

MINUTES

**1. CONVENE CITY COUNCIL REGULAR MEETING**

Mayor Labadie called the meeting to order at 7:00 P.M.

**A. Roll Call**

Present: Mayor Labadie; Councilmembers Siakel, Callies, and Gorham; City Attorney Keane; City Administrator Lerud; City Clerk/HR Director Thone; Planning Technician Notermann; Finance Director Rigdon; Director of Public Works Brown; and, City Engineer Budde

Absent: Councilmember Johnson.

**B. Review Agenda**

**Gorham moved, Callies seconded, approving the agenda as presented.**

**Roll Call Vote:** Siakel, Callies, Gorham, and Labadie voted Aye. **Motion passed.**

**2. CONSENT AGENDA**

Mayor Labadie reviewed the items on the Consent Agenda.

**Callies moved, Gorham seconded, Approving the Motions Contained on the Consent Agenda and Adopting the Resolutions Therein.**

- A. City Council Regular Meeting Minutes of August 23, 2021**
- B. Approval of the Verified Claims List**
- C. Adopting RESOLUTION NO. 21-099, "A Resolution Approving the Proposed 2022 Lake Minnetonka Communications Commission Budget."**
- D. Adopting RESOLUTION NO. 21-090, "A Resolution Approving Cooperative Construction Agreement with City of Chanhassen for the 2021 Mill & Overlay Project, City Project 20-08."**
- E. Adopting RESOLUTION NO. 21-100, "A Resolution Selection of the Truth-In-Taxation Public Meeting Date."**
- F. Adopting RESOLUTION NO. 21-101, "A Resolution Approving an Audit Engagement Letter with the Firm Abdo Eick and Meyers LLP to Provide Financial Audit Services to the City."**

- G. Adopting RESOLUTION NO. 21-102, “A Resolution Approving Change Orders 1 and 2 and Accepting Easement Agreements for the Glen Road, Amlee Road, and Manitou Lane & Utility Improvements, City Project 18-08.”
- H. Adopting RESOLUTION NO. 21-103, “A Resolution Accepting Improvements and Authorizing Final Payment for the 2020 Catch Basin and Culvert Repair Project, City Project 20-09.”

**Roll Call Vote:** Siakel, Callies, Gorham, and Labadie voted Aye. **Motion passed.**

### **3. MATTERS FROM THE FLOOR**

Mary Rotunno, 5525 Howard’s Point Road, thanked Mayor Labadie, the City Council and the South Lake Police department for their service to the City. She read a letter from a group of residents, many in attendance, into the record of appreciation for all of the accomplishments and hard work of the Council and the other groups serving the residents.

The City Council thanked Rotunno for the words of support and appreciation.

### **4. PUBLIC HEARING**

### **5. REPORTS AND PRESENTATIONS**

#### **A. Curt Mackey, Fire Chief, Excelsior Fire District**

Fire Chief Mackey, Excelsior Fire District, provided an update on the 2022 EFD Budget for the council and answered questions from the council. The EFD Open House is scheduled for October 7th from 5:30 PM to 7:30 PM.

Councilmember Callies stated she appreciates Fire Chief Mackey’s comments and the fact that they are preserving mental health.

Councilmember Siakel asked what the current staffing numbers look like. Fire Chief Mackey stated they have been staying flat as a result of people retiring as new hires start. He stated they have been lucky to have had such quality candidates.

Mayor Labadie thanked Fire Chief Mackey for the hard work on the budget.

**Gorham moved, Siakel seconded, Approving the EFD 2022 Budget.**

**All in favor, motion passed.**

#### **B. Representative Kelly Morrison**

Representative Morrison provided a Legislative update and a summary of the final budget agreement work being done on the \$52 billion budget for the Council.

Alan Yelsey of 26335 Peach Circle, thanked the City Council for offering the Zoom feature for joining the meeting remotely and posed a question for Rep. Morrison regarding working across the aisles in her work.

**6. PARKS**

**A. Approve Quotes for Silverwood Park Improvements, City Project 21-05**

City Engineer Budde described the improvements to the Silverwood Park playground equipment in addition to site improvements. He stated staff requested four quotes but only one quote was received. He presented the quote from Parkstone Contracting LLC in the amount of \$107,540, which is over the engineer's estimate of \$63,000 by \$45,000.

City Engineer Budde stated staff recommends approval of the award in the amount of \$15,400 to the low quote, Parkstone Contracting, LLC, and rebidding the remaining work this winter.

Councilmember Gorham asked why equipment was requested on such a short notice. City Engineer Budde stated it was due to delays in the project led by him mainly.

Councilmember Siakel asked if there is a reason this cannot be done next year. City Engineer Budde stated the purchase agreement has already been approved by the City Council and noted the playground will be functional sooner this way so kids will be able to use it in the spring of next year. He stated they will only need to shut down the playground at some point during the summer of next year to finish up the work on it.

**Gorham moved, Callies seconded, Adopting RESOLUTION NO. 21-104, "A Resolution Awarding Contract for the Silverwood Park Improvements Project, City Project 21-05."**

All in favor, motion passed.

**7. PLANNING**

**A. Approve Extension for Code Compliance at 6185 Cardinal Drive**

Planning Technician Notermann stated in May, the City received a complaint regarding a large accumulation of junk and discarded material on the rear yard of 6185 Cardinal Drive. She provided an overview of staff's inspection of the property in June, enforcement action taken in August, and recommendation for an extension of Code compliance as the property owners are actively working to clean up the property and have made significant progress. She noted on September 8<sup>th</sup> there was a check at the property and saw significant progress on the property.

**Callies moved, Gorham seconded, Adopting RESOLUTION NO. 21-105, "A Resolution Approving a Request for Extension to a Correct Code Violation for Property Located at 6185 Cardinal Drive."**

All in favor, motion passed.

**8. ENGINEERING/PUBLIC WORKS**

**A. Designate No Parking on Glen Road, Amlee Road and Manitou Lane**

City Engineer Budde provided an overview of the final plans and specifications for the Glen Road, Amlee Road, Manitou Lane project that includes narrower streets than the City standard. He explained the narrower streets will not allow for parking on both sides of the roadway, therefore the inbound lane will be signed as no parking along with the cul-de-sacs.

**Siakel moved, Callies seconded, Adopting RESOLUTION NO. 21-106, “A Resolution to Prohibit Parking on Inbound Side of Glen Road, Amlee Road, and Manitou Lane; City Project 18-08.”**

**All in favor, motion passed.**

**9. GENERAL/NEW BUSINESS**

**A. Approve 2022 Preliminary Budget and Levy**

Finance Director Rigdon provided a presentation reviewing the 2022 preliminary budget and levy.

Mayor Labadie thanked Finance Director Rigdon for his well-prepared report and noted as always, she appreciates the use of colors and graphs.

Councilmember Gorham asked what the result would be if they choose to decrease the levy. Finance Director Rigdon stated the easiest way to put it into the system in that case would be to put it in the capital levy.

Councilmember Gorham stated they have already exceeded the budget and asked how they handle that going forward. Finance Director Rigdon stated the City uses conservative budgeting and noted they do have a reserve fund in the budget if needed for any significant event.

**Siakel moved, Gorham seconded, Adopting RESOLUTION NO. 21-107, “A Resolution Adopting the Preliminary 2022 General Fund Operating Budget and Property Tax Levy.”**

**All in favor, motion passed.**

**10. STAFF AND COUNCIL REPORTS**

**A. Administrator and Staff**

**1. Project Update for Strawberry Lane Street Reconstruction**

City Engineer Budde provided an update on the Strawberry Lane Street Reconstruction and Trail project explaining that it is recommended they now shift the proposed construction to summer of 2023 instead of 2022. He stated the process would likely include an additional public meeting for the residents yet this year.

**2. Other**

City Engineer Budde provided an update on current City projects which includes wrapping up Glen, Amlee, Manitou project in the next 1-2 weeks' time.

City Attorney Keane explained that the access to Timber Lane which was filed in District Court will go to trial on December 9, 2022. He stated The League of MN Cities will be defending Shorewood in the case.

City Administrator Lerud stated the City's Shred Event will be held on Saturday, October 23, 2021 from 9 AM to Noon at City Hall.

**B. Mayor and City Council**

Councilmember Callies stated that the Radisson Road project went well and that the contractor did a good job and quickly cleaned up the area. She noted it has been brought up a few times that the public has a hard time communicating or just don't know how to with the City Council so she suggests that they add a "How to Communicate with the City Council" article in the next newsletter and on the website. She also explained that the Strawberry Lane project timeline is a policy issue and therefore should be a Council decision, yet it was already communicated in the contacts blast as delayed and presented as a staff report. Staff and Council discussed the process and the project in some detail, and agreed with the recommendation to put it on a future agenda, along with Zoom interactive meetings, which she noted is also a policy issue and should come back to the City Council for review. She confirmed with City Administrator Lerud that the last attorney interview will be held at a work session on September 27.

Mayor Labadie explained she toured the new Minnetonka School District building that will house the SALE program which teaches independent life skills. She stated she has hosted her second Coffee with the Mayor at Pillars of Shorewood Landings with Sheriff Hutchinson of Hennepin County. She stated she attended the movie in the park, which had a great turnout and thanked staff, especially Twila Grout and Julie Moore for their work on the event. She noted tomorrow is the school district meeting for the local mayors, and ski club registration is tomorrow at 8 AM.

**11. ADJOURN**

**Gorham moved, Callies seconded, Adjourning the City Council Regular Meeting of September 13, 2021, at 8:51 P.M.**

All in favor, motion passed.

ATTEST:

  
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Sandie Thone, City Clerk

  
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Jennifer Labadie, Mayor