#### CITY OF SHOREWOOD PARK COMMISSION MEETING TUESDAY, AUGUST 10, 2021

#### 5755 COUNTRY CLUB RD SHOREWOOD CITY HALL 7:00 PM

#### **AGENDA**

1.	CONVENE PARK	COMMISSION MEETING

A .	D 11	C 11
А	ROH	Call

Hirner( )
Gallivan(August)
Schmid( )
Tauer( )
Heinz()
Council Liaison Gorham(July-Dec)

B. Review Agenda

#### 2. APPROVAL OF MINUTES

A. Park Commission Meeting Minutes from July 27, 2021 – (Att.-#2A)

#### 3. MATTERS FROM THE FLOOR

(This portion of the meeting allows members of the public the opportunity to bring up items that are not on the agenda. Each speaker has a maximum of three minutes to present their topic. Multiple speakers may not bring up the same points. No decisions would be made on the topic at the meeting except that the item may be deferred to staff or the City Council for more information.)

#### 4. NEW BUSINESS

- A Trail Discussion along Birch Bluff Road (Att.-#4A)
- B. Review Improvements for Christmas Lake Public Landing (Att.-#4B)
- C. Senior Programming (Att.-#4C)
- D. Determine Liaisons for City Council Meetings (Att.-#4D)
- E. Date Change for October Park Commission Meeting (Att.-4E)

#### 5. OLD BUSINESS

#### 6. STAFF AND LIAISON REPORTS/UPDATES

- A. City Council
- B. Staff

#### 7. ADJOURN

Liaison for City Council Meeting on August 23 is Commissioner Gallivan

CITY OF SHOREWOOD PARK COMMISSION MEETING TUESDAY, JULY 27, 2021 5755 COUNTRY CLUB RD SHOREWOOD CITY HALL 7:00 P.M.

#### MINUTES

#### 1. CONVENE PARK COMMISSION MEETING

Chair Hirner convened the meeting at 7:00 p.m.

A. Roll Call

Present: Chair Hirner, Commissioners Schmid, Tauer, and Heinz; City

Council Liaison Labadie; Parks and Recreation Director Grout;

Planning Director Darling

Absent: Commissioner Gallivan

B. Review Agenda

Heinz moved to approve the agenda as written. Tauer seconded the motion. Motion carried 4-0.

#### 2. APPROVAL OF MINUTES

A. Park Commission Meeting Minutes of April 13, 2021

Schmid moved to approve the minutes of the April 13, 2021 meeting as written. Tauer seconded the motion. Motion carried 4-0.

B. Park Commission Park Tour Minutes from May 11, 2021

Schmid moved to approve the minutes of the May 11, 2021 meeting as written. Tauer seconded the motion. Motion carried 4-0.

C. Park Commission Park Tour Minutes from June 8, 2021

Heinz moved to approve the minutes of the June 8, 2021 meeting as written. Tauer seconded the motion. Motion carried 4-0.

#### 3. MATTERS FROM THE FLOOR

There were none.

#### 4. NEW BUSINESS

#### A. Review of Park Tours

Planning Director Darling gave a presentation that explained the trail options for Freeman Park. She stated that staff has a recommendation for Option #3 because it seems to provide more flexibility. She stated even though that is their recommendation, they would acknowledge that it

PARK COMMISSION MINUTES TUESDAY, JULY 27, 2021 PAGE 2 OF 4

does not showcase the active portions of the park, nor does it go through the woods, which is very pretty.

Chair Hirner asked if it was certain that they will construct the bridge through Option #2.

Planning Director Darling stated that they will, however, the responsibility for maintenance and replacement would fall to the City.

Commissioner Heinz noted that he walks his puppy here and has tried to observe the usage of the park and parking habits. He stated that he would also support Option #3 because it would have the least impact on the park, the wooded areas, and will be less costly.

Commissioner Tauer shared her concerns about Option #1 due to the speed of the bicycle traffic and stated that she would agree that Option #3 is the best option.

Chair Hirner stated that he also has concerns about the first two options and would support Option #3.

The Commission discussed City park signage separate from the Three Rivers Park District.

Hirner moved to recommend approval of the Option #3 for the Three Rivers Park District trail, that the lower parking lot has parking spaces dedicated to the trailhead, that signage when entering Freeman Park indicate the parking situation, that the wayfinding signage directing people be included, that information on the trailhead be added to the City website, and that the kiosk be located where it is plainly visible. Tauer seconded the motion. Motion carried 4-0.

Planning Director Darling suggested that Commissioner Heinz present to the Council on August 9, 2021.

Chair Hirner suggested that other Commissioners may also want to attend since this is such a big recommendation.

Hirner moved to recommend that for Option #3, that the City does not lose the soccer field or that the trail have any impact to the ballfield as part of the project. Tauer seconded the motion. Motion carried 4-0.

The Commission talked about other items related to the Park tour.

Chair Hirner stated that for a future agenda, he would like to discuss whether there is something the Commission or City can do to encourage and draw senior citizen and others into the parks.

The Commission discussed possible senior programming options and ways to tap into the senior residents of the City.

Chair Hirner asked that this item be placed on next month's agenda.

Planning Director Darling noted that, as a group, the Commission did not visit Crescent Beach, Gideon Glen, Minnetonka Country Club open space, or the Christmas Lake boat landing. She asked if any of the Commission members had comments from their personal visits to those sites.

Commissioner Tauer explained that she had been instructed by friends who live in the Minnetonka Country Club area to pass along that they would love trash cans along the walking route.

Planning Director Darling gave a brief overview of the proposal staff will be bringing next month about some improvements to the Christmas Lake boat landing area to address some of the concerns from the HOA and nearby residents.

Chair Hirner suggested that the Commission make an effort to go out to the Christmas Lake boat landing area prior to the next meeting.

# B. Review Quote for Extension of Fence at Southshore Community Park Community Gardens

Park and Recreation Director Grout gave an overview of the quote from Dakota Fencing for the extension of the fencing at Southshore Community Park Community Gardens.

Chair Hirner asked when the City may need to make a decision about adding another spigot for watering, rather than just adding more hose.

Park and Recreation Director Grout stated that she will check with the Public Works Department to see about adding another spigot.

Planning Director Darling stated that it is on a water line, so she assumes they probably could add a spigot. She stated that she will also need to ask if there would be enough pressure to add another spigot.

Heinz moved to recommend approval of the quote from Dakota Fencing for extension of the fence at Southshore Community Park Community Gardens. Tauer seconded the motion. Motion carried 4-0.

#### 5. OLD BUSINESS

Commissioner Heinz stated that he thought the Badger Park Grand Opening was well done and congratulated staff for how well the event went.

Planning Director Darling noted that Joey Nova's sold out of everything that they had planned for the event and actually sold more pizza in Badger Park that evening than they did in the restaurant. She stated that the balloon lady was busy the entire time and worked steadily throughout the event, with a line, until 30 minutes after the event closed. She commended Park and Recreation Director Grout for her work on this event because it turned out lovely. She stated that Communications Director Julie Moore also did a nice job getting the word out about the Grand Opening.

Commissioner Heinz stated that there was also a good crowd for the Music in the Park event.

Park and Recreation Director Grout stated that she thinks there were around 200 people and if so, would be the largest crowd they have ever had for Music in the Park.

#### 6. STAFF AND LIAISON REPORTS / UPDATES

#### A. City Council

Planning Director Darling gave an overview of the July 26, 2021 City Council meeting.

#### B. Staff

1. Update on Hennepin County Youth Sports Grant

Park and Recreation Director Grout explained that the City was awarded \$25,000 for Silverwood Park from Hennepin County Youth Sports.

#### 2. Next Month's Agenda

Planning Director Darling asked if there was anything else that the Commission would like to see on next month's agenda, besides the things already mentioned tonight.

3. September Park Meeting

Planning Director Darling noted that staff is recommending that the September Parks Commission meeting be cancelled.

#### 7. ADJOURN

Heinz moved to adjourn the Park Commission Meeting of July 27, 2021 at 7:56 p.m. Tauer seconded the motion. Motion carried 4-0.





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To: Park Commission

From: Andrew Budde – City Engineer

Meeting Date: August 10, 2021

Re: Birch Bluff Trail

The city is in the process of scoping the street reconstruction project for Birch Bluff Road, which is slated for construction in 2023. Eureka Road from Smithtown Road and the Lake Minnetonka Regional Trail intersection, up to Crescent Beach Park on the shore of Lake Minnetonka in Tonka Bay is identified in the City of Shorewood's 2012 Trail Plan to include a trail connecting these two locations. The width of the trail is intentionally left undefined in the trail plan, but identifies that the segment could be sidewalk or trail and that it should fit the context of the area. Staff would like discussion, feedback, and recommendations on the appropriate process to seek and gather feedback from adjacent residents and the community as a whole on the typical section to utilize in this corridor.

Staff has prepared some higher level typical section showing both a 6' wide sidewalk adjacent to the back of curb, similar to Smithtown Road, and a more traditional 8 foot wide trail with a 5 foot wide boulevard. The corridor has varying topography along its length and will likely require tree removals, wetland impacts, retaining walls, and easement acquisition. The overall width of the roadway and trail connection will have significant impact on the overall impacts for the project.

# Trail Plan Implementation Report City of Shorewood

Prepared by the Ad Hoc Trail Committee October 2011

# A special thanks to the volunteers who spent many hours in the preparation of this report:

#### Ad Hoc Trail Committee:

Debbie Siakel, City Council
Laura Hotvet, City Council
David Hutchins, Planning Commission
Chair - Ed Hasek, Planning Commission
Steve Quinlan, Park Commission
Bob Edmondson, Park Commission
Mary Donahue, Resident at Large
Michael Dodd, Resident at Large

#### City Staff:

Brian Heck, City Administrator Larry Brown, Public Works Director Brad Nielsen, Planning Director

#### I. Introduction

The Transportation Chapter of the Shorewood Comprehensive Plan includes a Trail Concept Plan map that illustrates a potential system of trails for the City of Shorewood. The purpose of that plan is to serve as a guide for development proposals and street construction projects, and derives from goals, objectives and policies set forth in the Transportation Plan. The goal specific to trails is worth repeating here:

"The City should establish a plan for an interconnected system of trails, enhancing the safe movement of pedestrians, bicyclists and other modes of non-motorized travel."

Although the City constructed several trail segments of varying designs over the years, a drastic reduction in land development and limited financial resources have resulted in little trail construction in the past few years.

The City's recent discussions on sustainability sparked renewed interest in implementing the Trail Concept Plan. The City has elected to participate in the Minnesota GreenSteps Program sponsored by the Minnesota Pollution Control Agency. One of the "best practices" set forth in the program includes the promotion of walking and biking.

To this end, the Shorewood City Council established an Ad Hoc Trail Committee, consisting of two Planning Commission members, two Park Commission members, two members of the City Council and two at-large residents. The Committee was charged with reviewing the current Trail Concept Plan, prioritizing trail segments to be constructed, and recommending implementation strategy – primarily how the construction of trails could be incorporated into the City's Capital Improvements Plan.



Five-foot concrete walk - Minnewashta Elementary

It should be noted that the term "trail", as used in the Comprehensive Plan and in this report, is intended to include the entire gamut of pedestrian/bicycle facilities in Shorewood. Considerable thought has been given as to whether these facilities should be called pathways, sidewalks, trails, "linear pedestrian ways", bike paths, etc. The consensus is that the term trails addresses all of the various types of facilities. Further, a trail may simply be a designated route along an existing street in some cases.

### II. Comprehensive Plan Update

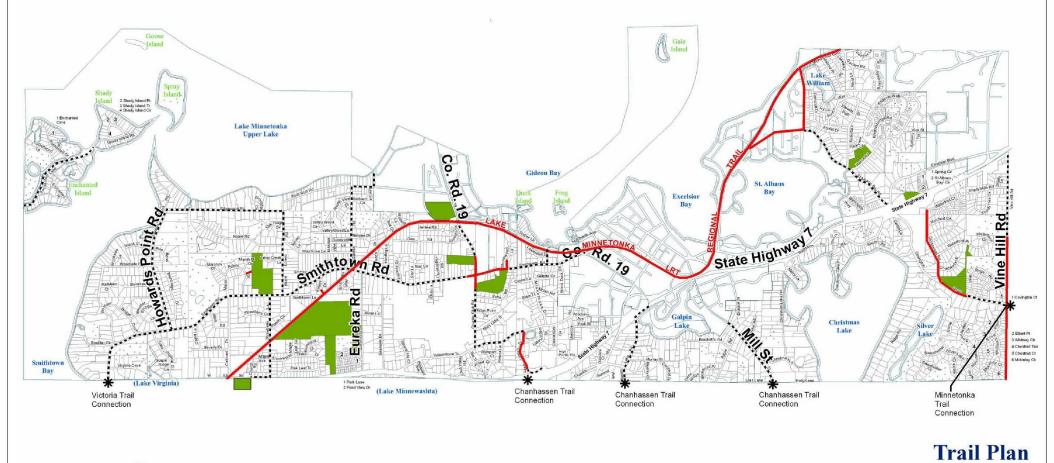
The Trail Committee reviewed the Transportation Chapter of the Shorewood Comprehensive Plan relative to Bicycle/Pedestrian Trails and found it to be up-to-date and pertinent. As such, the Committee does not propose changes to the text of the Comprehensive Plan. The Committee does, however, suggest revisions to the Trail Concept Plan map as follows:

- The title, Trail Concept Plan, should be changed to Trail Plan
- A trail should be added along Strawberry Lane
- A trail should be added along Eureka Road
- The trail south of Highway 7 on Covington Road should be deleted
- The segment of trail on Manor Road, south of St. Albans Bay Road should be deleted
- Consider changing the legend on the map from "Possible Trail" to Future Trail

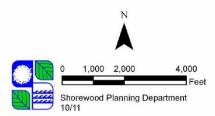
The proposed changes are illustrated on the map on the following page.



Six-foot bituminous trail near Silverwood Park









#### III. Trail Plan Priorities

"Health, safety, and the general welfare" is a phrase that drives much of what the City does. These words are quite pertinent in the planning of trail facilities. The Shorewood Comprehensive Plan recognizes trails not only as providing an alternative to the use of automobiles, but as an important recreational aspect of the community. The Trail Plan map, found in the Transportation chapter of the Comprehensive Plan, shows the location of existing and proposed trails in Shorewood. Aside from a process for public involvement, the Transportation Plan lacks an implementation strategy for the construction of trails.

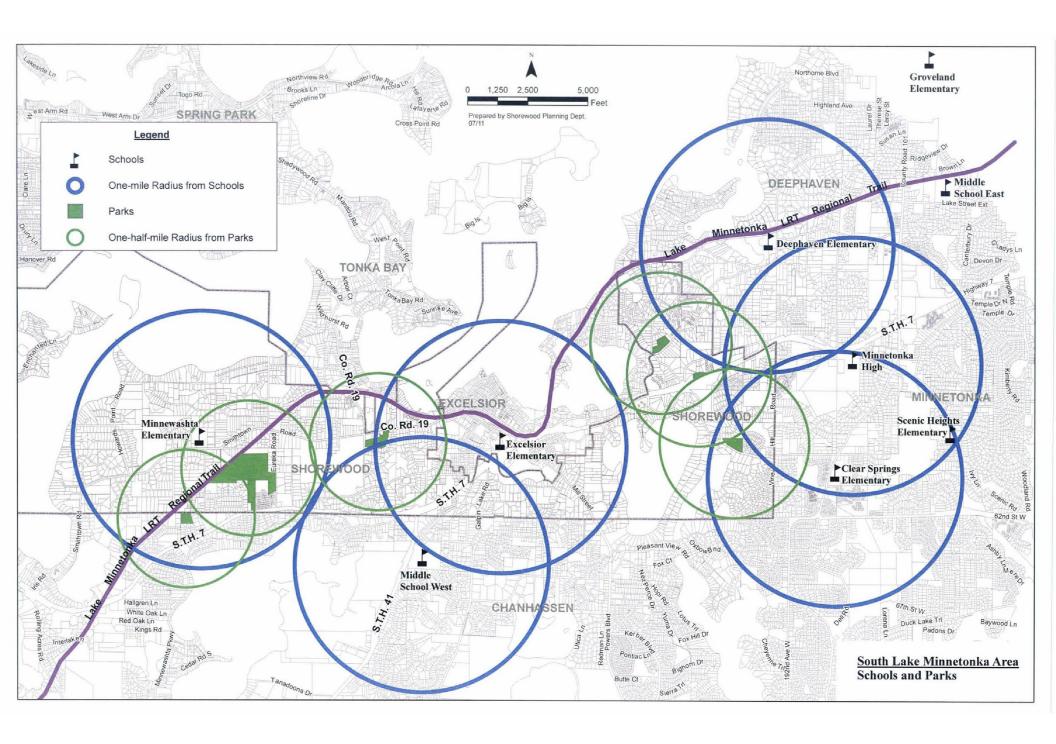
In identifying trail priorities, the Committee considered the following issues:

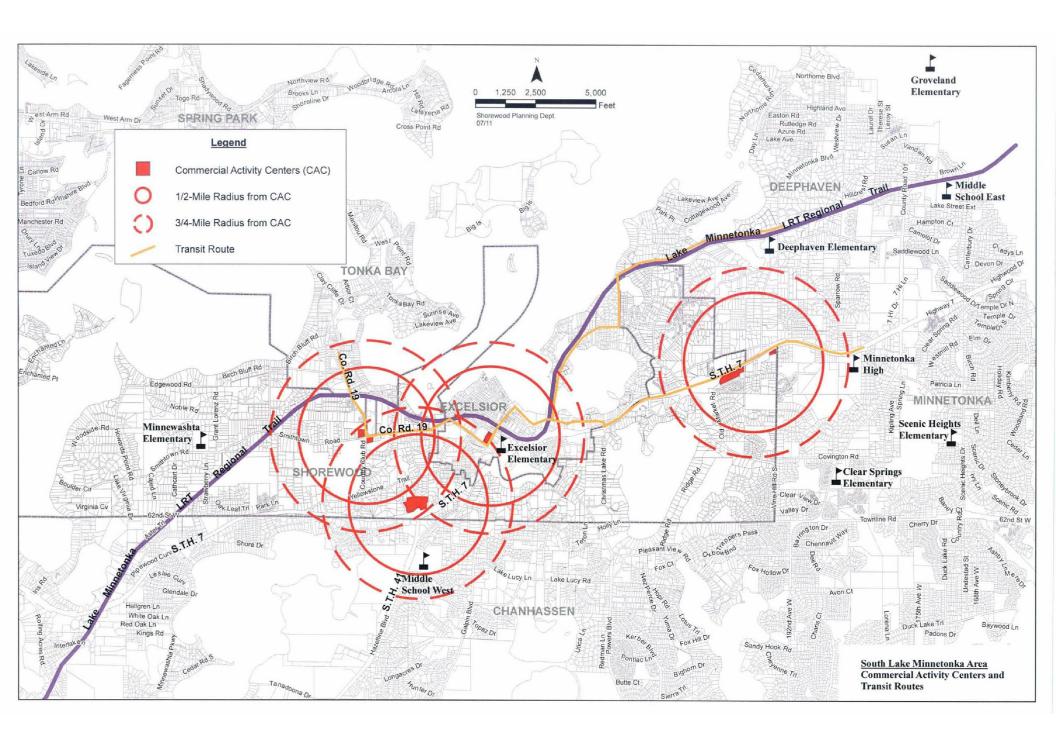
- Health. Walking and bicycling are recognized as contributing to the overall health of the community.
- <u>Safety.</u> In order to promote walking and bicycling as healthy activities, it is critical that
  these activities be made as safe as possible. In this regard the separation of trail facilities
  from streets should be pursued to the extent feasible.
- <u>Connectivity.</u> It is important that trails go somewhere. Providing safe routes to schools has been identified as a top priority, especially in light of School District policy that eliminates bussing for students within one mile of school. Connecting existing trails to other trail systems (i.e. the LRT Regional Trail and trail systems in other communities) adds miles to the system that Shorewood can provide on its own. Lastly, it is important to tie neighborhoods to other neighborhoods and to other destinations within the community.

With these criteria for guidance, the Trail Committee broke the Trail Plan into four priority groups. It was suggested that Priority I trails would be completed in the next three to five years. Priority II trails would be scheduled for years 5-10 and Priority III trails would happen in 10-15 years. Priority IV trails would not be programmed until after 15 years. Following is a brief description of the priorities:

#### Priority I (3-5 years)

- 1. County Road 19, Smithtown Crossing to LRT Trail. This segment is part of the County Road 19 Corridor Study, adopted in 2003. Its high priority is based on availability of existing right-of-way, anticipated lack of neighborhood resistance and its function of connecting the Smithtown Crossing and Shorewood's civic campus with the LRT Trail.
- Smithtown Road, Shorewood/Victoria boundary to Minnewashta Elementary School.
   This segment enhances safety for people on the west end of Shorewood to walk or bike to school and connects to the trail system in Victoria. There appears to be some neighborhood support for this connection.
- Mill Street, Shorewood/Chanhassen boundary to Shorewood/Excelsior boundary. This
  segment connects Shorewood residents living south of Highway 7 with both the City of
  Excelsior and the Chanhassen trail system. Again some level of neighborhood support
  has been expressed.





4. Galpin Lake Road, Shorewood/Chanhassen boundary to Shorewood/Excelsior boundary. (See 3. above).

#### Priority II (5-10 years)

- Lake Linden Drive to Highway 7/41 intersection. This segment is a short connection between the existing trail on Lake Linden with the trail system to the south in Chanhassen.
- 2. Smithtown Road, Minnewashta
  Elementary School to Smithtown
  Crossing. This segment is intended
  to enhance safety for residents east
  of the Minnewashta Elementary
  school, connecting with the existing
  sidewalk system at Smithtown
  Crossing and providing a loop to the
  LRT Trail.
- 3. Country Club Road and Yellowstone Trail, Smithtown Crossing to Lake Linden. This segment connects the existing sidewalk on Lake Linden Drive with the existing pedestrian circulation system at Smithtown Crossing.
- 4. County Road 19, Shore Road to
  Shorewood/Excelsior boundary.
  This segment extends the sidewalk
  system at Smithtown Crossing eastward toward Excelsior, providing another loop to the LRT Trail.
- 5. Strawberry Lane, West 62<sup>nd</sup> to Minnewashta Elementary. The Committee recommends adding this segment to the Trail Plan. It provides pedestrian/bicycle access from adjoining neighborhoods to the Minnewashta Elementary School.
- 6. Eureka Road, north. This segment has been added by the Committee and provides neighborhoods north of Smithtown Road with access to the Minnewashta Elementary School and to the LRT Trail.

#### Priority III (10-15 years)

- St. Albans Bay Road, Manor Park to Highway 7. This segment links Manor Park to the South Shore Skate Park and provides an extension connecting across Highway 7 to the sidewalk system on Old Market Road
- Howards Point Road, Edgewood, Grant Lorenz loop. This proposed loop would provide area residents with a connection to Smithtown Road and quite possibly could be a designated route on existing streets.
- 3. Vine Hill Road, existing trail north to State Highway 7. This segment provides safe access for the Shady Hills neighborhood along a relatively busy collector street.

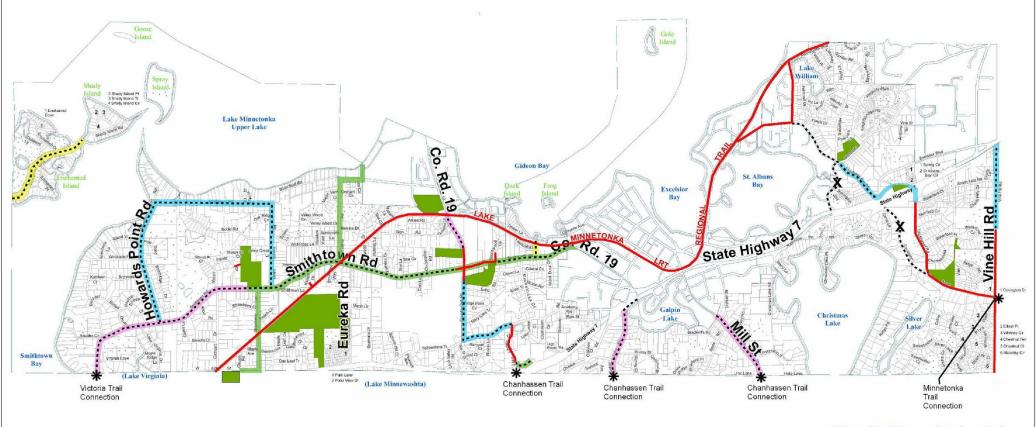
#### Priority IV (15+ years)

- 1. Link east of Public Safety facility, County Road 19 to LRT Trail. Assuming topography issues can be overcome, this segment provides a link and a loop from County Road 19 to the LRT Trail.
- Timber Lane, County Road 19 to LRT Trail. This short segment of trail provides one more link/loop from County Road 19 to the LRT Trail.
- 3. Enchanted Lane, Minnetrista border to Shady Island bridge. This segment may be limited to road and right-of-way improvements to enhance walking and bicycling.

The Trail Plan map on the following page color codes the trail system into the four priority groups.



Family waits to cross County Road 19



### **Trail Plan Priorities**



# IV. Draft Trail Capital Improvement Plan

(Reserved for Future Use)

### V. Public Participation

The Trail Committee strongly believes and supports getting residents involved in the trail development process and making sure the affected neighborhoods and property owners receive as much information about the projects as possible. To that end, the Committee suggests using several approaches to disseminate information, gather feedback, and garner support for the development of the trail infrastructure in the city.

<u>City News Letters</u>: The City produces a monthly newsletter, the ShoreReport, and distributes it to each household in the community. This is a static method the Committee can use to provide general information on the planning process and as a method to direct interested residents to additional resources and information.

City Website: More detailed information on the trail plan can be placed on the website. Some items to include on the website after acceptance of the plan: a map of the plan identifying trail segments by priority, a listing of segments by priority, information on how priorities were determined, proposed budget information, pictures of trail in other communities, and information on the benefits of trails.

Neighborhood Meetings: The Committee or select members of the Committee would meet with individual neighborhoods affected by planned trail segments. This provides an opportunity for the neighborhood to ask questions, walk the proposed route, and provide input and suggestions on material, location, potential hazards, etc. Before these meetings, it might be beneficial for the Committee to identify a neighborhood "champion" to help organize the meeting, walk, and be a contact person on behalf of the neighborhood.



These neighborhood meetings will Six-foot bituminous trail - Covington Road also be beneficial in identifying any potential issues that need addressing.

<u>Direct Mailing</u>: The City could prepare a direct mailing to residents in the affected area outlining the proposed project and include specific information on the planned design, location, benefits, drawbacks, and address common questions such as maintenance and winter shoveling. These mailings might be more beneficial a couple weeks before a planned neighborhood meeting.

<u>Public Hearing</u>: This is a more formal and traditional method used to garner residential input and may not be the most effective communication and public participation methodology. These forums are generally poorly attended unless the issue is contentious and controversial. This is not the recommended method for gaining public input or support for the program and plan.

Targeted Polling: This method involves sending a poll or survey questionnaire, either paper or electronic, to the impacted residents or households asking specific and targeted questions related to the issue of trail construction. This tool can be used prior to a direct mailing and/or neighborhood meeting to gather basic information on feelings and possible issues related to the implementation of the trail plan.

Face to Face individual meetings: This process involves Committee members meeting with one or two residents in the neighborhood, or having the "champion(s)" and a Committee member, meeting one on one, or with a couple of neighbors, to informally talk and promote the idea of the trail plan, the benefits of a comprehensive trail system, to answer questions, and provide information and additional resources. The benefit of this method – it is not "the government" promoting its own plan, but residents who are also affected individuals promoting the plan.



Four-foot bituminous trail - Near Mountain

### **VI. Trail Implementation Process**

This outlines the general process the city will follow in implementing the trail plan.

- July September the park commission reviews the trail plan and available funding then
  makes recommendations to the Council.
- December, the Council adopts the final Capital Improvement Plan for Trails as indicated in the plan and/or recommended by the Park Commission.
- During the months of January April staff prepares rough cost estimates for the project based on general design standards e.g. 6' bituminous, researches easements, conducts preliminary review with the Watershed District, and identifies stakeholders.
- May August the proposed plan is reviewed by the park commission and neighborhood meetings and walks are held to go over the project, answer questions regarding funding, timing, maintenance, etc.
- September December staff prepares final plans and specifications for the trail segment based on feedback provided by residents and park commission.
- January February staff publishes plans and specifications trail construction.
- March April staff provides recommendation to Park Commission on lowest responsible bidder and Park Commission provides recommendation to Council to proceed with award of the project.
- May August trail construction underway and completed.

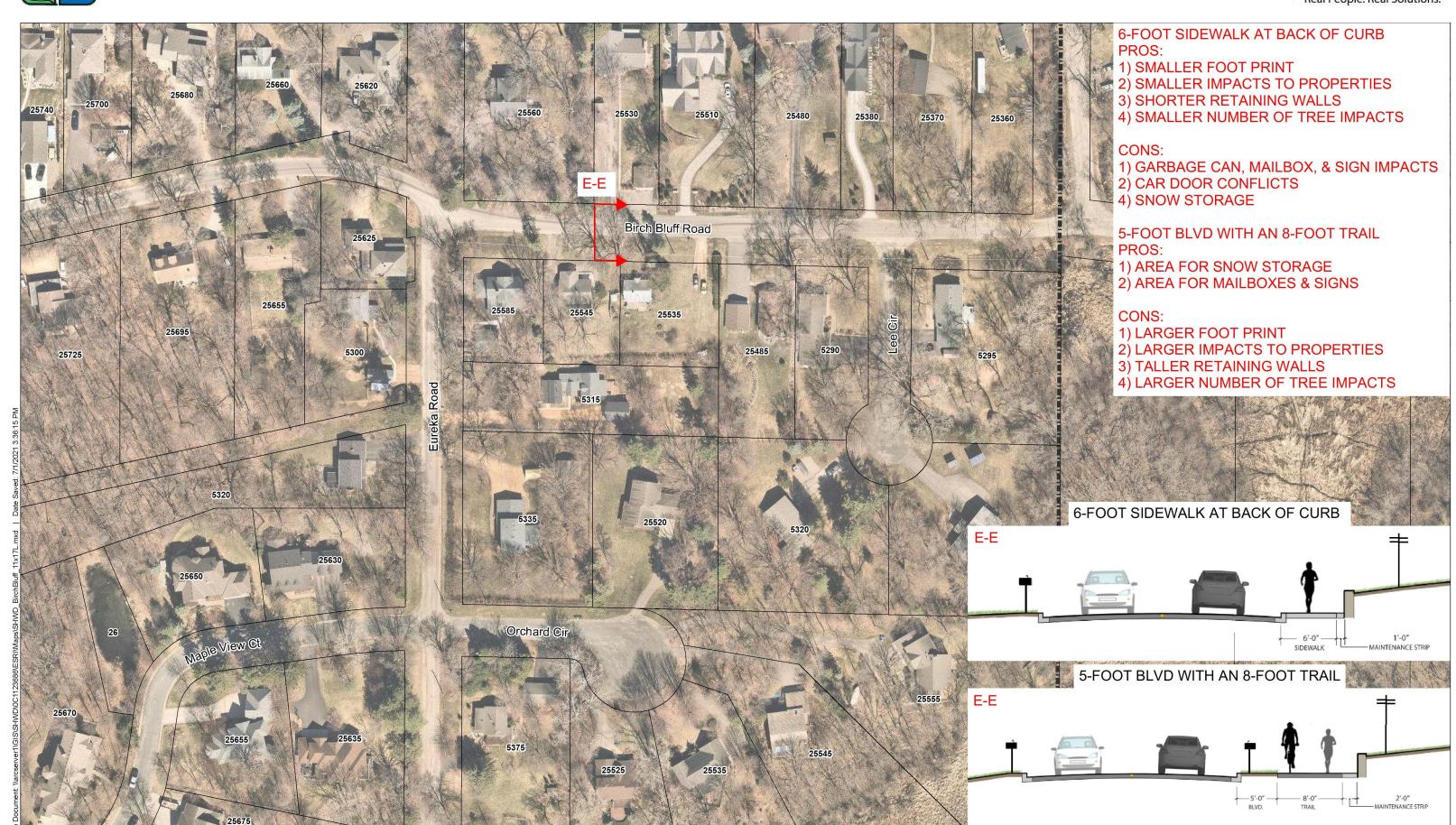
**City of Shorewood** 

#### Eureka Road & Birch Bluff Road Trail/Sidewalk

Birch Bluff Rd July 2021

**BOLTON** & MENK

Real People. Real Solutions.



City of Shorewood

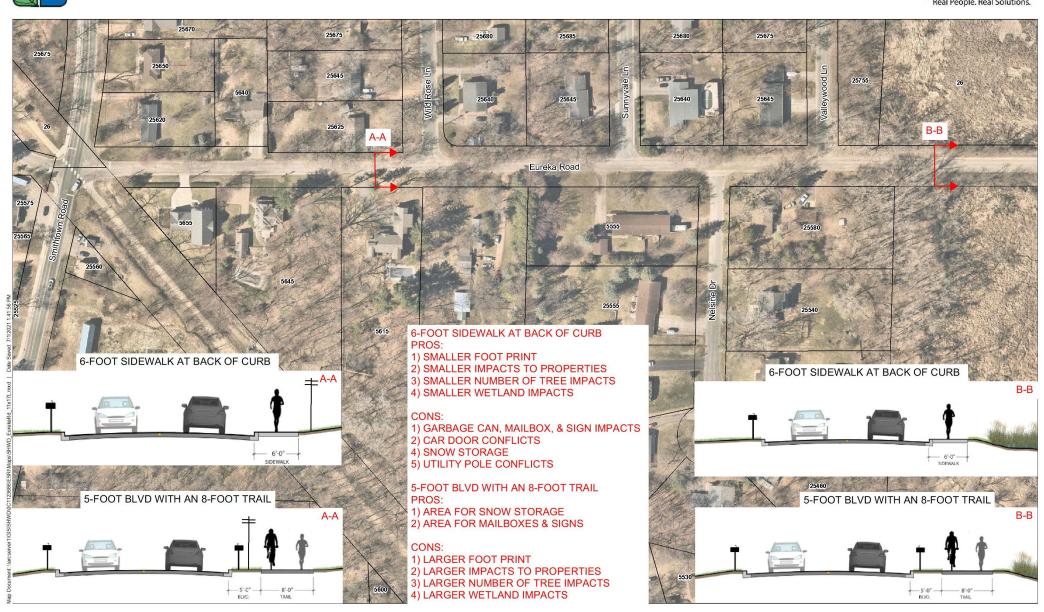
#### Eureka Road & Birch Bluff Road Trail/Sidewalk

Eureka Rd: South

BOLTON & MENK

July 2021

Real People. Real Solutions.



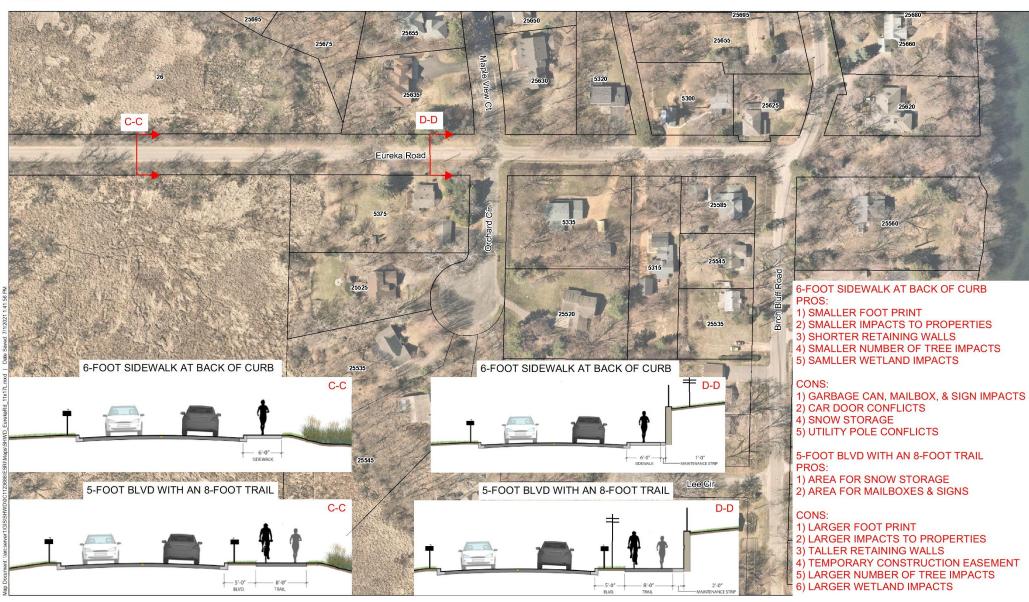
#### Eureka Road & Birch Bluff Road Trail/Sidewalk

City of Shorewood

Eureka Rd: North
July 2021



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#4B



# CITY OF SHOREWOOD

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To: Park Commission

From: Andrew Budde – City Engineer

Meeting Date: August 10, 2021

Re: Christmas Lake Boat Landing

The Christmas Lake Home Owners Association (HOA) has reached out to the city requesting assistance in constructing a concrete pad to locate their Aquatic & Invasive Species (AIS) cleaning equipment at the Christmas Lake boat landing. Currently, the AIS cleaning equipment is located within one of the seven existing car and trailer parking stalls. Providing a dedicated concrete pad for the AIS cleaning equipment will make all of the parking stalls available to boaters and lake users.

Staff has discussed potential options with the HOA and gathered information such as a wetland delineations and topographic survey to help advance the design and decision making process. Two overall options have been evaluated and are discussed in more detail below.

#### Option 1: Pad North of Parking Lot

This option proposes a 12 foot by 24 foot concrete pad to extend off of the north edge of the parking lot. This option would require a small boulder wall around the perimeter to hold up the pad. Several trees and some brush in the area will need to be removed in order to facilitate construction. This option will be within 7 feet of the water surface at it closest point.

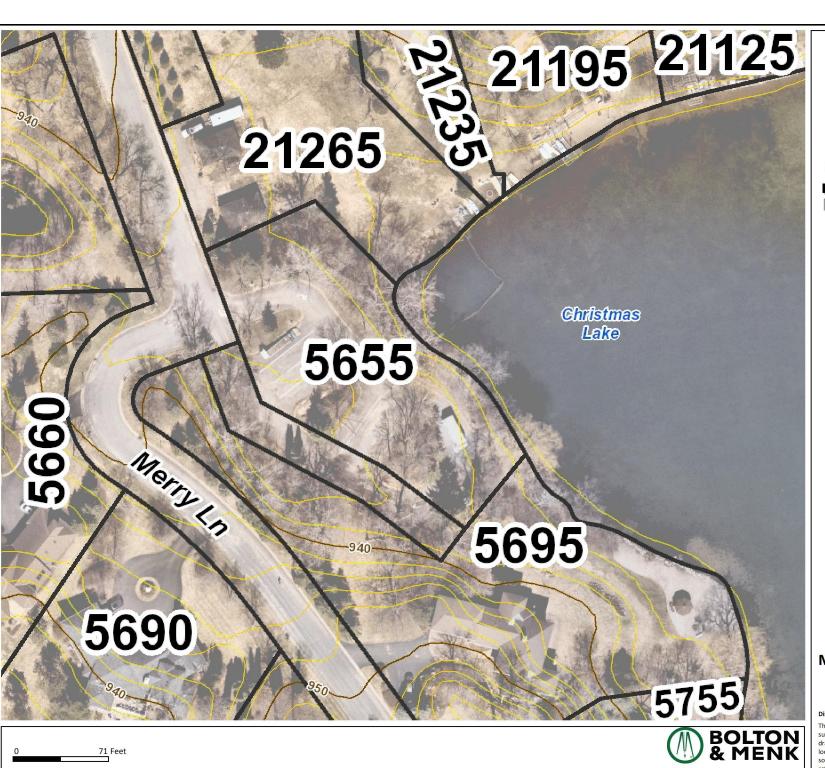
#### Option 2: Pad within Island

This option would incorporate the concrete pad within the center island of the parking lot. The center island is currently lower than the parking lot and allows storm water to route through it to the lake. This option would require the removal of an ash tree and some clusters of buckthorn. The existing culvert that drains through the center island will need to be extended.

Both options will require two variances. The first variance is required due to the proposed improvements being within the 75 foot setback from the Ordinary High Water Level of the lake. The second variance is due to the impervious surface being over 25% of the lot area. The impervious surface is currently 51.3% and would increase to 51.7% or 0.4%.

The HOA and staff recommend Option 2. Staff is looking for feedback and input on the project.







#### Legend

City Limits

Parcels (10/1/2020)

Contours

Index

Interm

Image

Red: Red

Green: Green

Blue: Blue

#### **Map Name**



#### Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Shorewood is not responsible for any inaccuracies herein contained.

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CONSTRUCTION PLANS FOR

# CHRISTMAS LAKE BOAT LANDING



#### SHEET INDEX

C1.01 TITLE SHEET C1.02 LEGEND C1.03 CONSTRUCTION NOTES EXISTING CONDITIONS & REMOVAL PLAN CONSTRUCTION PLAN-OPTION 1



NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL RELD VERIFIE YEACT. LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTEC. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED"STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

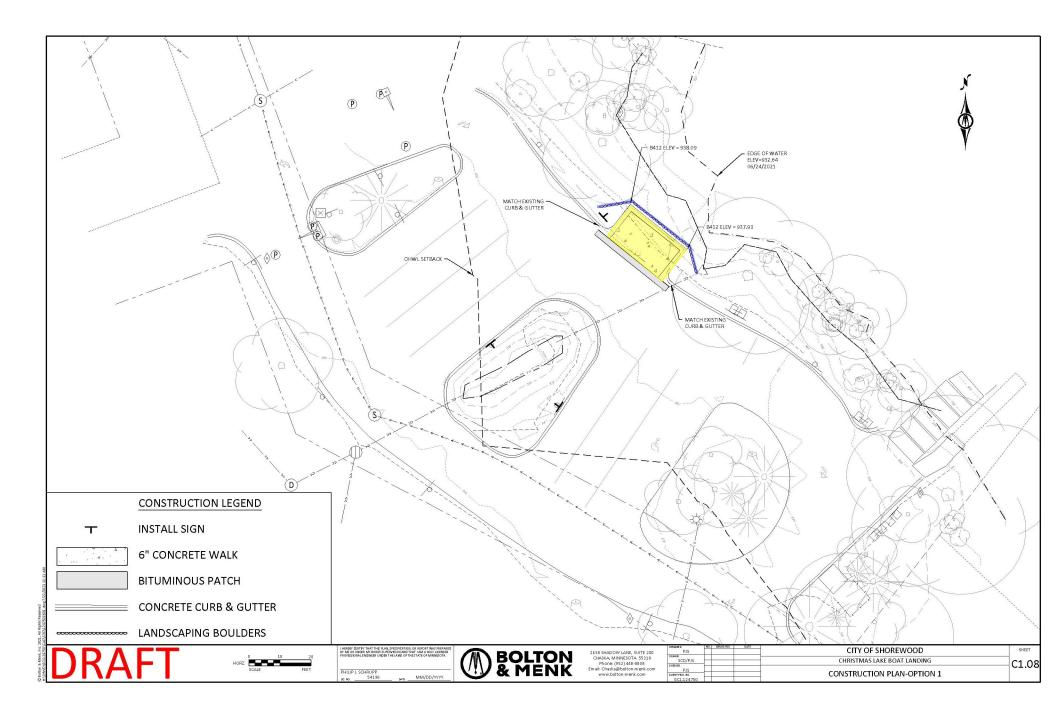


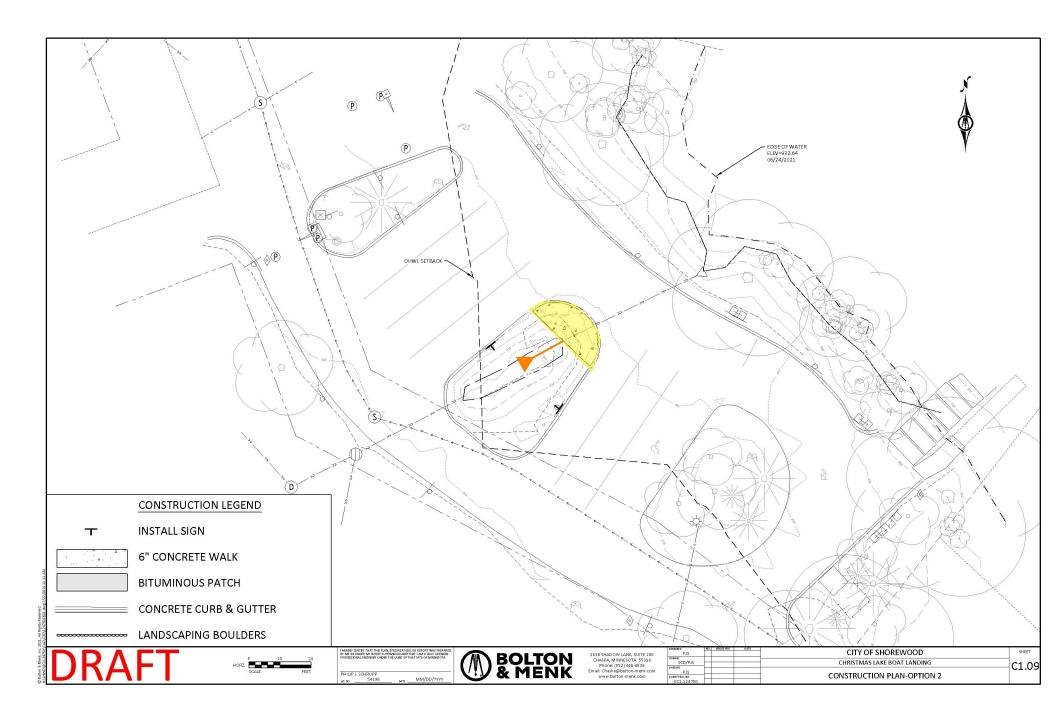




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	SCD/PJS	$\perp$			CHRISTMAS LAKE BOAT LANDING	C1
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To: Park Commission

From: Twila Grout – Park & Rec Director

Meeting Date: August 10, 2021

Re: Senior Programming

Attachments: April Memo

Survey

Survey Results

Graph

At the July Park Commission meeting, Chair Hirner asked that the Park Commissioners discuss further senior programming and what the Commission can do to encourage seniors and others into the parks.

In March of 2021 the city did a city-wide survey for adult/senior activities. The Park Commission reviewed the survey results at the April meeting. Attached, please find the survey, survey results and graph attached to help with the discussion on senior programming.



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To: Park Commission

From: Twila Grout, Park & Rec Director

Meeting Date: April 13, 2021

Re: Review Results of the Park Survey for Adult/Senior Activities

The Park Commission has been discussing installing park equipment for adult/seniors. It was decided to get community input through a survey. An article was in the March newsletter explaining that the park commission and city staff are looking for community input on park equipment and park improvements. Residents were able to take the survey on-line or they could contact the city and a survey would be mailed to them.

The survey was available on-line for two weeks and the city received 100 responses to the survey.

The results show that walking trails are the most used with 77 responses. Other facilities that they would like to see is exercise equipment with 26 responses, the park they would like to see the equipment placed at is Freeman with 46 responses, and if the equipment were installed 50 responded that they would like it along the trails. 40 responded that they would use the equipment once or twice a week and with Freeman being the most used park. Attached is a copy of the final survey results showing all responses to the questions.

After review of the survey results the Park Commissioners will need to determine if they would like to continue further discussion and review of installing exercise equipment at the parks.

#### Attachments:

Survey Questions Survey Graphs Showing Final Results Final Survey Results

#### Dear City of Shorewood Resident:

The City of Shorewood is looking to determine which recreational facilities and programs would appeal most to Senior Citizens in your household and are asking for your input to help gather this information. If you are not a senior, please take this opportunity to talk with senior members of your household and take part in helping us identify park and recreation needs in Shorewood.

What are the e	xisting facilities that seniors in your household use most?
$\bigcirc$	Pickle ball courts
$\bigcirc$	Community gardens
$\bigcirc$	Walking trails
$\bigcirc$	Picnic areas
$\bigcirc$	Other (please specify)
What are other	r facilities that seniors in your household would like to use?
$\bigcirc$	Bocce or horseshoe courts
$\bigcirc$	Outdoor table tennis/Ping pong tables (Permanent Structure)
$\bigcirc$	Corn hole equipment (Permanent Structure)
0000	Exercise equipment (outdoor elliptical, shoulder rotator, lat pull downs, etc)
$\bigcirc$	Stretching stations
$\bigcirc$	Other (please write it in)
The Dark Come	sission is looking at adding attribution and appealing to conjugate and other residents.
	nission is looking at adding equipment appealing to seniors (and other residents)
to use. II this v	were to happen what park would you like to see it placed?
O	Freeman Park
	South Shore Community Park
	Manor Park
	Other (Please specify)
**************************************	ipment were installed would you like to see it placed within the trails or in one
area of the par	
O N	Along trails
$\circ$	All in one area
How often wou	ald you use these items in the spring, summer or fall if they were in the parks?
O	Everyday
O	Once or twice a week
$\circ$	Once or twice a month
Ō	Occasionally but less than twice a month
Ō	Never
$\bigcirc$	Other (Please specify)

How many times in a given 30-day period during the spring, summer and fall did members of your household visit the following parks in Shorewood.

	Freema	n Park									
	South Shore Community Park  Manor Park Silverwood Park Gideon Glen Badger Park Cathcart Park Minnetonka Country Club Open Space  the age category for adults in your household and tell us how many are in each group:  20-34 35-44 45-54										
	Silverw										
	Gideon										
	Minnet	onka Country Club Open Space									
Check t	he age c	ategory for adults in your household and tell us how many are in each group:									
	$\bigcirc$	20-34									
	$\bigcirc$	35-44									
	$\bigcirc$	45-54									
	$\bigcirc$	55-64									
	$\bigcirc$	65-74									
	$\bigcirc$	75 and older									

Thank you for taking the time to fill out the survey!

AGE						What facilities do adults in your household use most?		What are other facilities that seniors in your household would like to use?		The Park Commission is looking at adding to add equipment appealing to seniors (and other residents) to use. If this were to happen what park would you like to see it placed?		If exercise equipment were installed would you like to see it placed along the trails or in one area of the park?	How often would you use these items if they were in the parks?	Which park have you spent the most time in over the past 30 days?
18-34 3	35-44	45-54	55-64	65-74	4 75+		Other		Other	Response	Other	Response	Response	Response
I				,	1	Other	Pickleball, tennis, w	Other	All the above	Freeman Park		All in one area	Daily	Freeman Park
			1			Walking trails		Stretching stations					Never	
					2	Walking trails		Other	All of the above	Other (please specify) South Shore Community	Freeman and Southshore	Along trails	Once or twice a week Once or twice a	Freeman Park
					2	Walking trails		Stretching stations		Park		Along trails	week	Cathcart Park
	2					Walking trails		Other	Not a senior	Manor Park		Along trails	Never	Manor Park
	2					Walking trails		Bocce or horseshoe courts		Freeman Park		All in one area	Never	Badger Park
						,				South Shore Community			Once or twice a	
			2			Walking trails		Bocce or horseshoe courts		Park		All in one area	month	Silverwood Park
2						Walking trails		Other	Pickleball	Freeman Park		All in one area	Occasionally but less than twice a month	Freeman Park
			2			Walking trails		Other	None	Freeman Park		Along trails	Occasionally but less than twice a month	Freeman Park
			1			Walking trails		Exercise equipment (outdoor elliptical, shoulder rotator, lat pull downs, etc)		Freeman Park		All in one area	Daily	Freeman Park
	2					Walking trails		Stretching stations				Along trails	Once or twice a month	Silverwood Park
			2			Other	walking trails, pickleball and tennis courts	Other	Disc Golf	Manor Park		All in one area	Once or twice a week	Freeman Park
3		2				Community gardens		Bocce or horseshoe courts		Freeman Park		All in one area	Occasionally but less than twice a month	Freeman Park
				:	2	Walking trails		Bocce or horseshoe courts		South Shore Community Park		All in one area	Once or twice a week	Freeman Park
						Walking trails		Outdoor table tennis/Ping pong tables (Permanent Structure)		South Shore Community Park		Along trails	Once or twice a week	Silverwood Park
			1		1	Walking trails		Exercise equipment (outdoor elliptical, shoulder rotator, lat pull downs, etc)		South Shore Community Park		Along trails	Once or twice a week	Badger Park

		Π								
					Outdoor table tennis/Ping pong	South Shore Community				
			71	Walking trails	tables (Permanent Structure)	Park		Along trails	Daily	
									Occasionally but	
					Corn hole equipment (Permanent				less than twice a	
		57		Walking trails	Structure)	Manor Park		All in one area	month	Manor Park
					·				Once or twice a	
	2	<u> </u>		Pickleball courts	Bocce or horseshoe courts	Freeman Park		All in one area	week	Freeman Park
					Exercise equipment (outdoor		1			
					elliptical, shoulder rotator, lat pull				Once or twice a	
		1	1	Walking trails	downs, etc)	Manor Park		Along trails	week	Manor Park
					Exercise equipment (outdoor					
					elliptical, shoulder rotator, lat pull				Once or twice a	Minnetonka Country
		<u>,</u>		Walking trails	downs, etc)	Manor Park		Along trails	week	Club Open Space
					Corn hole equipment (Permanent					
2		<u>,</u>		Walking trails	Structure)	Freeman Park		All in one area	Never	Cathcart Park
					Exercise equipment (outdoor					
					elliptical, shoulder rotator, lat pull	South Shore Community			Once or twice a	
		1 1	1	Walking trails	downs, etc)	Park		All in one area	week	  Manor Park
							1		Occasionally but	
									less than twice a	
	2			Walking trails	Stretching stations	Freeman Park		All in one area	month	  Freeman Park
				Training trains	Exercise equipment (outdoor	Treeman and	†	7 til III olic area	THO THE T	Treeman and
					elliptical, shoulder rotator, lat pull				Once or twice a	
		1 1		1 Walking trails	downs, etc)	Freeman Park		All in one area	week	  Freeman Park
+				Training trains	Exercise equipment (outdoor		I'm new to		i i i i i i i i i i i i i i i i i i i	Troumann and
					elliptical, shoulder rotator, lat pull		the area so		Once or twice a	
		1 1		Walking trails	downs, etc)	Other (please specify)	not sure	Along trails	month	Cathcart Park
				Training trains	Exercise equipment (outdoor	Стол (раздорому)	1	Thomas areas		
					elliptical, shoulder rotator, lat pull				Once or twice a	
		2		Tennis courts	downs, etc)	Freeman Park		All in one area	week	Freeman Park
				Termis courts	downs, etc,	rreemanran	†	/ III one area	Once or twice a	Treeman and
		,		Walking trails	Bocce or horseshoe courts	Freeman Park		Along trails	week	Freeman Park
+		+ +		Training trains	Exercise equipment (outdoor		1		11.00%	
					elliptical, shoulder rotator, lat pull				Once or twice a	
		,		Walking trails	downs, etc)	Freeman Park		Along trails	week	Cathcart Park
+		+ +		wanting truits	Corn hole equipment (Permanent	South Shore Community	1	, tions ciuiis	, , , , , , , , , , , , , , , , , , ,	South Shore
			2	Walking trails	Structure)	Park		Along trails	Daily	Community Park
+				waiking dalis	January	TUR		Autorig crairs	Duny	Community Fark
					Outdoor table tennis/Ping pong				Once or twice a	
			2	Picnic areas	tables (Permanent Structure)	Manor Park		Along trails	week	  Manor Park
				i icilic di cas	Exercise equipment (outdoor	INIGHOL LAIK		/ HONE CIAIIS	VVCCR	I Wallot Falk
					elliptical, shoulder rotator, lat pull	South Shore Community			Once or twice a	South Shore
				Walking trails	downs, etc)	Park		All in one area	week	Community Park
		+ +		vvaiking trails	downs, etc)	I di K		All III Olic alea	Occasionally but	Community Fark
									less than twice a	
اد				Walking trails		Freeman Park		Along trails	month	Freeman Park
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				1 1			1		1	1		1
											Once or twice a	  Minnetonka Country
		2			Walking trails	Stretching stations		Other (please specify)	Badger	Along trails	month	Club Open Space
						Exercise equipment (outdoor			18			
						elliptical, shoulder rotator, lat pull					Once or twice a	
		1			Walking trails	downs, etc)		Manor Park		Along trails	week	Manor Park
						, ,					Once or twice a	
		2			Walking trails	Other	pickleball courts	Other (please specify)	Silverwood	Along trails	week	Silverwood Park
						Corn hole equipment (Permanent					Once or twice a	
			1	.	Walking trails	Structure)		Freeman Park		Along trails	week	Cathcart Park
											Occasionally but	
						Corn hole equipment (Permanent		South Shore Community			less than twice a	
		1	1		Tennis courts	Structure)		Park		All in one area	month	Badger Park
											Occasionally but	
											less than twice a	
2					Walking trails	Bocce or horseshoe courts		Freeman Park		All in one area	month	Badger Park
						Exercise equipment (outdoor						
						elliptical, shoulder rotator, lat pull					Once or twice a	Minnetonka Country
		2			Walking trails	downs, etc)		Freeman Park		All in one area	week	Club Open Space
						Outdoor table tennis/Ping pong			Freeman or		Once or twice a	
		1			Walking trails	tables (Permanent Structure)		Other (please specify)	Cathcart	Along trails	month	Cathcart Park
						Exercise equipment (outdoor						
			4		NAT-II to a to the	elliptical, shoulder rotator, lat pull		Farrage Brok		Alamatus!la	Datte	Farance Barb
			1	1	Walking trails	downs, etc)		Freeman Park		Along trails	Daily	Freeman Park
			,		NA/alliin a tuaila	Stratabing stations		Francis David		All in one ores	Once or twice a	Function Doub
			2		Walking trails	Stretching stations  Corn hole equipment (Permanent		Freeman Park	+	All in one area	week Once or twice a	Freeman Park
	1 1	1			Walking trails	Structure)		Freeman Park		Along trails	week	  Manor Park
					Walking trails	Exercise equipment (outdoor		Treeman rank	1	Along trails	Occasionally but	IVIATIOI FAIK
						elliptical, shoulder rotator, lat pull		South Shore Community			less than twice a	
		2			Walking trails	downs, etc)		Park		All in one area	month	  Silverwood Park
					wanning cialis	Exercise equipment (outdoor		TAIR		7 til ill one area	Internet	SHVCI WOOD I DIK
						elliptical, shoulder rotator, lat pull					Once or twice a	
			2		Walking trails	downs, etc)		Freeman Park		Along trails	week	Cathcart Park
											Occasionally but	
												Minnetonka Country
		1	1		Walking trails			Freeman Park		All in one area	month	Club Open Space
											Once or twice a	
	2				Walking trails	Bocce or horseshoe courts		Freeman Park		All in one area	week	Freeman Park
						Outdoor table tennis/Ping pong					Once or twice a	
		2			Tennis courts	tables (Permanent Structure)		Manor Park		Along trails	month	Manor Park

					т		T	T		T		T
							outdoor yoga and tai chi classes in					
							warm weather (run				Occasionally but	
							by private		Lake		less than twice a	
			1	Į.	Picnic areas	Other	providers for a fee)	Other (please specify)	Minnetrista	All in one area	month	
											Once or twice a	
	2				Walking trails	Bocce or horseshoe courts		Freeman Park		All in one area	week	Freeman Park
											Once or twice a	
			2		Walking trails	Other	Pickleball	Manor Park		All in one area	month	Manor Park
							I picked trails					
							above but would					
							love more pickle					
							ball courts and or					
		2		۱۰ ا	Walking trails	Other	platform tennis	Manor Park		All in one area	Never	Manor Park
						Exercise equipment (outdoor						
						elliptical, shoulder rotator, lat pul	1				Once or twice a	
		1	1	۱,	Walking trails	downs, etc)		Manor Park		All in one area	month	Manor Park
											Once or twice a	
			2	Į.	Pickleball courts	Other	Trails	Manor Park		All in one area	week	Manor Park
						Exercise equipment (outdoor						
						elliptical, shoulder rotator, lat pul	1				Once or twice a	
1		2		١.	Walking trails	downs, etc)		Freeman Park		All in one area	week	Freeman Park
											Once or twice a	
			1	\	Walking trails	Bocce or horseshoe courts		Freeman Park			month	Freeman Park
						Corn hole equipment (Permanent		South Shore Community			Once or twice a	
3	2				Walking trails	Structure)		Park		Along trails	month	Freeman Park
											Once or twice a	
		2		,	Walking trails	Other	Pickleball	Freeman Park		All in one area	week	Freeman Park
											Occasionally but	
											less than twice a	
	2				Walking trails	Stretching stations		Manor Park		All in one area	month	Manor Park
						Exercise equipment (outdoor						
						elliptical, shoulder rotator, lat pul	1				Once or twice a	
		2		\	Walking trails	downs, etc)		Freeman Park		Along trails	month	Freeman Park

	ı								T		T	T		T
							We do daycare							
							during virus, 3 year							
							old grandson,							
							difficult to get to							
							the park from the							
							parking lot or off							
							the path, transition							
							is dangerous, I				What is			
							have fallen there is				wrong with			
							no even ground		more and better		Silverwood,			
							and is badly		trails for walking		it gets a lot		Other (please	
					2	Other	eroded.	Other	around the park	Other (please specify)	of traffic?	All in one area	specify)	Silverwood Park
								Exercise equipment (outdoor						
								elliptical, shoulder rotator, lat pull		South Shore Community			Once or twice a	South Shore
				1		Walking trails		downs, etc)		Park		All in one area	month	Community Park
						<u> </u>							Once or twice a	<u>'</u>
			2			Walking trails		Other	pickleball courts	Freeman Park		All in one area	week	Freeman Park
			_						1 1 2 2 2 3 3 3 3				Once or twice a	
				2		Walking trails		Bocce or horseshoe courts		Freeman Park		Along trails	month	Freeman Park
								Corn hole equipment (Permanent		South Shore Community		i wang mana	Once or twice a	South Shore
0	0	ا ا	О	2	Ω	Walking trails		Structure)		Park		All in one area	week	Community Park
			2			Walking trails		Other	Dog park			7 til ill offe area	Never	Silverwood Park
								Exercise equipment (outdoor	J J J J J J J J J J J J J J J J J J J					
								elliptical, shoulder rotator, lat pull					Once or twice a	
				1		Walking trails		downs, etc)		Freeman Park		All in one area	week	Freeman Park
						wanting trains		Exercise equipment (outdoor		Treeman rank		7 til ill offe area	Occasionally but	recinantan
								elliptical, shoulder rotator, lat pull					less than twice a	
	37					Walking trails		downs, etc)		Freeman Park		All in one area	month	Freeman Park
	3/	<del>                                     </del>				walking trails		Exercise equipment (outdoor		I I Celliali I al K		All III Offic area	month	i reeman raik
ı								lelliptical, shoulder rotator, lat pull					Once or twice a	
2			2			Walking trails		downs, etc)		Freeman Park		Along trails	week	Cathcart Park
						Walking trails	+	Corn hole equipment (Permanent		I recilian raik		Along trails	Once or twice a	Catheart Fark
	_ ،					Walking trails		' ' '		Frooman Park		All in one area		Silverwood Park
	<del>                                     </del>	<del>                                     </del>				Walking trails		Structure)		Freeman Park		All in one area	week	Silverwood Park
3						Malleina terrila		Dagge or horseshas assurts		Manar Park		Allinonograf	Once or twice a	Manar Barl
		- 4				Walking trails	+	Bocce or horseshoe courts		Manor Park		All in one area	month Once or twice a	Manor Park
,						\\\allsin===:!-		Rosso or horseshas assure		Manar Dayle		Along trails		Cilvonucad Dard
		4				Walking trails		Bocce or horseshoe courts		Manor Park		Along trails	week	Silverwood Park
										Cough Chara Carrier 19			Occasionally but	
_			٦			Other	Dan Bard Living	Oth su		South Shore Community		Alama tuaiti	less than twice a	Faranca De d
3			2			Other	Dog Park and trails	Otner	n/a	Park		Along trails	month	Freeman Park
													0	NA: marks also C
	_					NA 11							Once or twice a	Minnetonka Country
	2					Walking trails			]			All in one area	week	Club Open Space

		<u> </u>				Τ	Т	1	1	1	1	1	T	T
													Occasionally but	
													less than twice a	
			2			Walking trails		Bocce or horseshoe courts		Freeman Park		All in one area	month	Manor Park
														Minnetonka Country
				1	+	Walking trails						Along trails	Never	Club Open Space
				2		Walking trails		Other	none	Other (please specify)	none	All in one area	Never	Freeman Park
													Once or twice a	
		1	1			Pickleball courts		Stretching stations		Freeman Park		Along trails	month	Freeman Park
								Exercise equipment (outdoor						
								elliptical, shoulder rotator, lat pull					Once or twice a	
2			2			Walking trails		downs, etc)		Freeman Park		All in one area	month	Freeman Park
								Exercise equipment (outdoor						
								elliptical, shoulder rotator, lat pull					Once or twice a	
			1			Walking trails		downs, etc)		Freeman Park		All in one area	week	Freeman Park
													Once or twice a	
1	1					Pickleball courts		Bocce or horseshoe courts		Freeman Park		Along trails	week	Freeman Park
2		1	1			Walking trails						Along trails	Never	Freeman Park
							Playgrounds with						Once or twice a	
		1				Other	kids	Bocce or horseshoe courts		Other (please specify)	Silverwood	Along trails	month	Silverwood Park
													Once or twice a	
			55			Community gardens		Bocce or horseshoe courts		Freeman Park		Along trails	week	Freeman Park
				_										
				2		Walking trails				Freeman Park		Along trails	Daily	Freeman Park
								Exercise equipment (outdoor						
		_				NAT-11 to make a the		elliptical, shoulder rotator, lat pull		South Shore Community		All:	Once or twice a	Farance David
						Walking trails		downs, etc)		Park		All in one area	week	Freeman Park
										Cauth Chana Canananitu			Occasionally but	
		ء ا				NA/-II-i		Dance on boundable of counts		South Shore Community		Alama duaila	less than twice a	Francis David
		2				Walking trails		Bocce or horseshoe courts		Park		Along trails	month	Freeman Park
١,						Malking tunila		Corn hole equipment (Permanent		Francis Dark		All in one area	Nover	Dodgon Dogle
						Walking trails		Structure)	Donahas at the	Freeman Park		All in one area	Never	Badger Park
									Benches at the entrance to the LRT					
									trail in Freeman				Once or twice a	
			1	1		Malking trails		Other	Park	Freeman Park		Along trails	week	  Freeman Park
				1	+	Walking trails		Exercise equipment (outdoor	rain	riceman raik		Along trails	WEEK	i reeman raik
								elliptical, shoulder rotator, lat pull		South Shore Community			Once or twice a	
_ ^	o	1	1	C		  Walking trails		downs, etc)		Park		Along trails	month	Freeman Park
$\vdash \vdash \vdash$		1			1 -	vvaiking trans		Corn hole equipment (Permanent		I alk		Along trails	Once or twice a	i reeman raik
				2		  Walking trails		Structure)		Manor Park		All in one area	month	  Manor Park
					+	www.mg.crans		or acture,		IVIGITOT F GIR		I one area	Once or twice a	IVIGITOT FORK
			1	1		  Walking trails		Bocce or horseshoe courts		Freeman Park		All in one area	month	Freeman Park
					+	www.mg.crans		Docce of Horseshoe courts		Treeman rank		All III One area	Once or twice a	Treemair and
				1	1	Walking trails		Stretching stations		Freeman Park		All in one area	week	Freeman Park
					1 1	I wanting crairs	l	Tod eterning stations	1	Preemanraik	<u> </u>	I'm in one area	AACCK	Preemanrank

## **Final Survey Results 2021**

Age

18-34	35-44	45-54	55-64	65-74	75+
30	17	33	50	45	6

What facilities do adults in your household use most?

	Community	Tennis/Pickleb		
Walking Trails	Gardens	all courts	Picnic Areas	Other
77	2	7	2	5

What are other facilities that seniors in your household would like to use?

Bocce or			Table		
Horseshoe	Stretching	Exercise	tennis/Ping		
Courts	Stations	Equipment	Pong	Corn holeE	Other
19	9	26	5	10	18

What Park Would You like to see it placed

_		South Shore		_	
Freeman	Manor	Community	Silverwood	Badger	Other
46	16	19	3	1	1

If exercise equipment were installed where would you like to see if placed?

	All in one
Along Trails	area
50	41

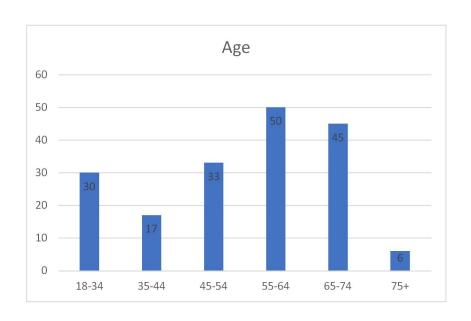
How often would you use these items if they were in the parks?

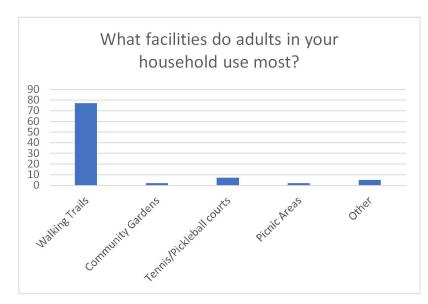
		Occasionally		
	Once or	but less than	Once or	
	Twice a	twice a	twice a	
Daily	week	month	month	Never
6	40	16	20	6

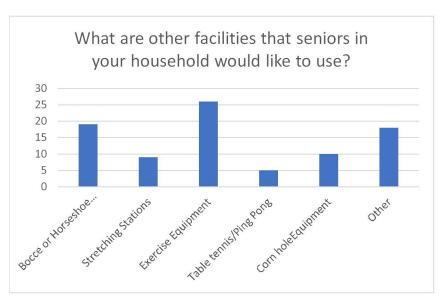
Which park have you spent the most time in over the past 30 days

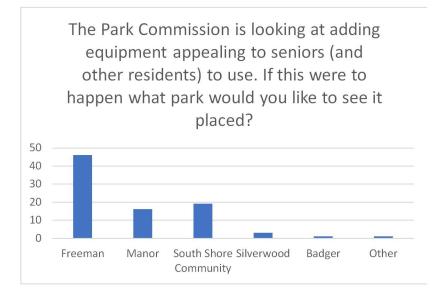
					South	Mtka Cty
					Shore	Club
				Silverwo	Commun	Open
Freeman	Cathcart	Manor	Badger	od	ity Pk	Space
42	8	15	5	10	4	5

### **Graphs Showing Final Survey Results**

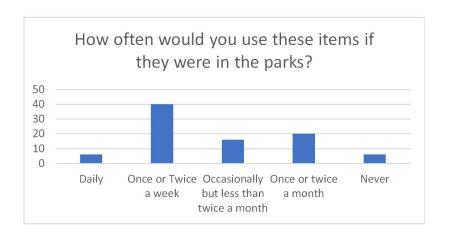


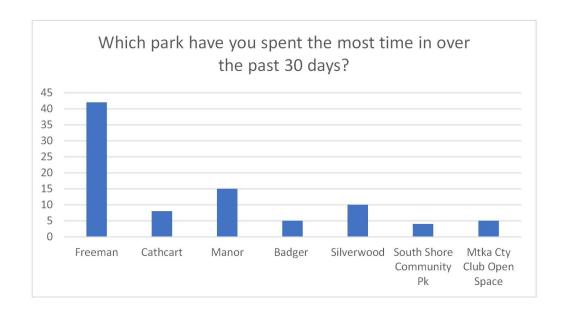


















5755 Country Club Road • Shorewood, Minnesota 55331 • 952-960-7900 Fax: 952-474-0128 • www.ci.shorewood.mn.us • cityhall@ci.shorewood.mn.us

To: Park Commission

From: Twila Grout – Park & Rec Director

Meeting Date: August 10, 2021

Re: Determine Liaison for City Council Meetings

Listed below is a schedule for the Park Commissioners to determine who will be the liaison to the City Council meetings.

Park Commission Meeting	Report at City Council Meeting	Liaison
August 10, 2021	September 27, 2021	
October 26 & November 9, 2021	November 22, 2021	
December 14, 2021	January 10, 2021	

#4E



# CITY OF SHOREWOOD

5755 Country Club Road • Shorewood, Minnesota 55331 • 952-960-7900 www.ci.shorewood.mn.us • cityhall@ci.shorewood.mn.us

To: Park Commission

From: Twila Grout – Park & Rec Director

Meeting Date: August 10, 2021

Re: Date Change for October Park Commission Meeting

The City Council meeting for October 11 falls on a holiday. Because of this, the council meeting has been scheduled for Tuesday, October 12 (which is the second Tuesday of the month and the scheduled Park Commission meeting).

The fourth Tuesday of the month is a backup for the Park Commission to hold a meeting. Would October 26 work for the Park Commission to hold their October meeting?

Please advise staff if the Park Commission would like to hold their meeting on Tuesday, October 26.