CITY OF SHOREWOOD CITY COUNCIL REGULAR MEETING MONDAY, SEPTEMBER 13, 2021

CONVENE CITY COUNCIL MEETING

1.

5755 COUNTRY CLUB ROAD COUNCIL CHAMBERS 7:00 P.M.

For those wishing to listen live to the meeting, please go to <u>ci.shorewood.mn.us/current_meeting</u> for the meeting link. Contact the city at 952.960.7900 during regular business hours with questions.

AGENDA

A.	Pledge of Allegiance	
В.	Roll Call	Mayor Labadie Siakel Johnson Callies Gorham
C.	Review and Adopt Agenda	Attachments
under a sin item be rer	NSENT AGENDA The Consent Agenda is a series of actions which are being gle motion. These items are considered routine and non-controversial. However, moved from the Consent Agenda for separate consideration or discussion. If there are can be answered now.	a council member may request that an
Motion t	o approve items on the Consent Agenda & Adopt Resolutions	Therein:
A.	City Council Regular Meeting Minutes of August 23, 2021	Minutes
B.	Approval of the Verified Claims List	Claims List
C.	Approve 2022 LMCC Budget and CIP	City Administrator Memo Resolution 21-099
D.	Approve Cost Share Agreement with Chanhassen for West 62 nd Street	City Engineer Memo Resolution No. 21-090
E.	Setting Truth-In-Taxation Public Meeting Date	Finance Director Memo Resolution 21-100
F.	Approve Three-year Audit Engagement Proposal from Abdo Eick & Meyers	Finance Director Memo Resolution 21-101
G.	Approve Change Orders for Glen Road, Amlee Road and Manitou Lane Street Reconstruction, City Project 18-08	City Engineer Memo Resolution 21-102
H.	Accept Improvements and Authorize Final Payment for 2020 Catch Basin and Culvert Repairs, City Project 20-09	City Engineer Memo Resolution 21-103

3. MATTERS FROM THE FLOOR This is an opportunity for members of the public to bring an item, which is not on tonight's agenda, to the attention of the mayor and council. Once you are recognized, please identify yourself by your first and last name and your address for the record. After this introduction, please limit your comments to three minutes. All comments will be respectful. No action will be taken by the council on this matter, but the mayor or council could request that staff place this matter on a future agenda. (No Council Action will be taken)

4. PUBLIC HEARING

5. REPORTS AND PRESENTATIONS

- A. Curt Mackey, Fire Chief, Excelsior Fire District
- B. Representative Kelly Morrison

6. PARKS

A. Approve Quotes for Silverwood Park Improvements, City Project 21-05

City Engineer Memo Resolution 21-104

7. PLANNING

A. Approve Extension for Code Compliance at 6185 Cardinal Drive

Planning Technician Memo Resolution 21-105

8. ENGINEERING/PUBLIC WORKS

A. Designate No Parking on Glen Road, Amlee Road and Manitou Lane

City Engineer Memo Resolution 21-106

9. GENERAL/NEW BUSINESS

A. Approve 2022 Preliminary Budget and Levy

Finance Director Memo Resolution 21-107

10. STAFF AND COUNCIL REPORTS

- A. Administrator and Staff
 - Project Update for Strawberry Lane Street Reconstruction and Trail

City Engineer Memo

B. Mayor and City Council

11. ADJOURN

CITY OF SHOREWOOD CITY COUNCIL REGULAR MEETING MONDAY, AUGUST 23, 2021

5755 COUNTRY CLUB ROAD COUNCIL CHAMBERS 7:00 P.M.

MINUTES

1. CONVENE CITY COUNCIL REGULAR MEETING

Mayor Labadie called the meeting to order at 7:00 P.M.

A. Roll Call

Present. Mayor Labadie; Councilmembers Johnson, Siakel, and Gorham; City Attorney

Keane; City Administrator Lerud; City Clerk/HR Director Thone; Planning Director

Darling; Director of Public Works Brown; and, City Engineer Budde

Absent: Councilmember Callies

B. Review Agenda

Mayor Labadie noted that she would like to remove item 2. G. from the agenda.

Johnson moved, Gorham seconded, approving the agenda as amended. All in favor, motion passed.

2. CONSENT AGENDA

Mayor Labadie reviewed the items on the Consent Agenda.

Councilmember Johnson stated that he wanted to clarify that item 2.E. does not contain and additional sign ordinance language.

Planning Director Darling explained that Ordinance 581 on the agenda, is simply approving a codification of previously adopted ordinances. This is done every year.

Johnson moved, Gorham seconded, Approving the Motions Contained on the Consent Agenda and Adopting the Resolutions Therein.

- A. City Council Work Session Minutes of August 9, 2021
- B. City Council Regular Meeting Minutes of August 9, 2021
- C. City Council Special Meeting Minutes of August 16, 2021
- D. Approval of the Verified Claims List
- E. Ordinance 581: 2021 City Code Supplement S-16, Adopting <u>RESOLUTION NO. 21-088</u>, "A Resolution Approving Summary Publication of Ordinance 581 Enacting and Adopting the 2021 S-16 Supplement to the Code of Ordinances for the City of Shorewood."

- F. Approve Cost Share Agreement with Greenwood for Minnetonka Boulevard, Adopting RESOLUTION NO. 21-089, "A Resolution Approving Cost Share Agreement with the City of Greenwood for Shorewood's Share of Costs of Rehabilitate a Portion of Minnetonka Boulevard."
- G. Approve Cost Share Agreement with Chanhassen for West 62nd Street, Adopting RESOLUTION NO. 21-090
- H. Authorize Public Works Equipment Purchase: Groomer for Ballfields, Adopting RESOLUTION NO. 21-091, "A Resolution Authorizing Expenditures of Funds for Public Works Equipment, One Ballfield Groomer."
- I. Accept Donation of Trees for Manor Park from Tom and Kim Beauchamp, Adopting <u>RESOLUTION NO. 21-092</u>, "A Resolution Accepting Donations to the City of Shorewood for Trees at Manor Park."

All in favor, motion passed.

3. MATTERS FROM THE FLOOR

Ann Straka-Leland, 5825 Strawberry Lane, stated that she is presenting on behalf of Patricia Hauser and read aloud the statement entitled, *Space and Grace in Shorewood*, that addressed some of the recent challenges in the City.

- 4. PUBLIC HEARING
- 5. REPORTS AND PRESENTATIONS
- 6. PARKS
 - A. Report by Commissioner Gallivan on August 10, 2021 Park Commission Meeting

Planning Director Darling noted that Commissioner Gallivan had a conflict and could not attend tonight's meeting. She gave a brief overview of the August 10, 2021 Park Commission meeting as outlined in the minutes.

City Engineer Budde explained that he had attended this meeting seeking feedback on the proposed future trail corridor and ways to engage with residents.

Councilmember Siakel stated that she thinks it is important for residents to understand the process for approving public improvements, such as adding trails or water to a project, and realize that these decisions are made over a period of years and months, and not something that is just made up as things go along.

7. PLANNING

A. Report by Commissioner Gault on August 3, 2021 Planning Commission Meeting

Commissioner Gault gave a brief overview of the August 3, 2021 Planning Commission meeting.

B. Variance to Rear Setback Applicant: Revision, LLC

Location: 28115 Boulder Bridge Drive

Planning Director Darling explained the request for a variance to rear setback to allow an addition to be constructed about 37 feet from the rear property line where 50 feet is required. She explained that the existing home was constructed in 1983 at about 30 feet from the rear lot line where 50 feet was required. The Planning Commission recommended approval.

Johnson moved, Gorham seconded, Adopting <u>RESOLUTION NO. 21-093</u>, "A Resolution Approving a Variance to the Rear Yard Setback for Property Located at 28115 Boulder Bridge Drive." All in favor, motion passed.

8. ENGINEERING/PUBLIC WORKS

A. Approve Quote for 2021 Catch Basin and Culvert Repairs, City Project 21-03

City Engineer Budde gave an overview of the 2021 catch basin and culvert repair project areas. He explained that the low quote was submitted by Minger Construction Companies and the work should be completed by October 29, 2021. Staff recommends approval of the project.

Siakel moved, Johnson seconded, Adopting <u>RESOLUTION NO. 21-094</u>, "A Resolution to Award Contract for the 2021 Catch Basin and Culvert Repair Project, City Project 21-03." All in favor, motion passed.

B. Accept Bids and Award Contract for Covington Watermain Repair, City Project 21-07

City Engineer Budde explained that five bids were opened on August 17, 2021 with the low bidder being GM Contracting, Inc. He gave an overview of the option to bid for both the method of pipe bursting or directional drilling and noted that the low bid was for pipe bursting.

Siakel moved, Johnson seconded, Adopting <u>RESOLUTION NO. 21-095</u>, "A Resolution Accepting Bids and Awarding Contract for the Covington Road Watermain Improvements, 21-07." All in favor, motion passed.

C. Approve Quote for Lake Linden Drive Culvert Repair

City Engineer Budde stated that the Lake Linden Drive culvert is in need of repair which would use a method called Cast in Place Pipe (CIPP). He stated that using this method will avoid a detour and the need for open cut construction. The City solicited seven bidders and received two back with the low bidder being Veit Construction.

Siakel moved, Johnson seconded, Adopting <u>RESOLUTION NO. 21-096</u>, "A Resolution to Award Contract for the Lake Linden Culvert Repair Project, City Project 21-03." All in favor, motion passed.

D. GENERAL/NEW BUSINESS

- A. Approve Prosecutor Contract with Campbell Knutson
- B. Approve Joint Powers Agreement with the MN Bureau of Criminal Apprehension for City Prosecutor

City Administrator Lerud stated that on July 15 the Council selected the firm Campbell Knutson to be the City's new prosecuting firm. Staff has reviewed the contract and found it consistent with the RFP and recommend approval. He stated that within the resolution is direction to provide notice to the current prosecutor that the current contract will end on September 30, 2021. He explained that there will also need to be a new Joint Powers Agreement executed with the MN Bureau of Criminal Apprehension for the new City Prosecutor.

Councilmember Johnson asked about language under Section 3, Part B, related to DWI offenses, and if the language should say "the attorney will receive..." rather than "we will receive...".

City Administrator Lerud stated the Council could approve the document with a that change. He stated that even though the word 'we' is used, he thinks it is clear that they are talking about the firm.

City Attorney Keane stated that he thinks modifying that language is appropriate.

Johnson moved, Gorham seconded, Adopting <u>RESOLUTION NO. 21-097</u>, "A Resolution Approving Contract with the Firm Campbell Knutson to Provide Prosecution Services to the City, with a language change in Section 3, Part B, to replace both 'we' references with 'the attorney'." All in favor, motion passed.

Johnson moved, Gorham seconded, Adopting <u>RESOLUTION NO. 21-098</u>, "A Resolution Approving State of Minnesota Joint powers Agreements with the City of Shorewood on Behalf of its City Attorney." All in favor, motion passed.

E. STAFF AND COUNCIL REPORTS

A. Administrator and Staff

City Engineer Budde stated that the Glen/Amlee/Manitou project was paved last Thursday and they are working on the final turf restoration and noted that the final lift of bituminous will happen next year. The mill and overlay project had its final day of milling today and if the weather holds the final day of paving will be tomorrow. The Mary Lake outlet project is also near completion and just has a bit of restoration work yet to finish.

Planning Director Darling stated that the new census figures for the City have been released and the new population is 7,783 as of April 1, 2020 which is a 6.5% increase from 2010. She reminded the Council that August 27, 2021 will be Movie in the Park where they will be showing The Lion King. She stated that safety camp happened on August 11, 2021 with 42 kids grade 3 to grade 5.

City Attorney Keane stated that following up on the open meeting law and remote participation by the public, the requirement of remote participation was applicable only during the pandemic

CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES AUGUST 23, 2021 Page 5 of 5

emergency. He stated that this information was provided by the Commissioner of Administration at the State of Minnesota.

B. Mayor and City Council

Councilmember Siakel expressed her appreciation to City Engineer Budde and Public Works Director Brown for the excellent job they have done on the Glen/Amlee/Manitou project. She stated that the road looks great and she thinks it is a great improvement.

Councilmember Johnson noted that once construction began, the City received more compliments than complaints.

Mayor Labadie noted that SLMPD Police Chief Mike Meehan has submitted his resignation. An emergency meeting of the Board was called and an interim chief, Lieutenant Justin Balsrud was selected. She stated that Chief Meehan will be missed. She stated that Representative Dean Phillips held his quarterly mayors pancake breakfast and gave a summary of things that Representative Phillips is working on at the federal level and explained that he would welcome hearing from his constituents. She thanked the residents that have reached out to the Council with positive words of encouragement.

F. ADJOURN

Johnson moved, Siakel seconded, Adjourning the City Council Regular Meeting of August 23, 2021, at 7:54 P.M. All in favor, motion passed.

ATTEST:			
			Jennifer Labadie, Mayor
Sandie Thone,	City Clerk		
		1	



City of Shorewood Council Meeting Item

#2 **B**

MEETING TYPE Regular Meeting

Title / Subject: Verified Claims

Meeting Date: September 13, 2021

Prepared by: Michelle Nguyen, Senior Accountant

Greg Lerud, City Administrator Joe Rigdon, Finance Director

Attachments: Claims lists

Policy Consideration:

Should the attached claims against the City of Shorewood be paid?

Background:

Claims for council authorization.

67005-67030 & ACH 1,679,390.22 Total Claims \$1,679,390.22

We have also included a payroll summary for the payroll period ending August 29, 2021.

Financial or Budget Considerations:

These expenditures are reasonable and necessary to provide services to our residents and funds are budgeted and available for these purposes.

Options:

The City Council may accept the staff recommendation to pay these claims or may reject any expenditure it deems not in the best interest of the city.

Recommendation / Action Requested:

Staff recommends approval of the claims list as presented.

Next Steps and Timelines:

Checks will be distributed following approval.

Payroll

G/L Distribution Report

User: mnguyen

Batch: 00003.08.2021 - PR-08-30-2021

CITY OF SHOREWOOD



Account Number Debit Amount Credit Amount		Description		
FUND 101	General Fund			
101-00-1010-0000	0.00	60,274.80	CASH AND INVESTMENTS	
101-13-4101-0000	13,075.03	0.00	FULL-TIME REGULAR	
101-13-4103-0000	339.40	0.00	PART-TIME	
101-13-4121-0000	1,006.08	0.00	PERA CONTRIB - CITY SHARE	
101-13-4122-0000	1,009.63	0.00	FICA CONTRIB - CITY SHARE	
101-13-4151-0000	102.45	0.00	WORKERS COMPENSATION	
101-15-4101-0000	5,456.04	0.00	FULL-TIME REGULAR	
101-15-4121-0000	409.21	0.00	PERA CONTRIB - CITY SHARE	
101-15-4122-0000	417.42	0.00	FICA CONTRIB - CITY SHARE	
101-15-4151-0000	30.05	0.00	WORKERS COMPENSATION	
101-18-4101-0000	8,064.91	0.00	FULL-TIME REGULAR	
101-18-4121-0000	604.88	0.00	PERA CONTRIB - CITY SHARE	
101-18-4122-0000	607.40	0.00	FICA CONTRIB - CITY SHARE	
101-18-4151-0000	49.97	0.00	WORKERS COMPENSATION	
101-24-4101-0000	3,408.90	0.00	FULL-TIME REGULAR	
101-24-4121-0000	255.66	0.00	PERA CONTRIB - CITY SHARE	
101-24-4122-0000	260.78	0.00	FICA CONTRIB - CITY SHARE	
101-24-4151-0000	18.33	0.00	WORKERS COMPENSATION	
101-32-4101-0000	15,657.28	0.00	FULL-TIME REGULAR	
101-32-4102-0000	149.75	0.00	OVERTIME	
101-32-4121-0000	1,185.49	0.00	PERA CONTRIB - CITY SHARE	
101-32-4122-0000	1,174.09	0.00	FICA CONTRIB - CITY SHARE	
101-32-4151-0000	898.52	0.00	WORKERS COMPENSATION	
101-33-4101-0000	363.35	0.00	FULL-TIME REGULAR	
101-33-4121-0000	27.27	0.00	PERA CONTRIB - CITY SHARE	
101-33-4122-0000	26.70	0.00	FICA CONTRIB - CITY SHARE	
101-33-4151-0000	16.29	0.00	WORKERS COMPENSATION	
101-52-4101-0000	2,825.26	0.00	FULL-TIME REGULAR	
101-52-4103-0000	922.38	0.00	PART-TIME	
101-52-4121-0000	211.90	0.00	PERA CONTRIB - CITY SHARE	
101-52-4122-0000	284.54	0.00	FICA CONTRIB - CITY SHARE	
101-52-4151-0000	195.34	0.00	WORKERS COMPENSATION	
101-53-4101-0000	1,030.38	0.00	FULL-TIME REGULAR	
101-53-4121-0000	77.27	0.00	PERA CONTRIB - CITY SHARE	

Account Number	Debit Amount	Credit Amount	Description
101-53-4122-0000	78.82	0.00	FICA CONTRIB - CITY SHARE
101-53-4151-0000	34.03	0.00	WORKERS COMPENSATION
FUND Total:	60,274.80	60,274.80	
FUND 201	Shorewood Comm. & F	Event Center	
201-00-1010-0000	0.00	2,752.48	CASH AND INVESTMENTS
201-00-4101-0000	1,906.97	0.00	FULL-TIME REGULAR
201-00-4103-0000	426.00	0.00	PART-TIME
201-00-4121-0000	166.43	0.00	PERA CONTRIB - CITY SHARE
201-00-4122-0000	178.47	0.00	FICA CONTRIB - CITY SHARE
201-00-4151-0000	74.61	0.00	WORKERS COMPENSATION
FUND Total:	2,752.48	2,752.48	
FUND 601	Water Utility		
601-00-1010-0000	0.00	10,459.92	CASH AND INVESTMENTS
601-00-4101-0000	7,810.56	0.00	FULL-TIME REGULAR
601-00-4102-0000	806.28	0.00	OVERTIME
601-00-4105-0000	204.54	0.00	WATER PAGER PAY
601-00-4121-0000	661.64	0.00	PERA CONTRIB - CITY SHARE
601-00-4122-0000	662.01	0.00	FICA CONTRIB - CITY SHARE
601-00-4151-0000	314.89	0.00	WORKERS COMPENSATION
FUND Total:	10,459.92	10,459.92	
FUND 611	Sanitary Sewer Utility		
611-00-1010-0000	0.00	8,184.44	CASH AND INVESTMENTS
611-00-4101-0000	6,624.98	0.00	FULL-TIME REGULAR
611-00-4102-0000	99.30	0.00	OVERTIME
611-00-4105-0000	204.54	0.00	SEWER PAGER PAY
611-00-4121-0000	519.68	0.00	PERA CONTRIB - CITY SHARE
611-00-4122-0000	517.70	0.00	FICA CONTRIB - CITY SHARE
611-00-4151-0000	218.24	0.00	WORKERS COMPENSATION
FUND Total:	8,184.44	8,184.44	
FUND 621	Recycling Utility		
621-00-1010-0000	0.00	614.59	CASH AND INVESTMENTS
621-00-4101-0000	531.23	0.00	FULL-TIME REGULAR
621-00-4121-0000	39.83	0.00	PERA CONTRIB - CITY SHARE
621-00-4122-0000	40.65	0.00	FICA CONTRIB - CITY SHARE
621-00-4151-0000	2.88	0.00	WORKERS COMPENSATION
FUND Total:	614.59	614.59	

Account Number	Debit Amount	Credit Amount	Description
FUND 631	Storm Water Utility		
631-00-1010-0000	0.00	3,208.86	CASH AND INVESTMENTS
631-00-4101-0000	2,733.42	0.00	FULL-TIME REGULAR
631-00-4121-0000	204.97	0.00	PERA CONTRIB - CITY SHARE
631-00-4122-0000	206.29	0.00	FICA CONTRIB - CITY SHARE
631-00-4151-0000	64.18	0.00	WORKERS COMPENSATION
FUND Total:	3,208.86	3,208.86	
FUND 700	Payroll Clearing Fund		
700-00-1010-0000	85,495.09	0.00	CASH AND INVESTMENTS
700-00-2170-0000	0.00	45,833.84	GROSS PAYROLL CLEARING
700-00-2172-0000	0.00	6,657.28	FEDERAL WITHHOLDING PAYABLE
700-00-2173-0000	0.00	3,121.69	STATE WITHHOLDING PAYABLE
700-00-2174-0000	0.00	10,929.00	FICA/MEDICARE TAX PAYABLE
700-00-2175-0000	0.00	10,024.58	PERA WITHHOLDING PAYABLE
700-00-2176-0000	0.00	5,700.00	DEFERRED COMPENSATION
700-00-2177-0000	0.00	2,019.78	WORKERS COMPENSATION
700-00-2183-0000	0.00	1,208.92	HEALTH SAVINGS ACCOUNT
FUND Total:	85,495.09	85,495.09	
Report Total:	170,990.18	170,990.18	

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen

Printed: 08/30/2021 - 11:11AM
Batch: 00006.08.2021 - PR-08-30-2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1084	BANK VISTA			Check Sequence: 1	ACH Enabled: True
PR-08-30-2021	PR Batch 00003.08.2021 HSA-BANK VISTA	276.92	08/30/2021	700-00-2183-0000	PR Batch 00003.08.2021 HSA-BANK VIS
	Check Total:	276.92			
Vendor: 5	EFTPS - FEDERAL W/H			Check Sequence: 2	ACH Enabled: True
PR-08-30-2021	PR Batch 00003.08.2021 FICA Employee Portio	4,428.75	08/30/2021	700-00-2174-0000	PR Batch 00003.08.2021 FICA Employee
PR-08-30-2021	PR Batch 00003.08.2021 FICA Employer Portion	4,428.75	08/30/2021	700-00-2174-0000	PR Batch 00003.08.2021 FICA Employer I
PR-08-30-2021	PR Batch 00003.08.2021 Medicare Employee Pc	1,035.75	08/30/2021	700-00-2174-0000	PR Batch 00003.08.2021 Medicare Employ
PR-08-30-2021	PR Batch 00003.08.2021 Medicare Employer Po	1,035.75	08/30/2021	700-00-2174-0000	PR Batch 00003.08.2021 Medicare Employ
PR-08-30-2021	PR Batch 00003.08.2021 Federal Income Tax	6,657.28	08/30/2021	700-00-2172-0000	PR Batch 00003.08.2021 Federal Income T
	Check Total:	17,586.28			
Vendor: 2	ICMA RETIREMENT TRUST-302131-457			Check Sequence: 3	ACH Enabled: True
PR-08-30-2021	PR Batch 00003.08.2021 Deferred Comp-ICMA	3,075.00	08/30/2021	700-00-2176-0000	PR Batch 00003.08.2021 Deferred Comp-I
	Check Total:	3,075.00			
Vendor: 11	MINNESOTA DEPARTMENT OF REVENUE			Check Sequence: 4	ACH Enabled: True
PR-08-30-2021	PR Batch 00003.08.2021 State Income Tax	3,121.69	08/30/2021	700-00-2173-0000	PR Batch 00003.08.2021 State Income Tax
	Check Total:	3,121.69			
Vendor: 1091	MSRS-MN DEFERRED COMP PLAN 457			Check Sequence: 5	ACH Enabled: True
PR-08-30-2021	PR Batch 00003.08.2021 Deferred Comp-MSRS	2,475.00	08/30/2021	700-00-2176-0000	PR Batch 00003.08.2021 Deferred Comp-1
PR-08-30-2021	PR Batch 00003.08.2021 Deferred Comp-MSRS	150.00	08/30/2021	700-00-2176-0000	PR Batch 00003.08.2021 Deferred Comp-N
	Check Total:	2,625.00			
Vendor: 665	OPTUM BANK			Check Sequence: 6	ACH Enabled: True
PR-08-30-2021	PR Batch 00003.08.2021 HSA-OPTUM BANK	932.00	08/30/2021	700-00-2183-0000	PR Batch 00003.08.2021 HSA-OPTUM B.
	Check Total:	932.00			

AP-Computer Check Proof List by Vendor (08/30/2021 - 11:11 AM)

Page 1

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 9	PERA			Check Sequence: 7	ACH Enabled: True
PR-08-30-2021	PR Batch 00003.08.2021 MN-PERA Deduction	4,654.27	08/30/2021	700-00-2175-0000	PR Batch 00003.08.2021 MN-PERA Dedu
PR-08-30-2021	PR Batch 00003.08.2021 MN PERA Benefit Em	5,370.31	08/30/2021	700-00-2175-0000	PR Batch 00003.08.2021 MN PERA Benef
	Check Total:	10,024.58			
	Total for Check Run:	37,641.47			
	Total of Number of Checks:	7			
	=				

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen

Printed: 08/31/2021 - 3:25PM

Batch: 00007.08.2021 - July-2021-BOM



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 868	BANK OF MONTREAL			Check Sequence: 1	ACH Enabled: True
July-2021-AndyE	Fuels	201.69	08/30/2021	101-32-4212-0000	
July-2021-AndyE	Officemax	10.73	08/30/2021	101-32-4245-0000	
July-2021-BradM	Shorewood True	4.79	08/30/2021	101-32-4240-0000	
July-2021-BradM	Shorewood True	289.00	08/30/2021	101-32-4240-0000	
July-2021-BradM	Carquest	2.97	08/30/2021	101-32-4221-0000	
July-2021-BradM	Carquest	2.48	08/30/2021	101-32-4221-0000	
July-2021-BradM	Westside Tire	549.34	08/30/2021	101-32-4221-0000	
July-2021-BradM	Northern Tool	354.66	08/30/2021	101-32-4223-0000	
July-2021-BradM	Shorewood True	7.95	08/30/2021	101-32-4245-0000	
July-2021-BradM	Shorewood True	5.75	08/30/2021	101-32-4245-0000	
July-2021-BradM	Northern Tool	68.79	08/30/2021	101-32-4245-0000	
July-2021-BradM	Fastenal	98.05	08/30/2021	101-32-4245-0000	
July-2021-BradM	Once Upon A Sing - Logos	810.00	08/30/2021	403-00-4640-0000	
July-2021-BradM	Amazon-Beacon New Truck	270.82	08/30/2021	403-00-4640-0000	
July-2021-Brett	Amazon-Timer Water Plant	134.24	08/30/2021	601-00-4223-0000	
July-2021-Brett	Sam's	272.30	08/30/2021	101-32-4245-0000	
July-2021-Brett	Athletic Stuff	183.66	08/30/2021	101-52-4245-0000	
July-2021-Brett	Restockit	330.92	08/30/2021	101-52-4245-0000	
July-2021-Brett	Mutt Mitt	698.89	08/30/2021	101-52-4245-0000	
July-2021-Brett	Amazon	28.17	08/30/2021	101-52-4245-0000	
July-2021-Brett	At&T	53.49	08/30/2021	101-32-4321-0000	
July-2021-Brett	Fuels	79.65	08/30/2021	101-32-4212-0000	
July-2021-Bruce	Fuels	199.03	08/30/2021	101-32-4212-0000	
July-2021-CityCard	Ferguson-Water Meters	14,854.79	08/30/2021	601-00-4265-0000	
July-2021-CityCard	Verizon-Lift Station	14.51	08/30/2021	611-00-4321-0000	
July-2021-CityCard	Republic Services	14,282.54	08/30/2021	621-00-4400-0000	
July-2021-CityCard	Mangold Horticulture-City Hall	321.00	08/30/2021	101-19-4400-0000	
July-2021-CityCard	Mangold Horticulture-Utility Building	106.00	08/30/2021	101-19-4400-0000	
July-2021-CityCard	PBI Lease-Postage Lease	195.00	08/30/2021	101-19-4410-0000	
July-2021-CityCard	Culligan Bottled Water - Drink	48.00	08/30/2021	101-19-4245-0000	
July-2021-CityCard	Dept of Labor-State Surcharge	5,226.68	08/30/2021	101-00-2085-0000	
July-2021-CityCard	Waste Mgmt-Public Works	996.97	08/30/2021	101-32-4400-0000	

AP-Computer Check Proof List by Vendor (08/31/2021 - 3:25 PM)

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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
July-2021-CityCard	Waste Mgmt-SSCC	294.82	08/30/2021	201-00-4400-0000	
July-2021-CityCard	Mangold Horticulture-SCEC	249.00	08/30/2021	201-00-4400-0000	
July-2021-CityCard	Mangold HorticultureBadger Park	591.00	08/30/2021	402-00-4400-0000	
July-2021-GregF	In Specailized	168.00	08/30/2021	101-32-4400-0000	
July-2021-GregF	Fuels	362.93	08/30/2021	101-32-4212-0000	
July-2021-GregL	Amazon-Vaccum	199.99	08/30/2021	101-19-4245-0000	
July-2021-GregL	Amazon-Coffee Filter	18.77	08/30/2021	101-19-4245-0000	
July-2021-GregL	Sam's	50.68	08/30/2021	101-19-4245-0000	
July-2021-GregL	Shorewood Trues	23.95	08/30/2021	101-19-4245-0000	
July-2021-Heitz	Shorewood True	8.58	08/30/2021	101-32-4240-0000	
July-2021-Heitz	Fuels	389.45	08/30/2021	101-32-4212-0000	
July-2021-Heitz	Red Wings	199.98	08/30/2021	101-32-4245-0000	
July-2021-Heitz	Shorewood True	20.97	08/30/2021	101-32-4245-0000	
July-2021-Heitz	Menards	18.66	08/30/2021	101-32-4245-0000	
July-2021-Heitz	In Specailized	1,096.00	08/30/2021	101-32-4400-0000	
July-2021-Julie	Shorewood True	20.41	08/30/2021	101-13-4245-0000	
July-2021-Julie	Facebook	26.59	08/30/2021	101-13-4331-0000	
July-2021-Julie	International Society	150.00	08/30/2021	101-13-4433-0000	
July-2021-Larry	Fuels	43.89	08/30/2021	101-32-4212-0000	
July-2021-Larry	Kwik Trip - Paid by mistake and Reimbursemnt	11.00	08/30/2021	101-32-4212-0000	
July-2021-Larry	In Enabling	17.00	08/30/2021	601-00-4321-0000	
July-2021-LukeW	Shorewood True-Water Fittings	104.51	08/30/2021	601-00-4223-0000	
July-2021-Marie	American Planning	648.00	08/30/2021	101-18-4433-0000	
July-2021-TimK	Fuels	259.31	08/30/2021	101-32-4212-0000	
July-2021-TimK	In Specailized	192.00	08/30/2021	101-32-4400-0000	
July-2021-TimK	Shorewood Trues	18.99	08/30/2021	101-32-4245-0000	
July-2021-TimK	Shorewood Trues	139.78	08/30/2021	601-00-4223-0000	
July-2021-TimK	Shorewood Trues	28.50	08/30/2021	601-00-4223-0000	
July-2021-TimK	Shorewood Trues	27.94	08/30/2021	601-00-4223-0000	
July-2021-TimK	Ir Industrial	427.31	08/30/2021	601-00-4221-0000	
July-2021-TimK	Ir Industrial	113.00	08/30/2021	601-00-4221-0000	
•		52.75	08/30/2021	101-53-3623-0000	
July-2021-Twila	Smart Sign- Sign for Badger Bleachers	34.11	08/30/2021		
July-2021-Twila	Smart Sign- Sign for Badger Bleachers	149.45	08/30/2021	101-53-3623-0000 101-53-4245-0000	
July-2021-Twila	Kirby Built- Plaque Bench for Silverwood				
July-2021-Twila	Top Gear - Safety Camp	293.55	08/30/2021	101-53-4248-0000	
July-2021-Twila	Amazon - Safety Camp	142.65	08/30/2021	101-53-4248-0000	
July-2021-Twila	Uline-Coffe Filter	22.50	08/30/2021	201-00-4245-0000	
July-2021-Twila	Amazon	77.36	08/30/2021	201-00-4245-0000	
July-2021Brenda	Amazon	7.95	08/30/2021	101-19-4245-0000	
July-2021Robert	Fuels	348.00	08/30/2021	101-32-4212-0000	
July-2021Sandie	International Institution - Annual IIMC dues	190.00	08/30/2021	101-13-4433-0000	
July-2021Sandie	Nepelra - Annual NPELRA & MNPELRA Dues	215.00	08/30/2021	101-13-4433-0000	
July-2021Sandie	Caribou Coffee	4.18	08/30/2021	101-13-4331-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
July-2021Sandie	Caribou Coffee	5.04	08/30/2021	101-13-4331-0000	_
July2021Pounder	Boot Shack - Boots	242.95	08/30/2021	101-32-4245-0000	
July2021Pounder	Fuel	70.12	08/30/2021	101-32-4212-0000	
July2021Pounder	Shorewood True	22.95	08/30/2021	101-52-4245-0000	
July2021Pounder	Shorewood True-Insecticide	75.93	08/30/2021	101-52-4245-0000	
July2021Pounder	Shorewood True	5.16	08/30/2021	101-52-4245-0000	
	Check Total:	48,583.52			
Vendor: 327	WINDSTREAM			Check Sequence: 2	ACH Enabled: True
73983026	Badger-Manor-Cathcart Parks	201.16	08/30/2021	101-52-4321-0000	
73983026	Public Works	65.36	08/30/2021	101-32-4321-0000	
73983026	City Hall	134.67	08/30/2021	101-19-4321-0000	
73983026	City of Shwd-West Tower	135.87	08/30/2021	601-00-4321-0000	
73983026	City of Shwd- Badger Well	67.89	08/30/2021	601-00-4395-0000	
	Check Total:	604.95			
	Total for Check Run:	49,188.47			
	Total of Number of Checks:	2			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen

Printed: 09/08/2021 - 3:26PM Batch: 00001.09.2021 - CC-09-13-2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 111	AMERICAN ENGINEERING TESTING, INC.			Check Sequence: 1	ACH Enabled: True
INV-026246	Glen/AmleeRd-Manitou-Street	8,942.75	09/13/2021	407-00-4680-0000	
	Check Total:	8,942.75			
Vendor: UB*00430	Richard & Joyce Barnes			Check Sequence: 2	ACH Enabled: False
	Refund Check	9.97	08/24/2021	601-00-2010-0000	
	Refund Check	11.62	08/24/2021	611-00-2010-0000	
	Refund Check	4.99	08/24/2021	631-00-2010-0000	
	Refund Check	4.98	08/24/2021	621-00-2010-0000	
	Check Total:	31.56			
Vendor: 458	BRETT BAUMANN			Check Sequence: 3	ACH Enabled: True
08-24-2021	Covid RapidTest	25.80	09/13/2021	101-32-4488-0000	
	Check Total:	25.80			
Vendor: 1066	BLONDO CONSULTING, LLC			Check Sequence: 4	ACH Enabled: False
2020-059/03	Enchanted Island Archeological Monitoring	3,757.08	09/13/2021	410-00-4680-0000	
2021-058/03	Woodside Road Archeological Monitoring	12,109.47	09/13/2021	408-00-4680-0000	
	Check Total:	15,866.55			
Vendor: 133	CARGILL, INCORPORATED			Check Sequence: 5	ACH Enabled: False
2906461386	Deicer	8,110.95	09/13/2021	101-33-4245-0000	
	Check Total:	8,110.95			
Vendor: 136	CENTERPOINT ENERGY			Check Sequence: 6	ACH Enabled: True
08-31-2021	20405 Knighsbridge Rd	29.66	09/13/2021	601-00-4394-0000	
08-31-2021	28125 Boulder Bridge	31.00	09/13/2021	601-00-4396-0000	
08-31-2021	24200 Smithtown Rd	104.08	09/13/2021	101-32-4380-0000	
08-31-2021	6000 Eureka Road	22.80	09/13/2021	101-52-4380-0000	

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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
08-31-2021	5755 Country Club Rd	35.94	09/13/2021	101-19-4380-0000	
79456885-082521	5735 Country Club Rd-SCEC	48.58	09/13/2021	201-00-4380-0000	
86501806-082521	20630 Manor Rd	19.00	09/13/2021	101-52-4380-0000	
	Check Total:	291.06			
Vendor: 137	CENTURY LINK			Check Sequence: 7	ACH Enabled: True
9524702294Aug21	952-470-2294-PW	65.99	09/13/2021	101-32-4321-0000	
9524706340Aug21	952-474-6340-CH	120.42	09/13/2021	101-19-4321-0000	
9524707819Aug21	952-470-7819-SSCC	130.98	09/13/2021	201-00-4321-0000	New Line
	Check Total:	317.39			
Vendor: 167	ECM PUBLISHERS INC			Check Sequence: 8	ACH Enabled: True
849752	Ord. No. 580	35.70	09/13/2021	101-13-4351-0000	
849879	Ord. No. 580	23.13	09/13/2021	101-13-4351-0000	
850842	Walsh/Fence CUP	41.65	09/13/2021	101-18-4351-0000	
850843	Amend Section 700 Fa	47.60	09/13/2021	101-18-4351-0000	
850973	Amend Section 700 Fa	30.84	09/13/2021	101-18-4351-0000	
	Check Total:	178.92			
Vendor: 198	G.F. JEDLICKI, INC.			Check Sequence: 9	ACH Enabled: False
PV#2-CatchBasin	PV#2 -Catch Basin & Culvert Repairs	1,290.58	09/13/2021	631-00-4680-0000	
PV#2-MaryLkOut	PV#2- Mary Lake Outlet	280,209.90	09/13/2021	631-00-4221-0000	
	Check Total:	281,500.48			
Vendor: 1060	GENERAL SECURITY SERVICES CORPORA			Check Sequence: 10	ACH Enabled: True
413822	City Hall - Monitor	278.85	09/13/2021	101-19-4321-0000	
413823	SCEC-Monitor	105.00	09/13/2021	201-00-4321-0000	
	Check Total:	383.85			
Vendor: UB*00431	Linda B. & William Germann			Check Sequence: 11	ACH Enabled: False
	Refund Check	9.21	08/24/2021	601-00-2010-0000	
	Refund Check	10.75	08/24/2021	611-00-2010-0000	
	Refund Check	4.60	08/24/2021	631-00-2010-0000	
	Refund Check	4.61	08/24/2021	621-00-2010-0000	
	Check Total:	29.17			
Vendor: 199	GMH ASPHALT COPORATION			Check Sequence: 12	ACH Enabled: False
PV#1-Mill&Over	PV#1 - 2021 Mill & Overlay	230,544.21	09/13/2021	404-00-4620-0005	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
PV#2-Mill&Over	PV#2 - 2021 Mill & Overlay	928,759.22	09/13/2021	404-00-4620-0005	
	Check Total:	1,159,303.43			
Vendor: 200	GOPHER STATE ONE CALL			Check Sequence: 13	ACH Enabled: True
1080737	Monthly Rental	139.95	09/13/2021	601-00-4400-0000	
1080737	Monthly Rental	139.95	09/13/2021	611-00-4400-0000	
1080737	Monthly Rental	139.95	09/13/2021	631-00-4400-0000	
	Check Total:	419.85			
Vendor: 1208	JACOB GUSTAFSON			Check Sequence: 14	ACH Enabled: False
4865FerncroftDr	Escrow Refund - 4865 Ferncroft Drive	4,005.00	09/13/2021	880-00-2200-0000	
	Check Total:	4,005.00			
Vendor: 985	HENNEPIN COUNTY ACCOUNTS RECEIVA:			Check Sequence: 15	ACH Enabled: False
1000170287Add	View Recorded Document	13.34	09/13/2021	101-31-4303-0000	
1000171416	View Recorded Document	10.00	09/13/2021	101-31-4303-0000	
	Check Total:	23.34			
Vendor: 215	HENNEPIN COUNTY INFORMATION TECHI			Check Sequence: 16	ACH Enabled: True
1000171060	Monthly Radio Fleet & MESB	196.40	09/13/2021	101-32-4321-0000	
	Check Total:	196.40			
Vendor: 436	MARK HODGES			Check Sequence: 17	ACH Enabled: True
July-Aug-2021	Work Session - Council	140.00	09/13/2021	101-11-4400-0000	
	Check Total:	140.00			
Vendor: 896	HUEBSCH SERVICES			Check Sequence: 18	ACH Enabled: True
20098577	City Hall - Mats	187.23	09/13/2021	101-19-4400-0000	
	- Check Total:	187.23			
Vendor: 1205	BRETT JOHNSON			Check Sequence: 19	ACH Enabled: False
23110SummitAve	Escrow Refund - 23110 Summit Avenue	19,200.00	09/13/2021	880-00-2200-0000	
	- Check Total:	19,200.00			
Vendor: UB*00429	Michelle Judge			Check Sequence: 20	ACH Enabled: False
	Refund Check	137.70	08/24/2021	601-00-2010-0000	11011 211001001 1 11100
	Refund Check	160.64	08/24/2021	611-00-2010-0000	

Description	Amount	Payment Date	Acct Number	Reference
Refund Check	68.85	08/24/2021	631-00-2010-0000	
Refund Check	68.85	08/24/2021	621-00-2010-0000	
Check Total:	436.04			
DREW KRIESEL			Check Sequence: 21	ACH Enabled: False
Building Maint. Services	200.00	09/13/2021	201-00-4400-0000	
Events Program/Class Services	966.00	09/13/2021	201-00-4248-0000	
Check Total:	1,166.00			
LEAGUE OF MINNESOTA CITIES			Check Sequence: 22	ACH Enabled: False
Registration - Nathaniel Gorham	10.00	09/13/2021	101-11-4331-0000	
City of Shorewood Annual Due - 2021-2022	8,216.00	09/13/2021	101-11-4433-0000	
Mayors Membership Dues - Jennifer Labadie	30.00	09/13/2021	101-11-4433-0000	
Check Total:	8,256.00			
METROPOLITAN COUNCIL (SAC)			Check Sequence: 23	ACH Enabled: True
Monthly SAC Report	4,920.30	09/13/2021	611-00-2082-0000	
Check Total:	4,920.30			
MID-COUNTY COOP			Check Sequence: 24	ACH Enabled: False
Fuel	603.32	09/13/2021	101-32-4212-0000	
Fuel	654.94	09/13/2021	101-32-4212-0000	
Check Total:	1,258.26			
MIDWEST MAILING SYSTEMS INC			Check Sequence: 25	ACH Enabled: True
Newsletter Postages	516.00	09/13/2021	101-13-4208-0000	
Newsletter Svc	453.60	09/13/2021	101-13-4400-0000	
Check Total:	969.60			
MIDWEST OVERHEAD CRANE CORP			Check Sequence: 26	ACH Enabled: False
Annual Inspection	855.27	09/13/2021	101-32-4400-0000	
Check Total:	855.27			
MINNESOTA SECRETARY OF STATE-NOTAL			Check Sequence: 27	ACH Enabled: False
Application - Michelle Nguyen	120.00	09/13/2021	101-15-4433-0000	
Check Total:	120.00			
	Refund Check Refund Check Check Total: DREW KRIESEL Building Maint. Services Events Program/Class Services Check Total: LEAGUE OF MINNESOTA CITIES Registration - Nathaniel Gorham City of Shorewood Annual Due - 2021-2022 Mayors Membership Dues - Jennifer Labadie Check Total: METROPOLITAN COUNCIL (SAC) Monthly SAC Report Check Total: MID-COUNTY COOP Fuel Fuel Check Total: MIDWEST MAILING SYSTEMS INC Newsletter Postages Newsletter Sve Check Total: MIDWEST OVERHEAD CRANE CORP Annual Inspection Check Total: MINNESOTA SECRETARY OF STATE-NOTAL Application - Michelle Nguyen	Refund Check 68.85 Refund Check 68.85 Check Total: 436.04 DREW KRIESEL 200.00 Events Program/Class Services 266.00 Check Total: 1,166.00 LEAGUE OF MINNESOTA CITIES Registration - Nathaniel Gorham 10.00 City of Shorewood Annual Due - 2021-2022 8,216.00 Mayors Membership Dues - Jennifer Labadie 30.00 Check Total: 8,256.00 METROPOLITAN COUNCIL (SAC) 4,920.30 Monthly SAC Report 4,920.30 Check Total: 4,920.30 MID-COUNTY COOP 603.32 Fuel 654.94 Check Total: 1,258.26 MIDWEST MAILING SYSTEMS INC 1,258.26 Mewsletter Postages 516.00 Newsletter Svc 453.60 Check Total: 969.60 MIDWEST OVERHEAD CRANE CORP 855.27 Check Total: 855.27 Check Total: 855.27 Check Total: 855.27	Refund Check 68.85 08/24/2021	Refund Check 68.85 08/24/2021 631-00-2010-0000 Refund Check 68.85 08/24/2021 621-00-2010-0000 Refund Check 68.85 08/24/2021 621-00-2010-0000 Refund Check Total: 436.04 DREW KRIESEL Check Sequence: 21 Building Maint. Services 200.00 09/13/2021 201-00-4400-0000 Events Program/Class Services 966.00 09/13/2021 201-00-4248-0000 Press Program/Class Services 966.00 09/13/2021 201-00-4248-0000 Press Program/Class Services 966.00 09/13/2021 201-00-4248-0000 Press Program/Class Services 966.00 09/13/2021 101-11-438-0000 Press Program/Class Services Program/Class Pr

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1068	MISSION COMMUNICATIONS, LLC			Check Sequence: 28	ACH Enabled: False
1054819	Water SCADA	3,620.40	09/13/2021	601-00-4321-0000	
1054819	L.S. SCADA	7,887.60	09/13/2021	611-00-4321-0000	
	Check Total:	11,508.00			
Vendor: 305	MNSPECT, LLC			Check Sequence: 29	ACH Enabled: True
8744	Inspection Services	2,205.00	09/13/2021	101-24-4400-0000	
	Check Total:	2,205.00			
Vendor: 313	MICHELLE THU-THAO NGUYEN			Check Sequence: 30	ACH Enabled: True
August-2021	Mileage Reimbursement	98.38	09/13/2021	101-15-4331-0000	
	Check Total:	98.38			
Vendor: 1206	MICHAEL & JOANNE NICKLAUS			Check Sequence: 31	ACH Enabled: False
27885WoodsideRd	Escrow Refund - 27885 Woodside Road	3,000.00	09/13/2021	880-00-2200-0000	
	Check Total:	3,000.00			
Vendor: 325	ON SITE SANITATION -TWIN CITIES			Check Sequence: 32	ACH Enabled: True
1199350	Cathcart Park-26655 W- 62nd St	66.45	09/13/2021	101-52-4410-0000	
1199351	Freeman Park-6000 Eureka Rd	382.09	09/13/2021	101-52-4410-0000	
1199352	Silverwood Pk-5755 Covington R	66.45	09/13/2021	101-52-4410-0000	
1199353	South Shore-5355 St Albans Bay	66.45	09/13/2021	101-52-4410-0000	
1199354	Christmas Lk Rd-5625 Merry Ln	232.58	09/13/2021	101-52-4410-0000	
	Check Total:	814.02			
Vendor: 903	PERRILL			Check Sequence: 33	ACH Enabled: True
255436	ROWay Web App-Monthly	75.00	09/13/2021	611-00-4400-0000	
255436	ROWay Web App-Monthly	75.00	09/13/2021	601-00-4400-0000	
	Check Total:	150.00			
Vendor: 864	QUALITY FLOW SYSTEMS, INC.			Check Sequence: 34	ACH Enabled: True
41545	L.S. services	4,550.00	09/13/2021	611-00-4400-0000	
	Check Total:	4,550.00			
Vendor: 346	SAFETY SIGNS			Check Sequence: 35	ACH Enabled: False
21001750	Traffic Control Sves	698.45	09/13/2021	601-00-4400-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	 Check Total:	698.45			
Vendor: 1157	KEELY SCHULTZ			Check Sequence: 36	ACH Enabled: False
08-19-2021	Event - 08/17 to 19/2021	211.00	09/13/2021	101-53-4248-0000	ACII Eliabled. Paise
	-				
	Check Total:	211.00			
Vendor: 355	SHRED-N-GO INC			Check Sequence: 37	ACH Enabled: False
123548	Shredded Svc	54.75	09/13/2021	101-13-4400-0000	
	Check Total:	54.75			
Vendor: 670	SIR LINES-A-LOT			Check Sequence: 38	ACH Enabled: False
H21-0587-001	2021 Pavement Markings Project	14,431.77	09/13/2021	404-00-4620-0007	
	— Check Total:	14,431.77			
Vendor: 1181	SPLIT ROCK MANAGEMENT, INC.			Check Sequence: 39	ACH Enabled: True
79817	Custodial Service-CH Building	472.00	09/13/2021	101-19-4400-0000	
79818	Custodial Service-PWs Building	358.00	09/13/2021	101-32-4400-0000	
	Check Total:	830.00			
Vendor: 1101	SPRINGBROOK HOLDING COMPANY LLC			Check Sequence: 40	ACH Enabled: True
INV-007204	Springbrook-CivicPay Fees	22.25	09/13/2021	601-00-4450-0000	
INV-007204	Springbrook-CivicPay Fees	22.25	09/13/2021	611-00-4450-0000	
INV-007204	Springbrook-CivicPay Fees	22.25	09/13/2021	621-00-4450-0000	
INV-007204	Springbrook-CivicPay Fees	22.25	09/13/2021	631-00-4450-0000	
	Check Total:	89.00			
Vendor: 1170	SPS WORKS			Check Sequence: 41	ACH Enabled: False
IV00517531	Miechelle Engraved Plastic Plate	26.45	09/13/2021	101-13-4200-0000	
	Check Total:	26.45			
Vendor: 694	TIMESAVER OFF SITE SECRETARIAL, INC.			Check Sequence: 42	ACH Enabled: True
M26700	Council Meeting	151.00	09/13/2021	101-13-4400-0000	
M26700	Park Meeting	223.00	09/13/2021	101-52-4400-0000	
	Check Total:	374.00			
Vendor: 384	TOTAL PRINTING SERVICES			Check Sequence: 43	ACH Enabled: False
13199	Newsletters	890.00	09/13/2021	101-13-4351-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	 Check Total:	890.00			
		850.00			
Vendor: 386	TWIN CITY WATER CLINIC			Check Sequence: 44	ACH Enabled: False
16559	Monthly Bacteria Svc	120.00	09/13/2021	601-00-4400-0000	
	Check Total:	120.00			
Vendor: 1083	UNIFIRST CORPORATION			Check Sequence: 45	ACH Enabled: True
August-2021	Uniforms	598.14	09/13/2021	101-32-4400-0000	
	Check Total:	598.14			
Vendor: 392	VALLEY-RICH CO. INC.			Check Sequence: 46	ACH Enabled: False
29808	Watermain Break - 4855 Regents Walk	4,461.25	09/13/2021	601-00-4400-0000	
29816	Watermain Break - Old Market Rd - Muirfield C	3,593.92	09/13/2021	601-00-4400-0000	
	Check Total:	8,055.17			
Vendor: 1207	WASHINGTON COUNTY RECORDER'S OFF			Check Sequence: 47	ACH Enabled: False
2021Notary	Notary Commission Registration - Sandie Thone	20.00	09/13/2021	101-13-4331-0000	
	Check Total:	20.00			
Vendor: 408	WM MUELLER & SONS INC			Check Sequence: 48	ACH Enabled: True
268975	Road Maint	287.28	09/13/2021	101-32-4250-0000	
269134	Road Maint	87.87	09/13/2021	101-32-4250-0000	
269319	Road Maint	87.00	09/13/2021	101-32-4250-0000	
269382	Road Maint	136.59	09/13/2021	101-32-4250-0000	
269452	Road Maint	93.96	09/13/2021	101-32-4250-0000	
	Check Total:	692.70			
Vendor: 974	THOMAS WADE WOODWARD			Check Sequence: 49	ACH Enabled: True
August-2021	Mileage	250.32	09/13/2021	101-24-4331-0000	
August-2021	Cell Phone	30.00	09/13/2021	101-24-4321-0000	
	Check Total:	280.32			
Vendor: 410	WSB AND ASSOCIATES, INC.			Check Sequence: 50	ACH Enabled: True
R-014590-000-25	Woodside Rd Street Reclamation	6,965.50	09/13/2021	408-00-4303-0000	
	Check Total:	6,965.50			
Vendor: 411	XCEL ENERGY, INC.			Check Sequence: 51	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
744891047	C.H. Svcs	527.64	09/13/2021	101-19-4380-0000	C.H. Svcs
744891047	P.W. Bldg Svc	562.29	09/13/2021	101-32-4380-0000	P.W. Bldg Svc
744891047	P.W. Street Lights Svc	4,974.60	09/13/2021	101-32-4399-0000	P.W. Street Lights Svc
744891047	Parks	451.92	09/13/2021	101-52-4380-0000	Parks
744891047	Amesbury	3,034.43	09/13/2021	601-00-4394-0000	Amesbury
744891047	Boulder Bridge	48.90	09/13/2021	601-00-4396-0000	Boulder Bridge
744891047	S.E. Area Svc	2,826.40	09/13/2021	601-00-4398-0000	S.E. Area Svc
744891047	Lift Station Street Lights	640.47	09/13/2021	611-00-4380-0000	L.S. Street Lights
745092938	24253 Smithtown Rd	2,950.83	09/13/2021	601-00-4395-0000	24253 Smithtown Rd
745101490	5735 Country Club Rd	782.46	09/13/2021	201-00-4380-0000	5735 Country Club Rd
745199550	5755 Country Club Rd	66.50	09/13/2021	101-19-4380-0000	5755 Country Club Rd
745430925	5700 County Rd 19	57.71	09/13/2021	101-32-4399-0000	5700 County Rd 19
745430925	5700 County Rd 19 - Unit Light	179.26	09/13/2021	101-32-4399-0000	5700 County Rd 19 - Unit Light
745515396	28125 Boulder Bridge Drive	1,616.28	09/13/2021	601-00-4396-0000	28125 Boulder Bridge Drive
745531326	4931 Shady Isalnd Road	42.74	09/13/2021	611-00-4380-0000	4931 Shady Isalnd Road
	Check Total:	18,762.43			
	Total for Check Run:	1,592,560.28			
	Total of Number of Checks:	51			



City of Shorewood Council Meeting Item

Title/Subject: LMCC 2022 Budget Meeting Date: September 13, 2021

Prepared By: Greg Lerud, City Administrator

Attachments: Cover letter from LMCC Executive Director and

2022 budget, Resolution

2C

MEETING TYPE REGULAR

Attached please find a cover memo from Jim Lundberg, Operations Manager of the Lake Minnetonka Communications Commission (LMCC) along with proposed 2022 operating budget and capital budget. This budget was approved at the August 12th Commission meeting.

Council Action

As a member of the LMCC JPA, the City Council is required to annually approve the budget.

Staff recommends approval of the attached Resolution which will approve the LMCC Budget as proposed and presented.



4071 SUNSET DRIVE BOX 385 SPRING PARK, MN 55384-0385 952.471.7125 FAX 952.471.9151 Imcc@Imcc-tv.org

8/17/21

To: All LMCC Member Cities

From: Jim Lundberg, Operations Manager

DEEPHAVEN Rea

GREENWOOD

INDEPENDENCE

LONG LAKE

LORETTO

SHOREWOOD

WOODLAND

Reason: LMCC's 2022 Budget

EXCELSIOR Attached, please find a copy of the Lake Minnetonka Communications Commission's 2022

Budget and 5 Year Capital Plan. The Budget was approved Thursday night at our August 12th Full

Commission meeting. Our 2022 budget is balanced, and we have funded all of our prime

initiatives for 2022 with the use of reserve funds to cover our capital purchases and a small

deficit.

The major highlight for 2022 is that the LMCC will be installing the last of our 2 camera

pan/tilt/zoom recording systems into the City of Loretto and replace the digital recorders at the

City of Shorewood. This keeps us on track to install the last of these great recording systems into

all of our Member City Council Chambers by the end of 2022! I am including some vendor

information on these systems so that you can all see what a great addition to your City Council

MINNETONKA BEACH Chambers these systems will be!

I ask that you bring our budget to your Council for approval. Also, please feel free to call or e-

mail me if you have any questions. Interested parties can view our August 12th Commission

meeting from the LMCC's website at www.lmcc-tv.org

SPRING PARK Sincerely,

Jim Lundberg

Operations Manager

612-205-2047 cell

LMCC

	١ ,	n n	С	D	E	г		- 11	T .
1	Α	В	C	D	E	F	G	Н	
2		Lake Minnetonka Communications Commissio	n						_
3		2022 LMCC Budget Approved on 8/12/21					-		_
4					P&L	2020	2021		2022
5				Code #:	2019 EOY	Annualized	Annualized		Annualized
6							Incl. New		_
7							3 for Free		_
8		Budget Revenues		200.4	4 000 547 00	4 2 4 2 2 2 2 2 2 2	Health Plan		7 4 447 444 44
9		PEG fees		990.1	\$ 238,517.33	\$ 240,000.00	\$ 235,000.00		\$ 217,000.00
10 11		Mound Usage fees Code 925.20		915.2 925.20	\$ 86,945.60 \$ 36,961.68	\$ 84,000.00	\$ 83,000.00		\$ 74,000.00
12		Studio Rental/DVD Dubs		930.1	\$ 684.00	\$ 2,500.00	\$ 2,500.00		\$ 3,000.00
13		All other(VOD Services)		950	\$ 4,300.00	\$ 4,200.00	\$ 4,500.00		\$ 5,000.00
14		Interest Income		1	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	\$ 2,500.00		1 1,1111
15		Total Budgeted revenues			\$367,408.61	\$ 365,700.00	\$ 360,500.00		\$ 330,000.00
16									
17		Franchise Salaries	Franchise	101	\$ 122,278.42	\$ 119,203.32		x 1.02	\$ 124,018.74
18		PEG Production Salaries	PEG	102	\$ 86,608.95	\$ 85,150.26	\$ 86,001.76		\$ 87,721.80
19		Franchise PERA Contributions	Franchise	121	\$ 8,548.35	\$ 8,973.45	\$ 9,063.18		\$ 9,244.44
20		PEG Production PERA Contributions	PEG	120	\$ 5,566.69	\$ 6,281.42	\$ 6,344.23		\$ 6,471.13
21 22		Franchise FICA Contributions PEG Production FICA Contributions	Franchise PEG	122 123	\$ 8,494.14 \$ 5,487.89	\$ 11,487.75 \$ 8,162.28	\$ 8,923.24 \$ 5,765.58		\$ 9,101.70
23		Franchise Health Insurance	Franchise	131	\$ 5,487.89	\$ 8,162.28	\$ 18,341.99		\$ 18,708.83
24		PEG Production Health Insurance	PEG	132	\$ 9,193.07	\$ 10,508.91	\$ 10,629.20		\$ 10,841.78
25		Franchise Worker's Compensation Insurance	Franchise	151	\$ 416.50	\$ 455.50	\$ 496.50		\$ 505.92
26		PEG Prod. Worker's Compensation Insurance	PEG	152	\$ 416.50	\$ 455.50	\$ 496.50		\$ 505.9
27		Total Budget - Personnel Expenses			\$ 267,950.22	\$ 265,691.08	\$ 267,649.18		\$ 273,001.13
28									
29		Office Supplies	Franchise	200	\$ 985.02	\$ 1,400.00	\$ 1,000.00		\$ 1,300.00
30		Special Events/Meetings	Franchise	210	\$ -	\$ 500.00	\$ -		\$ -
31		Repairs & Maintenance Supplies	PEG	220	\$ 620.42	\$ 500.00	\$ 500.00		\$ 500.00
32 33		Studio Expendables	PEG	221	\$ 782.62	\$ 750.00	\$ 500.00		\$ 500.00
33 34		Audit/Accounting Fees Access Contractors	Franchise PEG	301 302	\$ 6,500.00 \$ 16,750.00	\$ 6,500.00 \$ 15,600.00	\$ 6,500.00 \$ 16,750.00		\$ 6,500.00
35		Legal Fees	Franchise	304	\$ 3,408.77	\$ 4,000.00	\$ 2,500.00		\$ 2,500.00
36		Copier Expense	Franchise	309	\$ 5,400.77	\$ 500.00	\$ -		\$ -
37		Payroll Services	Franchise	314	\$ 1,761.83	\$ 1,400.00	\$ 1,750.00		\$ 1,750.00
38		Janitorial Services	Franchise	318	\$ 3,243.11	\$ 3,000.00	\$ 3,250.00		\$ 3,250.00
39		Security Services	Franchise	319	\$ 296.04	\$ 300.00	\$ 300.00		\$ 300.00
40		Telephone/Communications	Franchise	321	\$ 1,500.76	\$ 1,500.00	\$ 1,500.00		\$ 1,500.00
41		Postage	Franchise	322	\$ 343.94	\$ 500.00	\$ 250.00		\$ 250.00
42		Computer Consulting	Franchise	325	\$ 285.00	\$ 1,000.00	\$ 300.00		\$ 300.00
43		Training	Franchise	326	\$ -	\$ -	\$ -		\$ -
44 45		Travel	Franchise	331	\$ - \$ 1,100.17	\$ -	\$ -		\$ -
46		Mileage Printing & Publishing	Franchise Franchise	332 350	\$ 1,100.17	\$ 1,000.00 \$ 400.00	\$ 1,000.00		\$ 1,000.00
47		Insurance	Franchise	360	\$ 3,288.00	\$ 3,500.00	\$ 3,500.00		\$ 3,500.00
48		Utilities	Franchise	380	\$ 8,763.55	\$ 10,000.00	\$ 8,800.00		\$ 8,800.00
49		Refuse & Recycling	Franchise	384	\$ 812.55	\$ 750.00	\$ 850.00		\$ 850.00
50		Bank Finance Fees	Franchise	395	\$ 60.94	,	\$ -		\$ -
51		Contracted Building Repair	PEG	401	\$ 3,390.15	\$ 2,000.00	\$ 3,400.00		\$ 3,400.00
52		Maintenance Repair Equipment	PEG	404	\$ 18.04	\$ 500.00	\$ -		\$ -
53		Equipment Rental	PEG	413	\$ -	\$ -	\$ -		\$ -
54		Advertising	Franchise	440	\$ -	\$ -	\$ -		\$ -
55		Van Operation	PEG	441	\$ 166.29	\$ 1,000.00	\$ 250.00		\$ 250.00
56 57		Web streaming/Broadband	Franchise	442	\$ 4,991.43	\$ 3,000.00	\$ 5,000.00		\$ 5,000.00
5 <i>1</i>		Other Eveness / Contingency	Franchise	443	\$ 1,615.88	\$ 500.00	\$ 1,600.00		\$ 1,110.00
58 59		Other Expenses / Contingency Capital Building Improvements	Franchise PEG	740 445	\$ - \$ -	\$ 118.92 \$ 1,000.00	\$ - \$ -		\$ -
60		Supricul Building Improvements	1 20	773	Ÿ -	7 1,000.00	¥ -		Y
61		Expenses Total			\$ 60,684.51	\$ 61,218.92	\$ 59,500.00	1	\$ 59,310.00
62								1	_
63		Capital equipment expenditures budget	PEG	720	\$ 33,829.15	\$ 37,500.00	\$ 37,500.00		\$ 16,520.00
64		Capital Software	PEG	722	\$ 1,348.14	\$ 1,290.00	\$ 1,290.00		\$ 3,470.00
65		Total Capital Expenses			\$ 35,177.29	\$ 38,790.00	\$ 38,790.00		\$ 19,990.00
66					4				
67		Total All Expenses			\$ 363,835.38	\$ 365,700.00	\$ 365,939.18		\$ 352,301.13
68							-		_
69					4007 457 7	A 267 757 7	1 4 252 252		7 4 666
70 71		Total Income			\$ 367,408.61	\$ 365,700.00	\$ 360,500.00		\$ 330,000.00
71 72		Total All Expenses			\$ 363,835.38	\$ 365,700.00	\$ 365,939.18	1	\$ (352,301.13
		Annual Funding Balance after All Expenses			\$ 3,573.23	\$ -	\$ (5,439.18)		\$ (22,301.13
73 74		Transfer from cash reserves Total after transfer from cash reserves					\$ 5,439.18 \$ -		\$ 22,301.13
74 75		Total after transfer from cash reserves					٠ -		

2021 5 Year Plan

	ΙΑ	В	С	D	Е	F	G	Н
1		-	-	-	-			
2	Year 1:	2022	/Recorders/Playback A/C	Unit				
3	Qty:	Description:	Mfg.:	Part #:	Cost Each:	Tax Each:	X Qty:	Total:
4	1	2 Camera PTZ System for Cities	Z-Systems	See Quote	\$ 11,628.00	\$ 872.00	1	\$ 12,500.00
5	2	Digital Recorders for Shorewood	Data Video	N34V	\$ 1,150.00	\$ -	2	\$ 2,300.00
6	2	Camera Mount Wireless Mics	Sony	UWP-D26	\$ 799.99	\$ 60.00	2	\$ 1,719.98
7							Total:	\$ 16,519.98
8								
9	Year 2:	2023	Studio Upgrade					
10	Qty:	Description:	Mfg.:	Part #:	Cost Each:	Tax Each:	X Qty:	Total:
11	1	2 Camera PTZ System for Studio	Z-Systems	See Quote	\$ 11,628.00	\$ 872.00	1	\$ 12,500.00
12	1	Website Update	Dream Weaver	Custom	\$ 5,000.00	\$ 375.00	1	\$ 5,375.00
13							Total	\$ 17,875.00
14								
15	Year 3:	2024	Playback Upgrade					
16	Qty:	Description:	Mfg.:	Part #:	Cost Each:	Tax Each:	X Qty:	Total:
17	1	Cablecast PROVOD	TRMS	CBL-SVR450-VOD-10	\$ 8,800.00	\$ 660.00	1	\$ 9,460.00
18	2	Cablecast Video Servers	TRMS	CBL-VIOLITE-600	\$ 7,995.00	\$ 599.63	2	\$ 17,189.26
19							Total	\$ 26,649.26
20								
21	Year 4:	2025	LAN/Laptop Upgrade					
22	Qty:	Description:	Mfg.:	Part #:	Cost Each:	Tax Each:	X Qty:	Total:
23	3	Replacement Laptops	Dell	Latitude 3520	\$ 819.00	\$ 61.42	3	\$ 2,641.26
24	1	Replacement LAN Server	Dell	PowerEdge R640 Server	\$ 5,449.00	\$ 408.68	1	\$ 5,857.68
25	1	Installation & Configuration	Brad Peterson	Custom	\$1,200	\$ 90.00	1	\$ 1,290.00
26							Total	\$ 9,788.94
27								
28	Year 5	2026	Production Van Upgrade					
29	Qty:	Description:	Mfg.:	Part #:	Cost Each:	Tax Each:	X Qty:	Total:
30	1	2 Camera PTZ System for Van	Z-Systems	See Quote	\$ 11,628.00	\$ 872.00	1	\$ 12,500.00
31	2	Replace Old HD Cameras	Panasonic	HC-X1	\$ 3,197.99	\$ 239.85	2	\$ 6,875.68
32							Total	\$ 19,375.68
33								

STATE OF MINNESOTA COUNTY OF HENNEPIN CITY OF SHOREWOOD

RESOLUTION NO. 21-099

A RESOLUTION APPROVING THE PROPOSED 2022 LAKE MINNETONKA COMMUNICATIONS COMMISSION BUDGET

WHEREAS, the City of Shorewood ("City") is a member of the Lake Minnetonka Communications Commission ("LMCC"); and

WHEREAS, the Joint Powers Agreement governing the LMCC requires that an annual budget be proposed and that it shall be adopted unless rejected by a majority of members within 45 days; and

WHEREAS, the City Council has reviewed the proposed 2022 LMCC Budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council approves the 2022 LMCC budget.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 13th day of September, 2021.

	Jennifer Labadie, Mayor
ATTEST:	
Sandie Thone, City Clerk	_





MEETING TYPE Regular Meeting

City of Shorewood Council Meeting Item

Title/Subject: Approve Cost Share Agreement with City of Chanhassen-2021

Mill & Overlay, City Project 20-08;

Meeting Date: Monday, September 13, 2021 Prepared by: Andrew Budde, City Engineer

Reviewed by: Larry Brown, Director of Public Works

Attachments: Agreement, Resolution

Background: Council awarded the 2021 Mill &Overlay Project to GMH Asphalt this spring. The project included several streets throughout the city including West 62nd Street, which shares a municipal boundary with the City of Chanhassen. In early discussions with Chanhassen staff, they indicated that they would participate in a cooperative cost share agreement for half of the construction related costs to mill & overlay West 62nd Street from its western dead end to the intersection with Strawberry Lane.

Financial Considerations: Costs for this work have been budgeted for in the Capital Improvement Plan and would utilize a combination of Street Bonds, Water Funds, Sanitary Funds, and Storm Sewer Funds for each utility or piece of infrastructure corresponding to that fund. The city has budgeted \$2,160,000 for the mill & overly project and the low bid award amount was awarded for \$1,776,384. Chanhassen's reimbursement to Shorewood is for \$21,258.16, or 1.2% of the overall project costs.

Recommendation/Action Requested: Staff recommends the City Council approve the Resolution for the cost share agreement with the City of Chanhassen for the 2021 Mill & Overlay.

COST-SHARING AGREEMENT

	THIS COST-SHARING AGREEMENT (the "Agreement") is entered into this	day
of	, 2021 by and between the City of Shorewood, a municipal corporation under	the
laws	of Minnesota ("Shorewood"), and City of Chanhassen., a municipal corporation under	the
laws	of Minnesota ("Chanhassen"). That Shorewood and the Chanhassen may hereinafter	r be
refer	red to individually as a "Party" or, together, the "Parties."	

RECITALS

- A. Shorewood intends to undertake mill & overlay improvements to West 62nd Street, a local city street located on the municipal boundary of Shorewood and Chanhassen as depicted in the attached Exhibit A (the "Project").
- B. Shorewood has obtained Project bids and Chanhassen's post-bid total Project cost of \$21,258.16 based on bid quantities, which is contained on the attached Exhibit B (the "Post-Bid Estimate"). The Post-Bid Estimate includes those elements that are within Chanhassen's municipal boundary, which amount to 1.2% of the total Project.
- C. The Parties wish to specify their respective responsibilities for Project costs as provided herein.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the Parties agree as follows:

- 1. <u>Cost-Sharing Obligation</u>; <u>Project Construction</u>. Upon execution of this Agreement, Chanhassen hereby agrees to pay Shorewood \$21,258.16, which amounts to 1.2% of the Post-Bid Estimate and is identified thereon as the percentage attributable to the Project elements that directly benefit Chanhassen.
- 2. <u>Project Completion; Final Cost Determination</u>. The Project shall be completed by Shorewood on or before October 1, 2021, subject to unavoidable delays that are otherwise beyond Shorewood's control.
- 3. <u>Access to Chanhassen Property; Communications</u>. Chanhassen hereby authorizes Shorewood, its agents, contractors, and employees to access Chanhassen's property and any area contained thereon as it deems reasonably necessary in order to construct the Project. At Chanhassen's request, the Shorewood shall communicate Project plans and timelines with Chanhassen and keep Chanhassen informed as to the same.
- 4. <u>Termination</u>. This Agreement shall terminate upon Project completion and, if required pursuant to Section 2.

- 5. <u>Governing Law and Amendments</u>. This Agreement shall be governed by the laws of the State of Minnesota and may only be modified or amended with the written consent of both Parties.
- 6. <u>Binding Agreement</u>. This Agreement constitutes the entire agreement between the Parties regarding this matter and is binding on the Parties until it expires or is terminated as provided herein.
- 7. <u>Indemnification</u>. Shorewood and Chanhassen agree to indemnify and hold the other, its successors, and assigns, harmless from all claims, demands, damages, assessments, costs and expenses, including attorneys' fees, arising out of or relating to the Project.
- 8. <u>Not Construed Against Drafter</u>. The language of this Agreement shall not be interpreted in favor of or against any Party as the drafter of this Agreement.
- 9. <u>Incorporation</u>. The recitals contained herein and the exhibits attached hereto are incorporated in and made part of this Agreement.
- 10. <u>Representations</u>. Each Party executing this Agreement represents to the other that those signing below on its behalf are authorized to enter into this Agreement and to bind its organization to its terms and conditions.
- 11. <u>Counterparts</u>. For the convenience of the parties, any number of counterparts hereof may be executed and each such executed counterpart shall be deemed an original, but all such counterparts together shall constitute one and the same Agreement.

[signature pages to follow]

IN WITNESS WHEREOF, the parties to this Cost-Sharing Agreement have caused these presents to be executed as of the day and year aforesaid.

CITY	OF CHANHASSEN
By:	Elise Ryan, Mayor
By:	Laurie Hokkanen, City Manager
CITY	OF SHOREWOOD
By:	Jennifer Labadie, Mayor
By:	Greg Lerud. City Administrator



CONSTRUCTION COST BREAKDOWN

2021 MILL & OVERLAY WEST 62ND STREET CITY OF SHOREWOOD, MINNESOTA BMI PROJECT NO. C16.122591



Real People. Real Solutions.

la a ma				City of Ch	anhassen	City of	Victoria
No.	Item	Unit	Unit Price	Constructed Quantity	Constructed Total	Constructed Quantity	Constructed Total
BASE E	HD_						
1	MOBILIZATION	LUMP SUM	\$120,000.00	0.015	\$1,800.00	0.010	\$1,200.00
2	TRAFFIC CONTROL	LUMP SUM	\$56,400.00	0.015	\$846.00	0.010	\$564.00
16	MILL BITUMINOUS PAVEMENT	SQ YD	\$1.20	1765.00	\$2,118.00	1085.00	\$1,302.00
52	AGGREGATE BASE, CLASS 5 (100% CRUSHED)	TON	\$0.01	17.14	\$0.17	10.53	\$0.11
54	TYPE SP 9.5 WEAR COURSE MIX (2,B)	TON	\$67.45	199.14	\$13,431.99	122.06	\$8,232.95
56	TYPE SP 12.5 NON-WEAR COURSE MIX (2,B)	TON	\$0.01	8.60	\$0.09	5.27	\$0.05
57	FULL DEPTH BITUMINOUS PATCH	SQ YD	\$34.45	54.25	\$1,868.91	33.25	\$1,145.46
69	ADJUST FRAME & RING CASTING	EACH	\$794.00	1.00	\$794.00	3.00	\$2,382.00
70	MAHOLE RISER RING	EACH	\$225.00	1.00	\$225.00	1.00	\$225.00
73	EXTERNAL CHIMNEY SEAL	EACH	\$174.00	1.00	\$174.00	3.00	\$522.00

WEST 62ND STREET TOTAL: \$21,258.16

.258.16

\$15,573.57

CITY OF SHOREWOOD COUNTY OF HENNEPIN STATE OF MINNESOTA

RESOLUTION 21-090

A RESOLUTION APPROVING COOPERATIVE CONSTRUCTION AGREEMENT WITH CITY OF CHANHASSEN FOR THE 2021 MILL & OVERLAY PROJECT, CITY PROJECT 20-08

WHEREAS, the City of Shorewood awarded the 2021 Mill & Over Project to GMH Asphalt in the amount of \$1,776,383.63, and

WHEREAS, West 62nd Street is included in the project and shares a municipal boundary with the City of Chanhassen; and

WHEREAS, the City of Chanhassen cost share of West 62nd Street is \$21,258.16 and includes costs for construction, design and administration, and

NOW THEREFORE, IT RESOLVED: by the City Council of the City of Shorewood hereby approve and enter into a cooperative construction agreement with the City of Chanhassen for the 2021 Mill & Overlay Project.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 13th day of September, 2021.

	Jennifer Labadie, Mayor
Attest:	
Sandie Thone, City Clerk	



City of Shorewood Council Meeting Item

#2E

MEETING TYPE REGULAR

Title / Subject: Setting the Truth-in-Taxation Public Meeting Date

Meeting Date: September 13, 2021

Prepared by: Joe Rigdon, Finance Director Reviewed by: Greg Lerud, City Administrator

Attachments: Resolution: Selection of the Truth-in-Taxation Public Meeting Date

Background: The Truth-in-Taxation timing for property taxes payable in 2022 is similar to prior years. In the past, the City of Shorewood has held its Truth-in-Taxation (TNT) meeting on the first Monday in December. In 2021 that date is December 6. This meeting provides an opportunity for residents and others to comment on the proposed 2022 property tax levy and operating budget. The Council will then hold their regular meeting on December 13, at which time the Council will approve a final 2022 property tax levy and budget.

Financial or Budget Considerations: This process allows residents an opportunity to provide input or ask questions about the budget and proposed property tax levy.

Options: Holding the public meeting is mandatory, but the council can change the date on the attached Resolution if it wishes.

Recommendation / Action Requested: Staff recommends holding the public meeting on Monday, December 6, 2021, at 7:00 pm and passing the Resolution as presented.

Next Steps and Timeline: Staff will communicate the date and time of the Truth-in-Taxation meeting to Hennepin County so it can be included on the Truth-in-Taxation notices mailed to property owners.

Connection to Vision / Mission: This process contributes to sound financial management through public involvement in the process to determine the property tax levy and budget for City services.

CITY OF SHOREWOOD

RESOLUTION NO. 20-100

SELECTION OF THE TRUTH-IN-TAXATION PUBLIC MEETING DATE

WHEREAS, Minnesota State law requires local governments to hold public meetings on their proposed budgets and property tax levies; and

WHEREAS, the traditional date for the budget public meeting is the first Monday in December; and

WHEREAS, it is in the spirit of full and open disclosure of the City's financial condition to provide as much information as necessary for the City Council, residents, and property owners to evaluate the budget and property tax levy;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD AS FOLLOWS:

- 1. The Truth-in-Taxation public meeting for property taxes levied in 2021, collectible in 2022, is set for Monday, December 6, 2021 at 7:00 pm.
- 2. A continuation date if necessary is set for Monday, December 13, 2021 at 7:00 pm.
- 3. The Finance Director is hereby instructed to transmit the Truth-in-Taxation meeting date information to Hennepin County for inclusion on the parcel specific notices to be mailed in November.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this	13 th	day of
September, 2021.		

ATTEST:	Jennifer Labadie, Mayor
Sandie Thone, City Clerk	

#2F



City of Shorewood Council Meeting Item

MEETING TYPE Regular

Title / Subject: Three Year Audit Engagement Letter

Meeting Date: September 13, 2021

Prepared by: Joe Rigdon, Finance Director Reviewed by: Greg Lerud, City Administrator

Attachments: 2021, 2022, and 2023 Audit Engagement Letter

Policy Consideration:

Minnesota cities with a population over 2,500 are required to annually conduct an audit of the City's financial statements.

Background:

The attached 2021, 2022, and 2023 proposed audit engagement letter from Abdo, Eick & Meyers LLP (AEM) details the audit objective, audit procedures, and engagement-related administration, fees and other.

The chart below details AEM base audit fees and Office of the State Auditor's (OSA) reporting form fees for the past several years. Overall increases of less than 2.0% per year have been proposed by AEM for 2021, 2022, and 2023.

		OSA	CARES		
Audit	Audit	Reporting	Compliance		
Year	Fees	Form	Testing	Total	Increase
2016	\$28,112	\$680	\$0	\$28,792	
2017	\$29,200	\$710	\$0	\$29,910	3.9%
2018	\$29,750	\$750	\$0	\$30,500	2.0%
2019	\$30,400	\$775	\$0	\$31,175	2.2%
2020	\$30,700	\$800	\$1,000	\$32,500	4.3%
2021 Proposed	\$31,200	\$825	\$0	\$32,025	-1.5%
2022 Proposed	\$31,700	\$850	\$0	\$32,550	1.6%
2023 Proposed	\$32,300	\$875	\$0	\$33,175	1.9%

Financial or Budget Considerations:

The proposed costs of the 2021, 2022, and 2023 financial statement audits, including the annual Office of the State Auditor's reporting form are \$32,025, \$32,550, and \$33,175, respectively. Those fees do not include potential additional services for review or single audit of Federal grants, or implementation of additional government auditing standards. The City's 2022 proposed General Fund budget includes \$34,000 for 2021 audit and related services.

Mission Statement: The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.

Options:

- 1. Authorize the signing and returning of the 2021, 2022, and 2023 audit engagement letter.
- 2. Do not authorize the signing and returning of the 2021, 2022, and 2023 audit engagement letter.

Recommendation / Action Requested:

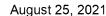
Staff recommends that the City Council authorize City staff to sign and return the 2021, 2022, and 2023 audit engagement letter.

Next Steps and Timeline:

If authorized, City personnel will confirm 2021 audit fieldwork dates in January 2022 and March 2022.

Connection to Vision / Mission:

The mandatory annual audit of the City's financial statements is a component of sound financial management.





Honorable Mayor and Council City of Shorewood Shorewood, Minnesota

The following sets forth the engagement of our services for the certified audit of the accounts of the City of Shorewood, Minnesota (the City).

We will audit the financial statements of the City for the years ending December 31, 2021, 2022 and 2023 in accordance with auditing standards generally accepted in the United States of America. Our audit will include tests of the accounting records and other procedures we consider necessary to enable us to express an opinion that the financial statements are fairly presented, in all material respects, in conformity with the financial reporting provisions of the Minnesota Office of the State Auditor.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud. Because of the concept of reasonable assurance and because we will not perform a detailed examination of all transactions, there is a risk that a material misstatement may exist and not be detected by us. In addition, an audit is not designed to detect errors, fraud, or other illegal acts that are immaterial to the financial statements. However, we will inform you of any material errors and any fraud that comes to our attention. We will also inform you of any other illegal acts that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to matters that might arise during any later periods of which we are not engaged as auditors.

We will perform the auditing services discussed above for the calendar years 2021, 2022 and 2023.

<u>Year</u>	<u>Cir</u>	ty Audit	<u>Re</u>	OSA porting Fo	<u>orm</u>
2021 2022	\$	31,200 31,700	\$	825 850	
2023		32,300		875	

The above fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

- Our fee does not include additional audit services related to requirements of a single audit if one would be required. Nor does it include fees for additional time require for implementation of additional governmental accounting standards. Those fees would be discussed and agreed to prior to performing the services.
- Our fee includes the city audit, the required management communication letter, the Auditors Report on Minnesota Legal Compliance, the auditor presentation to the Council, and general consulting related to the audit.

We appreciate the opportunity to continue service with the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return a copy to our office. If you have any questions, please contact Andy Berg at 952-715-3003.

Very truly yours,

Oldo Euch & Mayers, LLP ABDO, EICK & MEYERS, LLP

Certified Public Accountants & Consultants

Andrew K. Berg, CPA
Governmental Services Partner

RESPONSE:

This letter correctly sets forth the understanding of the City of Shorewood, Minnesota.

Signature:	
	Mayor
Date:	
Signature	
	City Administrator
Date:	



CITY OF SHOREWOOD COUNTY OF HENNEPIN STATE OF MINNESOTA

RESOLUTION 21-101

A RESOLUTION APPROVING AN AUDIT ENGAGEMENT LETTER WITH THE FIRM ABDO EICK & MEYERS LLP TO PROVIDE FINANCIAL AUDIT SERVICES TO THE CITY

WHEREAS, the City is required to receive an annual financial audit in accordance with generally accepted accounting principles; and

WHEREAS, the City has received an audit engagement letter from its current auditor, Abdo Eick & Meyers LLP, detailing proposed financial audit services for the years ending December 31, 2021, 2022 and 2023. The engagement letter details the audit objective, audit procedures, and engagement-related administration, fees and other.

NOW THEREFORE BE IT RESOLVED by the Shorewood City Council that:

- 1. The City Council hereby approves the audit engagement letter as presented and authorizes the City Administrator to sign on behalf of the City. The engagement letter is effective for the years ending December 31, 2021, 2022 and 2023.
- 2. Annual financial audit and reporting fees are included in the engagement letter as \$32,025, \$32,550, and \$33,175 for 2021, 2022, and 2023, respectively.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 13TH day of September 2021.

	Jennifer Labadie, Mayor
Attest:	
Sandie Thone, City Clerk	



MEETING TYPE Regular Meeting

City of Shorewood Council Meeting Item

Title/Subject: Approval of Change Orders 1 & 2 for the Glen Road, Amlee

Road and Manitou Lane Reconstruction Project, and Accepting Easement Agreements for City Project 18-08

Meeting Date: Monday September 13, 2021
Prepared by: Andrew Budde, City Engineer

Reviewed by: Larry Brown, Director of Public Works

Attachments: Change Orders No. 1 & 2, Agreements, and Resolution

Background: At the February 8th, 2021 Council Meeting, the City Council awarded the Glen Road, Amlee Road and Manitou Lane Street Improvement Project to WM Mueller & Sons, Inc., in the amount of \$2,065,840.75 for the Base Bid and \$481,347.50 for the Watermain Alternate for a total bid of \$2,547,188.25.

Change Order 1

As part of the project, residents are to have access to their homes outside of the working hours of 7:00 AM to 7:00 PM. The streets that residents used to access their homes became difficult to navigate due to the poor soil conditions under the existing road, combined with construction activities and the construction traffic. City staff agreed to have the Contractor bring temporary rock to the site to stabilize the roads and improve the accessibility for the residents to their homes. The Contractor agreed to bring in temporary rock to the site and stabilize the road at \$30/ton. The Contractor brought in 441 tons of temporary rock to the site. This amounts to a change order in the amount of \$13,230.00.

Change Order 2

During the preliminary design, an existing storm sewer line that runs from 24375 Glen Road across to 24710 Glen Road and outlets at 24705 Amlee Road was identified to be a private line and was to remain in place. During final design and discussion with city staff it was determined that the line should be replaced with the project and have it dedicated as a city owned utility. Multiple methods were reviewed in replacing the line and it was determined that the line should be replaced using directionally drilling.

Three drainage & utility easements were needed to maintain the pipe, which due to timing, could not be acquired prior to the award of the project. City staff worked with the

property owners, acquired the needed easements, and obtained pricing for the work from Wm. Mueller and Sons. The additional work for installation of this storm line is \$53,968.00.

Financial Considerations: This project has budgeted for in the Capital Improvement Plan and would utilize a combination of Street & Utility Bonds, Water Fund, Sanitary Fund, and Storm Sewer Fund. The City has budgeted \$3,602,000 for this project. The current engineers estimate for the total project is \$3,530,000 and included all construction, engineering, administrative, right of way acquisition, and tree removals for the project.

Recommendation/Action Requested: Staff recommends approval of the Resolution that Accepts Change Orders 1 and 2, authorizes payment in the amount of \$13,230.00 and \$53,968.00 respectively, in addition to accepting and authorizing recording of the signed drainage and utility easement agreements for the project.

CITY OF SHOREWOOD City Project No. 18-08

CHANGE ORDER NO. 1 TEMP ROAD ROCK STABILIZATION

Page 1 of 1

CONTRACTOR: Wm. Mueller and Sons, Inc.	
ADDRESS: 831 Park Ave – P.O. Box 247, Hamburg, MN 55339	PROJECT: Glen Road, Manitou Lane, & Amlee Road Street Improvements
This Contract uses MnDOT Standard Specifications for Constru	uction 2018 Edition

Iccue

The Glen Road, Manitou Lane, & Amlee Road Street Improvements Project was awarded to Wm. Mueller and Sons, Inc. in the amount of \$2,547,188.25. As part of the project residents are to have access to their homes outside of the working hours of 7:00 AM to 7:00 PM. The streets that residents used to access their homes became difficult to navigate due to the poor soil conditions under the existing road, the weather, the construction activities, and the construction traffic. City staff agreed to have the Contractor bring temporary rock to the site to stabilize the roads and improve the accessibility for the residents to their homes. The Contractor agreed to bring in temporary rock to the site and stabilize the road at \$30/TON. The Contractor has stated that the additional work will not add time to the overall project schedule or completion dates.

The Engineer has determined the Contract needs to be revised in accordance with specification 1402.5 Extra Work.

Resolution:

1. The City of Shorewood agrees to pay Change Order No. 1 in the amount of \$13,230.00 for the temporary road rock stabilization. No adjustments to the construction durations, substantial completion, or final completion dates will be made.

	Signature	Date
Project Engineer	And Bud	8/4/2021
Contractor	Caphram	8/4/2021
Local Agency (City of Shorewood)		

ATTACHMENTS: By signing this agreement, the Contractor acknowledges receipt of the specified attachments (if applicable.)	
☐ Plans (Specify plan sheets attached) ☐ Specifications (Specify Specifications attached) ☐ Other	

This Contract is between the City of Shorewood and Contractor as follows:

CITY OF SHOREWOOD City Project No. 18-08

CHANGE ORDER NO. 2 DIRECTIONALLY DRILLED STORM SEWER

Page 1 of 2

CONTRACTOR: Wm. Mueller and Sons, Inc.	
ADDRESS: 831 Park Ave – P.O. Box 247, Hamburg, MN 55339	PROJECT: Glen Road, Manitou Lane, & Amlee Road Street Improvements
This Contract uses MnDOT Standard Specifications for Constru	uction 2018 Edition

This Contract is between the City of Shorewood and Contractor as follows:

Issue:

The Glen Road, Manitou Lane, & Amlee Road Street Improvements Project was awarded to Wm. Mueller and Sons, Inc. in the amount of \$2,547,188.25. During the preliminary design, an existing storm sewer line that runs from 24375 Glen Road across to 24710 Glen Road and outlets at 24705 Amlee Road was identified to be a private line and was to remain in place. During final design and discussion with city staff it was determined that the line should be replaced with the project. Multiple methods were reviewed in replacing the line and it was determined that the line should be replaced via directionally drilling and that the city would take over maintenance of the line. Easements for the work were needed and could not be acquired prior to the award of the project. City staff worked with the property owners, acquired the needed easements, and obtained pricing for the work from Wm. Mueller and Sons. The Contractor has stated that the extra work will cost \$53,968.00 and that the work will not require adjustments to the overall project schedule or completion date.

The following is a breakdown of the pricing for the Directionally Drilling:

No:	Item:	Quantity:	Unit Price:	Total Price:
1.	Connect to Existing Storm Sewer	2 EACH	\$2,350.00	\$4,700.00
2.	Directionally Drill 12" Storm Sewer	282 LF	\$113.50	\$32,007.00
3.	Bulkhead Existing Pipe	2 EACH	\$375.00	\$750.00
4.	Outlet Control Structure	1 EACH	\$13,850.00	\$13,850.00
5.	48-4022 Drainage Structure	3 LF	\$887.00	\$2,661.00
				A=0 0 0 0 0 0

Total: \$53,968.00

The Engineer has determined the Contract needs to be revised in accordance with specification 1402.1 Alteration of Work.

Resolution:

1. The City of Shorewood agrees to pay Change Order No. 2 in the amount of \$53,968.00 for the extra work needed to replace the existing storm sewer line. No adjustments to the construction durations, substantial completion, or final completion dates will be made.

	Signature	Date
Project Engineer	And Bud	8/17/2021
Contractor	Bud Droene	8-17-2021
Local Agency (City of Shorewood)		

ATTACHMENTS: By signing this agreement, the Contractor acknowledges receipt of the specified attachments (if applicable.)

CITY OF SHOREWOOD City Project No. 18-08

CHANGE ORDER NO. 2 DIRECTIONALLY DRILLED STORM SEWER

Page	2	of	2

Plans (Specify plan sheets attached)
Specifications (Specify Specifications attached)
Other

June 29, 2021

Tyler and Kaitlin Kerber 24705 Amlee Road Shorewood, MN 55331

RE: Glenn Road/Amlee Road Project: City of Shorewood Easement Proposal

Dear Mr. and Ms. Kerber:

As you are aware, the City of Shorewood ("Shorewood") is constructing a stormwater pipe for the Glenn Road/Amlee Road/Manitou Lane street reconstruction project. The project will require the voluntary acquisition of easements for the project.

The purpose of this letter is to set forth the terms for the voluntary easement agreement to facilitate the project.

The City's responsibilities:

- a. Accept your counter-offer and pay you \$10,000 in total of full satisfaction of compensation.
- b. Install a 12" stormwater pipe and connect to an existing manhole generally located in the southwest quadrant of the parcel.
- c. Restore all disturbed areas impacted by construction to equal or better condition.
- d. Install existing wood fence at the end of each working day or temporary fencing for pet containment.
- e. Prepare and record drainage and utility easement document.
- f. Take over ownership responsibility and long term maintenance of the existing and proposed drainage pipes that are located within the proposed drainage & utility easements.

Property owner responsibilities:

- a. Execute permanent drainage & utility easement as depicted in the attached exhibit.
- b. Provide general right of entry to property to allow for proposed construction.
- c. Cooperate as necessary with mortgagee consent to the easement.

Upon acceptance of this letter of understanding, Shorewood will provide an easement for the area depicted in the exhibit attached to this letter. Please indicate your acceptance of these terms and the city will prepare execution documents.

Thank you in advance and you may contact me with any questions at 612.756.2486.

Sincerely

	Andrew Budde P.E., City Engineer
ACCEPTED BY:	
Dated:	

Easement: Kerber

May 2021

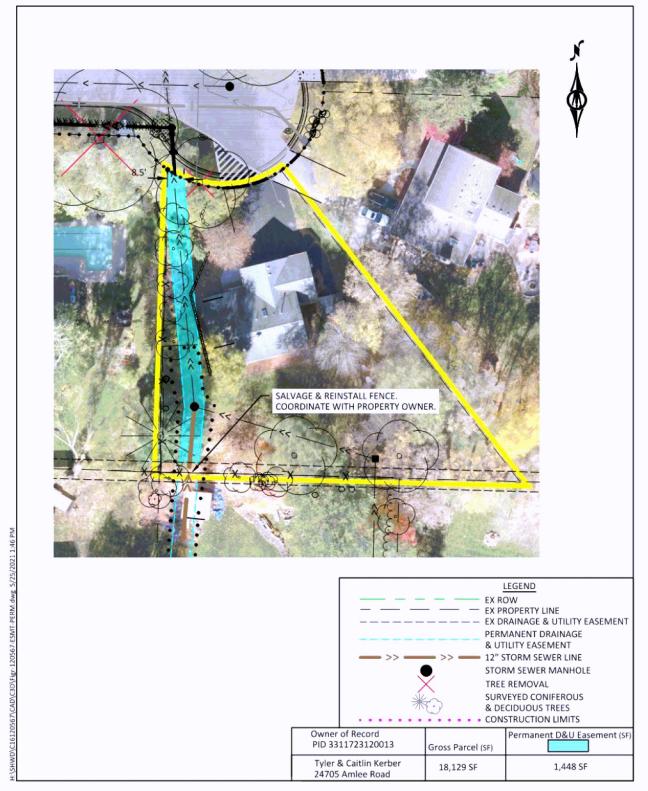
BOLTON

May 2021

City of Shorewood



May 2021



GRANT OF PERMANENT DRAINAGE AND UTILITY EASEMENT

THIS PERMANENT DRAINAGE AND UTILITY EASEMENT (the "Easement") made as of ______, 2021, by and between TYLER JOSEPH KERBER & CAITLIN MARY KERBER, a married couple, residing at 24705 Amlee Road, Shorewood, Minnesota 55331 ("Grantor") and the CITY OF SHOREWOOD, Minnesota, a Minnesota municipal corporation (the "City").

RECITALS

Grantor is the owner in fee simple of land located within the City of Shorewood, Minnesota, which land is legally described as Lot 15, Block 1, Amlee Acres (the "Property") and the City desires to use a portion of the Property for a drainage and utility easement for the construction and maintenance of drainage and utility improvements.

AGREEMENT

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and the covenants and agreements hereinafter set forth, the parties hereto agree as follows:

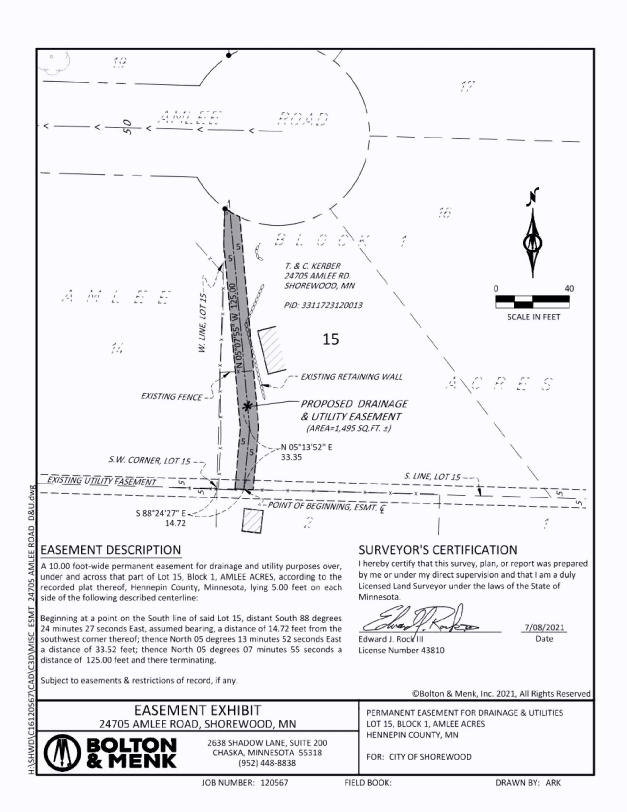
- 1. <u>Grant of Easement; Uses and Purposes</u>. Grantor hereby grants and conveys to the City a perpetual easement over, under and across that portion of the Property legally described and depicted on **Exhibit A and Exhibit B** attached hereto and incorporated herein (the "Easement Area") for the purpose of allowing the City, its employees and contractors, to install, maintain, repair and replace as necessary for the construction and maintenance of drainage and utility improvements.
- 2. <u>Conditions of Easement Grant</u>. The Easement Area granted hereby shall be subject to the following:
- (a) The City shall repair and restore any damage to the Easement Area caused by any act or neglect of the City, its agents, employees or contractors.
- 3. <u>Miscellaneous</u>. This Easement shall be governed by the laws of Minnesota, shall run with the land and be binding upon all successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day
and year first above written.
Tyler Joseph Kerber
Caitlin Mary Kerber
STATE OF MINNESOTA))ss.
COUNTY OF HENNEPIN)
The foregoing instrument executed by Tyler Joseph Kerber & Caitlin Mary Kerber, a married couple, was acknowledged before me this day of, 2021.
Notary Public

THIS INSTRUMENT DRAFTED BY:

City of Shorewood (ALB) 5755 Country Club Road Shorewood, MN 55331

EXHIBIT A



- 3 -

EXHIBIT B

PID: 3311723120013 LOT 15

LOT 15, BLOCK 1, AMLEE ACRES

T. & C. KERBER

CITY OF SHOREWOOD

PERMANENT DRAINAGE & UTILITY EASEMENT 24705 AMLEE ROAD

PROPOSED DESCRIPTION:

A 10.00 foot-wide permanent easement for drainage and utility purposes over, under and across that part of Lot 15, Block 1, AMLEE ACRES, according to the recorded plat thereof, Hennepin County, Minnesota, lying 5.00 feet on each side of the following described centerline:

Beginning at a point on the South line of said Lot 15, distant South 88 degrees 24 minutes 27 seconds East, assumed bearing, a distance of 14.72 feet from the southwest corner thereof; thence North 05 degrees 13 minutes 52 seconds East a distance of 33.52 feet; thence North 05 degrees 07 minutes 55 seconds a distance of 125.00 feet and there terminating.

Subject to easements & restrictions of record, if any.

 $\label{lem:hammon} \mbox{H:\SHWD\C16120567\Survey\Easements\24705} \ \mbox{AMLEE RD\2021.07.08 D\&U_DESC.doc}$

MEMORANDUM OF UNDERSTANDING

THIS MEMO OF UNDERSTANDING (the "MOU") made as of ________, 2021, by and between JOE LUGOWSKI & A. M. LUGOWSKI addressed at 24710 Glen Road, Shorewood, Minnesota 55331 ("Grantor") and the CITY OF SHOREWOOD, Minnesota, a Minnesota municipal corporation (the "City").

RECITALS

Grantor is the owner in fee simple of land located within the City of Shorewood, Minnesota, which land is legally described as Lot 2, Block 1, Amlee Acres, County of Hennepin, State of Minnesota (the "Property") and the City desires to <u>use</u> a portion of the Property for a temporary right of entry easement for the construction and maintenance of roadways, drainage, and utility improvements.

AGREEMENT

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and the covenants and agreements hereinafter set forth, the parties hereto agree as follows:

- 1. MOU; Uses and Purposes. Grantor hereby agrees to allow the city and its contractors to install drainage piping along the west property line. The intent of the City and Grantor is to have the drainage piping alignment stay centered within the 10-foot side yard setback until the pipe is within the 40-foot rear yard setback. Then, the pipe alignment will be directed towards the existing storm manhole on the property to the north.
 - 2. Conditions of MOU. The MOU hereby shall be subject to the following:
- (a) The City shall update the recordable Drainage & Utility Easements based on the installed alignment of the pipe. After all easement documents are signed, the City shall record the easement with the County at its own expense.
- (b) The Grantor shall promptly sign the Drainage & Utility Easements once provided by the City.
 - 3. Miscellaneous. This Easement shall be governed by the laws of Minnesota.

[The remainder of this page has been left blank intentionally.]

1

ACCEPTED BY:	
Joe Lugowski	Date
A M. Lugowski	Date

THIS INSTRUMENT DRAFTED BY:

City of Shorewood (ALB) 5755 Country Club Road Shorewood, MN 55331

RIGHT OF ENTRY AGREEMENT

RECITALS

Grantor is the owner in fee simple of land located within the City of Shorewood, Minnesota, which land is legally described as Lot 16, Block 1, Manitou Glen, County of Hennepin, State of Minnesota (the "Property") and the City desires to <u>use</u> a portion of the Property for a temporary right of entry easement for the construction and maintenance of roadways, drainage, and utility improvements.

AGREEMENT

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and the covenants and agreements hereinafter set forth, the parties hereto agree as follows:

- 1. <u>Grant of Easement; Uses and Purposes</u>. Grantor hereby grants and conveys to the City a temporary right of entry easement over, under and across that portion of the Property depicted on **Exhibit A** attached hereto and incorporated herein (the "Easement Area") for a period of 12 months from the date above for the purpose of allowing the City, its employees and contractors, to remove, grade, install, maintain, and restore areas as necessary for the construction and maintenance of roadway, drainage, and utility improvements.
- 2. <u>Conditions of Easement Grant</u>. The Easement Area granted hereby shall be subject to the following:
 - (a) The City shall remove two (2) coniferous trees east of the driveway.
- (b) The City shall remove one (1) leaning maple tree near the east property line. The tree trunk is located on 24695 Glen Road and the property owner has provided verbal permission to remove the tree.
- (c) The city shall salvage and install the existing boulder retaining wall to allow for the construction of drainage pipe and structures generally located within the proposed easement.
- (d) The City shall repair and restore any damage to the Easement Area caused by any act or neglect of the City, its agents, employees or contractors in conformity with the attached **Exhibit A** prepared by Bolton & Menk dated August 2021.
 - 3. Miscellaneous. This Easement shall be governed by the laws of Minnesota.

[The remainder of this page has been left blank intentionally.]

		ACCEPTED BY:	
		David Brian Westgard	Date
CITY OF SHOREWOOD:			
Mayor Jennifer Labadie	Date		

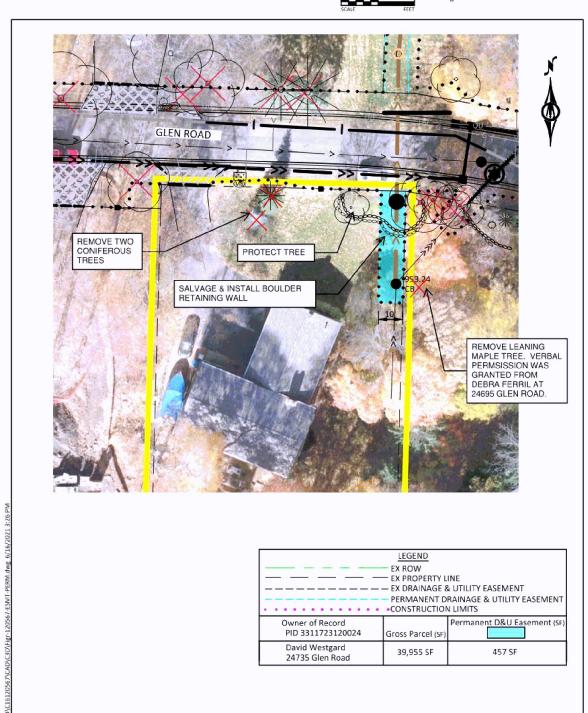
THIS INSTRUMENT DRAFTED BY:

City of Shorewood (ALB) 5755 Country Club Road Shorewood, MN 55331

EXHIBIT A



City of Shorewood



GRANT OF PERMANENT DRAINAGE AND UTILITY EASEMENT

	THIS PERMANENT DRAINAGE AND UTILITY EASEMENT (the "Easement") made
as of _	, 2021, by and between DAVID BRIAN WESTGARD, a single person
residin	g at 24735 Glen Road, Shorewood, Minnesota 55331 ("Grantor") and the CITY OF
SHOR	EWOOD, Minnesota, a Minnesota municipal corporation (the "City").

RECITALS

Grantor is the owner in fee simple of land located within the City of Shorewood, Minnesota, which land is legally described as Lot 16 Manitou Glen (the "Property") and the City desires to use a portion of the Property for a drainage and utility easement for the construction and maintenance of drainage and utility improvements.

AGREEMENT

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and the covenants and agreements hereinafter set forth, the parties hereto agree as follows:

- 1. <u>Grant of Easement; Uses and Purposes</u>. Grantor hereby grants and conveys to the City a perpetual easement over, under and across that portion of the Property legally described and depicted on **Exhibit A and Exhibit B** attached hereto and incorporated herein (the "Easement Area") for the purpose of allowing the City, its employees and contractors, to install, maintain, repair and replace as necessary for the construction and maintenance of drainage and utility improvements.
- 2. <u>Conditions of Easement Grant</u>. The Easement Area granted hereby shall be subject to the following:
- (a) The City shall repair and restore any damage to the Easement Area caused by any act or neglect of the City, its agents, employees or contractors.
- 3. <u>Miscellaneous</u>. This Easement shall be governed by the laws of Minnesota, shall run with the land and be binding upon all successors and assigns.

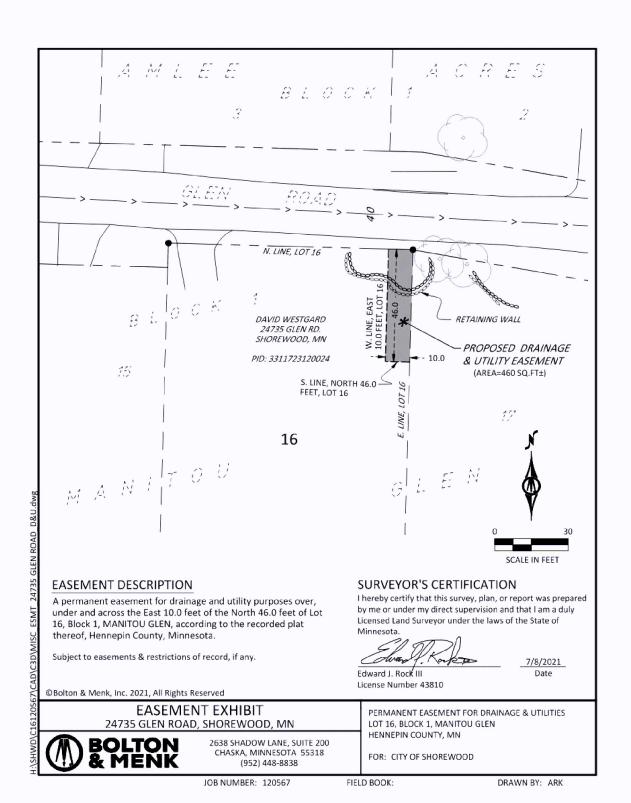
David Brian Westgard
STATE OF MINNESOTA)
Notary Public

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

THIS INSTRUMENT DRAFTED BY:

City of Shorewood (ALB) 5755 Country Club Road Shorewood, MN 55331

EXHIBIT A



- 3 -

EXHIBIT B

PID: 3311723120024

LOT 16, BLOCK 1, MANITOU GLEN

D. WESTGARD

CITY OF SHOREWOOD

PERMANENT DRAINAGE & UTILITY EASEMENT 24735 GLEN ROAD

PROPOSED DESCRIPTION:

A permanent easement for drainage and utility purposes over, under and across the East 10.0 feet of the North 46.0 feet of Lot 16, Block 1, MANITOU GLEN, according to the recorded plat thereof, Hennepin County, Minnesota.

Subject to easements & restrictions of record, if any.

CITY OF SHOREWOOD COUNTY OF HENNEPIN STATE OF MINNESOTA

RESOLUTION 21-102

A RESOLUTION APPROVING CHANGE ORDERS 1 AND 2 AND ACCEPTING EASEMENT AGREEMENTS FOR THE GLEN ROAD, AMLEE ROAD, AND MANITOU LANE STREET & UTILITY IMPROVEMENTS, CITY PROJECT 18-08

WHEREAS, the City has entered into an agreement with WM Mueller & Sons, Inc. for the Glen Road, Amlee Road, and Manitou Lane Street Improvements Project on February 8, 2021 in the amount of \$2,065,840.75 for the Base Bid and \$481,347.50 for the Watermain Alternate for a total bid of \$2,547,188.25; and

WHEREAS, the streets that residents used to access their homes became difficult to navigate during construction due to the poor soil conditions under the existing road coupled with construction activities, and construction traffic; and

WHEREAS, the Engineer and city staff agreed to have the Contractor bring temporary rock to stabilize the roads and improve accessibility for the residents to their homes; and

WHEREAS, the Contractor agreed to bring in temporary rock to the site and stabilize the road at \$30/ton and required 441 tons; and

WHEREAS, during the preliminary design, an existing storm sewer line that runs from 24375 Glen Road across to 24710 Glen Road and outlets at 24705 Amlee Road was identified to be a private line and was to remain in place; and

WHEREAS, during final design and discussion with city staff it was determined that the line should be replaced with the project and that the city would take over maintenance of the line; and

WHEREAS, multiple methods were reviewed in replacing the line and it was determined that the line should be replaced using directionally drilling; and

WHEREAS, easements for the work were needed and could not be acquired prior to the award of the project. City staff worked with the property owners, acquired the needed easements, and obtained pricing for the work from Wm. Mueller and Sons; and

WHEREAS, the contractor priced the improvements for change order #2 at \$53,968.00;

NOW THEREFORE, IT RESOLVED: by the City Council of the City of Shorewood hereby approve Change Order No. 1 & 2, authorize payment in the amount of \$13,230.00 for Change Order No. 1 and \$53,968.00 for Change Order No. 2 to WM

against the properties.	
ADOPTED BY THE CITY COUNCIL OF THE CITY September 2021.	OF SHOREWOOD this 13 rd day of
Attest:	Jennifer Labadie, Mayor
Sandie Thone, City Clerk	

Mueller & Sons, Inc., and accept the signed easement agreements to be recorded





MEETING TYPE Regular Meeting

City of Shorewood Council Meeting Item

Title/Subject: Approve Final Payment for the Catch Basin and Culvert Repair

Project; City Project 20-09

Meeting Date: Monday, September 13, 2021 Prepared by: Andrew Budde, City Engineer

Reviewed by: Larry Brown, Director of Public Works

Attachments: Resolution and Final Pay Voucher

Background: On September 28, 2020, Council awarded the contract for the 2020 Catch Basin and Culvert Repair Project to G.F.Jedlicki, Inc. The contract included the culvert repair at Blue Ridge Lane and Lake Virginia Drive, as well as repair and clean the catch basin at Eureka Road and Smithtown Road. G.F.Jedlicki has completed all work associated with the plan and has completed all punchlist items.

G.F.Jedlicki has submitted the Minnesota IC-134 Withholdings Affidavit Form and has requested final payment and acceptance of the improvements.

Financial Considerations: G.F.Jedlicki was awarded the project with a bid for \$26,935.00. The final, completed amount is for **\$25,811.64**, which is 4.17% below the awarded amount.

Recommendation/Action Requested: Staff has reviewed the estimate, verified quantities, and recommends approval of the Resolution for final acceptance and payment for city project 20-09, the 2020 Catch Basin and Culvert Repairs Project, in the amount of \$25,811.64 to G.F.Jedlicki, Inc.

Contractor's A	pplication for P	ayment						
Owner:	City of Shorev	vood	Ow	ner's Project	20-09			
Engineer:	Engineer: Philip J. Schrupp				gineer's Proje	C16.122392		
Contractor:	G.F. Jedlicki, I	nc.		Coı	ntractor's Pro	ject No.:		
Project:	2020 Catch Ba	asin & Culvert	Repairs			-		
Contract:			•			11.		
Application	****	inal	Applica	tion Date	:8/26/	2021		
Application	Period: Fron	n <u>10/</u>	14/2020	to	8/26/	2021	_	
1. Ori	ginal Contract F	rice				\$	26,935.00	
2. Net	change by Cha	nge Orders				\$		
3. Cur	rent Contract P	rice (Line 1 + l	Line 2)			\$	26,935.00	
4. Tot	al Work comple	eted and mate	rials stored to	o date		***********		
	m of Column G	Lump Sum To	tal and Colum	nn J Unit P	Price Total)	\$	25,811.64	
	ainage					. 383		
	X	\$ 25,811				\$	-	
b		\$	30.7 mm 200.70 m	Materials		\$		
	. Total Retainag		,			\$		
	ount eligible to			!! 5: \		\$	25,811.64	
	s previous payn		rom prior app	olication		\$	24,521.06	
	ount due this a ance to finish, i		saga (Lina 2	Line 4)		\$ \$ \$ \$	1,290.58	
Contractor's		ICIUUIIIg recair	lage (Line 5 -	Line 4)		3	1,123.36	
(1) All previous applied on accomprior Application (2) Title to all Mapplication for encumbrances liens, security (3) All the Wordefective.	ons for Payment; Work, materials a r Payment, will pa s (except such as interest, or encur rk covered by this	ents received from the Contractor's less to End and End are covered by a mbrances); and a Application for	om Owner on a egitimate oblig incorporated ir time of payme a bond accepta	account of ations incu a said Wor ent free an able to Ow	Work done und irred in connect k, or otherwise d clear of all lie ner indemnifyi	tion with t listed in or ns, securiting Owner a	he Work covered by r covered by this y interests, and	
Contractor:	G.F. Jedlicki, Ir	sr // //			t		8/2-12-	
Signature:		MIGHT				Date:	8/27/21	
Recommend	ed by Engineer	•		Approve	d by Owner			
By: Phil	ip Schupp		-	Ву:	()aun	WL)	. Bur	
	ect Engineer			Title:	Director (of Public	Works	
-	6/2021			Date:	9/8/21			
Approved by	Funding Agenc	У						
Ву:	Contraction of the contraction o			Ву:				
Title:				Title:		daya karan amanan mayaya da sasan m		

Date:

Date:

Progress Estimate - Unit Price Work

Contractor's Application for Payment

	2011111111									•	•
Owner:	City of Shorewood								Owner's Project No.		20-09
Engineer:	Philip J. Schrupp							Engineer's Project No.: C16.122392			C16.122392
Contractor									Contractor's Project	No.:	
Project:	2020 Catch Basin & Culvert Repairs										
Contract:								-			
Application	No.: 2-Final Application Period:	From	10/14/20	to	08/26/21	-			Applica	ation Date:	08/26/21
Α	В	С	D	E	F	G	Н	1	J	K	L
			Contrac	t Information		Work (Completed				
Bid Item	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F J) (\$)
	·				nal Contract						
1	MOBILIZATION	1.00	LUMP SUM	2,200.00	2,200.00	1.00	2,200.00		2,200.00	100%	-
2	TRAFFIC CONTROL	1.00	LUMP SUM	2,330.00	2,330.00	1.00	2,330.00		2,330.00	100%	-
3	2.0" BITUMINOUS MILL	595.00	SQ FT	8.00	4,760.00	275.00	2,200.00		2,200.00	46%	2,560.00
4	REMOVE BITUMINOUS PAVEMENT	230.00	SQ FT	1.00	230.00	636.00	636.00		636.00	277%	(406.00)
5	REMOVE PIPE CULVERT	45.00	LIN FT	11.00	495.00	59.00	649.00		649.00	131%	(154.00
6	SITE GRADING	3.00	EA	845.00	2,535.00	3.00	2,535.00		2,535.00	100%	-
7	ADJUST FRAME & RING CASTING	1.00	EA	480.00	480.00	1.00	480.00		480.00	100%	-
8	EXTERNAL CHIMNEY SEAL	1.00	EA	290.00	290.00		-			38881113388	290.00
9	12" CS PIPE APRON	2.00	EA	775.00	1,550.00	2.00	1,550.00		1,550.00	100%	-
10	12" CS PIPE CULVERT	55.00	LIN FT	63.00	3,465.00	56.00	3,528.00		3,528.00	102%	(63.00)
11	CLEAN PIPE CULVERT	65.00	LIN FT	23.00	1,495.00	65.00	1,495.00		1,495.00	100%	-
12	AGGREGATE BASE CL 5	15.00	TON	28.00	420.00	28.78	805.84		805.84	192%	(385.84
13	TYPE SP 9.5 WEARING COURSE (SPWEA240C)	15.00	TON	255.00	3,825.00	18.56	4,732.80		4,732.80	124%	(907.80
14	BIOLOG	80.00	LIN FT	5.00	400.00	70.00	350.00		350.00	88%	50.00
15	INLET PROTECTION	1.00	EA	140.00	140.00	-	-		-		140.00
16	SITE RESTORATION	4.00	EA	580.00	2,320.00	4.00	2,320.00		2,320.00	100%	-
	•		Origin	al Contract Totals	\$ 26,935.00		\$ 25,811.64	s -	\$ 25,811.64	96%	\$ 1,123.36



Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time: 27-Aug-2021 10:44:25 AM

Confirmation Number: 0-207-459-488

Name: G F JEDLICKI INC

ID: 7579212

Affidavit Number: 282988544

Project Owner: CITY OF SHOREWOOD

Project Number: 20-09 2020 CATCH BASIN & CULVERT REPAIRS

Project Begin Date: 10/1/2020 Project End Date: 8/27/2021

Project Location: SHOREWOOD
Project Amount: \$25,811.64

Subcontractors: No Subcontractors

Please print this page for your records using the print or save functionality built into your browser.

G.F. Jedlicki, Inc.

Receipt And Waiver of Mechanic's Lien Rights

Date	: August 27, 2021
	undersigned hereby acknowledges receipt of the sum of 4,521.06
Chec	Only One,
1.	as partial payment, upon receipt of cleared funds, for labor, skill and material furnished.
2.	Xas payment, upon receipt of cleared funds, for labor, skill and materia furnished or to be furnished (except the sum of \$1,290.58retainage or holdback)
3.	as full and final payment, upon receipt of cleared funds, for all labor, skill and material furnished to the following described real property: (legal description, street address of project name)
2020	Catch Basin & Culvert Repair – City of Shorewood
mecha prope checke	r value received hereby waives all rights acquired by the undersigned to file or recordinic's liens against said real property for labor, skill or material furnished to said reality (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is d). The undersigned affirms that all material furnished by the undersigned has been paid d all subcontractors employed by the undersigned have been paid in full.

CITY OF SHOREWOOD COUNTY OF HENNEPIN STATE OF MINNESOTA

RESOLUTION 21-103

A RESOLUTION ACCEPTING IMPROVEMENTS AND AUTHORIZING FINAL PAYMENT FOR THE 2020 CATCH BASIN AND CULVERT REPAIR PROJECT, CITY PROJECT 20-09

WHEREAS, pursuant to the approved award of the 2020 Catch Basin and Culvert Repairs Project to G.F. Jedlicki, Inc. at the September 28th, 2020 Council Meeting; and

WHEREAS, G.F. Jedlicki, Inc. has completed all work in accordance with the awarded contract; and

WHEREAS, G.F. Jedlicki, Inc. is requesting final payment and acceptance for the work; and

WHEREAS, Staff has reviewed the estimate, verified quantities, and recommends final payment and acceptance of the project to G.F. Jedlicki, Inc.

NOW, THEREFORE, BE IT RESOLVED: the City Council of the City of Shorewood hereby authorize final acceptance and approve final payment to G.F. Jedlicki for the 2020 Catch Basin and Culvert Repairs Project according to the plans and specifications on file in the office of the City Clerk.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 13th day of September, 2021.

	Jennifer Labadie, Mayor
Attest:	
Sandie Thone, City Clerk	

2022 Allocation by City Compared to 2020 & 2021

2022 Operating Budget and Capital less Reserves Use and Other Income										
			Inc					Inc		
City	2020 Budget	2021 Budget	Increase	%	2022 Proposed		Increase	%		
Deephaven	541,503.00	550,423.27	8,920.27	1.65%	\$570,457.35	\$	20,034.09	3.64%		
Excelsior	230,802.00	248,829.35	18,027.35	7.81%	\$265,684.24	\$	16,854.88	6.77%		
Greenwood	148,549.00	157,952.26	9,403.26	6.33%	\$164,637.78	\$	6,685.52	4.23%		
Shorewood	668,296.00	682,687.46	14,391.46	2.15%	\$718,515.83	\$	35,828.37	5.25%		
Tonka Bay	239,754.00	242,965.67	3,211.67	1.34%	\$255,704.80	\$	12,739.13	5.24%		
Total Contribution	1,828,904.00	1,882,858.00	53,954.00	2.95%	\$1,975,000.00	\$	92,142.00	4.89%		



MEETING TYPE Regular Meeting

City of Shorewood Council Meeting Item

Title/Subject: Approve Quotes for Silverwood Park Site Improvements

Meeting Date: Monday, September 23, 2021 Prepared by: Andrew Budde, City Engineer

Reviewed by: Larry Brown, Director of Public Works

Attachments: Quote Summary and Resolution

Background: The City is completing improvements to the Silverwood Park playground and has already approved quotes for delivery of the playground equipment for this fall. In coordination for the removal of the old equipment and installation of the new equipment there are several site related improvements that are planned to occur. Staff requested quotes from four contractors for the site work. Only one quote was received by Parkstone Contracting, LLC from Cottage Grove, Minnesota in the amount of \$107,540.00. This amount was over the engineers estimate of \$63,000 by \$45,000.

Staff reviewed the quote with the contractor and others that did not submit. The main factors for the higher price or lack of quotes was the short turnaround time requested by the city. Many contractors were not able to commit to the timeframe, due to their current workload.

To ensure the playground equipment can get installed this year, staff negotiated with the only contractor that submitted a bid to price the minimum amount required to allow the playground equipment to be installed this fall. The intent would be to rebid the remaining site items this winter allowing a longer lead time and hopefully a more competitive bid climate. The negotiation results in a quote of \$15,400 for this year's efforts to complete removals of the asphalt, pea gravel, poured in place surfacing, and other miscellaneous items.

Work for these items and installation of playground equipment is scheduled to be completed this fall. Exact dates will be coordinated with Parkstone Contracting, LLC and Minnesota Wisconsin Playgrounds, once the contract has been awarded.

Financial or Budget Considerations: The city has budgeted \$70,000 for site related improvements and is to be funded from the Park Fund.

Recommendation/Action Requested: Staff recommends award, in the amount of \$15,400.00 to the low quote, Parkstone Contracting, LLC and rebidding the remaining work this winter.

CITY OF SHOREWOOD COUNTY OF HENNEPIN STATE OF MINNESOTA

RESOLUTION 21-104

A RESOLUTION AWARDING CONTRACT FOR THE SILVERWOOD PARK IMPROVEMENTS PROJECT CITY PROJECT 21-05

WHEREAS, the city negotiated a quote for the Silverwood Park Improvements Project with Parkstone Contracting, LLC, in the amount of \$15,400, and

WHEREAS, Parkstone Contracting, LLC is a responsible and responsive contractor, that has completed projects of similar size and scope successfully; and

WHEREAS, the city will requote the remaining site work this winter for completion in the spring of 2022;

NOW THEREFORE, IT RESOLVED: by the City Council of the City of Shorewood hereby approves the quote of \$15,400 with Parkstone Contracting, LLC for the Silverwood Park Improvements Project.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 13th day of September 2021.

	Jennifer Labadie, Mayor
Attest:	
Sandie Thone, City Clerk	



City of Shorewood Council Meeting Item

MEETING TYPE Regular Meeting

Title / Subject: Request for Additional Time to Correct a Code Violation

Location: 6185 Cardinal Drive **Property Owners:** Konrad and Leona Wurm

Meeting Date: September 13, 2021

Prepared by: Emma Notermann, Planning Technician

Attachments: Violation Notice dated August 4, 2021

Inspection Photos

Written Request from Property Owner for Additional Time

Resolution Approving the Request

Background:

In May, the City received a complaint regarding the property at 6185 Cardinal Drive. According to the complainant, the property had a large accumulation of junk and discarded materials on the rear yard of the property.

Property Inspections

In June, staff inspected the complainants' concerns. At that time, staff observed a large amount of discarded materials in the rear yard of the subject property. The items included discarded trash, lumber, household construction materials and various other items stored outside on the property. Additionally, staff observed a detached accessory structure that would not meet the standards in City Code. The inspection photos are attached.

Enforcement Action

On August 4, 2021, staff sent out a notice of violation to the property owner regarding the violation. The notice informed the property owner that they violated City Code 501.05 subd. 1 and City Code 501.05, subd. 9 by dumping and storing discarded items on their property and City Code 1201.03, subd. 7.b.1 by having an accessory structure that does not meet code. The property owner was given until August 16, 2021 to correct the violation. Since then, staff has received a request from the property owner for an extension to correct the violation.

Section 104.03 subd. 2 a. of City Code allows property owners the ability to request an extension of 30 days from the City Council if the property owner is unable to correct or abate the code offense within the prescribed time. The applicant has requested a time extension to complete the work necessary to resolve the violation. In keeping with previous practice for code enforcement deadline extensions, staff would propose an extension of 30 days from today to October 13, 2021.

Mission Statement: The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.

Recommendation / Action Requested: Staff recommends allowing the extension because the property owners are actively working to clean up the property and dispose of the large amount of items and have already made significant progress.

Any action on this request would require a simple majority.

Next Steps and Timelines: Once staff has direction from the City Council on the additional time, the next steps include:

- 1. Informing the property owner of their updated deadline
- 2. Inspecting the property after the deadline to ensure compliance



CITY OF SHOREWOOD

5755 Country Club Road • Shorewood, Minnesota 55331 952.960.7900 • www.ci.shorewood.mn.us

August 4, 2021

Konrad M Wurm Sr 6185 Cardinal Dr Excelsior, MN 55331

Re: Notice for City Code Violations for Property at 6185 Cardinal Drive

Dear Property Owner,

Our office has received a complaint regarding nuisance dumping and storage of discarded items on your property. Upon inspection, staff confirmed multiple violations are present.

City Code 501.05 Subd. 1 declares the following as public nuisances: Fallen trees, fallen tree limbs... and City Code 501.05, subd. 9 declares the following as public nuisances: Any abandoned, discarded or unused objects or equipment such as ... furniture, ... lumber, trash, debris, junk containers, machinery, implements, or equipment that is no longer safely usable for the purpose for which it was manufactured. Staff identified a discarded trash, lumber, household construction materials and various other items stored outside on the property (see photos on the reverse page.) All these items stored outside must be removed or stored within the home/garage.

Additionally, City Code 1201.03, subd. 7.b.1 states that all detached accessory buildings in excess of 150 square feet in floor area that are accessory to residential dwelling units shall be constructed with materials and a design compatible with the general character of the principal structure on the lot. No accessory buildings shall be covered in canvas or vinyl fabric. No accessory building in excess of 150 square feet in floor area shall be constructed of sheet or corrugated steel, aluminum, asbestos or fiberglass. Except for approved wood foundations, no accessory building shall be constructed where wood poles are the primary support for the roof system and form the foundation structure. As it stands, the outbuildings in your rear yard would not meet the standards of our code. The structure will either need to be taken down, or you can submit a permit application and plans to our office showing how the structure will be brought up to code.

The violations must be corrected immediately. Your property will be re-inspected for compliance on or after **August 16**, **2021**. Any violations found after this date would be subject to administrative enforcement, pursuant to Chapter 104 of the Shorewood City Code (enclosed). Other code sections quoted above are available on the City's website.

If you have any questions, please contact me at 952-960-7909 or enotermann@ci.shorewood.mn.us.

Sincerely,

Emma Notermann Planning Technician

Juna Nottet

Enclosure: Photos Chapter 104 of City Code



Emma Notermann		
From: Sent: To: Subject:	wurmkon@usfai Thursday, Augus Emma Notermai Time extension i	ust 19, 2021 1:37 PM ann
Emma,		
Please accept this en	nail as a request for tim	ne extension for cleaning up our property.
I. We have ow Code 501.05 was purchased, the <u>c</u>	was established	e before Shorewood was established and long before the City ed. We understand that since this property was a farm when i of the property's usage should be considered.
II. We have bee meeting the tractors, a junk auto expense. We still hav	Code's requireme mobile and we	erty since June of 2021, and have made great progress towar ents. We have removed 20 tons of scrap metal, three large have removed a 30 yard dumpster full of junk at no sm
III. It would be e limit. We are the removal, therefo	definitely mov	an excessive financial burden on us to meet the Code's time ving forward with the clean up. We need more time to finish requesting a time extension to complete the job.
IV. FYI the comp	lainant does not reside complaint until	e in the City of Shorewood. She has been a neighbor for 47 il now.
		se email, as we are not computer literate, our phone number 185 Cardinal Ave. Shorewood, MN 55331.
Sincerely,		
Konrad and	Leona Wurm	

RESOLUTION 21-105 CITY OF SHOREWOOD

A RESOLUTION APPROVING A REQUEST FOR EXTENSION TO A CORRECT CODE VIOLATION FOR PROPERTY LOCATED AT 6185 CARDINAL DRIVE

WHEREAS, the City of Shorewood sent a violation notice to Konrad M Wurm Sr (Property Owner) regarding an accumulation of discarded items and debris and an accessory structure in violation of City Code on his property addressed as 6185 Cardinal Drive; and,

WHEREAS, the Property Owner has requested more time to correct the violation as allowed by Section 104.03 subd. 2 a. of the City Code; and,

WHEREAS, the City Council considered the appeal for additional time to correct the violation at its regular meeting on September 13, 2021, at which time the Planning Technician's memorandum was reviewed and comments were heard by the City Council from the Property Owner, staff and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD, MINNESOTA FINDS AS FOLLOWS:

CONCLUSIONS

- 1. The Property Owner has shown that the additional time is necessary to resolve the violation.
- 2. The City Council hereby grants an extension to correct the violation, which expires on October 13, 2021.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD, MINNESOTA this 13th day of September, 2021.

ATTEST:	Jennifer Labadie, Mayor
Sandie Thone, City Clerk	





City of Shorewood Council Meeting Item

Title/Subject: Designate No Parking on Glen Road, Amlee Road, and Manitou

Lane, City Project 18-08

Meeting Date: Monday, September 13, 2021 Prepared By: Andrew Budde, City Engineer

Reviewed By: Larry Brown, Director of Public Works

Attachments: Typical Section Rendering and Resolution

Background: On August 24, 2020, the Shorewood City Council authorized the preparation of the Final Plans and Specifications for the Glen Road, Amlee Road, Manitou Lane Street and Utility Improvements project. The final plans and specifications were developed to be consistent with the feasibility study that was prepared and approved in the fall of 2019. This includes narrower streets than the city standard at 22' back to back of curb on Glen Road west, and 24' back to back of curb on Glen Road East, Manitou Lane, and Amlee Road. The standard city street section is 28' back-to-back of curb. The project will also include a new cul-de-sac at the west end of Glen Road. The narrower streets will not allow for parking on both sides of the roadway, therefore the inbound lane will be signed as no parking along with the cul-de-sacs. Typical sections of the roadway cross sections are included to help visualize this scenario. A resolution is required to make no parking enforceable.

Financial Considerations: None.

Recommendation/Action Requested: Staff recommends the City Council approve Resolution that designates no parking on the inbound lanes of Glen Road, Amlee Road and Manitou Lane.

CITY OF SHOREWOOD COUNTY OF HENNEPIN STATE OF MINNESOTA

RESOLUTION 21-106

A RESOLUTION TO PROHIBIT PARKING ON INBOUND SIDE OF GLEN ROAD, AMLEE ROAD, AND MANITOU LANE; CITY PROJECT 18-08

WHEREAS, the City has reconstructed Glen Road, Amlee Road, and Manitou Lane as an urban roadway with curb & gutter with west Glen Road at 22 feet back to back of curb and east Glen Road, Amlee Road, and Manitou Lane at 24 feet back to back of curb; and

WHEREAS, the city standard for street width is 28 feet wide and the narrower streets widths do not allow for parking on both sides of the roadway; and

WHEREAS, the inbound lanes of the roadways should be kept clear to allow for quick response by emergency vehicles; and

WHEREAS, the project includes two cul-de-sacs which shall be signed as no parking to allow for maximum use for larger turning vehicles;

NOW THEREFORE, IT RESOLVED: by the City Council of the City of Shorewood hereby approve the resolution to sign and enforce no parking along the north side of Glen Road, the south side of Amlee Road, the east side of Manitou Lane, and the culde-sacs of all of said roadways.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 13rd day of September, 2021.

Attest:	Jennifer Labadie, Mayor
Sandie Thone, City Clerk	

#9A



City of Shorewood Council Meeting Item

MEETING TYPE Regular

Title / Subject: 2022 Proposed Budget Meeting Date: September 13, 2021

Prepared by: Joe Rigdon, Finance Director Reviewed by: Greg Lerud, City Administrator

Attachments: Notable Budget Changes 2021 to 2022 (p. 8-9)

General Fund 2022 Budget Draft (p. 10-30)

Resolution: Adopting the Preliminary 2022 General Fund Operating Budget and

Property Tax Levy

Background: 2022 budget worksheets were distributed to department heads in mid-June and staff has subsequently prepared the 2022 preliminary General Fund budget. A budget work session was held on August 9, 2021. By Minnesota statute, the City must approve the 2022 proposed property tax levy for certification to the Hennepin County Auditor by September 30, 2021. Upon approval and following the meeting, the City will certify the property tax levy which will go out in November to property owners on their truth-in-taxation notices. Once certified, this property tax levy can be decreased, but cannot be increased. A preliminary General Fund budget should also be approved.

General Fund:

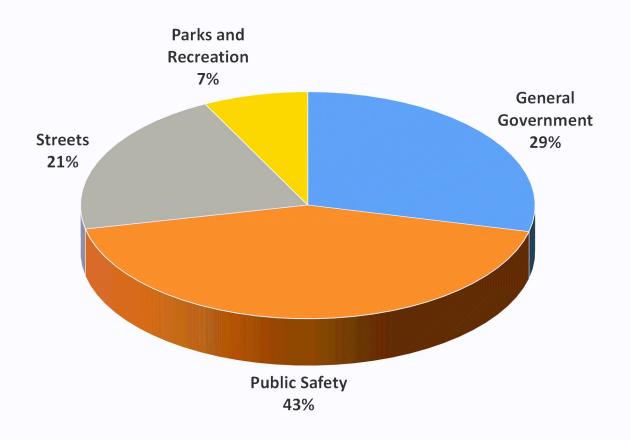
Expenditures:

Overall proposed 2022 General Fund expenditures and transfers out are preliminarily budgeted at \$5,932,098 or a 4.4% increase from the 2021 General Fund budget. Total transfers out are budgeted at no change in 2022. A change in budget presentation was implemented with the 2021 budget. Through the 2020 budget, the General Fund levied all property taxes, and subsequently made transfers out to other funds, predominately for capital projects. For 2021, the City levied taxes directly to capital projects and debt service funds, thereby eliminating the need for the transfers out of the General Fund. The Shorewood Community and Event Center will continue to receive annual transfers from the General Fund. The revenues section of the 2022 General Fund budget draft includes a detail of taxes section.

Personnel-related Assumptions:

- There are no changes in the number of employees budgeted for 2022.
- Employee 2022 pay step increases are included as applicable.
- An employee cost of living adjustment of 3.0% is included for 2022.
- Health insurance premiums are scheduled to increase approximately 6% for 2022.
- The employer contribution toward insurance premiums is shown with an increase from \$1,230 per month in 2021 to \$1,280 per month in 2022.

General Fund Expenditures and Transfers Out 2022 Proposed Budget



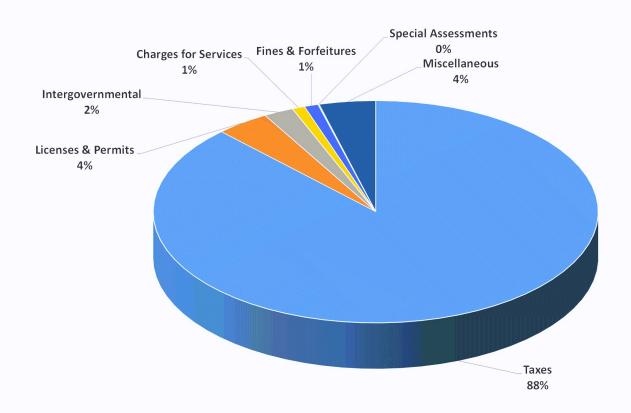
Revenues:

To balance the 2021 General Fund budget, a "use of reserves" of \$193,482 was included, and was based upon projected fund balance at the end of 2020. That compared to a budgeted use of General Fund reserves of \$56,385 in the 2020 budget. Due to a combination of revenues being over budget and expenditures being under budget, a use of reserves did not actually occur in 2000 and is also not expected to occur in 2021. However, it is recommended that the City strive to structurally balance its General Fund budget with revenues equaling expenditures, and without the use of reserves.

The proposed preliminary overall tax levy increase for 2022 is 3.3%, or \$199,548. General Fund 2022 revenues and transfers in are preliminarily budgeted at \$5,932,098 (equivalent to expenditures and transfers out), or an 8.1% increase from the 2021 budget. The increase is due to the proposed General Fund taxes increasing in order to cover 2022 expenditure increases and to balance prior year budgets. The General Fund portion of the property tax levy is proposed to increase by \$429,000, or 9.0%, with all other non-General Fund tax levies (capital and debt levies) budgeted to decrease \$229,452.

Non-tax revenues make up 12.2% of the budget and are projected to increase by 2.1%.

General Fund Revenues and Transfers In 2022 Proposed Budget



To balance the General Fund budget in prior years, a "use of reserves" was included. For the 2022 budget, no use of reserves is included, resulting in a structurally balanced budget. This compares to a budgeted use of General Fund reserves of \$193,482 in the 2021 budget. Actual results currently project to a General Fund reserves increase for 2021.

Property Tax Levy:

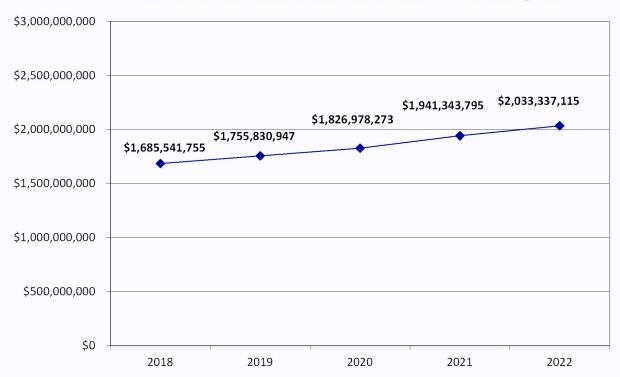
The City's 2022 overall preliminary property tax levy of \$6,173,291 is 3.3% higher than the 2021 total levy of \$5,973,743. The General Fund portion of the property tax levy is proposed to increase by \$429,000, or 9.0% with all other non-General Fund levies budgeted to decrease \$229,452, or 19.2%. The largest impact in the expenditures increase is within public safety, accounting for \$112,985 of the overall increase of \$250,679.

Based on property tax capacity estimates of a 4.7% increase, the City is proposing to decrease the payable 2022 City tax rate by 1.2% from 27.659% in 2021 to 27.314% in 2022.

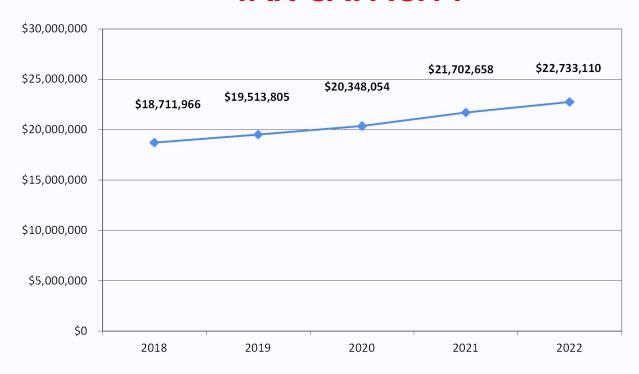
Individual fund property tax levies are as follows:

General Fund	\$5,207,853
Debt Service Funds (EDA):	
2017A Public Project Lease Revenue	
Refunding Bonds	\$96,065
Debt Service Funds (City):	
2020A G.O. Street Reconstruction Bonds	\$232,482
2021A G.O. Street Reconstruction Bonds	\$282,891
Capital Project Funds:	
Equipment Replacement	\$118,000
Street Improvements	\$118,000
Park Improvements	<u>\$118,000</u>
	<u>\$6,173,291</u>

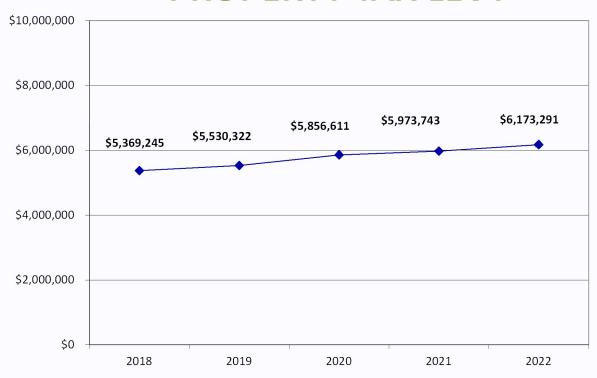
TAXABLE MARKET VALUE



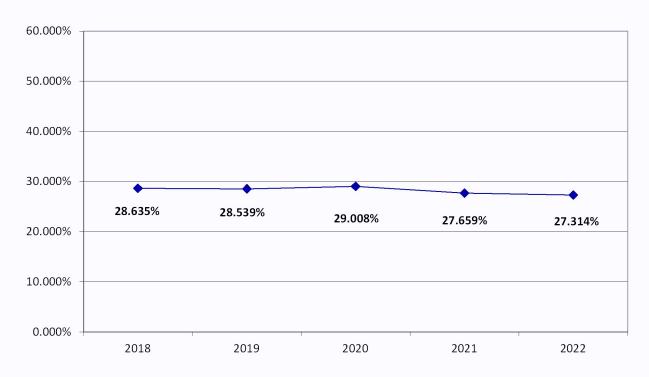
TAX CAPACITY



PROPERTY TAX LEVY



CITY LOCAL TAX CAPACITY RATE



Property owners with no change in market values from payable 2021 to payable 2022 should experience a 1.2% decrease in the City portion of their overall property tax bill. In the event of a market value decrease or increase from payable 2021 to payable 2022, City property taxes would change proportionately.

The following table calculates the property tax impact on residential homesteads that had no market value change from 2021 to 2022:

2022 CITY PROPERTY TAXES	(WITH NO MARKET VALUE CHANGE)
--------------------------	-------------------------------

Market		City Local	City	Property	Percentage
Value	Tax	Tax Capacity	Property	Taxes	Tax
2022	Capacity	Rate	Taxes	Increase	Increase
NO CHANGE	2022	Pay 2022	2022	(Decrease)	(Decrease)
		,		4	
\$200,000	\$1,808	27.314%	\$494	(\$6)	-1.2%
\$400,000	\$3,988	27.314%	\$1,089	(\$14)	-1.2%
\$600,000	\$6,250	27.314%	\$1,707	(\$22)	-1.2%
\$800,000	\$8,750	27.314%	\$2,390	(\$30)	-1.2%
\$1,000,000	\$11,250	27.314%	\$3,073	(\$39)	-1.2%

The City's overall market value increased by 4.7% from 2021 to 2022, including existing value increases and new construction. The following table calculates the property tax impact on residential homesteads that had an average market value growth increase of 4.0% for 2022.

2022 CITY PROPERTY TAXES (WITH MARKET VALUE INCREASE)

Market					
Value		City Local	City	Property	Percentage
2022	Tax	Tax Capacity	Property	Taxes	Tax
INCREASE OF	Capacity	Rate	Taxes	Increase	Increase
4.0%	2022	Pay 2022	2022	(Decrease)	(Decrease)
\$208,000	\$1,895	27.314%	\$518	\$18	3.5%
\$416,000	\$4,160	27.314%	\$1,136	\$33	3.0%
\$624,000	\$6,550	27.314%	\$1,789	\$60	3.5%
\$832,000	\$9,150	27.314%	\$2,499	\$79	3.3%
\$1,040,000	\$11,750	27.314%	\$3,209	\$98	3.1%

Level of change to the overall 2022 property tax levy. The preliminary budget includes a 3.3% increase in the total property tax levy from 2021 to 2022. As described, the tax impact (percentage change in taxes) to homeowners may be less than the 3.3% percentage increase in the total levy, along the lines of a 1.2% decrease to a 3.5% increase. This is due to the spreading of taxes on an increased property tax base. In recent years, the overall property value of the City has increased at a faster rate than the property tax levy, resulting in a slow decline to the local tax rate. For 2022, a 1.2% decrease to the local tax rate is included in the preliminary budget. As can be seen from the previous tables, a 3.3% levy increase results in a \$22 annual property tax decrease on a \$600,000 valued home that experienced no valuation increase. If that same property value increased 4%, the annual property tax increase would be \$60.

Next Steps and Timelines:

Options: The Council can:

- 1. Approve the resolution adopting the preliminary 2022 General Fund operating budget and preliminary 2022 property tax levy.
- 2. Make revisions to the 2022 property tax levy and/or 2022 General Fund operating budget.

Staff will certify the resolution and preliminary 2022 property tax levy to Hennepin County on or before September 30, 2021.

City of Shorewood Notable Budget Changes 2021 to 2022

Budget	
Change (\$)	

Department	Account	Change (\$) 2021 to 2022	Comment
Department	Account	2021 to 2022	Comment
GENERAL FUND			
Revenues	Taxes	429,000	9.0% increase to the General Fund portion of the property tax levy; offset by decrease to Non-General Fund levies
Revenues	Municipal State Aid for Streets	(4,000)	adjust MSA - maintenance funding
Revenues	Cellular Antenna Revenue	15,000	adjust antenna lease revenue
Administration	Maintenance of Equipment	(8,500)	shifted maintenance to municipal buildings department
Elections	All	28,650	2022 is an on year for elections
Planning	Contractual Services	(10,000)	rewriting of subdivision ordinance in 2021
Municipal Buildings	Maintenance of Equipment	15,000	shifted maintenance from Administration department
Municipal Buildings	Communications - Voice/Data	16,000	contracted information technology services
Municipal Buildings	Insurance	15,000	increase for property/liability insurance
Police	Contractual Services	60,522	operating budget increase of \$56,811, or 4.2%
			capital budget increase of \$3,711 or 1.8%
Fire	Contractual Services	36,998	operating budget increase of \$45,564, or 10.4%
			capital budget decrease of \$8,566 or 3.2%
Protective Inspections	Contractual Services	7,700	contractual inspections
Public Works	Contractual Services	(15,000)	decrease in budgeted tree program
Ice & Snow Removal	General Supplies	10,000	ice and snow removal materials
Park Maintenance	Trees Purchased	9,400	tree sales program

City of Shorewood Notable Budget Changes 2021 to 2022

Budget	
Change (\$)	

		Change (\$)	
Department	Account	2021 to 2022	Comment
Water Fund			
Water	Maintenance of Equipment	5,000	equipment repairs/maintenance
Water	Maintenance of Buildings	5,000	buildings repair/maintenance including steel doors at wells
Water	Small Tools/Minor Equpment	5,700	utility locator
Water	Water Meter Purchases	10,000	water meters
Water	Other Improvements	20,000	SCADA system upgrades
Sewer Fund			
Sewer	MCES SAC Charges	74,951	adjust to 2022 Met Council estimate
Sewer	Excelsior sewer charges	0	charges are being reviewed
Sewer	Machinery and Equipment	15,000	pressure transducers lift station
Sewer	Other Improvements	25,000	SCADA system upgrades
Storm Water Fund			
Storm Water	Bond Interest	8,768	interest on 2020-2021 bonds included
Recycling Fund			
Recycling	Contractual Services	41,600	adjust to 2022 recycling contracted services

General Fund 2021 Budget Summary

Account Number	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
REVENUES									
TAXES									
TOTAL LEVY LESS: NON-GENERAL FUND LEVIES		_	5,856,611 0	_	5,973,743 (1,194,890)	0 0	6,173,291 (965,438)	199,548 229,452	3.3% -19.2%
Taxes Licenses & Permits Intergovernmental Charges for Services Fines & Forfeitures Special Assessments Miscellaneous	5,342,946 565,687 125,140 57,761 67,734 3,846 225,690	5,522,014 514,891 120,445 65,656 65,575 10,822 275,260	5,856,611 232,225 123,500 52,860 60,000 5,000 211,000	5,859,652 535,219 740,716 49,882 52,115 5,395 272,006	4,778,853 232,225 133,000 52,860 60,000 5,000 201,000	0 245,291 46,836 36,139 13,700 0 113,995	5,207,853 232,225 129,450 54,570 60,000 5,000 218,000	429,000 0 (3,550) 1,710 0 17,000	9.0% 0.0% -2.7% 3.2% 0.0% 0.0%
TOTAL REVENUES	6,388,804	6,574,663	6,541,196	7,514,985	5,462,938	455,961	5,907,098	444,160	8.1%
OTHER FINANCING SOURCES									
Sales of Capital Assets Transfers In	0 25,000	0 25,000	0 25,000	0 25,000	0 25,000	0 25,000	0 25,000	0	N/A 0.0%
TOTAL OTHER FINANCING SOURCES	25,000	25,000	25,000	25,000	25,000	25,000	25,000	0	0.0%
TOTAL REVENUES AND OTHER FINANCING SOURCES	6,413,804	6,599,663	6,566,196	7,539,985	5,487,938	480,961	5,932,098	444,160	8.1%
EXPENDITURES									
GENERAL GOVERNMENT									
Council Administration Elections Finance Professional Services Planning Municipal Buildings	77,233 443,412 16,161 186,792 236,627 233,651 169,005	79,283 469,296 483 189,457 233,753 242,068 183,484	84,100 502,656 26,000 202,745 252,000 230,434 197,250	83,240 500,607 36,783 203,648 238,767 257,846 203,328	88,600 554,733 550 210,542 278,000 266,196 203,200	28,682 207,518 0 95,089 124,656 131,279 151,631	88,600 568,730 29,200 218,674 279,000 272,790 249,200	0 13,997 28,650 8,132 1,000 6,594 46,000	0.0% 2.5% 5209.1% 3.9% 0.4% 2.5% 22.6%
TOTAL GENERAL GOVERNMENT	1,362,881	1,397,824	1,495,185	1,524,219	1,601,821	738,855	1,706,194	104,373	6.5%
PUBLIC SAFETY									
Police Fire Protective Inspections	1,453,368 651,925 216,732	1,487,082 678,797 243,911	1,507,501 693,325 184,551	1,522,180 693,325 140,558	1,552,548 707,909 168,045	779,523 353,485 52,692	1,616,070 744,907 180,510	63,522 36,998 12,465	4.1% 5.2% 7.4%
TOTAL PUBLIC SAFETY	2,322,025	2,409,790	2,385,377	2,356,063	2,428,502	1,185,700	2,541,487	112,985	4.7%

General Fund 2021 Budget Summary

Account Number	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
STREETS									
Engineer Public Works Ice and Snow Removal	83,057 791,093 140,111	74,007 821,070 148,819	90,250 991,688 113,070	166,908 849,209 94,486	162,000 943,296 119,333	41,639 283,099 65,427	162,000 949,187 130,218	0 5,891 10,885	0.0% 0.6% 9.1%
TOTAL STREETS	1,014,261	1,043,896	1,195,008	1,110,603	1,224,629	390,165	1,241,405	16,776	1.4%
PARKS AND RECREATION									
Park Maintenance Recreation	221,580 52,953	193,177 58,697	258,939 65,657	208,457 64,145	258,332 65,835	74,886 21,373	274,040 66,672	15,708 837	6.1% 1.3%
TOTAL PARKS AND RECREATION	274,533	251,874	324,596	272,602	324,168	96,259	340,713	16,545	5.1%
TOTAL EXPENDITURES	4,973,700	5,103,384	5,400,166	5,263,487	5,579,120	2,410,979	5,829,798	250,679	4.5%
OTHER FINANCING USES									
Transfers Out	1,182,745	1,646,305	1,222,415	1,222,415	102,300	102,300	102,300	0	0.0%
TOTAL EXPENDITURES AND OTHER FINANCING USES	6,156,445	6,749,689	6,622,581	6,485,902	5,681,420	2,513,279	5,932,098	250,679	4.4%
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	257,359	(150,026)	(56,385)	1,054,083	(193,482)	(2,032,318)	(0)	193,481	-100.0%

Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
REVENUES										
TAXES										
TOTAL LEVY				5,856,611		5,973,743		6,173,291	199,548	3.3%
LESS: NON-GENER	AL FUND LEVIES		_	0_	_	(1,194,890)	-	(965,438)	229,452	-19.2%
101-00-3010-0000	CURRENT AD VALOREM TAXES	5,215,215	5,349,102	5,856,611	5,686,368	4,778,853	0	5,207,853	429,000	9.0%
101-00-3011-0000	DELINQUENT AD VALOREM TAXES	(6,411)	29,195	0	21,739	0	0	0	0	N/A
101-00-3100-0000	FISCAL DISPARITIES	127,622	138,969	0	150,784	0	0	0	0	N/A
101-00-3180-0000	OTHER TAXES	0	0	0	0	0	0	0	0	N/A
101-00-3191-0000	PENALTIES & INT. ON AD VALOREM	3,818	4,748	0	761	0	0	0	0	N/A
101-00-3192-0000	TAX FORFEIT SALE	2,702	0	0	0	0	0	0	0	N/A
	Total Taxes	5,342,946	5,522,014	5,856,611	5,859,652	4,778,853	0	5,207,853	429,000	9.0%
LICENSES & PERM	<u>штв</u>									
101-00-3211-0000	LIQUOR LICENSES	5,069	2,930	3,500	2,093	3,500	2,730	3,500	0	0.0%
101-00-3212-0000	TOBACCO LICENSES	1,250	1,250	500	1,000	500	500	500	0	0.0%
101-00-3215-0000	REFUSE COLLECTION LICENSES	1,400	1,475	1.375	1,700	1,375	75	1,375	0	0.0%
101-00-3216-0000	TREE TRIMMING LICENSES	840	930	500	750	500	210	500	0	0.0%
101-00-3217-0000	RENTAL HOUSING LICENSES	(75)	0	0	0	0	0	0	0	N/A
101-24-3217-0000	RENTAL HOUSING LICENSES	6,815	3,105	2,400	2.925	2,400	2,175	2,400	0	0.0%
101-00-3218-0000	OTHER BUSINESS LICENSES&PEN	684	734	750	884	750	100	750	0	0.0%
101-00-3219-0000	LAWN FERTILIZER LICENSE	280	210	200	210	200	120	200	0	0.0%
101-00-3221-0000	BUILDING PERMITS	12.338	13,162	0	12.053	0	4,403	0	0	N/A
101-24-3221-0000	BUILDING PERMITS	381,203	354,924	180,000	383,366	180,000	184,679	180,000	0	0.0%
101-00-3222-0000	PLAN CHECK FEES	0	0	0	0	0	0	0	0	N/A
101-24-3222-0000	PLAN CHECK FEES	152,424	133,018	40,000	126,288	40,000	48,844	40,000	0	0.0%
101-00-3223-0000	DOG LICENSES	1,824	1,878	2,000	1,525	2,000	1,080	2,000	0	0.0%
101-00-3224-0000	FARM ANIMAL PERMIT	100	150	0	450	0	100	2,000	0	N/A
101-00-3225-0000	HORSE PERMITS	0	25	0	25	0	25	0	0	N/A
101-00-3226-0000	OTHER NON-BUSINESS LICENSES AN	35	0	0	0	0	0	0	0	N/A
101-00-3225-0000	SOLICITOR PERMIT	1,500	1,100	1,000	1,950	1,000	250	1,000	0	0.0%
	Total Licenses & Permits	565,687	514,891	232,225	535,219	232,225	245,291	232,225	0	0.0%
INTERGOVERNMI	ENTAL									
101-00-3314-0000	BULLETPROOF VEST GRANT	1,429	0	0	996	500	0	500	0	0.0%
101-00-3314-0000	FEMA STORM DISASTER AID	1,429	0	0	0	0	0	0	0	N/A
101-00-3310-0000	LOCAL PERFORMANCE AID	0	0	0	0	0	0	0	0	N/A N/A
101-00-3341-0000	MKT VALUE CREDIT AID	42	43	0	51	0	0	0	0	N/A N/A
101-00-3343-0000	PERA AID	4,751	4,751	4,750	0	4,750	0	4,750	0	0.0%
101-00-3344-0000	MUNICIPAL STATE AID FOR STREET	97.073	97,903	97,000	105,859	106,000	48,584	102.000	(4,000)	-3.8%
101-00-3348-0000	PRES NOMINATION PRIMARY REIMB	97,073	97,903	97,000		100,000	48,384	102,000	(4,000)	-3.8% N/A
101-00-3349-0000	CARES ACT ELECTION GRANT	0	0	0	7,540 5,967	0	0	0	0	N/A N/A
101-00-3349-0000	CORONAVIRUS RELIEF FUND	0	0	0	5,967 579,593	0	0	0	0	N/A N/A
101-00-3362-0000	MISC GRANTS	20,096	16,000	20,000	38,962	20,000	0	20,000	0	0.0%
101-00-3362-0000	EXCELSIOR ANNEX-DETACH	1,749	1,748	1,750	1,748	1,750	(1,748)	2,200	450	25.7%
	Total Intergovernmental	125,140	120,445	123,500	740,716	133,000	46,836	129,450	(3,550)	-2.7%
			-=-,	-==;		,	.0,000	,	(0,000)	2.770

CHARGES FOR SERVICES

General Fund 2022 Budget Revenues by Line Item

Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
recount rumber	Description	2010	2017	2020	2020	2021	2021	2022	2022	2022
101-00-3400-0000	CHARGES FOR SERVICES	0	0	0	0	0	0	0	0	N/A
101-00-3410-0000	RENTAL INCOME	0	0	0	0	0	0	0	0	N/A
101-00-3413-0000	ZONING AND SUBDIVISION FEES	13,925	19,435	10,000	13,294	10,000	9,400	10,000	0	0.0%
101-18-3413-0000	ZONING & SUBDIVISION FEES	0	0	0	0	0	0	0	0	N/A
101-00-3414-0000	PASS-THRU CHARGES	0	225	0	0	0	(1,093)	0	0	N/A
101-00-3415-0000	SALE OF COPIES	1,129	490	250	98	250	130	250	0	0.0%
101-00-3417-0000	SPECIAL ASSESSMENT SEARCHES	175	100	0	125	0	25	0	0	N/A
101-00-3420-0000	ELECTION FILING FEES	8	0	10	10	10	0	10	0	0.0%
101-00-3470-0000	PARK DEDICATION FEES	0	0	0	0	0	0	0	0	N/A
101-00-3471-0000	PARK FEES & RENTALS	35,790	38,310	35,000	22,907	35,000	10,822	35,000	0	0.0%
101-53-3471-0000	PARK FEES & RENTALS	0	0	0	(200)	0	0	0	0	N/A
101-00-3472-0000	TREE SALES	4,117	2,674	3,000	8,465	3,000	6,860	5,000	2,000	66.7%
101-00-3473-0000	PARK PROGRAM FEES	130	(65)	0	128	0	0	0	0	N/A
101-53-3473-0000 101-00-3474-0000	PARK PROGRAM FEES	0 2.356	0 3.451	0 2,500	0	0	1.000	0	0	N/A
101-53-3476-0000	ARCTIC FEVER DONATIONS	1,260	1.205	1,200	3,950 1,005	2,500 1,200	1,545	2,210 1,200	(290) 0	-11.6% 0.0%
101-53-3478-0000	COMM GARDEN PLOT RENTAL SAFETY CAMP	421	(369)	500	1,003	500	1,343	500	0	0.0%
101-53-3478-0000	MUSIC IN THE PARK	(1,800)	(309)	0	0	0	0	0	0	N/A
101-53-3481-0000	GARDEN FAIR	(1,800)	0	0	0	0	0	0	0	N/A
101-53-3623-0000	PARK DONATIONS	0	0	0	0	0	7,400	0	0	N/A
101-00-3482-0000	Special Event Permit Fees	250	200	400	100	400	50	400	0	0.0%
101 00 5 102 0000	•									
	Total Charges for Services	57,761	65,656	52,860	49,882	52,860	36,139	54,570	1,710	3.2%
FINES & FORFEITI	URES									
101-00-3510-0000	FINES & FORFEITS	67,734	65,575	60,000	52,115	60,000	13,700	60,000	0	0.0%
101-00-3511-0000	IMPOUND FEES	0	0	0	0	0	0	0	0	N/A
	Total Fines & Forfeitures	67,734	65,575	60,000	52,115	60,000	13,700	60,000	0	0.0%
SPECIAL ASSESSM	ENTS									
101-00-3610-0000	SPECIAL ASSESSMENT-CURRENT	3,846	10,822	5,000	5,395	5,000	0	5,000	0	0.0%
101-00-3611-0000	SPECIAL ASSESSMENT-CURRENT SPECIAL ASSESSMENT-DELINQUENT	0	0	3,000	0,393	3,000	0	3,000	0	0.0% N/A
101-00-3614-0000	SPECIAL ASSESSMENT-DELINQUENT SPECIAL ASSESSMENT-INTEREST	0	0	0	0	0	0	0	0	N/A N/A
	Total Special Assessments	3,846	10,822	5,000	5,395	5,000	0	5,000	0	0.0%
MISCELLANEOUS	•							,		
							_			
101-00-3620-0000	INTEREST EARNINGS	32,875	72,604	25,000	36,806	15,000	19	12,000	(3,000)	-20.0%
101-00-3623-0000	CONTRIBUTIONS AND DONATIONS	0	0	0	0	0	0	0	0	N/A
101-53-3623-0000	PARK DONATIONS	0	0	0	1,250	0	0	0	0	N/A
101-00-3624-0000	REFUNDS & REIMBURSEMENTS	20,036	23,362	15,000	47,866	15,000	15,866	20,000	5,000	33.3%
101-00-3626-0000	DRY HYDRANT CHARGES	0	0	0	0	0	0	0	0	N/A
101-00-3627-0000	CELLULAR ANTENNA REVENUE	171,496	178,155	170,000	185,478	170,000	97,755	185,000	15,000	8.8%
101-00-3630-0000 101-00-3670-0000	LEASE REVENUE MISCELLANEOUS REVENUE	394 889	0 1,139	0 1.000	0 606	0 1.000	0 355	0 1.000	0	N/A 0.0%
111 11 10,0 0000	Total Miscellaneous	225,690	275,260	211,000	272,006	201,000	113,995	218,000	17,000	8.5%
	Total Miscellaneous	223,090	273,200	211,000	272,006	201,000	115,995	218,000	17,000	8.3%
	TOTAL REVENUES	6,388,804	6,574,663	6,541,196	7,514,985	5,462,938	455,961	5,907,098	444,160	8.1%

General Fund 2022 Budget Revenues by Line Item

Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
OTHER FINANCIN	G SOURCES									
101-00-3910-0000 101-00-3920-0000	SALES OF CAPITAL ASSETS TRANSFERS IN	0 25,000	0 25,000	0 25,000	0 25,000	0 25,000	0 25,000	0 25,000	0 0	N/A 0.0%
	TOTAL OTHER FINANCING SOURCES	25,000	25,000	25,000	25,000	25,000	25,000	25,000	0	0.0%
	TOTAL REVENUES AND OTHER FINANCING SOURCES	6.413.804	6.599.663	6.566.196	7.539.985	5.487.938	480.961	5.932.098	444.160	8.1%
TAXES										
101	GENERAL FUND			5,856,611		4,778,853		5,207,853	429,000	9.0%
201 201	SCEC - BUILDING SCEC - OPERATIONS			0		0		0	0	N/A N/A
310	CITY HALL DEBT SERVICE			0		93,090		96,065	2,975	3.2%
320	2020A G.O. STREET RECONSTRUCTION BONDS			0		208,186 *		232,482	24,296	11.7%
321	2021A G.O. STREET RECONSTRUCTION BONDS			0		0		282,891	282,891	N/A
403 404	EQUIPMENT REPLACEMENT STREET IMPROVEMENTS			0		100,000 693,614 *		118,000 118,000	18,000 (575,614)	18.0% -83.0%
402	PARK IMPROVEMENTS			0		100,000		118,000	18,000	18.0%
	- -	0	0	5,856,611	0	5,973,743	0	6,173,291	199,548	3.3%

General Fund 2022 Budget Expenditures by Line Item

Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
EXPENDITURES										
DEPT 11	COUNCIL									
PERSONAL SERVI	CES									
101-11-4103-0000	PART-TIME	20,600	20,600	21,000	20,600	21,000	7,608	21,000	0	0.0%
101-11-4121-0000	PERA CONTRIB - CITY SHARE	0	0	0	0	0	0	0	0	N/A
101-11-4122-0000	FICA CONTRIB - CITY SHARE	1,576	1,576	1,600	1,576	1,600	582	1,600	0	0.0%
101-11-4151-0000	WORKERS COMPENSATION	0	0	0	0	0	0	0	0	N/A
	Total Personal Services	22,176	22,176	22,600	22,176	22,600	8,190	22,600	0	0.0%
SUPPLIES										
101-11-4245-0000	GENERAL SUPPLIES	3,366	4,386	2,000	837	2,000	627	2,000	0	0.0%
101-11-4302-0000	CONSULTING FEES	0	0	0	0	0	0	0	0	N/A
	Total Supplies	3,366	4,386	2,000	837	2,000	627	2,000	0	0.0%
OTHER SERVICES	AND CHARGES									
101-11-4331-0000	TRAVEL, CONFERENCE & SCHOOL	10,943	7,599	3,000	560	3.000	40	3,000	0	0.0%
101-11-4331-0000	EVENTS	10,943	7,399	11,500	0	7,500	40	7,500	0	0.0%
101-11-4351-0000	PRINTING AND PUBLISHING	0	0	0	0	0	95	7,500	0	N/A
101-11-4400-0000	CONTRACTUAL SERVICES	1.529	1,154	2,000	6,640	8,500	0	8,500	0	0.0%
101-11-4410-0000	RENTALS	0	0	0	0,010	0,500	0	0,500	0	N/A
101-11-4433-0000	DUES AND SUBSCRIPTIONS	39,219	43.968	43,000	44,527	45,000	19.730	45,000	0	0.0%
101-11-4440-0000	MISC SERVICES/CONTINGENCY	0	0	0	0	0	0	0	0	N/A
101-11-4488-0000	COVID-19 Expenditures	0	0	0	8,500	0	0	0	0	N/A
	Total Other Services and Charges	51,691	52,721	59,500	60,227	64,000	19,865	64,000	0	0.0%
	Total Council	77,233	79,283	84,100	83,240	88,600	28.682	88.600	0	0.0%
	10ttla Cottabil	11,200	17,203	01,100	05,210	00,000	20,002	00,000		0.070

General Fund 2022 Budget Expenditures by Line Item

PERSONAL SERVICES	Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
101-13-1101-0000	DEPT 13	ADMINISTRATION									
101-13-410-0000 OVERTIME	PERSONAL SERVI	CES									
10 -13-410-0000 PART-TIME 12,616 22,765 26,312 30,003 20,166 9,310 19,469 (997) 3.5% 10 -13-411-0000 SVERANCE PAY 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	101-13-4101-0000	FULL-TIME REGULAR	272,295	286,800	299,444	314,454	346,776	130,245	364,034	17,258	5.0%
101-13-411-000 SEVERANCE PAY 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	101-13-4102-0000		0	2,430	0	621	0	0	0	0	N/A
101-13-4121-0000 PERA CONTRIB - CITY SHARE 21,471 23,334 24,432 25,545 27,521 10,328 28,763 1,242 4.5%			12,616	22,765	26,312	30,003	20,166	9,310	19,469	(697)	
1013-4122-0000 FICA CONTRIB - CITY SHARE 21,782 23,246 24,920 25,848 28,071 10,053 29,338 1,267 4,5% 101-13-413-10000 EMPLOYMENT COMPENSATION 45,885 44,605 45,881 45,706 53,275 25,499 56,590 3,315 6,2% 101-13-415-10000 UNEMPLOYMENT COMPENSATION 3,669 3,478 2,167 3,022 2,424 1,136 2,536 112 4.6% Total Personal Services 377,718 406,658 423,156 445,499 478,233 186,571 500,730 22,497 4.7% SUPPLIES 5,140 5,241 5,000 4,669 5,000 915 5,000 0 0.0% 101-13-420-0000 POSTAGE 8,676 9,325 11,000 9,266 11,000 3,399 11,000 0 0.0% 101-13-421-0000 MAINTENANCE OF EQUIPMENT 2,373 6,455 6,000 4,680 8,500 0 0 0 (8,500) 100,0% 101-13-4245-0000 GENERAL SUPPLIES 740 870 1,000 594 1,000 210 1,000 0 0.0% 101-13-431-1000 TASHARE 5,140 5,241 5,000 4,680 8,500 2,100 0 0 0 101-13-415-10000 COMMUNICATIONS - VOICEDATA 0 1,638 0 0 0 0 0 0 0 0 101-13-4321-0000 COMMUNICATIONS - VOICEDATA 0 1,638 0 0 0 0 0 0 0 0 101-13-4331-0000 COMMUNICATIONS - VOICEDATA 0 1,638 0 0 0 0 0 0 0 0 101-13-4331-0000 CRAVEL, CONFERENCE & SCHOOL 6,502 6,401 10,000 1,690 8,500 621 8,500 0 0 0 0 101-13-4331-0000 PRINTING AND PUBLISHING 2,778 10,959 12,500 8,866 12,500 4,154 12,500 0 0 0 0 101-13-4433-0000 DUES AND SUBSCRIPTIONS 14,859 8,725 10,000 9,665 12,000 6,525 12,000 0 0 0 101-13-488-0000 COVID-19 Expendance 0 0 0 0 0 0 0 101-13-488-0000 COVID-19 Expendance 0 0 0 0 0 0 0 101-13-488-0000 COVID-19 Expendance 0 0 0 0 0 0 0 101-13-488-0000 COVID-19 Expendance 0 0 0 0 0 0 0 0 101-13-488-0000 COVID-19 Expendance 0 0 0 0 0 0 0 101-13-488-0000 COVID-19 Expendance 0 0 0 0 0 0 0 101-13-4											
101-13-4131-0000 EMPLOYEEINSURANCE - CITY 45,885 44,605 45,881 45,706 53,275 25,499 56,590 3,315 6,2%					,						
101-13-4141-0000 UNEMPLOYMENT COMPENSATION 3,669 3,478 2,167 3.022 2,424 1,136 2,536 112 4,6% Total Personal Services 377,718 406.658 423,156 445.499 478.233 186,571 500,730 22,497 4.7% SUPPLIES											
101-13-4151-0000 WORKERS COMPENSATION 3.669 3.478 2.167 3.022 2.424 1.136 2.536 112 4.6%											
Total Personal Services 377,718 406,658 423,156 445,499 478,233 186,571 500,730 22,497 4.7%											
SUPPLIES	101-13-4151-0000	WORKERS COMPENSATION	3,669	3,4/8	2,167	3,022	2,424	1,136	2,536	112	4.6%
101-13-4200-0000 OFFICE SUPPLIES 5,140 5,241 5,000 4,669 5,000 915 5,000 0 0.0% 101-13-4208-0000 POSTAGE 8,676 9,325 11,000 9,266 11,000 3,399 11,000 0 0.0% 101-13-421-0000 MAINTENANCE OF EQUIPMENT 2,373 6,455 6,000 4,680 8,500 0 0 0 (8,500) -100.0% 101-13-4245-0000 GENERAL SUPPLIES 740 870 1,000 594 1,000 210 1,000 0 0.0% Total Supplies 16,929 21,891 23,000 19,209 25,500 4,524 17,000 (8,500) -33,3% OTHER SERVICES AND CHARGES 101-13-4321-0000 COMMUNICATIONS - VOICEDATA 0 1,638 0 0 0 0 0 0 0 0 101-13-4331-0000 TRAYEL, CONFERENCE & SCHOOL 6,502 6,401 10,000 1,690 8,500 621 8,500 0 0.0% 101-13-4351-0000 PRINTING AND PUBLISHING 2,778 10,959 12,500 8,866 12,500 4,154 12,500 0 0.0% 101-13-4435-0000 CONTRACTUAL SERVICES 24,626 13,024 24,000 13,834 18,000 4,973 18,000 0 0.0% 101-13-4438-0000 COVID-19 Expenditures 0 0 0 0 0 0 0.0% 101-13-4488-0000 COVID-19 Expenditures 0 0 0 0 0.0% Total Other Services and Charges 48,765 40,747 56,500 35,899 51,000 16,423 51,000 0 0.0% Total Other Services and Charges 48,765 40,747 56,500 35,899 51,000 16,423 51,000 0 0.0% Total Other Services and Charges 48,765 40,747 56,500 35,899 51,000 16,423 51,000 0 0.0% 101-13-4488-0000 10,423 10,000 10,423 10,000 0 0.0% 101-13-4488-0000 10,423 10,000 10,423 10,000 0 0.0% 101-13-4488-0000 10,423 10,000 10,423 10,000 0 0.0% 101-13-4488-0000 10,423 10,000 10,423 10,000 0 0.0% 101-13-4488-0000 10,423 10,000 10,423 10,000 0 0.0% 101-13-4488-0000 10,423 10,000 10,423 10,000 0 0.0% 101-13-4488-0000 10,423 10,423 10,000 10,423 10,000 0 0.0% 101-13-4488-0000 10,423 10,000 10,423 10,000 10,423 10,000 10,423 10		Total Personal Services	377,718	406,658	423,156	445,499	478,233	186,571	500,730	22,497	4.7%
101-13-4208-0000 POSTAGE 8,676 9,325 11,000 9,266 11,000 3,399 11,000 0 0,0% 101-13-4221-0000 MAINTENANCE OF EQUIPMENT 2,373 6,455 6,000 4,680 8,500 0 0 0 (8,500) -100,0% 101-13-4245-0000 GENERAL SUPPLIES 740 870 1,000 594 1,000 210 1,000 0 0,0% Total Supplies 16,929 21,891 23,000 19,209 25,500 4,524 17,000 (8,500) -33,3% OTHER SERVICES AND CHARGES 101-13-4321-0000 COMMUNICATIONS - VOICE DATA 0 1,638 0 0 0 0 0 0 0 0 101-13-4331-0000 TRAVEL, CONFERENCE & SCHOOL 6,502 6,401 10,000 1,690 8,500 621 8,500 0 0 101-13-4351-0000 PRINTING AND PUBLISHING 2,778 10,959 12,500 8,866 12,500 4,154 12,500 0 0,0% 101-13-4430-0000 CONTRACTUAL SERVICES 24,626 13,024 24,000 13,834 18,000 4,973 18,000 0 0,0% 101-13-4488-0000 COVID-19 Expenditures 0 0 0 0 1,904 0 150 0 0 0 Total Other Services and Charges 48,765 40,747 56,500 35,899 51,000 16,423 51,000 0 0,0%	SUPPLIES										
101-13-4208-0000 POSTAGE 8,676 9,325 11,000 9,266 11,000 3,399 11,000 0 0,0% 101-13-4221-0000 MAINTENANCE OF EQUIPMENT 2,373 6,455 6,000 4,680 8,500 0 0 0 (8,500) -100,0% 101-13-4245-0000 GENERAL SUPPLIES 740 870 1,000 594 1,000 210 1,000 0 0,0% Total Supplies 16,929 21,891 23,000 19,209 25,500 4,524 17,000 (8,500) -33,3% OTHER SERVICES AND CHARGES	101-13-4200-0000	OFFICE SUPPLIES	5 140	5 241	5 000	4 669	5 000	915	5 000	0	0.0%
101-13-4221-0000 MAINTENANCE OF EQUIPMENT 2,373 6,455 6,000 4,680 8,500 0 0 0 (8,500) -100.0% 101-13-4245-0000 GENERAL SUPPLIES 740 870 1,000 594 1,000 210 1,000 0 0.0% Total Supplies 16,929 21,891 23,000 19,209 25,500 4,524 17,000 (8,500) -33.3% 101-13-4321-0000 COMMUNICATIONS - VOICE/DATA 0 1,638 0 0 0 0 0 0 0 101-13-4331-0000 TRAVEL, CONFERENCE & SCHOOL 6,502 6,401 10,000 1,690 8,500 621 8,500 0 0.0% 101-13-4351-0000 PRINTING AND PUBLISHING 2,778 10,959 12,500 8,866 12,500 4,154 12,500 0 0.0% 101-13-4435-0000 DUES AND SUBSCRIPTIONS 24,626 13,024 24,000 13,834 18,000 4,973 18,000 0 0.0% 101-13-4438-0000 DUES AND SUBSCRIPTIONS 14,859 8,725 10,000 9,605 12,000 6,525 12,000 0 0.0% 101-13-4488-0000 COVID-19 Expenditures 0 0 0 0 1,904 0 150 0 0 N/A Total Other Services and Charges 48,765 40,747 56,500 35,899 51,000 16,423 51,000 0 0.0%											
Total Supplies Tota		MAINTENANCE OF EQUIPMENT								(8,500)	
OTHER SERVICES AND CHARGES 101-13-4321-0000 COMMUNICATIONS - VOICE/DATA 0 1,638 0 0 0 0 0 0 N/A 101-13-4331-0000 TRAVEL, CONFERENCE & SCHOOL 6,502 6,401 10,000 1,690 8,500 621 8,500 0 0,0% 101-13-4351-0000 PRINTING AND PUBLISHING 2,778 10,959 12,500 8,866 12,500 4,154 12,500 0 0,0% 101-13-4400-0000 CONTRACTUAL SERVICES 24,626 13,024 24,000 13,834 18,000 4,973 18,000 0 0.0% 101-13-4433-0000 DUES AND SUBSCRIPTIONS 14,859 8,725 10,000 9,605 12,000 6,525 12,000 0 0.0% 101-13-4488-0000 COVID-19 Expenditures 0 0 0 1,904 0 150 0 0 0 0.0% Total Other Services and Charges 48,765 40,747 56,500 35,899 51,000 16,	101-13-4245-0000	GENERAL SUPPLIES	740	870	1,000	594	1,000	210	1,000		0.0%
101-13-4321-0000 COMMUNICATIONS - VOICE/DATA 0 1,638 0 0 0 0 0 0 0 0 0 N/A 101-13-4331-0000 TRAVEL, CONFERENCE & SCHOOL 6,502 6,401 10,000 1,690 8,500 621 8,500 0 0.0% 101-13-4351-0000 PRINTING AND PUBLISHING 2,778 10,959 12,500 8,866 12,500 4,154 12,500 0 0.0% 101-13-4400-0000 CONTRACTUAL SERVICES 24,626 13,024 24,000 13,834 18,000 4,973 18,000 0 0.0% 101-13-4433-0000 DUES AND SUBSCRIPTIONS 14,859 8,725 10,000 9,605 12,000 6,525 12,000 0 0.0% 101-13-4488-0000 COVID-19 Expenditures 0 0 0 1,904 0 150 0 0 N/A		Total Supplies	16,929	21,891	23,000	19,209	25,500	4,524	17,000	(8,500)	-33.3%
101-13-4331-0000 TRAVEL, CONFERENCE & SCHOOL 6,502 6,401 10,000 1,690 8,500 621 8,500 0 0.0% 101-13-4351-0000 PRINTING AND PUBLISHING 2,778 10,959 12,500 8,866 12,500 4,154 12,500 0 0.0% 101-13-4400-0000 CONTRACTUAL SERVICES 24,626 13,024 24,000 13,834 18,000 4,973 18,000 0 0.0% 101-13-4433-0000 DUES AND SUBSCRIPTIONS 14,859 8,725 10,000 9,605 12,000 6,525 12,000 0 0.0% 101-13-4488-0000 COVID-19 Expenditures 0 0 0 1,904 0 150 0 0 0.0% Total Other Services and Charges 48,765 40,747 56,500 35,899 51,000 16,423 51,000 0 0,0%	OTHER SERVICES	AND CHARGES									
101-13-4351-0000 PRINTING AND PUBLISHING 2,778 10,959 12,500 8,866 12,500 4,154 12,500 0 0.0%	101-13-4321-0000	COMMUNICATIONS - VOICE/DATA	0	1,638	0	0	0	0	0	0	N/A
101-13-4400-0000 CONTRACTUAL SERVICES 24,626 13,024 24,000 13,834 18,000 4,973 18,000 0 0.0% 101-13-4433-0000 DUES AND SUBSCRIPTIONS 14,859 8,725 10,000 9,605 12,000 6,525 12,000 0 0.0% 101-13-4488-0000 COVID-19 Expenditures 0 0 0 1,904 0 150 0 0 N/A Total Other Services and Charges 48,765 40,747 56,500 35,899 51,000 16,423 51,000 0 0.0%	101-13-4331-0000	TRAVEL, CONFERENCE & SCHOOL	6,502	6,401	10,000	1,690	8,500	621	8,500	0	0.0%
101-13-4433-0000 DUES AND SUBSCRIPTIONS 14,859 8,725 10,000 9,605 12,000 6,525 12,000 0 0.0% 101-13-4488-0000 COVID-19 Expenditures 0 0 0 0 1,904 0 150 0 0 N/A Total Other Services and Charges 48,765 40,747 56,500 35,899 51,000 16,423 51,000 0 0.0%	101-13-4351-0000	PRINTING AND PUBLISHING	2,778	10,959	12,500	8,866	12,500	4,154	12,500	0	0.0%
101-13-4488-0000 COVID-19 Expenditures 0 0 0 0 1,904 0 150 0 0 N/A Total Other Services and Charges 48,765 40,747 56,500 35,899 51,000 16,423 51,000 0 0.0%	101-13-4400-0000	CONTRACTUAL SERVICES	24,626	13,024	24,000	13,834	18,000	4,973	18,000	0	0.0%
Total Other Services and Charges 48,765 40,747 56,500 35,899 51,000 16,423 51,000 0 0.0%	101-13-4433-0000	DUES AND SUBSCRIPTIONS	14,859	8,725	10,000	9,605	12,000		12,000	0	0.0%
	101-13-4488-0000	COVID-19 Expenditures	0	0	0	1,904	0	150	0	0	N/A
Total Administration 443.412 469.296 502.656 500.607 554.733 207.518 568.730 13.997 2.5%		Total Other Services and Charges	48,765	40,747	56,500	35,899	51,000	16,423	51,000	0	0.0%
		Total Administration	443,412	469,296	502,656	500,607	554,733	207,518	568,730	13,997	2.5%

General Fund 2022 Budget Expenditures by Line Item

Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
DEPT 14	ELECTIONS									
PERSONAL SERVI	CES									
101-14-4107-0000	ELECTION JUDGE	9,977	0	16,500	20,847	0	0	17,000	17,000	N/A
	Total Personal Services	9,977	0	16,500	20,847	0	0	17,000	17,000	N/A
SUPPLIES										
101-14-4200-0000	OFFICE SUPPLIES	721	0	1.000	1.387	0	0	1,200	1,200	N/A
101-14-4208-0000	ELECTION POSTAGE	0	296	0	918	50	0	2,000	1,950	3900.0%
101-14-4221-0000	MAINTENANCE OF EQUIPMENT	2,715	187	3,000	2,571	500	0	3,000	2,500	500.0%
101-14-4245-0000	GENERAL SUPPLIES	1,946	0	2,500	3,852	0	0	3,000	3,000	N/A
	Total Supplies	5,382	483	6,500	8,728	550	0	9,200	8,650	1572.7%
OTHER SERVICES	S AND CHARGES									
101-14-4331-0000	TRAVEL, CONFERENCE & SCHOOL	743	0	1,000	2.355	0	0	1,000	1.000	N/A
101-14-4351-0000	PRINTING AND PUBLISHING	59	0	1,000	415	0	0	1,000	1,000	N/A N/A
101-14-4400-0000	CONTRACTUAL SERVICES	0	0	0	252	0	0	1,000	0	N/A
101-14-4440-0000	MISC SERVICES/CONTINGENCY	0	0	1.000	0	0	0	1,000	1.000	N/A
101-14-4488-0000	COVID-19 Expenditures	0	0	0	4,186	0	0	0	0	N/A
	Total Other Services and Charges	802	0	3,000	7,208	0	0	3,000	3,000	N/A
	Total Elections	16,161	483	26,000	36,783	550	0	29,200	28,650	5209.1%

General Fund 2022 Budget Expenditures by Line Item

PRISONAL SERVICES PRIS	Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
101-15-1101-0000 FULL-TIME REGULAR	DEPT 15	<u>FINANCE</u>									
101-15-4102-0000 OVERTIME	PERSONAL SERVI	<u>CES</u>									
101-15-14-100-000	101-15-4101-0000	FULL-TIME REGULAR	82,459	131,292	137,708	137,205	141,858	55,296	146,066	4,208	3.0%
O	101-15-4102-0000	OVERTIME	0	0	0	0	0	0	0	0	N/A
101-15-411-10000 SEVERANCE PAY 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	101-15-4103-0000		0	0	0	0	0	0	0	0	
Dil-15-412-0000 PERA CONTRIB. CITY SHARE 6,185 9,947 10,328 10,291 10,639 4,148 10,955 316 3,0% 101-15-412-0000 FICA CONTRIB. CITY 4,000 10,045							•	· ·		_	
101-15-4120-000 FICA CONTRIB - CITY SHARE 6.30\$ 10.45\$ 10.535 10.49\$ 10.852 4.225 11.174 322 3.0% 101-15-410-000 Long Dystein National Control 1.524 1.524 1.524 1.524 1.524 1.524 101-15-410-000 UNEMPLOYMENT COMPENSATION 6.52 945 950 851 979 334 1.008 29 3.0% 101-15-4151-0000 WORKERS COMPENSATION 6.52 945 950 851 979 334 1.008 29 3.0% 101-15-4151-0000 Total Personal Services 107.838 166.391 174.845 174.280 180.542 71.826 186.274 5.732 3.2% 101-15-420-0000 OFFICE SUPPLIES 5.83 1.21 6.00 8.97 7.00 7.28 1.000 3.00 42.9% 101-15-420-0000 MAINTENANCE OF EQUIPMENT 14.943 15.688 16.000 17.348 18.000 17.371 19.000 1.000 5.6% 101-15-4245-0000 GENERAL SUPPLIES 6.2 2.2 0.0 0.0 0.0 0.0 0.0 N/A 101-15-4245-0000 AUDITING & ACCOUNTING 0.0 0.0 0.0 0.0 0.0 0.0 0.0 N/A 101-15-4301-0000 AUDITING & ACCOUNTING 0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 101-15-4301-0000 TRAVEL CONFERENCE & SCHOOL 1.821 1.229 3.500 917 3.500 203 3.500 0.0					-			-		-	
10 -15-4151-000 EMPLOYNEE INSURANCE - CITY 8,698 14,262 15,244 15,435 16,214 7,823 17,071 87 5,3% 10 -15-4151-000 WORKERS COMPENSATION 682 945 950 851 979 334 1,008 29 3,0% 10 -15-4151-000 WORKERS COMPENSATION 682 945 950 851 979 334 1,008 29 3,0% 10 -15-4151-000 WORKERS COMPENSATION 682 945 950 851 979 334 1,008 29 3,0% 10 -15-4151-000 WORKERS COMPENSATION 682 945 950 851 174,280 180,542 71,826 186,274 5,732 3,2% 10 -15-4201-000 CFICE SUPPLIES 583 121 600 897 700 728 1,000 300 42.9% 10 -15-4201-0000 MAINTENANCE OF EQUIPMENT 14,943 15,688 16,000 17,348 18,000 17,371 19,000 1,000 5,6% 10 -15-421-000 MAINTENANCE OF EQUIPMENT 14,943 15,688 16,000 17,348 18,000 17,371 19,000 1,000 5,6% 10 -15-421-000 MAINTENANCE OF EQUIPMENT 15,588 15,831 16,600 18,245 18,700 18,099 20,000 1,300 7,0% 10 -15-4301-0000 Total Supplies 15,588 15,831 16,600 18,245 18,700 18,099 20,000 1,300 7,0% 10 -15-4301-0000 TRAVEL CONFERENCE & SCHOOL 1,821 12,29 3,500 917 3,500 203 3,500 0 0,0% 10 -15-4301-0000 RAVEL CONFERENCE & SCHOOL 1,821 12,29 3,500 917 3,500 203 3,500 0 0,0% 10 -15-4301-0000 RAVEL CONFERENCE & SCHOOL 1,821 12,29 3,500 917 3,500 203 3,500 0 0,0% 10 -15-4300-0000 RAVEL CONFERENCE & SCHOOL 1,821 12,29 3,500 917 3,500 203 3,500 0 0,0% 10 -15-4300-0000 RAVEL CONFERENCE & SCHOOL 1,821 12,29 3,500 917 3,500 203 3,500 0 0,0% 10 -15-4300-0000 RAVEL CONFERENCE & SCHOOL 1,821 12,29 3,500 917 3,500 203 3,500 0 0,0% 10 -15-4300-0000 RAVEL CONFERENCE & SCHOOL 1,821 1,200 2,450 2,100 0 0 0 0 0 0 0 0 0											
101-15-1151-0000 UNEMPLOYMENT COMPENSATION 682 945 950 851 979 334 1,008 29 3,0%											
101-15-4151-000 WORKERS COMPENSATION 682 945 950 851 979 334 1,008 29 3,0%											
Total Personal Services 107,838 166.391 174,845 174,280 180.542 71,826 186.274 5,732 3.2%											
SUPPLIES SUPPLIES S83 121 600 897 700 728 1,000 300 42.9%	101-15-4151-0000	WORKERS COMPENSATION	682	945	950	851	9/9	334	1,008	29	3.0%
101-15-4200-0000 OFFICE SUPPLIES 583 121 600 897 700 728 1,000 300 42.9%		Total Personal Services	107,838	166,391	174,845	174,280	180,542	71,826	186,274	5,732	3.2%
101-15-4221-0000 MAINTENANCE OF EQUIPMENT 14,943 15,688 16,000 17,348 18,000 17,371 19,000 1,000 5,6% 101-15-4245-0000 GENERAL SUPPLIES 62 22 0 0 0 0 0 0 0 0	SUPPLIES										
101-15-4221-0000 MAINTENANCE OF EQUIPMENT 14,943 15,688 16,000 17,348 18,000 17,371 19,000 1,000 5,6% 101-15-4245-0000 GENERAL SUPPLIES 62 22 0 0 0 0 0 0 0 0	101-15-4200-0000	OFFICE SUPPLIES	583	121	600	897	700	728	1 000	300	42 9%
Total Supplies 15,588 15,831 16,600 18,245 18,700 18,099 20,000 1,300 7,0%											
DTHER SERVICES AND CHARGES 101-15-4301-0000 AUDITING & ACCOUNTING 0 0 0 0 0 0 0 0 0											
101-15-4301-0000 AUDITING & ACCOUNTING 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		Total Supplies	15,588	15,831	16,600	18,245	18,700	18,099	20,000	1,300	7.0%
101-15-4301-0000 AUDITING & ACCOUNTING 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	OTHER SERVICES	S AND CHAPCES									
101-15-4331-0000 TRAVEL, CONFERENCE & SCHOOL 1,821 1,229 3,500 917 3,500 203 3,500 0 0.0% 101-15-4351-0000 PRINTING AND PUBLISHING 2,326 1,716 2,100 2,450 2,100 0 2,200 100 4.8% 101-15-4360-0000 INSURANCE 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	OTHER SERVICES	A. D CHARGES									
101-15-4351-0000 PRINTING AND PUBLISHING 2,326 1,716 2,100 2,450 2,100 0 2,200 100 4.8% 101-15-4360-0000 INSURANCE 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 N/A 101-15-4400-0000 CONTRACTUAL SERVICES 49,096 0 0 1,000 243 1,000 1,259 1,500 500 50.0% 101-15-4433-0000 DUES AND SUBSCRIPTIONS 711 880 1,200 964 1,200 555 1,200 0 0 0.0% 101-15-4440-0000 MISC SERVICES/CONTINGENCY 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 N/A 101-15-4450-0000 BANK SERVICE CHARGES 9,412 3,410 3,500 6,248 3,500 3,027 4,000 500 14.3% 101-15-4488-0000 COVID-19 Expenditures 0 0 0 0 0 0 0 10 0 0 0 0 0 0 0 0 0 0	101-15-4301-0000	AUDITING & ACCOUNTING	0	0	0	0	0	0	0	0	N/A
101-15-4360-0000 INSURANCE 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	101-15-4331-0000	TRAVEL, CONFERENCE & SCHOOL	1,821	1,229	3,500	917	3,500	203	3,500	0	0.0%
101-15-4400-0000 CONTRACTUAL SERVICES 49,096 0 1,000 243 1,000 1,259 1,500 500 50.0% 101-15-4433-0000 DUES AND SUBSCRIPTIONS 711 880 1,200 964 1,200 555 1,200 0 0.0% 101-15-4440-0000 MISC SERVICES/CONTINGENCY 0 0 0 0 0 0 0 0 0 N/A 101-15-4450-0000 BANK SERVICE CHARGES 9,412 3,410 3,500 6,248 3,500 3,027 4,000 500 14.3% 101-15-4488-0000 COVID-19 Expenditures 0 0 0 301 0 120 0 0 N/A Total Other Services and Charges 63,366 7,235 11,300 11,123 11,300 5,164 12,400 1,100 9,7%			2,326	1,716	2,100	2,450	2,100	0	2,200	100	
101-15-4433-0000 DUES AND SUBSCRIPTIONS 711 880 1,200 964 1,200 555 1,200 0 0.0% 101-15-4440-0000 MISC SERVICES/CONTINGENCY 0 0 0 0 0 0 0 0 0 N/A 101-15-4450-0000 BANK SERVICE CHARGES 9,412 3,410 3,500 6,248 3,500 3,027 4,000 500 14,3% 101-15-4488-0000 COVID-19 Expenditures 0 0 0 301 0 120 0 0 N/A Total Other Services and Charges 63,366 7,235 11,300 11,123 11,300 5,164 12,400 1,100 9,7%			•					~			
101-15-4440-0000 MISC SERVICES/CONTINGENCY 0 0 0 0 0 0 0 0 0 0 0 N/A 101-15-4450-0000 BANK SERVICE CHARGES 9,412 3,410 3,500 6,248 3,500 3,027 4,000 500 14.3% 101-15-4488-0000 COVID-19 Expenditures 0 0 0 0 301 0 120 0 0 N/A 101-15-4488-0000 Total Other Services and Charges 63,366 7,235 11,300 11,123 11,300 5,164 12,400 1,100 9,7%											
101-15-4450-0000 BANK SERVICE CHARGES 9,412 3,410 3,500 6,248 3,500 3,027 4,000 500 14.3% 101-15-4488-0000 COVID-19 Expenditures 0 0 0 301 0 120 0 0 N/A Total Other Services and Charges 63,366 7,235 11,300 11,123 11,300 5,164 12,400 1,100 9.7%											
101-15-4488-0000 COVID-19 Expenditures 0 0 0 0 301 0 120 0 0 N/A Total Other Services and Charges 63,366 7,235 11,300 11,123 11,300 5,164 12,400 1,100 9.7%			-								
Total Other Services and Charges 63,366 7,235 11,300 11,123 11,300 5,164 12,400 1,100 9.7%											
	101-15-4488-0000	COVID-19 Expenditures	0	0	0	301	0	120	0	0	N/A
Total Finance 186,792 189,457 202,745 203,648 210,542 95,089 218,674 8,132 3.9%		Total Other Services and Charges	63,366	7,235	11,300	11,123	11,300	5,164	12,400	1,100	9.7%
		Total Finance	186,792	189,457	202,745	203,648	210,542	95,089	218,674	8,132	3.9%

General Fund 2022 Budget Expenditures by Line Item

Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
Account I valider	Description	2010	2012	2020	2020	2021	2021	2022	2022	2022
DEPT 16	PROFESSIONAL SERVICES									
SUPPLIES										
	OPPLOY OF THE STATE OF									37/1
101-16-4200-0000	OFFICE SUPPLIES	0	0	0	0	0	0	0	0	N/A
OTHER SERVICES	AND CHARGES									
101-16-4301-0000	AUDITING & ACCOUNTING	30,280	30,960	32,000	31,635	33,000	31,700	34,000	1,000	3.0%
101-16-4304-0000	LEGAL FEES	78,711	71,128	90,000	61,547	100,000	20,456	100,000	0	0.0%
101-16-4400-0000	CONTRACTUAL SERVICES	127,636	131,665	130,000	140,671	145,000	72,500	145,000	0	0.0%
101-16-4488-0000	COVID-19 Expenditures	0	0	0	4,914	0	0	0	0	N/A
	Total Other Services and Charges	236,627	233,753	252,000	238,767	278,000	124,656	279,000	1,000	0.4%
	Total Professional Services	236,627	233,753	252,000	238,767	278,000	124,656	279,000	1,000	0.4%

General Fund 2022 Budget Expenditures by Line Item

Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
DEPT 18	PLANNING									
PERSONAL SERVICE	CES									
101-18-4101-0000	FULL-TIME REGULAR	138,730	159,099	162,894	152,543	189,814	78,940	201,420	11,606	6.1%
101-18-4102-0000	OVERTIME	0	0	0	0	0	0	0	0	N/A
101-18-4103-0000	PART-TIME	0	5,766	7,956	11,969	0	46	0	0	N/A
101-18-4106-0000	OTHER	0	0	0	0	0	0	0	0	N/A
101-18-4111-0000	SEVERANCE PAY	0	0	0	0	0	0	0	0	N/A
101-18-4121-0000	PERA CONTRIB - CITY SHARE	10,612	11,862	12,814	12,082	14,236	5,923	15,106	870	6.1%
101-18-4122-0000	FICA CONTRIB - CITY SHARE	10,832	12,603	13,070	12,523	14,521	5,759	15,409	888	6.1%
101-18-4131-0000 101-18-4141-0000	EMPLOYEE INSURANCE - CITY UNEMPLOYMENT COMPENSATION	24,960 0	25,557 0	20,998 0	20,622	26,706	14,008	29,972 0	3,266 0	12.2% N/A
101-18-4141-0000	WORKERS COMPENSATION	1,281	1,297	902	1,181	0 1,019	517	1,083	64	6.3%
101-16-4131-0000	WORKERS COMPENSATION	1,201	1,297	902	1,101	1,019	317	1,063	04	0.570
	Total Personal Services	186,415	216,184	218,634	210,920	246,296	105,193	262,990	16,694	6.8%
SUPPLIES										
101-18-4200-0000	OFFICE SUPPLIES	352	34	0	490	100	92	0	(100)	-100.0%
101-18-4208-0000	POSTAGE	0	44	0	0	0	19	0	0	N/A
101-18-4221-0000	MAINTENANCE OF EQUIPMENT	400	0	400	0	400	376	400	0	0.0%
101-18-4245-0000	GENERAL SUPPLIES	458	86	200	849	200	0	200	0	0.0%
	Total Supplies	1,210	164	600	1,339	700	487	600	(100)	-14.3%
OTHER SERVICES	AND CHARGES									
101-18-4304-0000	LEGAL FEES	7,433	18.622	2.000	35,479	5,000	21,996	5,000	0	0.0%
101-18-4321-0000	COMMUNICATIONS - VOICE/DATA	0	0	0	0	0	0	0	0	N/A
101-18-4331-0000	TRAVEL, CONFERENCE & SCHOOL	894	1,067	2,000	593	2,000	47	2,000	0	0.0%
101-18-4351-0000	PRINTING AND PUBLISHING	1,518	1,094	2,000	796	1,000	284	1,000	0	0.0%
101-18-4400-0000	CONTRACTUAL SERVICES	36,006	3,311	4,000	6,457	10,000	2,678	0	(10,000)	-100.0%
101-18-4433-0000	DUES AND SUBSCRIPTIONS	175	626	1,200	1,378	1,200	504	1,200	0	0.0%
101-18-4440-0000	MISC SERVICES/CONTINGENCY	0	1,000	0	0	0	0	0	0	N/A
101-18-4488-0000	COVID-19 Expenditures	0	0	0	884	0	90	0	0	N/A
	Total Other Services and Charges	46,026	25,720	11,200	45,587	19,200	25,599	9,200	(10,000)	-52.1%
	Total Planning	233,651	242,068	230,434	257,846	266,196	131,279	272,790	6,594	2.5%
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General Fund 2022 Budget Expenditures by Line Item

Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
DEPT 19	MUNICIPAL BUILDINGS									
SUPPLIES										
101-19-4221-0000 101-19-4223-0000 101-19-4245-0000	MAINTENANCE OF EQUIPMENT MAINTENANCE OF BUILDINGS GENERAL SUPPLIES	9,286 5,957 3,086	6,435 6,141 2,551	10,000 10,000 3,000	5,674 1,016 2,055	10,000 10,000 3,000	1,597 66 215	25,000 10,000 3,000	15,000 0 0	150.0% 0.0% 0.0%
	Total Supplies	18,329	15,127	23,000	8,745	23,000	1,878	38,000	15,000	65.2%
OTHER SERVICES	AND CHARGES									
101-19-4321-0000 101-19-4331-0000 101-19-4360-0000 101-19-4361-0000 101-19-4380-0000 101-19-4410-0000 101-19-4433-0000 101-19-4437-0000 101-19-4440-0000 101-19-4488-0000 101-19-4488-0000	COMMUNICATIONS - VOICE/DATA TRAVEL, CONFERENCE & SCHOOL INSURANCE INSURANCE DEDUCTIBLE UTILITY SERVICES CONTRACTUAL SERVICES RENTALS DUES AND SUBSCRIPTIONS TAXES/LICENSES MISC SERVICES/CONTINGENCY COVID-19 Expenditures FISCAL AGENT FEES	43,485 0 79,027 0 8,974 16,534 591 217 0 98 0 1,750	50,535 15 91,396 0 7,816 15,286 837 685 17 20 0 1,750	48,000 0 95,000 0 11,000 1,000 500 0 0 0,750	61,871 0 98,571 0 8,184 16,249 502 361 17 0 7,078 1,750	48,000 0 100,000 0 11,000 17,000 1,000 1,000 100 100 0 2,000	31,526 0 109,779 0 3,025 4,210 167 250 16 0 780	64,000 0 115,000 0 11,000 17,000 1,000 1,000 100 100 0 2,000	16,000 0 15,000 0 0 0 0 0 0 0 0	33.3% N/A 15.0% N/A 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% N/A
	Total Other Services and Charges	150,676	168,357	174,250	194,583	180,200	149,753	211,200	31,000	17.2%
	Total Municipal Buildings	169,005	183,484	197,250	203,328	203,200	151,631	249,200	46,000	22.6%
	TOTAL GENERAL GOVERNMENT	1,362,881	1,397,824	1,495,185	1,524,219	1,601,821	738,855	1,706,194	104,373	6.5%

General Fund 2022 Budget Expenditures by Line Item

Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
DEPT 21	POLICE									
SUPPLIES										
101-21-4221-0000 101-21-4245-0000	MAINTENANCE OF EQUIPMENT GENERAL SUPPLIES	1,429 0	0 0	0 0	3,496 0	0 0	0	0 0	0 0	N/A N/A
	Total Supplies	1,429	0	0	3,496	0	0	0	0	N/A
OTHER SERVICES	AND CHARGES									
101-21-4360-0000 101-21-4400-0000 101-21-4440-0000	INSURANCE CONTRACTUAL SERVICES MISC SERVICES/CONTINGENCY	0 1,236,287 2,855	0 1,270,130 3,696	0 1,292,606 3,000	0 1,306,276 513	0 1,347,312 0	676,905 0	0 1,404,123 3,000	0 56,811 3,000	N/A 4.2% N/A
	Total Other Services and Charges	1,239,142	1,273,826	1,295,606	1,306,789	1,347,312	676,905	1,407,123	59,811	4.4%
CAPITAL OUTLAY	<u> </u>									
101-21-4620-0000	BUILDINGS & STRUCTURES	212,797	213,256	211,895	211,895	205,236	102,618	208,947	3,711	1.8%
	Total Police	1,453,368	1,487,082	1,507,501	1,522,180	1,552,548	779,523	1,616,070	63,522	4.1%

General Fund 2022 Budget Expenditures by Line Item

Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
DEPT 22	<u>FIRE</u>									
OTHER SERVICES	AND CHARGES									
101-22-4400-0000 101-22-4400-0000	CONTRACTUAL SERVICES - EXCELSIOR CONTRACTUAL SERVICES - MOUND	353,998 25,972	379,639 26,828	394,916 25,029	394,916 25,029	413,085 25,500	206,543 12,280	457,758 26,391	44,673 891	10.8% 3.5%
	Total Other Services and Charges	379,970	406,467	419,945	419,945	438,585	218,823	484,149	45,564	10.4%
CAPITAL OUTLAY										
101-22-4620-0000	BUILDINGS & STRUCTURES	271,955	272,330	273,380	273,380	269,324	134,662	260,758	(8,566)	-3.2%
	Total Fire	651,925	678,797	693,325	693,325	707,909	353,485	744,907	36,998	5.2%

General Fund 2022 Budget Expenditures by Line Item

Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
DEPT 24	PROTECTIVE INSPECTIONS									
PERSONAL SERV	ICES									
101-24-4101-0000	FULL-TIME REGULAR	146,608	169,650	126,850	92,325	108,509	34,192	112,264	3,755	3.5%
101-24-4102-0000	OVERTIME	0	0	0	0	0	0	0	0	N/A
101-24-4103-0000	PART-TIME	0	0	0	0	0	0	0	0	N/A
101-24-4106-0000	OTHER	0	0	0	0	0	0	0	0	N/A
101-24-4111-0000	SEVERANCE PAY	0	0	0	0	0	0	0	0	N/A
101-24-4121-0000	PERA CONTRIB - CITY SHARE	10,758	8,533	7,356	6,436	7,815	2,565	8,096	281	3.6%
101-24-4122-0000	FICA CONTRIB - CITY SHARE	9,928	12,615	9,704	7,112	8,301	2,630	8,588	287	3.5%
101-24-4131-0000	EMPLOYEE INSURANCE - CITY	16,416	18,191	13,831	15,330	16,306	7,152	17,228	922	5.7%
101-24-4141-0000	UNEMPLOYMENT COMPENSATION	0	0	0	0	0	0	0	0	N/A
101-24-4151-0000	WORKERS COMPENSATION	1,556	1,025	660	536	564	194	584	20	3.5%
	Total Personal Services	185,266	210,014	158,401	121,739	141,495	46,733	146,760	5,265	3.7%
SUPPLIES										
101-24-4200-0000	OFFICE SUPPLIES	16	280	0	697	300	37	300	0	0.0%
101-24-4205-0000	GENERAL SUPPLIES	0	24	0	40	100	0	100	0	0.0%
101-24-4243-0000	GENERAL SOTTEILS		27		40	100	0	100	0	0.070
	Total Supplies	16	304	0	737	400	37	400	0	0.0%
OTHER SERVICES	S AND CHARGES									
101-24-4303-0000	ENGINEERING FEES	52	263	0	36	0	0	0	0	N/A
101-24-4304-0000	LEGAL FEES	0	468	0	0	0	0	0	0	N/A
101-24-4321-0000	COMMUNICATIONS - VOICE/DATA	0	0	0	0	0	0	0	0	N/A
101-24-4331-0000	TRAVEL, CONFERENCE & SCHOOL	3,698	4,072	3,500	2,459	3,500	1,077	3,500	0	0.0%
101-24-4351-0000	PRINTING AND PUBLISHING	120	470	500	143	500	0	0	(500)	-100.0%
101-24-4400-0000	CONTRACTUAL SERVICES	27,580	28,120	22,000	13,755	22,000	4,725	29,700	7,700	35.0%
101-24-4433-0000	DUES AND SUBSCRIPTIONS	0	200	150	1,037	150	0	150	0	0.0%
101-24-4488-0000	COVID-19 Expenditures	0	0	0	652	0	120	0	0	N/A
	Total Other Services and Charges	31,450	33,593	26,150	18,082	26,150	5,922	33,350	7,200	27.5%
	Total Protective Inspections	216,732	243,911	184,551	140,558	168,045	52,692	180,510	12,465	7.4%
	TOTAL PUBLIC SAFETY	2,322,025	2,409,790	2,385,377	2,356,063	2,428,502	1,185,700	2,541,487	112,985	4.7%

General Fund 2022 Budget Expenditures by Line Item

		Actual	Actual	Budget	Actual	Budget	YTD 05/31/21	Preliminary Budget	Budget Change	Percentage Change
Account Number	Description	2018	2019	2020	2020	2021	2021	2022	2022	2022
DEPT 31	<u>CITY ENGINEER</u>									
SUPPLIES										
101-31-4200-0000	OFFICE SUPPLIES	0	34	0	0	0	0	0	0	N/A
	Total Supplies	0	34	0	0	0	0	0	0	N/A
OTHER SERVICES	AND CHARGES									
101-31-4303-0000	ENGINEERING FEES	34,387	29,780	40,000	32,866	162,000	41,619	162,000	0	0.0%
101-31-4321-0000	COMMUNICATIONS - VOICE/DATA	0	0	0	0	0	0	0	0	N/A
101-31-4331-0000	TRAVEL, CONFERENCE & SCHOOL	15	0	0	0	0	0	0	0	N/A
101-31-4351-0000	PRINTING AND PUBLISHING	145	0	0	0	0	0	0	0	N/A
101-31-4400-0000	CONTRACTUAL SERVICES	48,510	44,146	49,500	133,894	0	20	0	0	N/A
101-31-4410-0000	RENTALS	0	0	0	0	0	0	0	0	N/A
101-31-4433-0000	DUES AND SUBSCRIPTIONS	0	47	750	148	0	0	0	0	N/A
	Total Other Services and Charges	83,057	73,973	90,250	166,908	162,000	41,639	162,000	0	0.0%
	Total City Engineer	83,057	74,007	90,250	166,908	162,000	41,639	162,000	0	0.0%

General Fund 2022 Budget Expenditures by Line Item

Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
DEPT 32	PUBLIC WORKS									
PERSONAL SERVI	<u>CES</u>									
101-32-4101-0000	FULL-TIME REGULAR	324.056	341.402	419.547	394.688	379.978	154,974	393,380	13,402	3.5%
101-32-4102-0000	OVERTIME	4,678	6,453	3,000	7,464	3,000	892	3,000	0	0.0%
101-32-4103-0000	PART-TIME	3,787	0	0	0	0	0	0	0	N/A
101-32-4104-0000	TEMPORARY REGULAR	0	0	0	0	0	0	0	0	N/A
101-32-4105-0000	STREET PAGER PAY	6,526	9,474	9,000	8,538	9,500	2,258	9,500	0	0.0%
101-32-4106-0000	OTHER	0	0	0	0	0	0	0	0	N/A
101-32-4111-0000	SEVERANCE PAY	0	0	0	0	0	0	0	0	N/A
101-32-4121-0000	PERA CONTRIB - CITY SHARE	23,258	23,441	32,366	30,484	29,436	11,788	30,442	1,006	3.4%
101-32-4122-0000	FICA CONTRIB - CITY SHARE	24,171	25,760	32,995	29,342	30,024	11,175	31,050	1,026	3.4%
101-32-4131-0000	EMPLOYEE INSURANCE - CITY	60,691	65,146	71,414	69,850	66,308	28,348	69,114	2,806	4.2%
101-32-4141-0000	UNEMPLOYMENT COMPENSATION	0	100	0	150	0	0	0	0	N/A
101-32-4151-0000	WORKERS COMPENSATION	27,102	28,957	36,266	26,766	32,550	10,327	33,701	1,151	3.5%
	Total Personal Services	474,269	500,733	604,588	567,282	550,796	219,762	570,187	19,391	3.5%
SUPPLIES										
101-32-4200-0000	OFFICE SUPPLIES	199	99	400	522	400	161	400	0	0.0%
101-32-4208-0000	POSTAGE	40	0	0	9	0	0	0	0	N/A
101-32-4212-0000	MOTOR FUELS & LUBRICANTS	40,424	44,845	40,000	29,093	41,000	12,774	41,000	0	0.0%
101-32-4221-0000	MAINTENANCE OF EQUIPMENT	46,580	19,029	25,000	15,862	25,000	5,183	25,000	0	0.0%
101-32-4223-0000	MAINTENANCE OF BUILDINGS	3,249	4,622	10,000	2,330	10,000	57	10,000	0	0.0%
101-32-4240-0000	SMALL TOOLS/MINOR EQUIPMENT	1,296	1,073	1,900	2,393	3,500	0	3,500	0	0.0%
101-32-4245-0000	GENERAL SUPPLIES	14,382	13,509	16,000	18,739	16,000	7,041	17,000	1,000	6.3%
101-32-4250-0000	ROAD MAINT MATERIALS	80,645	82,294	80,000	67,891	85,000	2,429	85,000	0	0.0%
	Total Supplies	186,815	165,471	173,300	136,839	180,900	27,645	181,900	1,000	0.6%
OTHER SERVICES	AND CHARGES									
101-32-4303-0000	ENGINEERING FEES	0	143	0	285	0	0	0	0	N/A
101-32-4305-0000	DRUG TESTING	901	568	2,000	1,034	1,000	1,079	1,200	200	20.0%
101-32-4321-0000	COMMUNICATIONS - VOICE/DATA	5,307	6,665	5,000	6,895	5,000	1,479	5,000	0	0.0%
101-32-4331-0000	TRAVEL, CONFERENCE & SCHOOL	4,010	2,546	7,500	973	7,500	120	7,500	0	0.0%
101-32-4351-0000	PRINTING AND PUBLISHING	0	0	0	0	0	0	300	300	N/A
101-32-4380-0000	UTILITY SERVICES	10,234	8,866	13,000	10,958	12,000	4,260	12,000	0	0.0%
101-32-4399-0000	UTILITIES-STREET LIGHTS	42,144	36,976	42,000	39,241	42,000	13,174	42,000	0	0.0%
101-32-4400-0000	CONTRACTUAL SERVICES	63,520	93,661	140,000	81,666	140,000	15,011	125,000	(15,000)	-10.7%
101-32-4410-0000	RENTALS	1,280	2,308	1,600	329	1,400	0	1,400	0	0.0%
101-32-4433-0000 101-32-4437-0000	DUES AND SUBSCRIPTIONS TAXES/LICENSES	623 1,175	2,209 599	1,700 1,000	401 676	1,700 1,000	0 569	1,700 1,000	0	0.0% 0.0%
101-32-4440-0000	MISC SERVICES/CONTINGENCY	815	325	1,000	0	1,000	569	1,000	0	0.0% N/A
101-32-4488-0000	COVID-19 Expenditures	0	0	0	2,630	0	0	0	0	N/A N/A
	Total Other Services and Charges	130,009	154,866	213,800	145,088	211,600	35,692	197,100	(14,500)	-6.9%
	Total Public Works	791,093	821,070	991,688	849,209	943,296	283,099	949,187	5,891	0.6%
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General Fund 2022 Budget Expenditures by Line Item

		Actual	Actual	Budget	Actual	Budget	YTD 05/31/21	Preliminary Budget	Budget Change	Percentage Change
Account Number	Description	2018	2019	2020	2020	2021	2021	2022	2022	2022
DEPT 33	ICE AND SNOW REMOVAL									
PERSONAL SERVI	CES									
101-33-4101-0000	FULL-TIME REGULAR	55,655	58,680	37,069	33,234	35,331	19,539	36,600	1,269	3.6%
101-33-4102-0000	OVERTIME	12,595	7,734	7,500	8,918	8,000	3,558	8,000	0	0.0%
101-33-4103-0000	PART-TIME	5,184	568	0	700	800	0	0	(800)	-100.0%
101-33-4106-0000	OTHER	0	0	0	0	0	0	0	0	N/A
101-33-4111-0000	SEVERANCE PAY	0	0	0	0	0	0	0	0	N/A
101-33-4121-0000	PERA CONTRIB - CITY SHARE	4,555	4,613	3,343	3,132	3,310	1,732	3,345	35	1.1%
101-33-4122-0000	FICA CONTRIB - CITY SHARE	4,558	4,485	3,410	2,968	3,376	1,499	3,412	36	1.1%
101-33-4131-0000	EMPLOYEE INSURANCE - CITY	3,502	6,594	7,085	6,285	7,016	2,944	7,283	267	3.8%
101-33-4141-0000	UNEMPLOYMENT COMPENSATION	0	0	0	0	0	0	0	0	N/A
101-33-4151-0000	WORKERS COMPENSATION	4,728	5,364	2,664	2,232	2,300	1,586	2,378	78	3.4%
CURDI IEC	Total Personal Services	90,777	88,038	61,070	57,469	60,133	30,858	61,018	885	1.5%
SUPPLIES										
101-33-4245-0000	GENERAL SUPPLIES	49,334	60,781	52,000	37,017	58,000	34,569	68,000	10,000	17.2%
OTHER SERVICES	AND CHARGES									
101-33-4331-0000	TRAVEL, CONFERENCE & SCHOOL	0	0	0	0	1,200	0	1,200	0	0.0%
	Total Ice and Snow Removal	140,111	148,819	113,070	94,486	119,333	65,427	130,218	10,885	9.1%
	TOTAL STREETS	1,014,261	1,043,896	1,195,008	1,110,603	1,224,629	390,165	1,241,405	16,776	1.4%

General Fund 2022 Budget Expenditures by Line Item

Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
DEPT 52	PARK MAINTENANCE									
PERSONAL SERVI	CES									
101-52-4101-0000	FULL-TIME REGULAR	84,392	88,195	110,509	82,455	113,972	33,931	117,400	3,428	3.0%
101-52-4102-0000	OVERTIME	45	0	2,500	0	1,500	0	1,500	0	0.0%
101-52-4103-0000	PART-TIME	10,813	4,879	12,000	8,634	10,000	0	10,000	0	0.0%
101-52-4104-0000	TEMPORARY REGULAR	0	0	0	0	0	0	0	0	N/A
101-52-4106-0000	OTHER	0	0	0	0	0	0	0	0	N/A
101-52-4111-0000	SEVERANCE PAY	0	0	0	0	0	0	0	0	N/A
101-52-4121-0000	PERA CONTRIB - CITY SHARE	8,047	6,600	8,476	6,159	8,661	2,545	8,918	257	3.0%
101-52-4122-0000	FICA CONTRIB - CITY SHARE	8,718	7,147	9,563	6,992	9,599	2,623	9,861	262	2.7%
101-52-4131-0000	EMPLOYEE INSURANCE - CITY	24,593	19,123	20,089	20,544	21,230	9,877	22,207	977	4.6%
101-52-4141-0000	UNEMPLOYMENT COMPENSATION	0	0	0	0	0	0	0	0	N/A
101-52-4151-0000	WORKERS COMPENSATION	8,759	7,243	6,102	5,737	6,121	1,946	6,305	184	3.0%
	Total Personal Services	145,367	133,187	169,239	130,521	171,082	50,922	176,190	5,108	3.0%
SUPPLIES										
101-52-4208-0000	POSTAGE	0	0	0	0	0	0	0	0	N/A
101-52-4221-0000	MAINTENANCE OF EQUIPMENT	0	16	6,000	0	6,000	150	6,000	0	0.0%
101-52-4223-0000	MAINTENANCE OF BUILDINGS	76	827	7,000	10,287	10,000	1,600	10,000	0	0.0%
101-52-4240-0000	SMALL TOOLS/MINOR EQUIPMENT	605	529	1,100	274	1,100	0	1,200	100	9.1%
101-52-4245-0000	GENERAL SUPPLIES	4,442	4,264	9,500	7,889	9,500	2,494	9,500	0	0.0%
101-52-4247-0000	TREES PURCHASED	5,156	0	600	9,987	600	0	10,000	9,400	1566.7%
	Total Supplies	10,279	5,636	24,200	28,437	27,200	4,244	36,700	9,500	34.9%
OTHER SERVICES	AND CHARGES									
101-52-4302-0000	CONSULTING FEES	0	0	0	0	0	0	0	0	N/A
101-52-4303-0000	ENGINEERING FEES	0	0	5,000	288	1,000	0	2,000	1,000	100.0%
101-52-4304-0000	LEGAL FEES	2,869	0	0	0	0	0	0	0	N/A
101-52-4321-0000	COMMUNICATIONS - VOICE/DATA	2,119	2,627	1,500	2,278	1,750	832	1,750	0	0.0%
101-52-4331-0000	TRAVEL, CONFERENCE & SCHOOL	85	0	2,200	0	500	192	500	0	0.0%
101-52-4351-0000 101-52-4380-0000	PRINTING AND PUBLISHING UTILITY SERVICES	490 9,160	323	400 9,000	170	400 9.000	· ·	400 9,000	0	0.0% 0.0%
101-52-4400-0000	CONTRACTUAL SERVICES	37,655	8,212 28,811	32,000	7,248 24,747	32,000	3,008 6,509	32,000	0	0.0%
101-52-4401-0000	LAKE MINNETONKA TREATMENT	0	20,011	5,000	0	5,000	0,309	5,000	0	0.0%
101-52-4402-0000	CHRISTMAS LAKE AIS INSPECTIONS	5.000	5,000	5,000	5.000	5,000	5.000	5,000	0	0.0%
101-52-4410-0000	RENTALS	7,961	9,015	5,000	9,733	5,000	4,179	5,100	100	2.0%
101-52-4433-0000	DUES AND SUBSCRIPTIONS	595	0	400	35	400	0	400	0	0.0%
101-52-4440-0000	MISC SERVICES/CONTINGENCY	0	366	0	0	0	0	0	0	N/A
	Total Other Services and Charges	65,934	54,354	65,500	49,499	60,050	19,720	61,150	1,100	1.8%
	Total Park Maintenance	221,580	193,177	258,939	208,457	258,332	74,886	274,040	15,708	6.1%

General Fund 2022 Budget Expenditures by Line Item

Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
DEPT 53	RECREATION									
PERSONAL SERVICE	<u>CES</u>									
101-53-4101-0000	FULL-TIME REGULAR	29,262	31,374	29,195	35,330	31,108	15,992	32,032	924	3.0%
101-53-4102-0000	OVERTIME	135	0	300	0	300	0	300	0	0.0%
101-53-4103-0000	PART-TIME	644	5,450	7,500	7,644	8,000	0	8,000	0	0.0%
101-53-4121-0000	PERA CONTRIB - CITY SHARE	2,195	2,353	2,213	2,649	2,356	1,199	2,425	69	2.9%
101-53-4122-0000	FICA CONTRIB - CITY SHARE	2,262	2,787	2,830	3,254	3,015	1,193	3,085	70	2.3%
101-53-4131-0000	EMPLOYEE INSURANCE - CITY	545	563	1,043	582	1,080	165	879	(201)	-18.6%
101-53-4141-0000	UNEMPLOYMENT COMPENSATION	0	0	0	266	0	0	0	0	N/A
101-53-4151-0000	WORKERS COMPENSATION	1,713	1,827	777	1,661	827	710	852	25	3.0%
	Total Personal Services	36,756	44,354	43,857	51,386	46,685	19,259	47,572	887	1.9%
SUPPLIES										
101-53-4245-0000	GENERAL SUPPLIES	753	517	700	1,075	1,000	650	1,000	0	0.0%
101-53-4246-0000	PROGRAM SUPPLIES	794	0	3,000	24	1,000	0	1,000	0	0.0%
101-53-4248-0000	OTHER PROGRAMS FEE	4,728	4,577	4,000	3,855	5,000	550	5,000	0	0.0%
	Total Supplies	6,275	5,094	7,700	4,954	7,000	1,200	7,000	0	0.0%
OTHER SERVICES	AND CHARGES									
101-53-4321-0000	COMMUNICATIONS - VOICE/DATA	0	0	0	0	0	0	0	0	N/A
101-53-4331-0000	TRAVEL, CONFERENCE & SCHOOL	21	0	200	230	250	0	250	0	0.0%
101-53-4351-0000	PRINTING AND PUBLISHING	1,650	1,536	1,500	680	1,500	610	1,500	0	0.0%
101-53-4400-0000	CONTRACTUAL SERVICES	539	0	5,000	120	1,000	0	900	(100)	-10.0%
101-53-4433-0000	DUES AND SUBSCRIPTIONS	225	200	300	315	300	0	350	50	16.7%
101-53-4437-0000	TAXES/LICENSES	0	0	0	0	0	0	0	0	N/A
101-53-4438-0000	OKTOBERFEST	1,802	1,873	0	0	2,000	0	2,000	0	0.0%
101-53-4441-0000	ARCTIC FEVER PROGRAMS	5,685	5,640	7,100	6,436	7,100	304	7,100	0	0.0%
101-53-4442-0000	SNOW PRINCESS TEA PARTY	0	0	0	0	0	0	0	0	N/A
101-53-4488-0000	COVID-19 Expenditures	0	0	0	24	0	0	0	0	N/A
101-53-4450-0000	BANK SERVICE CHARGES	0	0	0	0	0	0	0	0	N/A
	Total Other Services and Charges	9,922	9,249	14,100	7,805	12,150	914	12,100	(50)	-0.4%
	Total Recreation	52,953	58,697	65,657	64,145	65,835	21,373	66,672	837	1.3%
	TOTAL PARKS AND RECREATION	274,533	251,874	324,596	272,602	324,168	96,259	340,713	16,545	5.1%
	TOTAL EXPENDITURES	4,973,700	5,103,384	5,400,166	5,263,487	5,579,120	2,410,979	5,829,798	250,679	4 50/
	TOTAL EAFENDITURES	4,273,700	3,103,364	3,400,100	3,203,467	3,379,120	2,410,3/9	3,049,198	230,079	4.5%

General Fund 2022 Budget Expenditures by Line Item

Account Number	Description	Actual 2018	Actual 2019	Budget 2020	Actual 2020	Budget 2021	YTD 05/31/21 2021	Preliminary Budget 2022	Budget Change 2022	Percentage Change 2022
OTHER FINANCIN	G USES									
TRANSFERS OUT										
TRANSPERSOUT										
101-00-4820-0000	SOUTHSHORE CENTER - BUILDING	56,850	49,800	32,300	32,300	32,300	32,300	32,300	0	0.0%
101-11-4820-0000	SOUTHSHORE CENTER - OPERATIONS	70,000	70,000	70,000	70,000	70,000	70,000	70,000	0	0.0%
101-19-4820-0000	CITY HALL DEBT SERVICE	93,895	92,005	95,115	95,115	0	0	0	0	N/A
101-32-4820-0000	EQUIPMENT REPLACEMENT	135,000	172,500	95,000	95,000	0	0	0	0	N/A
101-32-4820-0000	STREET IMPROVEMENTS	785,000	810,000	835,000	835,000	0	0	0	0	N/A
101-53-4820-0000	PARK IMPROVEMENTS	42,000	222,000	95,000	95,000	0	0	0	0	N/A
101-00-4820-0000	STORM WATER - MANOR PARK POND	0	230,000	0	0	0	0	0	0	N/A
	Total Transfers Out	1,182,745	1,646,305	1,222,415	1,222,415	102,300	102,300	102,300	0	0.0%
	TOTAL EXPENDITURES AND OTHER	c 150 115	6.740.600	((22 501	c 105 000	5 601 120	2.512.250	5 022 000	250 670	4.407
	FINANCING USES	6,156,445	6,749,689	6,622,581	6,485,902	5,681,420	2,513,279	5,932,098	250,679	4.4%

CITY OF SHOREWOOD

RESOLUTION NO. 20-107

ADOPTING THE PRELIMINARY 2022 GENERAL FUND OPERATING BUDGET AND PROPERTY TAX LEVY

WHEREAS, City staff have presented the preliminary 2022 budget and property tax levy at a work session in August 2021; and

WHEREAS, the City Council has reviewed the budget and property tax levy and made modifications to each that reflect desired community service levels; and

WHEREAS, the City Council is required to approve and certify the proposed 2022 preliminary property tax levy to the Hennepin County Auditor by September 30, 2021;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD AS FOLLOWS:

- 1. The 2022 Preliminary General Fund Budget is hereby set at \$5,932,098.
- 2. \$6,173,291 is to be levied for 2021 ad valorem property taxes, collectible in 2022 upon all taxable property in the City of Shorewood. Individual fund property tax levies are as follows:

General Fund	\$5,207,853
Debt Service Funds (EDA):	
2017A Public Project Lease Revenue	
Refunding Bonds	\$96,065
Debt Service Funds (City):	
2020A G.O. Street Reconstruction Bonds	\$232,482
2021A G.O. Street Reconstruction Bonds	\$282,891
Capital Project Funds:	
Equipment Replacement	\$118,000
Street Improvements	\$118,000
Park Improvements	<u>\$118,000</u>
	<u>\$6,173,291</u>

3. The Finance Director is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Hennepin County, Minnesota.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 13th day of September, 2021.

ATTEST:	Jennifer Labadie, Mayor
Sandie Thone, City Clerk	



MEETING TYPE Regular Meeting

City of Shorewood Council Meeting Item

Title/Subject: Project Update for Strawberry Lane Reconstruction and Trail,

City Project 19-05

Meeting Date: Monday, September 13, 2021 Prepared by: Andrew Budde, City Engineer

Reviewed by: Larry Brown, Director of Public Works

Attachments: None

Background: On July 27, 2021, staff presented information to the city council for the Strawberry Lane project, which included information on the proposed sidewalk/trail and an alternate roadway alignment. The alternate roadway alignment on the south end shifted the roadway approximately 6 feet west to avoid impacts to the front yards or residents on the east, and therefore require easement acquisition from four additional property owners on the west side and south of the Lake Minnetonka Regional Trail.

Prior to and during the council meeting residents voiced their concerns related to the impacts to adjacent residents, the number of trees impacted for the project, safety along the corridor, among others. Based on the feedback, the council directed staff to develop alternatives that would consider different roadway alignments and widths.

Staff has taken the feedback received by the residents and council and began gathering information and developing multiple street alternatives. The process involves creating geometric layouts for each option and determining preliminary construction limits. Then using these limits to evaluate impacts to trees and also provide more detailed context as to the overall safety throughout the corridor. The evaluation will also include updated project cost information, easement needs, and other performance-based design characteristics such as quality of service, reliability, accessibility, infrastructure integrity, ease of use, visual quality, and fit of context and community.

Staff has been working through this process, but in order to be able to meet the timeline for bidding the project in the spring, the deadline to begin preparation of those final plans and specifications is quickly approaching. Due to this additional process at this stage of design, it is recommended to shift the proposed construction to the summer of 2023 instead of 2022 as currently proposed. This will allow for further input and discussion between residents and the city, as well as proper coordination timelines with other involved parties such as private utilities and permitting agencies. Moving the project to 2023 will not impact the city's capital improvement plan.

We anticipate the above information will be prepared by October 15, 2021. When the information is ready, the city will share the information with the residents and council and host an open house and explain the details of each alternative.

Mission Statement: The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership. Page 1