

**CITY OF SHOREWOOD
CITY COUNCIL REGULAR MEETING
MONDAY, JULY 11, 2022**

**5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
7:00 P.M.**

For those wishing to listen live to the meeting, please go to ci.shorewood.mn.us/current_meeting for the meeting link. Contact the city at 952.960.7900 during regular business hours with questions.

AGENDA

1. CONVENE CITY COUNCIL MEETING

A. Pledge of Allegiance

B. Roll Call

Mayor Labadie____
Siakel____
Johnson____
Callies____
Gorham____

C. Review and Adopt Agenda

Attachments

2. CONSENT AGENDA The Consent Agenda is a series of actions which are being considered for adoption this evening under a single motion. These items have been reviewed by city council and city staff and there shall be no further discussion by the council tonight on the Consent Agenda items. Any council member or member of city staff may request that an item be removed from the Consent Agenda for separate consideration or discussion. If there are any brief concerns or questions by council, we can answer those now.

Motion to approve items on the Consent Agenda & Adopt Resolutions Therein:

- | | |
|--|---|
| A. City Council Regular Meeting Minutes of June 27, 2022 | Minutes |
| B. Approval of the Verified Claims List | Claims List |
| C. Accept Quote for Badger Park Cameras | Director of Public Works Memo |
| D. Approve Hire Lead Supervisor and Authorize Advertisement for LEO position | Director of Public Works Memo |
| E. Request for Extension for Code Violation Location: 454 Lafayette | Planning Technician Memo
Resolution 22-062 |
| F. Authorize Expenditure of Funds, Public Works, Trailer | Director of Public Works Memo |

3. MATTERS FROM THE FLOOR This is an opportunity for members of the public to bring an item, which is not on tonight's agenda, to the attention of the mayor and council. When you are recognized, please use the raise your hand feature. Please identify yourself by your first and last name and your address for the record. After this introduction, please limit your comments to three minutes. No action will be taken by the council on this matter, but the mayor or council could request that staff place this matter on a future agenda. (No Council Action will be taken)

4. PUBLIC HEARING

5. REPORTS AND PRESENTATIONS

6. PARKS

7. PLANNING

8. ENGINEERING/PUBLIC WORKS

9. GENERAL/NEW BUSINESS

10. STAFF AND COUNCIL REPORTS

A. Staff

1. 2022 Primary Election Update

City Clerk/HR Director Memo

2. Implementation of Christmas Lake Public Access, Ord. 586

B. Mayor and City Council

11. ADJOURN

CITY OF SHOREWOOD
CITY COUNCIL REGULAR MEETING
MONDAY, JUNE 27, 2022

5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
7:00 P.M.

MINUTES

1. CONVENE CITY COUNCIL REGULAR MEETING

Mayor Labadie called the meeting to order at 7:00 P.M.

A. Pledge of Allegiance

B. Roll Call

Present. Mayor Labadie; Councilmembers Siakel, Gorham, and Callies; City Attorney Shepherd; Interim City Administrator Shukle; City Clerk/HR Director Thone; Finance Director Rigdon; Planning Director Darling; Director of Public Works Brown; and, City Engineer Budde

Absent: Councilmember Johnson

C. Review Agenda

Gorham moved, Siakel seconded, approving the agenda, as presented. All in favor, motion passed 4/0.

2. CONSENT AGENDA

Mayor Labadie reviewed the items on the Consent Agenda.

Councilmember Callies noted a minor change needed on page eight of the June 13, 2022 minutes.

Gorham moved, Siakel seconded, Approving the Motions Contained on the Consent Agenda and Adopting the Resolutions Therein, with the revision to the June 13, 2022, as noted.

A. City Council Regular Meeting Minutes of June 13, 2022

B. Approval of the Verified Claims List

C. Appointment of 2022 Election Judges and AB Board, Adopting RESOLUTION NO. 22-058, "A Resolution Appointing 2022 Primary and General Election Judges and Establishing an Absentee Ballot Board."

D. Approve Extension for Subdivision Approvals Excelsior Woods, 20325 Excelsior Boulevard, Adopting RESOLUTION NO. 22-059, "A Resolution Approving an Extension to the Final Plat Approval for Excelsior Woods for Property at 20325 Excelsior Boulevard."

CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES

June 27, 2022

Page 2 of 10

- E. Approve New 2022 Retail Tobacco License, Adopting RESOLUTION NO. 22-060, "A Resolution Approving License to a Retailer to Sell Tobacco Products."**
- F. Mileage Reimbursement Rate**
- G. Award Quote for Irrigation and Landscape and Accept Revised Agreement for Glen Road/Amlee Road/Manitou Lane Street Reconstruction and Utility Project, City Project 18-08, Adopting RESOLUTION NO. 22-061, "A Resolution to Accept Quotes for Landscaping, Irrigation, and Revised Right of Entry for 24955 Glen Road for Glen Road, Amlee Road, and Manitou Lane Street and Utility Improvements, City Project 18-08."**

All in favor, motion passed 4/0.

3. MATTERS FROM THE FLOOR

Alan Yelsey, 26335 Peach Circle raised concerns regarding the funds paid for engineering services for the City. He stated that he believed the amount paid was outrageous and asked that there be better oversight by the Council. He expressed his disappointment that the City was, in his opinion, discriminating against a portion of the population by not allowing them to fully participate in commission meetings remotely. He expressed his disagreement with the Smithtown Pond and Birch Bluff projects and his concern that erosion control devices had not been installed. He expressed a concern about the city's past use of chemicals that harm bees in violation of the bee-safe ordinance.

4. PUBLIC HEARING

- A. Vacation of a Portion of Fire Lane 1 to Set Property Line; Location: 4580 Enchanted Point at Fire Lane #1**

Planning Director Darling explained that this is a request to vacate a small triangle of Fire Lane #1 in order to set the south property line of 4580 Enchanted Point which is currently occupied by the Upper Lake Minnetonka Yacht Club. She reviewed the plat for the property that was approved in 1909 and explained that the area in question is located at the very southern tip of the property where the property line to the lake was never defined. She explained that staff had consulted with two attorneys, the Hennepin County Survey Department, as well as a surveyor to resolve this issue. She stated that they believe that by vacating a portion of the fire lane's public right-of-way, the question of where the property line is located can be resolved. She asked that the Council take public testimony at the meeting and then continue this item until the July 25, 2022 meeting in order to give the Upper Lake Minnetonka Yacht Club more time to review the documents.

Mayor Labadie opened the public hearing for comment at 7:11 p.m.

City Attorney Shepherd clarified that Planning Director Darling had requested that the Council take public testimony, and rather than close the public hearing, continue it to the July 25, 2022 meeting.

Siakel moved, Labadie seconded to continue the Public Hearing to Vacate a Portion of Fire Lane #1 to Set Property Line; Location: 4580 Enchanted Point, to the July 25, 2022 City Council meeting. All in favor, motion passed 4/0.

5. REPORTS AND PRESENTATIONS

6. PARKS

7. PLANNING

8. ENGINEERING/PUBLIC WORKS

9. GENERAL/NEW BUSINESS

A. Ordinance 589: Amendment to Chapter 305 Tree Trimmers

City Clerk/HR Director Thone explained that this was in reference to the Tree Trimmers portion of Chapter 305. She noted that earlier this spring staff noticed that language regarding the 'license required' section was omitted so this item is basically a housekeeping item. She stated that staff has added Section 305.01 related to licensing and also updated Section 305.02 to reference the City Fee Schedule.

Councilmember Gorham asked if the license fee depended on the amount of work done or if it was a flat fee and what licensing was needed.

City Clerk/HR Director Thone explained that it was a flat fee. She explained that the City's licensing process only licensed them to trim trees in the City and is more for liability reasons that these types of businesses are licensed.

Callies moved, Gorham seconded, Adopting ORDINANCE NO. 22-589, "An Ordinance Approving an Amendment to Shorewood City Code Chapter 305 Pertaining to Tree Trimmers."

All in favor, motion passed 4/0.

B. Excelsior Chamber Donation Request for Fireworks

Interim City Administrator Shukle explained that Tiffany King, Executive Director of the Excelsior-Lake Minnetonka Chamber of Commerce gave a presentation at the June 13, 2022 meeting about their activities and the upcoming fireworks show. He read aloud a statement from Councilmember Johnson who was unable to attend tonight's meeting, regarding the City's past contribution, and suggested that last year's donation be applied to this year's fireworks show and the City can review the 2023 donation if the fireworks are viewable by the residents this year.

Mayor Labadie noted that a presentation was made at the last meeting, but Ms. King is present at the meeting if the Council had specific questions for her.

Councilmember Callies stated that she does not agree with Councilmember Johnson's sentiments. She stated that as Ms. King had pointed out this is really a civic event that is usually held outside the Chamber of Commerce. She stated that last year was unfortunate and was not

CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES

June 27, 2022

Page 4 of 10

the fault of Ms. King and appears as though it was not a decision made by the whole Chamber. She stated that she would like to see the City provide the requested donation and move on.

Councilmember Gorham stated that he agreed with Councilmember Callies. He noted that Ms. King was kind enough to come before the City, admitted that mistakes had been made, and has apologized, so he would also like to see the City make the donation and move on.

Councilmember Siakel stated that what is on her mind is the amount of the donation. She explained that one of the frustrations she has had was with the Chamber's recording keeping or having transparency and being able to see a report on how much money was collected. She stated that it seems like the City is just giving a random amount of money that really is not based on anything. She stated that there was a comment made that basically said, 'if there is money left over it will go to next year and she is not sure she is comfortable pre-funding something for the next year. She asked if there was a way for them to account for where they are at and then the City can look at possibly making up the deficit. She gave the example of the Chamber only needing \$3,500 or a different scenario where they would need the full \$7,500. She stated that she would like to see a bit more transparency and accountability on what is needed versus just every year coming and asking for a random amount. She clarified that she is not opposed to giving the Chamber a donation, but feels the Council may need to have more discussion before they make a decision.

Councilmember Callies stated that there was accounting information forwarded to the Council over the weekend and asked for an explanation of that information.

Tiffany King, 5947 Ridgewood Road, Mound, stated that she agrees that transparency is very important and noted that she had forwarded accounting information to all the Council over the weekend.

Councilmember Siakel stated that she had not received anything from Ms. King.

Ms. King stated that it is possible that it went into her spam folder. She explained that in speaking with historians and reviewing the files that she had access to, the mindset appeared to have been for the municipalities to give \$1/resident to help fund the fireworks show, which is why Shorewood, historically, had given the most. She reviewed the total expense for the fireworks show and shared details of each line item. She explained that she understands the concern raised by Councilmember Siakel about setting aside left-over money for the next year, but if every year they only break even there will not be anything in reserves to help prevent what happened last year due to lack of funds. She stated that when she made that statement about the money going into a restricted fund, she just wanted the Council to feel comfortable that this money is not just going into the operating budget for the Chamber and would, instead, be in a restricted fund so they can start to build reserves.

Mayor Labadie noted that she is very torn on this issue and stated that last year's debacle was only partly due to lack of funds and was also complete miscommunication with the cities. She stated that the mayors of all four cities as well as the four City Councils did not find out the fireworks had been moved until just prior to the event and well after their checks had been cashed. She stated that the fireworks were moved to a private residence and were not held on the beach where the public could view them. She stated that this was not done because there was a lack of funds and instead because of poor judgement and miscommunication. She stated that she would agree that lack of funds may have prompted it, but was not the only reason it happened.

CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES

June 27, 2022

Page 5 of 10

She stated that the City had asked for reassurance that if they did donate, that the fireworks would not be moved without their knowledge. She stated that with new leadership, the Council is looking to trust that this will not happen again. She expressed her appreciation to Ms. King for her transparency and showing the Council actual hard numbers and noted that this is the first time anything like this has been presented. She referenced the t-shirts that people were wearing at last year's Fourth of July 5K/10K/1 Mile event that had statements such as, 'Bring Back the Fireworks', 'You Stole the Fireworks' and explained that for her, this was a very difficult decision. She stated that she does not necessarily want to 'punish' them, but the City had asked for their money to be refunded last year, which was not done, even after the residents could not view the fireworks. She stated that while she does want to move forward, she has a hard time not looking backwards and this situation has been a "very hard pill to swallow."

Councilmember Siakel stated that she understands this situation is not Ms. King's fault, but she believes the public is expecting fireworks and noted that the last few years have been terrible and thinks a community event may not be a bad idea, so she believes the City should make a donation and put the past in the past. She stated that she is open to the idea of not giving them the full \$7,500 that they have requested.

The Council discussed the idea of donating what the Chamber 'needs' versus what they 'want'. They discussed possible different donation amounts that could be given.

Siakel moved, Callies seconded, to Donate \$7,000 to the Excelsior-Lake Minnetonka Chamber of Commerce to be used for fireworks for 2022. All in favor, motion passed 4/0.

Mayor Labadie offered assurance to Ms. King that she does not think anyone has implied that any of this situation was her fault. She stated that the City actually values her new leadership and guidance and looks forward to seeing the accountability going into next season.

C. Review Preliminary 2023 SLMPD Budget

Interim City Administrator Shukle explained that the South Lake Minnetonka Police Department (SLMPD) Coordinating Committee met in June which was attended by the various representatives from other cities and included Mayor Labadie, Councilmember Callies and himself from Shorewood. He stated that Chief Tholen presented a number of options for the 2023 budget including a 7.5% increase, a 5.8% increase, a 5.2% increase, or a 5 % increase. He noted that the Chief was recommending the 5.8% increase version of the budget. He noted that at the meeting there were some suggestions made regarding some revisions that could be made within the line-item budget so Chief Tholen will be sending a revised budget worksheet to each city when he returns from vacation. He noted that this item is being presented for discussion purposes with the idea that a final budget will be adopted later this summer.

Mayor Labadie explained that she serves on the Coordinating Committee and reviewed details from the budget proposal. She explained that Chief Tholen, on May 11, 2022, went into depth with the board about the need for an additional officer and additional back-up relating to the drug problem in the area. She stated that sadly, on May 12, 2022 a 26-year old man overdosed in Shorewood. She stated that this is the reality and the budget increase would allow the SLMPD to become part of a drug task force that would avail them resources from the task force. She noted that the options for a 5% or 5.2% increase will change the services that are able to be offered and would not allow them to be part of the drug task force. She noted that the number of Narcan and overdose calls have been skyrocketing in the area and the current police force is

CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES

June 27, 2022

Page 6 of 10

pretty strapped. She stated that she thinks the documents prepared by Chief Tholen clearly lay out the situation.

Councilmember Callies stated that there was a very strong case made for adding the drug task force position but noted that was not the sole reason for the budget increase. She stated that there is also the desire to establish a CIP which they have never had and also develop a building maintenance schedule. She stated that she believes that Chief Tholen wanted to have feedback from the member cities for their next meeting in July before they hone-in on the budget details. She stated that she believes that he wants to know which alternatives the City is most likely to support. She reiterated that she felt that Chief Tholen made a strong case for the proposed 5.8% budget increase.

Mayor Labadie noted that the SLMPD Coordinating Committee meeting will be held on July 20, 2022 and is a public meeting, so all are welcome to attend. She reiterated that Chief Tholen is looking for guidance from the cities on a direction to move with the budget. She stated that she can bring direction from the Council to that meeting if they are not interested in attending. She stated that she also supported the proposed 5.8% increase.

Councilmember Callies stated that she also supported the reasons and items included in the proposed 5.8% increase.

Interim City Administrator Shukle reminded the Council that this item was included on the agenda as a way to get feedback on some of the proposed budget options. He noted that he feels that Chief Tholen has tried to be very reasonable with his requests.

Councilmember Siakel noted that one of the reasons why they have never had a CIP was that the other cities did not support it and had a 'pay as you go' kind of mentality. She asked what their thoughts were now and if there had been any talk about allocating some of the debt service funds and continuing the support. She stated that the City pays about 52% of the police budget and asked what that would mean in terms of the tax levy and what they may have to levy on top of the other needs of the City.

Mayor Labadie stated that historically, the mayors of each of the partner cities have always sat on this board. She stated that she served as an alternate under former Mayor Zerby when he was not able to attend. She stated that she would say the tenor of the previous board, as compared to what it is now, is very different and in the past, was a much less cooperative board than it is now. She stated that in the past, as alluded to by Councilmember Siakel, when improvements were needed on the building, nobody wanted to "foot the bill." She stated that now the board is in support of budgeting for it and adding a CIP and explained that she felt it would be successful.

Councilmember Siakel asked if the Excelsior Fire District would also be looking at a budget increase and if so, how much.

Mayor Labadie stated that the City's representative on the Fire District Board is Councilmember Johnson so she did not know the proposed budget numbers off-hand, but did know that they are proposing an increase.

Interim City Administrator Shukle noted that the proposed increase for the Fire District is around 5%.

CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES

June 27, 2022

Page 7 of 10

Mayor Labadie asked if Finance Director Rigdon had any concerns with what he has seen thus far.

Finance Director Rigdon stated that in looking at the overall percentage, it will not be a huge increase from what they are seeing with other inflationary pressures and is not out of line.

There was Consensus of the Council to support the direction of the proposed 5.8% budget increase for the SLMPD.

D. Yellowstone Trail Concerns

Public Works Director Brown explained that at the June 13, 2022 Council meeting a resident, Ms. Raymond, spoke under Matters from the Floor in order to bring attention to the conditions around Yellowstone Trail. He stated that related to the soil erosion adjacent to her property staff had noticed a crevasse from a utility cut in the pavement from new house construction along the trail. He stated that staff has talked with Ms. Raymond in the past and there were other instances where this area had washed out and the City had tried to establish turf as an erosion proof method. He stated that this time they have put in a reinforced base with some larger rocks embedded in concrete and seeded it well to try to establish a base. He noted that Ms. Raymond had also brought up the expense of maintenance of Yellowstone Trail but noted that the cost to rebuild it would be substantially more than the maintenance costs. He explained that Ms. Raymond had also brought up trees encroaching on the traffic lane of Yellowstone Trail. He stated that both Yellowstone Trail and Country Club Road are in dire need of trimming, but the Public Works Department is down two full-time employees and currently has no seasonal personnel, which means they are actually down four people. He stated that he is hopeful that they will have the sweeping done within the next week and a half, then move back to filling potholes, and then will be able to move onto tree trimming. He noted that the last point raised by Ms. Raymond was about the process for moving the electrical lines underground. He stated that after speaking with representatives from Xcel Energy the neighborhood could petition them directly or the City could petition Xcel Energy which would fall under a surcharge or 'Rider' approved by the Minnesota Public Utilities Commission which means a surcharge on the utility bill for all rate payers in the City. He stated that today there was additional e-mail correspondence provided by Pat Arnst who pointed out that the City has a responsibility, by ordinance, to keep the roadways in good working condition and trimming needs to happen. He explained that she suggested that if Public Works was not able to complete this work soon, perhaps the City should look into having Davey Tree or some other contractor complete the work. He gave an overview of the PHASER method of rating the conditions of the roadway.

Councilmember Callies asked for an update on hiring for the Public Works Department.

Interim City Administrator Shukle stated that the City is in the process of interviewing and have two candidates that will have second interviews on June 28, 2022. He stated that the City is still looking for another Light Equipment Operator (LEO) /shop mechanic because they had previously made an offer to a candidate who turned it down.

Councilmember Siakel stated that even if the City is successful in hiring a few people there is still a workload that will continue to back up. She stated that even before the letter sent by Ms. Arnst, she wondered why the City would not just get a tree company to come in and complete some of

CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES

June 27, 2022

Page 8 of 10

that trimming work in order to take some of the load off of Public Works so they can focus on other things.

Public Works Director Brown explained that he can bring back proposals from contract companies to complete this work.

Mayor Labadie stated that she thinks it would be worthwhile and thinks that there can be specific direction of the work needing to be done, for example, ensuring that the road signs are visible and shoulders are accessible. She asked how the City could move this action along more quickly.

Public Works Director Brown stated that he would define the work and priority roads, then seek quotes.

Councilmember Siakel asked whose responsibility it is in a situation when a utility company comes in and makes a cut that ends up washing away a portion of the road.

Public Works Director Brown stated that he had spoken with the City's inspectors about this situation and because of the severity of the wash-out they felt it was best to just address it immediately but noted that normally, they would ask the contractor to come back and fix it.

Councilmember Siakel stated that she found Ms. Raymond's feedback refreshing because it asked for everything that the City wants to do when they reconstruct a road. She stated that she is in favor of hiring some outside expertise to help the Public Works staff get caught up.

Mayor Labadie stated that she would agree and wants it clear that the City would only be seeking help with the tree trimming.

Councilmember Gorham asked where Yellowstone Trail is on the CIP horizon.

Public Works Director Brown explained that the road rating is a six which puts it in as a good candidate for overlay. He stated that he cannot give the Council a specific answer tonight, but thinks that if Public Works can patch the severe dips and gets the road patched up, he believes that will help with some of the anxiety of this issue and could, hopefully, get this road to 2024, which is when the next overlay is planned.

Mayor Labadie reiterated that she thinks it is a good idea to bring in an outside contractor to assist the Public Works Department.

There was Consensus of the Council to direct staff to seek quotes from contractors to conduct tree trimming work in the City.

10. STAFF AND COUNCIL REPORTS

A. Administrator and Staff

Public Works Director Brown reiterated that the crew is in the homestretch of the street sweeping and following that they will return to pothole patching.

CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES

June 27, 2022

Page 9 of 10

City Engineer Budde stated that the mill and overlay project on Galpin Lake has begun and will continue over the next few weeks. He stated that the Grant Street Pond will have some pipe work installation done at the end of the week and grading after the Fourth of July.

Planning Director Darling stated that Code Enforcement has been quite busy and noted that there will likely be a few extension requests that will be coming in front of the Council at their next meeting. She noted that the Park Board will be continuing the park tours on June 28, 2022 beginning at Silverwood Park at 6:00 p.m.

Interim City Administrator Shukle explained that the posting for the City Administrator position is available on the website, the consultant's website, and the League of Minnesota Cities website. He noted that the deadline for applications to be submitted is July 29, 2022. He stated that he and Mayor Labadie will be attending a meeting with Hennepin County Commissioner Chris LaTondresse later this week to discuss market values and taxes.

B. Mayor and City Council

Councilmember Gorham asked for a reminder at an upcoming meeting, or via e-mail, of the new commission assignments as the rotation changes mid-year.

Mayor Labadie attended the League of Minnesota Cities leadership conference. She asked about the City plans for Night to Unite on August 2, 2022 and noted that several other municipalities have begun posting notices. She asked if the City could coordinate with the Police and Fire Departments to make sure residents know that they can register for a visit from various entities. She stated that she is double booked the evening of the meeting the County Commissioner LaTondresse and suggested that if any of the other Councilmembers would be interested in taking her seat at this meeting that they speak with her following the meeting so she can make the appropriate arrangements.

Interim City Administrator Shukle reminded Mayor Labadie that she wanted to talk to the Council about the possibility of reaching out to Tonka Bay for a meeting.

Mayor Labadie reminded the Council that a few meetings ago there was a presentation by a developer who presented a concept for the land next to the Public Works building with a portion on Shorewood land and a portion of Tonka Bay land. She stated that there was a suggestion at the close of the meeting that there be a joint meeting between the two cities to discuss this proposal. She asked if the Council would like to meet as a full Council with the Tonka Bay council to discuss this or move forward with another approach, for example, the two mayors or city administrators meet and bring information back to the full Council. She stated that she feels a meeting needs to happen but would like Council feedback on how they think it should proceed.

Councilmember Callies stated that she thought there was going to be preliminary discussions between Planning Director Darling and her colleague in Tonka Bay. She asked if anything had happened along those lines since that meeting.

Interim City Administrator Shukle explained that the City had reached out to the Tonka Bay city administrator and he has not yet replied.

City Attorney Shepherd stated that he had received a preliminary call from Tonka Bay's attorney and has a conference call scheduled with them, but noted that it was all very preliminary.

CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES

June 27, 2022

Page 10 of 10

Mayor Labadie asked City Attorney Shepherd what he felt would be the appropriate step for the cities to meet and discuss this issue.

City Attorney Shepherd stated that he thinks that it may be a good idea to discuss things at a staff level before getting the Council involved. He noted that there was not an application before the Council and at this point was just a discussion about the concept. He stated that from the legal side of things, there needs to be some conversations about whether it is even feasible and reiterated his suggestion that there be some more in-depth discussion with staff first.

Councilmember Callies stated that she agreed that it seemed too premature to have the two Councils meet.

Mayor Labadie asked City Attorney Shepherd and staff to keep the Council in the loop following the initial discussions with Tonka Bay.

11. ADJOURN

Gorham moved, Siakel seconded, Adjourning the City Council Regular Meeting of June 27, 2022, at 8:25 P.M. All in favor, motion passed 4/0.

ATTEST:

Jennifer Labadie, Mayor

Sandie Thone, City Clerk



#2 B

MEETING TYPE
Regular Meeting

City of Shorewood Council Meeting Item

Title / Subject: Verified Claims

Meeting Date: July 11, 2022

Prepared by: Michelle Nguyen, Senior Accountant
Joe Rigdon, Finance Director

Attachments: Claims lists

Policy Consideration:

Should the attached claims against the City of Shorewood be paid?

Background:

Claims for council authorization.

67443 - 67466 & ACH	376,018.04
Total Claims	\$376,018.04

We have also included a payroll summary for the payroll period ending **July 3, 2022**

Financial or Budget Considerations:

These expenditures are reasonable and necessary to provide services to our residents and funds are budgeted and available for these purposes.

Options:

The City Council may accept the staff recommendation to pay these claims or may reject any expenditure it deems not in the best interest of the city.

Recommendation / Action Requested:

Staff recommends approval of the claims list as presented.

Next Steps and Timelines:

Checks will be distributed following approval.

Payroll

G/L Distribution Report

User: mnguyen

Batch: 00001.07.2022 - PR-07-01-2022

CITY OF SHOREWOOD



Account Number	Debit Amount	Credit Amount	Description
FUND 101	General Fund		
101-00-1010-0000	0.00	60,657.94	CASH AND INVESTMENTS
101-13-4101-0000	8,567.11	0.00	FULL-TIME REGULAR
101-13-4103-0000	698.80	0.00	PART-TIME
101-13-4121-0000	694.91	0.00	PERA CONTRIB - CITY SHARE
101-13-4122-0000	679.23	0.00	FICA CONTRIB - CITY SHARE
101-13-4131-0000	1,684.87	0.00	EMPLOYEE INSURANCE - CITY
101-13-4151-0000	62.57	0.00	WORKERS COMPENSATION
101-15-4101-0000	5,617.92	0.00	FULL-TIME REGULAR
101-15-4121-0000	421.34	0.00	PERA CONTRIB - CITY SHARE
101-15-4122-0000	427.25	0.00	FICA CONTRIB - CITY SHARE
101-15-4131-0000	641.58	0.00	EMPLOYEE INSURANCE - CITY
101-15-4151-0000	33.62	0.00	WORKERS COMPENSATION
101-18-4101-0000	8,431.73	0.00	FULL-TIME REGULAR
101-18-4121-0000	632.39	0.00	PERA CONTRIB - CITY SHARE
101-18-4122-0000	558.26	0.00	FICA CONTRIB - CITY SHARE
101-18-4131-0000	1,416.57	0.00	EMPLOYEE INSURANCE - CITY
101-18-4151-0000	53.59	0.00	WORKERS COMPENSATION
101-24-4101-0000	3,563.57	0.00	FULL-TIME REGULAR
101-24-4121-0000	267.27	0.00	PERA CONTRIB - CITY SHARE
101-24-4122-0000	271.83	0.00	FICA CONTRIB - CITY SHARE
101-24-4131-0000	748.24	0.00	EMPLOYEE INSURANCE - CITY
101-24-4151-0000	19.78	0.00	WORKERS COMPENSATION
101-32-4101-0000	11,657.81	0.00	FULL-TIME REGULAR
101-32-4102-0000	392.18	0.00	OVERTIME
101-32-4105-0000	421.20	0.00	STREET PAGER PAY
101-32-4121-0000	935.30	0.00	PERA CONTRIB - CITY SHARE
101-32-4122-0000	883.40	0.00	FICA CONTRIB - CITY SHARE
101-32-4131-0000	1,536.82	0.00	EMPLOYEE INSURANCE - CITY
101-32-4151-0000	809.45	0.00	WORKERS COMPENSATION
101-33-4101-0000	161.18	0.00	FULL-TIME REGULAR
101-33-4121-0000	12.09	0.00	PERA CONTRIB - CITY SHARE
101-33-4122-0000	22.58	0.00	FICA CONTRIB - CITY SHARE
101-33-4131-0000	216.45	0.00	EMPLOYEE INSURANCE - CITY
101-33-4151-0000	14.37	0.00	WORKERS COMPENSATION

Account Number	Debit Amount	Credit Amount	Description
101-52-4101-0000	4,773.03	0.00	FULL-TIME REGULAR
101-52-4121-0000	357.99	0.00	PERA CONTRIB - CITY SHARE
101-52-4122-0000	344.02	0.00	FICA CONTRIB - CITY SHARE
101-52-4131-0000	817.07	0.00	EMPLOYEE INSURANCE - CITY
101-52-4151-0000	205.92	0.00	WORKERS COMPENSATION
101-53-4101-0000	1,320.55	0.00	FULL-TIME REGULAR
101-53-4121-0000	99.04	0.00	PERA CONTRIB - CITY SHARE
101-53-4122-0000	99.48	0.00	FICA CONTRIB - CITY SHARE
101-53-4131-0000	17.50	0.00	EMPLOYEE INSURANCE - CITY
101-53-4151-0000	68.08	0.00	WORKERS COMPENSATION
FUND Total:	60,657.94	60,657.94	
FUND 201	Shorewood Comm. & Event Center		
201-00-1010-0000	0.00	2,383.67	CASH AND INVESTMENTS
201-00-4101-0000	1,759.45	0.00	FULL-TIME REGULAR
201-00-4103-0000	217.94	0.00	PART-TIME
201-00-4121-0000	134.58	0.00	PERA CONTRIB - CITY SHARE
201-00-4122-0000	149.48	0.00	FICA CONTRIB - CITY SHARE
201-00-4131-0000	26.24	0.00	EMPLOYEE INSURANCE - CITY
201-00-4151-0000	95.98	0.00	WORKERS COMPENSATION
FUND Total:	2,383.67	2,383.67	
FUND 601	Water Utility		
601-00-1010-0000	0.00	10,214.27	CASH AND INVESTMENTS
601-00-4101-0000	6,423.71	0.00	FULL-TIME REGULAR
601-00-4102-0000	631.83	0.00	OVERTIME
601-00-4105-0000	421.26	0.00	WATER PAGER PAY
601-00-4121-0000	560.77	0.00	PERA CONTRIB - CITY SHARE
601-00-4122-0000	556.60	0.00	FICA CONTRIB - CITY SHARE
601-00-4131-0000	1,367.59	0.00	EMPLOYEE INSURANCE - CITY
601-00-4151-0000	252.51	0.00	WORKERS COMPENSATION
FUND Total:	10,214.27	10,214.27	
FUND 611	Sanitary Sewer Utility		
611-00-1010-0000	0.00	8,538.47	CASH AND INVESTMENTS
611-00-4101-0000	5,563.62	0.00	FULL-TIME REGULAR
611-00-4102-0000	315.90	0.00	OVERTIME
611-00-4105-0000	421.26	0.00	SEWER PAGER PAY
611-00-4121-0000	472.59	0.00	PERA CONTRIB - CITY SHARE
611-00-4122-0000	469.20	0.00	FICA CONTRIB - CITY SHARE
611-00-4131-0000	1,108.76	0.00	EMPLOYEE INSURANCE - CITY
611-00-4151-0000	187.14	0.00	WORKERS COMPENSATION

Account Number	Debit Amount	Credit Amount	Description
FUND Total:	8,538.47	8,538.47	
FUND 621	Recycling Utility		
621-00-1010-0000	0.00	559.16	CASH AND INVESTMENTS
621-00-4101-0000	409.60	0.00	FULL-TIME REGULAR
621-00-4121-0000	30.72	0.00	PERA CONTRIB - CITY SHARE
621-00-4122-0000	30.82	0.00	FICA CONTRIB - CITY SHARE
621-00-4131-0000	85.12	0.00	EMPLOYEE INSURANCE - CITY
621-00-4151-0000	2.90	0.00	WORKERS COMPENSATION
FUND Total:	559.16	559.16	
FUND 631	Storm Water Utility		
631-00-1010-0000	0.00	3,331.73	CASH AND INVESTMENTS
631-00-4101-0000	2,578.41	0.00	FULL-TIME REGULAR
631-00-4121-0000	193.39	0.00	PERA CONTRIB - CITY SHARE
631-00-4122-0000	186.66	0.00	FICA CONTRIB - CITY SHARE
631-00-4131-0000	270.26	0.00	EMPLOYEE INSURANCE - CITY
631-00-4151-0000	103.01	0.00	WORKERS COMPENSATION
FUND Total:	3,331.73	3,331.73	
FUND 700	Payroll Clearing Fund		
700-00-1010-0000	85,685.24	0.00	CASH AND INVESTMENTS
700-00-2170-0000	0.00	37,442.08	GROSS PAYROLL CLEARING
700-00-2171-0000	0.00	9,400.00	HEALTH INSURANCE PAYABLE
700-00-2172-0000	0.00	5,653.98	FEDERAL WITHHOLDING PAYABLE
700-00-2173-0000	0.00	2,524.50	STATE WITHHOLDING PAYABLE
700-00-2174-0000	0.00	9,357.62	FICA/MEDICARE TAX PAYABLE
700-00-2175-0000	0.00	8,983.09	PERA WITHHOLDING PAYABLE
700-00-2176-0000	0.00	6,263.29	DEFERRED COMPENSATION
700-00-2177-0000	0.00	1,908.92	WORKERS COMPENSATION
700-00-2179-0000	0.00	183.33	SEC 125 DEP CARE REIMB PAYABLE
700-00-2180-0000	0.00	981.97	LIFE INSURANCE
700-00-2181-0000	0.00	1,361.00	DISABILITY INSURANCE
700-00-2182-0000	0.00	315.42	UNION DUES
700-00-2183-0000	0.00	1,138.00	HEALTH SAVINGS ACCOUNT
700-00-2186-0000	0.00	172.04	VOLUNTARY VISION
FUND Total:	85,685.24	85,685.24	
Report Total:	171,370.48	171,370.48	

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
Printed: 06/30/2022 - 9:20AM
Batch: 00005.06.2022 - June-2022



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 181	EXCELSIOR-LAKE MINNETONKA CHAMBE			Check Sequence: 1	ACH Enabled: False
2022-Fireworks	Fourth of July, 2022 Fireworks Donation	7,000.00	06/30/2022	101-11-4346-0000	
	Check Total:	7,000.00			
Vendor: 353	SHALO LEE MROZEK			Check Sequence: 2	ACH Enabled: False
2022-MIP	Music in the Park - Freeman Park - Event 07/07/	1,500.00	06/30/2022	101-53-4248-0000	
	Check Total:	1,500.00			
Vendor: 1260	YUMMY TUMMY - FOOD TRUCK			Check Sequence: 3	ACH Enabled: False
2022-MIP	Music in the Park - Freeman Park - Event 07/07/	1,000.00	06/30/2022	101-53-4248-0000	
	Check Total:	1,000.00			
	Total for Check Run:	9,500.00			
	Total of Number of Checks:	3			

Accounts Payable
Computer Check Proof List by Vendor

User: mnguyen
Printed: 06/30/2022 - 11:31AM
Batch: 00006.06.2022 - June-2022-Escrow



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1261	MICHAEL MELNYCHUK			Check Sequence: 1	ACH Enabled: False
25360BBR-June22	Partial Escrow Refund - 25360 Birch Bluff Road	19,312.50	06/30/2022	880-00-2200-0000	
	Check Total:	19,312.50			
Vendor: 439	PARROTT CONTRACTING INC			Check Sequence: 2	ACH Enabled: False
ROW#214517-Divi	Security Deposit Refund-ROW Permit #214517-	2,000.00	06/30/2022	101-00-3221-0000	
	Check Total:	2,000.00			
	Total for Check Run:	21,312.50			
	Total of Number of Checks:	2			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
 Printed: 07/01/2022 - 10:20AM
 Batch: 00001.07.2022 - PR-07-01-2022



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 12	AFSCME MN COUNCIL 5 - UNION DUES			Check Sequence: 1	ACH Enabled: True
July-2022	PR Batch 00001.07.2022 Union Dues	315.42	07/01/2022	700-00-2182-0000	PR Batch 00001.07.2022 Union Dues
	Check Total:	315.42			
Vendor: 5	EFTPS - FEDERAL W/H			Check Sequence: 2	ACH Enabled: True
PR-07-01-2022	PR Batch 00001.07.2022 Federal Income Tax	5,653.98	07/01/2022	700-00-2172-0000	PR Batch 00001.07.2022 Federal Income T
PR-07-01-2022	PR Batch 00001.07.2022 FICA Employee Portio	3,791.99	07/01/2022	700-00-2174-0000	PR Batch 00001.07.2022 FICA Employee I
PR-07-01-2022	PR Batch 00001.07.2022 FICA Employer Portio	3,791.99	07/01/2022	700-00-2174-0000	PR Batch 00001.07.2022 FICA Employer I
PR-07-01-2022	PR Batch 00001.07.2022 Medicare Employee Pc	886.82	07/01/2022	700-00-2174-0000	PR Batch 00001.07.2022 Medicare Emplo
PR-07-01-2022	PR Batch 00001.07.2022 Medicare Employer Po	886.82	07/01/2022	700-00-2174-0000	PR Batch 00001.07.2022 Medicare Emplo
	Check Total:	15,011.60			
Vendor: 1165	FIDELITY SECURITY LIFE INSURANCE CO			Check Sequence: 3	ACH Enabled: False
July-2022	PR Batch 00001.07.2022 Vision-Avesis	172.04	07/01/2022	700-00-2186-0000	PR Batch 00001.07.2022 Vision-Avesis
	Check Total:	172.04			
Vendor: 2	ICMA RETIREMENT TRUST-302131-457			Check Sequence: 4	ACH Enabled: True
PR-07-01-2022	PR Batch 00001.07.2022 Deferred Comp-ICMA	2,955.13	07/01/2022	700-00-2176-0000	PR Batch 00001.07.2022 Deferred Comp-I
PR-07-01-2022	PR Batch 00001.07.2022 Deferred Comp-ICMA	83.16	07/01/2022	700-00-2176-0000	PR Batch 00001.07.2022 Deferred Comp-I
	Check Total:	3,038.29			
Vendor: 686	KANSAS CITY LIFE INSURANCE COMPAN			Check Sequence: 5	ACH Enabled: True
July-2022	PR Batch 00001.07.2022 Long Term Disability	640.93	07/01/2022	700-00-2181-0000	PR Batch 00001.07.2022 Long Term Disab
July-2022	PR Batch 00001.07.2022 Short Term Disability	720.07	07/01/2022	700-00-2181-0000	PR Batch 00001.07.2022 Short Term Disab
	Check Total:	1,361.00			
Vendor: 11	MINNESOTA DEPARTMENT OF REVENUE			Check Sequence: 6	ACH Enabled: True
PR-07-01-2022	PR Batch 00001.07.2022 State Income Tax	2,524.50	07/01/2022	700-00-2173-0000	PR Batch 00001.07.2022 State Income Tax

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,524.50			
Vendor: 7	MINNESOTA LIFE INSURANCE COMPANY			Check Sequence: 7	ACH Enabled: True
PR-07-01-2022	PR Batch 00001.07.2022 Life Insurance	869.97	07/01/2022	700-00-2180-0000	PR Batch 00001.07.2022 Life Insurance
	Check Total:	869.97			
Vendor: 1091	MSRS-MN DEFERRED COMP PLAN 457			Check Sequence: 8	ACH Enabled: True
PR-07-01-2022	PR Batch 00001.07.2022 Deferred Comp-MSRS	3,225.00	07/01/2022	700-00-2176-0000	PR Batch 00001.07.2022 Deferred Comp-MSRS
	Check Total:	3,225.00			
Vendor: 10	NCPERS GROUP LIFE INSURANCE			Check Sequence: 9	ACH Enabled: True
July-2022	PR Batch 00001.07.2022 PERA Life	112.00	07/01/2022	700-00-2180-0000	PR Batch 00001.07.2022 PERA Life
	Check Total:	112.00			
Vendor: 665	OPTUM BANK			Check Sequence: 10	ACH Enabled: True
PR-07-01-2022	PR Batch 00001.07.2022 HSA-OPTUM BANK	1,138.00	07/01/2022	700-00-2183-0000	PR Batch 00001.07.2022 HSA-OPTUM BANK
	Check Total:	1,138.00			
Vendor: 9	PERA			Check Sequence: 11	ACH Enabled: True
PR-07-01-2022	PR Batch 00001.07.2022 MN-PERA Deduction	4,170.71	07/01/2022	700-00-2175-0000	PR Batch 00001.07.2022 MN-PERA Deduction
PR-07-01-2022	PR Batch 00001.07.2022 MN PERA Benefit Em	4,812.38	07/01/2022	700-00-2175-0000	PR Batch 00001.07.2022 MN PERA Benefit Em
	Check Total:	8,983.09			
	Total for Check Run:	36,750.91			
	Total of Number of Checks:	11			

Accounts Payable
Computer Check Proof List by Vendor

User: mnguyen
Printed: 07/05/2022 - 2:56PM
Batch: 00002.07.2022 - AP-07-05-2022-Midwest Mailing



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 286	MIDWEST MAILING SYSTEMS INC			Check Sequence: 1	ACH Enabled: True
79516	Newsletter Postages	544.67	07/11/2022	101-13-4208-0000	
79516	Newsletter Svc	456.83	07/11/2022	101-13-4400-0000	
79535	Utility-Postage	371.93	07/11/2022	601-00-4208-0000	
79535	Utility-Svc	92.44	07/11/2022	601-00-4400-0000	
79535	Utility-Postage	371.92	07/11/2022	611-00-4208-0000	
79535	Utility-Svc	92.44	07/11/2022	611-00-4400-0000	
79535	Utility-Postage	371.92	07/11/2022	621-00-4208-0000	
79535	Utility-Svc	92.44	07/11/2022	621-00-4400-0000	
79535	Utility-Svc	92.44	07/11/2022	631-00-4400-0000	
79535	Utility-Postage	371.92	07/11/2022	631-00-4208-0000	
	Check Total:	2,858.95			
	Total for Check Run:	2,858.95			
	Total of Number of Checks:	1			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
 Printed: 07/06/2022 - 2:49PM
 Batch: 00003.07.2022 - AP-07-11-2022



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 104	ADAM'S PEST CONTROL INC			Check Sequence: 1	ACH Enabled: True
3486881	Building Inspection-Shorewood	87.85	07/11/2022	101-19-4400-0000	
3488492	Building Inspection-Southshore	73.90	07/11/2022	201-00-4400-0000	
	Check Total:	161.75			
Vendor: 105	ADVANCED IMAGING SOLUTIONS			Check Sequence: 2	ACH Enabled: True
INV280961	Konica Minolta/C658 Copier	39.00	07/11/2022	101-19-4221-0000	
	Check Total:	39.00			
Vendor: 111	AMERICAN ENGINEERING TESTING, INC.			Check Sequence: 3	ACH Enabled: True
INV-077482	Birch Bluff Road Roadway Project	7,750.00	07/11/2022	414-00-4680-0000	
	Check Total:	7,750.00			
Vendor: 677	BOLTON & MENK, INC.			Check Sequence: 4	ACH Enabled: True
292586	Catchbasin & Culvert Repairs-2021	1,104.00	07/11/2022	631-00-4303-0000	
292588	Catchbasin & Culvert Repairs-2022	383.00	07/11/2022	631-00-4303-0000	
292589	General Engineering	7,279.00	07/11/2022	101-31-4303-0000	
292590	Mill & Overlay-2022	5,681.00	07/11/2022	416-00-4303-0000	
292591	Pavement Marking	824.00	07/11/2022	404-00-4620-0007	
292592	24275 Smithtown Rd-Mikan Homes	237.00	07/11/2022	101-00-3414-0000	
292593	5815 Club Lane	297.00	07/11/2022	101-00-3414-0000	
292594	Beverly Drive Wetland	222.00	07/11/2022	631-00-4303-0000	
292596	Birch Bluff St-Utility Imprvmt	22,970.00	07/11/2022	414-00-4303-0000	
292597	Christmas Lake Boat Landing	1,059.00	07/11/2022	402-00-4400-0000	
292598	Covington Road Watermain	2,031.00	07/11/2022	211-00-4303-0000	
292599	Excelsior Woods-Red Granite Construction	405.00	07/11/2022	101-00-3414-0000	
292600	GIS-Utilities-Stormwater	2,496.00	07/11/2022	631-00-4303-0000	
292600	GIS-Utilities-Water	300.00	07/11/2022	601-00-4303-0000	
292600	GIS-Utilities-Sewer	2,156.00	07/11/2022	611-00-4303-0000	
292601	Glen Rd-Manitou Ln-Amlee Rd St	7,048.50	07/11/2022	407-00-4303-0000	
292602	Grant Street Drainage	3,688.00	07/11/2022	631-00-4303-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
292603	Lift Station 10 Rehabilitation	468.00	07/11/2022	611-00-4303-0000	
292604	Lift Station 7 Rehabilitation	844.00	07/11/2022	611-00-4303-0000	
292605	Lift Station 9 Rehabilitation	1,112.00	07/11/2022	611-00-4303-0000	
292606	Maple Shores Development	614.00	07/11/2022	101-00-3414-0000	
292607	Mary Lake Outlet	1,017.00	07/11/2022	631-00-4303-0000	
292608	Mound Location & Framework	142.00	07/11/2022	404-00-4620-0000	
292609	MS4 Administration	871.00	07/11/2022	631-00-4302-0009	
292610	Shorewood Ln Ravine Restore	440.00	07/11/2022	631-00-4303-0000	
292611	Silverwood Park Improvements	2,803.00	07/11/2022	402-00-4400-0000	
292612	Smithtown Pond	32,513.45	07/11/2022	631-00-4303-0000	
292613	Strawberry Lane Street Reconstruction	11,639.00	07/11/2022	409-00-4303-0000	
292614	Stream Restoration	5,513.00	07/11/2022	631-00-4303-0000	
292615	Walnut Grove Villas	3,102.00	07/11/2022	101-00-3414-0000	
	Check Total:	119,258.95			
Vendor: 136	CENTERPOINT ENERGY-GAS			Check Sequence: 5	ACH Enabled: True
06-29-2022	20405 Knightsbridge Rd	41.44	07/11/2022	601-00-4394-0000	
06-29-2022	28125 Boulder Bridge	43.96	07/11/2022	601-00-4396-0000	
06-29-2022	24200 Smithtown Rd	142.26	07/11/2022	101-32-4380-0000	
06-29-2022	6000 Eureka Road	34.55	07/11/2022	101-52-4380-0000	
06-29-2022	5755 Country Club Rd	63.50	07/11/2022	101-19-4380-0000	
79456885-062322	5735 Country Club Rd-SCEC	93.47	07/11/2022	201-00-4380-0000	
86501806-062322	20630 Manor Rd	20.80	07/11/2022	101-52-4380-0000	
	Check Total:	439.98			
Vendor: 144	CITY OF EXCELSIOR			Check Sequence: 6	ACH Enabled: False
2nd Qtr-2022	Quarterly Water Usage	6,948.09	07/11/2022	601-00-4261-0000	
2nd Qtr-2022	Quarterly Sewer Usage	0.00	07/11/2022	611-00-4386-0000	
	Check Total:	6,948.09			
Vendor: 1081	COMMERCIAL ASPHALT CO.			Check Sequence: 7	ACH Enabled: False
894537	Roadway Patching Material	67.40	07/11/2022	101-32-4250-0000	
	Check Total:	67.40			
Vendor: 846	ALICE MARIE DARLING			Check Sequence: 8	ACH Enabled: True
Jan-Jun-2022-Mi	Jan to June Mileage	122.85	07/11/2022	101-18-4331-0000	
	Check Total:	122.85			
Vendor: 167	ECM PUBLISHERS INC			Check Sequence: 9	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
898014	Enchanted Point	115.20	07/11/2022	101-18-4351-0000	
898176	Enchanted Point	81.68	07/11/2022	101-18-4351-0000	
899195	2021 Financial Statement	555.12	07/11/2022	101-15-4351-0000	
899196	2021 Financial Statement	154.20	07/11/2022	101-15-4351-0000	
	Check Total:	906.20			
Vendor: 487	EGAN			Check Sequence: 10	ACH Enabled: False
JC357699N001	Contractor EVP/AWF Repair	1,448.00	07/11/2022	101-32-4400-0000	
	Check Total:	1,448.00			
Vendor: 200	GOPHER STATE ONE CALL			Check Sequence: 11	ACH Enabled: True
2060738	Monthly Rental	136.35	07/11/2022	601-00-4400-0000	
2060738	Monthly Rental	136.35	07/11/2022	611-00-4400-0000	
2060738	Monthly Rental	136.35	07/11/2022	631-00-4400-0000	
	Check Total:	409.05			
Vendor: 211	HAWKINS, INC.			Check Sequence: 12	ACH Enabled: True
6224694	Chemicals Water Treatment	2,477.89	07/11/2022	601-00-4245-0000	
	Check Total:	2,477.89			
Vendor: 896	HUEBSCH SERVICES			Check Sequence: 13	ACH Enabled: True
20157566	SCEC - Mats	74.11	07/11/2022	201-00-4400-0000	
	Check Total:	74.11			
Vendor: 1263	IPM INSTITUTE OF NORTH AMERICA, INC.			Check Sequence: 14	ACH Enabled: False
11305820	Integrated Pest Management Program	6,527.50	07/11/2022	101-52-4400-0000	
	Check Total:	6,527.50			
Vendor: 1262	SCOTT JOHNSON			Check Sequence: 15	ACH Enabled: False
24955GlenRd	Easement Settlement Glen/Amlee/Manitou Road	1,000.00	07/11/2022	407-00-4680-0000	
	Check Total:	1,000.00			
Vendor: 1058	KTJ 285, LLC			Check Sequence: 16	ACH Enabled: False
08-01-2022	TIF Pay As you go payment-08-01-2022	83,999.31	07/11/2022	470-00-4400-0019	
	Check Total:	83,999.31			
Vendor: 251	LAKE MINNETONKA CONSERVATION DIS			Check Sequence: 17	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
2022Q3Shor	Quarterly Levy Payment	6,564.50	07/11/2022	101-11-4433-0000	
	Check Total:	6,564.50			
Vendor: 1090	LENNAR HOMES			Check Sequence: 18	ACH Enabled: False
24640BentgrassW	Escrow Refund-24640 Bentgrass Way	13,050.00	07/11/2022	880-00-2200-0000	
5745WoodenCreek	Escrow Refund-5745 Wooden Creek Drive	7,350.00	07/11/2022	880-00-2200-0000	
	Check Total:	20,400.00			
Vendor: 1039	MID-COUNTY COOP			Check Sequence: 19	ACH Enabled: False
54756	Fuel	950.22	07/11/2022	101-32-4212-0000	
	Check Total:	950.22			
Vendor: 11	MINNESOTA DEPARTMENT OF REVENUE			Check Sequence: 20	ACH Enabled: True
2nd Qtr-2022	Quarterly Water Sales Tax -	1,104.00	07/11/2022	601-00-2081-0000	
	Check Total:	1,104.00			
Vendor: 313	MICHELLE THU-THAO NGUYEN			Check Sequence: 21	ACH Enabled: True
June-2022	Mileage Reimbursement	108.48	07/11/2022	101-15-4331-0000	
	Check Total:	108.48			
Vendor: 316	MICHELLE LEE NORMAN			Check Sequence: 22	ACH Enabled: False
June-2022	Mileage to Hennepin County for Election Training	53.12	07/11/2022	101-13-4331-0000	
	Check Total:	53.12			
Vendor: 322	ODP BUSINESS SOLUTIONS LLC			Check Sequence: 23	ACH Enabled: False
252758343001	General Office Supplies	11.60	07/11/2022	101-13-4200-0000	
	Check Total:	11.60			
Vendor: 325	ON SITE SANITATION -TWIN CITIES			Check Sequence: 24	ACH Enabled: True
1353680	Christmas Lk Rd-5625 Merry Ln	25.00	07/11/2022	101-52-4410-0000	
1355738	Badger Pk-5745 Country Club Rd	-19.69	07/11/2022	101-52-4410-0000	
	Check Total:	5.31			
Vendor: 864	QUALITY FLOW SYSTEMS, INC.			Check Sequence: 25	ACH Enabled: True
43129	Field Repair- L.S.#11	2,613.22	07/11/2022	611-00-4400-0000	
	Check Total:	2,613.22			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1063 26330NobleRd	RYAN LaPOINTE Refund Security Deposit-ROW Permit #211643	2,000.00	07/11/2022	Check Sequence: 26 101-00-3221-0000	ACH Enabled: False
	Check Total:	2,000.00			
Vendor: 681 5625HowardsPt	SCHERBER COMPANIES LLC Security Deposit Refund-ROW Permit#216341	2,000.00	07/11/2022	Check Sequence: 27 880-00-2200-0000	ACH Enabled: False
	Check Total:	2,000.00			
Vendor: 355 136967	SHRED-N-GO INC Shredded Svc	842.16	07/11/2022	Check Sequence: 28 101-13-4400-0000	ACH Enabled: False
	Check Total:	842.16			
Vendor: 1248 July-05-2022	EDWARD J. SHUKLE, Jr. Interim City Administrator Svc: 06/22/22 to 07/0	4,027.50	07/11/2022	Check Sequence: 29 101-13-4400-0000	ACH Enabled: True
	Check Total:	4,027.50			
Vendor: 842 COS.4.22	SORENSEN CONSULTING Assessment for Public Works	650.00	07/11/2022	Check Sequence: 30 101-32-4400-0000	ACH Enabled: False
	Check Total:	650.00			
Vendor: 1181 84102 84103	SPLIT ROCK MANAGEMENT, INC. Custodial Service-CH Building Custodial Service-PWs Building	472.00 358.00	07/11/2022 07/11/2022	Check Sequence: 31 101-19-4400-0000 101-32-4400-0000	ACH Enabled: True
	Check Total:	830.00			
Vendor: 1101 INV-009854 INV-009854 INV-009854 INV-009854	SPRINGBROOK HOLDING COMPANY LLC Springbrook-CivicPay Fees Springbrook-CivicPay Fees Springbrook-CivicPay Fees Springbrook-CivicPay Fees	5.50 5.50 5.50 5.50	07/11/2022 07/11/2022 07/11/2022 07/11/2022	Check Sequence: 32 621-00-4450-0000 631-00-4450-0000 611-00-4450-0000 601-00-4450-0000	ACH Enabled: True
	Check Total:	22.00			
Vendor: 296 2nd Qtr-2022	STATE OF MN-MINNESOTA DEPARTMENT Quarterly Water Surcharges	3,806.00	07/11/2022	Check Sequence: 33 601-00-2082-0000	ACH Enabled: False
	Check Total:	3,806.00			
Vendor: 384	TOTAL PRINTING SERVICES			Check Sequence: 34	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
13454	Newsletters	940.00	07/11/2022	101-13-4351-0000	
	Check Total:	940.00			
Vendor: 1083	UNIFIRST CORPORATION			Check Sequence: 35	ACH Enabled: True
June-2022	Uniforms	537.51	07/11/2022	101-32-4400-0000	
	Check Total:	537.51			
Vendor: 392	VALLEY-RICH CO. INC.			Check Sequence: 36	ACH Enabled: False
30855	Watermain Break-5735 Country Club Road	20,892.50	07/11/2022	601-00-4400-0000	
	Check Total:	20,892.50			
Vendor: 415	WARNER CONNECT			Check Sequence: 37	ACH Enabled: True
29940912	Network Maint Services	168.75	07/11/2022	101-19-4321-0000	
	Check Total:	168.75			
Vendor: 1264	WEST METRO TURCK REPAIR			Check Sequence: 38	ACH Enabled: False
101010	Repair Exhaust & Air Cooler -Water Truck	2,051.46	07/11/2022	101-32-4221-0000	
	Check Total:	2,051.46			
Vendor: 411	XCEL ENERGY, INC.			Check Sequence: 39	ACH Enabled: True
785139044	24253 Smithtown Rd	1,821.39	07/11/2022	601-00-4395-0000	24253 Smithtown Rd
785160306	5735 Country Club Rd	677.74	07/11/2022	201-00-4380-0000	5735 Country Club Rd
785178356	5755 Country Club Rd	65.14	07/11/2022	101-19-4380-0000	5755 Country Club Rd
785481378	5700 County Rd 19	56.24	07/11/2022	101-32-4399-0000	5700 County Rd 19
785481378	5700 County Rd 19 - Unit Light	254.63	07/11/2022	101-32-4399-0000	5700 County Rd 19 - Unit Light
785588083	4931 Shady Island Road	23.87	07/11/2022	611-00-4380-0000	4931 Shady Island Road
785791325	28125 Boulder Bridge Drive	3,347.21	07/11/2022	601-00-4396-0000	28125 Boulder Bridge Drive
	Check Total:	6,246.22			
	Total for Check Run:	308,454.63			
	Total of Number of Checks:	39			



City of Shorewood Council Meeting Item

Title/Subject: Accept Quote for Badger Park Cameras and Intrusion Alarm System
Meeting Date: Monday, July 11, 2022
Prepared by: Larry Brown, Director of Public Works
Attachments: Quote from GSSC

Background: Over the past year, the new Badger Restroom facility has seen a substantial amount of vandalism. Staff has voiced concern to the City Council and Park Commission as to the frequency of events and damage incurred at this facility.

In response, it has been recommended that cameras be installed on the exterior of the restroom facility. Therefore, staff solicited a proposal from GSSC. This firm is the security firm that installed and maintains the camera and security systems at City Hall and the Shorewood Community and Event Center.

Attachment 1 is as diagram of where it is recommended that two cameras be installed. One camera would be aimed to cover the entrances to the restrooms, with the second camera aimed at the park shelter located west of the restroom facility.

Attachment 2 is the proposal for the cameras and intrusion alarm system. The system would include a digital video recorder (DVR) that would record data for 30 days. After that period the data would begin to be overwritten by the subsequent days. Since the data is contained locally within the utility room of the building, it is recommended that an intrusion alarm system be installed on the doorway of this room.

Finance: Costs for the system amount to \$8,783.14 (without sales tax) and an ongoing fee of \$39.95 (again without tax) for intrusion alarm monitoring. Since this expenditure was not programmed into any of the budgets, it is recommended that the system installation expenditure be funded from the Park Capital Improvement Program (CIP) and the ongoing monthly expenditure being funded by the Park Operating Budget.

Recommendation: Staff is recommending approval of the motion that accepts the quote from GSSC for installation of a camera and intrusion alarm system for Badger Park in the amount of \$8,783.14 in addition to ongoing monitoring costs.



CITY OF SHOREWOOD

**ATTACHMENT 1
CAMERA LOCATION**

Proposal #25076
Printed on 2022-06-13
Quote valid through 2022-07-13

City of Shorewood - Badger Park
for
City of Shorewood
5755 Country Club Road
Shorewood, MN 55331- USA

Prepared For:

Larry Brown

952-960-7913

Lbrown@shorewoodpw.com

Prepared By:

Robert Kilian

Senior Business Development Manager

952-858-5068

robertk@gssc.net

ATTACHMENT 2

SECURITY • ACCESS CONTROL • FIRE ALARMS • VIDEO • ARMED / UNARMED GUARDS • PATROL SERVICE • ALARM RESPONSE • MONITORING

Statement of Work

Security System:

GSSC proposes to install a 24/7 monitored security system for the mechanical room. (Network Video Recorder Location)

The proposed system will include the following equipment and services:

- (1) DMP security panel
- (1) DMP LTE Cellular Communicator
- (1) Standard Keypad
- (1) Door contact
- (1) Motion detector
- (1) Siren
- Security Decals On Entry Doors & Vulnerable Windows
- (1) Yard Sign For Additional Deterrent
- Wire
- Labor to install

Video Surveillance System:

GSSC proposes to install a stand alone on site recorded two camera video surveillance system.

The proposed camera system will include the following equipment and services:

- (2) 5mp high resolution vandal resistant dome cameras with varifocal lenses. One camera to view the entry into the men's and woman's bathroom's and one camera to view the picnic bench area.
- (1) Wall hanging NVR lock box - To be installed on the mechanical room wall located behind the bathrooms
- (1) 20 inch monitor
- (1) Hanwha NVR with 30 days of video storage
- (1) UPS For Video System - Backup Power & Surge Protection
- Wire
- Programing
- Labor to install

LOCAL VIDEO VIEWING ONLY - IF REMOTE VIEWING WANTED, CUSTOMER TO PROVIDE INTERNET CONNECTION IN HEADEND ROOM

Quote Details

PURCHASED EQUIPMENT

QTY	DESCRIPTION
INTRUSION	
1	PKG,XT50N,7060,263LTE-V,XFRM,SM,GRY
2	LOCK,W/ KEY,DMP
1	CLAMP,GROUND,1/2 TO 1IN,BRASS,UL
1	BATT,SLA,12VDC,7AH
1	SIREN,15W,12VDC,106DB,125MA,SURF MNT,INT,WHT
1	DET,PIR,MOTION,40'X40',94 DEG,100LBS PET,10MA,WHT
1	CONTACT,MDR/OHD,SURF,NO,2-IN,SIL,2-FT MC
1	CBL,22-04,STR,NS,PLEN,WHT/RED JKT,500',BOX
3	SECURITY DECAL/'PROTECTED BY'/INT/EXT/DBL SIDED
2	GS-YARD-SIGN-STAKE-11X11
1	CONDUIT, BOXES, SHOP SUPPLIES
1	DMP Activation Fee

VIDEO	
1	NVR,8CH(4LIC),2TB,8 POE+ PORTS,100W MAX,WAVE
1	UPS,SINEWAVE,800VA/480W,6OUTLETS,UL
2	CAM,DOME,3.9-9.4MM,5MP,WDR,164' IR,13W,EXT,WHT
1	MNT,WALL,ARM,DOME,CAM,WHT,EXT/INT
1	MNT,CAP,PNDT,DOME,MEDIUM,WHT,EXT
2	MNT,BASE,WALL,WHT,EXT
1	MON,LED,20IN,VGA/HDMI/BNC LOOPING,16-9,BLK
1	RACK,12U,ENCLOSED RACK,COOLING,FRONT LOCK,BLACK
1	z,STARTECH.COM 2U 16IN UNIVERSAL FIXED VENTED RACK
1	CBL,24-4P,CAT5E,NS,SLD,PLEN,CMP,BLU,500',BOX
1	PKG,CONN,CAT5E,EZ-RJ45,MALE,NETWORK,15PC
2	CONDUIT, BOXES, SHOP SUPPLIES
1	DMP Activation Fee

INSTALLATION SERVICES

DESCRIPTION
INTRUSION
Installation Services
VIDEO
Installation Services

RECURRING PROFESSIONAL SERVICES

DESCRIPTION
INTRUSION
Intrusion Monitoring, 36 Month Term
Cell Monitoring, 36 Month Term
Interactive, Virtual Keypad Web/App Control, 36 Month Term

QUOTE TOTALS

ONE-TIME CHARGES	PRICE
ONE-TIME CHARGES SUBTOTAL	\$8,783.14
SALES TAX	\$206.47
ONE-TIME CHARGES TOTAL	\$8,989.61

RECURRING CHARGES	PRICE PER MONTH
RECURRING CHARGES SUBTOTAL	\$39.95
SALES TAX	\$3.01
RECURRING CHARGES TOTAL	\$42.96

General Terms and Conditions

1. CUSTOMER agrees to purchase or rent from GSSC E.P.G. LLC or lease from a third party, the security alarm system identified on the attached Equipment List, including transmission boxes and wire connections, and excluding communication lines, necessary to transmit signals from the above installation location to GSSC E.P.G. LLC's central station monitoring center (if applicable) (the "System").
2. CUSTOMER agrees to pay GSSC E.P.G. LLC under the terms described herein.
3. IF THIS AGREEMENT COVERS A SECURITY ALARM SYSTEM FOR PERSONAL, FAMILY, HOUSEHOLD OR OTHER CONSUMER USE, THEN YOU, AS THE CUSTOMER, MAY CANCEL THIS TRANSACTION PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS AGREEMENT. SEE THE ATTACHED NOTICE OF CANCELLATION FORM FOR AN EXPLANATION OF THIS RIGHT.
4. GSSC E.P.G. LLC warrants that the System will be free from defects in material and workmanship for a period of from the date of installation. GSSC E.P.G. LLC will, during normal business hours of 8:00 a.m. through 4:30 p.m. Monday through Friday excluding holidays, at its discretion repair or replace any defective part of the System at no cost to CUSTOMER during the term of the warranty. Warranty services performed outside of such days and hours shall be subject to applicable hourly charges. It is further agreed that during the term of the warranty herein recited CUSTOMER shall not tamper with, disturb, damage, remove, adjust or interfere with the System or its operation nor permit anyone ("Improper Acts"), other than GSSC E.P.G. LLC's representatives to do the same, and if an Improper Act occurs, by any unauthorized person, the above warranty shall be of no force or effect and CUSTOMER agrees to pay GSSC E.P.G. LLC all of the costs of repair or relocation arising from such Improper Act. After normal business hours emergency service is available at overtime rates, calls to or from on-call technicians are billable.
5. If GSSC E.P.G. LLC is providing monitoring service for the System, CUSTOMER shall provide GSSC E.P.G. LLC with a list of persons who shall have the right to enter the premises and may be called upon by GSSC E.P.G. LLC for a key to enter the Premises.
6. Notwithstanding the term of this Agreement as stated above and subject to GSSC E.P.G. LLC's right to terminate this Agreement as provided herein, the initial term of this Agreement commences on the date the System is installed and becomes operative and thereafter until such time as either party upon 30 days advance written notice advises the other party of its intent to terminate this Agreement at the end of the then current term. It is further agreed that after the expiration of the initial term of this Agreement, this Agreement shall automatically renew for successive periods of one year and GSSC E.P.G. LLC may periodically adjust the charges due under this Agreement, if applicable. Within thirty (30) days of receipt of notice of such adjustment, CUSTOMER may terminate this Agreement by providing written notice to GSSC E.P.G. LLC, provided CUSTOMER is not in default of any terms or conditions in this Agreement.
7. In consideration of the goods and services provided by GSSC E.P.G. LLC as described herein, CUSTOMER agrees to pay GSSC E.P.G. LLC as follows: GSSC E.P.G. LLC shall invoice CUSTOMER for the services rendered pursuant to this Agreement. If CUSTOMER contends that any such invoice is incorrect, CUSTOMER shall notify GSSC E.P.G. LLC's accounting department, in writing, within fourteen (14) days after receipt of such invoice and specify the reason for such contention. If CUSTOMER does not so notify GSSC E.P.G. LLC, CUSTOMER forever waives the right to further dispute such invoice and CUSTOMER agrees to the accuracy of such invoice. CUSTOMER shall pay such invoice within ten (10) days after the date of the invoice and GSSC E.P.G. LLC's rights in and to such payments shall be absolute and unconditional and shall not be subject to any abatement, reduction, set-off, defense, counterclaim or recoupment for any reason, including, without limitation, any past, present or future claims which CUSTOMER may have against GSSC E.P.G. LLC. If CUSTOMER fails to pay GSSC E.P.G. LLC within ten (10) days after the date of such invoice, CUSTOMER agrees to pay GSSC E.P.G. LLC interest at a rate which is equal to the greater of (i) the maximum rate allowed by applicable law; or (ii) one and one-half percent per month. CUSTOMER agrees to pay GSSC E.P.G. LLC for all costs and expenses incurred by GSSC E.P.G. LLC in collecting amounts owed by CUSTOMER under this Agreement, including reasonable pre-judgment and post-judgment attorneys' fees.
8. If CUSTOMER is purchasing the System, this Agreement hereby constitutes a Security Agreement under the Uniform Commercial Code. CUSTOMER hereby grants GSSC E.P.G. LLC a security interest in the System to secure CUSTOMER's payment for the System and monitoring charges under this Agreement and payment of any amount due under any other agreement between CUSTOMER and GSSC E.P.G. LLC. CUSTOMER agrees that GSSC E.P.G. LLC may file a financing statement under the Uniform Commercial Code in order to perfect the security interest granted herein. If a Event of Default occurs as defined herein, CUSTOMER hereby consents and acknowledges that GSSC E.P.G. LLC may exercise, in addition to the rights and remedies contained herein, all rights and remedies of a secured party under the Uniform Commercial Code or any other applicable law.
9. An Event of Default under this Agreement shall mean that (i) a bankruptcy petition, whether voluntary or involuntary, is filed by or against CUSTOMER; (ii) CUSTOMER makes an assignment for the benefit of creditors; (iii) CUSTOMER fails to pay GSSC E.P.G. LLC when due all amounts owed by CUSTOMER to GSSC E.P.G. LLC under any agreement between CUSTOMER and GSSC E.P.G. LLC; (iv) CUSTOMER fails to perform any obligation under any agreement between CUSTOMER and GSSC E.P.G. LLC; (v) GSSC E.P.G. LLC, in its sole judgment, deems itself insecure; and (vi) GSSC E.P.G. LLC has responded to an excessive number of alarm responses. If an Event of Default occurs, GSSC E.P.G. LLC has the right to exercise any one or more of the following remedies: (a) to declare the entire unpaid amounts owed to GSSC E.P.G. LLC under this Agreement and/or any other agreement between CUSTOMER and GSSC E.P.G. LLC immediately due and payable; (b) to sue CUSTOMER to recover all unpaid amounts owed to GSSC E.P.G. LLC by CUSTOMER under this Agreement and/or any other agreement between GSSC E.P.G. LLC and CUSTOMER; (c) after reasonable notice to CUSTOMER, to take immediate possession of the System, or any part thereof without a court order or other process of law; (d) to immediately terminate this Agreement or any other agreement between CUSTOMER and GSSC E.P.G. LLC; and (e) to pursue any other lawful remedy available to GSSC E.P.G. LLC.
10. If any authority having jurisdiction or CUSTOMER shall require or make necessary any changes to the System as per this contract, CUSTOMER agrees to pay for such changes and immediately notify GSSC E.P.G. LLC of such changes. All such changes to the System, of any kind, shall be subject to the security interest granted herein by CUSTOMER to GSSC E.P.G. LLC. CUSTOMER also agrees to obtain and pay any city, state or federal taxes, fees or permit charges now in force or hereinafter relating to the System.
11. If CUSTOMER is leasing the System and CUSTOMER does not exercise the purchase option, if any, upon the expiration or earlier termination of this Agreement, with respect to the System, or any part thereof, CUSTOMER shall provide GSSC E.P.G. LLC with reasonable access to the premises described above for the purpose of removal of the System, or any part thereof, from the premises in good repair, condition and working order (ordinary wear and tear excepted). After such removal, GSSC E.P.G. LLC will not repair any holes made as a result of installing or removing the System, or any part thereof and GSSC E.P.G. LLC will not refinish ceilings, walls or floors, or the replacement of wallcoverings or floorcoverings.

Initials: _____

12. Prior to installation of the System, CUSTOMER shall obtain the consent of the owner of the above installation address and of any other affected occupants. By signing this Agreement, CUSTOMER warrants that all of the necessary consents to the installation and operation of the System, including necessary work such as drilling holes, driving nails and making attachments have been obtained by CUSTOMER. The NEC (National Electrical Code) as Adopted by the State of Minnesota requires that abandoned cable be removed from a building or tagged at both ends for future use. Removal of any abandoned cable is the responsibility of the Building Owner/Tenant unless specified otherwise on this contract. Any such removal of abandoned cable required by the Authority Having Jurisdiction is the sole responsibility of the building owner/tenant to contract with a qualified contractor.

13. CUSTOMER AGREES AND ACKNOWLEDGES THAT (i) GSSC E.P.G. LLC IS NOT AN INSURER; (ii) CUSTOMER ASSUMES ALL RISK FOR LOSS OR DAMAGE TO ITS PREMISES AND THE CONTENTS THEREIN; (iii) GSSC E.P.G. LLC HAS MADE NO REPRESENTATIONS OR WARRANTIES, NOR HAS CUSTOMER RELIED ON ANY REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, EXCEPT AS PROVIDED HEREIN; (iv) THE SYSTEM MAY BE COMPROMISED OR CIRCUMVENTED; (v) THE SYSTEM WILL NOT PREVENT ANY LOSS BY THEFT, BURGLARY, FIRE OR OTHERWISE; AND (vi) THE SYSTEM WILL NOT IN ALL CASES PROVIDE THE PROTECTION FOR WHICH IT IS INSTALLED OR INTENDED.

14. Charges for services provided under this Agreement are based solely upon the value of the services provided and are not related to the value of CUSTOMER's premises. The amounts payable by CUSTOMER hereunder are not sufficient to warrant GSSC E.P.G. LLC assuming any risk of damages due to GSSC E.P.G. LLC's actions or inactions. GSSC E.P.G. LLC shall not be liable to CUSTOMER or to any other person or entity, for any loss or damage to persons or property, or for any other damages or liabilities of any kind or nature whatsoever, whether direct, incidental or consequential resulting from the delay or failure of the System to operate properly, or in any manner resulting from the condition, installation, operation, service, monitoring or use of the System.

15. GSSC E.P.G. LLC shall not be liable for damages arising from either delays in installation or interruption of service due to fire, theft, flood, strikes, civil disturbance, terrorism, war or any other cause beyond the control of GSSC E.P.G. LLC. CUSTOMER shall pay the cost of repairing or replacing the System by reason of damages or loss arising from burglary, fire or any other cause. CUSTOMER is responsible for periodically testing the System to ensure that it is properly operating. Although GSSC E.P.G. LLC recommends monthly testing, GSSC E.P.G. LLC is not responsible for such testing.

16. Since it is impractical and extremely difficult to fix actual damages which may arise due to the faulty operation of the System or failure of monitoring services provided, if, notwithstanding the above provisions, there should arise any liability on the part of GSSC E.P.G. LLC, such liability shall be limited to \$250.00. This sum shall be complete and exclusive and shall be paid and received as liquidated damages and not as a penalty.

17. EXCEPT AS IS SPECIFICALLY PROVIDED HEREIN, GSSC E.P.G. LLC MAKES NO EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, AS TO ANY MATTER WHATSOEVER, INCLUDING, WITHOUT LIMITATION, THAT THE SYSTEM OR MONITORING SERVICES PROVIDED MAY NOT BE COMPROMISED, THE QUALITY OF MATERIAL OR WORKMANSHIP OF THE SYSTEM OR ITS CONFORMITY WITH ANY SPECIFICATIONS OR PURCHASE ORDERS. NO DEFECT OR UNFITNESS OF THE EQUIPMENT CLAIMED BY CUSTOMER SHALL RELIEVE CUSTOMER OF THE OBLIGATIONS UNDER THIS AGREEMENT. CUSTOMER ACCEPTS THE SYSTEM "AS IS" AND "WITH ALL FAULTS."

18. CUSTOMER will keep the System at the Premises and will throughout the initial term of this Agreement and any extension, renewal or additional term hereof maintain the System in good repair, condition and working order and will make all payments required hereunder when due notwithstanding that the System or any part thereof is for any reason not in such condition and working order.

19. CUSTOMER agrees to and shall defend and indemnify GSSC E.P.G. LLC, its shareholders, directors, officers, employees and agents, from and against all demands, lawsuits, losses, costs and expenses including reasonable pre-judgment and post-judgment attorneys' fees arising out of, connected with or resulting from liability relating to the System or alleged to be caused by CUSTOMER's or GSSC E.P.G. LLC's action or inaction.

20. This Agreement is not assignable by CUSTOMER except upon the written consent of GSSC E.P.G. LLC, which shall be in GSSC E.P.G. LLC's sole discretion. This Agreement or any portion thereof is assignable by GSSC E.P.G. LLC in its sole discretion. GSSC E.P.G. LLC may, in its sole discretion, subcontract for the provision of services under this Agreement. CUSTOMER acknowledges and agrees that the provisions of this Agreement inure to the benefit of and are applicable to any assignee of GSSC E.P.G. LLC or to any subcontractor engaged by GSSC E.P.G. LLC to provide any service set forth herein to CUSTOMER, and bind CUSTOMER to any such assignee and/or subcontractor with the same force and effect as they bind CUSTOMER to GSSC E.P.G. LLC.

21. The services provided by GSSC E.P.G. LLC hereunder are solely for the benefit of CUSTOMER and neither this Agreement nor the services rendered hereunder confer any rights to any other party as a third party beneficiary or otherwise. No claim or counterclaim against GSSC E.P.G. LLC shall be commenced by CUSTOMER, its employees, officers, owners, successors, assigns or insurers unless such action is commenced within one year from the date such claim accrues. It is agreed and understood by the parties that this Agreement constitutes the entire Agreement between the parties and there are no verbal understandings changing or modifying any of the terms of this Agreement. This Agreement may not be changed, modified or varied except in writing and signed by an authorized representative of GSSC E.P.G. LLC. This Agreement shall be governed and interpreted in accordance with the laws of the State of Minnesota and any and all claims relating to this Agreement shall be brought in the state or federal courts located in the State of Minnesota and all parties to this Agreement hereby consent to the exclusive jurisdiction of such courts. Should any part or provision of this Agreement be illegal or in conflict with any law, the validity of the remaining portions or provisions shall not be affected thereby. Further, if any provision of this Agreement is determined to be overbroad as written, that provision should be considered to be amended to narrow its application to the extent necessary to make the provision enforceable according to applicable law and enforced as amended. If this is a subcontract for monitoring services, GSSC E.P.G. LLC will not commence monitoring until CUSTOMER (contractor) provides GSSC E.P.G. LLC with a signed release from the end user in a form acceptable to GSSC E.P.G. LLC.

22. Notwithstanding anything contained herein to the contrary, (a) upon receipt of a signal from the System ("Listed Code") and prior to telephoning proper authorities, GSSC E.P.G. LLC may, in its sole and absolute discretion and without any liability, contact or attempt to contact the Premises or other telephone numbers or electronic mail addresses provided by you in writing as frequently as GSSC E.P.G. LLC deems appropriate to verify the necessity to report the receipt of a Listed Code to proper authorities, and (b) upon the receipt of an abort code or oral advice to disregard the receipt of the Listed Code, GSSC E.P.G. LLC may, in its sole and absolute discretion and without any liability, refrain from contacting proper authorities or advise proper authorities of receipt of an abort code or oral advice to disregard the receipt of the Listed Code. GSSC E.P.G. LLC's efforts to notify proper authorities shall be satisfied by advice by telephone to any person answering the telephone at the telephone number(s) provided to GSSC E.P.G. LLC in writing or by leaving a message with a telephone answering service or any mechanical, electrical, electronic or other technology permitting the recording of voice or data communications.

Initials: _____

Payment Terms

Thank you for considering GSSC as your Partner in Security! Listed below you will find our payment terms.

All projects commenced on or after the Quote / Proposal Date are subject to the following payment terms. Any variation from these terms must be approved in advance by GSSC's Accounting Team.

SALES

A. First Time Customer:

- 50% Down with signed quotation
- Balance on Delivery C.O.D. (cash, check or credit card*)

B. Recurring Customer: (Orders greater than \$5000+ or for deliveries to locations outside of Minnesota)

- 50% Down with signed quotation
- Balance Net 10 – Upon Acceptable Payment Performance

C. Recurring Customer: (Orders under \$5,000 for deliveries to locations in Minnesota)

- 0% Down with signed quotation
- Balance Net 10 – Upon Acceptable Payment Performance

SALES & INSTALLATION

A. Retrofit: (50/50 or 50/47/3)

- 50% Down with executed Sale & Installation Agreement
- 50% Upon earlier of Substantial Completion (evidenced by fully executed Substantial Completion Acceptance Form) or when customer begins using the system
- If necessary, a 3% holdback may be withheld until all Punch List Items are complete

B. New Construction: (25/50/25 or 25/50/22/3)

- 25% Down with executed Sale & Installation Agreement
- 50% 60 days prior to install
- 25% Upon earlier of Substantial Completion (evidenced by fully executed Substantial Completion Acceptance Form) or when customer begins using the system
- If necessary, a 3% holdback may be withheld until all Punch List Items are complete

RECURRING CHARGES**

A. Recurring Invoices (Under \$1,000)

- Balance Net 10
- Check, ACH or Credit Card

B. Recurring Invoices (Over \$1,000)

- Balance Net 10
- Check, ACH or Credit Card*

* Credit card processing fees of up to 4% will apply

** Recurring charges will begin when system(s) is operational

Proposal Summary

BILL TO:

City of Shorewood - City Hall
5755 Country Club Road
Shorewood, MN 55331-8926

SHIP TO:

City of Shorewood - Badger Park
5745 Country Club Road
Shorewood, MN 55425

ONE-TIME CHARGES

DESCRIPTION	PRICE
ONE-TIME CHARGES SUBTOTAL	\$8,783.14
SALES TAX	\$206.47
ONE-TIME CHARGES TOTAL	\$8,989.61

RECURRING CHARGES

DESCRIPTION	PRICE PER MONTH*
RECURRING CHARGES SUBTOTAL	\$39.95
SALES TAX	\$3.01
RECURRING CHARGES TOTAL	\$42.96

**Price shown per month, but recurring services may be billed monthly, quarterly, biannually, or annually per customer's preference.*

It is the responsibility of the customer to provide all AC power connectors and/or outlets needed on dedicated circuits if necessary. If applicable, all sprinkler alarm and supervisory switches are to be provided by the customer. If any additional equipment or services are required by the person(s) having jurisdiction, (e.g.: Fire Marshall, Building Inspector, etc), the costs will be incurred solely by the customer, including any permits or inspection fees. GSSC is able to invoice in-progress installations. This Schedule of Equipment is incorporated herein by reference into the Agreement between two parties. All terms and conditions of the last fully signed Agreement between the parties shall apply to this document.

GSSC hereby to propose to furnish labor and materials complete in accordance with the above specifications only, for the above dollars with payment as follows: Net 10 days. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written/verbal orders, and will become an extra charge over and above the estimate. All agreements contingent on upon strikes, accidents or delays beyond our control. This proposal subject to acceptance within 30 days and is void thereafter at the option of GSSC.

The above prices, specifications and conditions are hereby accepted. GSSC is authorized to do work as specified. Payments will be made as outlined above.

City of Shorewood

General Security Services Corporation

SIGNATURE: _____

NAME: _____

TITLE: _____

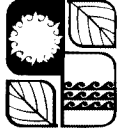
DATE: _____

SIGNATURE: _____

NAME: _____

TITLE: _____

DATE: _____



City of Shorewood Council Meeting Item

Title / Subject: Approve Hire of Lead Supervisor for Public Works and Authorize Advertisement for New Light Equipment Operator Vacancy

Meeting Date: July 11, 2022

Prepared by: Larry Brown, Director of Public Works

Reviewed by: Ed Shukle, Interim City Administrator
Sandie Thone, HR Director

Background: On April 25th, 2022 the City Council accepted the resignation of Mr. Brett Baumann as Lead Field Supervisor and authorized advertisement for filling the vacancy .

The city received eight applications for the position. Three of the applicants were internal candidates currently working in the Public Work's Department. Six candidates were selected for first round interviews, including the three internal candidates. Two candidates were chosen to move on to second round interviews. Both of these candidates were internal candidates. Staff has conducted two rounds of interviews and a obtained a psychological evaluation including leadership and critical thinking assessments of the two final internal candidates. Based on all the information obtained, staff is recommending that Mr. Chris Heitz, who is currently working in the department as a Light Equipment Operator, be promoted to the position of Lead Field Supervisor. Mr. Heitz has been with the City of Shorewood since May, 2017. It is recommended that the position is started at \$38.81 per hour with consideration of an increase in the rate of pay to the next level, upon successful completion of a six-month probationary period.

If approved, this will create a new vacancy in the Light Equipment Operator position that Mr. Heitz currently holds. Therefore, staff is also requesting authorization to advertise for filling of the new vacancy.

Recommendation:

Staff is recommending a motion to approve the hiring of Mr. Chris Heitz as Lead Field Supervisor at the wage rate stated above, and authorization to advertise for one Light Equipment Operator.

Next Steps and Timelines: It is anticipated Mr. Heitz will begin employment as the Lead Field Supervisor on July 12th, 2022.



City of Shorewood Council Meeting Item

#2E

MEETING TYPE
Regular Meeting

Title / Subject: Request for Additional Time to Correct a Code Violation

Property Owner: Lili Hall
Location: 454 Lafayette Ave.

Meeting Date: July 11, 2022
Prepared by: Jason Carlson, Planning Technician and Marie Darling, Planning Director

Attachments: Violation Notice
Resolution

Background: In May, the City received a complaint that the property owner 1) expanded their dock to extend closer to the property line than permitted by code; 2) that segments of the dock were expanded to areas wider than four feet in width and 3) that there are two docks on the property. The current property owner purchased the property in 2020.

Staff confirmed the violations and sent a violation letter to the property owner. Staff also determined that due to the ill health of the previous property owners, the second dock had not been put in the consistently since 2017, the year the Council approved a code amendment that clarified the city's dock regulations apply to seasonal docks. As a result, the property owners do not appear to be able to claim nonconforming rights to the second dock.

The applicant has removed all the extensions and encroachments but has requested additional time to contact the previous property owner to get confirmation on the dock installation.

Public Testimony: No public testimony for this type of request.

Financial or Budget Considerations: The extension has no impact on the budget.

Recommendation / Action Requested: Staff recommends approval of the request for an extension for thirty days to allow the applicant more time to contact the previous property owner. Action on this request requires a simple majority.

Next Steps and Timelines: If the extension is approved, staff will notify the owners in writing and suspend enforcement until August 10, 2022 to give them more time to remove the dock or verify status.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*



CITY OF
SHOREWOOD

5755 COUNTRY CLUB ROAD, SHOREWOOD, MINNESOTA 55331-8927 • 952.960.7900
www.ci.shorewood.mn.us • cityhall@ci.shorewood.mn.us

June 9, 2022

454 Lafayette LLC.
5113 Ewing Ave S
Minneapolis, MN 55410

Re: **Notice of City Code Violation** for Property at 454 Lafayette Avenue

Dear Property Owner,

Our office has received a complaint regarding a dock on property that you own. Upon inspection, staff confirmed there are violations to City Code present.

City Code 1201.03, subd.14 c allows each property to have one dock per property. Additionally, that same section also prohibits docking/mooring more than four restricted watercraft on any one property or docking or mooring boats that are not owned by those residing on the property.

Either the seasonal dock or the permanent dock must be removed.

If you choose to keep the seasonal dock, the following rules apply :

- **City Code 1201.03, subd.14e** requires that all docks must meet a 10-foot side setback as measured from property lines projected out into the lake.
- **City Code 1201.03 Subd. 14 c** requires that the width of the dock shall not exceed four feet at any point, except that at one location the dock may be no wider than eight feet for a length of eight feet.

The violations will need to be corrected immediately and your property will be inspected on or after June 30, 2022 for compliance. Any violation not corrected will be subject to administrative enforcement which carries penalties starting at \$300 per violation. All quoted sections of City Code are available on the City's website.

If you have any questions, please contact me at 952-960-7912 or mdarling@ci.shorewood.mn.us.



Marie Darling
Planning Director

Enclosures: Photos of violations

Aerial photo to the right shows the location of permanent dock and the approximate location of the seasonal dock.



Photo to the left shows the seasonal dock and portion of the dock greater than four feet wide for an area of eight by eight.



Photo to the right shows the approximate location to the property line and the reach of your dock toward the property at 452 Lafayette Avenue.

Marie Darling

From: Lili Hall <lili.hall@KNOCKinc.com>
Sent: Tuesday, June 21, 2022 8:18 AM
To: Marie Darling
Subject: 454 Lafayette - Notice from City
Attachments: Notice from City.6.13.2022 1.pdf; Notice from City.6.13.2022.pdf

Good morning Marie,

I just reviewed my email to you and realized the message I wrote was not sent.

Could we get an extension to Aug? We are trying to track down the previous owner.

Thank you,

Lili

From: Carolyn Eshleman <carolyneshleman@eshlemanlaw.co>
Date: Monday, June 13, 2022 at 10:42 AM
To: Lili Hall <lili.hall@KNOCKinc.com>, Todd Paulson <todd.paulson@KNOCKinc.com>, Carrie Mielke <carrie.mielke@KNOCKinc.com>
Subject: 454 Lafayette - Notice from City

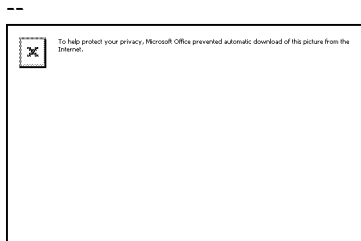
Hello Lili and Todd -

Attached is a notice you have received from the City of Shorewood relating to the dock at the property.

Please let me know if you have any questions or would like me to forward the original notice to you.

Thanks -

Carrie



RESOLUTION 22-062

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**A RESOLUTION APPROVING AN EXTENSION TO CORRECT CODE VIOLATIONS
AT 454 LAFAYETTE AVENUE**

WHEREAS, the City of Shorewood sent a violation notice to the Lili Hall (the "Property Owner") on June 9, 2022 regarding dock violations to City Code regulations on their property addressed as 454 Lafayette Avenue, Shorewood Minnesota;

WHEREAS, the Property Owner has requested more time to correct the violation as allowed by Section 104.03 Subd. 2 a. of the City Code; and

WHEREAS, the City Council considered the appeal for additional time to correct the dock violation at its regular meeting on July 11, 2022, at which time the Planning Director's memorandum and the request from the property owner was reviewed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD, MINNESOTA FINDS AS FOLLOWS:

CONCLUSIONS

1. The property owner has complied with some of the violations and indicated that they need additional time to resolve the violations.
2. The City Council hereby grants an extension to correct the violation, which expires on August 10, 2022.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 11th day of July, 2022.

ATTEST:

Jennifer Labadie, Mayor

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title/Subject: Authorize Purchase for Public Works Equipment, One Trailer
Meeting Date: Monday, July 11, 2022
Prepared by: Larry Brown, Director of Public Works
Attachments: Excerpt 2022 Capital Improvement Program, State Contract Proposal

Background: The 2022 Capital Improvement Program, Equipment Replacement Fund, has an amount of \$14,000 budgeted for one replacement trailer primarily used in the parks department. Attachment 1 is an excerpt from the 2022 Capital Improvement Program (CIP). Attachment 2 is a proposal for the trailer under State contract pricing.

The City of Shorewood is a member of the State of Minnesota "Cooperative Purchasing Venture" (CPV) program that allows cities to take advantage of contracts let through the State of Minnesota. This permits cities to make use the competitive public bidding process that has already been performed by the State of Minnesota for this equipment. In addition, the State typically receives much lower bid prices, due to economies of scale.

The state contract for this equipment is provided by Trenchers Plus in the amount of \$14,815.28 as shown in Attachment 2.

Finance: The contract amount for the vehicle is less slightly above the budgeted amount. However, the Equipment Replacement Fund has adequate reserves to cover this amount.

Recommendation: Staff is recommending approval of the motion that authorizes the expenditure of funds, in the amount of \$14,815.28, to Trenchers Plus, for one trailer as described herein.



Underground Equipment Specialists

2309 W Hwy. 13 Burnsville, MN 55337

Ph: 952-890-6000 Fax: 952-890-4563

www.trenchersplus.com

June 22, 2022

**City of Shorewood
24200 Smithtown Rd.
Shorewood, MN 55331
Attn: Larry Brown**

**In line with our conversation, we are pleased to quote the following
MN State bid equipment contract number 206478:**

1- New Felling FT 10 I Trailer

Base Trailer FT-10 I

16 Ft. Deck Length

Frame Type Full width deck with stubbed cross members and wood decking, from headboard to front of fender

2 Ft. Dovetail Length, Wood Inlay

Deck Type Pressure Treated Wood

Ramps Rear 60" Overall, Split Full Width Mesh Top (Exp Metal

3.14#) Spring Assist with Tread Plate Approach Plate Ramps, Acc Full Width Ramp Rod

Side Ramp 60" wide x 54" long Mesh Curbside, Flip Up Ramp,

Spring Assist, Front of fender. This Ramp must start 6" rearward of headboard. **Full Width Deck Will Be Inset Due to Ramp**

Appx Deck Height 19" Loaded, 21.5" Unloaded Inches

Width 102" OD, 82" ID

8 Tie Downs D-Rings, 5/8" Straight Std

Tie Downs Tie Rail, Fixed - 12" High 1.5" SQ Tube Construction

There won't be a Tie Rail where the side ramp is.

Brakes Electric, FSA (Fwd. Self Adj) On All Axles

Axles 7K, Drop

Axles, Acc EZ-Lube Hubs

Suspension Spring, 36" Spread

Tires & Wheels ST235/80R 16 E, 8 Bolt [16 x 6] Mod

**ATTACHMENT 2
STATE CONTRACT
PROPOSAL**

**Hitch Type 2 5/16" Ball Adjustable, [B] 21,000 lb. Plate Mount
Hitch Height Approximate Adjustment Hitch Range 13.5" to 22.5"
(18" to 22.5" if Hyd.)
Jack 12K w/ Spring Loaded Drop Leg, Side Wind
Plug 7 Pole RV
Lights LED, 4 tail light system, Sealed Wiring Harness
Trailer Color Felling Black # CCA945378 (White Felling Decal)
Standard 3/8" Safety Chains, Grade 70
Standard Document Holder**

Retail Price	\$16,631.00
MN State bid discount -12%	<u>-\$ 1,995.72</u>
Total After Discount	\$14,635.28
Freight @ \$3 per mile x 60 Miles	<u>\$ 180.00</u>
Total with Freight	\$14,815.28

**We appreciate the opportunity and look forward to serving your
equipment needs.**

Sincerely,

**Monty Woolf
Trenchers Plus, Inc.
612-916-0275 Mobile**

ATTENTION: Monty Woolf
Ship To:
Trenchers Plus, Inc.
2309 West Hwy 13
Burnsville, Minnesota 55337

Customer Info
Phone: 952-890-6000
FAX:
Bill to:
Trenchers Plus, Inc.
W231 N 1129 Hwy F
Waukesha, Wisconsin 53186

Reference No: 237891LAE
Customer Unit/Stock:
Phone: 262-542-9400
FAX:

PO#
Quote Date 06/16/2022
Order Date
Order Status Quote
Shipping Notes:

Sales Person Laurie Engle

Appx Completion 70 (weeks)
Other Charge
Product ID FT-10 I Drop Deck - Ramp
Serial No

Notes: City of Shorewood / Larry Brown / Lbrown@shorewoodpw.com / (952) 960-7913 / 55331

Drawing No:
Copy No:
Part No:
MRP No:
Smart No: 51624
OVL Length: 24
Appx Wgt +/-: 3,280 lbs

Item Type	Options	Description	Add Qty	Unit	Total Qty
Base Trailer		FT-10 I		Each	0
Deck Length		Add Deck Length		Feet	16
Frame Type	✓	Full width deck with stubbed cross members and wood decking, from headboard to front of fender		Opt	7
Dovetail	✓	Dovetail Length, Wood Inlay		Feet	2
Deck Type		Pressure Treated Wood		Std	1
Ramps; Rear	✓	60" Overall, Split Full Width Mesh Top (Exp Metal 3.14#) Spring Assist with Tread Plate Approach Plate		Pair	1
Ramps, Acc		Full Width Ramp Rod		Std	1
Ramps, Acc	✓	**Custom** 60" wide x 54" long Mesh Curbside, Flip Up Ramp, Spring Assist, Front of Fender. This Ramp must start 6" rearward of headboard. **Full Width Deck Will Be Inset Due To Ramp**		Opt	1
Appx Deck Height		19" Loaded, 21.5" Unloaded		Inches	1
Width		102" OD, 82" ID		Std	1
Tie Downs		D-Rings, 5/8" Straight		Std	8
Tie Downs	✓	Tie Rail, Fixed - 12" High 1.5" SQ Tube Construction There won't be a Tie Rail where the side ramp is.		Feet	18
Brakes		Electric, FSA (Fwd Self Adj) On All Axles		Std	1
Axles		7K, Drop		Std	2
Axles, Acc		EZ-Lube Hubs		Std	1
Suspension		Spring, 36" Spread		Std	1
Tires & Wheels		ST235/80R 16 E, 8 Bolt [16 x 6] Mod		Std	4
Hitch Length		Center of Coupler to Headboard, Appx		Feet	5
Hitch Type		2 5/16" Ball Adjustable, [B] 21,000 lb Plate Mount		Std	1
Hitch Height		Approximate Adjustment Hitch Range 13.5" to 22.5" (18" to 22.5" if Hyd)		Std	1
Jack		12K w/ Spring Loaded Drop Leg, Side Wind		Std	1
Plug		7 Pole RV		Std	1
Lights		LED, 4 tail light system, Sealed Wiring Harness		Std	1
Trailer Color		Felling Black # CCA945378 (White Felling Decal)		Std	1
Standard		3/8" Safety Chains, Grade 70		Std	1
Standard		Document Holder		Std	1
Standard		No Conspicuity Tape		Std	1
GVWR		9,980 lbs		Std	1



MSO's are not released until
Payment Received

****FOB IF NO FREIGHT charged****



**** FET Tax may apply on 26,000 lb GVWR
and above ****

Please sign and date your acceptance of this quote:

****PRICING MAY BE SUBJECT TO MARKET ADJUSTMENT AT TIME OF INVOICE****

2

1

REV	DESCRIPTION	DATE	BY

2.313" BALL
21K PLT MNT
 73.13
 PRESSURE TREATED
WOOD DECKING
 102.00
 12K DROP LEG
SIDE WIND JACK
 61.49 [5'-1"]
 60.00
 191.98 [16']
 24.22 [2']
 60" OVERALL, SPLIT FULL WIDTH
MESH TOP SPRING ASSIST RAMPS
 12.00 TIE RAIL
1.5" TUBE CONSTRUCTION
 12°
 (8) D-RINGS
 18.95 LOADED
 19°
 60" X 54" MESH TOP,
SPRING ASSIST RAMP
 12°
 19°

NOTES:
 1. 19" LOADED, 21.5" UNLOADED
 2. 7 POLE RV PLUG
 3. 4 TAIL LIGHT SYSTEM W/ SEALED WIRING HARNESS
 4. FELLING BLACK
 5. 3/8" SAFETY CHAINS, GR 70
 6. DOCUMENT HOLDER
 7. GVWR: 9,980 LBS

ST235/80R 16E TIRES, 8 BOLT WHITE MODE WHEELS
 7K DEXTER AXLES, DEXTER SPRING
 EZ LUBE HUBS, ELECTRIC BRAKES BOTH AXLES

DRAWING APPROVAL		THIRD ANGLE PROJECTION		FELLING	
ANY CHANGES MADE TO AN EXISTING ORDER AFTER CONFIRMATION WILL BE SUBJECT TO A \$500.00 "CHANGE ORDER FEE" PER CHANGE PLUS THE COST OF THE OPTION/CHANGE. PLEASE MAKE SURE TO REVIEW ORDER/DRAWING TO ENSURE ACCURACY. THIS DRAWING IS FOR REFERENCE ONLY. ACTUAL TRAILER MAY VARY.		MODEL FT-101 16'+2'		REF NUMBER 237891-LAE	
CUSTOMER APPROVAL SIGNATURE		DATE 06/22/22		CUSTOMER TRENCHERS PLUS, INC	
DATE		REVISION 0		DRAWING NUMBER FT-101 (237891-LAE)	

PROPRIETARY NOTICE
 THIS DOCUMENT CONTAINS CONFIDENTIAL AND TRADE SECRET INFORMATION, IS THE PROPERTY OF FELLING, AND IS GIVEN TO THE RECEIVER IN CONFIDENCE. THE RECEIVER, BY RECEIVING AND RETENTION OF THE DOCUMENT, ACCEPTS THE DOCUMENTS IN CONFIDENCE AND AGREES THAT, EXCEPT AS AUTHORIZED IN WRITING BY FELLING, IT WILL (1) NOT USE THE DOCUMENT OR ANY COPY THEREOF OR THE CONFIDENTIAL OR TRADE SECRET INFORMATION THEREIN; (2) NOT COPY THE DOCUMENT; (3) NOT DISCLOSE TO OTHERS EITHER THE DOCUMENT OR THE CONFIDENTIAL OR TRADE SECRET INFORMATION THEREIN; AND (4) UPON COMPLETION OF THE NEED TO RETAIN THE DOCUMENT, OR UPON DEMAND, RETURN THE DOCUMENT, ALL COPIES THEREOF, AND ALL MATERIALS COPIED THEREFROM.

2

1



City of Shorewood Council Meeting Item

Title/Subject: Primary Election Update
Meeting Date: Monday, July 11, 2022
Prepared by: Sandie Thone, City Clerk/HR Director
Reviewed by: Brenda Pricco, Deputy City Clerk

10(A)1

MEETING TYPE
Regular Meeting

August 9, 2022 Primary Election Update: The Primary Election will be held on **August 9, 2022**. Shorewood residents will receive notification of their new polling places by the end of this week. Shorewood will have three (3) polling places open for voting on Election Day as follows:

- Precinct 1: Minnewashta Church at 26710 West 62nd Street
- Precinct 2: Shorewood Community & Event Center at 5735 Country Club Road
- Precinct 3: Excelsior Covenant Church at 19955 Excelsior Blvd

Absentee Voting Period: In addition, Shorewood City Hall administers Absentee (AB) Voting during regular business hours, and some extended hours in the week leading up to Election Day. The AB or early voting period for the Primary Election runs from June 24th through August 8th, 2022. During the period of August 2nd through August 8th the City will provide a period of Direct Balloting (where the voter feeds their ballot directly into the Ballot Counter). Early voting has been slower this first week than what we have observed in the past. We may expect to see a trend towards more direct balloting and in-person voting this election season.

Candidate Filing Period: We have two councilmember seats on the Ballot in November this year. Both seats are for 4-year terms that begin in January of 2023. The Candidate Filing Period begins on August 2, 2022 and ends on August 16th at 5:00 p.m. Interested parties may pick up Candidate Filing Packets which include an Affidavit of Candidacy at City Hall. The filing fee for this office is \$2.00.

Election Judges and Election Staff: We have over 50 Election Judges from the community working the Primary and General Elections this year. 17 of these judges are new for 2022! We have a fantastic level of community commitment to elections! Thank you to everyone who is willing to serve. These new judges are such a valuable asset to an already experienced and talented team. We have five trained staff members administering absentee voting, serving on the city's absentee ballot board, and working tirelessly behind the scenes in preparing for the election and supporting the election judges on election day. Our elections staff is top-notch! Our Public Works employees deliver and set up voting equipment and tear it down the day after. We could not do this without them!

Action Requested: No action – Informational Purposes Only

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*