by Vendor

User: mnguyen  
Printed: 06/20/2022 - 2:17PM  
Batch: 00003.06.2022 - PR-06-20-2022



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 4	AFSCME CO 5 MEMBER HEALTH FUND-UN			Check Sequence: 1	ACH Enabled: True
June-2022	PR Batch 00002.06.2022 Dental - Union	340.00	06/20/2022	700-00-2185-0000	PR Batch 00002.06.2022 Dental - Union
	Check Total:	340.00			
Vendor: 5	EFTPS - FEDERAL W/H			Check Sequence: 2	ACH Enabled: True
PR-06-20-2022	PR Batch 00002.06.2022 Federal Income Tax	5,711.76	06/20/2022	700-00-2172-0000	PR Batch 00002.06.2022 Federal Income T
PR-06-20-2022	PR Batch 00002.06.2022 FICA Employee Portio	3,947.66	06/20/2022	700-00-2174-0000	PR Batch 00002.06.2022 FICA Employee I
PR-06-20-2022	PR Batch 00002.06.2022 FICA Employer Portio	3,947.66	06/20/2022	700-00-2174-0000	PR Batch 00002.06.2022 FICA Employer I
PR-06-20-2022	PR Batch 00002.06.2022 Medicare Employee Pc	923.22	06/20/2022	700-00-2174-0000	PR Batch 00002.06.2022 Medicare Emplo
PR-06-20-2022	PR Batch 00002.06.2022 Medicare Employer Po	923.22	06/20/2022	700-00-2174-0000	PR Batch 00002.06.2022 Medicare Emplo
	Check Total:	15,453.52			
Vendor: 6	HEALTH PARTNERS-MEDICAL			Check Sequence: 3	ACH Enabled: True
June-2022	PR Batch 00002.06.2022 Health Insurance-HSA	5,734.26	06/20/2022	700-00-2171-0000	PR Batch 00002.06.2022 Health Insurance
June-2022	PR Batch 00001.06.2022 Health Insurance-HSA	5,300.00	06/02/2022	700-00-2171-0000	PR Batch 00001.06.2022 Health Insurance
June-2022	PR Batch 00001.06.2022 Health Ins - CoPay-1	4,100.00	06/02/2022	700-00-2171-0000	PR Batch 00001.06.2022 Health Ins - CoPa
June-2022	PR Batch 00002.06.2022 Health Ins - CoPay-2	4,418.06	06/20/2022	700-00-2171-0000	PR Batch 00002.06.2022 Health Ins - CoPa
	Check Total:	19,552.32			
Vendor: 1166	HEALTHPARTNER-DENTAL			Check Sequence: 4	ACH Enabled: True
June-2022	PR Batch 00002.06.2022 Dental - Non Union	723.54	06/20/2022	700-00-2184-0000	PR Batch 00002.06.2022 Dental - Non Uni
June-2022-COBRA	PR Batch 00002.06.2022 Dental - Non Union	45.94	06/20/2022	700-00-2184-0000	PR Batch 00002.06.2022 Dental - Non Uni
	Check Total:	769.48			
Vendor: 2	ICMA RETIREMENT TRUST-302131-457			Check Sequence: 5	ACH Enabled: True
PR-06-20-2022	PR Batch 00002.06.2022 Deferred Comp-ICMA	2,955.13	06/20/2022	700-00-2176-0000	PR Batch 00002.06.2022 Deferred Comp-I
PR-06-20-2022	PR Batch 00002.06.2022 Deferred Comp-ICMA	83.16	06/20/2022	700-00-2176-0000	PR Batch 00002.06.2022 Deferred Comp-I
	Check Total:	3,038.29			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 11	MINNESOTA DEPARTMENT OF REVENUE			Check Sequence: 6	ACH Enabled: True
PR-06-20-2022	PR Batch 00002.06.2022 State Income Tax	2,573.07	06/20/2022	700-00-2173-0000	PR Batch 00002.06.2022 State Income Tax
	Check Total:	2,573.07			
Vendor: 1091	MSRS-MN DEFERRED COMP PLAN 457			Check Sequence: 7	ACH Enabled: True
PR-06-20-2022	PR Batch 00002.06.2022 Deferred Comp-MSRS	3,225.00	06/20/2022	700-00-2176-0000	PR Batch 00002.06.2022 Deferred Comp-MSRS
	Check Total:	3,225.00			
Vendor: 665	OPTUM BANK			Check Sequence: 8	ACH Enabled: True
PR-06-20-2022	PR Batch 00002.06.2022 HSA-OPTUM BANK	1,138.00	06/20/2022	700-00-2183-0000	PR Batch 00002.06.2022 HSA-OPTUM BANK
	Check Total:	1,138.00			
Vendor: 9	PERA			Check Sequence: 9	ACH Enabled: True
PR-06-20-2022	PR Batch 00002.06.2022 MN-PERA Deduction	4,196.09	06/20/2022	700-00-2175-0000	PR Batch 00002.06.2022 MN-PERA Deduction
PR-06-20-2022	PR Batch 00002.06.2022 MN PERA Benefit Em	4,841.67	06/20/2022	700-00-2175-0000	PR Batch 00002.06.2022 MN PERA Benefit Em
	Check Total:	9,037.76			
	Total for Check Run:	55,127.44			
	Total of Number of Checks:	9			



# Accounts Payable

## Computer Check Proof List by Vendor

User: mnguyen  
 Printed: 06/22/2022 - 2:00PM  
 Batch: 00004.06.2022 - AP-06-27-2022



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 102	ABDO			Check Sequence: 1	ACH Enabled: False
459093	Audit Service - Office of the State Auditor City I	825.00	06/27/2022	101-16-4301-0000	
	Check Total:	825.00			
Vendor: 1258	AL & ALMAS SUPPER CLUB & CHARTER C			Check Sequence: 2	ACH Enabled: False
2022-Boat-Jun	2022 Boat Ride Event 8/25/22- Deposit	1,500.00	06/27/2022	101-11-4245-0000	
	Check Total:	1,500.00			
Vendor: 1196	DON BANIA			Check Sequence: 3	ACH Enabled: False
2022-SafetyCamp	Safety Camp: Be Thankful for Everything You H	300.00	06/27/2022	101-53-4248-0000	
	Check Total:	300.00			
Vendor: 950	BARR ENGINEERING COMPANY			Check Sequence: 4	ACH Enabled: True
23271735.00-23	Grant Street Pond	904.00	06/27/2022	631-00-4303-0000	
	Check Total:	904.00			
Vendor: 677	BOLTON & MENK, INC.			Check Sequence: 5	ACH Enabled: True
290931	Badger Park	284.00	06/27/2022	402-00-4680-0000	
290959	General Engineering	9,547.50	06/27/2022	101-31-4303-0000	
290960	Mill & Overlay-2021	142.00	06/27/2022	413-00-4680-0000	
290961	Catchbasin & Culvert Repairs-2022	1,826.00	06/27/2022	631-00-4303-0000	
290962	Mill & Overlay-2022	13,577.00	06/27/2022	416-00-4303-0000	
290963	Pavement Marking	811.00	06/27/2022	404-00-4620-0007	
290964	Birch Bluff St-Utility Imprvmt	9,423.50	06/27/2022	414-00-4303-0000	
290974	Christmas Lake Boat Landing	2,950.00	06/27/2022	402-00-4400-0000	
290976	Data Requests-Yelsey - Smithtown Pond	344.00	06/27/2022	101-31-4303-0000	
290977	Excelsior Woods-Red Granite Construction	204.00	06/27/2022	101-00-3414-0000	
290979	Galpin Lake Road-Roadway	1,076.00	06/27/2022	415-00-4303-0000	
290980	GIS-Utilities-Stormwater	2,254.00	06/27/2022	631-00-4303-0000	
290980	GIS-Utilities-Sewer	5,343.00	06/27/2022	611-00-4303-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
290981	Glen Rd-Manitou Ln-Amlee Rd St	2,336.00	06/27/2022	407-00-4303-0000	
290982	Grant Street Drainage	4,108.00	06/27/2022	631-00-4303-0000	
290983	Lifestyle Communities	214.00	06/27/2022	101-31-4303-0000	
290984	Lift Station 10 Rehabilitation	162.00	06/27/2022	611-00-4303-0000	
290985	Lift Station 7 Rehabilitation	329.00	06/27/2022	611-00-4303-0000	
290994	Mary Lake Outlet	979.00	06/27/2022	631-00-4303-0000	
290997	Mound Location & Framework	1,252.00	06/27/2022	404-00-4620-0000	
290998	MS4 Administration	304.00	06/27/2022	631-00-4302-0009	
290999	Shady Island Bridge Forcemain	71.00	06/27/2022	611-00-4303-0000	
291000	Silverwood Park Improvements	256.00	06/27/2022	402-00-4680-0000	
291001	Smithtown Pond	6,575.00	06/27/2022	631-00-4303-0000	
291002	Standard Specification	1,271.50	06/27/2022	101-31-4303-0000	
291003	Strawberry Ln St Reconst & Trl	18,839.00	06/27/2022	409-00-4303-0000	
291004	Stream Restoration	634.00	06/27/2022	631-00-4303-0000	
291005	Walnut Grove Villas	22,725.50	06/27/2022	101-00-3414-0000	
	Check Total:	107,838.00			
Vendor: 1221	CAMPBELL KNOTSON P.A.			Check Sequence: 6	ACH Enabled: True
3526-0000G-5	General Matters/Administration	5,933.70	06/27/2022	101-16-4304-0000	
3526-0001G-5	Planning & Zoning	742.50	06/27/2022	101-18-4304-0000	
3526-0002G-5	Public Works-Three Rivers Park agreement-Smit	33.00	06/27/2022	101-52-4304-0000	
3526-0997G-1	Prosecution	45.00	06/27/2022	101-16-4304-0000	
3526-0999G-8	Prosecution	3,197.45	06/27/2022	101-16-4304-0000	
	Check Total:	9,951.65			
Vendor: 138	CERTIFIED APPLIANCE RECYCLING			Check Sequence: 7	ACH Enabled: False
67899	2022 - Spring Cleanup	5,453.70	06/27/2022	621-00-4347-0000	
	Check Total:	5,453.70			
Vendor: 147	CITY OF MOUND			Check Sequence: 8	ACH Enabled: True
3rd Qtr-2022	Fire Svc & Protection Payment	6,597.75	06/27/2022	101-22-4400-0000	Quarterly
	Check Total:	6,597.75			
Vendor: 1259	CYCLONE CONSTRUCTION			Check Sequence: 9	ACH Enabled: False
25360BBR-June22	Partial Escrow Refund - 25360 Birch Bluff Road	19,312.50	06/27/2022	880-00-2200-0000	
	Check Total:	19,312.50			
Vendor: 1096	DAVEY RESOURCE GROUP, INC.			Check Sequence: 10	ACH Enabled: True
135893	Birch Bluff Road-CIP	4,690.00	06/27/2022	414-00-4400-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
135894	Tree Services	361.25	06/27/2022	101-32-4400-0000	
	Check Total:	5,051.25			
Vendor: 166	EARL F. ANDERSEN			Check Sequence: 11	ACH Enabled: False
0129789-IN	Signs	512.30	06/27/2022	101-32-4250-0000	
0129831-IN	Signs	75.95	06/27/2022	101-32-4250-0000	
0129857-IN	Signs	903.35	06/27/2022	101-32-4250-0000	
	Check Total:	1,491.60			
Vendor: 179	EXCELSIOR FIRE DISTRICT			Check Sequence: 12	ACH Enabled: False
3rd Qtr-2022	Building	65,189.40	06/27/2022	101-22-4620-0000	
3rd Qtr-2022	Operations	114,439.56	06/27/2022	101-22-4400-0000	
	Check Total:	179,628.96			
Vendor: 186	FERGUSON WATERWORKS, LLC. No.2518			Check Sequence: 13	ACH Enabled: False
495593	Water Meters Purchased	2,216.16	06/27/2022	601-00-4265-0000	
	Check Total:	2,216.16			
Vendor: 211	HAWKINS, INC.			Check Sequence: 14	ACH Enabled: True
6210842	Chlorine	190.00	06/27/2022	601-00-4245-0000	
	Check Total:	190.00			
Vendor: 215	HENNEPIN COUNTY INFORMATION TECH			Check Sequence: 15	ACH Enabled: True
1000187043	Monthly Radio Fleet & MESB	205.92	06/27/2022	101-32-4321-0000	
	Check Total:	205.92			
Vendor: 896	HUEBSCH SERVICES			Check Sequence: 16	ACH Enabled: True
20154951	City Hall - Mats	201.98	06/27/2022	101-19-4400-0000	
	Check Total:	201.98			
Vendor: 226	INTEGRATED FIRE & SECURITY, INC.			Check Sequence: 17	ACH Enabled: True
88087	Fire Monitoring	335.40	06/27/2022	101-19-4400-0000	
	Check Total:	335.40			
Vendor: 247	DREW KRIESEL			Check Sequence: 18	ACH Enabled: False
May-2022	Building Maint. Services	560.00	06/27/2022	201-00-4400-0000	
May-2022	Building General Supplies Exp	53.50	06/27/2022	201-00-4245-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
May-2022	Events Program/Class Services	256.00	06/27/2022	201-00-4248-0000	
	Check Total:	869.50			
Vendor: 283	METRO SALES, INC.			Check Sequence: 19	ACH Enabled: True
INV2063120	Ricoh/MP-C3002 Color Copier	500.00	06/27/2022	101-19-4221-0000	Ricoh/MP-C3002 Color Copier
	Check Total:	500.00			
Vendor: 279	METROPOLITAN COUNCIL (WASTEWATER)			Check Sequence: 20	ACH Enabled: True
1141209	Monthly Waste Water Svc	89,237.49	06/27/2022	611-00-4385-0000	
1141209	MCES- Permit SE Well-5755 Covington Road	475.00	06/27/2022	601-00-4437-0000	
	Check Total:	89,712.49			
Vendor: 305	MNSPECT, LLC			Check Sequence: 21	ACH Enabled: True
8997	Inspection Services	1,827.50	06/27/2022	101-24-4400-0000	
	Check Total:	1,827.50			
Vendor: 325	ON SITE SANITATION -TWIN CITIES			Check Sequence: 22	ACH Enabled: True
1346309	Badger Pk-5745 Country Club Rd	78.71	06/27/2022	101-52-4410-0000	
1346310	Cathcart Park-26655 W- 62nd St	78.71	06/27/2022	101-52-4410-0000	
1346311	Freeman Park-6000 Eureka Rd	429.30	06/27/2022	101-52-4410-0000	
1346312	Silverwood Pk-5755 Covington R	78.71	06/27/2022	101-52-4410-0000	
1346313	South Shore-5355 St Albans Bay	78.71	06/27/2022	101-52-4410-0000	
1346314	Christmas Lk Rd-5625 Merry Ln	274.28	06/27/2022	101-52-4410-0000	
	Check Total:	1,018.42			
Vendor: 681	SCHERBER COMPANIES LLC			Check Sequence: 23	ACH Enabled: False
27850WoodsideRd	ROW Permit #215662-27850 Woodside Road-S	2,000.00	06/27/2022	880-00-2200-0000	
	Check Total:	2,000.00			
Vendor: 1248	EDWARD J. SHUKLE, Jr.			Check Sequence: 24	ACH Enabled: True
June-21-2022	Interim City Administrator Svc: 6/8/22-6/21/22	4,567.50	06/27/2022	101-13-4400-0000	
	Check Total:	4,567.50			
Vendor: 360	SOUTH LAKE MINNETONKA POLICE DEPARTMENT			Check Sequence: 25	ACH Enabled: False
3rd Qtr-2022	Quarterly- Debt Service	52,236.75	06/27/2022	101-21-4620-0000	
July-2022-OB	Monthly-Operating Budget Exp	117,010.25	06/27/2022	101-21-4400-0000	
May-2022-HCPF	Monthly-Henn Cty Process Fee	225.00	06/27/2022	101-21-4400-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	169,472.00			
Vendor: 1170	SPS WORKS			Check Sequence: 26	ACH Enabled: False
IV00526013-addt	Short Paid for Inv00526013	40.00	06/27/2022	101-13-4200-0000	
	Check Total:	40.00			
Vendor: 940	TONKA UNITED SOCCER ASSOCIATION			Check Sequence: 27	ACH Enabled: False
Freeman-June-22	Damaged Deposit Refund-Freeman Park Field-J	125.00	06/27/2022	101-00-3471-0000	
	Check Total:	125.00			
Vendor: 421	VERIZON WIRELESS			Check Sequence: 28	ACH Enabled: False
9907834170	Sewer & Water - Acct842017386	80.97	06/27/2022	601-00-4321-0000	Acct #842017386-00001
9907834170	Sewer & Water - Acct842017386	80.98	06/27/2022	611-00-4321-0000	Acct #842017386-00001
9907834170	Sewer & Water - Acct842017386	80.97	06/27/2022	631-00-4321-0000	Acct #842017386-00001
	Check Total:	242.92			
Vendor: 415	WARNER CONNECT			Check Sequence: 29	ACH Enabled: True
29940817	Network Maint Services	4,645.55	06/27/2022	101-19-4321-0000	
	Check Total:	4,645.55			
Vendor: 402	WATER CONSERVATION SERVICES, INC.			Check Sequence: 30	ACH Enabled: True
12378	Watermain Break-5735 Country Club Road	2,171.32	06/27/2022	601-00-4400-0000	
	Check Total:	2,171.32			
Vendor: 411	XCEL ENERGY, INC.			Check Sequence: 31	ACH Enabled: True
783372982	5655 Merry Lane	31.34	06/27/2022	101-52-4380-0000	5655 Merry Lane
783520044	5500 Old Market Rd	55.85	06/27/2022	601-00-4398-0000	5500 Old Market Rd
784586990	C.H. Svcs	476.26	06/27/2022	101-19-4380-0000	C.H. Svcs
784586990	P.W. Bldg Svc	295.45	06/27/2022	101-32-4380-0000	P.W. Bldg Svc
784586990	P.W. Street Lights Svc	3,822.88	06/27/2022	101-32-4399-0000	P.W. Street Lights Svc
784586990	Parks	346.71	06/27/2022	101-52-4380-0000	Parks
784586990	Amesbury	132.06	06/27/2022	601-00-4394-0000	Amesbury
784586990	Boulder Bridge	85.83	06/27/2022	601-00-4396-0000	Boulder Bridge
784586990	S.E. Area Svc	2,447.86	06/27/2022	601-00-4398-0000	S.E. Area Svc
784586990	Lift Station Street Lights	590.39	06/27/2022	611-00-4380-0000	L.S. Street Lights
	Check Total:	8,284.63			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	627,480.70			
	Total of Number of Checks:	31			



## City of Shorewood Council Meeting Item

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**Title/Subject:** Resolution Appointing Election Judges and Establishing an Absentee Ballot Board for the 2022 Election

**Meeting Date:** Monday, June 27, 2022

**Prepared by:** Sandie Thone, City Clerk/HR Director

**Reviewed by:** Brenda Pricco, Deputy City Clerk

**Attachments:** Resolution 22-058

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**Policy Consideration:** MN Statute 204B.21 Subd. 2 states that election judges for precincts in a municipality shall be appointed by the governing body of the municipality; and MN Statute 203B.121 requires the establishment of an Absentee Ballot Board for processing of absentee ballots.

**Background:** It takes many dedicated people to run and staff a successful election. 2022 Elections include the Primary Election to be held on August 9, 2022 and the General Election to be held on November 8, 2022. We have been fortunate to have an outpouring of interest and dedication from our community as it relates to becoming and serving as election judges! The attached resolution allows for the appointment of election judges and staff to serve in the 2022 Elections and on the Absentee Ballot Board for processing of absentee ballots. In addition, it provides the City Clerk the authority to assign additional individuals to serve as Election Judges as needed. Walk-in absentee ballots will be processed at City Hall for the Primary and General Elections and Direct Balloting will be available at City Hall the week before Election Day for each election. Direct Balloting was a very popular option in 2020 and we expect that trend to continue. Two election judges or trained staff may be selected to serve as the Absentee Ballot Board at City Hall but party balance is now required for staff or election judges who check signatures as a way of verifying a voter. All mailed, military, and overseas absentee ballots are processed by Hennepin County. The attached resolution provides for these appointments.

**Financial or Budget Considerations:** Election Judge expense is included in the 2022 budget.

**Recommendation/Action Requested:** Staff respectfully requests approval of the attached Resolution Appointing 2022 Primary and General Election Judges and Absentee Ballot Board.

**Connection to Vision / Mission:** Consistency in providing residents quality public service, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.

**CITY OF SHOREWOOD  
COUNTY OF HENNEPIN  
STATE OF MINNESOTA**

**RESOLUTION 22-058**

**A RESOLUTION APPOINTING  
2022 PRIMARY AND GENERAL ELECTION JUDGES AND  
ESTABLISHING AN ABSENTEE BALLOT BOARD**

**WHEREAS**, the City Clerk has submitted for approval a list of individuals who have agreed to serve as Election Judges at the Primary Election on August 9, 2022, and/or the General Election on November 8, 2022; and

**WHEREAS**, the City Clerk has the authority to add additional Election Judges, if needed, to conduct the 2022 Primary and General Elections; and

**WHEREAS**, Shorewood City Hall will serve as an Absentee Ballot Center for the residents of Shorewood; and

**WHEREAS**, pursuant to State Statute Section 203B.121, as amended, an Absentee Ballot Board must be established by the City Council to facilitate the absentee process for the upcoming elections; and

**WHEREAS**, the City Council also appoints other individuals and all members appointed to the Hennepin County Absentee Ballot Board as authorized under Minn. Stat. 204B.21, Subd. 2 under the direction of the Election Manager to serve as members of the Shorewood Absentee Ballot Board;

**NOW, THEREFORE BE IT RESOLVED** the Shorewood City Council hereby approves the following list of election judges to officiate at the 2022 Primary and General Elections:

Nancy Anderson  
Dianne Aslesen  
Ralph Ballard  
Jim Berdahl  
Jo Berger  
Karen Boynton  
Tena Brandhorst  
Karen Burmeister  
Nelia Criswell  
Lucy DeHaan  
Catherine DeMars  
Laura Doten  
Bill Erickson  
Marilyn Gagne  
Elizabeth Grover  
Patricia Hastreiter  
Alison Hawkinson  
Brandi Hoffman  
Ken Huskins

Michael Kovalsky  
Patricia Kovalsky  
Gordon Levack  
Roxanne Martin  
Michael McDonald  
Pamela McDonald  
Carey Meyer  
Kathleen Miller-Liu  
Julie Moore  
Chuck Niles  
Miechelle Norman  
Kathleen Ostrom  
Robert Page  
Carol Paulsen  
Susan Paulson  
Wayne Paulson  
Brenda Pricco  
Court Queen  
Anne Rivers-Ditsch

Dave Roy  
Laurie Sacchet  
Nathan Schilling  
Joanne Schmid  
Maureen Sheehan-Fisher  
Phyllis Skinner  
Martha Snyder  
Jane Stein  
Anne Straka-Leland  
David Suggs  
Lauren Tholen  
Sandie Thone  
Andrea Venc  
Peter Wattson  
Patricia Wolff  
Janice Zumsteg  
Julie Zumsteg



**BE IT FURTHER RESOLVED** the Shorewood City Council hereby directs the City Clerk to appoint at least two election judges of different political parties to serve as the Absentee Ballot Board as required in State Statute Section 203B.121, as amended.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD** this 27<sup>th</sup> day of June 2022.

\_\_\_\_\_  
**Jennifer Labadie, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Sandie Thone, City Clerk**



## City of Shorewood Council Meeting Item

#2D

MEETING TYPE  
Regular Meeting

**Title / Subject:** Approval of Extension for Excelsior Woods

**Applicant:** Red Granite Construction  
**Location:** 20325 Excelsior Blvd

**Meeting Date:** June 27, 2022  
**Prepared by:** Jason Carlson, Planning Technician  
**Reviewed by:** Marie Darling, Planning Director

**Attachments:** Resolution 22-059 (Approving an Extension)  
Amended Agreement

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**Background:** Red Granite Construction has submitted their request to extend the development agreement for Excelsior Woods for an additional 180 days (to December 20, 2022).

The applicant has told staff that they have had delays due to employee turnover. The deadline extension is being added to the recent amendment approved on May 9, 2022 to reduce development fees.

**Public Testimony:** All required public testimony was previously taken during the preliminary and final plat review. No notices are sent for this type of request.

**Financial or Budget Considerations:** The extension has no impact on the budget.

**Recommendation / Action Requested:** Staff recommends approval of the request for an extension to the development agreement for Excelsior Woods on property located at 20325 Excelsior Boulevard, subject to the findings and conditions in the attached resolution.

Action on this request requires a simple majority.

**Next Steps and Timelines:** Should the City Council approve this request; the developer would need to satisfy all conditions of approval as specified in the final plat resolution and development agreement prior to beginning work on the site.

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**Mission Statement:** *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

**RESOLUTION 21-073**

**CITY OF SHOREWOOD  
COUNTY OF HENNEPIN  
STATE OF MINNESOTA**

**A RESOLUTION APPROVING A FINAL PLAT TO BE CALLED  
EXCELSIOR WOODS FOR PROPERTY LOCATED  
AT 20325 EXCELSIOR BOULEVARD**

**WHEREAS**, Red Granite Construction, LLC. (the “Applicant”), has submitted a request for a final plat of “Excelsior Woods” under the Shorewood City Code and under Chapter 462 of Minnesota Statutes; and

**WHEREAS**, the property is legally described as:

Lot 37, Auditor’s Subdivision No. 141, Hennepin County, Minnesota;

**WHEREAS**, the final plat is consistent with the preliminary plat, conditional use permit for fill and variances approved for the subdivision on April 27, 2020, and

**WHEREAS**, a development agreement has been prepared as part of the final plat application.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Shorewood:

1. The plat of Excelsior Woods for 4 lots to allow two twin-homes is hereby approved according to the plans and materials submitted April 20 and 21, and May 10, 11 and 14, 2021, subject to the conditions listed below.
2. The approval is specifically conditioned upon the terms and conditions contained in the Development Agreement for the subdivision.
3. The Mayor and City Administrator are hereby authorized to execute the Development Agreement on behalf of the City Council.
4. The final plat, development agreement and all related documents listed below, shall be filed with Hennepin County, and as required by the Development Agreement.
5. Prior to release of the subdivision for recording the final plat, the Applicant shall submit the information and revised plans consistent with the regulations in City Code, and as follows:
  - a. Revised homeowner association (HOA) documents that indicate maintenance responsibility for the stormwater filtration basin, retaining wall, wetland buffers and buffer monuments consistent with the conservation easement and the stormwater agreement.
  - b. Executed easements and agreements, including: 1) development agreement; 2) conservation easements over the wetland buffers; 3) an encroachment agreement for the retaining wall; and 4) a maintenance agreement over the stormwater basin.
  - c. Payment of the following fees: park dedication (\$19,500); and local sanitary sewer access charge (\$3,600); and water connection charges (\$8,950). The water connection fee is calculated as \$10,000 per lot minus the engineer’s estimate of the costs to install the public portion of the watermain and service installation.
  - d. Submission of all required financial guarantees/escrow deposit as indicated in the development agreement.
  - e. Approval of the hydrant locations from the Fire Marshall (Excelsior Fire District).
  - f. Any required permits from other agencies.

- g. Revised construction management plan including, but not limited to, the haul route for the material to be imported and increase the street cleaning to once per day while fill material is being brought to the site.
- h. Revised plans and other information consistent with the Engineer's Memo dated June 16, 2021 and City Code, as follows:
  - 1) Revise the plat to include: 1) drainage and utility easement over the wetland buffer; 2) right-of-way within 10 feet of the paved surface of St. Albans Bay Road in the southeast corner of the property; and 3) adjust the drainage and utility easements accordingly.
  - 2) Revise the construction management plan to: 1) indicate the haul route consistent with the approved conditional use permit (State Highway 7 through the Christmas Lake Road intersection to Excelsior Boulevard and access the site from St. Albans Bay Road); 2) correct the construction hours; and 3) propose a location for off-street parking for the contractor vehicles.
  - 3) Revise the plans to show a conforming amount of impervious surface coverage on Lot 3.
  - 4) Revise the landscaping plan to: 1) add (at a minimum) 2 additional trees as required by the tree preservation policy; 2) increase the planting size of deciduous trees to 3 inches or add eight additional trees that meet the city's requirements; 3) relocate the trees a minimum of 10 feet from utility mains and private utility services.
  - 5) Revise the grading plan/erosion control plan to: 1) indicate a double row of silt fence to protect the wetland to the east during import of material and mass grading; 2) add a note that ground cover shall be restored to disturbed areas within 7 days after grading has been completed; and 3) add wetland buffer monuments. Monuments may be consistent with City or Watershed design.
  - 6) Revise the tree preservation plan to remove impacts to trees on adjacent properties as may be needed or submit signed agreements from the affected property owners granting permission for the removal. To be considered saved, no activity is permitted within the drip line of the tree and fencing is required to be installed and inspected prior to mass grading.
- 6. Prior to issuance of building permits, the Applicant shall submit or complete the following:
  - a. Submit proof of recording for the subdivision, including the resolution, easements, HOA documents, and agreements.
  - b. Submit a soils report from a licensed professional engineer that indicates the soils present on the site and brought in are adequate for the construction of the structures.
  - c. Install the wetland buffer monuments.
  - d. Install the public improvements and complete grading as directed in the development agreement.
  - e. Acquire all permits for construction, including right-of-way permits.
- 7. The site shall remain in compliance with the city's tree preservation policy until all construction in the subdivision is complete.
- 8. Impervious surface coverage may not exceed 33 percent on any of the lots.
- 9. The final plat shall expire in 180 days if the Applicant has not recorded the final plat at Hennepin County. The Applicant may request an extension to the approval subject to the requirements of Section 1202.03 Subd. 2. f. (3).

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD** this 28<sup>th</sup> Day of June, 2021.

\_\_\_\_\_  
**Jennifer Labadie, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Sandie Thone, City Clerk**

**CITY OF SHOREWOOD**  
**FIRST AMENDMENT TO**  
**DEVELOPMENT AGREEMENT**  
**EXCELSIOR WOODS**

**THIS FIRST AMENDMENT TO DEVELOPMENT AGREEMENT**, dated October 12, 2021 (the “Development Agreement”) made this \_\_\_\_ day of \_\_\_\_\_, 2022, by and between the **CITY OF SHOREWOOD**, a Minnesota municipal corporation, (the “City”), and **RED GRANITE CONSTRUCTION, LLC**, a Minnesota limited liability company, (the “Developer”) setting forth the amended rights and obligations of the parties relating to the Excelsior Woods (the “Project”).

**RECITALS**

1. The Developer has an interest in certain lands legally described as;  
  
Lot 37, Auditor’s Subdivision No. 141, Hennepin County, Minnesota; and
2. The Developer and City agree to reduce fees related to the installation of a larger watermain and propose to amend Paragraph 30 as indicated below; and
3. The Developer and City agree that all other provisions in the Development Agreement shall be unchanged and remain in effect.

In consideration of the mutual covenants and guarantees contained herein, the parties hereto agree to the following amendment. Language underlined identifies added language and ~~stricken~~ identifies removed language:

**AGREEMENT**

F. The City hereby approves the final plat on condition that the Developer enter into this Agreement, furnish the Surety required by it, and record the plat with the Hennepin County Recorder or Registrar of Titles within 360 days after the City Council approves the final plat, unless further extended by the City Council.

30. Municipal Water Charges. Pursuant to City Code, a \$10,000 municipal water connection charge is required to be paid for each lot, prior to the release of the final plat. The City shall credit the Developer the cost of extending water mains from the outside boundary of the Property to the front property line of each lot. In no event shall credit to the Developer exceed the water connection charges paid. The Developer’s engineer has submitted cost estimates indicating that the cost of the watermain for this subdivision will be underover \$40,000. As a result, the watermain connection fee shall be \$8,950zero (\$0).

**IN WITNESS WHEREOF**, the parties hereto have caused these presents to be executed on the day and year first above written.

**RED GRANITE CONSTRUCTION, LLC.**

**CITY OF SHOREWOOD**

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: Mayor

Its: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

Its: City Clerk

STATE OF MINNESOTA

ss.

COUNTY OF HENNEPIN

On this \_\_\_\_ day of \_\_\_\_\_, 2022, before me, a Notary Public within and for said County, personally appeared Jennifer Labadie and Sandie Thone to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the municipal corporation named in the foregoing instrument, and that said instrument was signed and sealed on behalf of said corporation by authority of its City Council, and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said corporation.

\_\_\_\_\_  
Notary Public

STATE OF MINNESOTA

ss.

COUNTY OF HENNEPIN

On this \_\_\_\_ day of \_\_\_\_\_, 2022, before me, a Notary Public within and for said County, personally appeared \_\_\_\_\_, the \_\_\_\_\_ of Red Granite Construction, LLC, a Minnesota limited liability company, the Developer, described in and who executed the foregoing instrument and acknowledged that it executed the same as the free act and deed of said limited liability company.

\_\_\_\_\_  
Notary Public

Prepared by:  
Shorewood Planning Dept.  
Shorewood City Offices  
5755 Country Club Road  
Shorewood, MN 55331

**MORTGAGE CONSENT  
TO  
DEVELOPMENT CONTRACT**

\_\_\_\_\_, which holds a mortgage on the subject property, the development of which is governed by the foregoing First Amendment to Development Agreement, agrees that the development contract shall remain in full force and effect even if it forecloses on its mortgage.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF MINNESOTA    )  
  ( ss.  
COUNTY OF HENNEPIN    )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC



**RESOLUTION 22-059**

**CITY OF SHOREWOOD  
COUNTY OF HENNEPIN  
STATE OF MINNESOTA**

**A RESOLUTION APPROVING AN EXTENSION TO THE  
FINAL PLAT APPROVAL FOR EXCELSIOR WOODS  
FOR PROPERTY AT 20325 EXCELSIOR BOULEVARD**

**WHEREAS**, the City of Shorewood approved a request on December 13, 2021 from Red Granite Construction, LLC. (the "Applicant") for a development agreement extension for the property legally described as:

Lot 37, Auditor's Subdivision No. 141, Hennepin County, Minnesota;

**WHEREAS**, Resolution 21-150 included a condition that the approvals would expire in 180 days unless the final plat and other required materials are recorded or an extension has been approved; and

**WHEREAS**, the 180-day period expires on June 23, 2022 unless an extension is requested and approved subject to Chapter 1202.03 Subd. 3 c; and

**WHEREAS**, the Applicant has outstanding conditions of approval that they have yet to satisfy.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Shorewood that the deadline to submit the final plat to be called "Excelsior Woods", is hereby extended and the Agreement amendments are hereby approved, subject to the following conditions:

1. The final plat approved by the City of Shorewood Resolution 21-073 and extended by resolution be recorded with the country recorder or registrar of titles by December 20, 2022.
2. All conditions listed in Resolution 21-073 shall be adhered to.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD** this 27th day of June, 2022.

\_\_\_\_\_  
Jennifer Labadie, Mayor

**ATTEST:**

\_\_\_\_\_  
Sandie Thone, City Clerk



## City of Shorewood Council Meeting Item

**Title / Subject:** Approving a New 2022 Retail Tobacco License  
**Meeting Date:** Monday, June 27, 2022  
**Prepared by:** Brenda Pricco, Deputy City Clerk  
**Reviewed by:** Sandie Thone, City Clerk/HR Director  
**Attachments:** Resolution

2E

MEETING TYPE  
Regular  
Meeting

**Background:** Pursuant to Section 302 (Sale of Tobacco) of Shorewood City Code retailers within the city limits who wish to sell tobacco products are required to obtain a license from the city. The Shorewood City Code provides that an applicant complete an application and pay a licensing fee.

Maher Safi is purchasing the existing Shorewood Cigars and Tobacco at 23710 State Highway 7. This change of ownership requires a new tobacco license for this location.

The following applicant has successfully submitted a complete application, successfully passed a background investigation through South Lake Minnetonka Police Department (SLMPD), paid the current annual tobacco license fee of \$250 and has signed and agreed to the city code requirements. This section of code includes providing access to the police department during regular business hours and an annual compliance check.

The period for the following license to sell tobacco in the City of Shorewood is effective June 28, 2022 through October 31, 2022:

- 1) Shorewood Smoke Shop Plus                      23710 State Highway 7

**Financial or Budget Considerations:** The licensing fees collected as revenue offset the expense of issuing the permits pursuant to Shorewood City Master Fee Schedule.

**Recommendation/Action Requested:**

**Motion:** Staff respectfully requests the city council approve the Resolution Approving the 2022 License to the new owner at 23710 State Highway 7 to Sell Tobacco Products for the period of June 28, 2022 through October 31, 2022. **Motion, Second, and Simple Majority required.**

**Connection to Vision/Mission:** Consistency in providing the community with quality public services, a variety of attractive amenities, a sustainable tax base and sound financial management through effective, efficient, and visionary leadership.

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**Mission Statement:** *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

**CITY OF SHOREWOOD  
COUNTY OF HENNEPIN  
STATE OF MINNESOTA**

**RESOLUTION 22-060**

**A RESOLUTION APPROVING LICENSE TO A  
RETAILER TO SELL TOBACCO PRODUCTS**

**WHEREAS**, Sections 302 of the Shorewood City Code provide for the licensing of the sale of tobacco products in the city; and

**WHEREAS**, the Shorewood City Code provides that an applicant shall complete an application and pay a licensing fee; and

**WHEREAS**, the following applicant has satisfactorily completed an application and paid the appropriate fee.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Shorewood as follows:

That a License for the sale of tobacco products be issued for a term from June 28, 2022 to October 31, 2022, consistent with the requirements and provisions of Chapter 302 of the Shorewood City Code to the following applicant:

<u>Applicant</u>	<u>Address</u>
Shorewood Smoke Shop Plus	23710 State Highway 7

**ADOPTED** by the City Council of the City of Shorewood this 27th day of June 2022

**ATTEST:**

\_\_\_\_\_  
**Jennifer Labadie, Mayor**

\_\_\_\_\_  
**Sandie Thone, City Clerk**



## City of Shorewood Council Meeting Item

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**Title/Subject:** 2022 Updated Mileage Reimbursement Rate  
**Meeting Date:** Monday, June 27, 2022  
**Prepared by:** Sandie Thone, City Clerk/HR Director  
**Reviewed by:** Joe Rigdon, Finance Director

---

**Background:** Minnesota law authorizes public entities to compensate or reimburse their employees for mileage or to pay a monthly or periodic allowance, but not both. Pursuant to the Shorewood Personnel Policy the city reimburses employees for mileage in lieu of providing a monthly or periodic allowance for the use of their own vehicles for work purposes.

Effective January 1, 2022, the IRS standard mileage rates for the use of a car (vans, pickups or panel trucks) was 58.5 cents per mile for business miles driven. The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile.

The IRS increased the standard mileage rate for the final half of 2022. Effective July 1, 2022 through December 31, 2022, the standard mileage rate for business use of vehicles will be 62.5 cents per mile (up from 58.5 cents per mile the first half of 2022).

Staff recommends that the city council continue to follow the IRS standard mileage rates for reimbursing employee mileage pursuant to the Shorewood Personnel Policy and approve the increase by the IRS effective July 1, 2022.

**Recommendation/Action Requested:** Staff respectfully recommends the council approve following the IRS standard mileage rate increase to 62.5 cents per mile for employee mileage reimbursement. **Motion, second and simple majority required.**

**Connection to Vision /Mission:** Consistency in providing the community with quality public services, a sustainable tax base and sound financial management through effective, efficient, and visionary leadership.



## City of Shorewood Council Meeting Item

**Title/Subject:** Glen Rd, Amlee Rd, Manitou Ln Approval of Landscape Quote, Irrigation Quote, and Revised ROE Agreement for 24955 Glen Road, City Project 18-08

**Meeting Date:** Monday June 27, 2022

**Prepared by:** Andrew Budde, City Engineer

**Reviewed by:** Larry Brown, Director of Public Works

**Attachments:** Landscaping Quote, Irrigation Quote, Revised ROE Agreement for 24955 Glen Road and Resolution

**Background:** At the February 8<sup>th</sup>, 2021 Council Meeting, the City Council awarded the contract for the Glen Road, Amlee Road, Manitou Lane Street Improvement Project. As part of the project a Right of Entry agreement was executed between the Gideon Woods Homeowners Association (HOA) and the city. As part the agreement the city is to install landscaping according to future developed plan and an irrigation system in exchange for the city expanding the size of the existing pond, located adjacent the intersection of Glen Road with County Road 19, to meet stormwater requirements for the project. Per the agreement, the HOA will be responsible for the operation and maintenance of the pond in perpetuity.

The landscaping plan for the pond was agreed to by both parties in late summer 2021 which was not included in the original contract. Therefore, quotes for the landscaping portion were requested from three contractors and opened on June 7, 2022. A total of three quotes were received with the low quote submitted by Maple Crest Landscape from Medina, Minnesota. The quotes are summarized below:

<u>Firm:</u>	<u>Total Quoted Amount</u>
Maple Crest Landscaping	\$25,200.00
Hoffman & McNamara	\$51,393.00
Cedar Ridge Landscaping	\$63,885.00

Quotes for the Irrigation project were also requested from two contractors and opened on June 8, 2022. A total of one quote was received and the low quote was submitted by BNR Irrigation, Inc. from St. Bonifacius, Minnesota. The quote is summarized below:

<u>Firm:</u>	<u>Total Quoted Amount</u>
BNR Irrigation, Inc.	\$11,419.00

As part of the project, driveways were removed and replaced in kind. The driveway at 24955 Glen Road was removed and replaced with bituminous pavement but did not meet the same level of quality as the existing driveway. The property owner at 24955 Glen Road would ultimately like to upgrade his driveway apron to concrete. The City Engineer and owner discussed options and proposed the city pay the property owner \$1,000.00, which is the value of work to remove and replace the bituminous driveway apron, to have the property owner secure his own concrete contractor to complete the upgrade.

**Financial Considerations:** This project has budgeted for in the Capital Improvement Plan and would utilize a combination of Street & Utility Bonds, Water Fund, Sanitary Fund, and Storm Sewer Fund. The city has budgeted \$3,602,000 for this project. The current engineers estimate for the total project is \$3,530,000 and included all construction, engineering, administrative, right of way acquisition, and tree removals for the project.

**Recommendation/Action Requested:** Staff recommends award of the landscaping quote to Maple Crest Landscaping in the amount of \$25,200.00 and the irrigation quote in the amount of \$11,419.00 to BNR Irrigation, Inc. Staff also recommends payment of \$1,000.00 to the property owner at 24955 Glen Road for restoration of the driveway.





**BOLTON & MENK, INC.**  
**2638 SHADOW LANE**  
**CHASKA, MINNESOTA 55318**

**Sales:** Greg Shaughnessy  
**Glen Road, Manitou Lane & Amlee Road Street**  
**Improvements**  
2638 Shadow Lane Chaska, Minnesota 55318

**Est ID:** Estimate #1

**Date:** Jun-07-2022

Maple Crest Landscape appreciates the opportunity to offer the following proposal.

<b>Install Edging</b>	<b>\$4,365.00</b>
-----------------------	-------------------

Install 485 lf of poly edging.

<b>Install Plantings and Rock</b>	<b>\$10,616.00</b>
-----------------------------------	--------------------

Install 2-1.5" sugar maples, 6-12' clump river birch, 3-1.5" adirondack crabapple, 3-1.5" prairie fire crabapple, 1-8' white pine, and 27 #5 pot shrubs, and 10 yards of 1.5" river rock.

<b>Install Limestone Boulders</b>	<b>\$2,730.00</b>
-----------------------------------	-------------------

Install 14-18"X4'X2.5' limestone slabs.

<b>Mobilization</b>	<b>\$949.00</b>
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<b>Estimate Total</b>	<b>\$18,660.00</b>
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Maple Crest Landscape  
2425 Hwy 55  
Medina, MN  
55340

P.612-363-2631

gregs@maplecrestlandscape.com

page 1 of 2

Maple Crest Landscape requires 40% down payment at the start of the job, with the remaining balance due at job completion.

Maple Crest Landscape is not responsible for any unforeseen obstacles in the ground. If your city requires engineering plans, drawings, or permits, additional charges will apply.

This quotation is given subject to acceptance within 30 days. Contract may be terminated with a written 30-day notice given by either party. Prices are subject to change with a 30-day written notice given by Maple Crest Landscape.

TERMS: All payments are due upon receipt of invoice. A 2% per month finance charge will be added to any past due accounts. Service may be suspended if net is not paid within 30 days.

**Contractor:** \_\_\_\_\_  
Greg Shaughnessy

**Client:** \_\_\_\_\_

**Signature Date:** \_\_\_\_\_  
06/07/2022

**Signature Date:** \_\_\_\_\_

**Email:** gregs@maplecrestlandscape.com





## LANDSCAPING JOB ESTIMATE



1500 McAndrews Road W, Ste 230

Burnsville, MN 55337

Phone: (651) 587-0778 Office Phone: (651) 706-1560

Prepared by: Tim Gregory - Project Manager (timg@cedarridgelandscaping.com)

### Estimate Prepared For:

Bolton Menk

### Project Name:

Shorewood Pond

Date: 5/25/2022

Quote #: 20676

Invoice #: N/A

Valid for 30 days until: 6/25/2022

Addendums: N/A

Type of Work	Description	Units/Qty	Size	Description	Units/Qty	Size
LANDSCAPING	Seeding	13,405	SF	Limestone Slabs	14	
	Rock Mulch	995	SF	Trees	14	
	Poly Edger	485	LF	Shrubs	27	

LANDSCAPING TOTAL \$63,885.00

### IRRIGATION

None Quoted

IRRIGATION TOTAL N/A

**ALTERNATE** - Alternates are proposed in conjunction with Landscaping/Irrigation, please contact us if you'd like to separate

None Quoted

ALTERNATE TOTAL, not included in Grand Total below \$0.00

We propose to furnish materials and labor, complete in the above specifications, for the sum of:

GRAND TOTAL \$63,885.00

### Proposal does not include:

1. Bonding
2. Any and all excavation by others
3. All soils not listed by others
4. Site furnishings (benches, raised planters, receptacles)
5. Any and all fencing
6. ANY AND ALL PERMIT COSTS ARE BY OTHERS. NO PERMIT COSTS WILL BE CHARGED TO CEDAR RIDGE LANDSCAPING

### The following will be our billing, and change order rates for this project:

Landscape Superintendent: per hour	120.50	Irrigation Tech: per hour	120.50
Landscape Labor: per hour	91.50	Irrigation Labor: per hour	91.50
Equipment: per hour	175.00		

This estimate includes 1 mobilization fee, additional mobilizations will be billed at \$1,500.00 each

### This proposal will become part of the subcontractor agreement.

THANK YOU for your consideration and the opportunity to propose on this project!

If you have questions regarding this estimate, please contact us immediately.

SWIFT Vendor ID: #0000366530

MN Department of Labor & Industry Contractor Registration: #IR707374

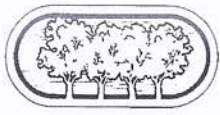
Minnesota Department of Revenue: #9461521

Cedar Ridge Landscaping, Inc. is an SBE Company

NAICS: #561730 Landscaping Services & #237990 Highway Heavy (retaining wall and anchored construction)

DUNS: #174753157 Textura: #14243

AN EQUAL OPPORTUNITY EMPLOYER, MNDOT Certified



**HOFFMAN & McNAMARA**  
NURSERY and LANDSCAPE  
9045 180TH STREET EAST, HASTINGS, MN. 55033  
PHONE (651) 437-9463 FAX (651) 437-9050  
hoffmanandmcnamara.com

**DATE:** 05/13/2022

**TO:** CORY HOERNEMANN  
WM MUELLER

**RE:** GLEN ROAD, MANITOU LANE, & AMLEE ROAD STREET IMPROVEMENTS  
SHOREWOOD, MN

**FROM:** JOSH CONNOR @ HOFFMAN & McNAMARA NURSERY AND LANDSCAPE

**FURNISH AND INSTALL THE FOLLOWING ITEMS PER NOTES BELOW:**

ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENDED
MOBILIZATION	LUMP SUM	1	2,600.00	\$2,600.00
1.5" CAL B&B SUGAR MAPLE	EACH	1	525.00	\$525.00
1.5" CAL B&B RIVER BIRCH MULTI-STEM	EACH	6	525.00	\$3,150.00
1.5" CAL B&B ADIRONDACK CRABAPPLE	EACH	3	525.00	\$1,575.00
1.5" CAL B&B PRAIRIE FIRE CRABAPPLE	EACH	3	525.00	\$1,575.00
8' HT B&B WHITE PINE	EACH	1	951.00	\$951.00
#5 CONT ARCTIC FIRE DOGWOOD	EACH	20	170.00	\$3,400.00
#5 CONT DWARF KOREAN LILAC	EACH	4	170.00	\$680.00
#5 CONT REDWING AMERICAN CRANBERRYBUSH	EACH	3	170.00	\$510.00
COMMERCIAL GRADE PLASTIC EDGER	LF	485	9.00	\$4,365.00
RIVER ROCK MULCH INCLUDING LANDSCAPE FABRIC	CY	10	339.00	\$3,390.00
LIMESTONE SLABS (TYPICAL DIMENSIONS: 15"-18" HEIGHT X 4' WIDE X 2'-6" DEEP)	EACH	14	2,048.00	\$28,672.00
<b>TOTAL BASE BID</b>				<b>\$51,393.00</b>

WARRANTY END DATE TO MATCH THAT OF THE INSTALLATION WE PERFORMED IN 2021.  
SEEDING AND IRRIGATION BY OTHERS.  
BID INCLUDES TAX.  
ADD 1.25% IF BOND REQUIRED.

ANY QUESTIONS PLEASE CALL. THANK YOU FOR THIS OPPORTUNITY TO QUOTE.

  
JOSH CONNOR  
josh.connor@hoffmanandmcnamara.com

BID # 21046



DATE: 04-29-22

ATTN: ANDREW BUDDE

PROJECT: GIDEON WOODS  
SHOREWOOD, MN

BID: \$11,419.00

COMMENTS: WATERING ALL AREAS AS HIGHLIGHTED ON THE PLAN. THE BID IS BASED ON AN 1.5" WATER SERVICE. IRRIGATION SYSTEM, PLUMBING, METER, AND ENCLUSRE ARE INCLUDED IN THE BID. THE WATER TAP MUST BE INSTALLED 2' ABOVE GRADE AND ALL ELECTRIAL NEEDS FOR THE CONTROLLER ARE NOT INCLUDED IN THE BID.

IF THERE ARE ANY QUESTIONS PLEASE FEEL FREE TO GIVE ME A CALL

BRANDON GOTHMANN  
BNR IRRIGATION SERVICES INC. OFFICE: 952-446-1519 CELL: 612-280-6442  
E-MAIL: BRANDON@BNRIRRIGATION.COM



## RIGHT OF ENTRY AGREEMENT -REVISED

THIS RIGHT OF ENTRY EASEMENT (the "Easement") made as of \_\_\_\_\_, 2022, by and between S A JOHNSON & P A STALLBERGER addressed at 24955 Glen Road, Shorewood, Minnesota 55331 ("Grantor") and the CITY OF SHOREWOOD, Minnesota, a Minnesota municipal corporation (the "City").

### RECITALS

Grantor is the owner in fee simple of land located within the City of Shorewood, Minnesota, which land is legally described as Lot 9, Block 1, Manitou Glen, County of Hennepin, State of Minnesota (the "Property") and the City desires to use a portion of the Property for a temporary right of entry easement for the construction and maintenance of roadways, drainage, and utility improvements.

### AGREEMENT

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and the covenants and agreements hereinafter set forth, the parties hereto agree as follows:

1. Grant of Easement; Uses and Purposes. Grantor hereby grants and conveys to the City a temporary right of entry easement over, under and across that portion of the Property depicted on **Exhibit A** attached hereto and incorporated herein (the "Easement Area") for a period of 12 months from the date above for the purpose of allowing the City, its employees and contractors, to remove, grade, install, maintain, and restore areas as necessary for the construction and maintenance of roadway, drainage, and utility improvements.

2. Conditions of Easement Grant. The Easement Area granted hereby shall be subject to the following:

(a) The City shall remove one (1) deciduous tree generally located near the eastern property line.

(b) The City shall remove relocate the existing boulder retaining wall to the property line. Boulders will temporary be stored on private property during the road construction project.

(c) The City shall repair and restore any damage to the Easement Area caused by any act or neglect of the City, its agents, employees or contractors in conformity with the attached **Exhibit A** prepared by Bolton & Menk dated March 2021.

(d) The City shall provide compensation of \$1,000.00 toward the cost of an upgraded concrete driveway apron that the Grantor will coordinate for construction. The cost is based on the value to remove and replace a bituminous driveway apron.

3. Miscellaneous. This Easement shall be governed by the laws of Minnesota.

*[The remainder of this page has been left blank intentionally.]*

ACCEPTED BY:

\_\_\_\_\_  
S A Johnson Date

\_\_\_\_\_  
P A Stalberger Date

CITY OF SHOREWOOD:

\_\_\_\_\_  
Mayor Labadie Date

**THIS INSTRUMENT DRAFTED BY:**

City of Shorewood (ALB)  
5755 Country Club Road  
Shorewood, MN 55331

# EXHIBIT A

Glen Rd, Manitou Ln, Amlee Rd Street Improvements Right of Entry: Johnson/Stalberger

City of Shorewood



March 2021



H:\SHWD\16120567\CAD\C3D\Fig-120567-Right of Entry.dwg 3/11/2021 11:23 AM

**CITY OF SHOREWOOD  
COUNTY OF HENNEPIN  
STATE OF MINNESOTA**

**RESOLUTION 22-061**

**A RESOLUTION TO ACCEPT QUOTES FOR LANDSCAPING, IRRIGATION AND  
REVISED RIGHT OF ENTRY FOR 24955 GLEN ROAD FOR GLEN ROAD, AMLEE  
ROAD, AND MANITOU LANE STREET & UTILITY IMPROVEMENTS,  
CITY PROJECT 18-08**

**WHEREAS**, the City has entered into an agreement with WM Mueller & Sons, Inc. for the Glen Road, Amlee Road, and Manitou Lane Street Improvements Project on February 8, 2021; and

**WHEREAS**, the project required a Right of Entry Agreement with the Gideon Woods Homeowners Association to expand the size of an existing pond, in exchange for installation of a landscape design, an irrigation system, and a new outlet control structure outside of the original construction contract awarded; and

**WHEREAS**, quotes for the approved landscaping plan were solicited by the City and received on June 7, 2022, opened and tabulated as shown below; and

Contractor	Bid Amount
Maple Crest Landscaping	\$25,200.00
Hoffman & McNamara Co.	\$51,393.00
Cedar Ridge Landscaping	\$63,885.00

**WHEREAS**, a quote for the Irrigation was received on June 8, 2022 from BNR Irrigation, Inc. for \$11,419.00

**WHEREAS**, the City had obtained a right of entry agreement with the property owner of 24955 Glen Road for construction, and restoration of the driveway was not satisfactory to the property owner; and

**WHEREAS**, the City Engineer and property owner propose the city compensate the owner \$1,000.00, (the value of removing and replacing the bituminous driveway) to have the property owner secure his own contractor to complete the restoration.

**NOW THEREFORE, IT RESOLVED:** by the City Council of the City of Shorewood hereby approves the following:

1. The low quote for landscaping improvements with Maple Crest Landscaping in the amount of \$25,200.00

2. The low quote for installation of an irrigation system to BNR Irrigation, Inc. in the amount of \$11,419.00.
3. Authorizing compensation in the amount of \$1000 to the property owner of 24955 Glen Road for remedy of driveway restoration.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD** this 27<sup>th</sup> day of June 2022.

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**Jennifer Labadie, Mayor**

**Attest:**

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**Sandie Thone, City Clerk**





## City of Shorewood Council Meeting Item

#4A

MEETING TYPE  
Regular Meeting

**Title / Subject:** Vacate a portion of Fire Lane 1 to Set Property Line

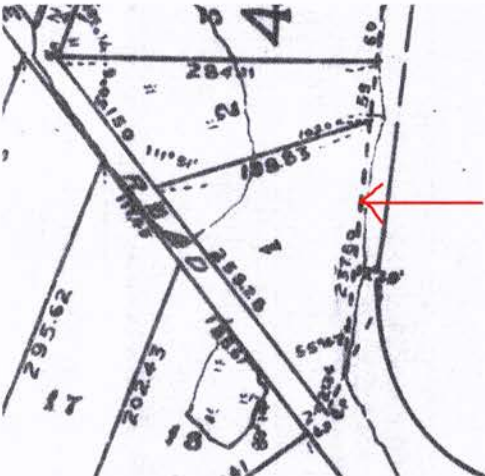
**Meeting Date:** June 27, 2022  
**Prepared by:** Marie Darling, Planning Director

**Applicant:** City of Shorewood  
**Location:** 4580 Enchanted Point

**Attachments:** Exhibits indicating right of way to be vacated  
DNR Comment Letter

**Action Requested:** Staff recommends that City Council hear any offered testimony on the proposed action and continue the public hearing to July 25, 2022 to allow the Upper Lake Minnetonka Yacht Club additional time to review the documents. At that time, staff will provide a proposed resolution so that the City Council can act if they choose to do so.

**Background:** The Upper Lake Minnetonka Yacht Club property is shown to the right. The property was created in 1909 by the Enchanted Park property subdivision. The subdivision drew the lot lines to the shore and stopped there. The exhibit below is from the Enchanted Park subdivision. The dashed line (indicated by the red arrow) is likely the edge of the areas surveyed at the time.



The issue that this creates is that there is more land between the property and the shoreline at the south end of the property and the division between the public right-of-way line and the private property isn't clear.

**Mission Statement:** The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.

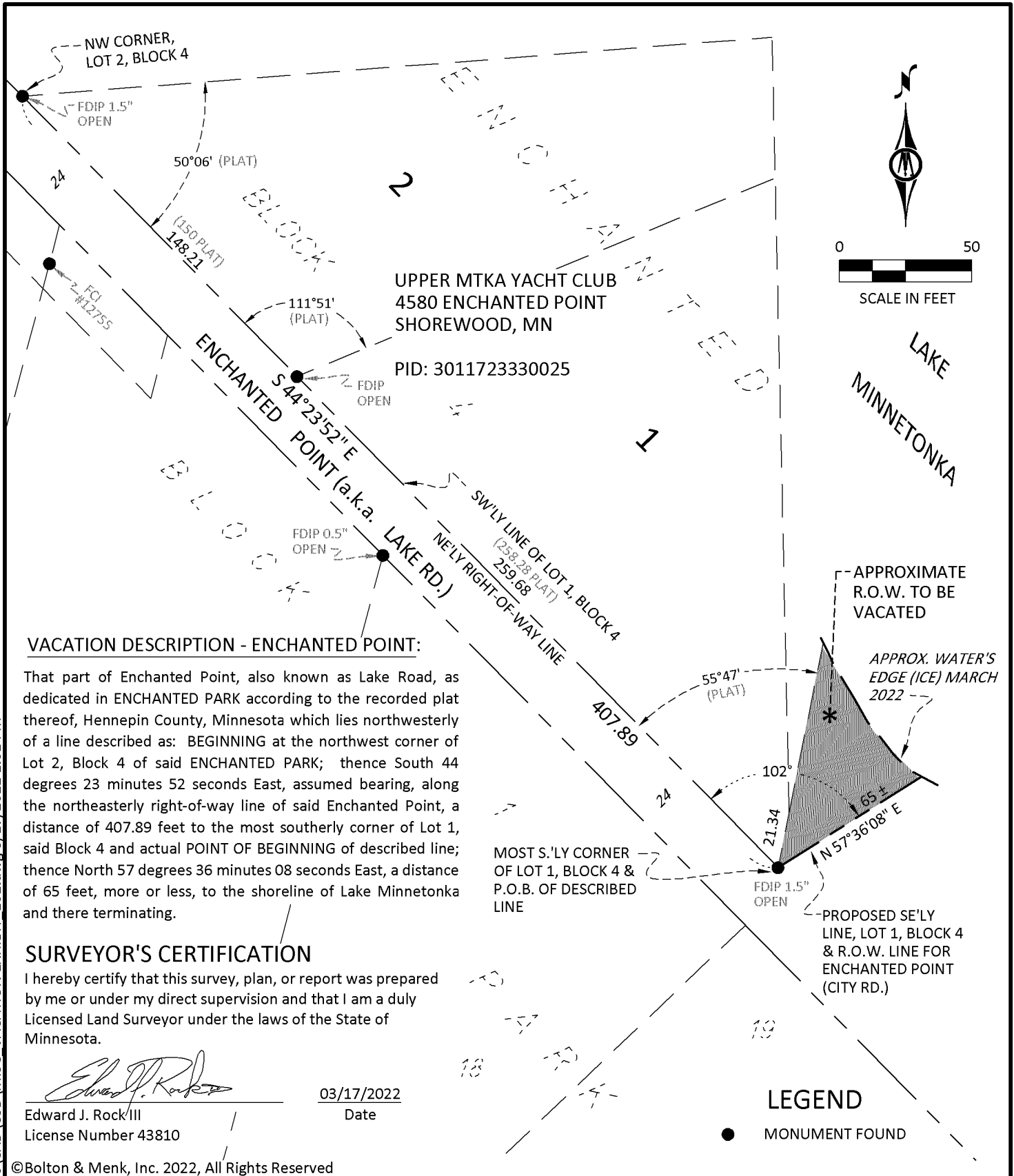
To resolve this issue, the staff and the ULMYC set the property line as shown in the attached exhibits.

The DNR was notified of this application and given 60 days to comment as required by state statute. Their comment letter is attached.

**Financial or Budget Considerations:** The application fees cover the cost of processing and recording the vacation/easement.

**Public Notice:** The notice for the request and public hearing were published twice in the official newspaper and the affected property owner received a notice as required by statute.

H:\SHWD\16120806\CAD\C3D\MISC VACATION EXHIBIT 102.dwg 3/17/2022 1:01 PM



#### VACATION DESCRIPTION - ENCHANTED POINT:

That part of Enchanted Point, also known as Lake Road, as dedicated in ENCHANTED PARK according to the recorded plat thereof, Hennepin County, Minnesota which lies northwesterly of a line described as: BEGINNING at the northwest corner of Lot 2, Block 4 of said ENCHANTED PARK; thence South 44 degrees 23 minutes 52 seconds East, assumed bearing, along the northeasterly right-of-way line of said Enchanted Point, a distance of 407.89 feet to the most southerly corner of Lot 1, said Block 4 and actual POINT OF BEGINNING of described line; thence North 57 degrees 36 minutes 08 seconds East, a distance of 65 feet, more or less, to the shoreline of Lake Minnetonka and there terminating.

#### SURVEYOR'S CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

*Edward J. Rock III*

Edward J. Rock III  
License Number 43810

03/17/2022  
Date

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#### VACATION EXHIBIT PART OF ENCHANTED POINT RIGHT-OF-WAY



**BOLTON  
& MENK**

2638 SHADOW LANE, SUITE 200  
CHASKA, MINNESOTA 55318  
(952) 448-8838

STREET VACATION FOR PART OF ENCHANTED POINT AS DEDICATED IN ENCHANTED PARK, HENNEPIN COUNTY, MN RESOLUTION NO.

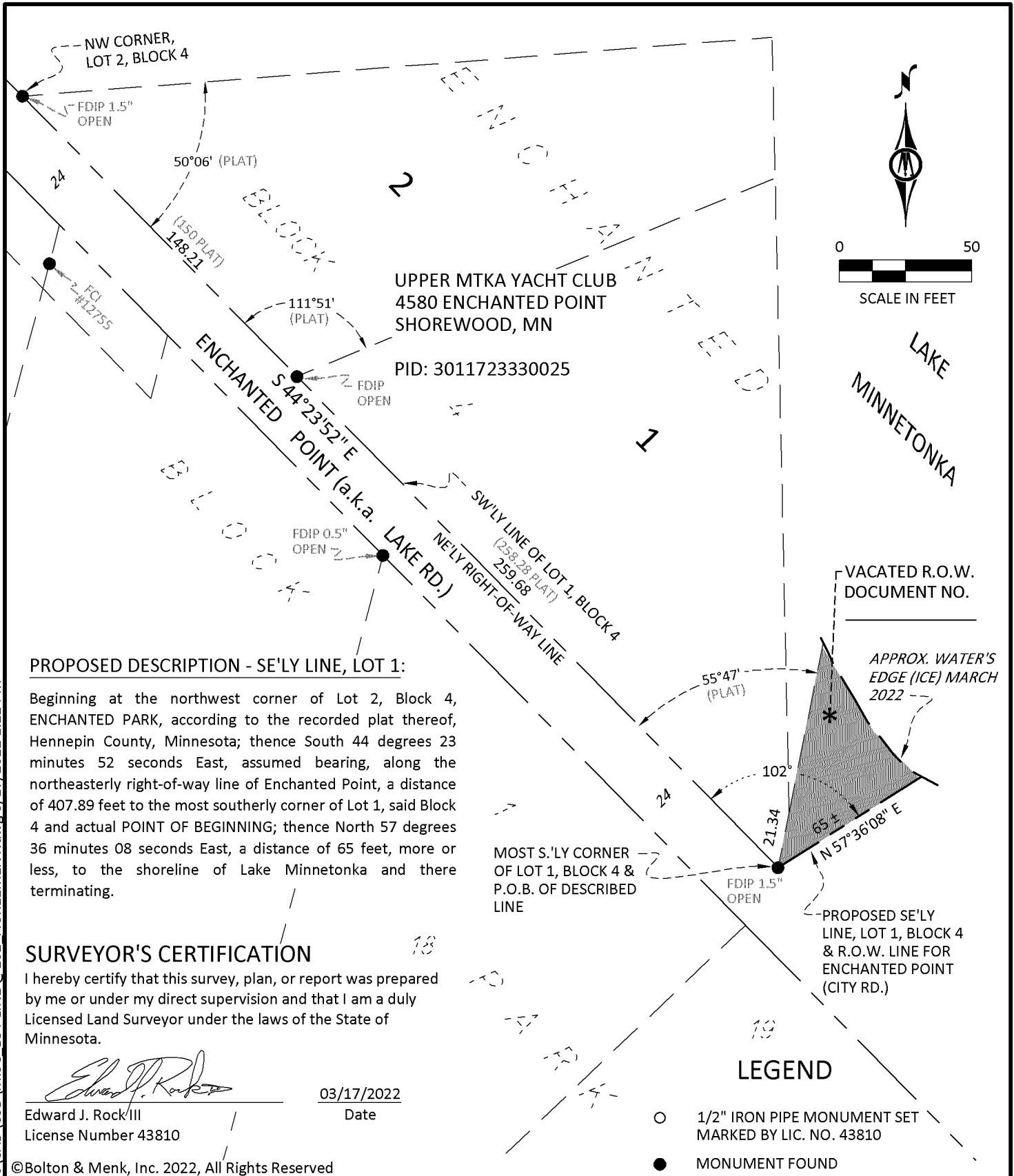
FOR: CITY OF SHOREWOOD  
SHEET 1 OF 1

JOB NUMBER: 120806

FIELD BOOK:

DRAWN BY: EJR

H:\SHWD\16120806\CAD\C3D\MISC LOT LINE @102 AGREEMENT.dwg 3/17/2022 1:22 PM



#### PROPOSED DESCRIPTION - SE'LY LINE, LOT 1:

Beginning at the northwest corner of Lot 2, Block 4, ENCHANTED PARK, according to the recorded plat thereof, Hennepin County, Minnesota; thence South 44 degrees 23 minutes 52 seconds East, assumed bearing, along the northeasterly right-of-way line of Enchanted Point, a distance of 407.89 feet to the most southerly corner of Lot 1, said Block 4 and actual POINT OF BEGINNING; thence North 57 degrees 36 minutes 08 seconds East, a distance of 65 feet, more or less, to the shoreline of Lake Minnetonka and there terminating.

#### SURVEYOR'S CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

*Edward J. Rock III*

Edward J. Rock III  
License Number 43810

03/17/2022  
Date

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#### LOT LINE AGREEMENT - EXHIBIT CITY OF SHOREWOOD & UPPER MTKA YACHT CLUB



**BOLTON  
& MENK**

2638 SHADOW LANE, SUITE 200  
CHASKA, MINNESOTA 55318  
(952) 448-8838

SE'LY LINE OF LOT 1, BLOCK 4, ENCHANTED PARK,  
HENNEPIN COUNTY, MINNESOTA

FOR: CITY OF SHOREWOOD  
SHEET 1 OF 1

JOB NUMBER: 120806

FIELD BOOK:

DRAWN BY: EJR

# DEPARTMENT OF NATURAL RESOURCES

Office of the Regional Director  
DNR Central Region Headquarters  
1200 Warner Road  
St. Paul, MN 55106

June 10, 2022

City of Shorewood, MN  
Marie Darling, AICP, Planning Director  
5755 Country Club Road  
Shorewood, MN 55331

Re: Proposed Vacation of a portion of Enchanted Point Right-Of-Way adjacent to 4580 Enchanted Point,  
Shorewood, MN 55364

Dear Ms. Darling,

Thank you for your letter to Commissioner Strommen regarding this proposed road vacation. Your letter was forwarded to me for review and comment, as required by M.S. 412.851.

M.S. 412.851 indicates that *"No vacation shall be made unless it appears in the interest of the public to do so."* In response *"The commissioner must evaluate:*

- (1) the proposed vacation and the public benefits to do so;*
- (2) the present and potential use of the land for access to public waters; and*
- (3) how the vacation would impact conservation of natural resources."*

It is the DNR's understanding that the vacation request is to clarify property lines along Enchanted Point Road, and that the city intends to retain the road which includes public access to Lake Minnetonka. Our charge is to evaluate the proposed vacation using M.S. 412.851 criteria. With these criteria in mind, the Department of Natural Resources (DNR) concludes that the proposed vacation as described above does not substantially diminish the public benefit and protects public access to the lake.

Thank you for the opportunity to comment on the proposed vacation. DNR does not plan to attend the public hearing. Please send us the results of the hearing and the city's final decision on this road vacation.

If you have any questions or concerns about this letter, please contact Nancy Spooner-Mueller, Acquisition and Development Specialist with DNR Parks & Trails, at [nancy.spooner-mueller@state.mn.us](mailto:nancy.spooner-mueller@state.mn.us). You may contact her by phone at 651-269-1370.

Sincerely,



Grant L. Wilson  
Central Region Director

cc: Nancy Spooner-Mueller, Division of Parks and Trails  
Rachel Henzen, Division of Parks and trails.





## City of Shorewood Council Meeting Item

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**Title/Subject:** Ordinance 589: Tree Trimmer Amendment  
**Meeting Date:** Monday, June 27, 2022  
**Prepared by:** Sandie Thone, City Clerk/HR Director  
**Reviewed by:** Ed Shukle, Interim City Administrator  
**Attachments:** Ordinance 589: Tree Trimmer Amendment

9A

MEETING TYPE  
Regular Meeting

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**Background:** Upon processing Tree Trimmer licenses this spring staff noticed that Chapter 305: Tree Trimmers city code was not inclusive of the “License Required” section of the code. Upon further review it was noted that the previous Chapter, Section 305.01; License Fee made reference to Chapter and Section 1301.02 which previously contained all fees set forth in city code but currently adopts the City Fee Schedule for licensing fees and other non-zoning related fees.

The changes proposed to Chapter 305 include the addition of Section 305.01 License Required and the change to reference the City Fee Schedule in the new Section 305.02 License Fee. In addition, housekeeping updates to the chapter include renumbering the current sections to remain consistent with the naming conventions of the other licensing chapters.

Attached you will find Ordinance 589 which outlines the code amendment proposed, adding in the proposed changes in **red** and deleting the ~~strikethrough-language~~.

**Recommendation/Action Requested:** Staff respectfully recommends the council review the attached Ordinance 589, make any changes as determined and approve.  
**Motion, second and simple majority required.**

**Connection to Vision /Mission:** Consistency in providing the community with quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base and sound financial management through effective, efficient, and visionary leadership.

## ORDINANCE 589

### CITY OF SHOREWOOD COUNTY OF HENNEPIN STATE OF MINNESOTA

#### AN ORDINANCE APPROVING AN AMENDMENT TO SHOREWOOD CITY CODE CHAPTER 305 PERTAINING TO TREE TRIMMERS

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THE CITY COUNCIL OF THE CITY OF SHOREWOOD, MINNESOTA, ORDAINS:

**SECTION 1: AMENDMENT.** That the Municipal Code of Shorewood, Minnesota, Chapter 305 is hereby amended as set forth below by adding the language identified in red type and deleting the strikethrough language as follows:

### CHAPTER 305 TREE TRIMMERS

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#### Section

305.01 License required  
305.0102 License fee  
305.0203 Insurance requirements  
305.0304 Term of License  
305.0405 Violation

#### **305.01 LICENSE REQUIRED.**

No person shall operate, carry on a tree trimmer business or be engaged in the business of tree trimming within the corporate limits of the city without having first obtained a license to do so.

#### **305.0102 LICENSE FEE.**

The annual license fee for a license to trim trees shall be as provided in § 1301.02 of this code the City Fee Schedule.

#### **305.0203 INSURANCE REQUIREMENTS.**

Each applicant for a license shall accompany his or her application with policies or certificates of insurance by an insurance company authorized to do business in the State of Minnesota evidencing the following insurance coverage:

Subd. 1. *Worker's compensation*. Appropriate worker's compensation insurance in accordance with the worker's compensation laws of the State of Minnesota;

Subd. 2. *Liability insurance*. Insurance against claims for death, bodily injury and property damage liability in the amounts of at least \$1,000,000 for injury to or death of any one person, \$1,000,000 for injury to or death of more than one person in any one accident and \$500,000 for damage to property.

### **305.0304 TERM OF LICENSE.**

A license shall be issued for the calendar year and shall expire on December 31 of the year in which it is issued.

### **305.0405 VIOLATION.**

Any person who shall violate any of the provisions of this chapter shall be guilty of a misdemeanor.





## City of Shorewood Council Meeting Item

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**Title/Subject:** Excelsior Chamber Donation Request - Fireworks  
**Meeting Date:** Monday, June 27, 2022  
**Prepared by:** Ed Shukle, Interim City Administrator  
**Reviewed by:**

9B

MEETING  
TYPE  
Regular  
Meeting

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**Background:** At the Regular City Council Meeting of June 13, 2022, Tiffany King, Executive Director, Excelsior-Lake Minnetonka Chamber of Commerce, was present to introduce herself as the Chamber Executive Director. As part of this introduction and remarks, she discussed with the City Council a financial contribution of \$7,500 to be put towards the cost of a fireworks show which is estimated to cost \$40,000. The City Council asked Ms. King to return to a future City Council meeting with a formal request and discussion.

Since the 4<sup>th</sup> of July is upon us, I have requested that Ms. King be present at the June 27 meeting. I also asked via email to have any written materials sent to me for the inclusion in the City Council agenda packet. As of this writing, I have not received a response.

**Financial Considerations:** The City of Shorewood's contribution would be \$7,500.

**Action Requested:** Discuss the request for financial assistance in the amount of \$7,500 for fireworks for the annual 4<sup>th</sup> of July celebrations sponsored by the Excelsior-Lake Minnetonka Chamber of Commerce. Subsequent to that discussion, take action to either accept, deny or modify the requested amount for the fireworks show.

**Connection to Vision/Mission:** Consistency in providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.

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**Mission Statement:** *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*



## City of Shorewood Council Meeting Item

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**Title/Subject:** Review Preliminary 2023 SLMPD Budget  
**Meeting Date:** Monday, June 27, 2022  
**Prepared by:** Ed Shukle, Interim City Administrator  
**Reviewed by:**  
**Attachments:** Proposed 2023 Budget Proposal/Information

9C

MEETING  
TYPE  
Regular  
Meeting

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**Background:** The South Lake Minnetonka Police Department (SLMPD) Coordinating Committee met on Wednesday, June 15, 2022 at the SLMPD Building in Shorewood. The City Councils of the participating cities were invited to attend as well. The purpose of the meeting was to discuss various budget options for 2023. Police Chief Brian Tholen presented these options by which are attached. Also attached is a summary of the 2023 budget proposal options if the budget were to be increased by 7.5%, 5.8%, 5.2% or 5.0% respectively. Chief Tholen is recommending the 5.8% increase option.

There were several suggestions at the Coordinating Committee meeting as to where revisions could possibly be made within the line-item operating budget. Chief Tholen is going to send revised budget worksheets to each city when he returns from vacation next week.

**Financial Considerations:** None at this time; the purpose of this agenda item is to familiarize the City Council of what has been discussed and potentially what would be acceptable moving forward to final adoption of a budget later this summer.

**Action Requested:** Review the proposed preliminary 2023 SLMPD Budget and related information and provide direction to Mayor Labadie to carry Shorewood's position to the Coordinating Committee for the committee's next meeting in July.

**Connection to Vision/Mission:** Consistency in providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.

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**Mission Statement:** *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*



**SOUTH LAKE MINNETONKA POLICE DEPARTMENT**  
*Serving Excelsior, Greenwood, Shorewood and Tonka Bay*

Brian Tholen  
Chief of Police

24150 Smithtown Road  
Shorewood, Minnesota 55331

Office (952) 474-3261  
BTholen@Southlakepd.com

## **2023 Budget Proposal: June 15<sup>th</sup>, 2022**

1. Adding an officer to staff a drug task force to proactively address our illegal drug abuse problem & overdose deaths in our communities.
  - Since October 2020, we have had four overdose deaths due to Fentanyl. We had only two deaths from 2013-2019 (7 years).
  - Felony drug arrests from 2019 to 2021 have increased 71%.
  - Overdose medicals: A 25% increase in 5 years
  - Narcan deployments/saves: 14 Narcan deployments and saves since 2017: 200% increase in 5 years.
  - The need to keep the current staffing level on patrol for call load and time spent on mental health calls.
  - Full-time officer comparison graphs from surrounding and similar sized police departments
2. Creating a Capital Improvement Plan for aging & outdated equipment.
  - SLMPD has never had a CIP. We have always taken from other accounts/line items we believe will be under to replace aging, broken, unsupported equipment. Not sustainable.
  - A projected 10-year replacement schedule
  - This includes defibrillators, computers, patrol equipment, ballistic shields, Tasers, and body cameras.
  - Revenues of \$25K, sale of two vehicles that are owned
  - Separation of capital assets and maintenance/repair items.
3. Projecting building maintenance and repairs for our facility.
  - The facility was built in 2004 with many systems needing repair/replacement: HVAC, Roof, Concrete/asphalt, UPS back-up batteries, carpet, and generator etc.
  - Overall maintenance and upkeep of this facility. Deferred maintenance & "patching" repairs will be costly. Not sustainable.
  - Last payment from each city for the facility to the Shorewood EDA to be paid in Q4 of 2022. Final payment Feb. 1<sup>st</sup> 2023. (See Page 3)



**SOUTH LAKE MINNETONKA POLICE DEPARTMENT**  
*Serving Excelsior, Greenwood, Shorewood and Tonka Bay*

Brian Tholen  
Chief of Police

24150 Smithtown Road  
Shorewood, Minnesota 55331

Office (952) 474-3261  
BTholen@Southlakepd.com

## **2023 Budget Proposal: June 15<sup>th</sup>, 2022 (cont.)**

4. Expanding the Officer Wellness program and training
  - Adding yearly seminars with Provicta
  - Continuing /expanding the counseling sessions and debriefs with Peterson consulting.
5. Budget increases due to inflation, supplies costs, fuel, & insurance
  - Supplies / Fuel costs: 29.3% increase (\$20,255)
  - Worker's comp (COVID and PTSD): 22.7% increase (\$18,000)
    - 2022 budgeted at 79K / actual cost 97K
  - Contractual raises at 3% for 2023

### **Options for discussions / consideration:**

- Creating a Drug Task Force position in **January**, expanding the officer wellness program with adding a CIP and building maintenance schedule.  
**7.5% Increase**
- Not creating a Drug Task Force position, expanding the officer wellness program with adding a CIP and building maintenance schedule.  
**5.0% Increase**
- Creating a Drug Task Force position in **July**, expanding the officer wellness program, adding a CIP and a building maintenance schedule.  
**5.8 % Increase**
- Creating a Drug Task Force position in **July**, expanding the officer wellness program, no CIP, but creating a building maintenance schedule.  
**5.2% Increase**



**SOUTH LAKE MINNETONKA POLICE DEPARTMENT  
PUBLIC SAFETY FACILITY - POLICE PORTION**

**2022 DEBT SERVICE AMOUNTS**

Amount Due to the Shorewood Economic Development Authority (EDA) - \$400,650

Member City	Tax Capacity	Percentage	Share of Cost
Excelsior	\$7,711,709	18.5315%	\$74,246
Greenwood	\$4,778,360	11.4825%	\$46,005
Shorewood	\$21,702,658	52.1521%	\$208,947
Tonka Bay	\$7,421,441	17.8339%	\$71,452
<b>TOTAL</b>	<b>\$41,614,168</b>	<b>100.0000%</b>	<b>\$400,650</b>

**NOTATIONS**

(1) 2021 Tax Capacity Figures - Hennepin County Assessor's Office (Data Run: July 16th, 2021)

(2) Percentages Rounded Based Upon Tax Capacity (Ad Valorem) Formula

(3) Total Debt Service Costs Validated with the Shorewood EDA (Includes Anticipated Fiscal Agent Fees)



## City of Shorewood Council Meeting Item

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**Title/Subject:** Yellowstone Trail Concerns  
**Meeting Date:** Monday June 27, 2022  
**Prepared by:** Larry Brown, Director of Public Works  
**Reviewed by:** Ed Shukle, City Administrator  
**Attachments:** Correspondence by Ann Raymond, Site Location Map, Latest Pavement Ratings, Memo from 2017 Council-Staff Retreat

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**Background:** At the June 13<sup>th</sup>, 2022 City Council Meeting, Ann Raymond of 6140 Pleasant Avenue spoke under Matters From the Floor, and outlined a document sent by Ms. Raymond prior to the City Council meeting. The transmitted document has been included as Attachment 1. A site location map has been included as Attachment 2.

Ms. Raymond relayed four concerns to the City Council regarding Yellowstone Trail. These are:

1. Soil erosion on Yellowstone Trail adjacent to her property.
2. The expense of maintenance of Yellowstone Trail.
3. Trees encroaching on the traffic lane of Yellowstone Trail.
4. The possibility of undergrounding overhead power lines.

The following is staff's response to the items listed.

### **1. Soil erosion on Yellowstone Trail adjacent to her property**

As noted above, Ms. Raymond had transmitted concerns in a document included to this report as Attachment 1. Included in that document is a photograph of erosion along the edge of Yellowstone Trail. It is noted that the Raymond property is directly downstream of this area and receives any soil transported downstream. Attachment 2 is a site location map that depicts the area.

Public Works staff has addressed this issue previously and did attempt to restore the area using conventional means of topsoil and seed, in the past. However, this past year, the edge of pavement was compromised by a utility cut in the pavement for installation of sewer service to an adjacent property. While the pavement was restored at that time, it did not appear that any shouldering or support materials were placed properly during that construction by a contractor. What started as a small crevasse alongside the edge of the roadway eroded into the conditions shown in the photograph.



After reviewing the most recent conditions, Public Works staff revised the restoration to include a reinforced base material that should help minimize erosion, if a turf cover can be established. Public Works continues to evaluate the area. We believe that the solution placed should fare better than what has been done once grass takes root.

## **2. The expense of maintenance of Yellowstone Trail**

The issue of annual maintenance versus rebuilding the roadway was a question to be addressed. The work involved in maintenance costs of a patch crew and one to two truckloads of material pale by comparison with construction. While a specific amount was not calculated (likely less than \$1200/year) the cost of construction comes nowhere near to any maintenance costs. Staff went back and reviewed the Glen Road project for reconstruction costs. In general, the total equivalent cost per mile of a reconstruction projects is \$5.26 million per mile. While the Glen Road project has its special points of concern regarding design, it is not outside the ordinary for any roadway projects. Similarly, staff reviewed the Woodside Road Project. As a reclaim project, this equated to \$1.8 million per mile. Again, leaps and bounds above annual maintenance costs.

The issue of settlements of utility cuts made in the roadway was also brought up. Any roadway cut is going to have some settlement. As designers, we attempt to minimize settlements by the compaction work that is performed with the installation. There were several roadway cuts that occurred on Yellowstone when water services were extended from the directional boring of watermain to individual homes a few years ago.

In review of this, staff will plan on repatching these areas that have sunken. Due to the current workload and staff shortage, this will likely happen later this season. At some point in the future, staff may review Yellowstone Trail as a candidate for the mill and overlay plan for resurfacing and possibly the addition of curb in specific areas. Staff has included the last pavement ratings as Attachment 3. Ratings are performed annually on a scale of 1 to 10 using the PHASER Method, with 10 being a brand newly constructed roadway rating and 1 being close to gravel. The methodology of the PHASER rating system is summarized in Attachment 4 to this report.

Yellowstone Trail had an average rating of 7 last year. It appears that the current condition brings the overall average rating to a 6. Therefore, it is a likely candidate for a mill and overlay project, if funds are available in the CIP in future years overlay budget.

## **3. Trees encroaching on the traffic lane of Yellowstone Trail**

Staff has noted both Yellowstone Trail and Country Club Road as priority areas to trim. Currently, staff is dedicated to sweeping of roadways, watermain flushing, and patching. Our hope is to be able to trim these roadways late this season or early in the fall.

#### **4. The possibility of undergrounding overhead power lines.**

Staff discussed undergrounding with representatives from Xcel Energy. There are two methods if a neighborhood desires to underground a specific area. The first option is any neighborhood can petition Xcel Energy to have their area undergrounded. Representatives from Xcel stated that one of the first steps is a \$10,000 deposit to perform the engineering study. If the project moves forward, the \$10,000 can be applied to the cost of undergrounding. This option would be initiated by the neighborhood and paid for by the neighborhood. The City would not have a role to play in this scenario.

The second option is for the City to petition Xcel Energy to underground the lines along a specific route. This process falls under a surcharge or "Rider" approved by the Minnesota Public Utilities Commission for what is known as a "City Requested Facilities Surcharge." Under this scenario, a surcharge on the utility bill for all rate payers of a city are then billed with their normal bill. This is most commonly used in a downtown street project where many of the users have a direct interest in the project.

Staff will present these items on Monday night and try to address any questions Council may have.



City Council meeting 6-14-2022

Matters of the Floor

Topic of Discussion: Yellowstone Trail in Shorewood Minnesota

Why this is important:

A) Soil erosion

B) Expensive yearly maintenance of temporary road "fix"

C) Trees preventing two way traffic

D) Electrical wires above ground

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A) There are significant soil erosion issues on Yellowstone Trail near my home at 6140 Pleasant Ave. I believe the changing landscape of homes and driveways on lots that used to have multiple trees on them (with no plan for water runoff to be appropriately channeled) has complicated the soil erosion issue and contributed to road break down. This is going to lead to significant costs for maintenance of the roads. The pictures below are examples of what Yellowstone Trail looks like adjacent to my property since the home was built across the way. Wheel barrels full of dirt is landing in the yard since we do not have curbs or gutters to channel the water down the street and the road is busting away.











B) I am curious what is spent on maintenance of Yellowstone Trail every other year or every year versus a reasonable long-term pavement plan with curbs and gutters so that the temporary road fix doesn't continue to wash away.

Yellowstone Trail east of my property toward Cub has multiple "sinkholes" from the previous contracted project of 2019 that involved digging up the road with repavement (in 8 locations?) and now it's impossible to drive down the road without getting motion sickness. Is this considered normal after a project like this or are there plans for repair?

We all pay a lot of money for property taxes and I think it's time we have roads with gutters and curbs with an appropriate water runoff plan to prevent soil erosion. Adding 230 homes at the Minnetonka country club has added significant cash flow to the Shorewood funds and given the increased traffic on this road, I believe it's time to upgrade our roads with a better long-term plan.

There's only so much Larry Brown's team can do with filling potholes and managing the tires that pop from the sharp drop off on the edge of roads due to the soil erosion.

C) Two way traffic is nearly impossible on Yellowstone Trail given the overgrowth of trees and the lack of maintenance deep in the summer. Who is responsible for this?



D) We are better than this! Lets advance with the times and maintain the road and keep the trees from growing where we are suppose to drive and let them grow high above (and beside the road) and get rid of the above ground powerlines. Given the beautiful trees in our area and the number of storms with high winds, it is time to think about and plan for buried lines. Multiple times a year, our power is out due to downed power lines and then we have no water because we only have a well and do not have the opportunity for city water. Why in the world are we cutting down beautiful trees for these old lines when we should let the trees grow up and bury the lines!! It would be more pleasing to the eye and the citizens of Shorewood would not lose power/water as often!!

Thank you for your time and attention!

Ann Raymond

6140 Pleasant Ave

Shorewood, MN 55331





Pavement Rating and Record of Action																								
Date of Last Revision		11/29/2021																						
Street Name	from	to	Notes	Length (1) FT	Width FT	Dia. Cir.	Rad Island	Area SF	Area SY	Exist. Curb	2005 Rating	2006 Rating	2008 Rating	2009 Rating	2010 Rating	2011 Rating	2012 Rating	2014 Rating	2015 Rating	2016 Rating	2018 Rating	2019 Rating	2020 Rating	2021 Rating
3rd Avenue	Christmas Lake Road	Excelsior city limits		400	22.0			8,800	978	None	7	7	7	7	7	7	7	7	7	7	7	6	6	6
Academy Avenue	Yellowstone Trail	Grant Street		600	26.0			16,200	2,022	None	8	7	7	6	6	6	7	6	6	10	10	10	9	9
Afion Road	Smithtown Road	Cathcart Drive		990	22.0			21,780	2,420	Bit	4	4	4	4	4	10	10	9	8	8	7	7	6	6
Alexander Lane	Strawberry Lane	Cul-de-sac		310	20.0	96	27	12,862	1,425	Sur								10	7	10	10	10	9	9
Amiee Road	Mamou Lane	Cul-de-sac		750	25.0	54		21,039	2,338	Sur	4	4	4	4	4	4	3	3	3	3	3	3	3	10
Anthony Terrace	Vine Street	Cul-de-sac		260	22.0	58		6,361	923	None	6	6	6	6	6	7	6	6	6	7	7	7	7	7
Apple Road	Mill Street	South city limits (Chan)		1,730	26.0			44,500	4,998	None	7	7	10	9	9	9	9	9	9	9	8	8	8	8
Arbor Creek Lane	Grant Lorenz Road	Cul-de-sac W		440	26.0	70		16,167	1,796	Sur	10	10	10	10	10	10	9	9	9	9	9	8	8	8
Ayrshire Ln	Smithtown Rd	Bentgrass Way		652	24.0			20,448	2,272	Sur											10	10	10	10
Barrington Way	Excelsior Boulevard	Cul-de-sacs (2)	PRIVATE							PRIVATE														
Baywater Road	Minnetonka Boulevard	Dead End		1,050	22.5			23,625	2,625	Sur	7	7	6	6	6	7	7	7	6	7	7	6	6	6
Bentgrass Way	West Cul-de-sac	Club Valley Road		2,475	24.0	88		60,479	7,275	Sur								10	10	10	10	10	10	10
Bentgrass Way	Club Valley Road	East Cul-de-sac		878	24.0	88		27,151	3,017	Sur								10	10	10	10	10	10	10
Beverly Drive	Cathcart Drive	Cul-de-sac		1,180	22.0	60		26,786	3,198	Bit	6	5	5	5	10	9	8	7	7	7	6	6	6	6
Birch Bluff Road	Grant Lorenz Road	Eureka Road		2,280	21.0			47,880	5,320	None	6	6	6	6	6	6	6	7	6	6	4	10	10	10
Birch Bluff Road	Eureka Road	Tonka Bay city limits		730	22.0			16,060	1,784	None	5	5	5	7	6	6	6	7	6	6	4	10	10	10
Blue Ridge Lane	Lake Virginia Drive	Lake Virginia Drive		800	22.0			19,800	2,200	None	6	4	10	9	9	9	8	8	7	7	7	7	7	7
Boulder Bridge Drive	Smithtown Road	Smithtown Road		3,020	19.5			59,085	6,565	Sur	7	7	7	7	7	7	7	7	7	7	7	7	7	7
Boulder Bridge Lane	Boulder Bridge Drive	Boulder Bridge Lane		300	19.5			5,850	650	Sur	7	7	7	7	7	7	7	7	7	7	7	7	7	7
Boulder Bridge Lane	Boulder Bridge Lane	North Cul-de-sac		400	19.5	80	27	12,252	1,361	Sur	7	7	7	7	7	7	7	7	7	7	7	7	7	7
Boulder Bridge Lane	Boulder Bridge Drive	Cul-de-sacs (2)		720	19.5	80	27	18,492	2,055	Sur	7	7	7	7	7	7	7	7	7	7	7	7	7	7
Boulder Circle	Boulder Bridge Drive	Cul-de-sac		1,050	22.0	70		26,947	2,994	None	4	4	4	7	6	5	5	7	7	7	7	6	5	5
Bracketts Road	Apple Road	Cul-de-sac		960	25.0			24,000	2,667	Cul-Sur	7	7	7	7	6	7	7	7	7	7	7	7	7	7
Brand Circle	Christmas Lane	Cul-de-sac		340	21.0	62	25	10,087	1,121	Cul-Sur	7	6	6	6	6	6	6	6	6	6	6	6	6	10
Brassie Circle	Club Valley Road	Cul-de-sac		126	24.0	60		5,850	650	Sur	7	6	6	6	6	6	6	6	6	6	10	10	10	10
Brentbridge Drive	Howards Point Road (S)	Howards Point Road (N)		2,107	25.0			52,675	5,853	D-412	8	7	7	7	7	7	7	7	7	7	7	6	6	6
Broms Boulevard	Old Market Road	Vine Hill Road South		3,170	29.5			93,515	10,391	B-612	7	7	7	7	6	7	7	7	7	7	7	6	6	7
Brynmazr Place	Howards Point Road	Cul-de-sac		1,020	24.0	95	47	29,631	3,315	Sur	8	8	8	8	7	7	7	7	7	7	7	7	7	7
Burnwood Court	Shorewood Oaks Road	Cul-de-sac		555	25.0	87		19,617	2,202	Sur	6	6	8	8	8	8	8	8	7	7	7	7	7	7
C.R. 19 Frontage Rd (w)	Country Road 19	End (S) Lipson Store		200	24.0			4,800	533	B-612	10	9	9	9	9	8	8	8	8	8	8	8	7	7
Caled Lane	Smithtown Road	Beverly Drive		780	21.0			16,380	1,820	Bit	5	5	5	5	10	9	8	7	7	7	7	7	7	7
Cardinal Drive	Murray Street	South city limits (Chan)		770	21.0			16,170	1,797	None	5	7	7	7	7	7	7	6	6	7	6	10	10	10
Carnie Lane	Radisson Road	Cul-de-sac	PRIVATE							PRIVATE														
Cathcart Drive	Smithtown Road	LRT		2,610	22.0			57,420	6,380	None	4	4	10	9	9	9	8	8	8	7	7	7	7	7
Charleston Circle	Yellowstone Trail	Cul-de-sac		560	22.0	80		17,784	1,976	Sur	6	7	7	7	6	5	7	10	10	10	9	9	8	8
Charwell Hill	Old Market Road	Cul-de-sac		810	23.0	72		22,695	2,522	Sur	8	7	7	7	7	7	7	7	7	7	7	7	7	7
Chaska Road	Mayflower	TH 7		1,100	24.0			26,400	2,933	None	6	8	6	5	5	5	7	6	10	10	9	9	8	8
Chaska Road	TH 41	Mayflower		1,000	24.0			24,000	2,667	Sur	6	8	6	5	5	5	7	6	10	10	9	9	8	8
Chestnut Court	Near Mountain Boulevard	Cul-de-sac		290	23.0	75		11,086	1,232	Sur	8	7	6	6	7	7	7	7	7	7	7	7	7	7
Chestnut Terrace	Near Mountain Boulevard	Cul-de-sac		130	23.0	75		7,406	823	Sur	8	7	7	7	7	7	7	7	7	7	7	7	7	10
Christmas Lake Point	Radisson Road	Dead End	PRIVATE							PRIVATE														
Christmas Lake Road	3rd Avenue	Christmas Lane		2,790	20.0			55,800	6,200	None	8	7	6	6	6	7	7	6	6	7	7	6	6	5
Christmas Lane W	Christmas Lake Road	Dead End W		300	16.0			4,800	533	None	8	7	6	6	6	7	7	6	6	7	7	6	6	6
Christmas Lane E	Christmas Lake Road	Dead End E		300	16.0			4,800	533	None	8	7	6	6	6	7	7	7	7	7	6	3	3	3
Christopher Road	Smithtown Road	Cul-de-sac		610	22.0	80		16,444	2,049	Bit	5	5	5	7	6	10	10	7	7	7	7	7	7	7
Church Road	West 62nd Street	Cul-de-sac		610	21.0	86		16,616	2,068	B-612	8	8	7	7	7	7	7	7	6	6	6	6	5	5
Clover Lane	Minnetonka Drive	Cul-de-sac		290	22.0	66.5		9,965	1,087	None	8	6	7	6	5	5	10	9	8	8	7	7	7	7
Club Lane	Smithtown Road	Dead End		620	12.0			7,440	827	Sur	4	4	4	7	6	5	10	9	7	7	7	7	7	7
Club Valley Road	Bentgrass Way	Yellowstone Trail		1,717	24.0			41,208	4,579	Sur											10	10	10	9
Club Valley Road	Yellowstone Trail	Wood Drive		650	22.0			14,300	1,589	None	8	7	7	6	5	4	7	10	10	10	8	8	7	7
Country Club Road	Smithtown Road	Yellowstone Trail		2,330	26.0			60,580	6,781	None	8	8	7	6	6	6	7	7	5	5	5	8	8	8
Covington Court	Vine Hill Road	Cul-de-sac		130	23.0	75		7,406	823	Sur	7	7	7	7	7	7	7	7	7	7	7	7	7	7
Covington Road	Radisson Road	Old Market Rd		2,784	20.5			57,072	6,341	None	8	8	7	7	7	7	6	6	7	6	6	6	6	10
Covington Road	Old Market Rd	Vine Hill Rd		2,260	22.5			50,850	5,650	None	6	8	7	7	7	7	6	6	7	6	5	6	6	10
Dear Ridge	Koehn Circle	Cul-de-sac		319	32.0			10,206	1,134	Sur	9	9	9	8	8	8	8	8	8	7	7	7	7	7
Delwood Lane	Enchanted Drive	Cul-de-sac		590	18.0	55		12,995	1,444	None	7	7	6	6	7	6	5	5	4	4	7	6	10	10
Devonshire Circle	Knightsbridge Road	Loop	PRIVATE							PRIVATE														
Division Street	Excelsior city limits	Dead End		325	18.0			5,850	650	None	7	7	7	7	7	7	6	6	6	6	5	5	5	5
Duck Island	No ROADWAYS	Island	NO ROADWAYS							NO ROADWAYS														
Echo Road	Country Road 19	Country Club Road		1,960	21.0			41,160	4,573	None	6	5	5	4	4	4	7	6	4	4	10	10	10	10
Edgewood Road	Howards Point Road	Grant Lorenz Road		3,600	24.7			93,860	10,429	None	8	7	7	7	7	7	7	6	5	4	10	10	9	9
Elbert Point	McKinley Place	Cul-de-sac		360	23.0	75		12,696	1,411	Sur	8	7	6	6	6	7	6	10	10	9	9	8	7	7
Elber Turn	Minnetonka Drive	Cul-de-sac		290	17.0	58		7,571	841	None	8	7	6	6	5	4	10	9	9	8	7	7	7	7
Elmridge Circle	Edgewood Road	Cul-de-sac		230	20.0	71.5		8,613	957	None	4	10	9	9	9	9	9	8	8	8	8	8	8	8
Enchanted Cove	Enchanted Drive	Cul-de-sac		150	20.0	50		6,963	851	None	7	7	7	7	7	7	7	6	4	4	6	4	10	10
Enchanted Drive	Enchanted Lane	Cul-de-sac		1,600	20.0	50		33,963	3,774	None	7	7	7	7	7	7	7	6	6	4	4	6	4	10

ATTACHMENT 3



Pavement Rating and Record of Action																																	
Date of Last Revision		11/29/2021																															
Street Name	from	to	Notes	Length (1)	Width	Dia.	Rad	Area	Area	Exist.	2005	2006	2008	2009	2010	2011	2012	2014	2015	2016	2018	2019	2020	2021									
				FT	FT	Cir.	Island	SF	SY	Curb	Rating	Rating	Rating	Rating	Rating	Rating	Rating	Rating	Rating	Rating	Rating	Rating	Rating	Rating									
Enchanted Lane	Minnetonka city limits	Shady Island bridge		3,430	18.0			61,740	6,860	None	7	7	6	6	6	6	6																
Enchanted Point	Enchanted Lane	Dead End		1,270	14.0			17,780	1,976	None	AGGREGATE ROADWAY																						
Eureka Road (North)	Smithtown Road	Birch Bluff Road		2,750	22.0			60,500	6,722	None	8	7	6	7	6	5	5	7	6	6	6	6	5	5	5								
Eureka Road (South)	Smithtown Road	State Highway #7		3,250	21.0			66,250	7,583	None	7	6	6	7	10	10	10	10	9	8	8	7	7	7	7								
Eureka Way	Smithtown Road	Dead End	PRIVATE							None	PRIVATE																						
Excelsior Boulevard	St. Albans Bay Road	Manor Road		1,553	22.0			34,166	3,796	None	8	6	6	6	6	6	7	7	7	5	7	7	7	7	7								
Excelsior Boulevard	Manor Road	East city limits (Depth)		2,132	22.0			46,504	5,212	None	6	6	6	6	6	7	7	7	7	7	6	4	10	10	10								
Fairway Drive	Smithtown Road	End Cul-de-sac ( n )		731	28.0			20,468	2,274	Sur	10	10	9	9	6	8	8	8	8	8	8	8	8	8	8								
Fatima Place	Minnetonka Boulevard	Dead End		500	20.0	54.5		12,332	1,370	None	6	5	5	4	4	10	10	10	10	9	8	8	8	8	8								
Feather Bay Drive	Benjamins Way	Cul-de-sac		308	24.0	88		13,471	1,497	Sur												10	10	10	10								
Ferncroft Drive	Minnetonka Boulevard	Forest Drive		1,230	17.3			21,279	2,364	None	5	5	5	5	5	10	10	10	9	8	8	7	7	7	7								
Forest Drive	Minnetonka Boulevard	Dead End		1,000	20.0			20,000	2,222	None	5	5	5	5	5	10	10	10	8	7	7	7	7	7	7								
Frog Island	NO ROADS	Island	NO ROADWAYS								NO ROADWAYS																						
Gales Island	NO ROADS	Island	NO ROADWAYS								NO ROADWAYS																						
Galpin Lake Road	State Highway #7	Mayflower Rd/So city limits		2,230	21.0			46,830	5,203	None	5	7	7	7	6	6	6	7	6	6	7	6	5	5	5	5							
Galpin Lane	Galpin Lake Road	Cul-de-sac	PRIVATE							None	PRIVATE																						
Garden Road	Minnetonka Boulevard	Dead End		1,240	12.0			14,880	1,653	None	5	4	4	4	4	6	5	4	3	10	9	9	9	9	9								
Gilead Lane	Glen Road	Cul-de-sac	PRIVATE							None	PRIVATE																						
Gillette Curve	Minnetonka Drive	Cul-de-sac		640	22.0			14,080	1,564	None	6	5	7	5	5	5	4	4	4	10	8	8	8	8	7								
Glen Road	County Road 19	Manitou Ln		1,500	20.0			30,000	3,333	Sur	4	4	4	4	4	4	4	5	4	4	3	3	3	3	10								
Glen Road	Manitou Ln	Dead End		850	16.0			13,600	1,511	Sur	4	4	4	4	4	4	4	5	4	4	3	3	3	3	10								
Glencoe Road	North city limits (Exc)	Dead End		1,200	18.0			21,600	2,400	None	5	7	7	7	7	6	6	7	7	7	7	7	7	7	7								
Goose Island	No Roads	Island	NO ROADWAYS								NO ROADWAYS																						
Grant Lorenz Road	Smithtown Road	Birch Bluff Road		2,590	25.5			74,715	8,302	None	6	6	6	6	6	5	4	7	5	4	4	4	4	4	10								
Grant Street	Excelsior city limits	Dead End		600	20.0			12,000	1,333	None	7	7	7	7	7	6	7	7	7	7	7	7	7	7	7								
Harding Avenue	Wedgewood Drive	Harding Lane		285	8.0			2,280	253	Bit	6	5	4	10	10	10	10	10	10	10	9	8	8	8	8								
Harding Lane	Harding Avenue	Cul-de-sac (South)		130	30.0	88		9,979	1,109	Bit	4	3	2	10	10	10	10	10	10	10	10	9	8	8	8								
Harding Lane	Harding Avenue	Cul-de-sac (North)		570	30.0	88		23,179	2,575	Bit	4	3	2	10	10	10	10	10	10	10	10	9	8	8	8								
High Pointe Road	State Highway #7	Cul-de-sac (North)	PRIVATE							None	PRIVATE																						
Hillendale Road	Mill Street	Dead End		930	18.0	44		16,260	2,029	None	8	7	7	7	7	7	7	7	7	6	7	7	7	7	7								
Holly Lane	Mill Street	Dead End	CHANNHASSEN							None	MAINTAINED BY CHANNHASSEN																						
Howards Point Road	Edgewood Road	Dead End		1,300	16.0			20,800	2,311	None	8	6	6	6	6	6	6	6	6	6	5	10	10	10	9								
Howards Point Road	Smithtown Road	Edgewood Road		4,110	23.0			94,530	10,503	None	8	7	6	6	6	6	6	6	6	6	5	10	10	9	9								
Ideswild Path	Rustic Way	Suburban Drive		660	22.0			14,520	1,613	None	7	6	5	5	5	7	6	6	4	7	6	6	5	10									
Island View Road	Howards Point Road	Dead End	PRIVATE							None	PRIVATE																						
Ivy Lane	Ferncroft Drive	Rustic Way		700	20.6			14,420	1,602	None	6	6	5	4	4	10	10	10	8	7	7	7	7	7	7								
Kathleen Court	Woodside Road	Cul-de-sac		300	22.0	58.5		9,288	1,032	None	6	6	6	6	6	6	6	7	6	6	10	10	9	8	8								
Kelsey Drive	Smithtown Road	Cul-de-sac		360	24.0	50		10,603	1,178	Sur	9	9	9	9	9	9	9	9	9	9	9	8	8	7	7								
Kensington Gate	Knightsbridge Road	Dead End	PRIVATE							None	PRIVATE																						
Knightsbridge Road	Manor Road	Manor Road	EXCELSIOR	1,870	27.7			51,799	5,755	B-612	MAINTAINED BY EXCELSIOR																						
Lafayette Avenue	Excelsior city limits	Dead End	EXCELSIOR							None	MAINTAINED BY EXCELSIOR																						
Lagoon Drive	Enchanted Lane	Dead End	PRIVATE							None	PRIVATE																						
Lake Linden Court	Yellowstone Trail	Cul-de-sac		672	24.0	100		23,978	2,664	Sur	10	10	10	9	9	9	9	9	9	9	9	8	8	8	8								
Lake Linden Drive	Yellowstone Trail	State Highway #7		1,500	26.0			40,300	4,478	None	8	8	7	7	7	7	8	7	6	5	5	10	10	9	9								
Lake Virginia Drive	Smithtown Road	Dead End		1,570	21.0			32,970	3,663	None	5	5	5	5	5	4	4	10	10	10	9	8	8	7	7								
Lakeway Terrace	Minnetonka Boulevard	Cul-de-sac		1,200	22.5	60		29,606	3,314	None	6	6	5	5	5	5	10	10	8	7	7	7	7	7									
Lawtonka Drive	Timber Lane	Cul-de-sac		500	24.0	76		17,734	1,970	Sur	8	7	7	7	7	7	7	7	7	7	7	7	7	7	7								
Lee Circle	Birch Bluff Road	Cul-de-sac		240	22.1			5,304	589	None	8	8	8	8	8	8	8	7	7	7	7	7	7	7	7								
Lilac Lane	Mill Street	Dead End		1,070	22.8			24,396	2,711	Sur 1/2 N	7	6	5	5	5	7	6	5	5	7	7	7	7	6	5								
Linwood Road	Minnetonka Boulevard	Dphn city limits		217	20.0			4,340	482	None	MAINTAINED BY DEEPHAVEN																						
Mallard Lane	Wedgewood Drive	Cul-de-sac		430	29.5	97		20,071	2,230	Bit	8	10	10	10	10	10	10	10	9	9	9	9	8	8	8								
Manitou Lane	Annie Road	Glen Road		350	21.5			7,740	860	Sur	3	3	3	3	3	3	3	3	3	3	3	3	3	3	10								
Mann Lane	Eureka Road	Seamans Drive		660	21.0			13,860	1,540	None	6	4	4	7	5	5	4	7	6	5	10	10	10	10	10								
Manor Road	Excelsior Boulevard	St. Albans Bay Road		950	20.7			19,638	2,182	None	6	10	9	9	8	8	8	7	6	7	7	7	7	7	7								
Manor Road	St. Albans Bay Road	East city limits (Dphn)		3,650	20.7			75,555	8,395	None	6	10	9	9	8	8	8	8	7	6	7	7	7	6	6								
Maple Avenue	Strawberry Lane	Dead End		400	14.0			5,600	622	None	AGGREGATE ROADWAY																						
Maple Leaf Circle	Shorewood Oaks Drive	Cul-de-sac		300	26.0	86		13,606	1,512	Sur	8	8	8	8	8	8	8	7	7	7	7	7	7	7	7								
Maple Ridge Lane	Lake Virginia Drive	Cul-de-sac		250	20.0	63.6		6,375	691	None	8	8	7	7	7	7	7	7	8	8	8	8	8	7	7								
Maple Street	Lake Linden Dr	End East		450	22.0			9,900	1,100	None	5	4	6	5	4	4	4	4	4	4	4	4	4	4	4								
Maple View Court	Eureka Road	Cul-de-sac		660	22.0	100		14,520	1,613	Sur	10	10	10	10	9	9	9	9	9	9	8	8	8	8	8								
Marsh Point Drive	Smithtown Rd (E Ent)	Smithtown Rd (W Ent)		2,549	28.0			71,372	7,900	Sur	9	8	8	8	8	8	8	8	8	8	8	7	7	7	7								
Marsh Pointe Circle	Marsh Point Drive	End Cul-de-sac ( n )		291	28.0	100	20	8,148	905	Sur	9	9	8	8	8	8	8	8	8	8	7	7	7	7	7								
Marsh Pointe Court	Marsh Point Drive	End Cul-de-sac ( n )		496	28.0	100	20	13,888	1,543	Sur	9	9	8	8	8	8	8	8	8	8	7	7	7	7	7								
Mary Lake Trail	Country Club Road	Cul-de-sac		999	32.0	100		31,968	3,552	Sur	9	9	9	9	9	9	9	9	8	8	8	8	8	8	8								
Mayflower Road	Chaska Road	Galpin Lake Road		660	22.6			14,916	1,657	None	8	7	6	5	5	5	7	7	10	10	10	9	8	8	8								
McKinley Circle	McKinnon Court	Cul-de-sac		260	23.0	75		10,396	1,155	Sur	8	7	6	6	6	6	6	10	10	10	8	7	7	7	7								

Pavement Rating and Record of Action																									
Date of Last Revision				11/29/2021																					
Street Name	from	to	Notes	Length (1)	Width	DT	Dir.	Rad	Area	Area	Exist.	2005	2006	2008	2009	2010	2011	2012	2014	2015	2016	2018	2019	2020	2021
				FT	FT			Island	SF	SY	Curb	Rating	Rating	Rating	Rating	Rating	Rating	Rating	Rating	Rating	Rating	Rating	Rating	Rating	Rating
McKinley Court	Vine Hill Road	Cul-de-sac		890	23.0	75			34,886	2,765	Sur	8	7	6	6	7	7	7	7	10	8	8	8	7	7
McKinley Place (North)	Near Mountain Boulevard	Cul-de-sac		450	23.0	75			17,296	1,922	Sur	8	7	6	6	7	7	7	7	10	8	8	8	8	8
McKinley Place (South)	Near Mountain Boulevard	Cul-de-sac		600	23.0	75			18,216	2,024	Sur	8	7	7	7	7	7	7	7	10	8	8	8	7	7
McLain Road	Minnetonka Drive	Cul-de-sac		400	20.0	62			11,018	1,224	None	8	6	7	6	5	4	4	10	9	9	8	8	8	8
Meadowview Road	Valleywood Lane	Wild Rose Lane		660	21.5				14,190	1,577		5	4	3	7	10	10	10	10	10	9	9	8	8	8
Merry Lane	Radisson Road	Cul-de-sac		770	20.6	95			22,547	2,550	None	8	8	6	8	8	8	8	8	8	8	8	7	7	7
Mill Street	Exclusion city limits	Exclusion city limits	COUNTY RD DEEPHAVEN																						
Minnetonka Blvd.	St. Albans Bay Road	Open city limits		2,990	28.0				83,682	9,298	None	8	8	9	7	7	7	8	8	7	9	8	8	7	7
Minnetonka Drive	County Road 15	Yellowstone Trail		2,050	22.0				45,100	5,011	None	8	8	7	9	8	8	7	7	7	9	8	8	7	7
Murfield Circle	Old Market Road	Old Market Road		2,080	23.0				47,840	5,316	Sur	8	8	7	7	7	8	8	7	7	8	7	7	7	7
Murray Court	Murray Street	Cul-de-sac		450	23.5	101			18,563	2,065	Bit	8	8	8	6	7	7	8	6	7	7	8	7	7	6
Murray Street	Galpin Lake Road	Dead End		1,790	20.7				37,653	4,117	Bit	7	8	7	6	6	7	7	7	7	7	6	6	6	6
Near Hill Road	Chanhassen City Limit	Chaska Road		520	24.0				12,480	1,387	None	5	7	5	5	5	7	7	10	10	8	6	6	6	6
Near Mountain Boulevard	Vine Hill Road	South city limits (Chan)		2,250	30.0	77			67,650	7,517	Sur	8	8	7	7	7	6	7	7	6	7	6	6	6	10
Nesline Drive	Eureka Road	Cul-de-sac		460	20.2	73.5			13,533	1,504	None	4	3	3	7	10	10	10	10	10	9	8	8	8	8
Nickliss Alcover	Club Valley Road	Cul-de-sac		451	24.0	88			16,903	1,878	Sur	8	8	7	7	7	7	7	7	7	10	10	10	10	9
Noble Road	Grant Lorenz Road	670' West		670	24.0				16,080	1,787	Bit	8	7	7	7	7	7	6	7	7	7	7	7	6	6
Noble Road	670' West	Edgewood Road		2,530	21.0	70			56,577	6,331	Sur	9	8	7	7	7	7	7	8	8	8	8	7	7	7
Oak Leaf Trail	Shorewood Oaks Drive	Shorewood Oaks Drive		1,500	26.0	96			46,220	5,137	Sur	8	8	7	7	7	7	7	7	7	7	6	6	6	6
Oak Ridge Circle	Grant Lorenz Road	Cul-de-sac		420	25.3	70.8			15,930	1,789	None	6	6	6	6	6	6	5	7	6	6	10	10	10	9
Oakview Court	Chaska Road	Cul-de-sac		1,888	24.0	80			9,536	1,060	Sur	10	10	9	9	9	9	9	9	9	9	9	8	7	7
Old Market Road	State Highway #7	Covington Road		2,400	31.5				75,600	8,400	None	7	7	7	6	7	7	8	6	7	6	6	6	6	10
Orchard Circle	Eureka Road	Cul-de-sac		150	24.5	97.5			11,137	1,237	Bit	6	6	6	6	7	6	5	5	7	7	7	7	7	7
Park Lane	Eureka Road	(End Road (w))		901	32.0				28,832	3,204	Sur	9	9	9	9	9	9	8	8	8	7	7	7	7	7
Park Street	Glencoe Road	Pleasant Avenue		917	22.0				20,174	2,242	None	8	8	7	7	7	7	8	7	7	10	9	9	8	8
Parkview Lane	Suburban Drive	Cul-de-sac		417	28.0	50			11,275	1,297	Sur	10	10	10	10	10	10	10	9	9	9	8	8	8	8
Peach Circle	Chanhassen Lane	Cul-de-sac		440	25.0	40			12,254	1,362	Bit	6	6	6	6	6	5	7	6	6	5	4	5	4	5
Pine Bend	Howards Point Road	Howards Point Road		990	22.5				22,275	2,475	Sur	8	8	8	8	8	8	7	7	7	7	6	6	6	6
Pleasant Avenue	Yellowstone Trail	State Highway #7		580	21.0				12,160	1,353	None	8	7	6	6	6	6	6	10	9	8	7	7	7	7
Pond View Drive	Park Lane (E. Ext)	Park Lane (W. Ext)	PRIVATE								PRIVATE														
Restwick Ct	Bergriss Road	Loop		1,118	24.0				26,832	2,981	Sur	8	7	6	5	5	7	6	10	10	10	10	10	10	10
Radisson Entrance	Radisson Inn Road	Cul-de-sac		616	20.6	91.5			19,262	2,140	None	8	7	6	5	5	7	6	10	10	10	8	8	8	8
Radisson Inn Road	Covington Road	Cul-de-sac		1,780	21.0				37,340	4,153	None	6	6	6	6	6	6	6	6	6	6	5	5	5	5
Radisson Road	Old Market Rd	Covington Road		1,320	29.5				39,825	4,425	P-611	8	7	7	6	6	7	7	7	7	7	7	7	7	10
Radisson Road	Covington Road	Christmas Lake Road		2,410	14.0				33,740	3,749	None	7	7	7	6	6	7	7	6	7	7	7	6	6	10
Rampart Court	Wood Drive	Cul-de-sac		100	25.0	76			7,276	808	Bit	6	5	5	5	4	4	7	7	7	7	7	7	7	7
Regents Walk	Knightbridge Road (E. Ext)	Knightbridge Road (W. Ext)	PRIVATE								PRIVATE														
Ridge Point Circle	County Club Road	Cul-de-sac	PRIVATE								Bit														
Ridge Road	Covington Road	Dead End	PRIVATE								PRIVATE														
Riviera Lane	Yellowstone Trail	Cul-de-sac		900	20.0	72			22,069	2,452	None	5	5	4	7	6	5	4	4	7	6	6	5	10	10
Rustic Way	Forest Drive	Suburban Drive		1,180	23.5				27,730	3,081	None	5	5	5	5	5	5	10	10	10	9	8	7	7	7
Rustic Way	Sunset Lane	Suburban Drive		190	23.5				4,465	496	None	5	5	5	5	5	5	10	10	10	9	8	7	7	6
Sams Way			PAPER STR						-	-	PAPER STREET														
Seamans Drive	Yellowstone Trail	Munn Lane		3,600	19.0				34,200	3,800	None	4	4	4	4	5	5	5	4	7	7	6	4	4	4
Shady Hills Alley	Shady Hills Road	Broms Boulevard		1,850	16.5				30,525	3,392	None	5	5	5	5	5	7	6	5	5	7	7	7	7	7
Shady Hills Circle	Shady Hills Road	Shady Hills Road		1,350	24.0				18,564	2,043	Sur	6	5	5	5	5	6	7	6	9	5	10	9	9	9
Shady Hills Road	Vine Hill Road	Shady Hills Alley		3,500	24.0				31,500	3,544	Bit	6	5	5	5	5	5	10	10	9	9	7	7	7	7
Shady Island Circle	Shady Island Road	Shady Island Road		1,020	20.0				20,400	2,267	Bit	7	7	6	6	7	6	6	6	5	5	7	5	10	10
Shady Island Point	Dead End	Dead End		360	12.0				4,320	480	None	5	5	5	5	5	7	6	5	5	5	5	5	5	10
Shady Island Road	Shady Island Bridge	Dead End (Blt Overlaid)		1,500	21.0				31,500	3,500	None	6	6	6	6	6	6	6	5	5	5	5	5	10	10
Shady Island Trail	Shady Island Circle	Dead End		300	11.0				3,300	367	None	6	7	7	7	7	6	6	6	5	5	7	6	7	10
Shady Lane	Shady Hills Road	Cul-de-sac		215	24.5	69.2			9,027	1,003	None	6	6	6	6	6	5	9	10	9	8	7	7	7	7
Shore Road	Radisson Inn Road	Dead End		825	19.5				12,168	1,354	None	7	7	6	5	7	6	6	10	9	8	8	6	6	8
Shorewood Lane	Smithtown Road	Cul-de-sac		840	30.0				25,200	2,800	Bit	4	4	6	5	4	4	7	7	5	4	10	10	10	10
Shorewood Oaks Drive	Strawberry Lane	State Highway #7		2,240	26.0				58,240	6,471	Sur	8	8	8	8	8	8	6	8	7	7	7	7	7	7
Sierra Circle	Silver Lake Trail	Cul-de-sac		500	27.5	72			17,819	1,980	Sur	8	8	7	7	7	7	6	6	7	7	7	7	7	7
Silver Lake Trail	Sweetwater Curve	Near Mountain Boulevard		1,150	28.5				34,056	3,784	Sur	7	6	6	6	6	7	7	6	6	7	7	6	6	6
Smithtown Circle	Smithtown Road	Cul-de-sac		130	24.0	99.3			10,460	1,160	Bit	5	4	4	3	10	10	10	9	8	8	8	8	8	8
Smithtown Lane	Smithtown Road	Cul-de-sac		600	15.0				9,000	1,000	Bit	5	4	3	10	10	10	10	9	8	8	8	8	8	7
Smithtown Road	CR No. 19	LRT Trail		4,090	30.0				122,700	13,633	None	10	9	8	8	8	8	8	8	8	8	8	8	7	7
Smithtown Road	LRT	Grant Lorenz Road		1,420	30.0				42,600	4,733	None	10	9	8	8	8	8	8	8	8	8	8	8	7	7
Smithtown Road	Grant Lorenz Road	Howards Point Road		3,950	30.0				118,500	13,167	None	10	9	8	8	8	8	8	8	8	8	8	8	7	7
Smithtown Road	Howards Point Road	Boulder Bridge Dr w		1,300	30.0				57,600	6,400	Bit	10	9	8	8	8	8	8	8	8	8	8	8	7	7
Smithtown Road	Boulder Bridge Dr w	South city limits (Vist)		1,250	30.0				37,500	4,167	None	10	9	8	8	8	8	8	8	8	8	8	8	7	7
Smithtown Way	Smithtown Blvd	Cul-de-sac		897	25.0				22,425	2,492	Sur	10	9	8	8	8	8	8	8	8	8	8	8	6	7
Spencer Lane	Minnetonka Blvd	Minnetonka Blvd	PRIVATE								PRIVATE														



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## City of Shorewood Council Staff Retreat

#2B

MEETING TYPE:  
Council – Staff  
Retreat

**Title / Subject: Pavement Management Inventory**

Meeting Date: February 24, 2017

Prepared by: Larry Brown, Director of Public Works

Reviewed by: Paul Hornby, City Engineer

Attachments: Pavement Ratings, Historical Actions

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The City of Shorewood owns and maintains 52.0 miles of asphalt pavement. The ownership, maintenance, and reconstruction of this infrastructure represents one of the most significant costs that a City incurs. Having an accurate and effective pavement inventory system is critical to properly managing the investment of pavements.

Each year, the Public Works Department performs a Pavement Management Inventory (PMI), utilizing what is known as the PASER - Pavement Surface Evaluation and Rating System that was developed by Engineers at the University of Wisconsin, Madison. This system of evaluation has been utilized by many agencies across the nation, to evaluate and manage pavement inventories.

When addressing PMIs, there are a vast array of programs that range from programs that require very intensive data collection, and often time costly processes, to those that are simple to perform with minor processes and costs involved.

There certainly are pros and cons associated with each methodology used. Many of these inventories involve having technicians count and measure each crack in the asphalt (for example), as a measure of stress and deterioration. This type of inventory is very laborious and costly to perform. Other systems include a falling weight which measure the resulting deflections in the pavement and resultant vibrations through the strata of pavement and subgrade soils, to evaluate subsurface conditions. Staff is of the opinion that all of these methods lead to very similar answers.

Staff opted to draw upon the experience from the City of Hopkins, Minnesota Engineering Department. Hopkins had contracted to have a soils testing firm evaluate every roadway utilizing a dynamic hammer and sensors. The result was a very sophisticated (and expensive) model of exactly what was occurring with the structure of every roadway. Certainly, this was a very valuable tool. However, it was later discovered that the data obtained had a very limited shelf life, as each year the normal frost cycles of winter took their toll and changed the subgrade condition. To paraphrase the City Engineer at the time, "PMI programs, such as

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**Mission Statement:** *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

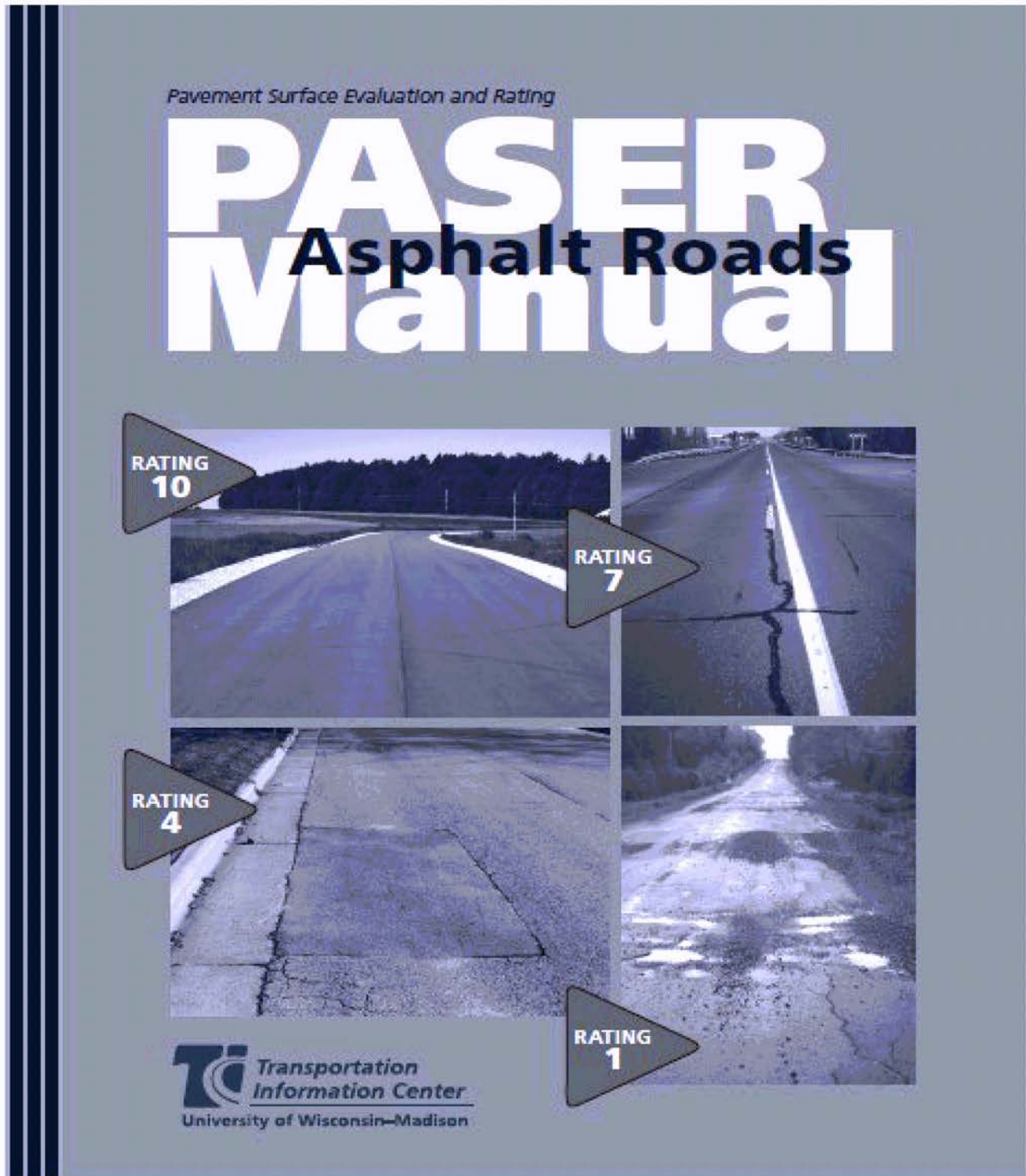
Page 1

**ATTACHMENT 4**

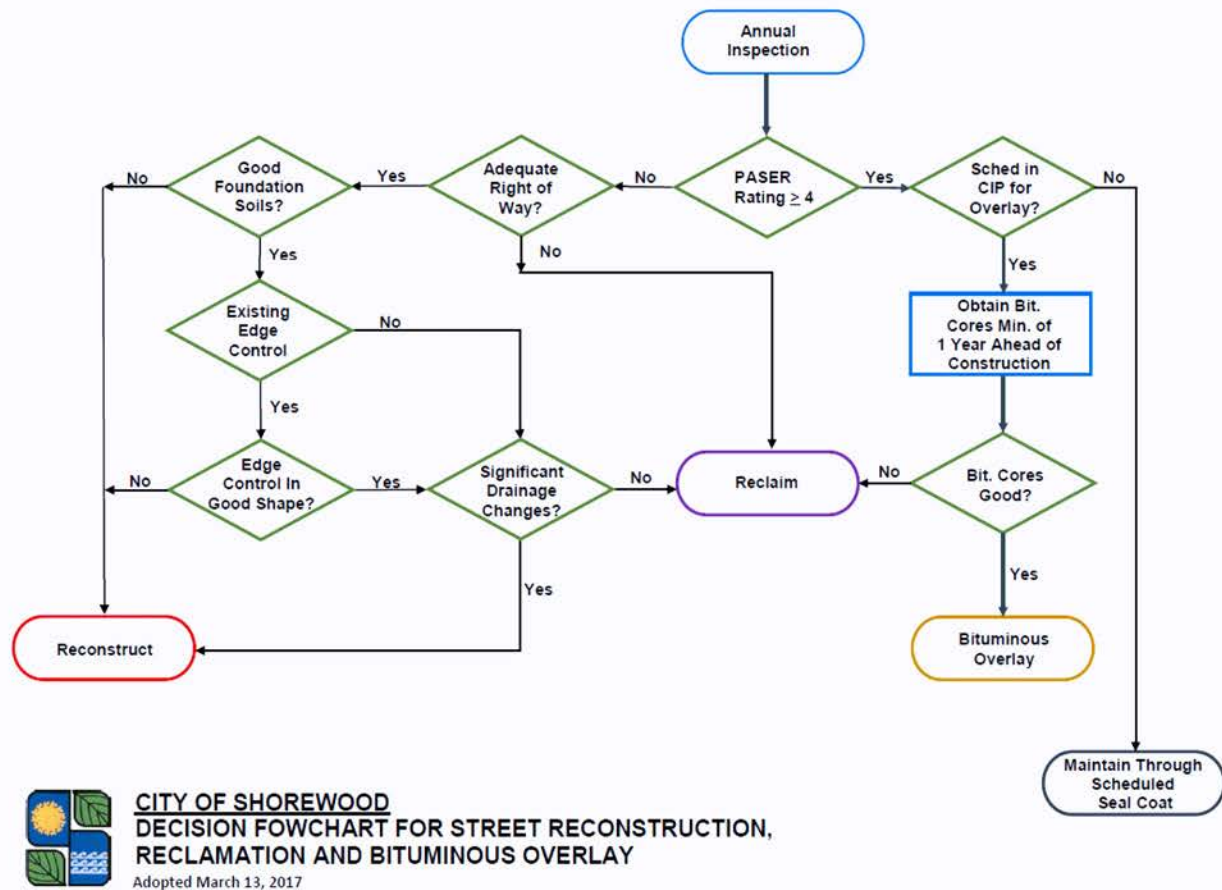


PASER, result in the same answer that that the sophisticated programs arrive at, and is a system that is easily understood by staff, City Councils, and the public.

Very simply, under the PASER Method, each pavement is rated on condition from a rating of 1 to 10. While the method of evaluation is a detailed review, the cover of the process is a great summary of the result, as shown below:



Ultimately, the question becomes, how is this data used, once pavements have been rated? In response, the City of Shorewood has previously considered and approved what is known as the Pavement Reconstruction Decision Matrix, as shown below.



Currently, the City of Shorewood has twelve roadways that are rated below a PMI rating of 4. The City has adopted a goal of keeping our pavements at a PMI index of 4 or greater. Having stated that, this really reflects not only a maintenance goal, but ultimately a financial commitment to the future of the infrastructure.

The charts below demonstrate various aspects of maintaining pavements in a routine performing minimal maintenance and fixing the “worst first” approach, over time.

Chart 1 below depicts the impact on the service life for pavements that are maintained regularly with sealcoating and bituminous overlay, versus performing minimal maintenance.

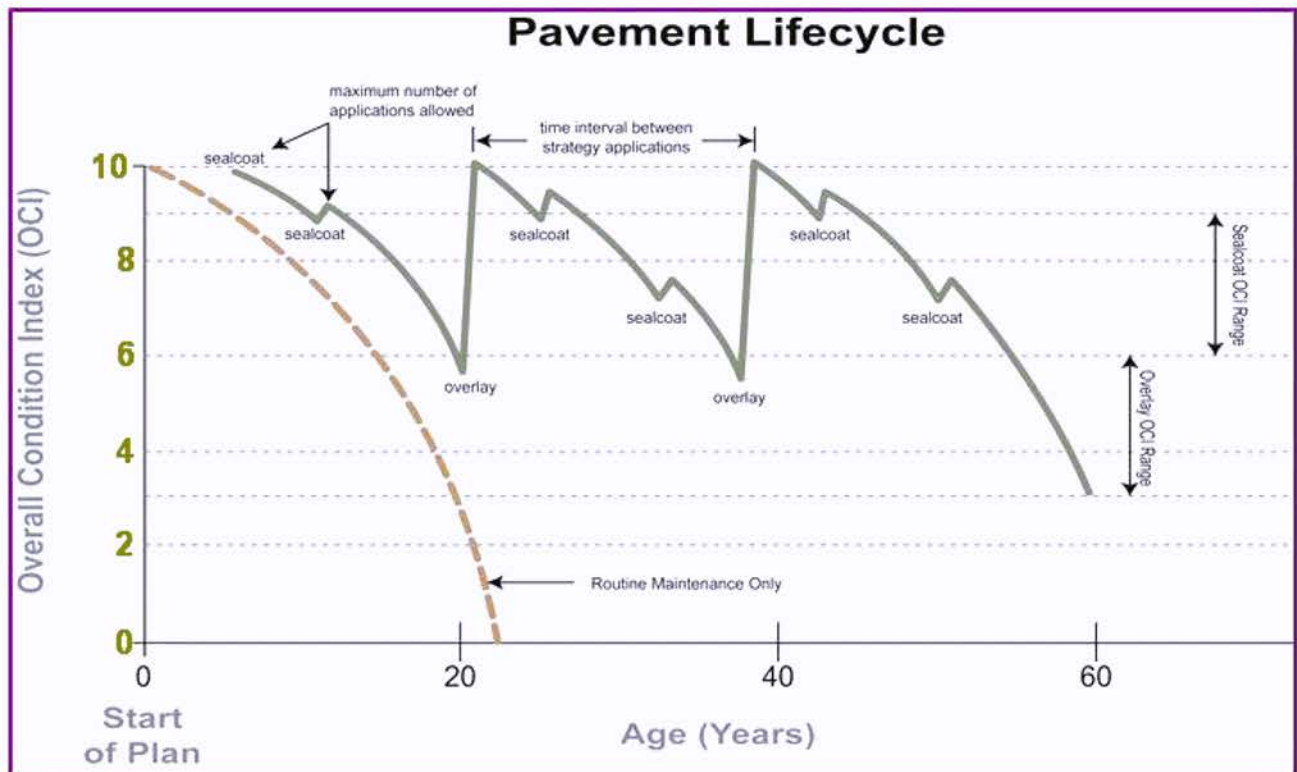


Chart 1

In addition to extending out the service life of the pavement, by performing the required sealcoating and overlays, the overall impacts of the costs are more effective, dollar for dollar.

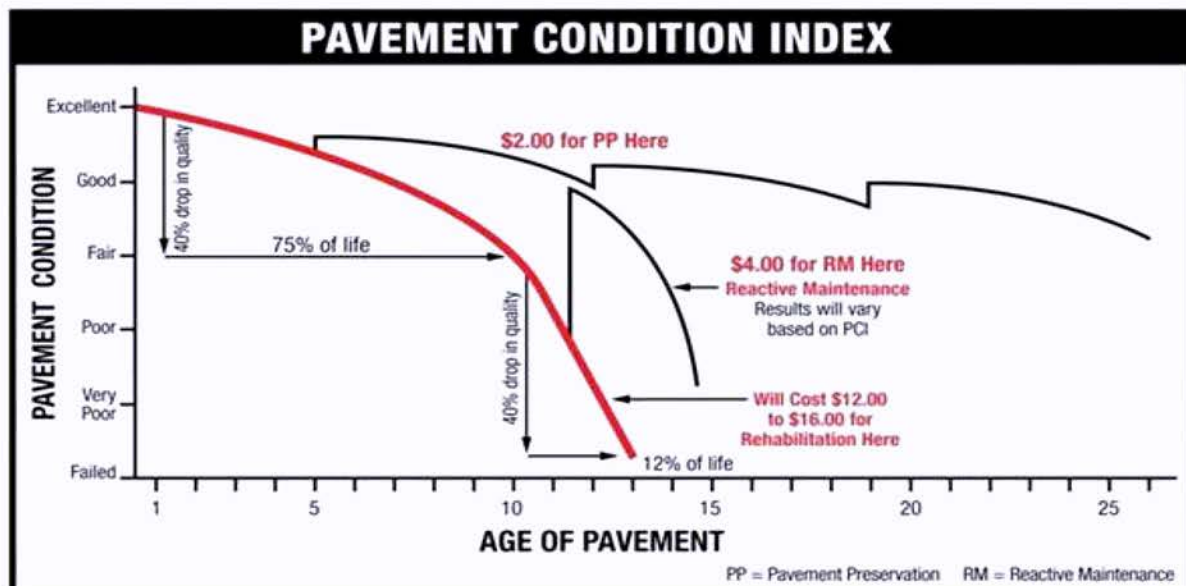
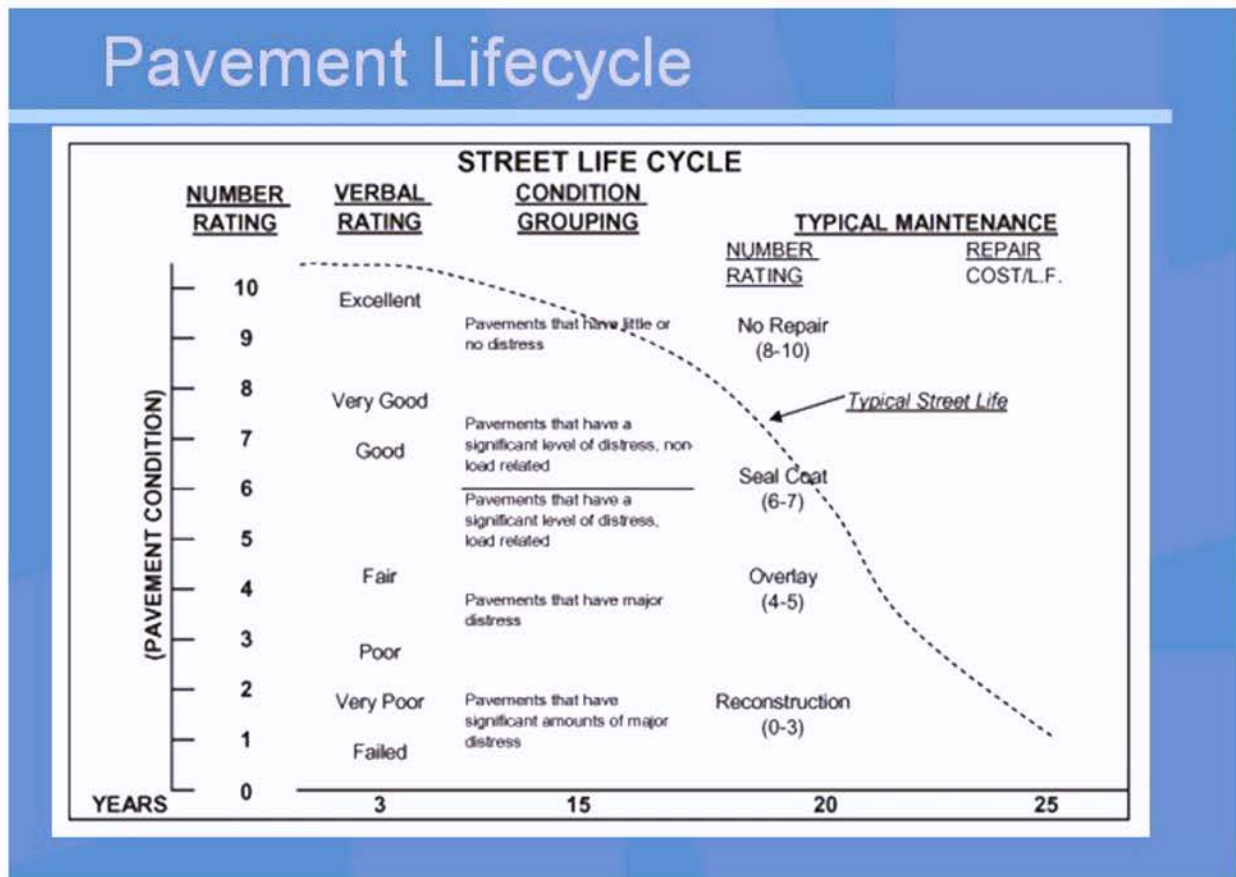


Chart 2

Lastly, Chart 3 depicts the common remedies versus pavement conditions.



**Chart 3**