

**CITY OF SHOREWOOD
PARK COMMISSION MEETING
TUESDAY, JULY 12, 2022**

**5755 COUNTRY CLUB RD
SHOREWOOD CITY HALL
7:00 PM**

AGENDA

1. CONVENE PARK COMMISSION MEETING

A. Roll Call

Hirner(Sept)____
Gallivan ()____
Schmid (July)____
Cohen ()____
Heinz()____
Council Liaison Johnson(July-Dec)____

B. Review Agenda

2. APPROVAL OF MINUTES

- A. Park Commission Minutes from April 12, 2022 – (Att.#2A)
- B. Park Commission Park Tour Minutes from May 10, 2022 – (Att.#2B)
- C. Park Commission Park Tour Minutes from June 14, 2022 – (Att.#2C)

3. MATTERS FROM THE FLOOR

(This portion of the meeting allows members of the public the opportunity to bring up items that are not on the agenda. Each speaker has a maximum of three minutes to present their topic. Multiple speakers may not bring up the same points. No decisions would be made on the topic at the meeting except that the item may be deferred to staff or the City Council for more information.)

4. NEW BUSINESS

- A. Recap of Park Tours

5. OLD BUSINESS

6. STAFF AND LIAISON REPORTS/UPDATES

- A. City Council
- B. Staff
 - a. Reminder August Park Meeting is August 23
 - b. Update on Silverwood Park

7. ADJOURN

Liaison for City Council Meeting on July 25 is Commissioner Schmid Reporting on Park Commission Park Tours from June 14 and July 12 Park Meeting

CITY OF SHOREWOOD
 PARK COMMISSION MEETING
 TUESDAY, APRIL 12, 2022

5755 COUNTRY CLUB RD
 SHOREWOOD CITY HALL
 7:00 P.M.

MINUTES

1. CONVENE PARK COMMISSION MEETING

Chair Hirner convened the meeting at 7:00 p.m.

A. Roll Call

Present: Chair Hirner, Commissioners Schmid, and Heinz; Parks and Recreation Director Grout; Planning Director Darling

Absent: Commissioners Gallivan and Tauer; Councilmember Callies

B. Review Agenda

Heinz moved to approve the agenda as written. Schmid seconded the motion. Motion carried 3-0.

2. APPROVAL OF MINUTES

A. Park Commission Meeting Minutes of March 8, 2022

Heinz moved to approve the minutes of the March 8, 2022 meeting as written. Schmid seconded the motion. Motion carried 3-0.

3. MATTERS FROM THE FLOOR

There were none.

4. NEW BUSINESS

A. Liaisons for Council Meetings

April – Commissioner Schmid

May – Commissioner Heinz

June – Chair Hirner

July – To be determined

September – Chair Hirner

B. Park Commissioner Heinz Park Presentation

Commissioner Heinz noted that he has lived in the City for 32 years and gave a brief overview of his professional experience. He shared a brief presentation sharing his views on the City's Parks and possible future opportunities. He reviewed what he feels the City is and is not, and the demographics of the residents. He reviewed what he considers opportunities and challenges for the City including entry signage; parking; playground equipment; other amenities; picnic shelters; ice rinks; vandalism; ground water/drainage; polices, rules and insurance coverage. He stated that he had suggested the Park and Recreation Director Grout that the Park Commission hold a

work session to brainstorm and prioritize what they feel is most important and make recommendations to the staff and Council. He stated that as part of his research he spoke with various members of City staff including Public Works and noted that they were all very courteous and had great customer service. He asked that this report be shared with anyone the Commission felt would be appropriate.

The Park Commission discussed what should be included and put on the list the next time they take a look at the CIP, grants received for various projects including fence repairs, and seasonal employees.

Planning Director Darling noted that Commissioner Heinz had brought up vandalism and explained that the City had been experiencing increasing levels of vandalism in Badger Park and noted that the restrooms are getting hit over and over with things like setting fires in the sinks, and toilet paper pasted to the walls.

Commissioner Heinz asked if the City had cameras in place.

Planning Director Darling explained that they are looking into the purchase of security cameras

Chair Hirner suggested that the City or Park Commission get input from the police chief on the vandalism issue. He asked if he could be invited to a future meeting in order to give the City some suggestions on how to tackle this issue successfully.

Planning Director Darling stated that she felt this was a good idea and suggested that it be done in July or August.

5. OLD BUSINESS

6. STAFF AND LIAISON REPORTS / UPDATES

A. City Council

Planning Director Darling gave an overview of recent Council activities.

B. Staff

Park and Recreation Director Grout noted that the park tours will begin in May with the meetings beginning at 6:00 p.m. rather than 7:00 p.m. She explained that a notice had been sent out to the sports organizations asking that they not use the fields for two weeks due to the frost and the wet ground conditions. She stated that the Freeman Park Community Garden is full and there are currently just two openings at the South Shore Community Garden. She noted that as soon as weather permits, the fencing will be completed.

Chair Hirner asked if Public Works could check on the spigots at Manor Park to ensure that they are functional.

7. ADJOURN

Schmid moved to adjourn the Park Commission Meeting of April 12, 2022 at 7:52 p.m. Heinz seconded the motion. Motion carried 3-0.

CITY OF SHREWOOD
 PARK COMMISSION MEETING
 TUESDAY, MAY 10, 2022

BADGER PARK
 5745 COUNTRY CLUB RD
 CATHCART PARK
 26655 WEST 62ND STREET
 FREEMAN PARK EDDY STATION
 6000 EUREKA ROAD
 6:00 P.M.

DRAFT MINUTES

1. CONVENE PARK COMMISSION MEETING

Chair Hirner convened the park tour meeting at 6:14 p.m.

A. Roll Call

Present: Chair Hirner, Commissioners Schmid, Cohen; City Planning Director Darling; Public Works Director Brown; Park and Rec Director Grout; Councilmember Callies

Absent: Commissioner Gallivan and Heinz

Determine Liaison for City Council Meeting on July 25 – Park Commissioner Schmid volunteered to report on the July 12 Park Commission meeting.

2. PARK TOURS

Badger Park:

Items that were discussed during the tour:

- Supplying a bin for people to dispose of the charcoal when they are done using the grill
- Planning Director explained that the city will be doing a soil correction and try seeding again
- Public Works Director mentioned that they are looking into purchasing a hydro seeder. He also talked about the vandalism that has taken place at the park and that they are securing quotes for a security camera.
- Put new signage at the three entrances at the tennis courts regarding no cleats, no lacrosse balls inside of the courts due to the damage to the fences. Staff will also reach out to other communities to see how they handle these types of situations.
- Public Works Director mentioned that he will be exploring substituting LED lights in the park.

Cathcart Park:

Items that were discussed during the tour:

- A gaga ball pit was discussed again. Resident Guy Sanschagrín mentioned reaching out to Boy Scout Troop 424 as a Eagle Scout project.
- Adding additional chips in the swing set area
- Update the postings in the memo boards

Freeman Park:

Items that were discussed during the tour:

- Planning Director updated the trailhead update would take place in 2024. That the north playground is on the CIP for 2030.
- Public Works Director Brown mentioned that there is 10 miles of trails and that they are looking at rating them to determine replacement/repairing of the trails.
- Look at the website to see if the correct acreage is listed for Freeman Park.
- Public Works Director Brown explained that they are working with IPM group on organic solutions for weeds in the parks.
- Parking lot by field 3 the potholes need to be repaired
- Center car here signs are fading and should be replaced
- Paint the posts on the volleyball court
- Discussed whether parking supply was adequate

3. ADJOURN AT 7:45

CITY OF SHOREWOOD
 PARK COMMISSION MEETING
 TUESDAY, JUNE 14, 2022

SILVERWOOD PARK
 5775 COVINGTON RD
 CHRISTMAS LAKE
 ACCESS 5655 MERRY LN
 MANOR PARK
 20630 MANOR RD
 SOUTH SHORE COMM. PARK
 5355 ST. ALBANS BAY RD
 6:00 P.M.

DRAFT MINUTES

1. CONVENE PARK COMMISSION MEETING

Chair Hirner convened the park tour meeting at 6:11 p.m.

A. Roll Call

Present: Chair Hirner, Commissioners Gallivan and Heinz; City Planning Director Darling; Public Works Director Brown; Park and Rec Director Grout; Mayor Labadie; Councilmembers Callies and Johnson (arrived at 6:43)

Absent: Commissioner Schmid, Cohen

2. PARK TOURS

Silverwood Park:

Items that were discussed during the tour:

- Planning Director explained that there would be a safety railing above the retaining wall near the hillside slides and that the construction should be completed in a couple of weeks.
- It was asked if a picnic table could be placed by the basketball court

Christmas Lake Access:

Items that were discussed during the tour:

- Public Works Director Brown and Planning Director Darling explained the AIS and parking lot updates. Brown updated the Commissioner on the security camera and that one will be installed closer to the boat launch. This should be implemented on the 18th of July.
- A suggestion was made that the median could become an area for plants and become a part of the adopt-a-garden program.
- The rumble strip at the end of the dock is laying in the water.

Manor Park:

Items that were discussed during the tour:

- Public Works Director Brown mentioned the water spigots were not working again and he is working with a plumbing contractor to find a solution.
- It was asked the Eagle Scout project list to be emailed to Mayor Labadie. Park & Rec Director Grout stated that she has also emailed the list to the Boy Scouts.
- Public Works Director talked about the pond and as of right now the cleaning of the pond is on hold and he is working with IPM to see what bee friendly chemicals can be used.
- It was also discussed that the lighting at the park for the pond be addressed as a couple of the lights need to be updated.

South Shore Community Park:

Items that were discussed during the tour:

- There was discussion on what more could be done at this park. Public Works Director Brown brought up that with the parking lot being on a slope, it would require regrading to use the area for a court or other similar purpose. He suggested that when other city projects generate material that it could be used to provide a level area for future development. But then it would stay that way until it was decided what the park should have.

Other:

Park Commissioner Gallivan mentioned that mini donuts and cider trucks were at a store and that this may be a good idea for movie in the park. Mayor Labadie also mentioned that the Arboretum had this as well.

3. ADJOURN AT 7:55