

**CITY OF SHOREWOOD
CITY COUNCIL REGULAR MEETING
MONDAY, JULY 25, 2022**

**5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
7:00 P.M.**

For those wishing to listen live to the meeting, please go to ci.shorewood.mn.us/current_meeting for the meeting link. Contact the city at 952.960.7900 during regular business hours with questions.

AGENDA

1. CONVENE CITY COUNCIL MEETING

A. Pledge of Allegiance

B. Roll Call

Mayor Labadie____
Siakel____
Johnson____
Callies____
Gorham____

C. Review and Adopt Agenda

Attachments

2. CONSENT AGENDA The Consent Agenda is a series of actions which are being considered for adoption this evening under a single motion. These items have been reviewed by city council and city staff and there shall be no further discussion by the council tonight on the Consent Agenda items. Any council member or member of city staff may request that an item be removed from the Consent Agenda for separate consideration or discussion. If there are any brief concerns or questions by council, we can answer those now.

Motion to approve items on the Consent Agenda & Adopt Resolutions Therein:

- | | |
|---|--|
| A. City Council Regular Meeting Minutes of July 11, 2022 | Minutes |
| B. Approval of the Verified Claims List | Claims List |
| C. Accept Improvements and Approve Final Payment for 2021
Culvert Repairs Project, City Project 21-03 | City Engineer Memo
Resolution 22-063 |
| D. Accept Public Improvements and Authorize Final Payment,
Woodside Road/Lane Street Improvement, City Project 19-04 | Engineer Memo
Resolution 22-064 |
| E. Approve Termination Agreement with Sprint | Director of Public Works Memo
Resolution 22-065 |
| F. Approve extension of time for code compliance
Location: 6065 Lake Linden | Planning Technician Memo
Resolution 22-066 |
| G. Approve Mowing Contract for Enforcement Mowing | Planning Director Memo
Resolution 22-067 |

3. MATTERS FROM THE FLOOR This is an opportunity for members of the public to bring an item, which is not on tonight's agenda, to the attention of the mayor and council. When you are recognized, please use the raise your hand feature. Please identify yourself by your first and last name and your address for the record. After this introduction, please limit your comments to three minutes. No action will be taken by the council on this matter, but the mayor or council could request that staff place this matter on a future agenda. (No Council Action will be taken)

4. PUBLIC HEARING

- A. Vacation of a portion of Fire Lane 1 to Set Property Line Planning Director Memo
Location: 4580 Enchanted Point at Fire Lane #1
(Continued from June 27, 2022)

5. REPORTS AND PRESENTATIONS

6. PARKS

- A. Report by Commissioner Schmid on June 28 and July 12 Park Tours Minutes

7. PLANNING

- A. Vacation of a portion of Fire Lane 1 to set property line Planning Director Memo
Location: 4580 Enchanted Point at Fire Lane #1 Resolution 22-068

8. ENGINEERING/PUBLIC WORKS

- A. Update on Quote for Tree Trimming Director of Public Works Memo
- B. Accept Quote and Authorize Otta Seal for Wiltsey Lane and City Engineer Memo
Enchanted Point Project, City Project 22-06 Resolution 22-069

9. GENERAL/NEW BUSINESS

- A. Interim Ordinance (Moratorium) on Sale of Edible Planning Director Memo
Cannabinoids Products for Study Ordinance 590
Resolution 22-070

10. STAFF AND COUNCIL REPORTS

- A. Staff
1. Second Quarter 2022 General Fund Report Finance Director Memo
2. Second Quarter 2022 Investment Report Finance Director Memo
3. Music in the Park Parks and Rec Director Memo
- B. Mayor and City Council

11. ADJOURN

CITY OF SHOREWOOD
CITY COUNCIL REGULAR MEETING
MONDAY, JULY 11, 2022

5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
7:00 P.M.

MINUTES

1. CONVENE CITY COUNCIL REGULAR MEETING

Mayor Labadie called the meeting to order at 7:00 P.M.

A. Roll Call

Present. Mayor Labadie; Councilmembers Johnson, Siakel, Gorham, and Callies; City Attorney Koch; Interim City Administrator Shukle Finance Director Rigdon; Planning Director Darling; Director of Public Works Brown; and, City Engineer Budde

Absent: None

B. Review Agenda

Mayor Labadie asked to remove Consent Agenda item #2C – Accept Quote for Badger Park Cameras, and move it to a future agenda.

Johnson moved, Siakel seconded, approving the agenda, as amended. All in favor, motion passed.

2. CONSENT AGENDA

Mayor Labadie reviewed the items on the Consent Agenda.

Callies moved, Siakel seconded, Approving the Motions Contained on the Consent Agenda and Adopting the Resolutions Therein.

A. City Council Regular Meeting Minutes of June 27, 2022

B. Approval of the Verified Claims List

~~C. Accept Quote for Badger Park Cameras~~ (Removed and placed on a future agenda)

D. Approve Hire Lead Supervisor and Authorize Advertisement for LEO Position

E. Request for Extension for Code Violation located at: 454 Lafayette, Adopting RESOLUTION NO. 22-062, "A Resolution Approving an Extension to Correct Code Violations at 454 Lafayette Avenue."

F. Authorize Expenditure of Funds, Public Works, Trailer

All in favor, motion passed.

3. **MATTERS FROM THE FLOOR**
4. **PUBLIC HEARING**
5. **REPORTS AND PRESENTATIONS**
6. **PARKS**
7. **PLANNING**
8. **ENGINEERING/PUBLIC WORKS**
9. **GENERAL/NEW BUSINESS**
10. **STAFF AND COUNCIL REPORTS**

A. Administrator and Staff

1. 2022 Primary Election Update

Mayor Labadie noted that this was an informational item.

2. Implementation of Christmas Lake Public Access, Ord. 586

Planning Director Darling stated that in March of 2022 the City Council adopted Ordinance 586 establishing Section 902.05 regulations for the Christmas Lake Boat Landing and adjacent parking lot. She noted that the number of launches from the public site will be limited to the number of parking spaces available at the boat launch. She stated that Public Works will be installing a new sign that gives information on this limitation and will also include a link to the City's website that will show a live camera shot of the parking lot so people can see how many spaces may be available. She stated that there will be an article in the next City newsletter as well as social media posts that will also outline some of this information. She noted that Communications Director Moore is also working with the DNR, so this information and the link to the cameras will also be available on the DNR website.

Joe Schneider, 21125 Christmas Lane, stated that the Christmas Lake Association is thrilled to have this move forward and stated that they feel it will address a safety issue on the water. He stated that they have worked closely with staff and are excited that it is coming to fruition. He explained that they are working on adjusting the interface on the cameras so the signal is working appropriately. He stated that they will also be meeting with the inspection team to walk through their procedures. He stated that they will communicate with their homeowners about what will be happening and thanked the City for their work because he thinks this will be a positive step forward.

Other

City Engineer Budde stated that the contractor is making progress on the Grant Street drainage project which he expected to continue through July. He noted that the mill and overlay has been

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completed on Galpin and they have begun work on the Sierra Circle and Silver Lake Trail portion of the project.

Planning Director Darling noted that the Star and Tribune has had a few articles on the State legislature's adoption of a new law that will allow edibles and beverages with THC to be sold in Minnesota. She stated that the legislation allowed for local control over zoning regulations and licensing regulations. She stated that staff is recommending that the City put in place a moratorium on retail sales of any kind of hemp related THC products until there is appropriate regulations in place similar to what they have for alcohol and tobacco.

City Attorney Koch stated that City Attorney Shepherd, Planning Director Darling and herself have already started discussing this moratorium and the proposed ordinance.

There was consensus of the Council to place this on a future agenda.

Councilmember Callies asked for an update on Silverwood Park.

Planning Director Darling explained that the project had been split into two phases with the first taking place last fall with the installation of the playground structure. She explained that there had been some shipping delays for some of the parts, but believes the last box just arrived. She stated that the contractor should be resolving the last issues to get the hillside slides into place and gave an overview of some of the remaining features that will be added, including a handrail on the retaining wall. She noted that she was hopeful that the work on Silverwood Park will be completed by the end of the month.

Councilmember Callies explained that, to her, it looks a bit dangerous at the park and asked if the City should put any signage in place.

Planning Director Darling stated that she would work with Public Works Director Brown to take a look and get something installed.

Interim City Administrator Shukle stated that he and Finance Director Rigdon have been meeting with department heads regarding the 2023 budget. He stated that he expected the proposed 2023 budget to come before the Council sometime later this summer. He stated that he plans to attend the Mound Fire Department Commission meeting, which covers the islands, this coming Thursday. He noted that he also plans to attend the South Lake Minnetonka Police Department Operating and Coordinating Committee meetings on July 20, 2022.

B. Mayor and City Council

Councilmember Johnson expressed appreciation to Communications Coordinator Moore and Park and Recreation Director Grout for a successful Music in the Park event. He stated that it was raining, but there was still a very good turn out and noted that the bands encore of the *Devil Went Down to Georgia*, was epic.

Mayor Labadie stated that she had attended the Regional Council of Mayors meeting in St. Louis Park which had a record number in attendance. She explained that they had also invited superintendents of the school districts to discuss declining enrollment in tech and two-year degree type programs. She stated that there will be a kids band on July 13, 2022, Music with Rachel in one of the City parks as well as a Story Walk in Freeman Park. She encouraged people to check

CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES

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out the City website or to stop by City Hall for more information on these events. She asked staff where citizens can register for Night to Unite.

Planning Director Darling explained that citizens can go to the SLMPD website or stop by to register for Night to Unite.

11. ADJOURN

Siakel moved, Johnson seconded, Adjourning the City Council Regular Meeting of July 11, 2022, at 7:25 P.M. All in favor, motion passed.

ATTEST:

Jennifer Labadie, Mayor

Sandie Thone, City Clerk



#2 B

MEETING TYPE
Regular Meeting

City of Shorewood Council Meeting Item

Title / Subject: Verified Claims

Meeting Date: July 25, 2022

Prepared by: Michelle Nguyen, Senior Accountant
Joe Rigdon, Finance Director

Attachments: Claims lists

Policy Consideration:

Should the attached claims against the City of Shorewood be paid?

Background:

Claims for council authorization.

6744367 - 67494 & ACH	562,741.61
Total Claims	\$562,741.61

We have also included a payroll summary for the payroll period ending **July 17, 2022**

Financial or Budget Considerations:

These expenditures are reasonable and necessary to provide services to our residents and funds are budgeted and available for these purposes.

Options:

The City Council may accept the staff recommendation to pay these claims or may reject any expenditure it deems not in the best interest of the city.

Recommendation / Action Requested:

Staff recommends approval of the claims list as presented.

Next Steps and Timelines:

Checks will be distributed following approval.

Payroll

G/L Distribution Report

User: mnguyen

Batch: 00002.07.2022 - PR-07-18-2022

CITY OF SHOREWOOD



Account Number	Debit Amount	Credit Amount	Description
FUND 101	General Fund		
101-00-1010-0000	0.00	60,936.99	CASH AND INVESTMENTS
101-11-4103-0000	1,716.64	0.00	PART-TIME
101-11-4122-0000	131.31	0.00	FICA CONTRIB - CITY SHARE
101-13-4101-0000	8,567.08	0.00	FULL-TIME REGULAR
101-13-4103-0000	768.68	0.00	PART-TIME
101-13-4121-0000	700.18	0.00	PERA CONTRIB - CITY SHARE
101-13-4122-0000	676.95	0.00	FICA CONTRIB - CITY SHARE
101-13-4131-0000	1,684.87	0.00	EMPLOYEE INSURANCE - CITY
101-13-4151-0000	55.59	0.00	WORKERS COMPENSATION
101-15-4101-0000	5,617.91	0.00	FULL-TIME REGULAR
101-15-4121-0000	421.34	0.00	PERA CONTRIB - CITY SHARE
101-15-4122-0000	432.27	0.00	FICA CONTRIB - CITY SHARE
101-15-4131-0000	641.58	0.00	EMPLOYEE INSURANCE - CITY
101-15-4151-0000	23.79	0.00	WORKERS COMPENSATION
101-18-4101-0000	8,354.79	0.00	FULL-TIME REGULAR
101-18-4103-0000	269.36	0.00	PART-TIME
101-18-4121-0000	646.83	0.00	PERA CONTRIB - CITY SHARE
101-18-4122-0000	553.73	0.00	FICA CONTRIB - CITY SHARE
101-18-4131-0000	1,416.57	0.00	EMPLOYEE INSURANCE - CITY
101-18-4151-0000	50.88	0.00	WORKERS COMPENSATION
101-24-4101-0000	3,640.51	0.00	FULL-TIME REGULAR
101-24-4121-0000	273.04	0.00	PERA CONTRIB - CITY SHARE
101-24-4122-0000	282.36	0.00	FICA CONTRIB - CITY SHARE
101-24-4131-0000	748.24	0.00	EMPLOYEE INSURANCE - CITY
101-24-4151-0000	18.13	0.00	WORKERS COMPENSATION
101-32-4101-0000	12,080.12	0.00	FULL-TIME REGULAR
101-32-4102-0000	116.43	0.00	OVERTIME
101-32-4105-0000	421.32	0.00	STREET PAGER PAY
101-32-4121-0000	946.31	0.00	PERA CONTRIB - CITY SHARE
101-32-4122-0000	925.19	0.00	FICA CONTRIB - CITY SHARE
101-32-4131-0000	1,725.02	0.00	EMPLOYEE INSURANCE - CITY
101-32-4151-0000	579.08	0.00	WORKERS COMPENSATION
101-33-4101-0000	345.60	0.00	FULL-TIME REGULAR
101-33-4121-0000	25.95	0.00	PERA CONTRIB - CITY SHARE

Account Number	Debit Amount	Credit Amount	Description
101-33-4122-0000	34.10	0.00	FICA CONTRIB - CITY SHARE
101-33-4131-0000	216.45	0.00	EMPLOYEE INSURANCE - CITY
101-33-4151-0000	23.33	0.00	WORKERS COMPENSATION
101-52-4101-0000	2,947.22	0.00	FULL-TIME REGULAR
101-52-4121-0000	221.03	0.00	PERA CONTRIB - CITY SHARE
101-52-4122-0000	212.89	0.00	FICA CONTRIB - CITY SHARE
101-52-4131-0000	611.76	0.00	EMPLOYEE INSURANCE - CITY
101-52-4151-0000	126.20	0.00	WORKERS COMPENSATION
101-53-4101-0000	1,392.91	0.00	FULL-TIME REGULAR
101-53-4121-0000	104.46	0.00	PERA CONTRIB - CITY SHARE
101-53-4122-0000	107.85	0.00	FICA CONTRIB - CITY SHARE
101-53-4131-0000	17.50	0.00	EMPLOYEE INSURANCE - CITY
101-53-4151-0000	63.64	0.00	WORKERS COMPENSATION
FUND Total:	60,936.99	60,936.99	
FUND 201	Shorewood Comm. & Event Center		
201-00-1010-0000	0.00	2,555.97	CASH AND INVESTMENTS
201-00-4101-0000	1,733.24	0.00	FULL-TIME REGULAR
201-00-4103-0000	388.27	0.00	PART-TIME
201-00-4121-0000	157.31	0.00	PERA CONTRIB - CITY SHARE
201-00-4122-0000	164.34	0.00	FICA CONTRIB - CITY SHARE
201-00-4131-0000	26.24	0.00	EMPLOYEE INSURANCE - CITY
201-00-4151-0000	86.57	0.00	WORKERS COMPENSATION
FUND Total:	2,555.97	2,555.97	
FUND 601	Water Utility		
601-00-1010-0000	0.00	10,299.36	CASH AND INVESTMENTS
601-00-4101-0000	7,270.74	0.00	FULL-TIME REGULAR
601-00-4102-0000	105.33	0.00	OVERTIME
601-00-4105-0000	210.66	0.00	WATER PAGER PAY
601-00-4121-0000	569.00	0.00	PERA CONTRIB - CITY SHARE
601-00-4122-0000	556.43	0.00	FICA CONTRIB - CITY SHARE
601-00-4131-0000	1,367.59	0.00	EMPLOYEE INSURANCE - CITY
601-00-4151-0000	219.61	0.00	WORKERS COMPENSATION
FUND Total:	10,299.36	10,299.36	
FUND 611	Sanitary Sewer Utility		
611-00-1010-0000	0.00	8,943.15	CASH AND INVESTMENTS
611-00-4101-0000	6,453.65	0.00	FULL-TIME REGULAR
611-00-4105-0000	210.66	0.00	SEWER PAGER PAY
611-00-4121-0000	499.86	0.00	PERA CONTRIB - CITY SHARE
611-00-4122-0000	484.48	0.00	FICA CONTRIB - CITY SHARE

Account Number	Debit Amount	Credit Amount	Description
611-00-4131-0000	1,108.77	0.00	EMPLOYEE INSURANCE - CITY
611-00-4151-0000	185.73	0.00	WORKERS COMPENSATION
FUND Total:	8,943.15	8,943.15	
FUND 621	Recycling Utility		
621-00-1010-0000	0.00	559.50	CASH AND INVESTMENTS
621-00-4101-0000	409.62	0.00	FULL-TIME REGULAR
621-00-4121-0000	30.71	0.00	PERA CONTRIB - CITY SHARE
621-00-4122-0000	31.43	0.00	FICA CONTRIB - CITY SHARE
621-00-4131-0000	85.12	0.00	EMPLOYEE INSURANCE - CITY
621-00-4151-0000	2.62	0.00	WORKERS COMPENSATION
FUND Total:	559.50	559.50	
FUND 631	Storm Water Utility		
631-00-1010-0000	0.00	3,179.30	CASH AND INVESTMENTS
631-00-4101-0000	2,455.96	0.00	FULL-TIME REGULAR
631-00-4121-0000	184.18	0.00	PERA CONTRIB - CITY SHARE
631-00-4122-0000	186.12	0.00	FICA CONTRIB - CITY SHARE
631-00-4131-0000	287.36	0.00	EMPLOYEE INSURANCE - CITY
631-00-4151-0000	65.68	0.00	WORKERS COMPENSATION
FUND Total:	3,179.30	3,179.30	
FUND 700	Payroll Clearing Fund		
700-00-1010-0000	86,474.27	0.00	CASH AND INVESTMENTS
700-00-2170-0000	0.00	39,292.95	GROSS PAYROLL CLEARING
700-00-2171-0000	0.00	10,152.32	HEALTH INSURANCE PAYABLE
700-00-2172-0000	0.00	5,482.59	FEDERAL WITHHOLDING PAYABLE
700-00-2173-0000	0.00	2,515.48	STATE WITHHOLDING PAYABLE
700-00-2174-0000	0.00	9,558.90	FICA/MEDICARE TAX PAYABLE
700-00-2175-0000	0.00	8,923.02	PERA WITHHOLDING PAYABLE
700-00-2176-0000	0.00	6,263.29	DEFERRED COMPENSATION
700-00-2177-0000	0.00	1,500.85	WORKERS COMPENSATION
700-00-2179-0000	0.00	183.33	SEC 125 DEP CARE REIMB PAYABLE
700-00-2183-0000	0.00	1,538.00	HEALTH SAVINGS ACCOUNT
700-00-2184-0000	0.00	723.54	DENTAL DELTA
700-00-2185-0000	0.00	340.00	DENTAL - UNION
FUND Total:	86,474.27	86,474.27	
Report Total:	172,948.54	172,948.54	

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
Printed: 07/07/2022 - 12:28PM
Batch: 00007.06.2022 - May-2022-BOM



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 868	BANK OF MONTREAL			Check Sequence: 1	ACH Enabled: True
May-2022-AndyE	Fuel	117.50	06/30/2022	101-32-4212-0000	
May-2022-AndyE	A-1 Mtka Rental - Cooler Spring Cleanup	32.91	06/30/2022	621-00-4347-0000	
May-2022-BradM	Fuel	150.00	06/30/2022	101-32-4212-0000	
May-2022-BradM	Applies Mss	18.08	06/30/2022	101-32-4245-0000	
May-2022-BradM	Ccpartsunmore-Carborator Saw	44.94	06/30/2022	101-32-4221-0000	
May-2022-BradM	In Specialized - Tree Disposal	240.00	06/30/2022	101-32-4400-0000	
May-2022-BradM	Northern Tool	24.58	06/30/2022	101-32-4221-0000	
May-2022-BradM	Omega	13.95	06/30/2022	101-32-4221-0000	
May-2022-BradM	Rock Auto - Replace Radiator	155.78	06/30/2022	101-32-4221-0000	
May-2022-BradM	Shorewood True Value	8.67	06/30/2022	101-32-4223-0000	
May-2022-Brenda	Sq Brueggers Bagels	16.49	06/30/2022	101-13-4245-0000	
May-2022-Brenda	Caribou - Spring Cleanup	19.77	06/30/2022	621-00-4347-0000	
May-2022-Brenda	Cub Foods - Spring Cleanup	19.01	06/30/2022	621-00-4347-0000	
May-2022-Brenda	Marathon-Brad Party	4.98	06/30/2022	101-32-4245-0000	
May-2022-Brenda	Famous Daves-Brad Party	692.27	06/30/2022	101-32-4245-0000	
May-2022-BruceS	Shorewood True Value	35.97	06/30/2022	101-52-4223-0000	
May-2022-BruceS	Fuel	375.00	06/30/2022	101-32-4212-0000	
May-2022-BruceS	Menards	19.99	06/30/2022	101-32-4245-0000	
May-2022-ChrisH	Fuel	694.86	06/30/2022	101-32-4212-0000	
May-2022-ChrisH	Cub Foods	34.90	06/30/2022	101-32-4245-0000	
May-2022-ChrisH	Shorewood True Value	28.99	06/30/2022	101-52-4245-0000	
May-2022-ChrisH	Shorewood True Value	19.99	06/30/2022	101-32-4245-0000	
May-2022-ChrisH	Siteone Landscape-Seed	46.22	06/30/2022	101-32-4250-0000	
May-2022-ChrisP	Fuel	336.80	06/30/2022	101-32-4212-0000	
May-2022-ChrisP	Shorewood True Value	24.56	06/30/2022	101-52-4223-0000	
May-2022-CityCard	Republic Services	10,296.00	06/30/2022	621-00-4400-0000	
May-2022-CityCard	Waste Mgmt-Public Works	852.32	06/30/2022	101-32-4400-0000	
May-2022-CityCard	Chanhassen-18505-001	2,888.58	06/30/2022	601-00-4263-0000	
May-2022-CityCard	Waste Mgmt-SSCC	327.36	06/30/2022	201-00-4400-0000	
May-2022-CityCard	Chanhassen-18505-000	18.84	06/30/2022	601-00-4263-0000	
May-2022-CityCard	Verizon-Lift Station	13.89	06/30/2022	611-00-4321-0000	
May-2022-CityCard	Mangold Horticulture-SCEC	176.00	06/30/2022	201-00-4400-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
May-2022-CityCard	Mangold Horticulture-City Hall	339.00	06/30/2022	101-19-4400-0000	
May-2022-CityCard	Mangold Horticulture-Utility Bldg	113.00	06/30/2022	101-32-4400-0000	
May-2022-CityCard	Organic Recycling	250.00	06/30/2022	621-00-4400-0026	
May-2022-CityCard	Mangold Horticulture-Badger Park	612.00	06/30/2022	101-52-4400-0000	
May-2022-CityCard	AT&T - Wade's Ipad	23.49	06/30/2022	101-24-4321-0000	
May-2022-CityCard	Office Depot-Office Supplies	0.00	06/30/2022	101-13-4200-0000	
May-2022-CityCard	Culligan Brooklyn Park - Drinking Water	33.00	06/30/2022	101-19-4245-0000	
May-2022-CityCard	Culligan Brooklyn Park - Solar Salt	56.25	06/30/2022	201-00-4245-0000	
May-2022-JasonC	Americian Planning A	99.00	06/30/2022	101-18-4331-0000	
May-2022-JulieM	Cub Foods-Greg Farewell	34.18	06/30/2022	101-13-4245-0000	
May-2022-JulieM	International Society-Credit in June	25.00	06/30/2022	101-13-4331-0000	
May-2022-LarryB	Fuel	117.28	06/30/2022	101-32-4212-0000	
May-2022-LarryB	In Enabling Elements-Water System Comm	17.00	06/30/2022	601-00-4321-0000	
May-2022-LarryB	Amazon-Double Stick Tape	53.74	06/30/2022	101-32-4245-0000	
May-2022-LarryB	Amazon-Cardstock Holder	76.56	06/30/2022	101-32-4245-0000	
May-2022-LarryB	Amazon-TV Remote	6.97	06/30/2022	101-32-4245-0000	
May-2022-LarryB	Buildasign-Watermain Flush Signs	525.76	06/30/2022	601-00-4245-0000	
May-2022-LarryB	Cub Foods-Spring Cleanup	119.49	06/30/2022	621-00-4347-0000	
May-2022-LarryB	Full Source -Safety Vest	227.80	06/30/2022	101-32-4245-0000	
May-2022-LarryB	Galco Industrial Elect-Singal Timer AWF -Coun	234.49	06/30/2022	101-32-4245-0000	
May-2022-LarryB	Hach Company-Water Testing	450.78	06/30/2022	601-00-4245-0000	
May-2022-LarryB	Lowes - Refrigerator	730.09	06/30/2022	101-32-4223-0000	
May-2022-LarryB	Mutt Mitt	919.89	06/30/2022	101-52-4245-0000	
May-2022-MattV	Shorewood True Value-Seed	77.39	06/30/2022	101-32-4250-0000	
May-2022-MattV	Fuels	747.35	06/30/2022	101-32-4212-0000	
May-2022-NeliaC	Office Depot - Office Supplies	175.46	06/30/2022	101-13-4200-0000	
May-2022-NeliaC	DollarTree - Brad Party	22.82	06/30/2022	101-32-4245-0000	
May-2022-NeliaC	Party City - Brad Party	55.82	06/30/2022	101-32-4245-0000	
May-2022-Robert	Fuel	150.00	06/30/2022	101-32-4212-0000	
May-2022-Robert	Eroison - Wood Chips	84.00	06/30/2022	101-52-4245-0000	
May-2022-Sandie	Amazon-Greg Farewell	68.27	06/30/2022	101-13-4245-0000	
May-2022-Sandie	Amazon - Office Supplies	8.98	06/30/2022	101-13-4200-0000	
May-2022-Sandie	Amazon - Office Supplies	62.47	06/30/2022	101-13-4200-0000	
May-2022-Sandie	Caribou-Employee Enagement Month	130.00	06/30/2022	101-19-4245-0000	
May-2022-Sandie	Cub Foods-Employee Enagement Month	117.94	06/30/2022	101-19-4245-0000	
May-2022-Sandie	Michaels - Shorewood Photo Contest	262.20	06/30/2022	101-19-4245-0000	
May-2022-Sandie	Target - Greg Farewell	40.34	06/30/2022	101-13-4245-0000	
May-2022-Sandie	Target - Vacuum & Supplies	222.23	06/30/2022	101-19-4245-0000	
May-2022-TimK	Fuel	408.82	06/30/2022	101-32-4212-0000	
May-2022-TimK	Shorewood True Value-Blades Saw	49.98	06/30/2022	101-32-4245-0000	
May-2022-TimK	Shorewood True Value	17.20	06/30/2022	601-00-4245-0000	
May-2022-TimK	Shorewood True Value	6.35	06/30/2022	601-00-4223-0000	
May-2022-TimK	Shorewood True Value	36.14	06/30/2022	601-00-4223-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
May-2022-TimK	Shorewood True Value	12.28	06/30/2022	601-00-4223-0000	
May-2022-TwilaG	E&M Consulting - Ad	39.00	06/30/2022	201-00-4351-0000	
May-2022-TwilaG	Cub Foods - Volunteer Luncheon	28.53	06/30/2022	201-00-4331-0000	
May-2022-TwilaG	Hometown Laundry - Tablecloths	96.00	06/30/2022	201-00-4245-0000	
May-2022-WadeW	Wade's Fuel	211.50	06/30/2022	101-24-4212-0000	
	Check Total:	25,945.04			
Vendor: 327	WINDSTREAM			Check Sequence: 2	ACH Enabled: True
74834759	City of Shwd- Badger Well	69.76	06/30/2022	601-00-4395-0000	
74834759	Public Works	67.15	06/30/2022	101-32-4321-0000	
74834759	City Hall	138.38	06/30/2022	101-19-4321-0000	
74834759	Badger-Manor-Cathcart Parks	206.67	06/30/2022	101-52-4321-0000	
74834759	City of Shwd-West Tower	139.61	06/30/2022	601-00-4321-0000	
	Check Total:	621.57			
	Total for Check Run:	26,566.61			
	Total of Number of Checks:	2			

Accounts Payable
Computer Check Proof List by Vendor

User: mnguyen
Printed: 07/13/2022 - 9:15AM
Batch: 00004.07.2022 - Kroog



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 248	RACHAEL KROOG			Check Sequence: 1	ACH Enabled: False
2022-MIP	MIP-07/13/2022	550.00	07/13/2022	101-53-4248-0000	
	Check Total:	550.00			
	Total for Check Run:	550.00			
	Total of Number of Checks:	1			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
Printed: 07/18/2022 - 2:31PM
Batch: 00005.07.2022 - PR-07-18-2022



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 4	AFSCME CO 5 MEMBER HEALTH FUND-UN			Check Sequence: 1	ACH Enabled: True
July-2022	PR Batch 00002.07.2022 Dental - Union	340.00	07/18/2022	700-00-2185-0000	PR Batch 00002.07.2022 Dental - Union
	Check Total:	340.00			
Vendor: 5	EFTPS - FEDERAL W/H			Check Sequence: 2	ACH Enabled: True
PR-07-18-2022	PR Batch 00002.07.2022 FICA Employee Portio	3,873.56	07/18/2022	700-00-2174-0000	PR Batch 00002.07.2022 FICA Employee Portio
PR-07-18-2022	PR Batch 00002.07.2022 FICA Employer Portio	3,873.56	07/18/2022	700-00-2174-0000	PR Batch 00002.07.2022 FICA Employer Portio
PR-07-18-2022	PR Batch 00002.07.2022 Medicare Employee Portio	905.89	07/18/2022	700-00-2174-0000	PR Batch 00002.07.2022 Medicare Employee Portio
PR-07-18-2022	PR Batch 00002.07.2022 Medicare Employer Portio	905.89	07/18/2022	700-00-2174-0000	PR Batch 00002.07.2022 Medicare Employer Portio
PR-07-18-2022	PR Batch 00002.07.2022 Federal Income Tax	5,482.59	07/18/2022	700-00-2172-0000	PR Batch 00002.07.2022 Federal Income Tax
	Check Total:	15,041.49			
Vendor: 6	HEALTH PARTNERS-MEDICAL			Check Sequence: 3	ACH Enabled: True
July-2022	PR Batch 00002.07.2022 Health Ins - CoPay-2	4,418.06	07/18/2022	700-00-2171-0000	PR Batch 00002.07.2022 Health Ins - CoPay-2
July-2022	PR Batch 00001.07.2022 Health Ins - CoPay-1	4,100.00	07/01/2022	700-00-2171-0000	PR Batch 00001.07.2022 Health Ins - CoPay-1
July-2022	PR Batch 00001.07.2022 Health Insurance-HSA	5,300.00	07/01/2022	700-00-2171-0000	PR Batch 00001.07.2022 Health Insurance-HSA
July-2022	PR Batch 00002.07.2022 Health Insurance-HSA	5,734.26	07/18/2022	700-00-2171-0000	PR Batch 00002.07.2022 Health Insurance-HSA
	Check Total:	19,552.32			
Vendor: 1166	HEALTHPARTNER-DENTAL			Check Sequence: 4	ACH Enabled: True
July-2022	PR Batch 00002.07.2022 Dental - Non Union	723.54	07/18/2022	700-00-2184-0000	PR Batch 00002.07.2022 Dental - Non Union
July-2022-COBRA	PR Batch 00002.07.2022 Dental - Non Union	45.94	07/18/2022	700-00-2184-0000	PR Batch 00002.07.2022 Dental - Non Union
	Check Total:	769.48			
Vendor: 2	ICMA RETIREMENT TRUST-302131-457			Check Sequence: 5	ACH Enabled: True
PR-07-18-2022	PR Batch 00002.07.2022 Deferred Comp-ICMA	2,955.13	07/18/2022	700-00-2176-0000	PR Batch 00002.07.2022 Deferred Comp-ICMA
PR-07-18-2022	PR Batch 00002.07.2022 Deferred Comp-ICMA	83.16	07/18/2022	700-00-2176-0000	PR Batch 00002.07.2022 Deferred Comp-ICMA
	Check Total:	3,038.29			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 11	MINNESOTA DEPARTMENT OF REVENUE			Check Sequence: 6	ACH Enabled: True
PR-07-18-2022	PR Batch 00002.07.2022 State Income Tax	2,515.48	07/18/2022	700-00-2173-0000	PR Batch 00002.07.2022 State Income Tax
	Check Total:	2,515.48			
Vendor: 1091	MSRS-MN DEFERRED COMP PLAN 457			Check Sequence: 7	ACH Enabled: True
PR-07-18-2022	PR Batch 00002.07.2022 Deferred Comp-MSRS	3,225.00	07/18/2022	700-00-2176-0000	PR Batch 00002.07.2022 Deferred Comp-MSRS
	Check Total:	3,225.00			
Vendor: 665	OPTUM BANK			Check Sequence: 8	ACH Enabled: True
PR-07-18-2022	PR Batch 00002.07.2022 HSA-OPTUM BANK	1,538.00	07/18/2022	700-00-2183-0000	PR Batch 00002.07.2022 HSA-OPTUM BANK
	Check Total:	1,538.00			
Vendor: 9	PERA			Check Sequence: 9	ACH Enabled: True
PR-07-18-2022	PR Batch 00002.07.2022 MN-PERA Deduction	4,142.82	07/18/2022	700-00-2175-0000	PR Batch 00002.07.2022 MN-PERA Deduction
PR-07-18-2022	PR Batch 00002.07.2022 MN PERA Benefit Em	4,780.20	07/18/2022	700-00-2175-0000	PR Batch 00002.07.2022 MN PERA Benefit Em
	Check Total:	8,923.02			
	Total for Check Run:	54,943.08			
	Total of Number of Checks:	9			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
Printed: 07/20/2022 - 2:26PM
Batch: 00006.07.2022 - AP-07-25-2022



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 887 81802	ADVANCED ENGINEERING & ENVIRONMI Boulder Bridge - SCADA PLC Replacement	6,205.23	07/25/2022	Check Sequence: 1 601-00-4400-0000	ACH Enabled: False
	Check Total:	6,205.23			
Vendor: 105 INV282275	ADVANCED IMAGING SOLUTIONS Waste Toner	15.23	07/25/2022	Check Sequence: 2 101-13-4200-0000	ACH Enabled: True
	Check Total:	15.23			
Vendor: 1265 BT2130279	BAKER TILLY US, LLP City Administrator Executive Search	7,380.00	07/25/2022	Check Sequence: 3 101-13-4400-0000	ACH Enabled: True
	Check Total:	7,380.00			
Vendor: 950 23271735.00-24	BARR ENGINEERING COMPANY Grant Street Pond	1,118.50	07/25/2022	Check Sequence: 4 631-00-4303-0000	ACH Enabled: True
	Check Total:	1,118.50			
Vendor: 1271 102022	BECKIUS REPAIR Sweeper Repair	807.77	07/25/2022	Check Sequence: 5 101-32-4221-0000	ACH Enabled: False
	Check Total:	807.77			
Vendor: 1266 ROW#215453	BELAIR SITEWORK SERVICES ROW permit #215453 - Waterford Ct HOA -Escr	2,000.00	07/25/2022	Check Sequence: 6 880-00-2200-0000	ACH Enabled: False
	Check Total:	2,000.00			
Vendor: 1221 3526-0000G-6 3526-0000G-6 3526-0000G-6	CAMPBELL KNUTSON P.A. General Matters/Administration General-5815 Club Lane General-Planning	3,163.12 33.00 448.50	07/25/2022 07/25/2022 07/25/2022	Check Sequence: 7 101-16-4304-0000 101-00-3414-0000 101-18-4304-0000	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
3526-0001G-6	Planning & Zoning	346.50	07/25/2022	101-18-4304-0000	
3526-0002G-6	Public Works	49.50	07/25/2022	101-16-4304-0000	
3526-0004G-5	Ugerots Litigation	33.00	07/25/2022	101-16-4304-0000	
3526-0999G-9	Prosecution	2,825.76	07/25/2022	101-16-4304-0000	
	Check Total:	6,899.38			
Vendor: 149	CITY OF TONKA BAY			Check Sequence: 8	ACH Enabled: False
2nd Qtr-2022	Quarterly Water Service	1,629.78	07/25/2022	601-00-4260-0000	
2nd Qtr-2022	Quarterly Sewer Service	2,688.75	07/25/2022	611-00-4400-0000	
	Check Total:	4,318.53			
Vendor: 1267	NIKI SCARPA COHEN			Check Sequence: 9	ACH Enabled: False
Garden-2022	Adopt-A-Garden - Freeman Park	100.00	07/25/2022	101-53-4245-0000	
	Check Total:	100.00			
Vendor: 1081	COMMERCIAL ASPHALT CO.			Check Sequence: 10	ACH Enabled: False
220630	Roadway Patching Materials	101.77	07/25/2022	101-32-4250-0000	
	Check Total:	101.77			
Vendor: 456	CORE & MAIN, LP			Check Sequence: 11	ACH Enabled: False
R159649	Watermain Castings	417.03	07/25/2022	601-00-4223-0000	
R187724	Anode Bags	2,070.85	07/25/2022	601-00-4223-0000	
	Check Total:	2,487.88			
Vendor: 1268	DAVE'S RESIDENTIAL SERVICES			Check Sequence: 12	ACH Enabled: False
25020Yellowston	Escrow Refund - 25020 Yellowstone Trail	10,575.00	07/25/2022	880-00-2200-0000	
	Check Total:	10,575.00			
Vendor: 1096	DAVEY RESOURCE GROUP, INC.			Check Sequence: 13	ACH Enabled: True
137613	Tree Services	172.50	07/25/2022	101-32-4400-0000	
141029	Tree Services	7,639.65	07/25/2022	101-32-4400-0000	
	Check Total:	7,812.15			
Vendor: 167	ECM PUBLISHERS INC			Check Sequence: 14	ACH Enabled: True
900030	2021 Financial Statement	856.80	07/25/2022	101-15-4351-0000	
900031	2021 Financial Statement	238.00	07/25/2022	101-15-4351-0000	
901398	Ord. No. 589	67.58	07/25/2022	101-13-4351-0000	
901399	General Election Candidate	27.83	07/25/2022	101-14-4351-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
902154	Ord. No. 589	104.55	07/25/2022	101-13-4351-0000	
902155	General Election Candidate	43.05	07/25/2022	101-14-4351-0000	
	Check Total:	1,337.81			
Vendor: 179	EXCELSIOR FIRE DISTRICT			Check Sequence: 15	ACH Enabled: False
Inv#3141-Refund	Fire Truck Overpaid Refund for Inv#3141	600.00	07/25/2022	601-00-1250-0000	
	Check Total:	600.00			
Vendor: 186	FERGUSON WATERWORKS, LLC. No.2518			Check Sequence: 16	ACH Enabled: False
496657	Water Meter Repair - P.V.#1	7,520.00	07/25/2022	211-00-4400-0000	
	Check Total:	7,520.00			
Vendor: UB*00478	Mike & Lori Flynn			Check Sequence: 17	ACH Enabled: False
	Refund Check 005403-000, 27060 Edgewood R	54.56	07/20/2022	601-00-2010-0000	
	Refund Check 005403-000, 27060 Edgewood R	63.66	07/20/2022	611-00-2010-0000	
	Refund Check 005403-000, 27060 Edgewood R	27.28	07/20/2022	631-00-2010-0000	
	Refund Check 005403-000, 27060 Edgewood R	27.28	07/20/2022	621-00-2010-0000	
	Check Total:	172.78			
Vendor: 211	HAWKINS, INC.			Check Sequence: 18	ACH Enabled: True
6237663	Chemicals Water Treatment	110.00	07/25/2022	601-00-4245-0000	
	Check Total:	110.00			
Vendor: 215	HENNEPIN COUNTY INFORMATION TECH			Check Sequence: 19	ACH Enabled: True
1000188959	Monthly Radio Fleet & MESB	205.92	07/25/2022	101-32-4321-0000	
	Check Total:	205.92			
Vendor: UB*00474	Charles Higgins			Check Sequence: 20	ACH Enabled: False
	Refund Check 009352-000, 5600 Wood Duck C	55.45	07/20/2022	601-00-2010-0000	
	Refund Check 009352-000, 5600 Wood Duck C	11.99	07/20/2022	611-00-2010-0000	
	Refund Check 009352-000, 5600 Wood Duck C	32.04	07/20/2022	631-00-2010-0000	
	Refund Check 009352-000, 5600 Wood Duck C	32.89	07/20/2022	621-00-2010-0000	
	Check Total:	132.37			
Vendor: UB*00479	Charles Higgins			Check Sequence: 21	ACH Enabled: False
	Refund Check 009352-001, 5602 Wood Duck C	77.83	07/20/2022	601-00-2010-0000	
	Refund Check 009352-001, 5602 Wood Duck C	27.68	07/20/2022	611-00-2010-0000	
	Refund Check 009352-001, 5602 Wood Duck C	34.67	07/20/2022	631-00-2010-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Refund Check 009352-001, 5602 Wood Duck C	35.39	07/20/2022	621-00-2010-0000	
	Check Total:	175.57			
Vendor: 896	HUEBSCH SERVICES			Check Sequence: 22	ACH Enabled: True
20160292	City Hall - Mats	202.73	07/25/2022	101-19-4400-0000	
	Check Total:	202.73			
Vendor: 1269	ELAINE & GARY JARRETT			Check Sequence: 23	ACH Enabled: False
5285HowardsPtRd	Escrow Refund - 5285 Howards Point Road	75,753.00	07/25/2022	880-00-2200-0000	
	Check Total:	75,753.00			
Vendor: 247	DREW KRIESEL			Check Sequence: 24	ACH Enabled: False
June-2022	Building Maint. Services	250.00	07/25/2022	201-00-4400-0000	
June-2022	Building General Supplies Exp	28.90	07/25/2022	201-00-4245-0000	
June-2022	Events Program/Class Services	901.00	07/25/2022	201-00-4248-0000	
	Check Total:	1,179.90			
Vendor: UB*00476	George Lamb			Check Sequence: 25	ACH Enabled: False
	Refund Check 008616-000, 19480 Waterford Ct	17.87	07/20/2022	601-00-2010-0000	
	Refund Check 008616-000, 19480 Waterford Ct	20.85	07/20/2022	611-00-2010-0000	
	Refund Check 008616-000, 19480 Waterford Ct	8.93	07/20/2022	631-00-2010-0000	
	Refund Check 008616-000, 19480 Waterford Ct	8.94	07/20/2022	621-00-2010-0000	
	Check Total:	56.59			
Vendor: UB*00475	Kimberly & Damien Leckelt			Check Sequence: 26	ACH Enabled: False
	Refund Check 009197-000, 5865 Prestwick Cot	48.11	07/20/2022	601-00-2010-0000	
	Refund Check 009197-000, 5865 Prestwick Cot	56.14	07/20/2022	611-00-2010-0000	
	Refund Check 009197-000, 5865 Prestwick Cot	24.05	07/20/2022	631-00-2010-0000	
	Refund Check 009197-000, 5865 Prestwick Cot	24.06	07/20/2022	621-00-2010-0000	
	Check Total:	152.36			
Vendor: 279	METROPOLITAN COUNCIL (WASTEWATE			Check Sequence: 27	ACH Enabled: True
1142691	Monthly Waste Water Svc	89,237.49	07/25/2022	611-00-4385-0000	
	Check Total:	89,237.49			
Vendor: 453	METROPOLITAN COUNCIL (SAC)			Check Sequence: 28	ACH Enabled: True
2nd Qtr-2022-SAC	Monthly SAC Report	7,380.45	07/25/2022	611-00-2082-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	7,380.45			
Vendor: 286	MIDWEST MAILING SYSTEMS INC			Check Sequence: 29	ACH Enabled: True
August-2022	Newsletter Postages	550.00	07/25/2022	101-13-4208-0000	
August-2022	Newsletter Svc	450.00	07/25/2022	101-13-4400-0000	
	Check Total:	1,000.00			
Vendor: 305	MNSPECT, LLC			Check Sequence: 30	ACH Enabled: True
9021	Inspection Services	2,292.50	07/25/2022	101-24-4400-0000	
	Check Total:	2,292.50			
Vendor: 1149	NEW LOOK CONTRACTING, INC.			Check Sequence: 31	ACH Enabled: False
PV#6-WoodsideRd	PV#6-Woodside Road/Lane Street Reclamation	8,197.70	07/25/2022	408-00-4680-0000	
	Check Total:	8,197.70			
Vendor: 322	ODP BUSINESS SOLUTIONS LLC			Check Sequence: 32	ACH Enabled: False
252758222001	General Office Supplies	42.99	07/25/2022	101-13-4200-0000	
253094515001	General Office Supplies	61.98	07/25/2022	101-13-4200-0000	
	Check Total:	104.97			
Vendor: 325	ON SITE SANITATION -TWIN CITIES			Check Sequence: 33	ACH Enabled: True
1363136	Cathcart Park-26655 W- 62nd St	78.87	07/25/2022	101-52-4410-0000	
1363137	Freeman Park-6000 Eureka Rd	430.20	07/25/2022	101-52-4410-0000	
1363138	Silverwood Pk-5755 Covington R	78.87	07/25/2022	101-52-4410-0000	
1363139	South Shore-5355 St Albans Bay	78.87	07/25/2022	101-52-4410-0000	
1363140	Christmas Lk Rd-5625 Merry Ln	274.85	07/25/2022	101-52-4410-0000	
	Check Total:	941.66			
Vendor: 903	PERRILL			Check Sequence: 34	ACH Enabled: True
257855	ROWay Web App-Monthly	75.00	07/25/2022	611-00-4400-0000	
257855	ROWay Web App-Monthly	75.00	07/25/2022	601-00-4400-0000	
	Check Total:	150.00			
Vendor: UB*00480	Christopher Polson			Check Sequence: 35	ACH Enabled: False
	Refund Check 006703-000, 5720 Echo Rd	24.12	07/20/2022	611-00-2010-0000	
	Refund Check 006703-000, 5720 Echo Rd	10.34	07/20/2022	631-00-2010-0000	
	Refund Check 006703-000, 5720 Echo Rd	10.34	07/20/2022	621-00-2010-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	44.80			
Vendor: 864	QUALITY FLOW SYSTEMS, INC.			Check Sequence: 36	ACH Enabled: True
43204	Field Repair- L.S.	401.50	07/25/2022	611-00-4400-0000	
	Check Total:	401.50			
Vendor: UB*00477	Adam & Jessica Rosell			Check Sequence: 37	ACH Enabled: False
	Refund Check 009148-000, 5375 Shady Hills C	63.16	07/20/2022	601-00-2010-0000	
	Refund Check 009148-000, 5375 Shady Hills C	73.68	07/20/2022	611-00-2010-0000	
	Refund Check 009148-000, 5375 Shady Hills C	31.58	07/20/2022	631-00-2010-0000	
	Refund Check 009148-000, 5375 Shady Hills C	31.58	07/20/2022	621-00-2010-0000	
	Check Total:	200.00			
Vendor: 1248	EDWARD J. SHUKLE, Jr.			Check Sequence: 38	ACH Enabled: True
July-19-2022	Interim City Administrator Svc: 07/06/22 throug	3,915.00	07/25/2022	101-13-4400-0000	
	Check Total:	3,915.00			
Vendor: 670	SIR LINES-A-LOT			Check Sequence: 39	ACH Enabled: False
H22-0743-001	Pavement Marking	23,963.18	07/25/2022	404-00-4620-0007	
	Check Total:	23,963.18			
Vendor: 360	SOUTH LAKE MINNETONKA POLICE DEPA			Check Sequence: 40	ACH Enabled: False
2nd Qtr-2022-CO	Quarterly-Court Overtime	511.92	07/25/2022	101-21-4440-0000	
August-2022-OB	Monthly-Operating Budget Exp	117,010.25	07/25/2022	101-21-4400-0000	
	Check Total:	117,522.17			
Vendor: UB*00481	James Steinwand			Check Sequence: 41	ACH Enabled: False
	Refund Check 008746-000, 24400 Wood Dr	107.69	07/20/2022	611-00-2010-0000	
	Refund Check 008746-000, 24400 Wood Dr	46.16	07/20/2022	631-00-2010-0000	
	Refund Check 008746-000, 24400 Wood Dr	46.15	07/20/2022	621-00-2010-0000	
	Check Total:	200.00			
Vendor: 1270	STEVEN M. TALLEN			Check Sequence: 42	ACH Enabled: False
June-2022	Conflict Prosecution Service-June-2022	1,000.73	07/25/2022	101-16-4304-0000	
	Check Total:	1,000.73			
Vendor: 1254	SUPERIOR PAINTING			Check Sequence: 43	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
05-25-2022FINAL	Exterior Painting - FINAL	5,060.00	07/25/2022	201-00-4620-0000	
	Check Total:	5,060.00			
Vendor: 694	TIMESAVER OFF SITE SECRETARIAL, INC.			Check Sequence: 44	ACH Enabled: True
M27443	EDA & City Council Meetings	481.25	07/25/2022	101-13-4400-0000	
M27475	Council Meeting-07/11/22	154.00	07/25/2022	101-13-4400-0000	
M27475	Park Meeting-07/12/22	154.00	07/25/2022	101-52-4400-0000	
	Check Total:	789.25			
Vendor: 386	TWIN CITY WATER CLINIC			Check Sequence: 45	ACH Enabled: True
17739	Monthly Bacteria Svc	150.00	07/25/2022	601-00-4400-0000	
	Check Total:	150.00			
Vendor: 1003	US BANK TRUST N.A.-WIRE ONLY			Check Sequence: 46	ACH Enabled: True
2009792	Acct#0103911NS-2020A-EDA	4,520.84	07/25/2022	601-00-4711-0000	
2009792	Acct#0103911NS-2020A-EDA	19,810.75	07/25/2022	631-00-4711-0000	
2009792	Acct#0103911NS-2020A-EDA	15,705.63	07/25/2022	320-00-4711-0000	
2009792	Acct#0103911NS-2020A-EDA	2,121.54	07/25/2022	611-00-4711-0000	
2009827	Acct#0131232NS-2021A-EDA	3,122.12	07/25/2022	631-00-4711-0000	
2009827	Acct#0131232NS-2021A-EDA	3,918.24	07/25/2022	601-00-4711-0000	
2009827	Acct#0131232NS-2021A-EDA	317.14	07/25/2022	611-00-4711-0000	
2009827	Acct#0131232NS-2021A-EDA	17,780.00	07/25/2022	321-00-4711-0000	
2032969	Acct#277082000-2016B-EDA	3,899.55	07/25/2022	308-00-1030-0000	
2032973	Acct#261502000-2016A-EDA	3,749.57	07/25/2022	307-00-1030-0000	
	Check Total:	74,945.38			
Vendor: 421	VERIZON WIRELESS			Check Sequence: 47	ACH Enabled: False
9910141547	Sewer & Water - Acct842017386	81.10	07/25/2022	601-00-4321-0000	Acct #842017386-00001
9910141547	Sewer & Water - Acct842017386	81.12	07/25/2022	611-00-4321-0000	Acct #842017386-00001
9910141547	Sewer & Water - Acct842017386	81.10	07/25/2022	631-00-4321-0000	Acct #842017386-00001
	Check Total:	243.32			
Vendor: 415	WARNER CONNECT			Check Sequence: 48	ACH Enabled: True
29940890	Network Maint Services	4,653.00	07/25/2022	101-19-4321-0000	
	Check Total:	4,653.00			
Vendor: 408	WM MUELLER & SONS INC			Check Sequence: 49	ACH Enabled: True
278335	Watermain Break	699.85	07/25/2022	601-00-4400-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Check Total:		699.85			
Vendor: 410	WSB AND ASSOCIATES, INC.			Check Sequence: 50	ACH Enabled: True
R-014590-000-34	Woodside Rd Street Reclamation	72.50	07/25/2022	408-00-4303-0000	
Check Total:		72.50			
Vendor: 411	XCEL ENERGY, INC.			Check Sequence: 51	ACH Enabled: True
787404538	5655 Merry Lane	33.12	07/25/2022	101-52-4380-0000	5655 Merry Lane
787581072	5500 Old Market Rd	62.88	07/25/2022	601-00-4398-0000	5500 Old Market Rd
Check Total:		96.00			
Total for Check Run:		480,681.92			
Total of Number of Checks:		51			



City of Shorewood Council Meeting Item

Title/Subject: Accept Final Improvements and Authorize Final Payment for 2021 Catch Basin and Culvert Repairs; City Project 21-03

Meeting Date: Monday July 25, 2022

Prepared by: Andrew Budde, City Engineer

Reviewed by: Larry Brown, Director of Public Works

Attachments: Resolution and Final Payment Application

Background: At the August 23rd, 2021 Council Meeting, Council awarded the contract for the 2021 Catch Basin and Culvert Repairs to Minger Construction Companies, Inc.

The City completes an annual catch basin and culvert repair project on local roadways to improve drainage and correct any drainage issues. The City's strategy was to correct the catch basin at Howards Point Road, the drainage issues on Noble Road, and culvert repair on Bracketts Road, Galpin Lake Road, and Lake Linden Drive. Minger Construction Companies has completed all work associated with the project and is requesting final payment and acceptance of the work.

Minger Construction Companies has submitted the Minnesota IC-134 Withholdings Affidavit Form and request for final payment.

A resolution accepting the improvements for the 2021 Catch Basin and Culvert Repairs and authorizing final payment is included for Council consideration and approval.

Financial Considerations: Minger Construction Companies was awarded the project with a bid for \$119,242.50. The final, completed amount is for \$129,946.00, which is 8% above the estimated project cost. The extra cost was due to extra pavement depth that was encountered during the removal project and was unknown at the time of design/bidding.

Recommendation/Action Requested: Staff has reviewed the estimate, verified quantities, and recommends approval of the Resolution that accepts the project and authorizes final payment in the amount of \$4,870.32 to Minger Construction Companies, Inc.

CONTRACTOR'S PAY REQUEST**2021 CATCH BASIN & CULVERT REPAIRS****BOLTON
& MENK**

Real People. Real Solutions.

DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

CITY OF SHOREWOOD**BMI PROJECT NO. 0C1.124356**

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$119,242.50
TOTAL, COMPLETED WORK TO DATE	\$129,946.00
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$129,946.00
RETAINED PERCENTAGE (0.0%)	\$0.00
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$129,946.00
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$125,075.68
PAY CONTRACTOR AS ESTIMATE NO. 2 - Final	\$4,870.32

CERTIFICATE FOR PARTIAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor:Minger Construction
620 Corporate Drive
Jordan, MN 55352

By

President

Name

Title

Date

7/19/22

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:**ENGINEER: BOLTON & MENK, INC., 2638 SHADOW LANE, STE 200, CHASKA, MN 55318**

By

CONSULTING ENGINEER

Date

7/19/22

APPROVED FOR PAYMENT:**OWNER:**

By

Name

Title

Date

And

Name

Title

Date

Pay Request No.:

2021 CATCH BASIN & CULVERT REPAIRS

2 - Final



CITY OF SHOREWOOD

BMI PROJECT NO. 0C1.124356

WORK COMPLETED THROUGH THURSDAY, JUNE 30, 2022

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$11,125.00	1.00 LUMP SUM	\$11,125.00	1.00 LUMP SUM	\$11,125.00	1.00 LUMP SUM	\$11,125.00
2	TRAFFIC CONTROL	\$5,135.00	1.00 LUMP SUM	\$5,135.00	1.00 LUMP SUM	\$5,135.00	1.00 LUMP SUM	\$5,135.00
3	STREET SWEEPER (WITH PICKUP BROOM)	\$1,835.00	1.00 LUMP SUM	\$1,835.00	1.00 LUMP SUM	\$1,835.00	1.00 LUMP SUM	\$1,835.00
4	REMOVE DRAINAGE STRUCTURE	\$700.00	1.00 EACH	\$700.00	1.00 EACH	\$700.00	1.00 EACH	\$700.00
5	REMOVE SEWER PIPE (STORM)	\$20.00	15.00 LIN FT	\$300.00	13.00 LIN FT	\$260.00	13.00 LIN FT	\$260.00
6	REMOVE BITUMINOUS PAVEMENT	\$30.00	80.00 SQ YD	\$2,400.00	80.00 SQ YD	\$2,400.00	80.00 SQ YD	\$2,400.00
7	SALVAGE & REINSTALL MAILBOX	\$135.00	1.00 EACH	\$135.00	1.00 EACH	\$135.00	1.00 EACH	\$135.00
8	AGGREGATE BASE (CV) CLASS 5	\$120.00	2.00 TON	\$240.00	0.00 TON	\$0.00	0.00 TON	\$0.00
9	TYPE SP 9.5 WEARING COURSE MIX (2,C)	\$325.00	20.00 TON	\$6,500.00	28.00 TON	\$9,100.00	28.00 TON	\$9,100.00
10	4" PERF TP PIPE DRAIN	\$70.00	5.00 LIN FT	\$350.00	5.00 LIN FT	\$350.00	5.00 LIN FT	\$350.00
11	12" PVC PIPE SEWER	\$118.00	15.00 LIN FT	\$1,770.00	12.00 LIN FT	\$1,416.00	12.00 LIN FT	\$1,416.00
12	4" PVC PIPE DRAIN CLEANOUT	\$650.00	1.00 EACH	\$650.00	1.00 EACH	\$650.00	1.00 EACH	\$650.00
13	EXTERNAL CHIMNEY SEAL	\$350.00	1.00 EACH	\$350.00	1.00 EACH	\$350.00	1.00 EACH	\$350.00
14	CONNECT TO EXISTING STORM SEWER	\$925.00	1.00 EACH	\$925.00	1.00 EACH	\$925.00	1.00 EACH	\$925.00
15	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3' W/R-3067-VB C	\$2,400.00	1.00 EACH	\$2,400.00	1.00 EACH	\$2,400.00	1.00 EACH	\$2,400.00
16	CONSTRUCT DRAINAGE STRUCTURE (SPECIAL)	\$1,825.00	1.00 EACH	\$1,825.00	1.00 EACH	\$1,825.00	1.00 EACH	\$1,825.00
17	STORM DRAIN INLET PROTECTION	\$155.00	2.00 EACH	\$310.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
18	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$6.50	40.00 LIN FT	\$260.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
19	SITE RESTORATION	\$475.00	1.00 EACH	\$475.00	1.00 EACH	\$475.00	1.00 EACH	\$475.00
20	MILL BITUMINOUS SURFACE (1.5")	\$17.50	65.00 SQ YD	\$1,137.50	60.00 SQ YD	\$1,050.00	60.00 SQ YD	\$1,050.00
21	TYPE SP 9.5 WEARING COURSE MIX (2,C) (LEVELING COURSE)	\$325.00	5.00 TON	\$1,625.00	31.00 TON	\$10,075.00	31.00 TON	\$10,075.00
22	TYPE SP 9.5 WEARING COURSE MIX (2,C)	\$245.00	35.00 TON	\$8,575.00	40.00 TON	\$9,800.00	40.00 TON	\$9,800.00
23	STORM DRAIN INLET PROTECTION	\$155.00	4.00 EACH	\$620.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
24	REMOVE SEWER PIPE (STORM)	\$19.00	50.00 LIN FT	\$950.00	50.00 LIN FT	\$950.00	50.00 LIN FT	\$950.00
25	REMOVE BITUMINOUS PAVEMENT	\$60.00	35.00 SQ YD	\$2,100.00	40.00 SQ YD	\$2,400.00	40.00 SQ YD	\$2,400.00
26	AGGREGATE BASE (CV) CLASS 5	\$85.00	18.00 TON	\$1,530.00	16.00 TON	\$1,360.00	16.00 TON	\$1,360.00
27	TYPE SP 9.5 WEARING COURSE MIX (2,C)	\$325.00	10.00 TON	\$3,250.00	19.00 TON	\$6,175.00	19.00 TON	\$6,175.00
28	12" RC PIPE SEWER DES 3006 CL V	\$110.00	40.00 LIN FT	\$4,400.00	40.00 LIN FT	\$4,400.00	40.00 LIN FT	\$4,400.00
29	12" RC PIPE APRON W/TRASH GUARD	\$2,375.00	2.00 EACH	\$4,750.00	2.00 EACH	\$4,750.00	2.00 EACH	\$4,750.00
30	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$6.50	60.00 LIN FT	\$390.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
31	SITE RESTORATION	\$475.00	2.00 EACH	\$950.00	2.00 EACH	\$950.00	2.00 EACH	\$950.00
32	REMOVE SEWER PIPE (STORM)	\$19.00	50.00 LIN FT	\$950.00	50.00 LIN FT	\$950.00	50.00 LIN FT	\$950.00
33	REMOVE BITUMINOUS PAVEMENT	\$60.00	25.00 SQ YD	\$1,500.00	27.00 SQ YD	\$1,620.00	27.00 SQ YD	\$1,620.00
34	SALVAGE & REINSTALL MAILBOX	\$180.00	1.00 EACH	\$180.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
35	AGGREGATE BASE (CV) CLASS 5	\$65.00	12.00 TON	\$780.00	6.00 TON	\$390.00	6.00 TON	\$390.00
36	TYPE SP 9.5 WEARING COURSE MIX (2,C)	\$325.00	8.00 TON	\$2,600.00	9.00 TON	\$2,925.00	9.00 TON	\$2,925.00
37	12" RC PIPE SEWER DES 3006 CL V	\$110.00	40.00 LIN FT	\$4,400.00	40.00 LIN FT	\$4,400.00	40.00 LIN FT	\$4,400.00
38	12" RC PIPE APRON W/TRASH GUARD	\$2,700.00	1.00 EACH	\$2,700.00	1.00 EACH	\$2,700.00	1.00 EACH	\$2,700.00
39	CONNECT TO EXISTING STORM SEWER	\$2,500.00	1.00 EACH	\$2,500.00	1.00 EACH	\$2,500.00	1.00 EACH	\$2,500.00
40	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$6.50	60.00 LIN FT	\$390.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
41	SITE RESTORATION	\$475.00	2.00 EACH	\$950.00	2.00 EACH	\$950.00	2.00 EACH	\$950.00
42	LANDSCAPE ALLOWANCE	\$2,500.00	1.00 LUMP SUM	\$2,500.00	0.00 LUMP SUM	\$0.00	0.40 LUMP SUM	\$1,000.00
43	MOBILIZATION	\$2,800.00	1.00 LUMP SUM	\$2,800.00	1.00 LUMP SUM	\$2,800.00	1.00 LUMP SUM	\$2,800.00
44	TRAFFIC CONTROL	\$2,750.00	1.00 LUMP SUM	\$2,750.00	1.00 LUMP SUM	\$2,750.00	1.00 LUMP SUM	\$2,750.00
45	STREET SWEEPER (WITH PICKUP BROOM)	\$460.00	1.00 LUMP SUM	\$460.00	1.00 LUMP SUM	\$460.00	1.00 LUMP SUM	\$460.00
46	CLEAR AND GRUB	\$850.00	3.00 TREE	\$2,550.00	0.00 TREE	\$0.00	0.00 TREE	\$0.00
47	REMOVE SEWER PIPE (STORM)	\$19.00	65.00 LIN FT	\$1,235.00	52.00 LIN FT	\$988.00	52.00 LIN FT	\$988.00
48	REMOVE BITUMINOUS PAVEMENT	\$60.00	50.00 SQ YD	\$3,000.00	50.00 SQ YD	\$3,000.00	50.00 SQ YD	\$3,000.00
49	AGGREGATE BASE (CV) CLASS 5	\$65.00	10.00 TON	\$650.00	6.00 TON	\$390.00	6.00 TON	\$390.00
50	TYPE SP 9.5 WEARING COURSE MIX (2,C)	\$325.00	15.00 TON	\$4,875.00	30.00 TON	\$9,750.00	30.00 TON	\$9,750.00

Pay Request No.:

2 - Final

2021 CATCH BASIN & CULVERT REPAIRS



CITY OF SHOREWOOD
BMI PROJECT NO. 0C1.124356
WORK COMPLETED THROUGH THURSDAY, JUNE 30, 2022

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
51	12" RCP PIPE SEWER DES 3006 CL V	\$110.00	65.00 LIN FT	\$7,150.00	50.00 LIN FT	\$5,500.00	50.00 LIN FT	\$5,500.00
52	12" RC PIPE APRON W/TRASH GUARD	\$3,500.00	1.00 EACH	\$3,500.00	1.00 EACH	\$3,500.00	1.00 EACH	\$3,500.00
53	CONNECT TO EXISTING DRAINAGE STRUCTURE	\$1,750.00	1.00 EACH	\$1,750.00	1.00 EACH	\$1,750.00	1.00 EACH	\$1,750.00
54	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$6.50	80.00 LIN FT	\$520.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
55	SITE RESTORATION	\$475.00	2.00 EACH	\$950.00	2.00 EACH	\$950.00	2.00 EACH	\$950.00
							0	0
TOTAL AMOUNT:				\$119,242.50		\$128,944.00		\$129,946.00



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-699-266-464
Submitted Date and Time:	18-Jul-2022 9:15:19 AM
Legal Name:	MINGER CONSTRUCTION COMPANIES, INC.
Federal Employer ID:	46-5108070
User Who Submitted:	MingerComp.
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1052413952
Minnesota ID:	3440852
Project Owner:	CITY OF SHOREWOOD
Project Number:	OC1.124356
Project Begin Date:	03-Sep-2021
Project End Date:	30-Jun-2022
Project Location:	SHOREWOOD CATCH BASIN
Project Amount:	\$128,944.00

Subcontractor Summary

Name	ID	Affidavit Number
SAFETY SIGNS LLC	5139558	1885507584
TA SCHIFSKY & SONS INC	8648671	61509632

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-193-285-024
Submitted Date and Time:	5-Jul-2022 5:00:20 PM
Legal Name:	SAFETY SIGNS LLC
Federal Employer ID:	41-1991774
User Who Submitted:	beth novak
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1885507584
Minnesota ID:	5139558
Project Owner:	CITY OF SHOREWOOD
Project Number:	CITY PROJECT NO. 0C1.124356
Project Begin Date:	07-Oct-2021
Project End Date:	18-Oct-2021
Project Location:	SHOREWOOD CATCH BASIN REPAIRS - SHOREWOOD, MN
Project Amount:	\$4,639.30
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	2-065-405-344
Submitted Date and Time:	7-Jul-2022 4:55:37 PM
Legal Name:	T A SCHIFSKY & SONS INC
Federal Employer ID:	41-0808498
User Who Submitted:	taschifsky
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	61509632
Minnesota ID:	8648671
Project Owner:	CITY OF SHOREWOOD
Project Number:	0C1.124356
Project Begin Date:	03-Sep-2021
Project End Date:	30-Jun-2022
Project Location:	SHOREWOOD 2021 CATCH BASIN & CULVERT REPAIR
Project Amount:	\$54,394.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.



Minger Construction, Inc.
General Contracting

620 Corporate Drive
Jordan, MN 55352

PHONE: 952-368-9200

FAX: 952-368-9311

Sworn Construction Statement

I, **Luke Minger**, do hereby certify:

- 1) That I am President of Minger Const. Co., Inc.
- 2) That all charges associated with the:

Shorewood Catch Basin Repairs

for materials and Subcontractors have been paid in full;

- 3) That there are no liens on this project.

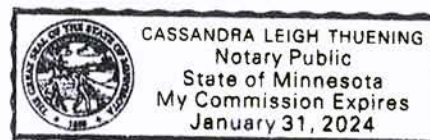


Luke Minger

Subscribed and Sworn to before me this 18th day
of July, 2022.



Notary Public



**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

RESOLUTION 22-063

**A RESOLUTION ACCEPTING FINAL IMPROVEMENTS AND AUTHORIZING FINAL
PAYMENT FOR THE 2021 CATCH BASIN AND CULVERT REPAIRS**

CITY PROJECT 21-03

WHEREAS, on August 23rd, 2021, the City Council awarded a contract to Minger Construction Companies, Inc for the 2021 Catch Basin and Culvert Repairs, City Project 21-03; and

WHEREAS, Minger Construction Companies, Inc. has completed all work in accordance with the awarded contract; and

WHEREAS, Minger Construction Companies, Inc. is requesting final payment and acceptance for the work; and

WHEREAS, Staff has reviewed the estimate, verified quantities, and recommends final acceptance of the project and payment to Minger Construction Companies, Inc.

NOW, THEREFORE, BE IT RESOLVED: the City Council of the City of Shorewood hereby accepts the final improvements and authorizes final payment of \$4,870.32 to Minger Construction Companies for the 2021 Catch Basin and Culvert Repairs.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 25th day of July, 2022.

Jennifer Labadie, Mayor

Attest:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title / Subject: Woodside Road and Woodside Lane Street Reclamation and Watermain Extension Project, City Project 19-04

Meeting Date: July 25th, 2022

Prepared by: Ben Perkey

Reviewed by: Larry Brown and Alyson Fauske, WSB

Attachments: Final Payment Summary, Resolution

Background:

The City awarded the Woodside Road and Woodside Lane Reclamation and Watermain Extension Project, City Project 19-04, to New Look Contracting, Inc. on June 22, 2020.

New Look Contracting, Inc. has completed the scheduled work in general conformance with the Contract documents and has requested final payment. WSB has determined that the project is substantially complete and final payment is appropriate.

New Look Contracting, Inc. has submitted the two-year Maintenance Bond, Minnesota Form IC-134 Withholdings Affidavit, lien waivers and the signed request for final payment.

A Resolution Accepting Improvements for the Woodside Road and Woodside Lane Reclamation and Watermain Extension Project, City Project 19-04, and Authorizing Final Payment is included for Council consideration of approval.

The City of Shorewood will be responsible for the 2-year warranty inspections and corresponding coordination with the Contractor.

Financial or Budget Considerations:

The City of Shorewood portion of the project construction contract as bid was awarded by the Council in the amount of \$861,316.00 and the final project construction amount is **\$819,770.06**.

The amount remaining for payment with Payment Request No. 6/Final is **\$8,197.70**.

Recommendation / Action Requested:

Staff recommends approval of the Resolution Accepting Improvements for the Woodside Road and Woodside Lane Reclamation and Watermain Extension Project, City Project 19-04, and Authorizing Final Payment New Look Contracting, Inc. in the amount of **\$8,197.70**.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

Client: City of Shorewood 5755 Country Club Road Shorewood, MN 55331-8926	Contractor: New Look Contracting, Inc. 14045 Northdale Boulevard Rogers, MN 55374
--	--

WSB Project No.: 014590-000
Client Project No.: 19-04
State Project No.:
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$861,316.00	Original	\$861,316.00
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$861,316.00	Total	\$861,316.00

Work Certified To Date	
Base Bid Items	\$819,770.06
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$819,770.06

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$0.00	\$819,770.06	\$0.00	\$811,572.36	\$8,197.70	\$819,770.06
Percent Retained: 0%			Percent Complete: 95.18%		

FINAL PAY VOUCHER

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By WSB

Approved By New Look Contracting, Inc.


Project Engineer



July 7, 2022

7/6/2022

Date

Date

Approved By City of Shorewood



7/20/22

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	08/31/2020	\$183,030.42	\$9,151.52	\$173,878.90
2	09/30/2020	\$231,590.20	\$11,579.51	\$220,010.69
3	11/30/2020	\$166,693.23	\$8,334.66	\$158,358.57
4	11/02/2021	\$134,014.71	(\$21,912.40)	\$155,927.11
5	12/31/2021	\$104,441.50	\$1,044.41	\$103,397.09
6	07/01/2022	\$0.00	(\$8,197.70)	\$8,197.70

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Local	\$819,770.06	\$0.00	\$811,572.36	\$8,197.70	\$819,770.06

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1	Local	\$8,197.70	\$861,316.00	\$861,316.00	\$819,770.06

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$15,000.00	1	0	\$0.00	1	\$15,000.00
2	2101.505	CLEARING	ACRE	\$23,600.00	0.1	0	\$0.00	0	\$0.00
3	2101.505	GRUBBING	ACRE	\$11,800.00	0.1	0	\$0.00	0	\$0.00
4	2101.524	CLEARING	TREE	\$475.00	22	0	\$0.00	28	\$13,300.00
5	2101.524	GRUBBING	TREE	\$120.00	22	0	\$0.00	28	\$3,360.00
6	2104.502	SALVAGE SIGN	EACH	\$40.00	6	0	\$0.00	0	\$0.00
7	2104.502	REMOVE CASTING	EACH	\$725.00	11	0	\$0.00	11	\$7,975.00
8	2104.503	SAWING BITUMINOUS PAVEMENT	L F	\$2.50	1000	0	\$0.00	1006	\$2,515.00
9	2104.503	SAWING CONCRETE PAVEMENT	L F	\$5.00	90	0	\$0.00	90	\$450.00
10	2104.503	REMOVE CONCRETE CURB	L F	\$10.00	70	0	\$0.00	70	\$700.00
11	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$20.00	200	0	\$0.00	200	\$4,000.00
12	2104.503	SALVAGE FENCE	L F	\$15.00	40	0	\$0.00	0	\$0.00
14	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$9.00	1100	0	\$0.00	1839.3	\$16,553.70
15	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$9.00	900	0	\$0.00	1592	\$14,328.00
16	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$18.00	60	0	\$0.00	26	\$468.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
17	2104.504	REMOVE CONCRETE WALK	S Y	\$18.00	100	0	\$0.00	0	\$0.00
18	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	\$750.00	1	0	\$0.00	1	\$750.00
19	2104.618	SALVAGE BRICK PAVERS	S F	\$10.00	40	0	\$0.00	0	\$0.00
20	2106.507	EXCAVATION - COMMON	C Y	\$30.00	300	0	\$0.00	516.96	\$15,508.80
21	2112.519	SUBGRADE PREPARATION	RDST	\$500.00	32	0	\$0.00	32	\$16,000.00
22	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$1.00	20	0	\$0.00	8	\$8.00
23	2130.523	WATER	MGAL	\$175.00	20	0	\$0.00	20	\$3,500.00
24	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$34.00	600	0	\$0.00	798.3	\$27,142.20
25	2215.504	FULL DEPTH RECLAMATION	S Y	\$1.00	7670	0	\$0.00	7670	\$7,670.00
26	2331.603	JOINT ADHESIVE	L F	\$2.00	1000	0	\$0.00	862	\$1,724.00
27	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	\$12.00	100	0	\$0.00	95	\$1,140.00
28	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.00	440	0	\$0.00	500	\$1,500.00
29	2360.504	TYPE SP 9.5 WEAR CRS MIX (2,C) 3.0" THICK	S Y	\$27.00	820	0	\$0.00	813.05	\$21,952.35
30	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2;C)	TON	\$87.00	1020	0	\$0.00	877.01	\$76,299.87
31	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2;C)	TON	\$83.00	1020	0	\$0.00	831.88	\$69,046.04
32	2231.509	BITUMINOUS PATCHING MIXTURE	TON	\$230.00	30	0	\$0.00	29.5	\$6,785.00
33	2501.502	12" GS PIPE APRON	EACH	\$800.00	4	0	\$0.00	0	\$0.00
34	2501.502	15" GS PIPE APRON	EACH	\$800.00	6	0	\$0.00	0	\$0.00
35	2501.503	12" CS PIPE CULVERT	L F	\$36.00	80	0	\$0.00	0	\$0.00
36	2501.503	15" CS PIPE CULVERT	L F	\$39.00	120	0	\$0.00	0	\$0.00
37	2504.602	IRRIGATION SYSTEM REPAIR	EACH	\$400.00	5	0	\$0.00	6	\$2,400.00
38	2505.601	UTILITY COORDINATION	L S	\$2,500.00	1	0	\$0.00	1	\$2,500.00
39	2506.502	ADJUST FRAME & RING CASTING	EACH	\$1,000.00	2	0	\$0.00	1	\$1,000.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
40	2506.502	CASTING ASSEMBLY	EACH	\$1,400.00	11	0	\$0.00	11	\$15,400.00
41	2506.602	CHIMNEY SEALS	EACH	\$300.00	11	0	\$0.00	11	\$3,300.00
42	2511.507	RANDOM RIPRAP CLASS III	C Y	\$140.00	20	0	\$0.00	5.6	\$784.00
43	2521.518	4" CONCRETE WALK	S F	\$10.00	100	0	\$0.00	0	\$0.00
44	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$30.00	780	0	\$0.00	862	\$25,860.00
45	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$83.00	60	0	\$0.00	35.2	\$2,921.60
46	2531.603	7" CONCRETE VALLEY GUTTER	L F	\$40.00	200	0	\$0.00	124	\$4,960.00
47	2531.604	CONCRETE DRAINAGE FLUME	S Y	\$210.00	10	0	\$0.00	1	\$210.00
48	2540.602	MAIL BOX (TEMPORARY)	EACH	\$120.00	33	0	\$0.00	43	\$5,160.00
49	2540.602	MAIL BOX SUPPORT	EACH	\$170.00	5	0	\$0.00	0	\$0.00
50	2540.618	INSTALL BRICK PAVERS	S F	\$20.00	40	0	\$0.00	0	\$0.00
51	2557.602	REPAIR DOG FENCE	EACH	\$200.00	5	0	\$0.00	2	\$400.00
52	2557.603	INSTALL FENCE	L F	\$30.00	40	0	\$0.00	0	\$0.00
53	2563.601	TRAFFIC CONTROL	LS	\$3,500.00	1	0	\$0.00	1	\$3,500.00
54	2564.602	INSTALL SIGN	EACH	\$170.00	6	0	\$0.00	6	\$1,020.00
55	2571.524	CONIFEROUS TREE 8' HT B&B	TREE	\$800.00	10	0	\$0.00	13	\$10,400.00
56	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	\$765.00	10	0	\$0.00	0	\$0.00
57	2572.510	PRUNE TREES	HOURL	\$300.00	20	0	\$0.00	6	\$1,800.00
58	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$1.00	1	0	\$0.00	1	\$1.00
59	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$225.00	3	0	\$0.00	3	\$675.00
60	2573.503	SILT FENCE; TYPE MS	L F	\$5.00	500	0	\$0.00	0	\$0.00
61	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$2.50	4800	0	\$0.00	495	\$1,237.50
62	2574.507	COMMON TOPSOIL BORROW	C Y	\$40.00	100	0	\$0.00	181.5	\$7,260.00
63	2574.508	FERTILIZER TYPE 3	LB	\$5.00	200	0	\$0.00	35	\$175.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
64	2575.505	SEEDING	ACRE	\$3,000.00	0.8	0	\$0.00	0.62	\$1,860.00
65	2575.508	SEED MIXTURE 25-151	LB	\$5.00	120	0	\$0.00	120	\$600.00
66	2575.509	MULCH MATERIAL TYPE 3	TON	\$2,500.00	1.2	0	\$0.00	1.12	\$2,800.00
67	2575.604	ROLLED EROSION PREVENTION CATEGORY 20	S Y	\$5.00	600	0	\$0.00	0	\$0.00
68	2021.501	MOBILIZATION	LS	\$3,500.00	1	0	\$0.00	1	\$3,500.00
69	2104.503	REMOVE WATER MAIN	L F	\$20.00	10	0	\$0.00	20	\$400.00
70	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$1,050.00	1	0	\$0.00	1	\$1,050.00
71	2504.602	1.5" CORPORATION STOP	EACH	\$550.00	35	0	\$0.00	42	\$23,100.00
72	2504.602	6" GATE VALVE & BOX	EACH	\$2,400.00	6	0	\$0.00	7	\$16,800.00
73	2504.602	8" GATE VALVE & BOX	EACH	\$3,000.00	7	0	\$0.00	5	\$15,000.00
74	2504.602	1.5" CURB STOP & BOX	EACH	\$750.00	35	0	\$0.00	42	\$31,500.00
75	2504.602	HYDRANT	EACH	\$5,800.00	6	0	\$0.00	7	\$40,600.00
76	2504.603	1.5" TYPE K COPPER PIPE	L F	\$50.00	1200	0	\$0.00	1240	\$62,000.00
77	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$74.00	60	0	\$0.00	58.5	\$4,329.00
78	2504.603	8" PVC WATERMAIN	L F	\$64.00	200	0	\$0.00	507	\$32,448.00
79	2504.603	8" PVC WATERMAIN (DIRECTIONAL DRILLED)	L F	\$54.00	2600	0	\$0.00	2293	\$123,822.00
80	2504.608	DUCTILE IRON FITTINGS	LB	\$10.00	1100	0	\$0.00	1132	\$11,320.00
81	2021.501	MOBILIZATION	LS	\$5,000.00	1	0	\$0.00	1	\$5,000.00
82	2104.503	SAWING BITUMINOUS PAVEMENT	L F	\$2.50	50	0	\$0.00	40	\$100.00
83	2104.503	REMOVE CONCRETE CURB	L F	\$10.00	30	0	\$0.00	0	\$0.00
84	2104.503	REMOVE WATER MAIN	L F	\$20.00	10	0	\$0.00	0	\$0.00
85	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$18.00	60	0	\$0.00	38	\$684.00
86	2231.509	BITUMINOUS PATCHING MIXTURE	TON	\$300.00	14	0	\$0.00	14.49	\$4,347.00
87	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$1,050.00	1	0	\$0.00	1	\$1,050.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
88	2504.602	8"X8" WET TAP	EACH	\$6,000.00	1	0	\$0.00	1	\$6,000.00
89	2504.602	8" GATE VALVE & BOX	EACH	\$2,600.00	1	0	\$0.00	1	\$2,600.00
90	2504.603	8" PVC WATERMAIN (DIRECTIONAL DRILLED)	L F	\$52.00	200	0	\$0.00	180	\$9,360.00
91	2504.608	DUCTILE IRON FITTINGS	LB	\$10.00	50	0	\$0.00	86	\$860.00
92	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$30.00	30	0	\$0.00	0	\$0.00
Bid Totals:							\$0.00		\$819,770.06

Project Category Totals			Amount This Voucher	Amount To Date
Category				
ALTERNATE 1. - BOULDER BRIDGE WATERMAIN CONNECTION			\$0.00	\$30,001.00
SCHEDULE A. - SURFACE IMPROVEMENTS			\$0.00	\$423,900.06
SCHEDULE B. - WATERMAIN IMPROVEMENTS			\$0.00	\$365,869.00

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:											

Contract Change Totals					Amount This Voucher	Amount To Date
No.	Contract Change	Description				

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

CITY OF SHOREWOOD RESOLUTION NO. 22-064

**A RESOLUTION ACCEPTING FINAL IMPROVEMENTS
AND AUTHORIZING FINAL PAYMENT FOR THE WOODSIDE ROAD
AND WOODSIDE LANE STREET RECLAMATION PROJECT**

CITY PROJECT NO. 19-04

WHEREAS, on June 22, 2020, the City of Shorewood entered into a contract with New Look Contracting, Inc. for the Woodside Road and Woodside Lane Street Reclamation and Watermain Extension Project, City Project 19-04; and,

WHEREAS, the Contractor has completed the project work and has requested City acceptance of the project and final payment for the work performed and documented to date; and,

WHEREAS, WSB has made final inspection of the project and recommends acceptance and final payment be made by the City.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Shorewood as follows:

The City hereby accepts the work completed pursuant to said contract and authorizes final payment to the Contractor, and all warranties shall commence as of the date of acceptance, December 11, 2021.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD
this 25th day of July, 2022.

ATTEST:

Jennifer Labadie, Mayor

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title/Subject: Accept Termination of Lease Agreement with Sprint at
5500 Old Market Road
Meeting Date: Monday, July 25, 2022
Prepared by: Larry Brown, Director of Public Works
Attachments: Site Location Map, Termination Agreement, Resolution

Background: On January 13th, 1997, the City Council approved a conditional use permit and lease agreement with Sprint Spectrum to lease both ground and vertical space on the East water tower located at 5500 Old Market Road. Attachment 1 is a site location map.

Due to the purchase of Sprint by T-Mobile, Sprint has requested termination of the lease agreement. Attachment 2 is the agreement that has been reviewed by the lessee's attorney and our City Attorney.

Staff has reviewed the site and has recommended that various pieces of the equipment remain that are common in the industry and can be used by another lessee if the opportunity arises. These items consist of:

- Antenna mounts and mast pipes
- Fencing
- Pier Platform for ground equipment
- Electrical H-Frame for boxes and cable
- Messenger pipe – located Interior of the Tank
- Conduit to tower (must be capped above grade by Lessee)

Finance: The lease revenue for Sprint is approximately \$30,000 per year. Over the last few years, this revenue had been dedicated to the local roadway capital improvement fund.

Recommendation: Staff is recommending approval of the Resolution that accepts the Termination Lease Agreement with Sprint for space at 5500 Old Market Road.



CITY OF SHOREWOOD

ATTACHMENT 1

SITE LOCATION

LEASE TERMINATION AGREEMENT

This **Lease Termination Agreement** (this “**Agreement**”) is effective on the date of the last signature on this Agreement (the “**Effective Date**”) regarding the Water Tower Space Lease Agreement dated January 17, 1997 as may have been amended, for the Property located at 5500 Old Market Road Shorewood, Minnesota 55331 (the “**Property**”) between City of Shorewood, a Minnesota municipal corporation (“**Lessor**”) and Sprint Spectrum Realty Company, LLC, (formerly organized as a limited partnership) a Delaware limited liability company, as successor in interest to Sprint Spectrum L.P. (“**Lessee**”). Each of the Lessor and Lessee may be referred to as a “**Party**” and collectively the two may be referred to as the “**Parties**”.

Lessor and Lessee agree to (i) terminate the Lease, and (ii) provide for the surrender of the premises and transfer ownership of the leasehold improvements made to the Property by Lessee and to the terms and conditions described below:

1. Incorporation

Incorporation. This Agreement is incorporated into and forms a part of the Lease described above. In the event of any inconsistencies between the Lease and this Agreement, the relevant term contained in this Agreement shall control.

2. Termination and Mutual Release

a) Lease Termination and Mutual Release. The Parties agree that the Lease Agreement will terminate on the later of July 31, 2022, or the last day of the month in which Lessee commences Lessee’s Surrender Work (the “**Lease Termination Date**”), and the Parties agree that:

- (i) The Lease is automatically terminated. Each Party will execute any documentation required to evidence this transaction;
- (ii) Lessor agrees that all amounts owed through the Effective Date have been paid by Lessee and that no further costs or fees regarding the Lease are payable. Lessee agrees to pay Lessor for any utility payments attributable to Lessee’s use through the Termination Date;
- (iii) Lessor shall receive rent payable under the Lease through the Lease Termination Date;
- (iv) Neither Party shall have any further Lease obligations except as specified in the Lease; and
- (v) Lessee and Lessor release and waive any claims against the other Party and such Party’s successors, assigns, parent, subsidiaries and affiliates, arising out of the Lease and Lessee’s Surrender Work.

- b) Security Deposit & Bond Release. Within thirty (30) days after the Lease Termination Date, Lessor will refund any security deposit paid by Lessee. Lessor's execution of this Agreement shall constitute Lessor's release of any bond delivered pursuant to the Lease or use of the Property.

3. **Equipment and Surrender Obligations**

- a) Surrender Obligations and Transfer of Title. Lessor agrees that Lessee will surrender the premises in an *as-is* condition. Lessee will remove the equipment and perform the work listed on Exhibit A (collectively, "**Lessee's Surrender Work**"). Lessee will leave and hereby convey to Lessor all other equipment, leasehold improvements and related items installed on the Property ("**Transferred Property**"). Title to all Transferred Property automatically passes to Lessor and Lessor accepts the Transferred Property, on an "*as is*" basis.
- b) Cooperation and Access. Lessor agrees to cooperate with Lessee regarding any necessary actions, including obtaining any required permits or other approvals. Lessee shall have the right of access to the Property at no cost, on a twenty four (24) hours a day, seven (7) days per week basis until surrender work is complete.

4. **Assignment**

Assignment. This Agreement and all of the provisions hereof shall be binding upon and inure to the benefit of the Parties and their respective successors and permitted assigns.

5. **Miscellaneous**

- a) Severability. If any term of this Agreement is found to be void or invalid, the remaining terms of this Agreement shall continue in full force and effect. Any questions of particular interpretation shall be interpreted as to their fair meaning.
- b) Merger and Amendment. This Agreement constitutes the entire agreement and understanding of the parties, and supersedes all offers, notices, negotiations and other agreements with respect to the termination of the Water Tower Space Lease Agreement, the removal and transfer of ownership of equipment and Property. Any amendments to this Agreement must be in writing and executed by both parties.
- c) Authorization. Each party hereby represents and warrants to the other that this Agreement has been duly authorized, executed and delivered by it, and that no consent or approval is required by any lender or other person or entity in connection with the execution or performance of this Agreement.
- d) Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute a single instrument. Signed facsimile and electronic copies of this Agreement shall legally bind the Parties to the same extent as original documents.

Site ID: MS03XC208

Lease ID: MS03XC208-A-001

- e) Confidentiality. The Parties shall not publicize or disclose to any person any term of this Agreement, unless compelled to do so under a valid and lawful request. Each Party, its employees, agents, owners, partners, and subcontractors agree to abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13 and implementing regulations, if applicable, and all other applicable state and federal laws, rules, regulations and orders relating to data privacy or confidentiality, and as any of the same may be amended.

IN WITNESS WHEREOF, each Party signing below is duly authorized and has the authority to sign this Agreement. The Effective Date of this Agreement is the date last written below.

LESSEE: Sprint Spectrum Realty Company, LLC,
(formerly organized as a limited
partnership) a Delaware limited
liability company, as successor in
interest to Sprint Spectrum L.P.

LESSOR: City of Shorewood, a Minnesota
municipal corporation

By: _____
Name: _____
Its: _____
Date: _____

By: _____
Name: _____
Its: _____
Date: _____

Lessee's Address for Notices:

Sprint
6220 Sprint Parkway
Overland Park, KS 66251-2650
Attn.: Lease Compliance
Site No. MS03XC208



Lessor's Address for Notices:

Exhibit A
Lessee's Surrender Work

Lessee shall remove the following items from the Property:

1. Engineer specified radios
2. Batteries
3. Any fuel cell, generator or other material that may contain a registration number.
4. Cabinets
5. Antennas
6. Coax/cables
7. PPC (Power Panel Cabinet)
8. Lines
9. Jumpers
10. All non-welded supports

Lessee, at its option, has the right to remove items related to the above listed items.

Transferred Property

Lessor shall retain the following items from the Property:

1. Antenna mounts and mast pipes
2. Fence
3. Platform
4. H-Frame
5. Messenger pipe – Interior Tank
6. Conduit to tower (must be capped above grade by Lessee)
7. All other items not specified to be removed by Lessee, above.

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

RESOLUTION 22-065

**A RESOLUTION APPROVING A LEASE TERMINATION AGREEMENT
WITH SPRINT LOCATED AT 5500 OLD MARKET ROAD**

WHEREAS, On January 13th, 1997, the City Council approved Resolution 97-05 granting a conditional use permit and lease agreement with Sprint Spectrum for ground and vertical space at the east Water Tower located at 5500 Old Market Road, and

WHEREAS, said lease agreement has language that permits Sprint to request termination of said lease agreement; and

WHEREAS, Sprint has submitted a request for termination of the agreement; and

WHEREAS, a Termination of Lease Agreement, attached hereto as "Exhibit A" has been drafted and reviewed by City Staff and the City Attorney and found it to be acceptable.

NOW THEREFORE, BE IT RESOLVED: by the City Council of the City of Shorewood hereby adopts the Resolution that Approves the Lease Termination Agreement with Sprint for space located at 5500 Old Market Road.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 25th day of July 2022.

Jennifer Labadie, Mayor

Attest:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

2F

MEETING TYPE
Regular Meeting

Title / Subject: Approval of Extension for Code Compliance

Applicant: Lindy Forstater
Location: 6065 Lake Linden

Meeting Date: July 25, 2022
Prepared by: Jason Carlson, Planning Technician
Reviewed by: Marie Darling, Planning Director

Attachments: Request
Resolution 22-066 (Approving an Extension)

Background: Lindy Forstater has submitted a request to extend the deadline for the replacement of their deck that does not meet building code standards, for an additional 30 days (to August 24, 2022).

The applicant has told staff that they have had delays due to health. The applicant has architectural plans for the deck and needs to apply for a building permit.

Public Testimony: No notices are sent for this type of request.

Financial or Budget Considerations: The extension has no impact on the budget.

Recommendation / Action Requested: Staff recommends approval of the request for an extension to the deadline for building code compliance for a hazardous deck on property located at 6065 Lake Linden Drive subject to the findings and conditions in the attached resolution.

Action on this request requires a simple majority.

Next Steps and Timelines: Should the City Council approve this request; the homeowner would need to satisfy all conditions of approval as specified in the resolution.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

Marie Darling

From: Seth Forstater <forstater@gmail.com>
Sent: Friday, July 15, 2022 12:43 AM
To: Marie Darling
Subject: Extension for deck project

Hi Marie,

Please consider this a formal request for an extension on the deck project for 6065 Lake Linden Dr. I'm thinking late fall 2022 or spring 2023? I got in touch with a structural engineer who wants to help me with the new deck design to meet submission requirements, but his schedule is backed up, and our health and ability to follow through in a timely manner are somewhat limited right now.

-Lindy Forstater

>If you need an extension to fall due to poor health, you can send me a separate email requesting that extension. The City Council has to approve an extension that long and I'll put your request on their next agenda. As long as you have the door secured, I won't oppose the extension.

RESOLUTION 22-066

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**A RESOLUTION APPROVING AN EXTENSION OF TIME
FOR BUILDING CODE COMPLIANCE FOR PROPERTY
AT 6065 LAKE LINDEN DRIVE**

WHEREAS, the City of Shorewood approved a request on July 25, 2022 from Lindy Martin. (the "Applicant") for an extension for the property:

6065 Lake Linden Drive, Shorewood, Minnesota 55331

WHEREAS, the 30-day period expires on August 24, 2022, unless an extension is requested and approved subject to Chapter 1202.03 Subd. 3 c; and

WHEREAS, the Applicant has outstanding conditions of approval that they have yet to satisfy.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Shorewood that the deadline to submit plans to repair or replace the hazardous deck is hereby extended, subject to the following conditions:

1. Deck sliding door must be continually secured by a barricade to prevent use of the existing deck.
2. Homeowner must acquire a building permit and demo the existing deck before August 24, 2022.
3. All waste material must be removed by August 24, 2022.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 25th day of July, 2022.

Jennifer Labadie, Mayor

ATTEST:

Sandie Thone, City Clerk

**2G**MEETING TYPE
Regular Meeting

City of Shorewood Council Meeting Item

Title / Subject: Approve Mowing Contract for Enforcement Mowing

Meeting Date: July 25, 2022

Prepared by: Marie Darling, Planning Director

Attachments: Resolution Authorizing Contracts
Contracts

Background: With the onset of summer brings the likelihood of complaints for tall grass and tall weeds. Many property owners respond to the notifications with no issue, but other property owners don't comply. The City Council has previously had a contract for a private company to complete enforcement mowing. Having a private company do the enforcement mowing is of benefit to avoid overwhelming public works staff during the summer months.

One company agreed to complete mowing when property owners fail to comply, Mangold Horticulture. The signed contract is attached.

Financial or Budget Considerations: The cost of the mow would be billed to the property owners, and if unpaid, may be assessed to the property.

Recommendation/Action Requested: Staff recommends approval of the attached resolution authorizing City signature on the contracts.

Action on the resolution requires a simple majority.

Next Steps: Prior to using the mowing company, an insurance certificate (as described in the contract) must be submitted.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

**CONTRACT TO PROVIDE LAWN MAINTENANCE FOR
VACANT/FORECLOSURE/NUISANCE PROPERTIES
CITY OF SHOREWOOD**

The City of Shorewood ("City") and Mangold Horticulture ("Company") agree to enter into an agreement for the Company to provide lawn care services to the City of Shorewood for vacant, foreclosed, or nuisance properties within the City of Shorewood under the following conditions:

1. Contractor shall provide all equipment to ensure service is done in workman like manner. Such equipment includes but is not limited to: push mowers, riding mowers, weed whips and all necessary personal protective equipment.
2. The price per hour shall be \$175.00, which includes all contractor costs (one hour minimum per site) as well as applicable sales tax.
3. The Contractor shall be responsible for any damage to their equipment that shall occur while maintaining a property under this agreement. If the condition of a property is such that it cannot be mowed safely, the Contractor shall notify the City of the condition immediately.
4. This agreement shall be for the 2022 mowing season.
5. This agreement can be cancelled for any reason by either party by notifying the other in writing.
6. Contractor agrees to indemnify and hold the city harmless and to carry liability insurance and workers compensation insurance in amounts approved by the City of Shorewood. The City shall be added as an additional insured under Contractor's policy.
7. The City shall notify the contractor of properties that need to be mowed, and the Contractor agrees that the property should be mowed within seven calendar days of such notice.
8. Contractor shall submit periodic bills to the City, and it shall be the City's responsibility to collect payment for services provided under this contract.

Agreed to this 25th day of July, 2022.

City of Shorewood



Mangold Horticulture

**RESOLUTION NO. 22-067
CITY OF SHOREWOOD**

**A RESOLUTION APPROVING CONTRACTS FOR ENFORCEMENT MOWING AND
AUTHORIZING STAFF TO SIGN THE CONTRACT**

WHEREAS, tall grass and weeds over 12 inches in height are deemed a nuisance by City of Shorewood ("City") Code Section 501.04 Subd 8. d.

WHEREAS, the City requested an estimate from a firm to provide mowing services for properties that fail to respond to violation notices in a timely fashion; and

WHEREAS, the City Council reviewed the contract on July 25, 2022 at a public meeting.

NOW, THEREFORE, IT IS RESOLVED that the City Council of the City of Shorewood, Minnesota approves a contract with Mangold Horticulture, LLC to provide mowing services for nuisance properties.

FURTHER, THE CITY COUNCIL HEREBY AUTHORIZES and directs staff to execute the contracts on behalf of the City of Shorewood for 2022.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 25th day of July, 2022.

Jennifer Labadie, Mayor

ATTEST:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

#4A

MEETING TYPE
Regular Meeting

Title / Subject: Vacate a portion of Fire Lane 1 to Set Property Line

Meeting Date: July 25, 2022
Prepared by: Marie Darling, Planning Director

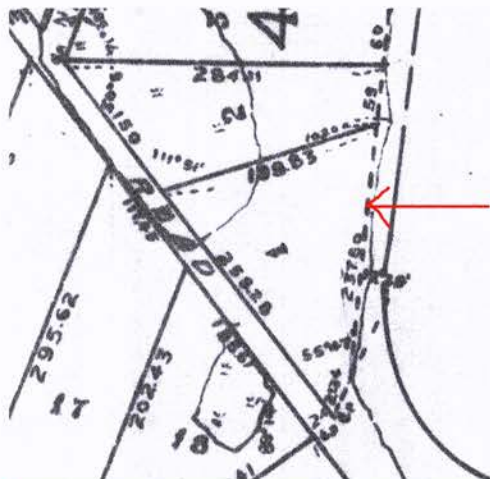
Applicant: City of Shorewood
Location: 4580 Enchanted Point

Attachments: Exhibits indicating right of way to be vacated
DNR Comment Letter

The public hearing was opened on June 27, 2022 and continued to this meeting to allow the Upper Lake Minnetonka Yacht Club board additional time to review the documents. They have received all the documents and have provided no additional comments. Since the June 27, 2022 meeting, no additional comments were received from the public on this request.

Action Requested: Staff recommends that City Council hear any offered testimony on the proposed vacation and close the public hearing. A separate item (7A) contains a resolution for recommended action.

Background: The Upper Lake Minnetonka Yacht Club property is shown to the right. The property was created in 1909 by the Enchanted Park property subdivision. The subdivision drew the lot lines to the shore and stopped there. The exhibit below is from the Enchanted Park subdivision. The dashed line (indicated



by the red arrow) is likely the edge of the areas surveyed at the time.



The issue that this creates is that there is more land between the property and the shoreline at the south end of the property and the division between the public right-of-way line and the private property isn't clear.

To resolve this issue, the staff and the ULMYC set the property line as shown in the attached exhibits.

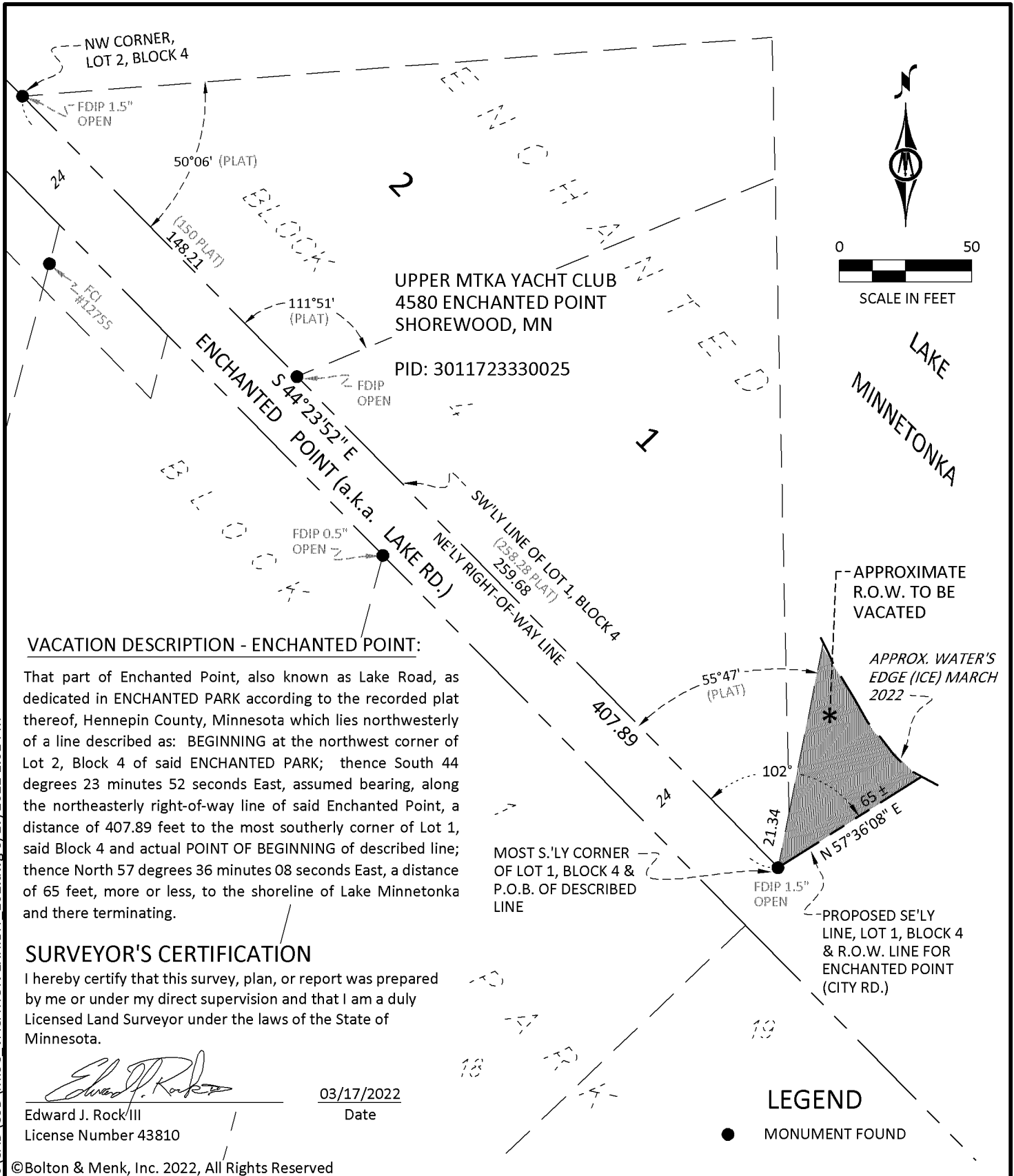
Mission Statement: The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.

The DNR was notified of this application and given 60 days to comment as required by state statute. Their comment letter is attached.

Financial or Budget Considerations: The application fees cover the cost of processing and recording the vacation/easement.

Public Notice: The notice for the request and public hearing opened on June 27, 2022 were published twice in the official newspaper and the affected property owner received a notice as required by statute.

H:\SHWD\16120806\CAD\C3D\MISC VACATION EXHIBIT 102.dwg 3/17/2022 1:01 PM



VACATION DESCRIPTION - ENCHANTED POINT:

That part of Enchanted Point, also known as Lake Road, as dedicated in ENCHANTED PARK according to the recorded plat thereof, Hennepin County, Minnesota which lies northwesterly of a line described as: BEGINNING at the northwest corner of Lot 2, Block 4 of said ENCHANTED PARK; thence South 44 degrees 23 minutes 52 seconds East, assumed bearing, along the northeasterly right-of-way line of said Enchanted Point, a distance of 407.89 feet to the most southerly corner of Lot 1, said Block 4 and actual POINT OF BEGINNING of described line; thence North 57 degrees 36 minutes 08 seconds East, a distance of 65 feet, more or less, to the shoreline of Lake Minnetonka and there terminating.

SURVEYOR'S CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Edward J. Rock III

Edward J. Rock III
License Number 43810

03/17/2022
Date

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VACATION EXHIBIT PART OF ENCHANTED POINT RIGHT-OF-WAY



**BOLTON
& MENK**

2638 SHADOW LANE, SUITE 200
CHASKA, MINNESOTA 55318
(952) 448-8838

STREET VACATION FOR PART OF ENCHANTED POINT AS DEDICATED IN ENCHANTED PARK, HENNEPIN COUNTY, MN RESOLUTION NO.

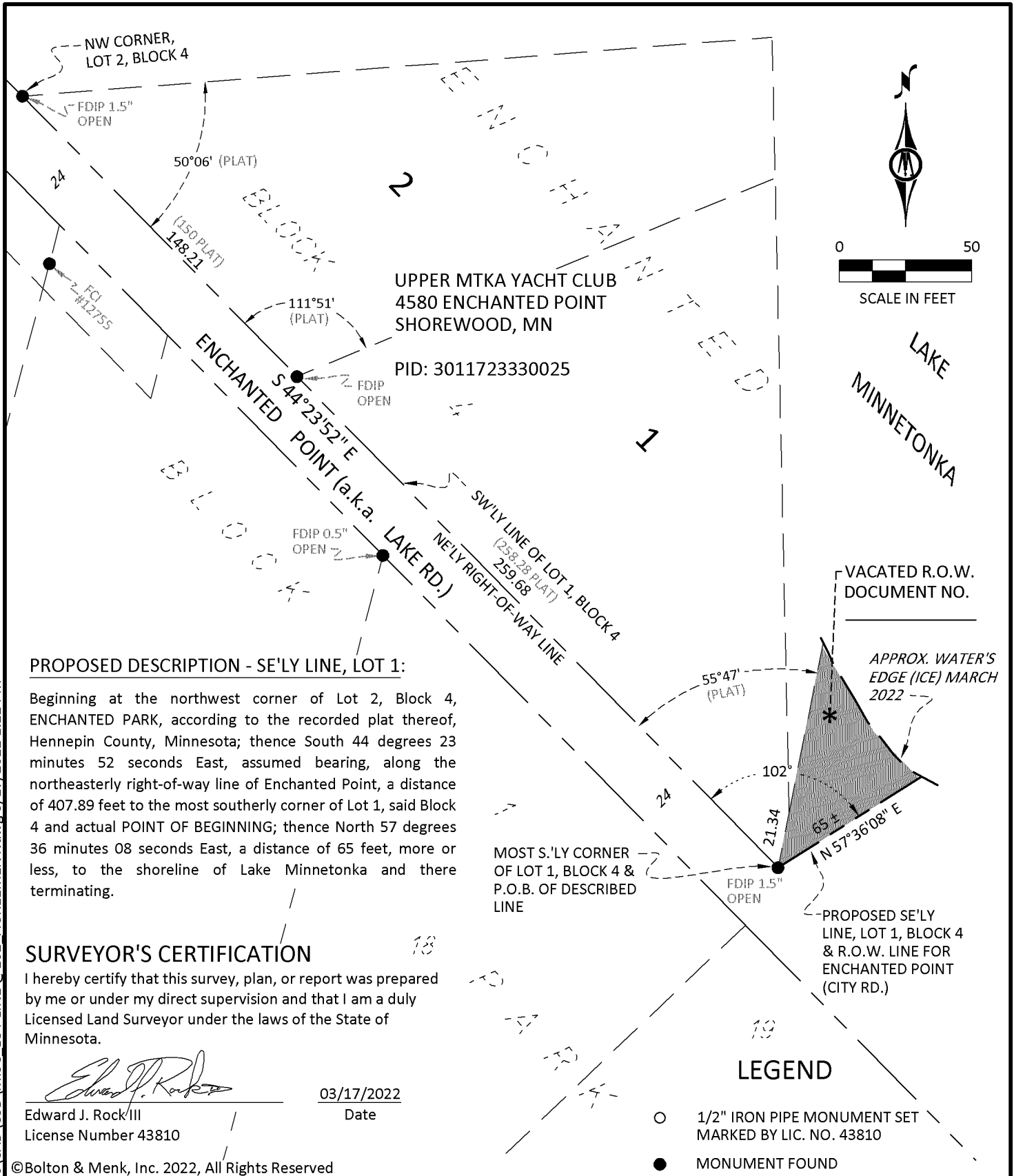
FOR: CITY OF SHOREWOOD
SHEET 1 OF 1

JOB NUMBER: 120806

FIELD BOOK:

DRAWN BY: EJR

H:\SHWD\16120806\CAD\C3D\MISC LOT LINE @102 AGREEMENT.dwg 3/17/2022 1:22 PM



LOT LINE AGREEMENT - EXHIBIT
CITY OF SHOREWOOD & UPPER MTKA YACHT CLUB

SE'LY LINE OF LOT 1, BLOCK 4, ENCHANTED PARK,
HENNEPIN COUNTY, MINNESOTA

FOR: CITY OF SHOREWOOD
SHEET 1 OF 1



2638 SHADOW LANE, SUITE 200
CHASKA, MINNESOTA 55318
(952) 448-8838

JOB NUMBER: 120806

FIELD BOOK:

DRAWN BY: EJR

DEPARTMENT OF NATURAL RESOURCES

Office of the Regional Director
DNR Central Region Headquarters
1200 Warner Road
St. Paul, MN 55106

June 10, 2022

City of Shorewood, MN
Marie Darling, AICP, Planning Director
5755 Country Club Road
Shorewood, MN 55331

Re: Proposed Vacation of a portion of Enchanted Point Right-Of-Way adjacent to 4580 Enchanted Point,
Shorewood, MN 55364

Dear Ms. Darling,

Thank you for your letter to Commissioner Strommen regarding this proposed road vacation. Your letter was forwarded to me for review and comment, as required by M.S. 412.851.

M.S. 412.851 indicates that *"No vacation shall be made unless it appears in the interest of the public to do so."* In response *"The commissioner must evaluate:*

- (1) the proposed vacation and the public benefits to do so;*
- (2) the present and potential use of the land for access to public waters; and*
- (3) how the vacation would impact conservation of natural resources."*

It is the DNR's understanding that the vacation request is to clarify property lines along Enchanted Point Road, and that the city intends to retain the road which includes public access to Lake Minnetonka. Our charge is to evaluate the proposed vacation using M.S. 412.851 criteria. With these criteria in mind, the Department of Natural Resources (DNR) concludes that the proposed vacation as described above does not substantially diminish the public benefit and protects public access to the lake.

Thank you for the opportunity to comment on the proposed vacation. DNR does not plan to attend the public hearing. Please send us the results of the hearing and the city's final decision on this road vacation.

If you have any questions or concerns about this letter, please contact Nancy Spooner-Mueller, Acquisition and Development Specialist with DNR Parks & Trails, at nancy.spooner-mueller@state.mn.us. You may contact her by phone at 651-269-1370.

Sincerely,



Grant L. Wilson
Central Region Director

cc: Nancy Spooner-Mueller, Division of Parks and Trails
Rachel Henzen, Division of Parks and trails.

CITY OF SHOREWOOD
PARK COMMISSION MEETING
TUESDAY, JULY 12, 2022

5755 COUNTRY CLUB RD
SHOREWOOD CITY HALL
7:00 P.M.

MINUTES

1. CONVENE PARK COMMISSION MEETING

Chair Hirner convened the meeting at 7:00 p.m.

A. Roll Call

Present: Chair Hirner, Commissioners Schmid, Heinz, and Cohen; City Council Liaison Johnson; and Parks and Recreation Director Grout

Absent: Commissioner Gallivan

B. Review Agenda

Cohen moved to approve the agenda as written. Heinz seconded the motion. Motion carried 4-0.

2. APPROVAL OF MINUTES

A. Park Commission Meeting Minutes of April 12, 2022

Heinz moved to approve the minutes of the April 12, 2022 meeting as written. Cohen seconded the motion. Motion carried 4-0.

B. Park Commission Park Tour Minutes from May 10, 2022

Heinz moved to approve the minutes of the May 10, 2022 Park Tour meeting as written. Cohen seconded the motion. Motion carried 4-0.

C. Park Commission Park Tour Minutes from June 14, 2022

Heinz moved to approve the minutes of the June 14, 2022 Park Tour meeting as written. Hirner seconded the motion. Motion carried 4-0.

3. MATTERS FROM THE FLOOR

There were none.

4. NEW BUSINESS

A. Recap of Park Tours

Chair Hirner expressed his appreciation to City staff because, overall, he thought the parks were in fabulous shape.

The Commission had a general conversation about what they had noticed on the Park Tours, the increased park usage over the last few years, the possibility for installing cameras in some locations in order to deter vandalism, the fee schedule, and the possibility of allowing inflatables.

Commissioner Heinz read aloud from the Shorewood Parks Goals Statement from August of 1996 that he had found. He noted that although the document was old, he felt it was still relevant.

Park and Recreation Director Grout gave an overview of the CIP information for the upcoming years.

Chair Hirner stated that he would like feedback from staff on whether the trailhead project will be shifted to 2024 and if so, whether there was some other project that could be pulled forward into 2023, in its place. He asked if there was a way for the City to track the usage of the park as far as local residents versus people coming from outside the City, for example, individuals using the adaptive playground. He asked about the possibility of signage opportunities to help direct people to some of the City's parks, if they were coming from outside of the City.

Parks and Recreation Director Grout noted that she would be able to see where people that are renting the picnic shelters were coming from and noted that there may be other ways that she can try to determine if the park users are from within the City or from the surrounding areas.

5. OLD BUSINESS

6. STAFF AND LIAISON REPORTS / UPDATES

A. City Council

Councilmember Johnson reported on recent Council activities, including the City's donation to the Excelsior Area Chamber of Commerce fireworks.

B. Staff

- a. Reminder August Park Meeting – August 23, 2022**
- b. Update on Silverwood Park**

Park and Recreation Director Grout stated that Planning Director Darling heard today that the installation at Silverwood Park should be finished up by the end of the week. She noted that it rained during the Music in the Park event, but she felt it still went very well.

Councilmember Liaison Johnson stated that he felt this was the first time that he had seen people with beer bottles in the park and was very happy that he did not see that kind of any leftover rubbish following the event. He stated that he wanted to commend Park and Recreation Director Grout and Communications Director Moore for doing such a fantastic job putting this event together. He stated that the band, brought down the house with an epic encore performance of the *Devil Went Down to Georgia*.

Park and Recreation Director Grout stated that this was also the first time that they have had a food truck at the event which was very well received.

7. ADJOURN

Cohen moved to adjourn the Park Commission Meeting of July 12, 2022 at 7:41 p.m.
Hirner seconded the motion. Motion carried 4-0.



City of Shorewood Council Meeting Item

#7A

MEETING TYPE
Regular Meeting

Title / Subject: Vacate a portion of Fire Lane 1 to Set Property Line

Meeting Date: July 25, 2022
Prepared by: Marie Darling, Planning Director

Applicant: City of Shorewood
Location: 4580 Enchanted Point

Attachment: Resolution

Background: Please see item 4A of this agenda.

Public Notice: The notice for the request and public hearing opened on June 27, 2022 were published twice in the official newspaper and the affected property owner received notice as required by statute. The DNR was also noticed and given a 60-day comment period. Their comments were included in item 4A of this agenda.

Action Requested: Staff recommends that City Council consider any testimony provided at the public hearing and adopt the attached resolution that vacates a portion of Fire Lane 1 to set the property line for the south side of 4580 Enchanted Point.

Proposed Motion: Move to adopt the attached resolution vacating a portion of Fire Lane 1 to set the south property line of 4580 Enchanted Point.

Action on this item requires a 4/5th majority of Councilmembers.

Next Steps and Timelines: If approved, staff would record the certified resolution at Hennepin County.



Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

RESOLUTION NO. 22-068

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**A RESOLUTION VACATING A PORTION OF FIRE LANE 1 TO IDENTIFY
THE SOUTH PROPERTY LINE OF 4580 ENCHANTED POINT**

RECITALS

WHEREAS, the City of Shorewood, (the “City”) has jurisdiction over the Right-of-Way for Enchanted Point as recorded on the plat named Enchanted Park, Lake Minnetonka, Minnesota (“Enchanted Park Plat”); and,

WHEREAS, the Upper Lake Minnetonka Yacht Club, Inc. owns the adjacent property described as:

Lots 1 and 2, Block 4, Enchanted Park, Lake Minnetonka, Minnesota according to the plat thereof on file and of record in the office of the Register of Deeds in and for Hennepin County, Minnesota; and

WHEREAS, the City Council, on its own motions, proposes a partial vacation of the Right-of-Way platted and publicly dedicated on the Enchanted Park Plat as identified on the attached Exhibit A (the “Proposed Vacation”); and

WHEREAS, there are no public utilities in the section of the Right-of-Way constituting the Proposed Vacation; and

WHEREAS, pursuant to Minn. Stat. § 412.851, notice of the Proposed Vacation was submitted to the Commission of the DNR for their comment on March 25, 2022 and said agency submitted comments that indicated that the proposed vacation does not substantially diminish the public benefit and protects public access to the lake and satisfies the Commissioner’s statutory requirements for the Proposed Vacation; and,

WHEREAS, in accordance with Minn. Stat. § 412.85, notice of a public hearing on the Proposed Vacation of a portion of the Enchanted Point in the City of Shorewood, Hennepin County, Minnesota, was published in the Sun Sailor Newspaper on June 8, 2022 and June 15, 2022 and was published in the Laker Pioneer Newspaper on June 10, 2022 and June 17, 2022,; and,

WHEREAS, said notice of public hearing was posted on the city’s website and at the Shorewood City Hall; and,

WHEREAS, the City of Shorewood City Council heard all interested parties on the question of the Proposed Vacation at a public hearing opened on June 27, 2022 and closed on July 25, 2022, in the Council Chambers at the City Hall.

NOW THEREFORE, the City Council of the City of Shorewood, Minnesota, makes the following:

FINDINGS

1. The City has not improved the portion of the Right-of-Way constituting the Proposed Vacation or opened it for use by the public for travel, and there are no known public utilities.
2. The City has an interest in cleaning up the parcel boundaries with respect to the Enchanted Park Plat and maintaining its historically platted Right-of-Way where useful to the City.
3. The Proposed Vacation will allow the City to retain right-of-way south of the vacated portion as shown on **Exhibit A**, consistent with width and length for roadway purposes.
4. For the foregoing reasons, it is in the public interest to vacate the Right-of-Way as shown on the attached **Exhibit A**.

DECISION

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Shorewood, Minnesota as follows:

1. That the Right-of-Way legally described and depicted in **Exhibit A** is hereby vacated.
2. In accordance with Minn. Stat. § 412.851, the City Clerk is hereby directed to file a certified copy of this Resolution with the County Auditor and the County Recorder/Registrar of Titles in accordance with the terms of this Resolution.

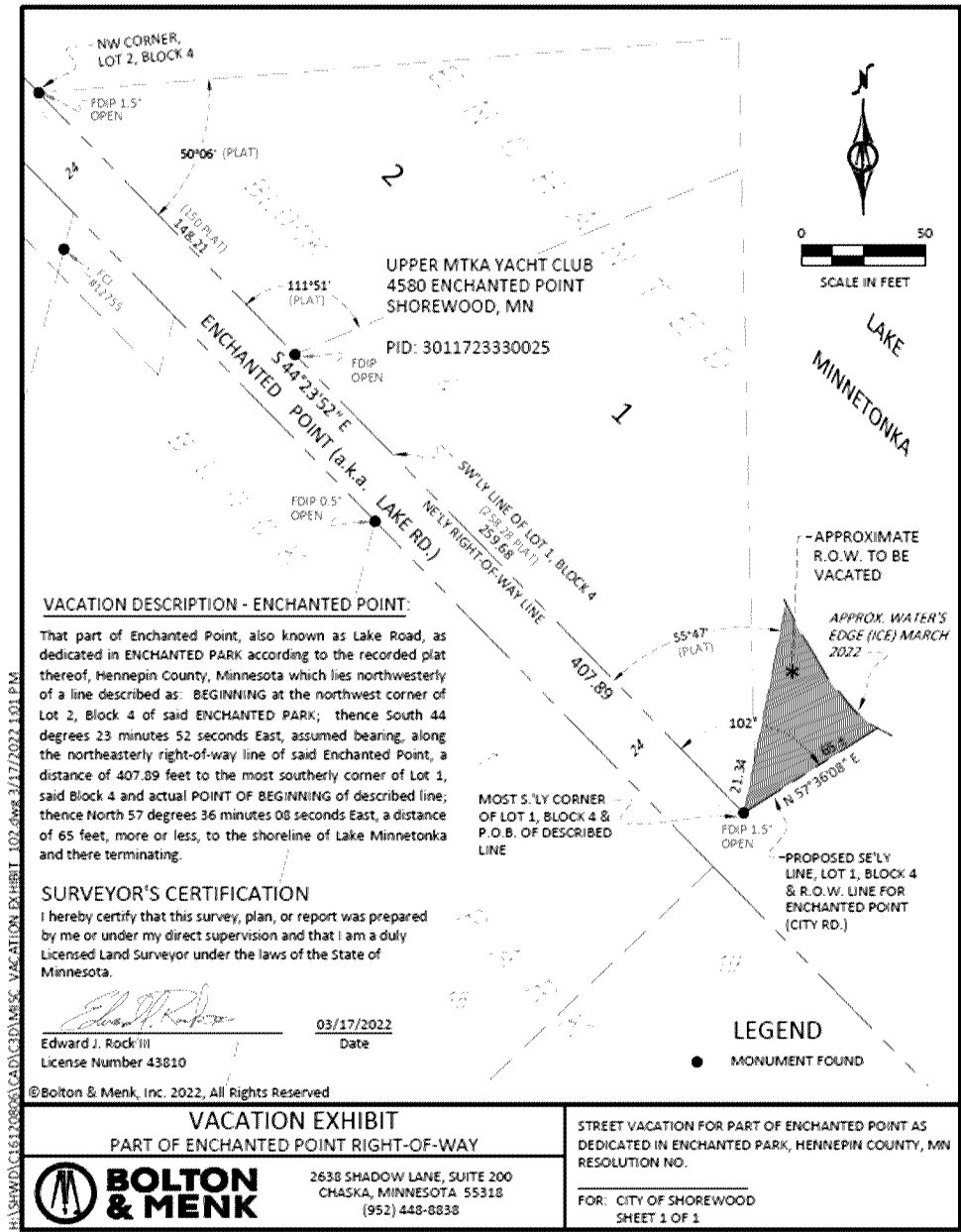
ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 25th day of July, 2022.

Jennifer Labadie, Mayor

ATTEST:

Sandie Thone, City Clerk

EXHIBIT A:



JOB NUMBER: 120806

FIELD BOOK:

DRAWN BY: EJR



City of Shorewood Council Meeting Item

Title/Subject: Update on Potential 2022 Contracted Tree Trimming
Meeting Date: Monday, July 25, 2022
Prepared by: Larry Brown, Director of Public Works
Attachments: Quote

Background: On June 27, 2022, the City Council directed staff to solicit quotes from tree trimmers to assist public works in keeping up with tree and shrub overgrowth that has reduced sign visibility, street sightlines, and allowable space along city streets to accommodate parked cars.

Quotes for the project were requested from four contractors and opened on July 20, 2022. A total of one quote was received from Davey Tree Expert Co. in the amount of \$423,000.00. Three other tree services said they were too busy to begin working on the trimming in the near future. Some other concerns identified are the best practices for trimming oak and ash trees. Due to the concern of Oak Wilt and the spread of Emerald Ash Borer, trimming of these trees should be completed during dormancy in the winter months.

Staff has reviewed the quote and has determined that by law the project cannot be quoted, due to the amount of the quote received. In accordance with State Statutes, this project would have to be publicly bid, due to the quoted amount. Alternatively, the scope of the project would have to be substantially reduced if this were to move forward.

Public Works staff has a number of low branches or leaning trees that are presently being addressed. Once those items have been completed, staff will proceed in a orderly pattern to review every intersection for sight distance and trim as needed, as this appears to be the issue of greatest immediate concern. Staff will then move forward with general clearing for horizontal and vertical clearances. While this will be a priority, these tasks are going to take a considerable amount of time with other daily mission critical items that must be completed simultaneously.

Financial or Budget Considerations: This work is not currently in the budget for 2022 and the city does not have adequate funds for the received quote.

Recommendation/Action Requested: Public Works staff will proceed as outlined, unless the City Council provides other direction.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*



City of Shorewood Council Meeting Item

Title/Subject: Accept Quote for Otta Seal Project on Wiltsey Lane and Enchanted Point Project: City Project 22-06
Meeting Date: Monday, July 25, 2022
Prepared by: Andrew Budde, City Engineer
Reviewed by: Larry Brown, Director of Public Works
Attachments: Quote, Overview Map, Resolution

Background: The City has three gravel roadways within the city that require occasional maintenance such as dust control, grading, addition of gravel due to snow plowing. One overall maintenance aspect that many residents have been very satisfied with has been the application of what is known as an “Otta Seal” process. This is similar to a chip seal on an asphalt roadway as it helps seal up the surface, reduces dust, minimizes grading efforts, and can benefit snow plowing efforts. Maple Ave is not included in this project as it will be significantly disturbed during the Strawberry Lane project.

Quotes for the project were requested from two contractors, as it is a specialized process. However only one quote was received. The low quote was submitted by Allied Blacktop from Maple Grove, Minnesota in the amount of \$84,500. A second quote was also received to complete a separate but comparable process known as a double chip seal. However, staff has reviewed the two processes and recommend moving forward with the Otta Seal process.

Financial or Budget Considerations: If approved, this work will be funded by the Local Roadway Fund.

Recommendation/Action Requested: Staff recommends approval of the Resolution that accepts the low quote provided by Allied Blacktop in the amount of \$84,500 for the Otta Seal project for Wiltsey Lane and Enchanted Point.



Allied Blacktop Company
10503 - 89th Avenue North
Maple Grove, MN 55369
www.alliedblacktopmn.com

Phone: 763.425.0575
Fax: 763.424.6791
Cell: 612-834-0158
Email: j.swenson@alliedblacktopmn.com

Proposal

Project: City of Shorewood Otta Seal

Date: June 30, 2022

Contact Person: Andrew Budde

Phone: 952-448-8838 ext 2642 Cell: 612-756-2486

Email: andrew.budde@bolton-menk.com

Project Address: Various roads per map provided.

We hereby submit specifications and quotations for the following:

Description of Work to be Performed	Unit	Qty.	Price	INT
Otta Seal - 2 Applications (HFMS-2S & 3/8" Granite) Apply liquid asphalt at a rate of .50 gallons per square yard. Apply cover aggregate at 45lbs. per square yard. Roll cover aggregate. Sweep and dispose of loose material prior to 2nd application. 1 week wait time between applications. NOTE: A final post sweep is not included in this proposal. NOTE: All grading and road surface prep to be done by others prior to construction. NOTE: Irrigation must be off 24 Hrs and obstructions moved prior to construction. Additional MOB charges may apply. NOTE: Sealing behind parking bumpers, under steps, or any areas not accessible by chip seal roller are excluded from the project. NOTE: Quote Assumes 1 mobilization per application	S.Y.	4,564	\$84,500.00	

Alternate - Double Chip Seal (CRS-2P & 3/8" Granite): FIRST APPLICATION - Apply liquid asphalt at a rate of .34 gallons per square yard. Apply cover aggregate at 20 lbs. per square yard. Roll cover aggregate. Pick up sweep excess aggregate after application and compaction. SECOND APPLICATION - Apply liquid asphalt at a rate of .36 gallons per square yard. Apply cover aggregate at 20 lbs. per square yard. Roll cover aggregate. Pick up sweep excess aggregate after application and compaction. NOTE: All grading and road surface prep to be done by others prior to construction. NOTE: Irrigation must be off 24 Hrs and obstructions moved prior to construction. Additional MOB charges may apply. NOTE: Chip sealing behind parking bumpers, under steps, or any areas not accessible by chip seal roller are excluded from the project. NOTE: Quote Assumes 1 mobilization	S.Y.	4,564	\$60,875.00	
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Stripping Not Included

Exclusions: Bonds, permits, fees, surveying, engineering, testing, rail road insurance, special insurance, site specific training for employees, landscaping, irrigation, watering of sod, soil corrections, dewatering, traffic control, utility or structural sheeting, shoring, underpinning, buried debris, rock excavation, class V base materials, drain tile, footing insulation or waterproofing, separation fabrics, vapor barriers, drainage layers, hazardous materials, removal of contaminated soils, haul road construction, erosion control, site restoration, gas, mechanical, or electrical excavation, site fencing, locating private utilities, private utility repairs, winter or cold weather conditions, night or weekend work, winter conditions.

Note: See Allied Blacktop Company Warranty Terms, Qualifications, and Construction Specifications.

We propose to furnish material and labor, complete in accordance with the above specifications, for the total lump sum of:

TOTAL ALL:	See Above
ADD 1% Bonding if Necessary	

Payment terms are net 30 days. Payment terms for chip seal applications are 90% due net 30 days, balance due upon completion of sweeping.

Note: This proposal may be withdrawn if not accepted within 15 days. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, weather or other delays beyond our control.

Allied Blacktop Company to carry proper insurance including Workers Compensation.

Authorized Signature: _____

Jeremy Swenson

Acceptance of Proposal: The above prices, specifications, conditions, and attached warranty qualifications are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____

"(a) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.

(b) UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE."

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

RESOLUTION 22-069

**A RESOLUTION ACCEPTING LOW QUOTE FOR THE OTTA SEAL PROJECT ON
WILTSEY LANE AND ENCHANTED POINT**

CITY PROJECT 22-06

WHEREAS, quotes for the Otta Seal of Wiltsey Lane and Enchanted Point were solicited and received with one quote being submitted by Allied Blacktop in the amount of \$84,500; and

WHEREAS, Otta Seal of gravel roadways reduces overall maintenance by reducing dust, minimizing erosion, prevents potholes and wash boarding and aiding in snow removal; and

WHEREAS, Allied Blacktop is a responsible and responsive contractor, that has completed projects of similar size and scope successfully; and

NOW THEREFORE, IT RESOLVED: by the City Council of the City of Shorewood hereby accepts the quote from Allied Blacktop, in the amount of \$84,500, and authorizes the Otta Seal project for Wiltsey Lane and Enchanted Point.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 25th day of July, 2022.

Jennifer Labadie, Mayor

Attest:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title/Subject: Establishing Moratorium for Sale, Testing, Manufacture, and Distribution of THC Products

Meeting Date: July 25, 2022

Prepared By: Marie Darling, Planning Director

Attachments: Correspondence Received
Ordinance 590
Resolution for Summary Publication

Background: The Minnesota State government recently adopted new standards for the sale of edibles and beverage products containing THC extracted from hemp. The state has not prevented cities from licensing the sale of such products and restricting their sale to certain zoning districts.

Because such products were recently prohibited, the Shorewood city code does not have any restrictions specific to such uses. As a result, there are no specific limitations or standards for the operation and sale of such products and no guidance for the City Council or staff.

Recommended Action: Staff recommends that the City Council approve an interim ordinance establishing a one-year moratorium regarding the sale, testing, manufacture, and distribution of the edibles and beverage products. Adoption of the ordinance requires a simple majority of Councilmembers.

Staff also recommends the adoption of a summary publication ordinance by separate motion. Action on a summary publication ordinance requires a 4/5ths majority.

Next Steps and Timeline: Once the moratorium is in place, staff will study the issue and provide feedback and recommendations to the City Council within the moratorium period, with the goal to have a permanent ordinance approved by the City before the conclusion of the one-year period.

Public Notification: The ordinance was posted at City Hall and on the city's website. Additionally, the ordinance was provided to the list of individuals who have requested to receive notice of potential ordinances. Correspondence received to date is attached to this memo.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

Marie Darling

From: Todd Erickson <todderickson33@gmail.com>
Sent: Friday, July 15, 2022 10:18 PM
To: Planning
Subject: Proposed THC moratorium ordinance

I fully support this proposed ordinance. The state law seems to have snuck up on just about everyone, including me. It's appropriate and prudent to give the City some time to study the potential impacts of the sale, manufacture or distribution of products containing THC, and adopt into law those best practices that best fit the City of Shorewood.

Thanks for taking the lead on this.

Kind regards
Todd Erickson
6030 Ridge Road

ORDINANCE 590

CITY OF SHOREWOOD COUNTY OF HENNEPIN STATE OF MINNESOTA

AN INTERIM ORDINANCE PROHIBITING THE SALE, TESTING, MANUFACTURING, AND DISTRIBUTION OF THC PRODUCTS

NOW, THEREFORE, the City Council of the City of Shorewood does ordain:

SECTION 1. BACKGROUND.

1. By enacting 2022 Session Law Chapter 98, Article 13, the Minnesota Legislature amended Minn. Stat. §151.72 and permitted the sale of edible and nonedible cannabinoid products that contain no more than 0.3 % of Tetrahydrocannabinol, commonly known as THC ("THC Products").
2. The new law does enact some requirements for labeling and testing, but the law provides no parameters regulating production, compliance checks, or sales of THC Products. The new law does not prohibit local regulation.
3. Pursuant to Minn. Stat. § 462.355, subd. 4, the City is authorized to enact by ordinance a moratorium to regulate, restrict or prohibit any use within the jurisdiction to protect the public health, safety, and welfare. Specifically, the City is authorized to enact a moratorium ordinance to allow it to undertake a study to determine whether to adopt any regulations or restrictions, including siting and location of uses, related to the sales, testing, manufacturing, and distribution of THC Products.
4. Pursuant to its general police powers, including but not limited to, Minn. Stat. § 412.221, subd. 32, the City may enact and enforce regulations or restrictions on THC Products within the City to protect the public safety, health, and welfare, including restrictions and a moratorium on the use of sales, testing, manufacturing, and distribution, during the pendency of a study to determine the need for police power regulations, including but not necessarily limited to licensing and permitting.

SECTION 2. FINDINGS.

1. The City Council finds there is a need to study THC Products and uses and businesses related thereto, in order to assess the necessity for and efficacy of regulation and restrictions relating to the sales, testing, manufacturing, and distribution of THC Products, including through licensing or zoning ordinances, in order to protect the public health, safety, and welfares of its residents.
2. The study will allow the City Council to determine the appropriate changes, if any, that that it should make to City ordinances.
3. The City Council, therefore, finds that there is a need to adopt a City-wide moratorium of the sale, testing, manufacturing, and distribution of THC Products within the City while City staff studies the issue.

SECTION 3. MORATORIUM.

1. No individual, establishment, organization, or business may sell, test, manufacture, or distribute THC Products for twelve (12) months from the effective date of this ordinance.
2. The City shall not issue any license or permit related to THC Products or twelve (12) months from the effective date of this ordinance. No license or permit application, of any kind, by any individual, establishment, organization, or businesses involved in the proposed sale, testing, manufacturing, or distribution of THC Products within the City of Shorewood shall be accepted or considered for twelve (12) months from the effective date of this ordinance.
3. Planning or zoning applications related to THC Products or applications from individuals, establishments, organizations, or businesses involved in the proposed sale, testing, manufacturing, or distribution of THC Products within the City of Shorewood shall not be accepted or considered for twelve (12) months from the effective date of this ordinance.

SECTION 4. STUDY. The City Council directs City staff to study the need for local regulation regarding the sale, testing, manufacturing, or distribution of THC Products within the City of Shorewood. Staff must also study the need for creating or amending zoning ordinances, licensing ordinances, or any other ordinances to protect the citizens of Shorewood from any potential negative impacts of THC Products. Upon completion of the study, the City Council, together with such commission as the City Council deems appropriate or, as may be required by law, will consider the advisability of adopting new ordinances or amending its current ordinances.

SECTION 5. ENFORCEMENT. The City may enforce this Ordinance by mandamus, injunctive relief, or other appropriate civil remedy in any court of competent jurisdiction. The City Council hereby authorizes the City Administrator, in consultation with the City Attorney, to initiate any legal action deemed necessary to secure compliance with this Ordinance. A violation of this Ordinance is also subject to the City's general penalty in City Code § 104.01.

SECTION 6. TERM. Unless earlier rescinded by the City Council, the moratorium established under this Ordinance shall remain in effect until twelve (12) months from its effective date, at which point, it will automatically expire.

SECTION 7. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage by the City Council.

ADOPTED this 25th day of July, 2022.

Jennifer Labadie, Mayor

ATTEST

Sandie Thone, City Clerk

RESOLUTION 22-070

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**A RESOLUTION APPROVING A SUMMARY PUBLICATION OF INTERIM
ORDINANCE 590 REGARDING A PROHIBITION ON THE SALE, TESTING,
MANUFACTURING, AND DISTRIBUTION OF THC PRODUCTS**

WHEREAS, at a duly called meeting on July 25, 2022, the City Council of the City of Shorewood adopted Ordinance No. 590 entitled "AN INTERIM ORDINANCE PROHIBITING THE SALE, TESTING, MANUFACTURING, AND DISTRIBUTION OF THC PRODUCTS" pertaining to passage of a Minnesota Statute §151.72; and

WHEREAS, the City Council adopted a lengthy interim ordinance to halt such activities as allowed by Minnesota Statute 412.221 Subd. 32 to allow time for study to determine the need for police power regulations, including but not necessarily limited to licensing and permitting; and

WHEREAS, the purpose of this summary is to inform the public of the intent and effect of the interim ordinance but to publish only a summary of the ordinance with the full ordinance being on file in the office of the City Clerk during regular office hours and available on the city's website.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD:

1. The City Council finds that the publication of the above title and Sections 3, 4, 6 and 7 of Ordinance No. 590 clearly informs the public of the intent and effect of the Ordinance.
2. A full copy of the Ordinance is available at Shorewood City Hall and on the city's website.

ADOPTED by the Shorewood City Council on this 25th day of July, 2022.

Jennifer Labadie, Mayor

Attest:

Sandie Thone, City Clerk



#10A.1

MEETING TYPE
Regular

City of Shorewood Council Meeting Item

Title / Subject: 2nd Quarter 2022 General Fund Budget Report

Meeting Date: July 25, 2022

Prepared by: Joe Rigdon, Finance Director

Reviewed by:

Attachments: General Fund Budget Report

Policy Consideration:

A General Fund year-end budget report is provided to the City Council for review on a quarterly basis.

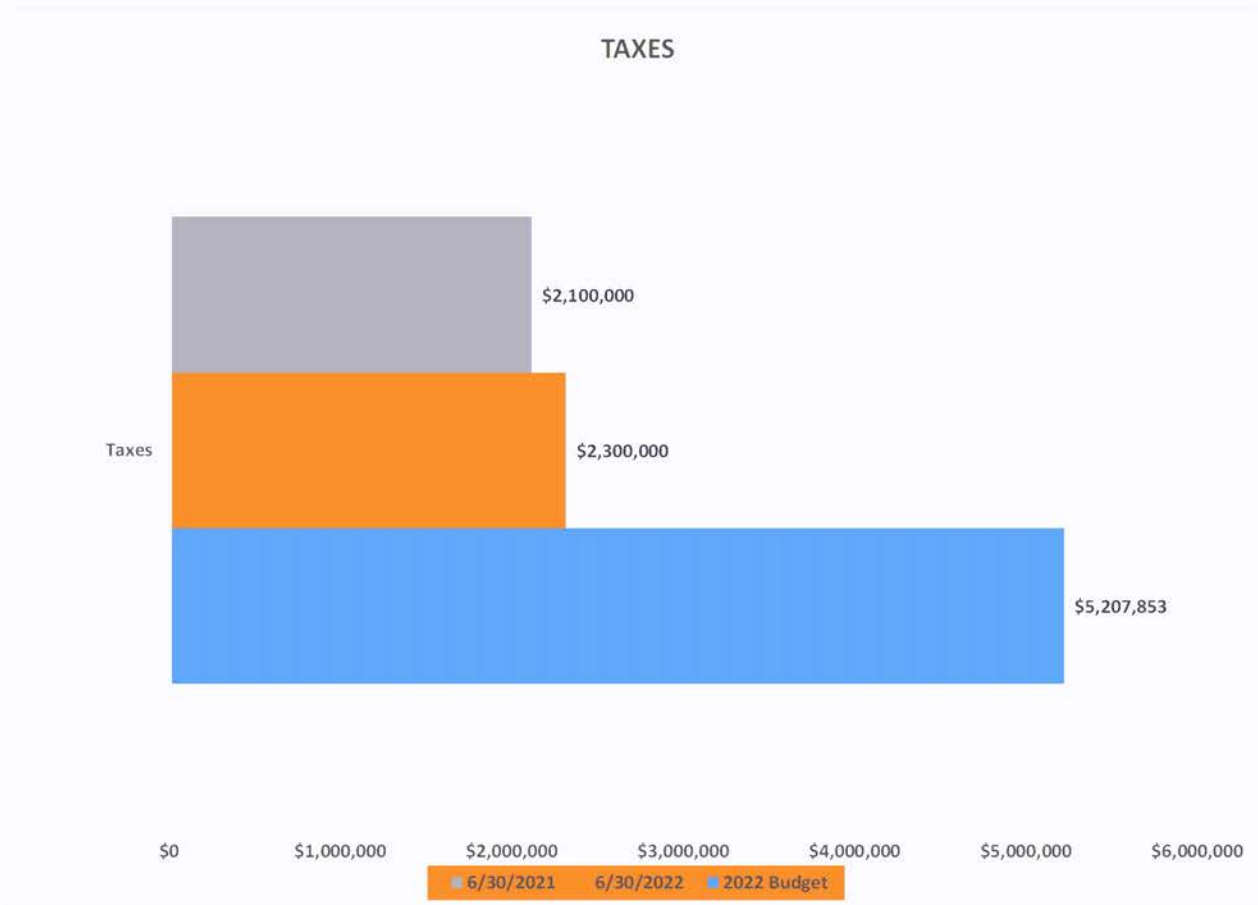
Background:

The following information describes the unaudited financial results of the City's General Fund as of June 30, 2022. Comparisons between year-to-date amounts through March for revenues and expenditures are included to assist in gauging fund performance.

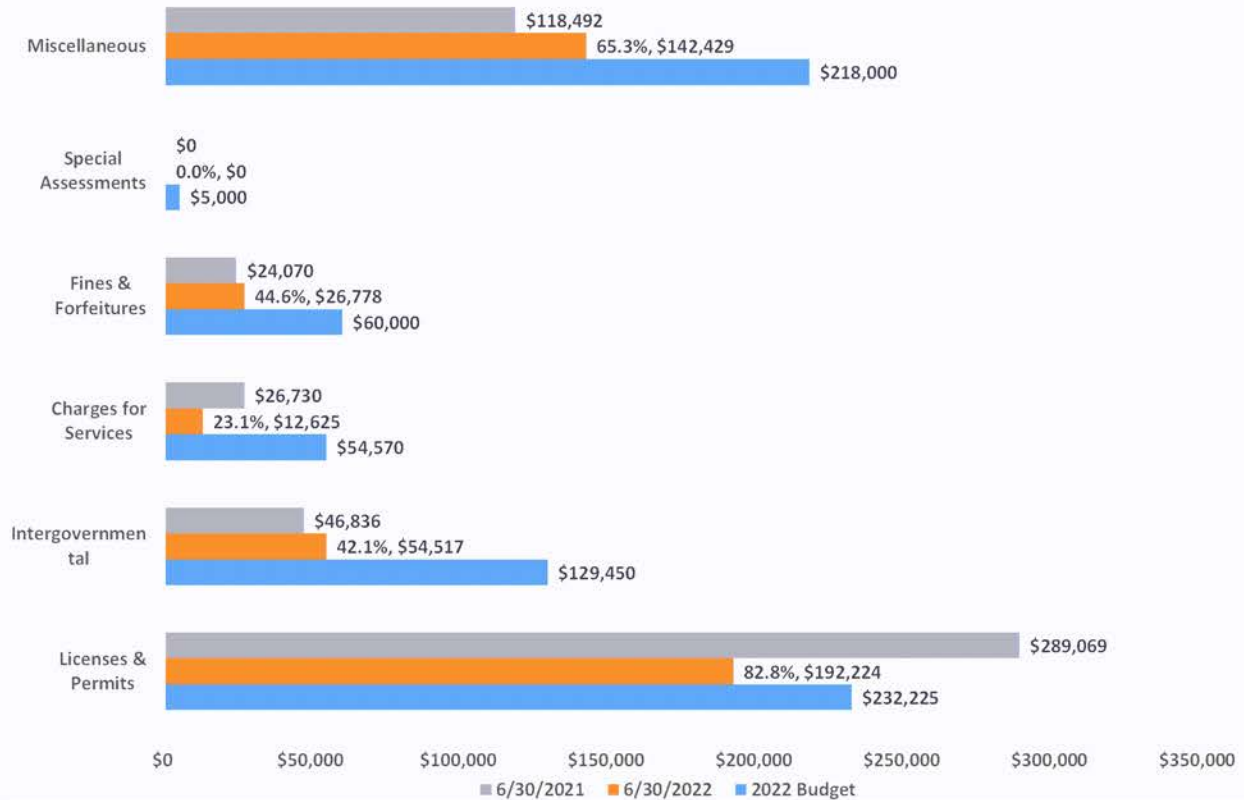
General Fund

Revenues:

Property tax revenues for the General Fund were \$2,300,000 through June 30, consisting of a first half advance of funds from Hennepin County. The remainder of first half property taxes were received in July 2022, and the second half property taxes will be received in December 2022.



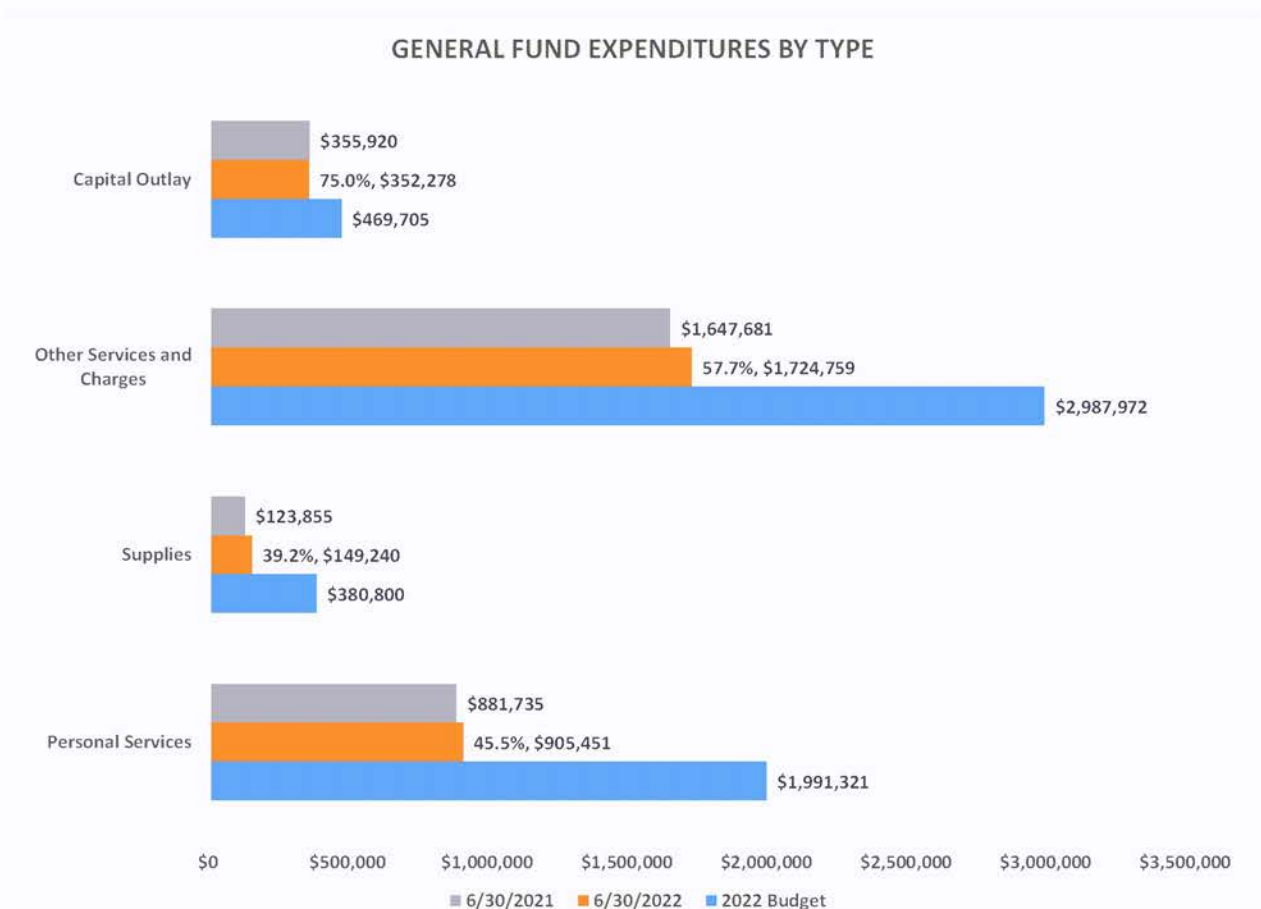
GENERAL FUND NON-TAX REVENUES



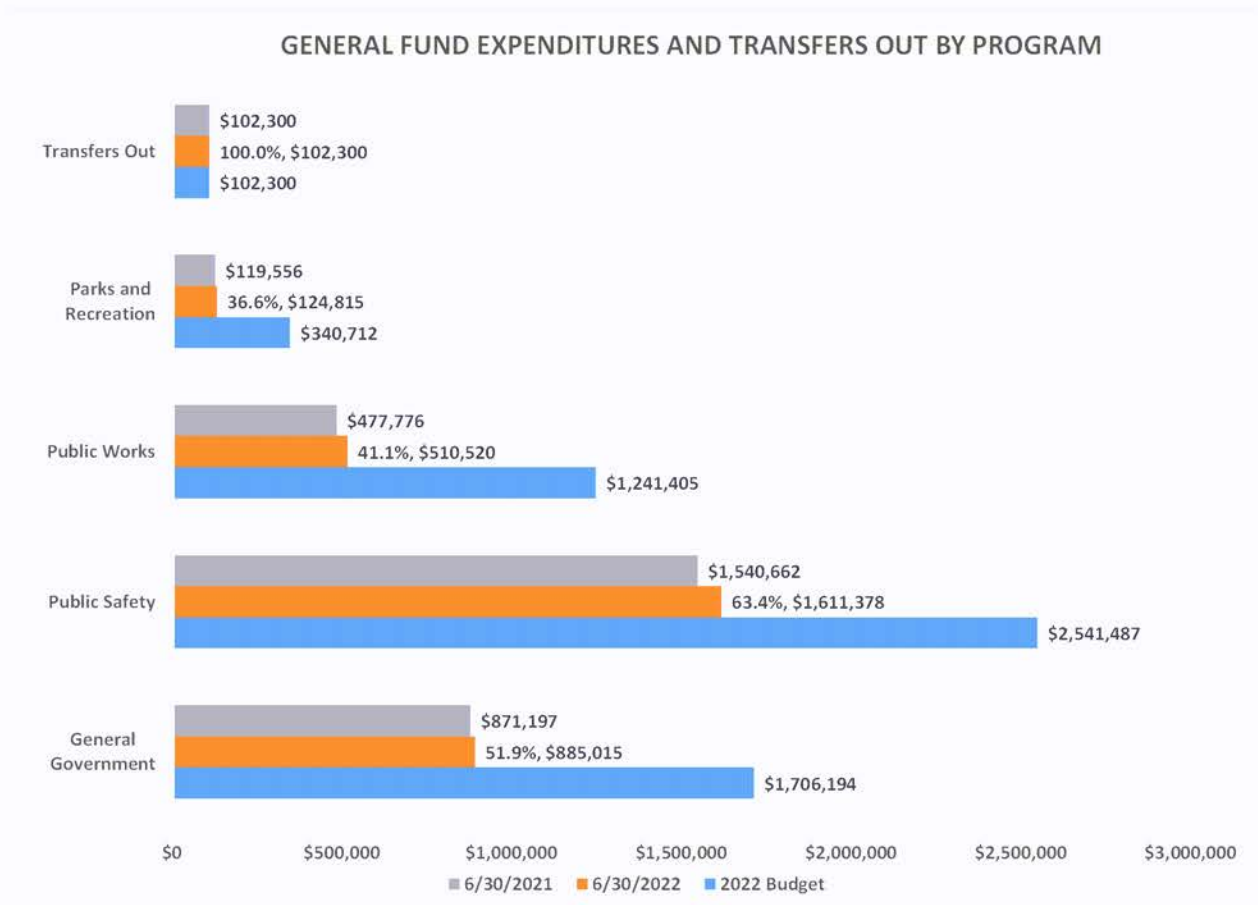
- Licenses and permits amounted to 82.8% of budget, or \$192,224 through June of 2022. The majority of the revenue consisted of building permits and plan check fees. As a comparison, licenses and permits revenues through June of 2021 were \$289,069.
- Intergovernmental revenues were \$54,517 through 06/30/22, as compared to \$46,836 through 06/30/21.
- Miscellaneous revenues totaled \$142,429 through 06/30/22. Antenna rent is the largest component. No investment interest earnings are typically allocated to the General Fund until the fourth quarter.
- Total General Fund revenues (excluding transfers in) amounted to \$2,728,573, or 46.2% of budget through 06/30/22. Revenues through June for 2022 were \$123,376 higher than prior year revenues through June 2021. The increase is attributable to the change in the property tax advance

Expenditures by Type:

- General Fund personal services (including salaries and benefits) were at 45.5% of the annual budget through the second quarter of 2022. This amounted to a 2.7% increase over the 2nd quarter of 2021.
- Supplies expenditures through June 2022 were 39.2% of the 2022 budget.
- Other services and charges were 57.7% of the 2022 budget, and 4.7% higher compared to the prior year.
- Capital outlay expenditures were 75.0% of budget through the second quarter. This represents the capital portion of the police and fire contracts in 2022.



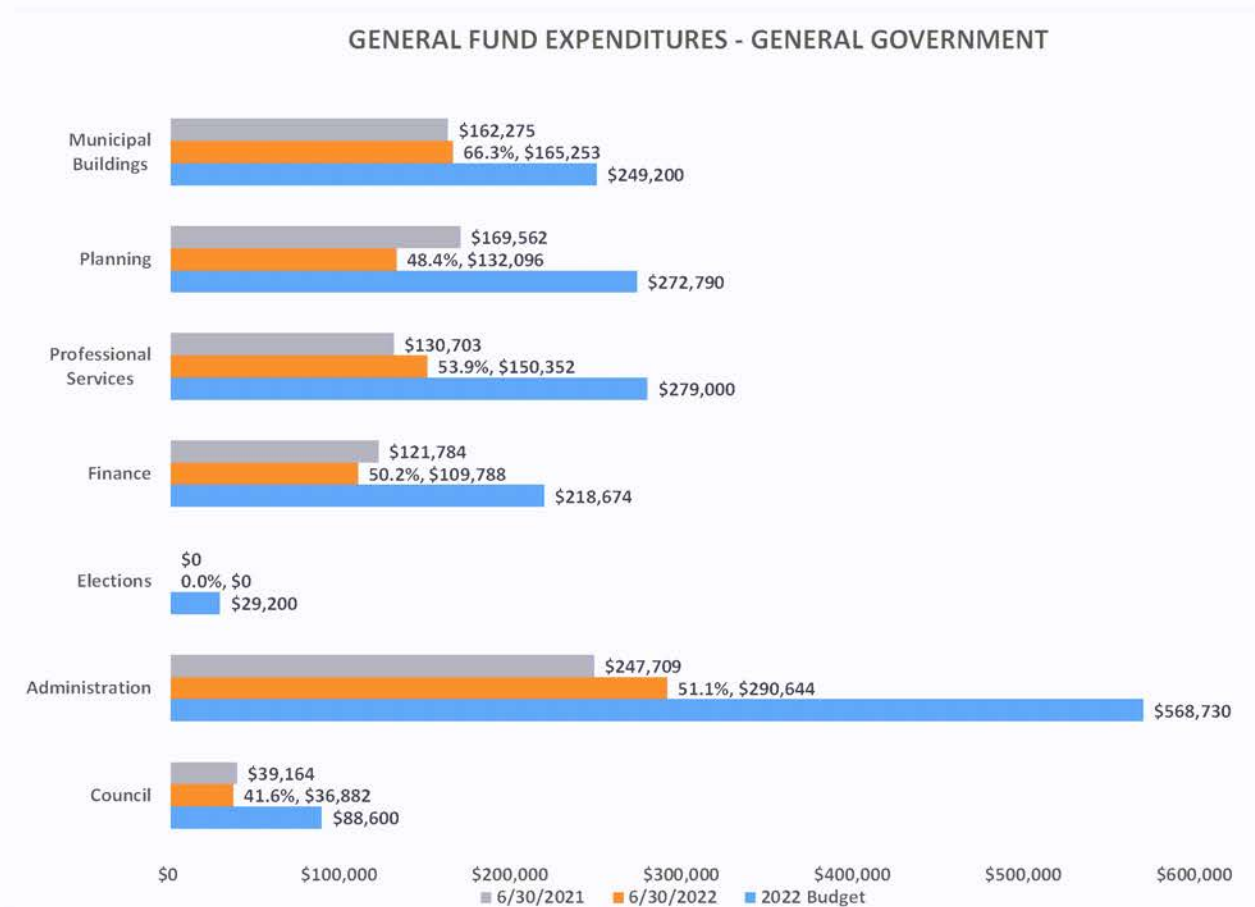
Expenditures by Program:



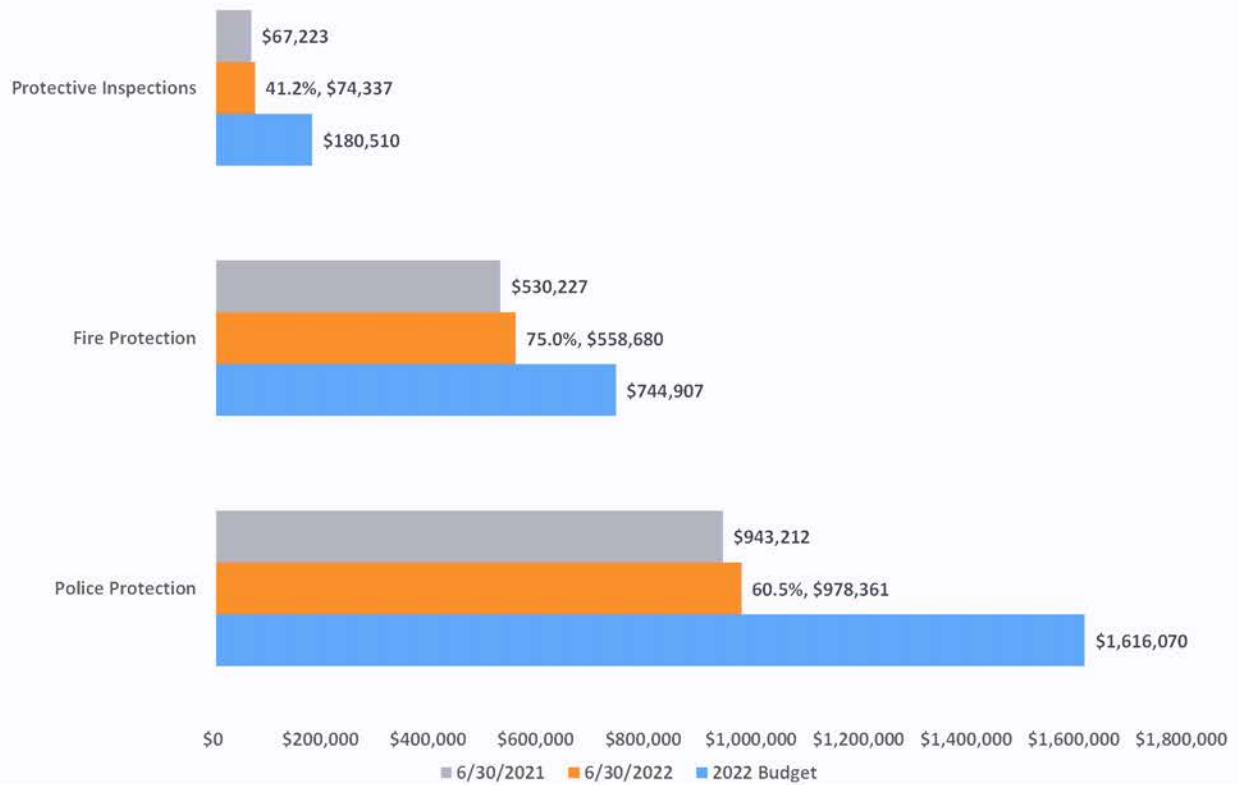
- General government expenditures through June 2022 were \$885,015 (51.9% of budget), or 1.6% higher than 2021.
- Public safety expenditures were \$1,611,378 through 06/30/22 (63.4% of budget), increasing 4.6% through 06/30/21.
- Public works expenditures totaled \$510,520 through 06/30/22 (41.1% of budget), increasing 6.9% from the prior year.
- Parks and recreation expenditures amounted to \$124,815 through June 2022, a 4.4% increase from 2021.
- Budgeted transfers out to the Shorewood Community and Event Center were \$102,300 through both March 2022 and March 2021.
- The General Fund exhibited an overall 4.1% increase in expenditures (excluding transfers out) from \$3,009,191 through 06/30/21 to \$3,131,728 through 06/30/22.

Expenditures by Department:

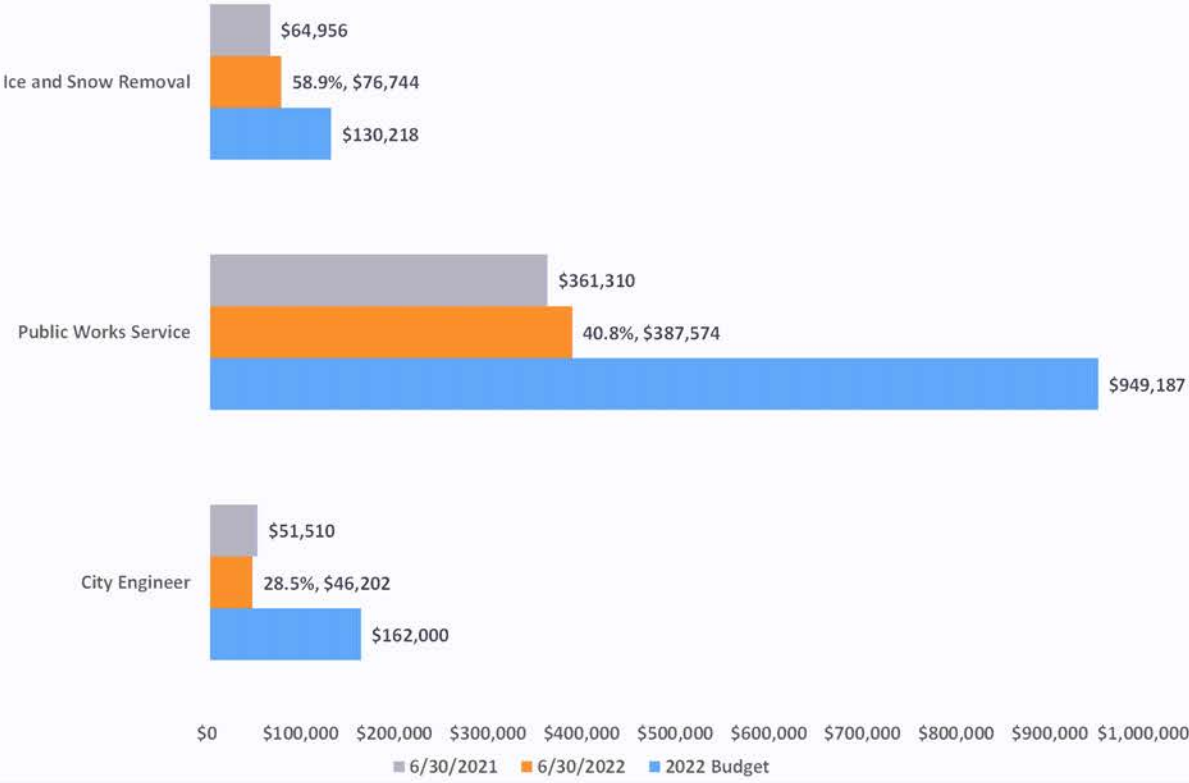
The following charts include expenditure information for individual departments for the first quarter of 2022.



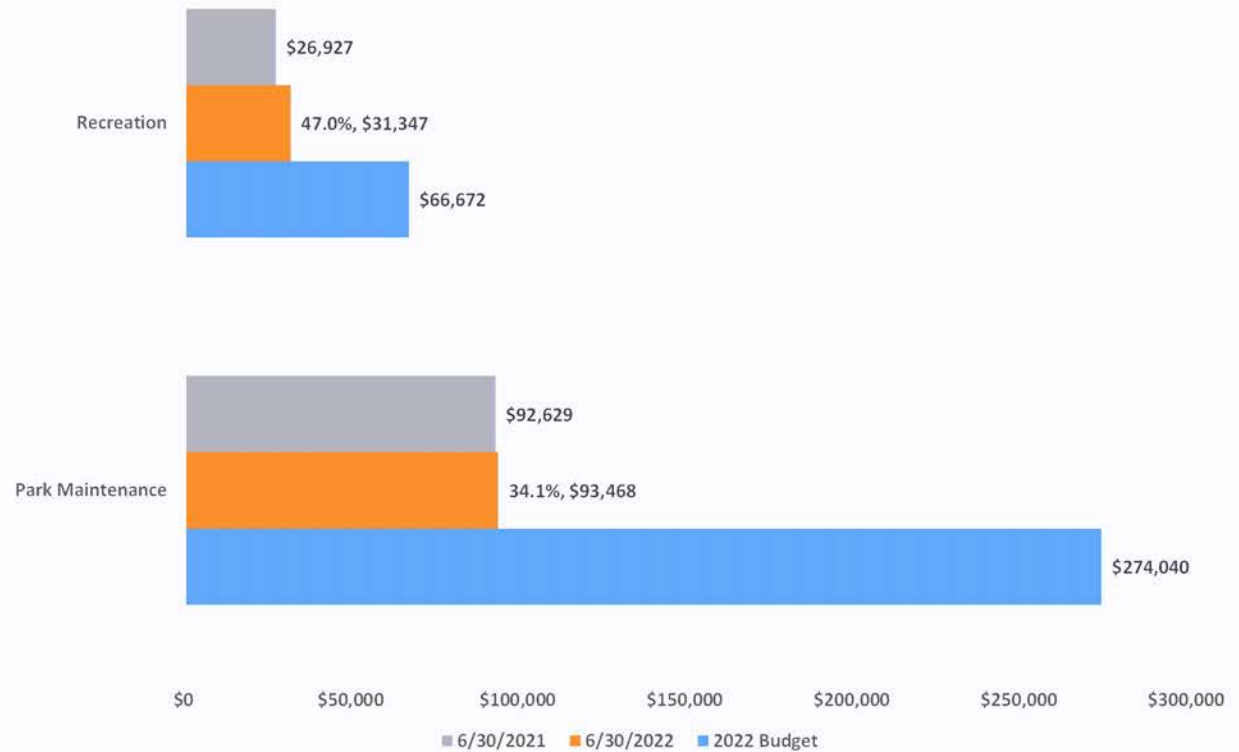
GENERAL FUND EXPENDITURES - PUBLIC SAFETY



GENERAL FUND EXPENDITURES - PUBLIC WORKS



GENERAL FUND EXPENDITURES - PARKS AND RECREATION



Financial or Budget Considerations:

This report is intended to provide budget to actual and comparative financial information for the General Fund.

Options:

1. Accept the quarterly budget report.
2. Do not accept the quarterly budget report.

Recommendation / Action Requested:

Staff recommends that the City Council accept the quarterly budget report.

Next Steps and Timeline:

The General Fund budget report for 3rd quarter 2022 will be prepared and distributed in October 2022.

Connection to Vision / Mission:

The review of periodic reporting of financial information is a component of sound financial management.



#10A.2

MEETING TYPE
Regular

City of Shorewood Council Meeting Item

Title / Subject: Investments 2nd Quarter 2022 Report

Meeting Date: July 25, 2022

Prepared by: Joe Rigdon, Finance Director

Reviewed by:

Attachments: Second Quarter 2022 Investments Spreadsheets

Policy Consideration:

An investment report is provided to the City Council for review on a quarterly basis.

Background:

The following information describes the unaudited investment activity of the City's funds as of June 30, 2022.

The City's investment policy, modified 3/24/2013, indicates that an investment report shall be prepared at least quarterly, including a management summary.

General Objectives:

The primary objectives, in priority order, of investment activities are safety, liquidity, and yield.

1. Safety:

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk. Credit risk is the risk of loss due to the failure of the security issuer or backer. Interest rate risk is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates.

2. Liquidity:

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands.

3. Yield:

The investment portfolio shall be designed with the objective of attaining a market rate of return through budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

Authorized and Suitable Investments:

Minnesota Statute 118A.04 lists the types of investments that public funds may be invested in. The City's investment policy is narrower than the statute, and includes the following permissible investments:

- United States securities:

Governmental bonds, notes, bills, mortgages (excluding high-risk mortgage-backed securities), and other securities, which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress.

- State and local securities:

Any security which is a general obligation of any state or local government with taxing powers which is rated "A" or better by a national bond rating service.

Any security which is a revenue obligation of any state or local government with taxing powers which is rated "AA" or better by a national bond rating service.

- Commercial paper:

Commercial paper issued by United States corporations or their Canadian subsidiaries that is rated in the highest quality category by at least two nationally recognized rating agencies and matures in 270 days or less.

- Time deposits:

Time deposits that are fully insured by the Federal Deposit Insurance Corporation (FDIC) or by the National Credit Union Administration (NCUA).

- Minnesota joint powers investment trust (4M Fund):

Investments are restricted to securities described in Minnesota Statutes 118A.04 and 118A.07, subdivision 7.

Diversification:

The City shall attempt to diversify its investments according to type and maturity. The portfolio may contain both short-term and long-term investments. The City will attempt to match its investment maturities with anticipated cash flow requirements. The City's investment policy includes the following restrictions:

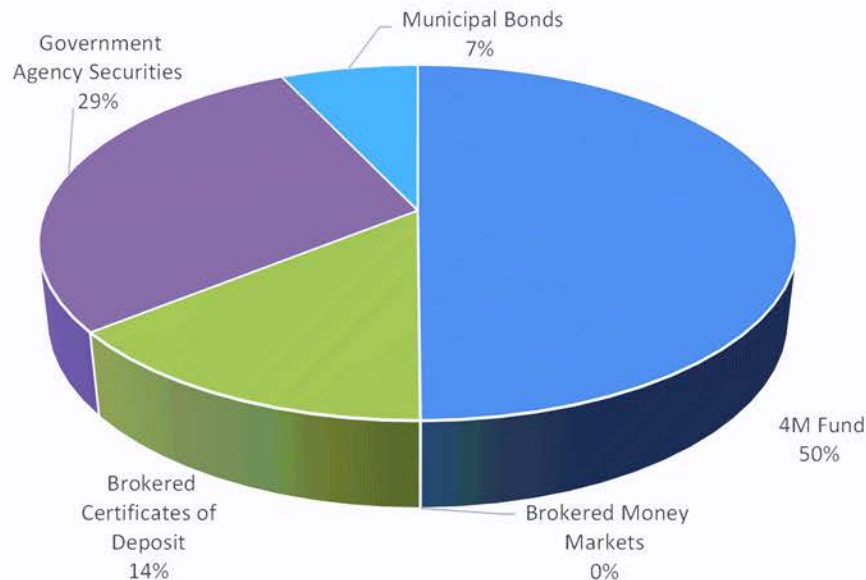
- No more than 30% of the total investments should extend beyond 5 years.
- No investment should extend beyond 15 years.
- No more than 10% of the total investments shall be commercial paper.

As of 6/30/2022, the City is in compliance with the investment policy's diversification restrictions.

Current Investments:

At 6/30/2022, market value of the City's investments amounted to \$12,116,786. Municipal money market funds (4M) were the largest share of the portfolio, at 50%. Net bond proceeds of \$7.4 million were transferred into the 4M fund in August 2020, while approximately \$4.2 million of net bond proceeds were transferred in July 2021. An investments summary and an investments detail listing are included on the attachments.

Investments Allocation 6/30/22



The weighted average portfolio maturity in days of the City's investment portfolio has been steady during the past year. This calculation varies based on the mix of investment purchases and maturities. The average maturity at June 30, 2022 was a calculated 619 days, or 1.70 years.

Weighted Average Portfolio Maturity (Days)



The weighted average yield of the City's investment portfolio was relatively flat from July 2021 through February 2022. An increase in the overall yield occurred in the first and second quarters of 2022, reflecting current economic conditions. Based on the City's fixed rate investments (excluding the 4M Fund), the portfolio yield was calculated at 1.364% at 6/30/2022. The 4M Fund average monthly rate for June 2022 was 0.916%.



From 1/1/2022 through 6/30/2022, the City received \$63,638 in investment interest. The change in fair market value of the portfolio decreased by \$146,323 through 6/30/2022 as a result of market economic conditions. With interest rates rising, the value of fixed-rate securities showed a decline in value for the first and second quarter. The City's intent is to hold investments to maturity dates, which will prevent realized principal gains or losses on investments related to market conditions. Net investment income through 6/30/2022 amounted to negative \$82,685.

Financial or Budget Considerations:

This report is intended to provide investments financial information for the City's funds.

Recommendation / Action Requested:

Staff recommends that the City Council accept the quarterly investments report.

Next Steps and Timeline:

The investments quarterly report for 3rd quarter 2022 will be prepared and distributed in October 2022.

Connection to Vision / Mission:

The review of periodic reporting of financial information is a component of sound financial management.

**City of Shorewood
Investments Summary
2021-2022**

	07/31/21	08/31/21	09/30/21	10/31/21	11/30/21	12/31/21	01/31/22	02/28/22	03/31/22	04/30/22	05/31/22	06/30/22
<u>Allocation (\$)</u>												
4M Fund	11,448,530.85	11,766,469.70	8,576,939.78	8,577,575.44	7,578,221.31	8,090,495.20	8,094,260.40	8,350,044.04	7,662,426.66	6,922,025.86	7,179,974.36	6,047,403.12
Brokered Money Markets	-	-	-	-	-	-	-	-	-	-	-	-
Brokered Certificates of Deposit	3,541,949.99	3,239,319.54	3,237,429.78	3,234,962.38	3,232,253.84	2,733,185.73	2,730,853.32	2,485,267.00	1,990,671.55	1,739,093.26	1,487,952.68	1,727,640.99
Government Agency Securities	1,525,488.50	1,522,324.00	1,513,574.50	1,502,206.50	1,501,992.50	1,496,269.50	1,478,222.50	1,469,180.00	2,621,952.42	2,600,841.42	2,613,915.02	3,495,491.10
Municipal Bonds	1,190,607.00	1,187,453.00	884,297.50	882,199.00	880,931.50	879,520.50	867,332.00	863,781.00	851,446.50	838,620.50	847,388.00	846,251.00
	17,706,576.34	17,715,566.24	14,212,241.56	14,196,943.32	13,193,399.15	13,199,470.93	13,170,668.22	13,168,272.04	13,126,497.13	12,100,581.04	12,129,230.06	12,116,786.21
<u>Allocation (%)</u>												
4M Fund	64.7%	66.4%	60.3%	60.4%	57.4%	61.3%	61.5%	63.4%	58.4%	57.2%	59.2%	49.9%
Brokered Money Markets	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Brokered Certificates of Deposit	20.0%	18.3%	22.8%	22.8%	24.5%	20.7%	20.7%	18.9%	15.2%	14.4%	12.3%	14.3%
Government Agency Securities	8.6%	8.6%	10.6%	10.6%	11.4%	11.3%	11.2%	11.2%	20.0%	21.5%	21.6%	28.8%
Municipal Bonds	6.7%	6.7%	6.2%	6.2%	6.7%	6.7%	6.6%	6.6%	6.5%	6.9%	7.0%	7.0%
	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
Weighted Average Portfolio Yield	0.661%	0.648%	0.640%	0.631%	0.622%	0.610%	0.600%	0.589%	0.909%	0.910%	0.908%	1.364%
Weighted Average Portfolio Maturity (Days)	655	655	659	627	597	622	589	588	632	630	631	619

City of Shorewood - Investments Detail
12/31/22

4M Fund

Money Market	4M Fund	Par Value	Yield %	Purchase Date	Maturity Date	Cusip	FDIC #
KS State Bank/Kansas State Bank of Manhattan	Brokered CD	249,785.37	1.60	2/26/2020	2/28/2022	Non-DTC	19899
Third Coast Bank, SSB CD	Brokered CD	249,753.21	1.52	3/2/2020	3/2/2022	Non-DTC	58716
Wells Fargo Bk N A Sioux Falls SD CD	Brokered CD	249,000.00	2.70	3/27/2019	3/28/2022	949763YT7	3511
Western Alliance Bank/Torrey Pines Bank CA CD	Brokered CD	249,908.78	0.20	4/1/2021	4/1/2022	Non-DTC	57512
CIBC Bank USA/Priate Bank MI CD	Brokered CD	249,908.81	0.11	12/2/2020	5/26/2022	Non-DTC	33306
Ally Bank CD	Brokered CD	247,000.00	2.06	8/8/2019	8/8/2022	02007GLA9	57803
Capital One Bank USA NA CD	Brokered CD	247,000.00	2.06	8/7/2019	8/8/2022	14042TBP1	33954
Pacific Western Bank, CA CD	Brokered CD	249,697.78	0.12	12/2/2020	12/2/2022	Non-DTC	24045
US Treasury	Government Agency	303,000.00	1.43	3/24/2022	3/31/2023	91282CBU4	N/A
Servisfirst Bank, FL CD	Brokered CD	249,900.08	0.16	4/1/2021	4/3/2023	Non-DTC	57993
Greenstate Credit Union, IA CD	Brokered CD	249,947.60	0.15	6/1/2021	6/1/2023	Non-DTC	NCUA
Texas Capital Bank, NA Dallas TX	Brokered CD	242,000.00	2.80	6/24/2022	6/23/2023	88224PMS5	34383
Morgan Stanley Pvt Bank CD	Brokered CD	247,000.00	1.76	9/5/2019	9/5/2023	61760AX61	34221
US Treasury	Government Agency	306,000.00	1.81	3/24/2022	9/30/2023	91282CDA6	N/A
Waukesha WI Prom Nts	Municipal Bonds	500,000.00	0.20	4/20/2021	10/1/2023	943080VH1	N/A
US Treasury	Government Agency	309,000.00	3.00	6/21/2022	12/31/2023	91282CDR9	N/A
US Treasury	Government Agency	296,000.00	2.03	3/24/2022	3/31/2024	912828W71	N/A
US Treasury	Government Agency	500,000.00	0.29	4/5/2021	4/30/2024	912828X70	N/A
US Treasury	Government Agency	305,000.00	3.03	6/21/2022	6/30/2024	9128286Z8	N/A
Waukesha WI Prom Nts	Municipal Bonds	350,000.00	0.36	4/20/2021	10/1/2024	943080VJ7	N/A
US Treasury	Government Agency	500,000.00	0.57	4/5/2021	3/31/2025	912828ZF0	N/A
US Treasury	Government Agency	314,000.00	2.21	3/24/2022	3/31/2025	912828ZF0	N/A
US Treasury	Government Agency	327,000.00	3.19	6/21/2022	6/30/2025	912828ZW3	N/A
US Treasury	Government Agency	500,000.00	0.82	4/5/2021	3/31/2026	91282CBT7	N/A

Market Value 12/31/2021	Purchases	Sales	Transfers in	Transfers out	Change in Market Value & Gain/Loss	Interest/ Dividends	Market Value 6/30/2022
8,090,495.20	1,232,300.00	(2,339,030.42)	53,861.41	(1,000,000.00)	-	9,776.93	6,047,403.12
242,000.00	-	(242,000.00)	-	(7,785.37)	-	7,785.37	-
242,400.00	-	(242,400.00)	-	(7,353.21)	-	7,353.21	-
250,521.14	-	(249,000.00)	-	(1,707.19)	(1,521.14)	1,707.19	(0.00)
249,400.00	-	(249,400.00)	-	(508.78)	-	508.78	-
249,500.00	-	(249,500.00)	-	(408.81)	-	408.81	-
249,817.04	-	-	-	(2,677.07)	(2,708.85)	2,677.07	247,108.19
249,817.04	-	-	-	(2,677.07)	(2,707.12)	2,677.07	247,109.92
249,100.00	-	-	-	-	-	-	249,100.00
-	299,193.38	-	-	(189.38)	(2,099.46)	189.38	297,093.92
249,100.00	-	-	-	-	-	-	249,100.00
249,200.00	-	-	-	-	-	-	249,200.00
-	242,234.78	-	-	-	(78.21)	-	242,156.57
252,330.51	-	-	-	(2,265.97)	(8,464.20)	2,265.97	243,866.31
-	299,243.73	-	-	(382.50)	(3,164.86)	382.50	296,078.87
514,635.00	-	-	-	(5,000.00)	(13,785.00)	5,000.00	500,850.00
-	299,817.22	-	-	(1,158.75)	(678.65)	1,158.75	299,138.57
-	299,579.04	-	-	(3,145.00)	(7,718.30)	3,145.00	291,860.74
513,652.50	-	-	-	(5,000.00)	(21,992.50)	5,000.00	491,660.00
-	299,934.88	-	-	(2,668.75)	(1,988.00)	2,668.75	297,946.88
364,885.50	-	-	-	(3,500.00)	(19,484.50)	3,500.00	345,401.00
491,855.50	-	-	-	(2,500.00)	(24,726.50)	2,500.00	467,129.00
-	299,152.94	-	-	(785.00)	(5,795.93)	785.00	293,357.01
-	299,874.45	-	-	(408.75)	1,527.66	408.75	301,402.11
490,761.50	-	-	-	(3,739.81)	(30,937.50)	3,739.81	459,824.00
13,199,470.93	3,571,330.42	(3,571,330.42)	53,861.41	(1,053,861.41)	(146,323.06)	63,638.34	12,116,786.21

Net Interest Earnings (Interest and realized gains/losses on securities)

(82,684.72) (82,684.72)



City of Shorewood Council Meeting Item

Title / Subject: Music in The Park
Meeting Date: Monday, July 25, 2022
Prepared by: Twila Grout, Park and Recreation Director

10A3

Background: Music in the Park took place on Thursday, July 7, at Freeman Park from 6:30-8 p.m. Shalo Lee Band was the entertainment again this year and, as always, brings in a nice crowd for the event. This was their eighth year playing for Shorewood.

Mayor Labadie had a table with information on Shorewood and the Recycling Committee also had a table with handouts.

Unfortunately, the weather was a little rainy but that did not deter people from coming to the event. People still came with umbrellas and chairs. By the end there were close to two hundred people according to a quick count.

New this year was the food truck “Yummy Tummy”. The food truck was as well received and the company was great to work with.

Despite the rain the event was quite successful!

Financial Considerations: None

Action Requested: No action is required at this time.

Connection to Vision/Mission: Consistency in providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*