

**CITY OF SHOREWOOD
CITY COUNCIL REGULAR MEETING
MONDAY, NOVEMBER 8, 2021**

**5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
7:00 P.M.**

For those wishing to listen live to the meeting, please go to ci.shorewood.mn.us/current_meeting for the meeting link. Contact the city at 952.960.7900 during regular business hours with questions.

AGENDA

1. CONVENE CITY COUNCIL MEETING

A. Pledge of Allegiance

B. Roll Call

Mayor Labadie____
Siakel____
Johnson____
Callies____
Gorham____

C. Review and Adopt Agenda

Attachments

2. CONSENT AGENDA The Consent Agenda is a series of actions which are being considered for adoption this evening under a single motion. These items are considered routine and non-controversial. However, a council member may request that an item be removed from the Consent Agenda for separate consideration or discussion. If there are any brief concerns or questions by council, those can be answered now.

Motion to approve items on the Consent Agenda & Adopt Resolutions Therein:

- | | |
|---|--|
| A. City Council Work Session Minutes of October 25, 2021 | Minutes |
| B. City Council Regular Meeting Minutes of October 25, 2021 | Minutes |
| C. Approval of the Verified Claims List | Claims List |
| D. Approval of Assessment Agreements for Water Connections | Finance Director Memo
Resolution 21-128 |
| E. Approval of Summary Publication for Ordinance 584 | Planning Director Memo
Resolution 21-127 |
| F. Accept Donation of Compost Bin from Sam Larson,
Eagle Scout Candidate | Parks/Rec Director Memo
Resolution 21-129 |
| G. Accept Constructed Improvements and Authorize Final
Payment for the Echo Road Storm Sewer Improvements | Director of Public Works Memo
Resolution 21-130 |
| H. Accept Constructed Improvements and Authorize Final
Payment for the Smithtown Road Storm Structure Repair | Director of Public Works Memo
Resolution 21-131 |

3. MATTERS FROM THE FLOOR This is an opportunity for members of the public to bring an item, which is not on tonight's agenda, to the attention of the mayor and council. Once you are recognized, please identify yourself by your first and last

name and your address for the record. After this introduction, please limit your comments to three minutes. All comments will be respectful. No action will be taken by the council on this matter, but the mayor or council could request that staff place this matter on a future agenda. (No Council Action will be taken)

4. PUBLIC HEARING

- | | |
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| A. Unpaid Bill Assessment Hearing | Finance Director Memo |
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5. REPORTS AND PRESENTATIONS

6. PARKS

7. PLANNING

- | | |
|--|---|
| A. Comprehensive Plan 2040
Amendments to the Land Use Map | Planning Director Memo
Resolution 21-125 |
| B. Approve Extension for Code Compliance at
5510 Howards Point Road | Planning Technician Memo
Resolution 21-132 |

8. ENGINEERING/PUBLIC WORKS

9. GENERAL/NEW BUSINESS

- | | |
|--|--|
| A. Approve Contract with Campbell Knutson as City Attorney | City Administrator Memo
Resolution No. 21-133 |
| B. Approval of Unpaid Bills Assessment | Finance Director Memo
Resolution 21-134 |

10. STAFF AND COUNCIL REPORTS

- | | |
|----------------------------|---|
| A. Administrator and Staff | |
| 1. Paper Shred | Communications/Recycling Coordinator Memo |
| B. Mayor and City Council | |

11. ADJOURN

**CITY OF SHOREWOOD
CITY COUNCIL WORK SESSION MEETING
MONDAY, OCTOBER 25, 2021**

**5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
6:30 P.M.**

MINUTES

1. CONVENE CITY COUNCIL WORK SESSION MEETING

Mayor Labadie called the meeting to order at 6:34 P.M.

A. Roll Call

Present. Mayor Labadie; Councilmembers Siakel and Gorham; City Attorney Keane; City Administrator Lerud.

Absent: Councilmembers Johnson and Callies

B. Review Agenda

Gorham moved, Siakel seconded, approving the agenda as presented. All in favor, motion passed.

2. DONATION POLICY DISCUSSION

City Administrator Lerud explained that following the Fourth of July celebration and the discussion about the donation the City made for fireworks, the Council requested that staff draft a donation policy for future donations. He stated that included with the staff memo was an excerpt from the League of Minnesota Cities handbook of sections that are relevant to donations regarding publicly permitted expenditures. He gave an overview of the opinion from the State Auditor regarding donations for fireworks.

City Attorney Keane stated that he contacted the State Auditors office to see if their position remained the same, but he has not yet heard back from them.

City Administrator Lerud stated that he also included an Attorney General opinion regarding contributions to be a Chamber member, which is not a permitted use of City funds. He stated that it is staff's opinion that it is up to the Council discretion with regard to donations for fireworks. He stated that staff is looking for input from the Council based on what is permissible and not permissible and then they will draft up a formal policy for their consideration.

The Council discussed terms, conditions, limits, and stipulations of City donations being related to public purpose of the residents and the differences in donations to Arctic Fever and the Shorewood Community Center and gave feedback to staff.

3. ADJOURN

Gorham moved, Siakel seconded, Adjourning the City Council Work Session Meeting of October 25, 2021, at 6:46 P.M. All in favor, motion passed.

ATTEST:

Jennifer Labadie, Mayor

Sandie Thone, City Clerk

DRAFT

CITY OF SHOREWOOD
CITY COUNCIL REGULAR MEETING
MONDAY, OCTOBER 25, 2021

5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
7:00 P.M.

MINUTES

1. CONVENE CITY COUNCIL REGULAR MEETING

Mayor Labadie called the meeting to order at 7:01 P.M.

A. Roll Call

Present. Mayor Labadie; Councilmembers Siakel and Gorham; City Attorney Keane; City Administrator Lerud; City Clerk/HR Director Thone; Finance Director Rigdon; Planning Director Darling; Director of Public Works Brown; and, City Engineer Budde

Absent: Councilmember Johnson and Councilmember Callies

B. Review Agenda

Gorham moved, Siakel seconded, approving the agenda as presented. All in favor, motion passed.

2. CONSENT AGENDA

Mayor Labadie reviewed the items on the Consent Agenda.

Gorham moved, Siakel seconded, Approving the Motions Contained on the Consent Agenda and Adopting the Resolutions Therein.

A. City Council Regular Meeting Minutes of October 12, 2021

B. Approval of the Verified Claims List

C. Approve Master Subscriber Agreement for MN Court Data Services for Prosecutor, Adopting RESOLUTION NO. 21-117, "A Resolution Approving Master Subscriber Agreement for Minnesota Court Data Services for Government Agencies."

D. Approve Quote for Municipal Well Inspection – Boulder Bridge Well, City Project 21-10, Adopting RESOLUTION NO. 21-118, "A Resolution Approving Quote for Municipal Well Inspection at the Boulder Bridge Well Facility."

E. Approve Change Order for Lake Linden Drive Culvert Repair, City Project 21-03, Adopting RESOLUTION NO. 21-119, "A Resolution to Approve Change Order #1 for Lake Linden Culvert Repair Project, City Project 21-03."

All in favor, motion passed.

3. MATTERS FROM THE FLOOR

No one appeared before the Council.

4. PUBLIC HEARING

**A. Vacate Easement (See Related Item 7E)
5530 Howard's Point Road**

Mayor Labadie opened the public hearing at 7:04 p.m. There being no one appearing for the public hearing, Mayor Labadie closed the public hearing.

Mayor Labadie explained that this item would be discussed in greater detail under agenda item number 7E.

5. REPORTS AND PRESENTATIONS

A. Hennepin County Commissioner Chris LaTondresse

Commissioner LaTondresse gave a presentation highlighting some of the work happening in Hennepin County. He stated that he intends to continue the tradition started by former County Commissioner Callison and attend at least one Council meeting a year for each City in the County that he represents. He gave an overview of his past experience serving as chair of the Hopkins School Board and reviewed the County's public health response to the COVID 19 pandemic and how some of the CARES Act funds and American Rescue Act funds have been used. He noted that the American Rescue Act funds can continue to be utilized for things like rent assistance and support of the small business community. He stated that the County has heard loud and clear from the residents about the importance of the intersection of public safety and mental health and have partnered with local law enforcement and the Hennepin County Sheriff's Office on the 'embedded social worker' program which places a social worker within local police departments. Earlier this year, the County adopted their first ever climate action plan which is a comprehensive look at County policies in the context of the changing climate and offers a road map for how we can all play a part in mitigating the impacts of climate change. He noted that more details were available on the County website. He stated that a huge priority for him is affordable housing and noted that he serves as the Chair of the Housing and Redevelopment Authority.

Councilmember Siakel stated that when the phrase 'affordable housing' is used what immediately comes to mind for most people in cramped apartment buildings that are being subsidized by the government. She stated that she believes affordable housing is really more about diversity in housing. She asked what Commissioner LaTondresse defined as affordable housing because she thinks it varies by community.

Commissioner LaTondresse stated that when talking about affordable housing they are specifically referring to houses that are available in the region and the need, based on where people are within the income spectrum. He noted that people deeply burdened are those that spend more than 30% of their income on housing.

Councilmember Siakel stated that County Road 19 has been on the agenda between the cities in the area and the County. She stated that she thinks this needs to be revisited and the whole corridor should be looked at again, because there are a lot of bikers and pedestrians and thinks

there could be collaboration to make this is a win/win to make it safer. Commissioner LaTondresse thanked Councilmember Siakel for her thoughts and shared his contact information for future input.

6. PARKS

7. PLANNING

A. Report by Commissioner Riedel on October 5, 2021 Planning Commission Meeting

Planning Commissioner Riedel gave an overview of the October 5, 2021 Planning Commission meeting as reflected in the minutes.

**B. Registered Land Survey, Variance and Special Home Occupation
Location: 21265 and 21285 Radisson Road**

Planning Director Darling explained the request for a Registered Land Survey and variances to lot area and width as well as a Special Home Occupation permit for the subject properties. The applicant is proposing to adjust the lot line between two properties to create two roughly equal parcels that would each be around 20,000 square feet each. She stated that the parcels would be non-conforming to both lot area and width. She stated that there are 4 buildings on these lots including three small homes that were used for cabin rental in the past. The applicant is proposing to remove the most southerly cabin and use the middle cabin as a home office and make permanent changes to the home so it could not be considered habitable. Staff and Planning Commission recommended approval.

Peter Lehman, 21285 Radisson Road, expressed his appreciation to City staff for answering his questions and helping him work through this process. He explained that they have lived in Shorewood since 1986 and gave an overview of some of the history surrounding this property. He noted that there are currently no easements on these parcels, but with this change, they will be granting a ten-foot utility easement to the City.

Councilmember Siakel asked about deeded access to the lake. Mr. Lehman stated that there was a deeded access that was granted in the 1930s for the small parcel to basically cross over the other property for the purpose of ingress and egress from the lake.

Councilmember Siakel explained that she asked this question because she would like to think about what could happen down the road if Mr. Lehman sold the property. She stated that she thinks the request before the Council seems very reasonable. Mr. Lehman stated that his understanding is that the easement go with the land so nothing should change.

Councilmember Gorham stated that this is an unusual request and he can understand why the Planning Commission had a split decision on this item. He stated that he is in favor of the request because this decreases the non-conforming conditions.

Siakel moved, Labadie seconded, Adopting RESOLUTION NO. 21-120, "A Resolution Approving AN RLS for a Lot Line Adjustment and Variances for Peter Lehman for Property Located at 21265 and 21285 Radisson Road."; AND, Adopting RESOLUTION NO. 21-121, "A Resolution Approving a Special Home Occupation Permit for a Software Engineering

Business to be Conducted out of a Detached Accessory Building at 21285 Radisson Road.” All in favor, motion passed.

**C. Conditional Use Permit for Multiple Accessory Buildings
6180 Cathcart Drive**

Planning Director Darling stated that this application is a request for a Conditional Use Permit (C.U.P.) to allow two detached garages where one is permitted without a C.U.P. The applicant is proposing to remove all the existing structures from the site and build a new home with two detached garages that they would use to store their personal vehicles and equipment. The home and the two garages will have stained cedar lap siding. Staff and Planning Commission recommended approval subject to the Conditions as listed.

Councilmember Gorham clarified that the reason this is in front of the Council was that anything beyond one garage requires a Conditional Use Permit and this proposal would meet the conditions in the code. Planning Director Darling stated that the Zoning Ordinance requires a Conditional Use Permit if you have more than one detached garage.

Gorham moved, Siakel seconded, Adopting RESOLUTION NO. 21-122, “A Resolution Granting a Conditional use Permit for Two Detached Garages at 6180 Cathcart Drive.” All in favor, motion passed.

**D. Variance to Side-Yard Setback
26020 Birch Bluff Road**

Planning Director Darling stated that this application is a request for a variance to side-yard setback to allow the property owner to construct an attached garage at five point four feet closer to the west property line than what would otherwise be permitted. This variance is due to the required combination of thirty feet on both side yards together. The property currently does not have a garage. Staff and Planning Commission recommend approval, subject to the conditions included in the resolution. She reviewed the conditions to ensure that the Council understands what they are being asked to approve.

Councilmember Siakel asked if there were any objections by the applicant to the suggested conditions. Planning Director Darling stated that she thinks the applicant would prefer to keep those items, but staff is recommending removal as currently the property has thirty-three percent impervious surface coverage where 25 is permitted. She stated that they are also adding a three-car garage with living area above and extra storage space. She reiterated that staff recommends removal of the shed as a further reduction in impervious surface coverage.

Councilmember Siakel asked if there was a deck on the back of the home. She explained that she lived up the street and was asking because removal of the patio makes her question whether that will leave the property owner with nothing on the back of their house for them to have enjoyment of the lake. She stated that this is a very tight property. Planning Director Darling explained that there is a deck on the back of the house and showed aerial photos of the property. Councilmember Siakel stated that it is important for someone who purchases a property on the lake to have somewhere to enjoy the lake.

Councilmember Gorham stated that this situation reminds him of a past situation where there was a garage that was encroaching on a side yard setback, but it was storage and the City had allowed

it because there was a shed that they would be removing in the future. Planning Director Darling stated that the situation he was referencing sounded familiar but she could not place the property or the details off the top of her head.

Councilmember Gorham noted that the big thing for him is not to increase the non-conformity and the shed and the storage portion is what is encroaching.

Gorham moved, Labadie seconded, Adopting RESOLUTION NO. 21-123, “A Resolution Approving Variances to Side-Yard Setbacks for Property Located at 26020 Birch Bluff Road.” All in favor, motion passed.

E. Vacation of Easement (See related item 4A)
5530 Howards Point Road

Planning Director Darling explained that this item is a request to vacate an existing fifteen-foot sewer easement that is not over the existing sewer main. The applicants are in the process of building a new home and staff discovered this issue during the building permit review process. The easement was acquired in 1972 around the time municipal sewer was installed throughout much of Shorewood. The vacation of the easement affects only this property and not any others. The City Engineer has reviewed this application and has no concerns. The City has notified the DNR and their sixty-day comment period has elapsed with no comments given and noted that staff also placed publication of two legal notices in the official newspaper as required by statute. Staff recommends approval and noted that the homeowner's representative is available via Zoom if the Council had any questions.

Councilmember Gorham asked if the easements on the adjacent properties were correct. Planning Director Darling stated that she cannot guarantee it is correct on all of the adjacent properties but would be for this property and the property to the north.

Siakel moved, Gorham seconded, Adopting RESOLUTION NO. 21-124, “A Resolution Vacating Sewer Easement for Property Located at 5530 Howards Point Road.” All in favor, motion passed.

F. Comprehensive Plan 2040
Amendments to the Land Use Map

Planning Director Darling stated that this item is for amendments to the Comprehensive Plan to complete the City's submission to the Metropolitan Council. She stated that included in the amendments are several strategies designed to meet the most impactful of the comments the City received which is the need for an additional opportunity area to create one-hundred and fifty-five housing units at a density of at least five units per acre and forty-eight of those units to be at a density of greater than eight units per acre. She gave an overview of the three opportunity areas that staff has identified. She explained that the Planning Commission reviewed the proposed amendments at a public hearing on October 5, 2021 and recommended approval. She noted that they also recommended that staff research a means to allow the existing uses to continue as conforming uses until such time as they are redeveloped on their own. Staff has looked at two options, either revising the Zoning Ordinance to allow some non-conforming uses to expand by Conditional Use Permit, or amending the Zoning Regulations to allow the existing uses to continue as interim uses within a high density residential district. Staff has outlined some concerns they had with those options and recommend that the Council take one of three possible

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approaches: leave the commercial properties guided commercial but include a statement in the Comprehensive Plan that high density residential may be an appropriate redevelopment use in the future, but noted that the City will not get any credit for this option with the Met Council; leave the properties commercial without any notes at all; or amend the land use for high density. At the Planning Commission public hearing, about a dozen people spoke and several submitted letters with comments. She stated that she has attempted to address each of the concerns in the staff report. She stated that there is an error in the staff report because it indicated that the Comprehensive Plan amendments could be approved by a simple majority, but noted that it will actually take a super-majority so with only three Councilmembers present tonight, staff recommends that the Council take public testimony but continue the item to the next Council meeting. She introduced Nate Sparks who is representing the City's consultants and asked him to give a summary of the Mixed-Use Land Use designation that is proposed.

Nate Sparks gave an overview of the Mixed-Use land use designation and explained that it is a new concept that was added during the discussion due to the attempt to get to the required amount of units and density to be in conformance with the Met Council policy. He stated that the reason why it is called Commercial Mixed Use is that the idea is that the properties are supposed to maintain their primary use as being commercial because those are the City's commercial corridors and the goal was to keep that integrity of the commercial areas as the primary focus while allowing some residential use to be added at a density that would allow it to count for both affordable housing and just the general density requirements that are required. He stated that at least fifty percent of the property would have to be maintained as commercial either horizontally or vertically and a minimum of forty percent as residential. He noted that this land use designation already exists in other area cities.

Councilmember Gorham asked if the Met Council could come back to the City and ask for different percentages of commercial and residential use. Mr. Sparks explained that the way it was set up and reviewed by the Planning Commission, the numbers were made to hit a specific number of units that conformed with what the Met Council was looking for, so he thinks it is unlikely that they would ask for anything different.

Councilmember Siakel asked for more detail on why this may be a disadvantage to the current business owners. Mr. Sparks stated that first and foremost, when discussing the Commercial Mixed-Use areas, it is important to remember that it is still primarily a commercial land use, so if the property owner wanted to stay just as commercial use, that would be fine and the introduction of units would be done on a redevelopment basis. He stated that it should not disadvantage anyone, unless they wanted to do all residential or had some other idea. He stated that it will also depend on the structure of the zoning that is created.

Planning Director Darling stated that she wants to make sure the Council understands that the three areas that are proposed to be amended do not all include the Mixed-Use land use designation. She explained that the Mixed Use was proposed over the two shopping center areas and not the Smithtown Road area which would just be high density residential.

Mayor Labadie noted that the public hearing has already been held for this issue, but the Council is open to listening to the input from the residents that are in attendance at the meeting. She noted that if anyone already gave testimony at the public hearing held by the Planning Commission or sent in an e-mail, the Council has received a copy of those comments. She asked that the residents not just continue to repeat the same comments over and over but assured the residents that it was important to the Council to hear from the residents. She stated that the City

is considering these amendments because the Met Council determined that the plan the City had submitted was 'incomplete'.

Councilmember Siakel reiterated that there is a super majority needed to vote on this issue, so they will not be making a decision tonight.

Paul Christopher, Waterford Court, stated that he attended the last meeting and the information provided tonight was accurate except for one point. He stated that everyone here from Waterford Court is totally against the Mixed Use. He stated that in looking at the population growth over the next twenty years, it will only increase by four hundred people so to him, there is no need for high density housing. He stated that there were a few words and phrases he heard at the Planning Commission meeting that concerned him. They were 'forced', 'directed', 'satisfy the Met Council'. He stated that is hoping that the Council are worried about satisfying the residents of Shorewood and not the Met Council and reiterated that they are against the Mixed-Use designation.

Councilmember Siakel stated that she would like to respond to questions and comments as they happen and would like for this to be a discussion and not just the Council sitting and listening. She stated that she agrees with Mr. Christopher, Shorewood is a community that is all built up and there are only a few corridors along County Road 19 and Highway 7. She stated that when they approached the Comprehensive Plan it was really more about redevelopment and places that may be able to accommodate higher density that helps the City get closer to working with the Met Council. She stated that for much of this, the City does not have a choice because they have to comply with the law and their mandate. She stated that the City had tried to push back but the Met Council said it was not good enough and the City had to do more to satisfy having more density in the City. She stated that she wants the residents to understand that the Council did not create this situation and are simply responding to what they are obligated to do.

Mayor Labadie asked City Attorney Keane to highlight what would happen if the City does not conform to the Met Council requirements.

City Attorney Keane stated that the two main tools in use are 'carrots' and 'sticks'. He stated that the carrots piece is that the Met Council is the reviewing agency for allocation of State and Federal resources for infrastructure such as road improvements, sanitary system modifications, and park improvements. He stated that the Met Council has review authority and comment authority, so they may find that the City is out of conformity with their plans and adversely comment on a system improvement that the City would like. He stated that for the stick, the only case in his career where he witnessed the Met Council engage its enforcement authority imposing its will on a community, was the City of Lake Elmo and the I-94 corridor where the Met Council said that was a major metropolitan investment and the corridor should be developed with public services, including sewer. He stated that this case went to the Minnesota Supreme Court and the judgement was upheld for the jurisdiction of the Met Council to impose that system-wide decision. He stated that there has not been a similar imposition of the will of the Met Council as it relates to things like land use designation. He stated that the Met Council tries to stitch the communities together in terms of the review authority, but it is essentially uncharted waters in terms of how forcefully the Met Council may impose its broader policy decision on individual units of government.

Mayor Labadie explained that the Met Council could potentially withhold funds for road projects or other infrastructure improvements. She stated that this is what the City is up against and it either does what the Met Council says and try to be creative or they can potentially withhold money or infrastructure grants.

City Attorney Keane stated that he feels the Mixed Use policy conformity issue is a solid solution. Shorewood is a built-out community so any changes in land use will be redevelopment which is driven by land economics. He stated that he believes the Met Council is trying to be even handed across the one-hundred and five jurisdictions and he believes that, at a granular level, he does not see much of that happening in the City anytime soon.

Joe Huber, 19762 Waterford Court, stated that Shorewood is indeed a fine place to live and it is due to the volunteer efforts of the Council and Commissions. He stated that he would like to thank them for their services and also recognize and thank of the City staff for respecting their concerns in the decade he has lived in the City. He stated that he is here to ask the Council to stop any action to further medium- and high-density residential zoning for both commercial and residential properties. He stated that the testimony at the October 5, 2021 Planning Commission meeting demonstrated that Shorewood has no land truly viable for medium or high density development. He stated that the answer should be that Shorewood is built out. He noted that he understood that these are preliminary actions, but things could change overnight. He stated that these changes will have an impact on how landowners see the future and reiterated that these simple things be stopped tonight. He stated that one of the major political parties has concerns about the nature and governance of the regional and sewer planning council.

Tom Lingo, Garden Patch, 23445 Smithtown Road, stated that they have been in business for forty-two years and at this point in time there has not been enough land left that could be used for building high density housing. The City has twice taken parts of his property for City use. He stated only half of the land is now available because one-third of this parcel is covered in wetland. He stated that when all the setbacks are followed there would be room for about two houses and reviewed the setback and easements on his property. He stated that there is a culvert that was installed on his property to drain Studer Pond and the water coming from Mary Lake. He stated that now the City is demanding that they agree to a legal access on the south end of the culvert that can never be used for building or anything but surface storage. The City has left a very small piece of land for them to use and now they want more for the third time. He stated that the City needs to look for another piece of property for their housing because this is his piece of property and thinks it is outrageous that the City would take their property for a third time. He stated that this would be an undesirable place to live because of its proximity to County Road 19, the water table, surrounded by commercial businesses and would be a dangerous place to raise a family. He stated that this property should remain commercial and not be residential and asked again that the City not take his land for a third time.

Councilmember Siakel stated that the City does not take land and asked for clarification of what Mr. Lingo was referring to. City Engineer Budde stated that the City has negotiated a drainage and utility easement for the project which required an agreement with them for maintenance purposes.

Councilmember Siakel explained that she gets concerned when she hears that the 'City has taken things' because the City has not taken anything. Mr. Lingo stated that the City 'took the land' in the way that it is now restricted. He stated that the twenty-foot easement that runs over the culvert for the full length of his property cuts right through from the back of his property to the front. He explained that this means he cannot build anything permanent on there and has to have everything that can be moved so the City can come in and repair. He stated that if he wants to build a bigger building he cannot because he has to avoid all of that property. He stated that this means that housing also could not be put on there. He stated that he is happy with the culvert

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and that it is helping Mary Lake, but he has to allow room that he cannot build so that they can come in at anytime if there are any problems with the culvert, with large equipment to fix it. He stated that because of the 20-foot easement there is a little strip of land along one side where he can build, but it is so narrow that it really is not useable. He stated that his understanding is as soon as the Comprehensive Plan amendments pass, he will not be allowed to make any changes to the property. He stated that he is allowed to stay in business, but cannot make any changes and if he sells it to someone, they also cannot make any changes. He stated that you cannot run a business without some change.

Bob Skinner, 19880 Waterford Court, distributed some information that was from the Planning Commission agenda packet and a photo he took from the Met Council website. The changes being proposed by the City is the creation of a new land use called Commercial Mixed Use. He stated that within the information he gave to the Council it states that fifty percent of the site is to be maintained as a commercial land use and residential use for forty percent of the site, with a minimum of fifteen units per acre and a maximum of thirty units per acre which is much more than the five units per acre that has been discussed in the presentations. He stated that there were twenty people from the neighborhood that attended the Planning Commission meeting. He noted that he would estimate that their neighborhood is currently about two units per acre and this would have fifteen to thirty units per acres that would border their property. If the Council's hands are tied, he may be able to live with a few stories, but not the four-seven story buildings that are depicted in the photo from the Met Council site.

Mayor Labadie asked if the photo that was presented was the one she referenced in her communication to Council. Planning Director Darling confirmed that this was the photo that she referenced in the staff report and had attached the same photo to the report. She noted that it is a photo of a development in Bloomington. She stated that she has spoken with the Planner that worked on the project and was told that it is upwards of sixty units per acre and is a horizontal Mixed Use development. She stated that the planner was unable to replicate how the Met Council got to twenty eight units per acre as listed on their website. He stated that he was unsure if they had included all of the land in the development but Bloomington's calculations are upwards of sixty units per acre.

Mayor Labadie stated that if the City went ahead with some sort of Mixed Use plan, it would not look anything like this photo. Planning Director Darling stated that she does not know what it would look like but what is shown in the photo is significantly more than the top end of what the City could do.

Gabriel Jabbour, 23500 and 23400 Smithtown Road, explained that one of his properties is the marina and the other is the dredging company. The marina is zoned residential with a recreational leisure overlay and the other property was zoned commercial. He stated that he bought the dredging company in order to preserve it in 2008. He stated that staff, residents and members of the Planning Commission and City Council have been very pleasant. He stated that he is concerned about secessions and the future of the land. He stated that he understands the City's position and noted that he has worked with the Met Council for the last thirty years on various issues and understands the difficulty in having a partnership with them. He stated that sometimes it ends up being a monologue from the Met Council rather than a dialogue. He stated that he had Excelsior run water to the land and feels that the planning was done by accident when the dredging company came in. He stated that he is interested to see what the City's plans and intentions are 'on purpose' now rather than by accident. He explained that there are access issues and residents do not want to see any traffic there. He stated that it is zoned commercial

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and he is concerned if the existing dredging company decides that they no longer want to continue what purpose the land should have down the road. He stated that they are not in the position that it can just be in limbo and just hold on to it. He stated that he would encourage the City to take direction on the whole thing sooner rather than later so they can aim their compass in that direction as well. He noted that he is a strong proponent of life cycle housing and noted that when he is older he does not want to have to leave the community but be able to stay near his family and have the same lifestyle and just downsize to a nice place near the lake.

Mayor Labadie noted that she liked the description from Mr. Jabour that sometimes there is a monologue from the Met Council rather than a dialogue and reiterated that the City presented a plan to the Met Council that was rejected.

Councilmember Siakel explained that the original plan was to essentially do nothing which is what residents are asking for, but that was not good enough for the Met Council. They have now said the City has to add one-hundred fifty five units and additional density. She stated that, to her, they are discussing things that she views as never happening. She stated that this is something so far down the road and will never come to fruition and noted that no one on Council has ever talked about something like this ever being there. She stated that the City has even called in consultants to ensure that this is done correctly because it is important. She stated that she is willing to listen to what residents have to say, but she is stymied on the solution and a way to find a middle ground where the Council can satisfy what residents want, but also do what needs to be done.

Mayor Labadie stated that the solution that would have made everyone happy, has been rejected. She stated that what they must do to move forward will not make everyone happy, including some of the Council, because a decision needs to be made that is in the best interest of the whole community. She stated that the Council shares the concerns of the community with relation to traffic and they also like the quaintness of the City as it is. She stated that to do any kind of improvement to Highway 7, they will need approval from the State and if the funding gets yanked away, those kinds of improvements may never happen. She reiterated that the Council cannot vote on this issue tonight because a super-majority is needed. She thanked the residents for expressing their concerns in a very respectful manner.

G. Variance to OHWL Setback and Impervious Surface Coverage 5655 Merry Lane

Planning Director Darling stated that this item is a request for two variances to allow a new concrete pad to be installed forty feet from the Ordinary Highway Water Level (OHWL) where 75 feet is required. She stated that this request will also require a point three percent increase in impervious surface coverage which results in a total of 64.8 percent coverage where 24 percent is allowed. This has been reviewed by both the Parks Commission at their August 10, 2021 meeting and the Planning Commission on October 5, 2021 who reviewed the two possible locations for the decontamination equipment. The Planning Commission recommended approval and noted that one nearby resident spoke and raised a concern about noise and suggested an alternative location for the equipment. She reviewed the current usage practices and location for the decontamination equipment and gave an overview of the proposal to alter the current landscape island in order for the equipment to be located there. She stated that following the concern about noise raised by a resident, staff went to the site and took noise readings and found that it is operating underneath the maximum levels allowed by the City and State. Staff and Planning Commission recommend approval of the two variances.

Joe Schneider, 21125 Christmas Lane, stated that they have been working closely with City staff on trying to solve a series of problems and this change is one element of the overall solution. He stated that they are in support of moving the decontamination unit out of the trailer in a parking stall and are very comfortable with this solution. The Planning Commission report indicated that every boat is decontaminated it goes in the water and the reality is that a fraction of them are decontaminated before they go in the water, but noted that they are inspected. He stated that some boats are decontaminated upon exiting the water according to DNR protocols. He stated that they stop inspecting at 9:00 p.m. during the peak of the summer months. He stated that any noise that is generated will be mostly during the daytime hours.

Councilmember Gorham asked for an overview of the two options that had been presented. Planning Director Darling gave an overview of the two alternative locations for placing the equipment. City Administrator Lerud stated that this is one of the first changes in a line of improvements that are planned to be made.

Gorham moved, Labadie seconded, Adopting RESOLUTION NO. 21-126, "A Resolution Approving Variances to Allow a Concrete Pad to be Installed for Property Located at 5655 Merry Lane." All in favor, motion passed.

8. ENGINEERING/PUBLIC WORKS

9. GENERAL/NEW BUSINESS

**A. City Code Amendment for Commercial Animal Breeders
Chapter 701 of City Code**

Planning Director Darling stated that on July 12, 2021 the Council adopted a four-month moratorium on dog breeding and directed staff to research the activity and advise if a change to the City Code was necessary. Staff reviewed regulations in a number of metro communities and found that generally, cities allow commercial dog breeders on larger properties that are further from more intensely developed areas or more rural. They also require a substantial setback for structures or enclosures to any property line that is adjacent to residential use. She noted that Shorewood is a built out community and does not seem to have the larger rural areas where the impacts from this particular use can be accommodated. Based on this research, staff has proposed that the City maintain the allowance it has for people to own their dogs, sell puppies, but not increase the nuisance factor, and limit the number of dogs that are allowed on residential properties.

Councilmember Gorham asked what led the Council to discuss this issue and pass a moratorium. Planning Director Darling explained that staff had received a call from someone who was looking to begin a commercial dog breeding operation and wanted to know what the City standards were, which the City did not have. He stated that the City Administrator and City Attorney spoke with this individual to let them know that the issue would need to be studied to the need to create some standards for commercial dog breeding operations. She stated that the moratorium ends on November 9, 2021.

Councilmember Siakel asked if this recommendation was basically for a status quo, meaning that people can have two dogs, and with a permit can have four dogs. She stated that she is confused how commercial dog breeding fits into that scenario. She stated that she does not think the City

should have commercial dog breeding. Planning Director Darling stated that allowing two dogs and four with a permit is exactly what the City currently allows.

Councilmember Siakel stated that breeders could potentially exceed four dogs if they have puppies. Planning Director Darling clarified that the ordinance sets the maximum amount of dogs that a breeder can own to the same number of dogs that any other resident can own in the City.

Mayor Labadie stated that she thinks the revisions were well thought out and add further restrictions without altering the existing parameters.

Labadie moved, Gorham seconded, Adopting ORDINANCE 584, “An Ordinance Approving an Amendment to Shorewood City Code Chapter 701 (Animals).” All in favor, motion passed.

Mayor Labadie noted a minor typographical error on the resolution.

Labadie moved, Gorham seconded, Adopting RESOLUTION NO. 21-127, “A Resolution Approving the Publication of Ordinance 584 Regarding City Code Ordinance Amendments Related to Animal Breeders.” All in favor, motion requires Super Majority Vote (4/5) to Pass and will be continued to the next city council meeting for approval.

10. STAFF AND COUNCIL REPORTS

A. Administrator and Staff

1. 3rd Quarter 2021 General Fund Budget Report

Finance Director Rigdon gave a brief overview of the General Fund Budget report as of the third quarter of 2021.

Councilmember Gorham confirmed that there did not appear to be any ‘red flags’ in the General Fund Budget. Finance Director Rigdon stated that there are not any and it is comparable with prior years.

2. Investments 3rd Quarter 2021 Report

Finance Director Rigdon stated that the City is complying with its policy and are basically using the Safety Liquidity and Yield (SLY) method where investments are made, in that order.

Other

Public Works Director Brown stated earlier this year, based on drought conditions, the Minnesota Department of Health put out a mandate stating that watermain flushing was to be held off in order to conserve water. He explained that Shorewood traditionally does this in the spring and fall of the year and has not received any official notification that the decision has been reversed, so the City may not be doing watermain flushing unless the decision is reversed soon.

Mayor Labadie stated that there have been some residents that have contacted the City about this issue. She asked if it gets to the point where the City is unable to flush this fall that there be an explanation given in the newsletter and on the website for the residents.

City Engineer Budde updated the Council on the Enchanted Island force main project which has begun and noted it should be completed in about two weeks. The City has posted information on the website about the Strawberry Lane project regarding the upcoming open house which will be held on Wednesday, November 10, 2021. He stated that MnDot is working on completing a road safety audit for Highway 7.

City Attorney Keane explained that regarding the Comprehensive Plan amendment discussion, Mr. Lingo voluntarily provided the easement he referred to through a negotiations which was within his setback area so he could not have put a building in that area anyway. He stated that the Waterford discussion was especially interesting for any of the Council that was around in the 1990s when the whole center with the Holiday store was proposed to be a full service Byerly's store. He reminded the Council that land use changes and patterns come and go.

Councilmember Siakel stated that she thinks that is a point that is missing and understands wanting to be respectful of people, but does not know how to comment when the changes of what they are saying may happen is infinitesimal. She stated that she does not like it when people come and say the City 'took' their property because the City has never taken anyone's property. She stated that kind of thing needs to be checked so people are not left with a bad impression and it needs to be made clear that the City does not use eminent domain. She stated that if Mr. Lingo gave the easement to the City, nothing was 'taken' from him by the City.

City Attorney Keane explained that he just wanted the Council to understand the context of that situation.

B. Mayor and City Council

Councilmember Gorham stated that there is a 'buzzing' schoolboard election on November 2, 2021 and encouraged people to vote if they are in the Minnetonka school district.

Mayor Labadie expressed her appreciation for everyone on the Council and staff and how well everyone works together.

11. ADJOURN

Gorham moved, Siakel seconded, Adjourning the City Council Regular Meeting of October 25, 2021, at 9:45 P.M. All in favor, motion passed.

ATTEST:

Jennifer Labadie, Mayor

Sandie Thone, City Clerk



#2 C

MEETING TYPE
Regular Meeting

City of Shorewood Council Meeting Item

Title / Subject: Verified Claims

Meeting Date: November 8, 2021

Prepared by: Michelle Nguyen, Senior Accountant
Greg Lerud, City Administrator
Joe Rigdon, Finance Director

Attachments: Claims lists

Policy Consideration:

Should the attached claims against the City of Shorewood be paid?

Background:

Claims for council authorization.

67092 - 67110 & ACH	798,629.54
Total Claims	\$798,629.54

We have also included a payroll summary for the payroll period ending **October 24, 2021**.

Financial or Budget Considerations:

These expenditures are reasonable and necessary to provide services to our residents and funds are budgeted and available for these purposes.

Options:

The City Council may accept the staff recommendation to pay these claims or may reject any expenditure it deems not in the best interest of the city.

Recommendation / Action Requested:

Staff recommends approval of the claims list as presented.

Next Steps and Timelines:

Checks will be distributed following approval.

Payroll

G/L Distribution Report

User: mnguyen

Batch: 00002.10.2021 - PR-10-25-2021

CITY OF SHOREWOOD



Account Number	Debit Amount	Credit Amount	Description
FUND 101	General Fund		
101-00-1010-0000	0.00	71,803.61	CASH AND INVESTMENTS
101-11-4103-0000	1,716.64	0.00	PART-TIME
101-11-4122-0000	131.31	0.00	FICA CONTRIB - CITY SHARE
101-13-4101-0000	13,374.90	0.00	FULL-TIME REGULAR
101-13-4103-0000	678.80	0.00	PART-TIME
101-13-4121-0000	1,054.01	0.00	PERA CONTRIB - CITY SHARE
101-13-4122-0000	1,050.27	0.00	FICA CONTRIB - CITY SHARE
101-13-4131-0000	2,055.74	0.00	EMPLOYEE INSURANCE - CITY
101-13-4151-0000	80.49	0.00	WORKERS COMPENSATION
101-15-4101-0000	5,456.06	0.00	FULL-TIME REGULAR
101-15-4121-0000	409.20	0.00	PERA CONTRIB - CITY SHARE
101-15-4122-0000	416.70	0.00	FICA CONTRIB - CITY SHARE
101-15-4131-0000	607.47	0.00	EMPLOYEE INSURANCE - CITY
101-15-4151-0000	30.24	0.00	WORKERS COMPENSATION
101-18-4101-0000	7,936.16	0.00	FULL-TIME REGULAR
101-18-4121-0000	595.22	0.00	PERA CONTRIB - CITY SHARE
101-18-4122-0000	575.86	0.00	FICA CONTRIB - CITY SHARE
101-18-4131-0000	1,014.86	0.00	EMPLOYEE INSURANCE - CITY
101-18-4151-0000	30.46	0.00	WORKERS COMPENSATION
101-24-4101-0000	3,652.85	0.00	FULL-TIME REGULAR
101-24-4121-0000	273.96	0.00	PERA CONTRIB - CITY SHARE
101-24-4122-0000	279.84	0.00	FICA CONTRIB - CITY SHARE
101-24-4131-0000	671.93	0.00	EMPLOYEE INSURANCE - CITY
101-24-4151-0000	19.52	0.00	WORKERS COMPENSATION
101-32-4101-0000	14,154.22	0.00	FULL-TIME REGULAR
101-32-4102-0000	345.14	0.00	OVERTIME
101-32-4105-0000	409.32	0.00	STREET PAGER PAY
101-32-4121-0000	1,118.16	0.00	PERA CONTRIB - CITY SHARE
101-32-4122-0000	1,073.93	0.00	FICA CONTRIB - CITY SHARE
101-32-4131-0000	2,708.98	0.00	EMPLOYEE INSURANCE - CITY
101-32-4151-0000	813.81	0.00	WORKERS COMPENSATION
101-33-4101-0000	495.25	0.00	FULL-TIME REGULAR
101-33-4121-0000	37.12	0.00	PERA CONTRIB - CITY SHARE
101-33-4122-0000	45.51	0.00	FICA CONTRIB - CITY SHARE

Account Number	Debit Amount	Credit Amount	Description
101-33-4131-0000	280.85	0.00	EMPLOYEE INSURANCE - CITY
101-33-4151-0000	25.93	0.00	WORKERS COMPENSATION
101-52-4101-0000	4,761.65	0.00	FULL-TIME REGULAR
101-52-4121-0000	357.14	0.00	PERA CONTRIB - CITY SHARE
101-52-4122-0000	319.35	0.00	FICA CONTRIB - CITY SHARE
101-52-4131-0000	825.34	0.00	EMPLOYEE INSURANCE - CITY
101-52-4151-0000	160.78	0.00	WORKERS COMPENSATION
101-53-4101-0000	1,472.55	0.00	FULL-TIME REGULAR
101-53-4121-0000	110.44	0.00	PERA CONTRIB - CITY SHARE
101-53-4122-0000	113.50	0.00	FICA CONTRIB - CITY SHARE
101-53-4131-0000	16.61	0.00	EMPLOYEE INSURANCE - CITY
101-53-4151-0000	45.54	0.00	WORKERS COMPENSATION
FUND Total:	71,803.61	71,803.61	
FUND 201	Shorewood Comm. & Event Center		
201-00-1010-0000	0.00	2,191.45	CASH AND INVESTMENTS
201-00-4101-0000	1,502.19	0.00	FULL-TIME REGULAR
201-00-4103-0000	329.65	0.00	PART-TIME
201-00-4121-0000	135.81	0.00	PERA CONTRIB - CITY SHARE
201-00-4122-0000	142.04	0.00	FICA CONTRIB - CITY SHARE
201-00-4131-0000	24.91	0.00	EMPLOYEE INSURANCE - CITY
201-00-4151-0000	56.85	0.00	WORKERS COMPENSATION
FUND Total:	2,191.45	2,191.45	
FUND 601	Water Utility		
601-00-1010-0000	0.00	11,198.05	CASH AND INVESTMENTS
601-00-4101-0000	7,926.73	0.00	FULL-TIME REGULAR
601-00-4105-0000	443.29	0.00	WATER PAGER PAY
601-00-4121-0000	627.77	0.00	PERA CONTRIB - CITY SHARE
601-00-4122-0000	607.97	0.00	FICA CONTRIB - CITY SHARE
601-00-4131-0000	1,336.71	0.00	EMPLOYEE INSURANCE - CITY
601-00-4151-0000	255.58	0.00	WORKERS COMPENSATION
FUND Total:	11,198.05	11,198.05	
FUND 611	Sanitary Sewer Utility		
611-00-1010-0000	0.00	8,877.12	CASH AND INVESTMENTS
611-00-4101-0000	6,072.63	0.00	FULL-TIME REGULAR
611-00-4102-0000	102.33	0.00	OVERTIME
611-00-4105-0000	443.29	0.00	SEWER PAGER PAY
611-00-4121-0000	496.40	0.00	PERA CONTRIB - CITY SHARE
611-00-4122-0000	480.55	0.00	FICA CONTRIB - CITY SHARE
611-00-4131-0000	1,091.73	0.00	EMPLOYEE INSURANCE - CITY

Account Number	Debit Amount	Credit Amount	Description
611-00-4151-0000	190.19	0.00	WORKERS COMPENSATION
FUND Total:	8,877.12	8,877.12	
FUND 621	Recycling Utility		
621-00-1010-0000	0.00	768.69	CASH AND INVESTMENTS
621-00-4101-0000	595.92	0.00	FULL-TIME REGULAR
621-00-4121-0000	44.70	0.00	PERA CONTRIB - CITY SHARE
621-00-4122-0000	44.16	0.00	FICA CONTRIB - CITY SHARE
621-00-4131-0000	81.79	0.00	EMPLOYEE INSURANCE - CITY
621-00-4151-0000	2.12	0.00	WORKERS COMPENSATION
FUND Total:	768.69	768.69	
FUND 631	Storm Water Utility		
631-00-1010-0000	0.00	3,727.64	CASH AND INVESTMENTS
631-00-4101-0000	2,898.69	0.00	FULL-TIME REGULAR
631-00-4121-0000	217.37	0.00	PERA CONTRIB - CITY SHARE
631-00-4122-0000	209.90	0.00	FICA CONTRIB - CITY SHARE
631-00-4131-0000	299.66	0.00	EMPLOYEE INSURANCE - CITY
631-00-4151-0000	102.02	0.00	WORKERS COMPENSATION
FUND Total:	3,727.64	3,727.64	
FUND 700	Payroll Clearing Fund		
700-00-1010-0000	98,566.56	0.00	CASH AND INVESTMENTS
700-00-2170-0000	0.00	46,491.13	GROSS PAYROLL CLEARING
700-00-2171-0000	0.00	11,478.67	HEALTH INSURANCE PAYABLE
700-00-2172-0000	0.00	6,192.60	FEDERAL WITHHOLDING PAYABLE
700-00-2173-0000	0.00	3,154.79	STATE WITHHOLDING PAYABLE
700-00-2174-0000	0.00	10,981.78	FICA/MEDICARE TAX PAYABLE
700-00-2175-0000	0.00	10,224.30	PERA WITHHOLDING PAYABLE
700-00-2176-0000	0.00	5,700.00	DEFERRED COMPENSATION
700-00-2177-0000	0.00	1,813.53	WORKERS COMPENSATION
700-00-2183-0000	0.00	1,208.92	HEALTH SAVINGS ACCOUNT
700-00-2184-0000	0.00	872.84	DENTAL DELTA
700-00-2185-0000	0.00	448.00	DENTAL - UNION
FUND Total:	98,566.56	98,566.56	
Report Total:	197,133.12	197,133.12	

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
 Printed: 10/25/2021 - 1:08PM
 Batch: 00006.10.2021 - PR-10-25-2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 4	AFSCME CO 5 MEMBER HEALTH FUND			Check Sequence: 1	ACH Enabled: True
October-2021	PR Batch 00002.10.2021 Dental - Union	448.00	10/25/2021	700-00-2185-0000	PR Batch 00002.10.2021 Dental - Union
	Check Total:	448.00			
Vendor: 1084	BANK VISTA			Check Sequence: 2	ACH Enabled: True
PR-10-25-2021	PR Batch 00002.10.2021 HSA-BANK VISTA	276.92	10/25/2021	700-00-2183-0000	PR Batch 00002.10.2021 HSA-BANK VIS
	Check Total:	276.92			
Vendor: 5	EFTPS - FEDERAL W/H			Check Sequence: 3	ACH Enabled: True
PR-10-25-2021	PR Batch 00002.10.2021 Federal Income Tax	6,192.60	10/25/2021	700-00-2172-0000	PR Batch 00002.10.2021 Federal Income T
PR-10-25-2021	PR Batch 00002.10.2021 FICA Employee Portio	4,450.14	10/25/2021	700-00-2174-0000	PR Batch 00002.10.2021 FICA Employee I
PR-10-25-2021	PR Batch 00002.10.2021 FICA Employer Portio	4,450.14	10/25/2021	700-00-2174-0000	PR Batch 00002.10.2021 FICA Employer I
PR-10-25-2021	PR Batch 00002.10.2021 Medicare Employee Pc	1,040.75	10/25/2021	700-00-2174-0000	PR Batch 00002.10.2021 Medicare Employ
PR-10-25-2021	PR Batch 00002.10.2021 Medicare Employer Po	1,040.75	10/25/2021	700-00-2174-0000	PR Batch 00002.10.2021 Medicare Employ
	Check Total:	17,174.38			
Vendor: 6	HEALTH PARTNERS-MEDICAL			Check Sequence: 4	ACH Enabled: True
October-2021	PR Batch 00001.10.2021 Health Ins - CoPay-1	4,220.00	10/11/2021	700-00-2171-0000	PR Batch 00001.10.2021 Health Ins - CoPa
October-2021	PR Batch 00002.10.2021 Health Insurance-HSA	6,673.45	10/25/2021	700-00-2171-0000	PR Batch 00002.10.2021 Health Insurance
October-2021	PR Batch 00001.10.2021 Health Insurance-HSA	5,780.00	10/11/2021	700-00-2171-0000	PR Batch 00001.10.2021 Health Insurance
October-2021	PR Batch 00002.10.2021 Health Ins - CoPay-2	4,805.22	10/25/2021	700-00-2171-0000	PR Batch 00002.10.2021 Health Ins - CoPa
	Check Total:	21,478.67			
Vendor: 1166	HEALTHPARTNER-DENTAL			Check Sequence: 5	ACH Enabled: True
October-2021	PR Batch 00002.10.2021 Dental - Non Union	872.84	10/25/2021	700-00-2184-0000	PR Batch 00002.10.2021 Dental - Non Uni
October-2021-CB	PR Batch 00002.10.2021 Dental - COBRA	45.94	10/25/2021	700-00-2184-0000	PR Batch 00002.10.2021 Dental - Non Uni
	Check Total:	918.78			
Vendor: 2	ICMA RETIREMENT TRUST-302131-457			Check Sequence: 6	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
PR-10-25-2021	PR Batch 00002.10.2021 Deferred Comp-ICMA	3,075.00	10/25/2021	700-00-2176-0000	PR Batch 00002.10.2021 Deferred Comp-I
	Check Total:	3,075.00			
Vendor: 11	MINNESOTA DEPARTMENT OF REVENUE			Check Sequence: 7	ACH Enabled: True
PR-10-25-2021	PR Batch 00002.10.2021 State Income Tax	3,154.79	10/25/2021	700-00-2173-0000	PR Batch 00002.10.2021 State Income Tax
	Check Total:	3,154.79			
Vendor: 1091	MSRS-MN DEFERRED COMP PLAN 457			Check Sequence: 8	ACH Enabled: True
PR-10-25-2021	PR Batch 00002.10.2021 Deferred Comp-MSRS	150.00	10/25/2021	700-00-2176-0000	PR Batch 00002.10.2021 Deferred Comp-2
PR-10-25-2021	PR Batch 00002.10.2021 Deferred Comp-MSRS	2,475.00	10/25/2021	700-00-2176-0000	PR Batch 00002.10.2021 Deferred Comp-2
	Check Total:	2,625.00			
Vendor: 665	OPTUM BANK			Check Sequence: 9	ACH Enabled: True
PR-10-25-2021	PR Batch 00002.10.2021 HSA-OPTUM BANK	932.00	10/25/2021	700-00-2183-0000	PR Batch 00002.10.2021 HSA-OPTUM B.
	Check Total:	932.00			
Vendor: 9	PERA			Check Sequence: 10	ACH Enabled: True
PR-10-25-2021	PR Batch 00002.10.2021 MN-PERA Deduction	4,747.00	10/25/2021	700-00-2175-0000	PR Batch 00002.10.2021 MN-PERA Dedu
PR-10-25-2021	PR Batch 00002.10.2021 MN PERA Benefit Em	5,477.30	10/25/2021	700-00-2175-0000	PR Batch 00002.10.2021 MN PERA Benef
	Check Total:	10,224.30			
	Total for Check Run:	60,307.84			
	Total of Number of Checks:	10			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
 Printed: 10/28/2021 - 12:10PM
 Batch: 00007.10.2021 - BOM-Sept CC



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 868	BANK OF MONTREAL			Check Sequence: 1	ACH Enabled: True
Sept-2021-AndyE	Fuel	104.39	10/30/2021	101-32-4212-0000	
Sept-2021-BradM	Fuel	152.03	10/30/2021	101-32-4212-0000	
Sept-2021-BradM	Amazon-Flood Lights	89.28	10/30/2021	101-32-4221-0000	
Sept-2021-BradM	Boyer Ford-Filters	156.28	10/30/2021	101-32-4221-0000	
Sept-2021-BradM	Carquest	62.10	10/30/2021	101-32-4221-0000	
Sept-2021-BradM	Cub Foods	26.90	10/30/2021	101-32-4245-0000	
Sept-2021-BradM	Ebay	41.18	10/30/2021	101-32-4221-0000	
Sept-2021-BradM	Lube-Tech	732.76	10/30/2021	101-32-4212-0000	
Sept-2021-BradM	Northern Tool	49.44	10/30/2021	101-32-4221-0000	
Sept-2021-BradM	Rdo Ver Bur-Replace Door/Glass Multione	1,778.55	10/30/2021	101-32-4221-0000	
Sept-2021-BradM	True Value	6.49	10/30/2021	101-32-4221-0000	
Sept-2021-BradM	True Value	2.20	10/30/2021	101-32-4245-0000	
Sept-2021Brenda	Amazon	36.68	10/30/2021	101-13-4245-0000	
Sept-2021-Brett	Amazon	33.98	10/30/2021	101-32-4245-0000	
Sept-2021-Brett	Amazon	206.14	10/30/2021	101-32-4245-0000	
Sept-2021-Brett	Amazon	-33.28	10/30/2021	101-32-4245-0000	
Sept-2021-Brett	Amazon	25.14	10/30/2021	101-32-4245-0000	
Sept-2021-Brett	Sam's	143.84	10/30/2021	101-52-4245-0000	
Sept-2021ChrisP	Fuel	83.69	10/30/2021	101-32-4212-0000	
Sept-2021-CityCard	Culligan Bottled Water - Drink	48.00	10/30/2021	101-19-4245-0000	
Sept-2021-CityCard	Republic Services	14,282.54	10/30/2021	621-00-4400-0000	
Sept-2021-CityCard	Waste Mgmt-Public Works	762.36	10/30/2021	101-32-4400-0000	
Sept-2021-CityCard	Waste Mgmt-SSCC	295.50	10/30/2021	201-00-4400-0000	
Sept-2021-CityCard	Chanhassen-18505-002 - Stormwa	86.44	10/30/2021	101-52-4380-0000	
Sept-2021-CityCard	Verizon-Lift Station	14.45	10/30/2021	611-00-4321-0000	
Sept-2021-CityCard	Mangold Horticulture-SCEC	249.00	10/30/2021	201-00-4400-0000	
Sept-2021-CityCard	Mangold Horticulture-City Hall	321.00	10/30/2021	101-19-4400-0000	
Sept-2021-CityCard	PBI Lease-Postage Lease	195.00	10/30/2021	101-19-4410-0000	
Sept-2021-CityCard	Mangold Horticulture-Badger Park	591.00	10/30/2021	101-52-4400-0000	
Sept-2021-CityCard	Mangold Horticulture-Utility Building	106.00	10/30/2021	101-32-4400-0000	
Sept-2021-CityCard	AT&T-Wade Ipad	25.49	10/30/2021	101-24-4321-0000	
Sept-2021-GregF	Fuel	281.02	10/30/2021	101-32-4212-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Sept-2021-GregF	Am Leonard-Fiberglass Pole	188.01	10/30/2021	601-00-4240-0000	
Sept-2021-GregF	True Values	32.23	10/30/2021	101-32-4245-0000	
Sept-2021-GregF	Northern Tool - Tree Chaps	148.40	10/30/2021	101-32-4245-0000	
Sept-2021-GregL	Amazon -Dehumidifier	239.97	10/30/2021	101-19-4223-0000	
Sept-2021-GregL	True Value-Hose	62.98	10/30/2021	101-19-4223-0000	
Sept-2021-Heitz	Fuel	613.18	10/30/2021	101-32-4212-0000	
Sept-2021-Heitz	Frattallones - Pruner	107.51	10/30/2021	101-52-4240-0000	
Sept-2021-Heitz	In Specialized	96.00	10/30/2021	101-32-4400-0000	
Sept-2021-Julie	Movie In the Park	53.10	10/30/2021	101-53-4248-0000	
Sept-2021-Larry	Fuel	30.32	10/30/2021	101-32-4212-0000	
Sept-2021-Larry	In Enabling	17.00	10/30/2021	601-00-4321-0000	
Sept-2021-LukeW	Fuel	204.62	10/30/2021	101-32-4212-0000	
Sept-2021-Nelia	JP - Dog Tags	73.90	10/30/2021	101-13-4245-0000	
Sept-2021-Nelia	Office Depot -Supplies	169.98	10/30/2021	101-13-4200-0000	
Sept-2021-Robert	Fuel	99.00	10/30/2021	101-32-4212-0000	
Sept-2021-Sandi	Amazon	34.99	10/30/2021	101-13-4200-0000	
Sept-2021-Sandi	Amazon	67.39	10/30/2021	101-13-4200-0000	
Sept-2021-Sandi	Caribou-Employee Meeting	15.00	10/30/2021	101-13-4331-0000	
Sept-2021-Sandi	TIF Victoria - Floral - Robert's mother funeral	137.86	10/30/2021	101-11-4245-0000	
Sept-2021-Sandi	USPS - Postage Stamps	46.40	10/30/2021	101-13-4208-0000	
Sept-2021-TimK	Fuel	59.20	10/30/2021	101-32-4212-0000	
Sept-2021-TimK	True Value	22.99	10/30/2021	101-32-4245-0000	
Sept-2021-Twila	Willette Home Landry	280.00	10/30/2021	201-00-4400-0000	
Sept-2021-Wade	Apple - Ipad	8.59	10/30/2021	101-24-4321-0000	
Sept-2021-Wade	Best Buy- Computer Monitor	599.99	10/30/2021	101-24-4200-0000	
Sept-2021-Wade	Best MN Dept of Forest	35.00	10/30/2021	101-24-4331-0000	
Sept-2021-Wade	Amazon - Computer Mouse	37.75	10/30/2021	101-24-4200-0000	
Check Total:		24,436.95			
Vendor: 327	WINDSTREAM			Check Sequence: 2	ACH Enabled: True
74167826	City of Shwd- Badger Well	70.23	10/30/2021	601-00-4395-0000	
74167826	Public Works	67.61	10/30/2021	101-32-4321-0000	
74167826	City Hall	139.31	10/30/2021	101-19-4321-0000	
74167826	Badger-Manor-Cathcart Parks	208.07	10/30/2021	101-52-4321-0000	
74167826	City of Shwd-West Tower	140.27	10/30/2021	601-00-4321-0000	
Check Total:		625.49			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	25,062.44			
	Total of Number of Checks:	2			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
 Printed: 11/03/2021 - 10:19AM
 Batch: 00001.11.2021 - CC-11-08-2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 105 INV261834	ADVANCED IMAGING SOLUTIONS Konica Minolta/C658 Copier	35.00	11/08/2021	Check Sequence: 1 101-19-4221-0000	ACH Enabled: True
	Check Total:	35.00			
Vendor: 125 007P18934	BOYER FORD TRUCKS Filters	428.30	11/08/2021	Check Sequence: 2 101-32-4221-0000	ACH Enabled: True
	Check Total:	428.30			
Vendor: 136 10-29-2021 10-29-2021 10-29-2021 10-29-2021 10-29-2021 79456885-102521 86501806-102521	CENTERPOINT ENERGY 20405 Knightsbridge Rd 28125 Boulder Bridge 24200 Smithtown Rd 6000 Eureka Road 5755 Country Club Rd 5735 Country Club Rd-SCEC 20630 Manor Rd	34.00 80.06 122.19 28.23 60.44 99.68 19.00	11/08/2021 11/08/2021 11/08/2021 11/08/2021 11/08/2021 11/08/2021 11/08/2021	Check Sequence: 3 601-00-4394-0000 601-00-4396-0000 101-32-4380-0000 101-52-4380-0000 101-19-4380-0000 201-00-4380-0000 101-52-4380-0000	ACH Enabled: True
	Check Total:	443.60			
Vendor: 456 P773203 P781203	CORE & MAIN, LP Adaptor Fittings Watermain	120.24 400.50	11/08/2021 11/08/2021	Check Sequence: 4 601-00-4240-0000 601-00-4223-0000	ACH Enabled: False
	Check Total:	520.74			
Vendor: 804 5175 5175 5175 5175 5175	DAVID DROWN ASSOCIATES, INC. Financial Consulting Svcs Financial Consulting Svcs Financial Consulting Svcs Financial Consulting Svcs Financial Consulting Svcs	1,000.00 1,000.00 1,000.00 1,000.00 1,000.00	11/08/2021 11/08/2021 11/08/2021 11/08/2021 11/08/2021	Check Sequence: 5 307-00-4720-0000 601-00-4720-0000 308-00-4720-0000 309-00-4720-0000 320-00-4720-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Check Total:		5,000.00			
Vendor: UB*00440	Mary & John L. Devney			Check Sequence: 6	ACH Enabled: False
	Refund Check 005114-000, 4810 Regents Walk	109.19	11/03/2021	601-00-2010-0000	
	Refund Check 005114-000, 4810 Regents Walk	127.38	11/03/2021	611-00-2010-0000	
	Refund Check 005114-000, 4810 Regents Walk	54.60	11/03/2021	631-00-2010-0000	
	Refund Check 005114-000, 4810 Regents Walk	54.59	11/03/2021	621-00-2010-0000	
Check Total:		345.76			
Vendor: 1218	GM CONTRACTING, INC.			Check Sequence: 7	ACH Enabled: False
PV#1-Covington	P.V.#1 - Covington Watermain Improvements	229,487.93	11/08/2021	601-00-4680-0000	
Check Total:		229,487.93			
Vendor: 757	GONYEA HOMES, INC			Check Sequence: 8	ACH Enabled: False
5840PrestwickCt	Escrow Refund-5840 Prestwick Court	2,576.00	11/08/2021	880-00-2200-0000	
Check Total:		2,576.00			
Vendor: 200	GOPHER STATE ONE CALL			Check Sequence: 9	ACH Enabled: True
1100737	Monthly Rental	82.35	11/08/2021	601-00-4400-0000	
1100737	Monthly Rental	82.35	11/08/2021	611-00-4400-0000	
1100737	Monthly Rental	82.35	11/08/2021	631-00-4400-0000	
Check Total:		247.05			
Vendor: 216	HENNEPIN COUNTY RECORDER & REGIS			Check Sequence: 10	ACH Enabled: False
26020 BirchBluf	Variances to Side Yard setback-20620 Birch Bluf	46.00	11/08/2021	101-18-4400-0000	Record
6180CathcartPk	Granting a CUP-6180 Cathcart Drive	46.00	11/08/2021	101-18-4400-0000	Record
Check Total:		92.00			
Vendor: UB*00436	Joseph Houghton			Check Sequence: 11	ACH Enabled: False
	Refund Check 009301-000, 5350 St Albans Bay	62.95	11/03/2021	601-00-2010-0000	
	Refund Check 009301-000, 5350 St Albans Bay	73.45	11/03/2021	611-00-2010-0000	
	Refund Check 009301-000, 5350 St Albans Bay	31.47	11/03/2021	631-00-2010-0000	
	Refund Check 009301-000, 5350 St Albans Bay	31.48	11/03/2021	621-00-2010-0000	
Check Total:		199.35			
Vendor: 896	HUEBSCH SERVICES			Check Sequence: 12	ACH Enabled: True
20109185	City Hall - Mats	187.23	11/08/2021	101-19-4400-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: UB*00438	Check Total:	187.23			
	Betty Ice			Check Sequence: 13	ACH Enabled: False
	Refund Check 008218-000, 25665 Park Ln	75.03	11/03/2021	601-00-2010-0000	
	Refund Check 008218-000, 25665 Park Ln	87.54	11/03/2021	611-00-2010-0000	
	Refund Check 008218-000, 25665 Park Ln	37.51	11/03/2021	631-00-2010-0000	
	Refund Check 008218-000, 25665 Park Ln	37.52	11/03/2021	621-00-2010-0000	
Vendor: UB*00439	Check Total:	237.60			
	Donald C. & Jean Johnson			Check Sequence: 14	ACH Enabled: False
	Refund Check 007730-000, 6060 Strawberry Ln	75.68	11/03/2021	611-00-2010-0000	
	Refund Check 007730-000, 6060 Strawberry Ln	32.43	11/03/2021	631-00-2010-0000	
	Refund Check 007730-000, 6060 Strawberry Ln	32.43	11/03/2021	621-00-2010-0000	
Vendor: UB*00437	Check Total:	140.54			
	Charles & Lorri Komisar			Check Sequence: 15	ACH Enabled: False
	Refund Check 008383-003, 4750 Regents Walk	55.06	11/03/2021	601-00-2010-0000	
	Refund Check 008383-003, 4750 Regents Walk	64.24	11/03/2021	611-00-2010-0000	
	Refund Check 008383-003, 4750 Regents Walk	27.53	11/03/2021	631-00-2010-0000	
	Refund Check 008383-003, 4750 Regents Walk	27.53	11/03/2021	621-00-2010-0000	
Vendor: 13 40003065-10292021	Check Total:	174.36			
	LEAGUE OF MINNESOTA CITIES INSURAN			Check Sequence: 16	ACH Enabled: False
	Property/Casualty Insurance	85,789.00	11/08/2021	101-19-4360-0000	
Vendor: 972 446	Check Total:	85,789.00			
	LON THARALDSON PLUMBING & HEATING			Check Sequence: 17	ACH Enabled: False
	Freeman Park North Entrance-Badger Park Vand	1,734.78	11/08/2021	101-52-4400-0000	
Vendor: 262 2745678 2746714 2749273	Check Total:	1,734.78			
	LUBE-TECH			Check Sequence: 18	ACH Enabled: True
	Motor Fuel Lube	387.14	11/08/2021	101-32-4212-0000	
	Motor Fuel Lube	187.26	11/08/2021	101-32-4212-0000	
	Fee	100.00	11/08/2021	101-32-4212-0000	
Vendor: 279 1130610	Check Total:	674.40			
	METROPOLITAN COUNCIL (WASTEWATER)			Check Sequence: 19	ACH Enabled: True
	Monthly Waste Water Svc	82,991.61	11/08/2021	611-00-4385-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	82,991.61			
Vendor: 286	MIDWEST MAILING SYSTEMS INC			Check Sequence: 20	ACH Enabled: True
79221	Newsletter Postages	542.75	11/08/2021	101-13-4208-0000	
79221	Newsletter Svc	456.36	11/08/2021	101-13-4400-0000	
	Check Total:	999.11			
Vendor: 305	MNSPECT, LLC			Check Sequence: 21	ACH Enabled: True
8784	Inspection Services	2,310.00	11/08/2021	101-24-4400-0000	
	Check Total:	2,310.00			
Vendor: 1149	NEW LOOK CONTRACTING, INC.			Check Sequence: 22	ACH Enabled: False
PV#3-WoodsideRd	PV#4-WoodsideRoad & Woodside Lane Street R	155,927.11	11/08/2021	408-00-4680-0000	
	Check Total:	155,927.11			
Vendor: 313	MICHELLE THU-THAO NGUYEN			Check Sequence: 23	ACH Enabled: True
October-2021	Mileage Reimbursement	103.13	11/08/2021	101-15-4331-0000	
	Check Total:	103.13			
Vendor: 325	ON SITE SANITATION -TWIN CITIES			Check Sequence: 24	ACH Enabled: True
1221673	Cathcart Park-26655 W- 62nd St	66.60	11/08/2021	101-52-4410-0000	
1221674	Freeman Park-6000 Eureka Rd	382.95	11/08/2021	101-52-4410-0000	
1221675	Silverwood Pk-5755 Covington R	66.60	11/08/2021	101-52-4410-0000	
1221676	South Shore-5355 St Albans Bay	66.60	11/08/2021	101-52-4410-0000	
1221677	Christmas Lk Rd-5625 Merry Ln	233.10	11/08/2021	101-52-4410-0000	
	Check Total:	815.85			
Vendor: 685	BRENDA PRICCO			Check Sequence: 25	ACH Enabled: True
Jan-Nov-2021-Mileage	Mileage - Jan to Nov-2021	211.11	11/08/2021	101-13-4331-0000	
	Check Total:	211.11			
Vendor: 336	PURCHASE POWER			Check Sequence: 26	ACH Enabled: True
Refilled-09-28-2021	Acct #8000-9000-0743-8223	1,000.00	11/08/2021	101-13-4208-0000	
Refilled-09-28-2021	Acct #8000-9000-0743-8223	20.99	11/08/2021	101-13-4208-0000	
	Check Total:	1,020.99			
Vendor: 840	RANDY'S ENVIRONMENTAL SERVICES			Check Sequence: 27	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
5570ManitouRoad	5570 Manitou Road	69.95	11/08/2021	621-00-4400-0026	
	Check Total:	69.95			
Vendor: 355	SHRED-N-GO INC			Check Sequence: 28	ACH Enabled: False
126343	Shredded Svc	54.75	11/08/2021	101-13-4400-0000	
	Check Total:	54.75			
Vendor: 360	SOUTH LAKE MINNETONKA POLICE DEPA			Check Sequence: 29	ACH Enabled: False
3rd Qtr-2021-CO	Quarterly-Court Overtime	390.06	11/08/2021	101-21-4440-0000	
Aug-Sept-2021	Monthly-Henn Cty Process Fee	132.36	11/08/2021	101-21-4400-0000	
November-2021OB	Monthly-Operating Budget Exp	112,276.06	11/08/2021	101-21-4400-0000	
Sept-2021-HCPF	Monthly-Henn Cty Process Fee	253.68	11/08/2021	101-21-4400-0000	
	Check Total:	113,052.16			
Vendor: 1181	SPLIT ROCK MANAGEMENT, INC.			Check Sequence: 30	ACH Enabled: True
80739	Custodial Service-CH Building	472.00	11/08/2021	101-19-4400-0000	
80740	Custodial Service-PWs Building	358.00	11/08/2021	101-32-4400-0000	
	Check Total:	830.00			
Vendor: 1219	STERICYCLE, INC.			Check Sequence: 31	ACH Enabled: False
8000287006	Community Shred Svc	1,062.90	11/08/2021	621-00-4347-0000	
	Check Total:	1,062.90			
Vendor: 821	SANDRA LEE THONE			Check Sequence: 32	ACH Enabled: True
Jun-Oct-2021	Reimbursement	56.56	11/08/2021	101-13-4331-0000	
	Check Total:	56.56			
Vendor: 384	TOTAL PRINTING SERVICES			Check Sequence: 33	ACH Enabled: False
13261	Newsletters	890.00	11/08/2021	101-13-4351-0000	
	Check Total:	890.00			
Vendor: 1083	UNIFIRST CORPORATION			Check Sequence: 34	ACH Enabled: True
October-2021	Uniforms	619.35	11/08/2021	101-32-4400-0000	
	Check Total:	619.35			
Vendor: 415	WARNER CONNECT			Check Sequence: 35	ACH Enabled: True
29940335	Network Maint Services	4,419.74	11/08/2021	101-19-4321-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
29940357	Network Maint Services	202.50	11/08/2021	101-19-4321-0000	
29940400	Network Maint Services	708.75	11/08/2021	101-19-4321-0000	
29940410	Network Maint Services	405.00	11/08/2021	101-19-4321-0000	
	Check Total:	5,735.99			
Vendor: 410	WSB AND ASSOCIATES, INC.			Check Sequence: 36	ACH Enabled: True
R-012809-000-32	Street Reclamation-Enchanted	1,123.00	11/08/2021	404-00-4680-0023	
R-014590-000-27	Woodside Rd Street Reclamation	1,339.50	11/08/2021	408-00-4303-0000	
	Check Total:	2,462.50			
Vendor: 411	XCEL ENERGY, INC.			Check Sequence: 37	ACH Enabled: True
752867809	5700 County Rd 19 - Unit Light	23.22	11/08/2021	101-32-4399-0000	5700 County Rd 19 - Unit Light
752867809	C.H. Svcs	560.49	11/08/2021	101-19-4380-0000	C.H. Svcs
752867809	P.W. Bldg Svc	438.78	11/08/2021	101-32-4380-0000	P.W. Bldg Svc
752867809	P.W. Street Lights Svc	3,465.60	11/08/2021	101-32-4399-0000	P.W. Street Lights Svc
752867809	Parks	384.96	11/08/2021	101-52-4380-0000	Parks
752867809	Amesbury	989.05	11/08/2021	601-00-4394-0000	Amesbury
752867809	Boulder Bridge	100.26	11/08/2021	601-00-4396-0000	Boulder Bridge
752867809	S.E. Area Svc	1,638.64	11/08/2021	601-00-4398-0000	S.E. Area Svc
752867809	Lift Station Street Lights	613.16	11/08/2021	611-00-4380-0000	L.S. Street Lights
753074944	24253 Smithtown Rd	158.07	11/08/2021	601-00-4395-0000	24253 Smithtown Rd
753091382	5735 Country Club Rd	575.24	11/08/2021	201-00-4380-0000	5735 Country Club Rd
753178749	5755 Country Club Rd	215.67	11/08/2021	101-19-4380-0000	5755 Country Club Rd
753403039	5700 County Rd 19	46.44	11/08/2021	101-32-4399-0000	5700 County Rd 19
753495902	4931 Shady Isalnd Road	37.83	11/08/2021	611-00-4380-0000	4931 Shady Isalnd Road
753505928	28125 Boulder Bridge Drive	1,990.76	11/08/2021	601-00-4396-0000	28125 Boulder Bridge Drive
	Check Total:	11,238.17			
	Total for Check Run:	708,764.88			
	Total of Number of Checks:	37			

Accounts Payable

Computer Check Proof List by Vendor

User: mnguyen
Printed: 11/03/2021 - 11:38AM
Batch: 00002.11.2021 - CC-11-08-2021-2



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 950	BARR ENGINEERING COMPANY			Check Sequence: 1	ACH Enabled: True
23271735.00-19	Grant Street Pond	1,297.50	11/08/2021	631-00-4303-0000	
	Check Total:	1,297.50			
Vendor: 137	CENTURY LINK			Check Sequence: 2	ACH Enabled: True
9524702294Oct21	952-470-2294-PW	65.23	11/08/2021	101-32-4321-0000	
9524702294Sep21	952-470-2294-PW	130.65	11/08/2021	101-32-4321-0000	
9524706340Oct21	952-474-6340-CH	120.06	11/08/2021	101-19-4321-0000	
9524706340Sep21	952-474-6340-CH	240.68	11/08/2021	101-19-4321-0000	
9524707819Oct21	952-470-7819-SSCC	129.96	11/08/2021	201-00-4321-0000	New Line
9524707819Sep21	952-470-7819-SSCC	260.30	11/08/2021	201-00-4321-0000	New Line
	Check Total:	946.88			
Vendor: 1220	COMPASS MANAGEMENT			Check Sequence: 3	ACH Enabled: False
5340Barrington	Manhole Reconstruction Reimbursement - 5340	2,250.00	11/08/2021	611-00-4400-0000	
	Check Total:	2,250.00			
	Total for Check Run:	4,494.38			
	Total of Number of Checks:	3			



#2D

MEETING TYPE
REGULAR

City of Shorewood Council Meeting Item

Title / Subject: Assessment Agreements for Water Connections**Meeting Date:** November 8, 2021**Prepared by:** Joe Rigdon, Finance Director**Reviewed by:** Greg Lerud, City Administrator**Attachment:** Resolution Certifying Special Assessments on the 2022 Hennepin County Property Tax Rolls

Background: The City Council for the City of Shorewood offers a program for residents who have public water available but are not connected to the municipal system, the ability to assess the water access charge over a number of years. Subsequent to the Council approving the program, staff has received many inquiries for additional information. An assessment agreement was developed in consultation with the city attorney, and numerous properties have signed assessment agreements since 2019.

The owners of all the properties listed below have signed Assessment Agreements that state the terms of the assessment and are waiving their right to appeal the assessment. The current water access charge is \$10,000. Prior water assessments collected are applied against the \$10,000 access charge when applicable.

PID	ADDRESS	NAME	AMOUNT	TERM	INTEREST RATE
33-117-23-21-0006	24925 Amlee Road	Hansen/Curran	10,000	5 years	5.0%
33-117-23-21-0052	24995 Glen Road	Teasdale/Digruttolo	10,000	5 years	5.0%
33-117-23-21-0055	25155 Glen Road	Trettel	10,000	5 years	5.0%
34-117-23-31-0040	5960 Grant Street	Abdelsamie	10,000	10 years	0.0%
33-117-23-22-0035	5565 Harding Lane	Hicks	10,000	5 years	5.0%
31-117-23-13-0020	5715 Kathleen Court	Hall	7,500	3 years	5.0%
31-117-23-24-0004	28110 Woodside Road	Giebenhain	10,000	5 years	5.0%

Recommendation / Action Requested: Staff recommends approval of the Resolution Certifying Special Assessments on the 2022 Hennepin County Property Tax Rolls.

Next Steps and Timeline: The assessments will be certified with the Hennepin County Assessor's office.

Mission Statement: The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
RESOLUTION 21-128
A RESOLUTION CERTIFYING SPECIAL ASSESSMENTS ON THE 2022
HENNEPIN COUNTY PROPERTY TAX ROLLS**

WHEREAS, the City Council for the City of Shorewood offered a program for residents who had public water available but were not connected to the municipal system, the ability to assess the water access charge over a number of years; and,

WHEREAS, the owners of all the properties listed below have signed Assessment Agreements that state the terms of the assessment and waiving their right to appeal the assessment,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD AS FOLLOWS:

That pursuant to the terms of the assessment agreements, the city hereby approves and certifies the following special assessments:

PID	ADDRESS	NAME	AMOUNT	TERM	INTEREST RATE
33-117-23-21-0006	24925 Amlee Road	Hansen/Curran	10,000	5 years	5.0%
33-117-23-21-0052	24995 Glen Road	Teasdale/ Digruttolo	10,000	5 years	5.0%
33-117-23-21-0055	25155 Glen Road	Trettel	10,000	5 years	5.0%
34-117-23-31-0040	5960 Grant Street	Abdelsamie	10,000	10 years	0.0%
33-117-23-22-0035	5565 Harding Lane	Hicks	10,000	5 years	5.0%
31-117-23-13-0020	5715 Kathleen Court	Hall	7,500	3 years	5.0%
31-117-23-24-0004	28110 Woodside Road	Giebenhain	10,000	5 years	5.0%

Such certification, which is due to the County Auditor no later than November 30, 2021, shall be payable over the period of years indicated on the table. The owner of the affected party may, at any time prior to certification of assessments to the County Auditor, pay the whole of the certified assessments to the Shorewood City Clerk.

The clerk shall forthwith transmit a certified copy of this certification roll to the County Auditor to be extended on the property tax lists of the county and such certified assessments shall be collected and paid over in the same manner as property taxes.

Hennepin County Special Assessment Division is hereby authorized to certify the assessments on the property tax rolls payable in 2022.

ADOPTED BY THE SHOREWOOD CITY COUNCIL this 8th day of November 2021.

Jennifer Labadie, Mayor

ATTEST

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title/Subject: Approving a Summary Publication for City Code Amendments related to Commercial Animal Breeding

Applicant: City of Shorewood

Meeting Date: November 8, 2021

Prepared By: Marie Darling, Planning Director

Attachments: Ordinance 584
Resolution for Summary Publication

Background: On October 25, 2021, the City Council adopted amendments related to commercial animal breeding. The Council also adopted a summary publication ordinance, but only had three members present. A summary publication ordinance requires a super majority or 4/5 members voting to approve the resolution. As a result, staff are returning with this item to request the City Council authorize the summary publication with a super majority.

Financial or Budget Considerations: Publication of summary ordinances saves the City thousands of dollars each year.

Recommended Action: Staff recommends approval of the summary publication ordinance.

Proposed Motions:

Motion to approve a resolution for summary publication of the ordinance.

Action on the summary publication requires a super majority vote (4/5).

Next Steps and Timeline: If the summary publication is adopted, staff would publish a summary of the ordinance rather than the full ordinance.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

ORDINANCE 584

CITY OF SHOREWOOD COUNTY OF HENNEPIN STATE OF MINNESOTA

AN ORDINANCE APPROVING AN AMENDMENT TO SHOREWOOD CITY CODE CHAPTER 701 (ANIMALS)

Section 1: City code Chapter 701.02 (DEFINITIONS) is hereby added to and amended as follows:

701.02 DEFINITIONS.

COMMERCIAL BREEDER. A person or business that owns, keeps, congregates, or confines animals for breeding and sales.

COMMERCIAL KENNEL. A place where any number of dogs are kept, congregated or confined while providing veterinary care and indoor boarding.

Section 2: City Code Chapter 701.03 (REGISTRATION AND LICENSING REQUIREMENTS) is hereby amended as follows.

701.03 REGISTRATION AND LICENSING REQUIREMENTS.

Subd. 1. *Licensure required.* All dogs over the age of six months kept in this city, including those allowed by multiple dog license, shall be licensed and registered by the owner with the city. The fee for the license and registration shall be as shown in the Master Fee Schedule adopted by the City Council. License applications shall be made at the office of the City Clerk on city forms setting forth the name and address of the owner, the name, breed, age, color, and gender of the dog, and such other information as may be considered necessary by the city. Applicants shall provide proof that each dog has current vaccination against rabies. License tags, if issued at the election of the city, shall be securely attached around the dog's neck at all times during the license term. If the tag is lost or stolen, the owner may obtain a duplicate license and tag upon payment of a fee as shown in the Master Fee Schedule adopted by the City Council.

Subd. 2. *Term of license.* See § 701.19 of this code.

Subd. 3. *New residents of city.* Any person who moves into and becomes a resident of the city and who owns a dog within the city shall cause the same to be

registered and licensed as provided hereinbefore within a period of not more than 30 days after becoming a resident of the city.

Subd. 4. *Transfer of license.* The license of any dog, licensed by the city, may be transferred to a new owner of the licensed dog for the duration of that license. The transfer is when the information regarding the new owner is filed with the City Clerk. The fee for license transfers shall be shown on the Master Fee Schedule adopted by the City Council.

Subd. 5. *Revocation.* Any person making any false statement on any license application required by this section shall be guilty of a misdemeanor. The City Clerk shall revoke any license issued under this section if the owner has made any false statement on the license application. No refund of any fees shall be due to the licensee whose license has been revoked.

Subd. 6. *Reinstatement.* Any person whose license has been revoked under this section may reapply for such license after all deficiencies have been corrected. Any person making application after any revocation shall follow the procedures set out for the initial issuance of the license and shall pay the fees in the full amount that would be required for an original license.

Section 3: City code Chapter 701.08 (Animal Breeders and Dealers) is hereby amended as follows:

701.08 ANIMAL BREEDERS AND DEALERS.

No person, firm, or corporation shall establish, maintain, conduct, or operate as a commercial breeder of any animal within this City in violation of Chapter 701.06, Chapter 701.07, Chapter 705.05 Subd. 2, or Chapter 702.06; act as a breeder of any animal that is prohibited within the city by other chapter of City Code; or establish, maintain, conduct, or operate as a commercial kennel within this City in violation of Chapter 1200 (Zoning Regulations).

Section 4: City code Chapter 701.19 (APPENDICES) is hereby amended as follows:

701.19 APPENDICES.

Subd. 1. *Dog license period.* The license period shall be for the whole or unexpired portion of the year ending on the ensuing December 31.

Subd. 2. *Multiple dog license requirements.*

a. Within the limits of the city, no more than two dogs over the age of six months shall be allowed in any household unless the owners shall first obtain a multiple dog license. This license shall allow an owner to keep up to four dogs over the age of six months. Any person desiring a multiple dog license shall make written application upon a form prescribed by and containing the information as required by the city. Every owner is required to keep a valid, individual license tag securely fastened to

the dog's collar or harness. The owner shall pay a fee for the multiple dog license as shown in the Master Fee Schedule adopted by the City Council. This license shall be valid for the period of one year, beginning on January 1 and ending on December 31, and is nontransferable. The application shall contain the following information:

(1) The number of dogs over the age of six months to be maintained on the premises;

(2) A description of the real estate property upon which the animals will be kept;

(3) Written authorization for the city to inspect the premises which shall be valid for the length of the license. Application for a renewal license shall be inspected upon receipt of complaints. The inspection shall be to confirm compliance with the following criteria:

(a) If an outdoor multiple dog shelter is provided, it must be constructed of suitable material to maintain and secure the keeping of dogs and to allow for sufficient space for the dogs. Standards for adequate shelter for dogs is specified in M.S. § 343.40 and is adopted by reference, including any amendments to that section. The space must be inspected and approved by the Animal Enforcement Officer. All surfaces must be constructed of material to provide for proper cleaning, drainage and maintenance and needs of the dogs. Multiple dog structures must be located within the prescribed setback requirements for the property and shall be located at least ten feet from the property boundary. All fences shall be located entirely upon the property of the fence owner. No boundary line fence shall be erected closer than three feet to an existing parallel boundary line fence;

(b) Owners must ensure that dogs kept on a licensed premises do not create a nuisance by excessive barking or by creating unsanitary conditions.

(4) Notification of any prior violations during the previous licensing period.

b. *Denial of license.* The city may deny any license request based upon one or more of the following:

(1) The Animal Enforcement Officer finds the multiple dog facilities inadequate;

(2) Conditions of the license are not met;

(3) A nuisance condition is found to be created by the dogs or owner; or

(4) The multiple dog facility creates a public health and safety hazard or has placed the animals in an unreasonable endangerment. The city shall investigate all complaints and may issue a citation for violations. After a complaint has been received and found to be valid regarding a multiple dog license, the holder of the license shall appear before the City Council to state or explain their position. The appearance shall be within 30 days of the initial complaint and after notification of all contiguous property owners. The City Council will then decide the status of the license.

c. *Exceptions.*

(1) An applicant may apply to the City Council for an exception to the maximum number of dogs allowed per property.

(2) This section shall not apply to nonresidents or dogs kept within the city for less than 30 continuous days.

d. *Revocation of multiple dog license.* In addition to any other sanctions herein provided, violation of any of the terms of this chapter shall be grounds for termination of the privilege of keeping up to four dogs, and the license may be revoked. Revocation may occur for a violation attributable to any dog kept by the owners.

Subd. 3. *Animal nuisances.* It shall be considered a nuisance for any animal to bark excessively, continuously or untimely, to chase vehicles, defile or destroy any property, public or private, or to defecate in or upon public property or the property of another without being cleaned up immediately by the person in charge of the animal. The person having custody of the dog is responsible for disposing of the dog feces in a sanitary manner. Failure on the part of the owner or custodian to prevent his animals from committing an act of nuisance shall subject the owner or custodian to the penalty hereinafter provided.

NOW THEREFORE the City Council of the City of Shorewood, Minnesota, ordains:

Section 5. That Ordinance 584 Amending Shorewood City Code, Chapter 701 (Animals) has been hereby approved and adopted.

Section 6. This Ordinance 584 adopting the Amendment to City Code, Chapter 701 (Animals) shall take effect upon publication in the City's official newspaper.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD, MINNESOTA
this 25th day of October, 2021.**

JENNIFER LABADIE, MAYOR

ATTEST:

SANDIE THONE, CITY CLERK

RESOLUTION 21-127

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**A RESOLUTION APPROVING THE PUBLICATION OF
ORDINANCE 584 REGARDING CITY CODE ORDINANCE AMENDMENTS RELATED
TO COMMERCIAL ANIMAL BREEDERS**

WHEREAS, at a duly called meeting on October 25, 2021, the City Council of the City of Shorewood adopted Ordinance No. 584 entitled "AN ORDINANCE APROVING AN AMENDMENT TO SHOREWOOD CITY CODE CHAPTER 701 (ANIMALS)" pertaining to commercial animal breeders; and

WHEREAS, the City Council adopted a lengthy ordinance amending City Code Chapter 701 to amend regulations related to setting limits on commercial animal breeders; and

WHEREAS, the purpose of this summary is to inform the public of the intent and effect of the ordinance but to publish only a summary of the ordinance with the full ordinance being on file in the office of the City Clerk during regular office hours and available on the city's website;

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD:

1. The City Council finds that the above title and summary of Ordinance No. 584 clearly informs the public of the intent and effect of the Ordinance.
2. The City Clerk is directed to publish Ordinance No. 584 by title and summary, pursuant to Minnesota Statutes, Section 412.191, Subdivision 4. Such summary is to be substantially the same as the attached form.
3. A full copy of the Ordinance is available at Shorewood City Hall and on the city's website.

ADOPTED by the Shorewood City Council on this 8th day of November, 2021.

Jennifer Labadie, Mayor

Attest:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title/Subject: Sam Larson Eagle Scout Project

Meeting Date: November 8, 2021
Prepared by: Twila Grout – Park & Rec Director

Attachments: Park Commission Memo
Application
Resolution

2F

MEETING
TYPE
Regular
Meeting

Background: Eagle Scout candidate Sam Larson has proposed donating a compost bin for his Eagle Scout project that he will build for the Freeman Park community gardens. He stated that he will purchase lumber that would not affect the compost materials for the garden. The compost bin will be placed on the west side of the community garden. The Park Commission ask that a sign be posted that the project was completed by an Eagle Scout. Mr. Larson stated that he could put up a sign.

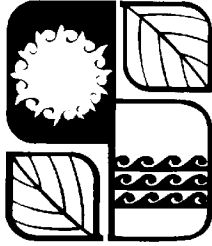
At the October 26, Park Commission meeting, the Park Commissioners recommended acceptance of the donation for a compost bin at Freeman Park Community Garden from Eagle Scout candidate Sam Larson.

Financial Considerations: None. The donation will cover the cost of purchase and installation.

Action Requested: Park Commission and staff recommends the city council accept the donation.

Accepting a donation requires a simple majority of Council members.

Connection to Vision/Mission: Consistency in providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.



CITY OF SHOREWOOD

5755 Country Club Road • Shorewood, Minnesota 55331 • 952-474-3236
Fax: 952-474-0128 • www.ci.shorewood.mn.us • cityhall@ci.shorewood.mn.us

To: Park Commission

From: Twila Grout – Park & Rec Director

Date: October 26, 2021

Re: Sam Larson Eagle Scout Project

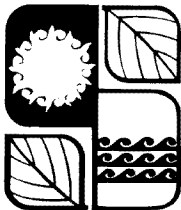
Eagle Scout candidate Sam Larson will be attending the Park Commission meeting to present his project to the Park Commissioners. He would like to build a compost bin for the community garden which is located at Freeman Park.

As the deadline for his Eagle Scout is April 15, 2022, Sam would like to start the project as soon as possible and anticipates completing the project this fall, if weather permits, but no later than early spring.

Attached is a copy of Sam's project for your review. The photo of the compost bin is an example of what the bin will look like but will have a side that swings out on hinges.

Staff Recommendation:

Upon review, staff recommends that the Park Commission support the proposed Eagle Scout Project for a compost bin at Freeman Park community garden.



City of Shorewood

Eagle Scout Project Application Form

Date of Application: 10/26/2021

Scout's Name and Contact Information:

- **Name:** Sam Larson
- **Address:** 5490 Wedgewood Drive, Excelsior, MN 55331
- **Phone:** 952-353-0543
- **Email:** samlarson415@gmail.com
- **Adult Supervisor/Troop Leader:** Todd Organ
- **Supervisor phone and email:** scoutmaster@mntroop424.com
952-807-6735

Scout Troop #: 3424

Project Title: Freeman Park Compost Bin

Scout's Goal: My goal is to provide an area where the users of the Freeman Park Community Garden can put their garden compostables. The compost from the bin can be reused in the garden to provide nutrients to new plants.

Project Location and Description: The location of my project will include my house (address provided above) and the Freeman Park Community Garden (located near the little league baseball fields).

Currently at the garden there is no compost bin, and the discarded material is piled next to the garden waiting to be picked up and disposed of by the city.

My proposal is to build and install a compost bin that will be easily accessible so that the users of the garden have a public source of compost that can be used in the garden.

Project Timeline: I will begin my process as soon as all paperwork has been properly submitted and accepted. I will begin at my house by getting everything I need to build the compost bin and doing more research to create an accessible and efficient compost bin. Once construction is finished I plan to transport everything I need to the garden and start the major building and installation process. If the weather holds within the next month or so I will try to finish the project as soon as I can. If the weather gets too cold, or starts to

get bad soon, then I plan on finishing in the early spring as soon as the weather allows. My deadline to get my Eagle Scout rank is April 15th so I want to try to get things done as quickly and efficiently as possible.

Number of Scouts involved in project: Besides myself I think I will only need 6-8 other scouts to assist in the building and installation of the compost bin at the park.

Additional Assistance or Materials Needed: No additional materials or assistance needed.

Anticipated Costs or “In Kind” contributions: Myself and other scouts will already have the tools necessary for the project, the only costs will be the materials needed to build the compost bin.

Proposed Materials and estimates:

Twelve 6in x 8ft pressure-treated lumber planks (for sides) is about \$120.

Four 4 ½ ft tall pressure-treated wooden posts, around \$80.

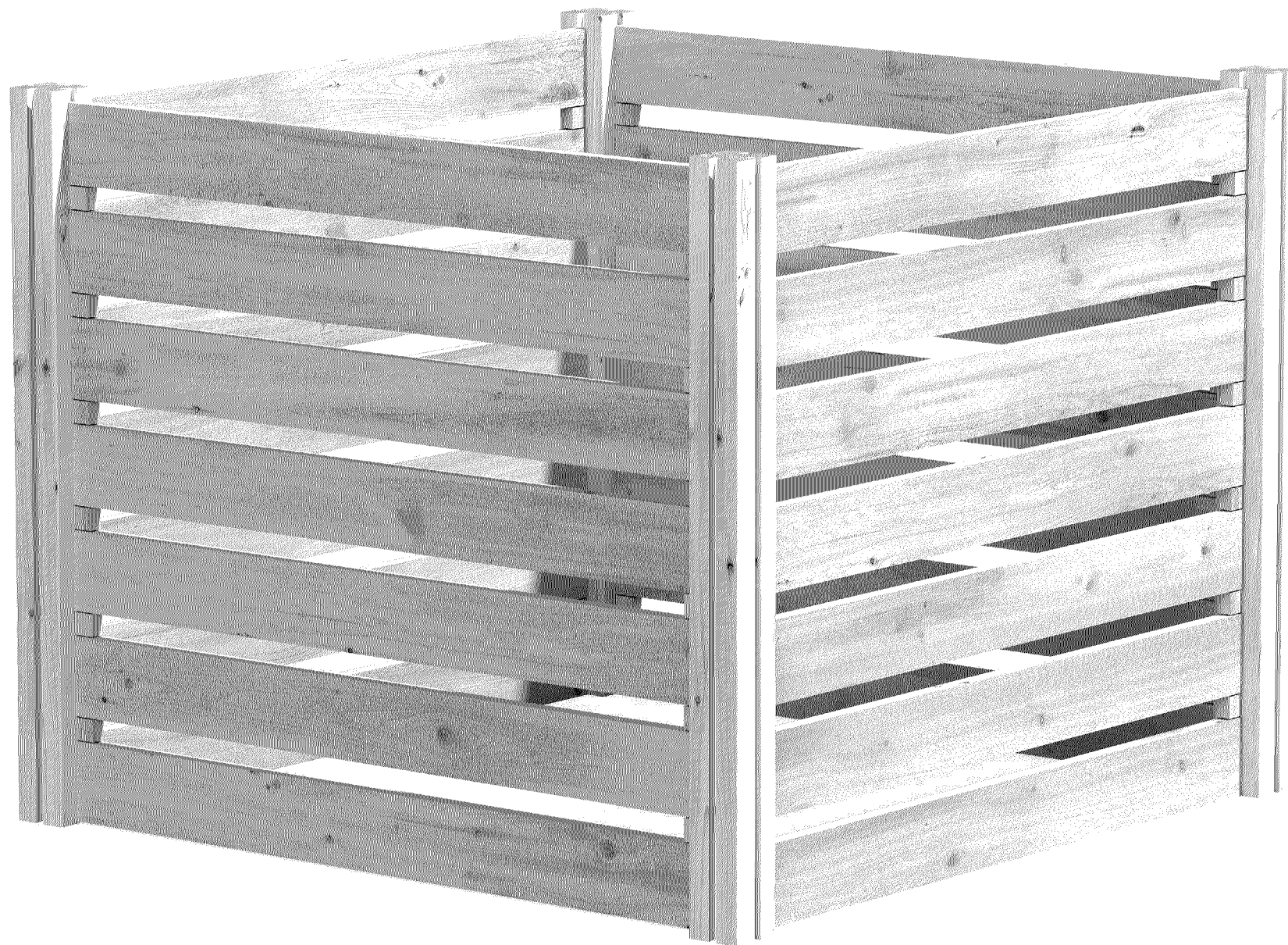
Hinges and a latch, around \$30.

Total estimated cost \$250-\$300

The funds needed will be from donations from friends and family, and my own contributions.

City of Shorewood, 5755 Country Club Road, Shorewood, MN 55331

Phone: 952-960-7900



**RESOLUTION 21-129
CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**A RESOLUTION ACCEPTING A DONATION FOR INSTALLATION OF A COMPOST
BIN FOR FREEMAN PARK COMMUNITY PARK**

WHEREAS, Eagle Scout candidate Sam Larson, has proposed building and donating a compost bin for the community garden which is located at Freeman Park, in the City of Shorewood, County of Hennepin; and

WHEREAS, Eagle Scout candidate Sam Larson has specified the compost bin be placed next to the community garden on the west side of the fencing; and

WHEREAS, the Park Commission has approved the placement of the compost bin and it meets all maintenance policy requirements.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF SHOREWOOD, MINNESOTA HEREBY ACCEPTS THE DONATION TO BUILD AND INSTALL A COMPOST BIN.

Adopted by the City Council of Shorewood, Minnesota this 8th day of November, 2021.

Jennifer Labadie, Mayor

Attest:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title / Subject: **Accept Constructed Improvements and Authorizing Final Payment for the Echo Road Storm Sewer Improvements**

Meeting Date: November 8, 2021

Prepared by: Katie Koscielak, Project Engineer WSB and Associates, Inc.

Reviewed by: Larry Brown, Director of Public Works

Attachments: Resolution, Final Payment Summary

Background:

The City awarded the Echo Road Storm Sewer Improvements to G.F. Jedlicki, Inc. at the regular City Council meeting on August 10, 2020. The Echo Road Storm Sewer Improvements included construction of a new storm sewer pipe through 5745 Echo Road to direct the runoff from Echo Road to the wetland to the south to reduce the surface water runoff from the roadway crossing this property.

G.F. Jedlicki, Inc. had completed the scheduled work in the fall of 2020 in general conformance with the Contract documents and has requested final payment. The contract was left open until 2021 to verify there were no settlements following the 2020/2021 winter season and ensure adjacent seeding has established. The City Engineer has determined that the project is complete and final payment is appropriate.

G.F. Jedlicki, Inc. has submitted the two-year Maintenance Bond, Minnesota Form IC-134 Withholdings Affidavit, lien waivers and the signed request for final payment. The 2-year warranty has been submitted setting the 2-year warranty period to begin October 30, 2020 and expire October 30, 2022. The 2-year warranty will fall under the administration of the City of Shorewood.

A Resolution Accepting Improvements for the Echo Road Storm Sewer Improvements and Authorizing Final Payment is included for Council consideration of approval.

Financial or Budget Considerations:

The "unit price" based quote was awarded to G.F. Jedlicki, Inc. in the amount of \$34,172.50 and the final project construction amount is **\$31,820.00**.

The amount remaining for payment with Payment Request No. 2/Final is **\$318.20**.

Recommendation / Action Requested:

Staff recommends approval of the Resolution Accepting Improvements for the Echo Road Storm Sewer Improvements and Authorizing Final Payment G.F. Jedlicki, Inc. in the amount of **\$318.20**.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

Smithtown Road Storm Structure
Repair and Echo Road Storm
Sewer Improvements

Final Pay Voucher 2



Client: City of Shorewood 5755 Country Club Road Shorewood, MN 55331-8926	Contractor: G. F. Jedlicki, Inc. 2471 Galpin Court Suite #110 Chanhassen, MN 55317
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WSB Project No.: 016613-000
Client Project No.:
State Project No.:
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$80,983.50	Original	\$80,983.50
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$80,983.50	Total	\$80,983.50

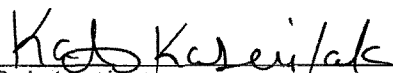
Work Certified To Date	
Base Bid Items	\$80,598.50
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$80,598.50

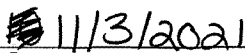
Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$0.00	\$80,598.50	\$0.00	\$79,792.51	\$805.99	\$80,598.50
Percent Retained: 0%			Percent Complete: 99.52%		

FINAL PAY VOUCHER

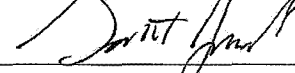
I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.


Approved By WSB


Project Engineer


Date

Approved By G. F. Jedlicki, Inc.




Date

Approved By City of Shorewood



11/3/21
Date

Smithtown Road Storm Structure
Repair and Echo Road Storm
Sewer Improvements

Final Pay Voucher 2



Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	12/18/2020	\$80,598.50	\$805.99	\$79,792.51
2	09/14/2021	\$0.00	(\$805.99)	\$805.99

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
1	\$80,598.50	\$0.00	\$79,792.51	\$805.99	\$80,598.50

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1	Local	\$805.99			\$80,598.50

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$3,890.00	1	0	\$0.00	1	\$3,890.00
2	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$850.00	4	0	\$0.00	4	\$3,400.00
3	2104.503	REMOVE CURB & GUTTER	L F	\$6.00	60	0	\$0.00	71.5	\$429.00
4	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$6.00	50	0	\$0.00	64	\$384.00
5	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L F	\$5.00	100	0	\$0.00	95.5	\$477.50
6	2104.503	SALVAGE WOOD RAIL FENCE	L F	\$11.00	120	0	\$0.00	80	\$880.00
7	2104.518	REMOVE CONCRETE WALK	S F	\$1.00	360	0	\$0.00	429	\$429.00
8	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$5.00	40	0	\$0.00	23.83	\$119.15
9	2106.507	EXCAVATION - COMMON	C Y	\$29.00	10	0	\$0.00	38	\$1,102.00
10	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$18.00	10	0	\$0.00	5	\$90.00
11	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$38.00	10	0	\$0.00	72	\$2,736.00
12	2331.603	JOINT ADHESIVE	L F	\$4.00	160	0	\$0.00	0	\$0.00
13	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$5.00	10	0	\$0.00	10	\$50.00
14	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2;C)	TON	\$195.00	20	0	\$0.00	11.91	\$2,322.45
15	2501.502	12" RC PIPE APRON	EACH	\$920.00	3	0	\$0.00	3	\$2,760.00
16	2501.502	22" SPAN RC PIPE-ARCH APRON	EACH	\$1,100.00	1	0	\$0.00	1	\$1,100.00

Smithtown Road Storm Structure
Repair and Echo Road Storm
Sewer Improvements

Final Pay Voucher 2



Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
17	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$48.00	12	0	\$0.00	12	\$576.00
18	2503.503	22" SPAN RC PIPE-ARCH SEWER CL IIA	L F	\$96.00	8	0	\$0.00	4.5	\$432.00
19	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$745.00	1	0	\$0.00	1	\$745.00
20	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC (2'X3')	EACH	\$2,465.00	3	0	\$0.00	4	\$9,860.00
21	2511.507	RANDOM RIPRAP CLASS III	C Y	\$84.00	20	0	\$0.00	15.35	\$1,289.40
22	2521.518	4" CONCRETE WALK	S F	\$15.00	360	0	\$0.00	438	\$6,570.00
23	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$38.00	60	0	\$0.00	73	\$2,774.00
24	2557.603	INSTALL WOOD RAIL FENCE	L F	\$11.00	120	0	\$0.00	80	\$880.00
25	2563.601	TRAFFIC CONTROL	LS	\$4,650.00	1	0	\$0.00	1	\$4,650.00
26	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$100.00	8	0	\$0.00	4	\$400.00
27	2573.503	SILT FENCE; TYPE HI	L F	\$4.00	100	0	\$0.00	50	\$200.00
28	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$4.00	100	0	\$0.00	50	\$200.00
29	2574.507	BOULEVARD TOPSOIL BORROW	C Y	\$28.00	10	0	\$0.00	0	\$0.00
30	2574.508	FERTILIZER TYPE 3	LB	\$2.00	3	0	\$0.00	0	\$0.00
31	2575604	ROLLED EROSION PREVENTION CATEGORY 25	S Y	\$3.00	60	0	\$0.00	11	\$33.00
32	2575.505	SEEDING	ACRE	\$12,450.00	0.02	0	\$0.00	0	\$0.00
33	2575.508	SEED MIXTURE 25-131	LB	\$52.00	1	0	\$0.00	0	\$0.00
34	2021.501	MOBILIZATION	LS	\$3,250.00	1	0	\$0.00	1	\$3,250.00
35	2101.524	CLEARING	TREE	\$880.00	2	0	\$0.00	0	\$0.00
36	2101.524	GRUBBING	TREE	\$755.00	2	0	\$0.00	0	\$0.00
37	2104.503	SAWING BITUMINOUS PAVEMENT	L F	\$4.00	40	0	\$0.00	40	\$160.00
38	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$5.00	240	0	\$0.00	238	\$1,190.00
39	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$18.00	10	0	\$0.00	2	\$36.00

Smithtown Road Storm Structure
Repair and Echo Road Storm
Sewer Improvements

Final Pay Voucher 2



Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
40	2331.603	JOINT ADHESIVE	L F	\$4.00	40	0	\$0.00	0	\$0.00
41	2360.504	TYPE SP 9.5 WEARING COURSE MIX (2,C)	S Y	\$39.00	240	0	\$0.00	240	\$9,360.00
42	2501.502	12" RC PIPE APRON	EACH	\$920.00	1	0	\$0.00	1	\$920.00
43	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$52.00	80	0	\$0.00	88	\$4,576.00
44	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$745.00	1	0	\$0.00	1	\$745.00
45	2506.502	CASTING ASSEMBLY	EACH	\$445.00	1	0	\$0.00	1	\$445.00
46	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$925.00	4	0	\$0.00	4	\$3,700.00
47	2506.602	CHIMNEY SEAL	EACH	\$220.00	1	0	\$0.00	1	\$220.00
48	2511.507	RANDOM RIPRAP CLASS III	C Y	\$87.00	10	0	\$0.00	7	\$609.00
49	2563.601	TRAFFIC CONTROL	LS	\$1,840.00	1	0	\$0.00	1	\$1,840.00
50	2571.524	CONIFEROUS TREE 8' HT B&B	TREE	\$890.00	1	0	\$0.00	0	\$0.00
51	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	\$865.00	1	0	\$0.00	0	\$0.00
52	2573.503	SILT FENCE; TYPE HI	L F	\$4.00	100	0	\$0.00	0	\$0.00
53	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$4.00	100	0	\$0.00	80	\$320.00
54	2574.507	BOULEVARD TOPSOIL BORROW	C Y	\$29.00	10	0	\$0.00	0	\$0.00
55	2574.508	FERTILIZER TYPE 3	LB	\$2.00	5	0	\$0.00	5	\$10.00
56	2575.604	ROLLED EROSION PREVENTION CATEGORY 25	S Y	\$3.00	120	0	\$0.00	200	\$600.00
57	2575.505	SEEDING	ACRE	\$12,450.00	0.03	0	\$0.00	0.3	\$3,735.00
58	2575.508	SEED MIXTURE 25-131	LB	\$52.00	2	0	\$0.00	2	\$104.00
Bid Totals:							\$0.00		\$80,598.50

Project Category Totals		
Category	Amount This Voucher	Amount To Date
SCHEDULE A. - SMITHTOWN ROAD STRUCTURE REPAIRS	\$0.00	\$48,778.50
SCHEDULE B. - ECHO ROAD STORM SEWER IMPROVEMENTS	\$0.00	\$31,820.00

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:											

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

CITY OF SHOREWOOD

RESOLUTION NO. 21-130

**A RESOLUTION ACCEPTING IMPROVEMENTS
AND AUTHORIZING FINAL PAYMENT FOR
THE ECHO ROAD STORM SEWER IMPROVEMENTS**

WHEREAS, on August 10, 2020, the City of Shorewood entered into a contract with G.F. Jedlicki, Inc., for the Echo Road Storm Sewer Improvements; and,

WHEREAS, the Contractor has substantially completed the project work and has requested City acceptance of the project and final payment for the work performed and documented to date; and,

WHEREAS, the City Engineer has made final inspection of the project and recommends acceptance and final payment be made by the City.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Shorewood as follows:

The City hereby accepts the work completed pursuant to said contract and authorizes final payment to the Contractor.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD
this 8th day of November, 2021.

Jennifer Labadie, Mayor

ATTEST:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title / Subject: Accept Constructed Improvements and Authorizing Final Payment for the
Smithtown Road Storm Structure Repair

Meeting Date: November 8, 2021

Prepared by: Katie Koscielak, Project Engineer WSB and Associates, Inc.

Reviewed by: Larry Brown, Director of Public Works

Attachments: Resolution, Final Payment Summary

Background:

The City awarded the Smithtown Road Storm Structure Repair to G.F. Jedlicki, Inc. at the regular City Council meeting on August 10, 2020. The Smithtown Road Storm Structure Repair improvements consisted of the removal and replacement of 4 storm sewer structures along Smithtown Road. A settlement agreement between the City of Shorewood and WSB was executed on September 14, 2020 regarding the cost associated with these repairs with payment to be disbursed in conjunction with the closeout of the project.

G.F. Jedlicki, Inc. had completed the scheduled work in the fall of 2020 in general conformance with the Contract documents and has requested final payment. The contract was left open until 2021 to ensure adjacent seeding has established. The Director of Public Works has determined that the project is complete and final payment is appropriate.

G.F. Jedlicki, Inc. has submitted the two-year Maintenance Bond, Minnesota Form IC-134 Withholdings Affidavit, lien waivers and the signed request for final payment. The 2-year warranty has been submitted setting the 2-year warranty period to begin October 30, 2020 and expire October 30, 2022. The 2-year warranty will fall under the administration of the City of Shorewood.

A Resolution Accepting Improvements for the Smithtown Road Storm Structure Repair and Authorizing Final Payment is included for Council consideration of approval.

Financial or Budget Considerations:

The "unit price" based quote was awarded to G.F. Jedlicki, Inc. in the amount of \$46,811.00 and the final project construction amount is **\$48,778.50**.

The amount remaining for payment with Payment Request No. 2/Final is **\$487.79**.

Recommendation / Action Requested:

Staff recommends approval of the Resolution Accepting Improvements for the Smithtown Road Storm Structure Repair and Authorizing Final Payment G.F. Jedlicki, Inc. in the amount of **\$487.79**.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

Smithtown Road Storm Structure
Repair and Echo Road Storm
Sewer Improvements

Final Pay Voucher 2



Client: City of Shorewood 5755 Country Club Road Shorewood, MN 55331-8926	Contractor: G. F. Jedlicki, Inc. 2471 Galpin Court Suite #110 Chanhassen, MN 55317
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WSB Project No.: 016613-000
Client Project No.:
State Project No.:
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$80,983.50	Original	\$80,983.50
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$80,983.50	Total	\$80,983.50

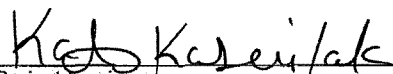
Work Certified To Date	
Base Bid Items	\$80,598.50
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$80,598.50

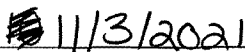
Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$0.00	\$80,598.50	\$0.00	\$79,792.51	\$805.99	\$80,598.50
Percent Retained: 0%			Percent Complete: 99.52%		

FINAL PAY VOUCHER

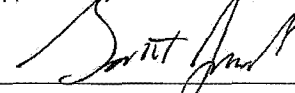
I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.


Approved By WSB


Project Engineer

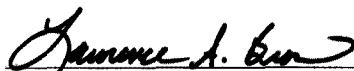

Date

Approved By G. F. Jedlicki, Inc.




Date

Approved By City of Shorewood



11/3/21
Date

Smithtown Road Storm Structure
Repair and Echo Road Storm
Sewer Improvements

Final Pay Voucher 2



Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	12/18/2020	\$80,598.50	\$805.99	\$79,792.51
2	09/14/2021	\$0.00	(\$805.99)	\$805.99

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
1	\$80,598.50	\$0.00	\$79,792.51	\$805.99	\$80,598.50

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1	Local	\$805.99			\$80,598.50

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$3,890.00	1	0	\$0.00	1	\$3,890.00
2	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$850.00	4	0	\$0.00	4	\$3,400.00
3	2104.503	REMOVE CURB & GUTTER	L F	\$6.00	60	0	\$0.00	71.5	\$429.00
4	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$6.00	50	0	\$0.00	64	\$384.00
5	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L F	\$5.00	100	0	\$0.00	95.5	\$477.50
6	2104.503	SALVAGE WOOD RAIL FENCE	L F	\$11.00	120	0	\$0.00	80	\$880.00
7	2104.518	REMOVE CONCRETE WALK	S F	\$1.00	360	0	\$0.00	429	\$429.00
8	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$5.00	40	0	\$0.00	23.83	\$119.15
9	2106.507	EXCAVATION - COMMON	C Y	\$29.00	10	0	\$0.00	38	\$1,102.00
10	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$18.00	10	0	\$0.00	5	\$90.00
11	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$38.00	10	0	\$0.00	72	\$2,736.00
12	2331.603	JOINT ADHESIVE	L F	\$4.00	160	0	\$0.00	0	\$0.00
13	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$5.00	10	0	\$0.00	10	\$50.00
14	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2;C)	TON	\$195.00	20	0	\$0.00	11.91	\$2,322.45
15	2501.502	12" RC PIPE APRON	EACH	\$920.00	3	0	\$0.00	3	\$2,760.00
16	2501.502	22" SPAN RC PIPE-ARCH APRON	EACH	\$1,100.00	1	0	\$0.00	1	\$1,100.00

Smithtown Road Storm Structure
Repair and Echo Road Storm
Sewer Improvements

Final Pay Voucher 2



Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
17	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$48.00	12	0	\$0.00	12	\$576.00
18	2503.503	22" SPAN RC PIPE-ARCH SEWER CL IIA	L F	\$96.00	8	0	\$0.00	4.5	\$432.00
19	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$745.00	1	0	\$0.00	1	\$745.00
20	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC (2'X3')	EACH	\$2,465.00	3	0	\$0.00	4	\$9,860.00
21	2511.507	RANDOM RIPRAP CLASS III	C Y	\$84.00	20	0	\$0.00	15.35	\$1,289.40
22	2521.518	4" CONCRETE WALK	S F	\$15.00	360	0	\$0.00	438	\$6,570.00
23	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$38.00	60	0	\$0.00	73	\$2,774.00
24	2557.603	INSTALL WOOD RAIL FENCE	L F	\$11.00	120	0	\$0.00	80	\$880.00
25	2563.601	TRAFFIC CONTROL	LS	\$4,650.00	1	0	\$0.00	1	\$4,650.00
26	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$100.00	8	0	\$0.00	4	\$400.00
27	2573.503	SILT FENCE; TYPE HI	L F	\$4.00	100	0	\$0.00	50	\$200.00
28	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$4.00	100	0	\$0.00	50	\$200.00
29	2574.507	BOULEVARD TOPSOIL BORROW	C Y	\$28.00	10	0	\$0.00	0	\$0.00
30	2574.508	FERTILIZER TYPE 3	LB	\$2.00	3	0	\$0.00	0	\$0.00
31	2575604	ROLLED EROSION PREVENTION CATEGORY 25	S Y	\$3.00	60	0	\$0.00	11	\$33.00
32	2575.505	SEEDING	ACRE	\$12,450.00	0.02	0	\$0.00	0	\$0.00
33	2575.508	SEED MIXTURE 25-131	LB	\$52.00	1	0	\$0.00	0	\$0.00
34	2021.501	MOBILIZATION	LS	\$3,250.00	1	0	\$0.00	1	\$3,250.00
35	2101.524	CLEARING	TREE	\$880.00	2	0	\$0.00	0	\$0.00
36	2101.524	GRUBBING	TREE	\$755.00	2	0	\$0.00	0	\$0.00
37	2104.503	SAWING BITUMINOUS PAVEMENT	L F	\$4.00	40	0	\$0.00	40	\$160.00
38	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$5.00	240	0	\$0.00	238	\$1,190.00
39	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$18.00	10	0	\$0.00	2	\$36.00

Smithtown Road Storm Structure
Repair and Echo Road Storm
Sewer Improvements

Final Pay Voucher 2



Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
40	2331.603	JOINT ADHESIVE	L F	\$4.00	40	0	\$0.00	0	\$0.00
41	2360.504	TYPE SP 9.5 WEARING COURSE MIX (2,C)	S Y	\$39.00	240	0	\$0.00	240	\$9,360.00
42	2501.502	12" RC PIPE APRON	EACH	\$920.00	1	0	\$0.00	1	\$920.00
43	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$52.00	80	0	\$0.00	88	\$4,576.00
44	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$745.00	1	0	\$0.00	1	\$745.00
45	2506.502	CASTING ASSEMBLY	EACH	\$445.00	1	0	\$0.00	1	\$445.00
46	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$925.00	4	0	\$0.00	4	\$3,700.00
47	2506.602	CHIMNEY SEAL	EACH	\$220.00	1	0	\$0.00	1	\$220.00
48	2511.507	RANDOM RIPRAP CLASS III	C Y	\$87.00	10	0	\$0.00	7	\$609.00
49	2563.601	TRAFFIC CONTROL	LS	\$1,840.00	1	0	\$0.00	1	\$1,840.00
50	2571.524	CONIFEROUS TREE 8' HT B&B	TREE	\$890.00	1	0	\$0.00	0	\$0.00
51	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	\$865.00	1	0	\$0.00	0	\$0.00
52	2573.503	SILT FENCE; TYPE HI	L F	\$4.00	100	0	\$0.00	0	\$0.00
53	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$4.00	100	0	\$0.00	80	\$320.00
54	2574.507	BOULEVARD TOPSOIL BORROW	C Y	\$29.00	10	0	\$0.00	0	\$0.00
55	2574.508	FERTILIZER TYPE 3	LB	\$2.00	5	0	\$0.00	5	\$10.00
56	2575.604	ROLLED EROSION PREVENTION CATEGORY 25	S Y	\$3.00	120	0	\$0.00	200	\$600.00
57	2575.505	SEEDING	ACRE	\$12,450.00	0.03	0	\$0.00	0.3	\$3,735.00
58	2575.508	SEED MIXTURE 25-131	LB	\$52.00	2	0	\$0.00	2	\$104.00
Bid Totals:							\$0.00		\$80,598.50

Project Category Totals		
Category	Amount This Voucher	Amount To Date
SCHEDULE A. - SMITHTOWN ROAD STRUCTURE REPAIRS	\$0.00	\$48,778.50
SCHEDULE B. - ECHO ROAD STORM SEWER IMPROVEMENTS	\$0.00	\$31,820.00

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:											

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

CITY OF SHOREWOOD

RESOLUTION NO. 21-131

**A RESOLUTION ACCEPTING IMPROVEMENTS
AND AUTHORIZING FINAL PAYMENT FOR
THE SMITHTOWN ROAD STORM STRUCTURE REPAIR**

WHEREAS, on August 10, 2020, the City of Shorewood entered into a contract with G.F. Jedlicki, Inc., for the Smithtown Road Storm Structure Repair; and,

WHEREAS, the Contractor has substantially completed the project work and has requested City acceptance of the project and final payment for the work performed and documented to date; and,

WHEREAS, the Director of Public Works has made final inspection of the project and recommends acceptance and final payment be made by the City.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Shorewood as follows:

The City hereby accepts the work completed pursuant to said contract and authorizes final payment to the Contractor.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD
this 8th day of November, 2021.

Jennifer Labadie, Mayor

ATTEST:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title/Subject: Certifying Unpaid Charges Public Hearing
Meeting Date: Monday, November 8, 2021
Prepared by: Joe Rigdon, Finance Director
Reviewed by: Michelle Nguyen, Senior Accountant
Attachments: 2021 Certification Listing (Preliminary)
Correspondence

Policy Consideration: Pursuant to Shorewood City Code 903.09, Subdv. 3(e) *Tax Assessments*, all delinquent accounts may be certified by the clerk who shall prepare an assessment roll each year providing for assessment of the delinquent accounts against respective property served and delivered to the city council for adoption prior to November 30th of each year. Upon adoption the clerk shall certify to the County Auditor the amount due, plus a certification fee as established in the Shorewood Master Fee Schedule and the County Auditor shall thereupon enter the amount as part of the tax levy on the premises to be collected during the ensuing year.

Background: The City of Shorewood is responsible for providing water, sewer, stormwater, recycling and other services to property owners within the city limits. The city has established fees for the provision of these services as delineated in the City's Master Fee Schedule. All delinquent accounts were notified of the process pursuant to state statute and had sufficient time to make payment arrangements or pay the unpaid charges. In addition, all delinquent account holders were notified that property owners wishing to object to proposed assessments against their property should do so during the November 8, 2021 city council meeting where council would consider the assessment levied against their property.

Action Requested: Staff respectfully recommends the city council hear and consider any property owner objections to the proposed assessments. No action is immediately required after the public hearing. Agenda item 9b is consideration of a Resolution Certifying Unpaid Charges to the 2022 Hennepin County Tax Rolls.

Connection to Vision/Mission: Consistency in providing residents quality public services, a healthy environment, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

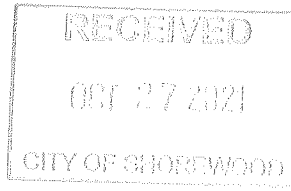
2021-Certification

<u>PID</u>	<u>Balance Amount</u>
25-117-23-24-0023	380.62
33-117-23-12-0074	800.60
34-117-23-23-0024	202.32
34-117-23-24-0024	209.51
34-117-23-24-0026	327.86
31-117-23-14-0026	817.16
32-117-23-44-0015	731.82
32-117-23-23-0010	673.52
32-117-23-22-0027	740.10
32-117-23-43-0037	805.46
32-117-23-44-0019	184.46
32-117-23-14-0030	674.60
32-117-23-11-0013	247.77
32-117-23-14-0015	638.58
25-117-23-44-0063	557.43
34-117-23-21-0029	615.79
36-117-23-11-0001	952.23
33-117-23-33-0028	105.23
34-117-23-33-0005	105.23
29-117-23-43-0018	555.76
34-117-23-44-0023	358.65
32-117-23-34-0007	648.26
33-117-23-42-0001	462.17
33-117-23-14-0043	462.17
33-117-23-32-0031	493.90
25-117-23-34-0025	493.90
26-117-23-11-0012	462.17
34-117-23-41-0022	295.14
34-117-23-44-0060	315.38
34-117-23-43-0023	493.90
25-117-23-22-0016	393.90
33-117-23-12-0025	465.56
32-117-23-12-0008	493.90
32-117-23-12-0034	462.17
32-117-23-13-0006	493.90
32-117-23-13-0008	462.17
35-117-23-31-0027	462.17
31-117-23-14-0002	462.17
34-117-23-23-0056	526.18
34-117-23-33-0029	435.68
34-117-23-33-0037	462.17
31-117-23-44-0026	315.38
25-117-23-33-0071	462.17
35-117-23-13-0045	435.68
35-117-23-34-0022	295.53
35-117-23-34-0029	435.68

2021-Certification

<u>PID</u>	<u>Balance Amount</u>
26-117-23-14-0011	462.17
25-117-23-44-0049	462.17
30-117-23-42-0003	462.17
33-117-23-11-0050	253.25
33-117-23-11-0050	253.25
33-117-23-24-0009	493.90
33-117-23-23-0039	462.17
32-117-23-14-0031	462.17
36-117-23-14-0062	3,078.30
25-117-23-33-0047	583.43
25-117-23-34-0022	462.17
25-117-23-34-0012	493.90
33-117-23-43-0005	462.17
32-117-23-11-0024	295.14
33-117-23-22-0018	696.40
32-117-23-14-0017	462.17
34-117-23-31-0022	582.33
25-117-23-24-0092	566.04
25-117-23-24-0037	579.07
34-117-23-24-0032	964.95
25-117-23-22-0067	435.68
32-117-23-31-0042	462.17
31-117-23-11-0012	810.73
33-117-23-33-0059	69.41
33-117-23-21-0038	409.57
33-117-23-12-0014	462.17
32-117-23-13-0024	462.17
25-117-23-44-0032	247.15
34-117-23-24-0031	523.99
33-117-23-21-0035	386.14
33-117-23-21-0035	386.14
33-117-23-12-0017	435.68
33-117-23-33-0025	435.68
25-117-23-32-0020	462.17
36-117-23-14-0052	456.95
32-117-23-14-0067	726.78
33-117-23-31-0068	1,196.55
36-117-23-42-0018	511.27
35-117-23-11-0064	613.31
36-117-23-42-0012	523.51
26-117-23-11-0045	295.14
35-117-23-11-0063	424.46
34-117-23-24-0022	258.21
35-117-23-33-0025	213.42
To be Certified	\$ 45,621.87

October 20, 2021



R&D Johnson, d/b/a
DeeJ's – Johnson Farms
5355 Shady Hills Cir.
Excelsior, MN 55331

Clerk
City of Shorewood :
5755 Country Club Road
Shorewood, MN 55331

SUBJECT: Utility bills: 5355 Shady Hills Cir; 5400 Vine Hill Rd.

Dear Clerk:

I object to the City certifying to the County, as special assessments, alleged delinquent utility charges and hereby demand the City credit the subject accounts for "stormwater maintenance; charges since this billing item was enacted.

The City uses our entire 1956 era farm drainage ditch for its stormwater facility for the Shady Hills Addition; Waterford Additions and Vine Hill Road and not performing any maintenance, leaving that task to us to perform. After observation and investigation the County agreed that 12 acres of our farm is subject to City nuisance flooding. Assessor's 2019 letter. The last payment we received from the City for stormwater maintenance was in 1998 during Mayor Dahlberg's term in office.

Our claims were included in our 2008 tax petition the County and City suppressed but was just revived by the district court Civil Presiding Judge. See enclosure: Court's Order.

Last week the County Attorney belatedly produced our discovery request for his duplicate petition with his acknowledgment on the signature page he asserted was timely but for over a decade asserted was not timely to continue to suppress it.

Our common law, statutory and federal civil rights were violated. Based on their own record, the City cannot rightfully certify and the County cannot rightfully accept any special assessments for alleged delinquent utility bills for the 2 subject accounts.

I look forward to the City, and by copy, the County's prompt responses and the City crediting the accounts for the decades of stormwater maintenance billings the County collected from us.

Sincerely,

_____/s/_____
Ronald R. Johnson

Enclosure

Cc: City Administrator, Mayor and Council Members
Mr. Hough, County Administrator
Ms. Leah Hart, Assessor's Office
Mr. Jack Fitzpatrick Auditor/Treasurer's Office

State of Minnesota
Hennepin County

District Court
Fourth Judicial District

Court File Number: 27-CV-21-2304

ORDER

Ronald R. and Dee L. Johnson,
Plaintiffs,

vs.

County of Hennepin, Minnesota,
Defendant.

This matter came on for administrative review before the undersigned on February 26, 2021.

WHEREAS, on June 6, 2008, the Court issued an order in 27-CV-06-550 directing the Hennepin County District Court Administrator to return a Petition/Complaint Relating to Real Property Taxation submitted by the Johnsons ("Plaintiffs") in April 2008 as unfiled.

WHEREAS, correspondence was received by Court Administration from Plaintiffs on March 2, 2020, and on May 23, 2020, requesting that a file number be assigned to their 2008 tax court filing. Plaintiffs submitted a copy of the first page of the pleadings submitted in April 2008, which contains a file stamp date of April 30, 2008.

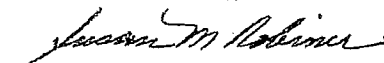
WHEREAS, the order issued on June 6, 2008 has no effect on the acceptance by District Court of the April 2008 Tax Court filing submitted by Plaintiffs.

Based upon the files, records and proceedings, IT IS ORDERED:

1. The District Court accepts the April 2008 Tax Court filing which is currently comprised of a copy of the first page of pleadings submitted by the Plaintiffs in April 2008;
2. Plaintiffs should promptly supplement their filing with the remaining pages of their April 2008 pleading;
3. The filing fee in this case is customarily \$297.00 but is hereby reduced from \$297.00 to \$252.00 to reflect the filing fee as of April 2008.

Dated: February 26, 2021

BY THE COURT



Susan M. Robiner
Civil Presiding Judge of District Court



City of Shorewood Council Meeting Item

#7A

MEETING TYPE
Regular Meeting

Title / Subject: Approve Amendments to the 2040 Comprehensive Plan
Meeting Date: November 8, 2021
Prepared by: Marie Darling, Planning Director
Attachments: City Council Memo for October 25, 2021
Planning Commission Memo for October 5, 2021
Correspondence Received
Resolution

Copies of the 2040 Comprehensive Plan are available on the City's website:
www.ci.shorewood.mn.us under Planning and Building/Comprehensive Plan

Background:

At the last meeting, the council took additional public testimony and discussed amendments to the Comprehensive Plan to meet the direction from the Metropolitan Council regarding Shorewood's share of the anticipated regional growth between now and 2040, as well as other smaller amendments. City Council took testimony, discussed the issues, but ultimately could not make a formal action to approve all or part of the changes as approval requires a supermajority and only three Councilmembers were in attendance.

Comments Offered by the Speakers:

Metropolitan Council: A couple of residents indicated that Shorewood was not obligated to fulfill any requirements of the Metropolitan Council and as Shorewood is built out, there is no appropriate locations for high density housing. Staff note that the Mixed-Use land use category was proposed to allow for the anticipated development to be absorbed through redevelopment.

Population Growth: A resident indicated that the anticipated population growth is not significant, and no additional density would be appropriate. Staff indicate that the Metropolitan Council requires the City to provide opportunity areas where the City's share of anticipated regional growth may be absorbed.

Concern for High-Density Residential next door. A resident indicate that he is uncomfortable with the amount of height and density that the Metropolitan Council showed on a photo. Staff responded that the development shown in the photo (attached) is hundreds of units and is much higher than anticipated on the shopping center property behind his home. Based on the size of the shopping center site (3.41 acres), additional residential units on that property could be in the range of 20-51 dwellings,

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

depending on how much commercial space is proposed to be retained, how the additional housing would impact the area in terms of traffic and other considerations.

Specific Properties: The property owner of 23445 Smithtown Road indicated that they were opposed to the re-guiding of their property from Commercial to High-Density Residential. They expressed concerns for limiting expansion of their business in the future as well as the appropriateness of high density residential on the property.

Future of Shorewood: The property owner of 23400 and 23500 Smithtown suggested that the City Council should think about the appropriate future uses for succession planning as the existing business owners, like the dredging company, age. He asked the City council to think about what they want the City to be in the future and what kind of redevelopment is appropriate for the properties and the area.

Financial or Budget Considerations: The City Council has previously budgeted funds for the Comprehensive Plan Update to provide for the costs associated with developing the plan.

Recommendation / Action Requested: Staff recommends reviewing the public testimony and the Planning Commission's discussion, and determine if the approach proposed in each of the areas is appropriate:

1. The area near County Road 41 and Hwy 7 (Mixed-Use)
2. The area near Hwy 7 and Old Market Road (Mixed-Use)
3. The area on both sides of Smithtown Road near the border with Excelsior (High-Density Residential)

As well as the remainder of the changes.

Staff and the Planning Commission recommend adoption of the attached resolution approving the plan subject to the Metropolitan Council's review and comment pursuant to State Statute and authorizes staff to submit the plan to the Metropolitan Council and the reviewing jurisdictions.

Potential Motion: Move to adopt the attached resolution approving amendments to the 2040 Comprehensive Plan and to forward the revisions to the Metropolitan Council for its review.

Approval of all or part of the amendments requires a super majority vote (4/5).

Next Steps: If the City Council approves some or all the proposed amendments, staff would forward the amendments to the Metropolitan Council for their review.



City of Shorewood Council Meeting Item

#7F

MEETING TYPE
Regular Meeting

Title / Subject: Approve Amendments to the 2040 Comprehensive Plan
Meeting Date: October 25, 2021
Prepared by: Marie Darling, Planning Director
Attachments: Planning Commission Memo for October 5, 2021
Correspondence Received
Resolution

Copies of the 2040 Comprehensive Plan are available on the City's website:
www.ci.shorewood.mn.us under Planning and Building/Comprehensive Plan

Background:

In September of 2019, the City received comments from the Metropolitan Council regarding the City's 2040 Comprehensive Plan. The Metropolitan Council held the City's plan incomplete for several items. Their most impactful comment related to the inadequate amount of land designated as five dwellings per acre. In November of 2020, staff met with the City Council to discuss various approaches to increase the density. Based on the information discussed at that meeting, staff brought changes to the Comprehensive Plan to the Planning Commission at their October 5, 2021 meeting (Report attached).

At that meeting, about 50 residents were present, about a dozen spoke, and many letters were received. The Planning Commission discussed the amendments proposed including the information presented by staff, the City's consultant and the public. They unanimously recommended approval of the items but wanted the staff to present the City Council with options to protect commercial property owners from the impacts of operating as legally nonconforming. Three commercial properties, 23400, 23425, and 23445 Smithtown Road (County Road 19), would eventually be nonconforming if the changes to the land use plan were approved. The properties would need to be rezoned to be consistent with the newly applied higher density land uses that were approved in the Comprehensive Plan.

Nonconforming Uses:

The planning commission requested options to protect the commercial properties so that the existing uses could be allowed to continue indefinitely into the future as conforming uses. Staff have looked at several options:

- a. Keep all three properties as commercial land uses and include a paragraph discussion in the text of the plan that high density could be considered as an option for the future. This would not count as an opportunity area but could provide an indication of how the properties could redevelop in the future.
- b. Keep all three properties as commercial.

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- c. Amend the properties as future high-density land uses and amend the zoning ordinance to either: 1) allow expansion of non-conforming uses with a conditional use permit or 2) allow the existing commercial uses as interim uses in a high-density residential zoning district until a specified trigger is reached.
- d. Amend the properties to future high-density land uses and allow the uses to continue as legally non-conforming uses.

Staff recommends either of the option a., b. or d., and finds either course of action in option c. problematic. The goal of re-guiding the properties would be to transition them to other uses. If the City Council decides that the need to keep these properties as commercial uses over residential uses, the cleanest option would be to keep the properties guided for commercial uses.

As a further concern about option C, staff would remind the City Council that the zoning regulations previously included flexibility for nonconforming uses by conditional use permits in the past. The City lost several lawsuits over such language as they tried to fight unpleasant expansions. Staff finds it prudent to avoid future entanglements with those situations altogether.

Other Issues Raised:

Protect the Shorewood Marina as an important means to allow lake access for those that do not live on the lake. Staff indicated that the Shorewood Marina is already guided for residential uses and the change to medium density would have no impact on the use of the property as a marina. It would continue as a conforming land use within the L-R zoning district.

Re-guiding the properties around Smithtown and along the shore of Lake Minnetonka would not produce affordable housing. Staff responded that the City is required to provide opportunity areas for affordable housing which are defined as those areas allowed to develop at 8 units per acre or greater. The City is not obligated to provide or build such apartments and is not punished if the opportunity areas are not constructed by 2040.

Access to 23400 Smithtown Lane for redevelopment should not occur via Lake Street. The speaker was concerned about redeveloping the dredging company for housing as the only public street frontage in on Lake Street, which would be inadequate for the increase in traffic. Staff respond that the applicant for redevelopment would need to resolve the access issues prior to approval of any redevelopment of the site.

Areas where Mixed Use is applied as the future land use are both problematic traffic areas. Staff responded that that concern is written into the Comprehensive Plan and any future PUD amendments would be required to show that the new development would mitigate traffic issues, fit within the goals

and policies of the city, and be developed in a manner that is consistent with the character of the immediate vicinity.

Why does the Metropolitan Council want to encourage more density when the population is declining?

The population in the Metro area is not declining, it is growing and is projected to continue to grow through 2040. The city's consultant responded that the Metropolitan Council's goal is to decentralize density and encourage growth to occur in areas that are adequately planned to accommodate it in terms of regional infrastructure like sewer, roads, parks, etc.

Has the Metropolitan Council taken into account other multiple family developments elsewhere in the area or the new units in the Minnetonka Country Club? Staff responded that the new apartment building constructed in Tonka Bay satisfied Tonka Bay's requirement, not Shorewood's. The Minnetonka Country Club is too low a density to satisfy the requirement for new housing at five units per acre or greater.

What would a 30 dwelling per acre apartment building look like? A resident was concerned as he had found a photo on the Metropolitan Council's website of a dense development that said it was 28 units per acre (attached). Staff recognized the photo as a Bloomington development and contacted one of the city planners that worked on it. The Bloomington planner indicated the photos shows a high-density residential development with over 60 units per acre, not 28 as labeled. The Bloomington planner was not sure why the Metropolitan Council labeled it as 28 units per acre, unless they included acreage developed with a hotel, strip retail and a grocery store on it as well as the land with the apartments. Although some city's do allow double counting, Shorewood's Comprehensive Plan was not drafted to allow the total acreage on the site to be used in calculating density.

Traffic Issues at Eureka and Highway 7. A resident submitted a letter with a concern for the proposed re-guiding at 25485 Highway 7 from Minimum density residential (.1 to 1 dwelling per acre) to Low Density residential (1-2 dwellings per acre) due to traffic issues at that location. Staff notes that the proposed change would allow one additional dwelling at that location, which would be a negligible increase.

Phase that the Comprehensive Review is in. A resident asked what phase the review of the comprehensive plan is in.

- The Comprehensive Plan review started in 2017 and a number of open houses were held then and a community survey was also done.
- The body of the Comprehensive Plan was drafted and released to the other applicable jurisdictions for their six-month comment period.
- All comments were reviewed and incorporated where necessary.

- In 2019, the Comprehensive Plan was reviewed by the public at a public hearing at the Planning Commission and adopted by the City Council.
- Shortly thereafter, it was submitted to the Metropolitan Council.
- In July of 2019, the City of Shorewood received an incomplete notice of from the Metropolitan Council with a list of items to correct.
- In November of 2019, the mayor and staff met with the City's Metropolitan Council representative and staff to discuss options for the plan.
- Staff and the consultants met and discussed options for the Comprehensive Plan and presented a few options to the City Council at a work session in November of 2020.
- A second public hearing was held on October 5, 2021 at the Planning Commission.

The remaining process to complete the Comprehensive Plan includes:

- Gain approval for the amendments by the City Council
- Provide notice of the amendments to the surrounding jurisdictions and other reviewing jurisdictions.
- Resubmit the plan to the Metropolitan Council and allow them to complete their review.

Financial or Budget Considerations: The City Council has previous budgeted funds for the Comprehensive Plan Update to provide for the costs associated with developing the plan.

Recommendation / Action Requested: Staff recommends reviewing the public testimony and the Planning Commission's discussion, and discuss the approach proposed in each of the areas:

1. The area near County Road 41 and Hwy 7 (Mixed Use)
2. The area near Hwy 7 and Old Market Road (Mixed Use)
3. The area on both sides of Smithtown Road near the border with Excelsior (High Density)

Staff and the Planning Commission recommend adoption of the attached resolution approving the plan subject to the Metropolitan Council's review and comment pursuant to State Statute and authorizes staff to submit the plan to the Metropolitan Council and the reviewing jurisdictions.

Action on this item requires a simple majority vote.



CITY OF
SHOREWOOD

4C

5755 COUNTRY CLUB ROAD, SHOREWOOD, MINNESOTA 55331-8927 • 952.960.7900
www.ci.shorewood.mn.us • cityhall@ci.shorewood.mn.us

MEMORANDUM

TO: Planning Commission

FROM: Marie Darling, Planning Director

MEETING DATE: October 5, 2021

RE: **Discussion of Amendments to the Comprehensive Plan**

Background

As introduced at the August 3, 2021 Planning Commission meeting, the City received review comments from the Metropolitan Council some time back and the most impactful comments were the need to allow the potential to add an additional 155 households between 2018 and 2040. To create these 155 dwellings, the City needs to allocate properties with density greater than five dwellings per acre and at a density high enough (8 dwellings per acre or more) to produce 48 affordable dwellings.

The previous draft proposed meeting the need for more homes and higher density through joint housing projects with other small lake communities that share the same market area. However, in subsequent meetings, Metropolitan Council staff indicated that approach is not consistent with statutory requirements. The previous draft also proposed increasing density ranges to provide the required housing. The City also addressed this need by adjusting the allowed densities of two land use classifications: Low to Medium Density (now 3-6 dwellings per acre) and Medium Density (now 6-8 dwellings per acre). These changes were not enough to satisfy the requirements.

As a result, the City's consultants came up with some alternatives and discussed those options with the City Council in November of 2020, see the attached memo. The Consultants incorporated council direction into the plan, which is attached for your review along with a response letter. The draft plan meets the Metropolitan Council's direction.

The changes include the creation of a new land use "Commercial Mixed Use". The concept of this new land use would be to preserve the right to continue the commercial uses on the site but allow for the opportunity to add residential to the properties as long as the development can mitigate any traffic issues and is appropriate for the context of the area. The specific language included in the Comprehensive Plan is included on the next page.

The following is an excerpt from p. 120 of the Comprehensive Plan:

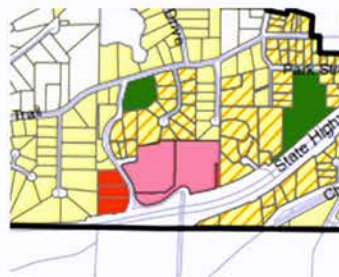
Commercial Mixed Use. While the City aims to maintain vibrant commercial areas to serve community residents, certain commercial areas have been identified as being appropriate for the Commercial Mixed Use designation. The City has identified certain key existing commercial areas that are capable of providing for housing units in conjunction with maintaining commercial activity. These housing units would provide adequate density to aid in increasing the commercial customer base while also providing for a greater range of housing choice within the community.

These sites may merit redevelopment into mixed use, provided the development plan is appropriate for the context of the area, traffic issues are properly mitigated, and it fits within the goals and policies of the City. The City requires a minimum of 50% of the site to be maintained as a Commercial land use, to continue the important commercial presence within these areas.

Residential uses with a minimum of 15 units per acre and a maximum of 30 units per acre shall be used for a minimum of 40% of the site, provided it can be established in a manner that is consistent with the character of the immediate vicinity.

The new Commercial Mixed Use land use is proposed to be applied to the following parcels (see graphic to the right):

- 23470-23800 State Highway 7 (Cub Foods and the attached shopping center)
- 19905-19625 State Highway 7 (Holiday/shopping center easterly to New Horizon Day Care)



Cub Foods and Adjacent Shopping Center at Hwy 7 and CR 41

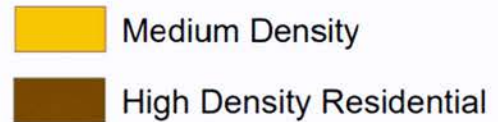


Commercial properties along Hwy 7 East of the Old Market Intersection



The amendments also include the following changes:

- Included the following properties as high density (8-30 dwellings per acre):
 - 23400 Smithtown Road (dredging company)
 - 23425 County Road 19 (storage building)
 - 23445 County Road 19 Garden Spot (garden sales and greenhouse)
- Including the following properties as medium density (6-8 dwellings per acre):
 - 23500 Smithtown Road (Shorewood Yacht Club)



Finally, one “Housekeeping” Change:

- To be consistent with other parcels in the area: 25485 State Highway 7 (from Minimum Density to Low Density)

Staff would request the Planning Commission review the changes and discuss these approaches.

NOTICE OF THE AMENDMENTS:

Each property owner was sent a letter regarding the changes about six weeks prior to this meeting. The amendments were published in the official newspapers about 10 days prior to this meeting. Mailed notice was sent to all property owners within 500 feet of each property about 10 days in advance of this meeting.

ATTACHMENTS:

Future Land Use Map

City Council memo for November 23, 2020

Minutes from the City Council work session on November 23, 2020

Draft Response to the Metropolitan Council dated July 29, 2021

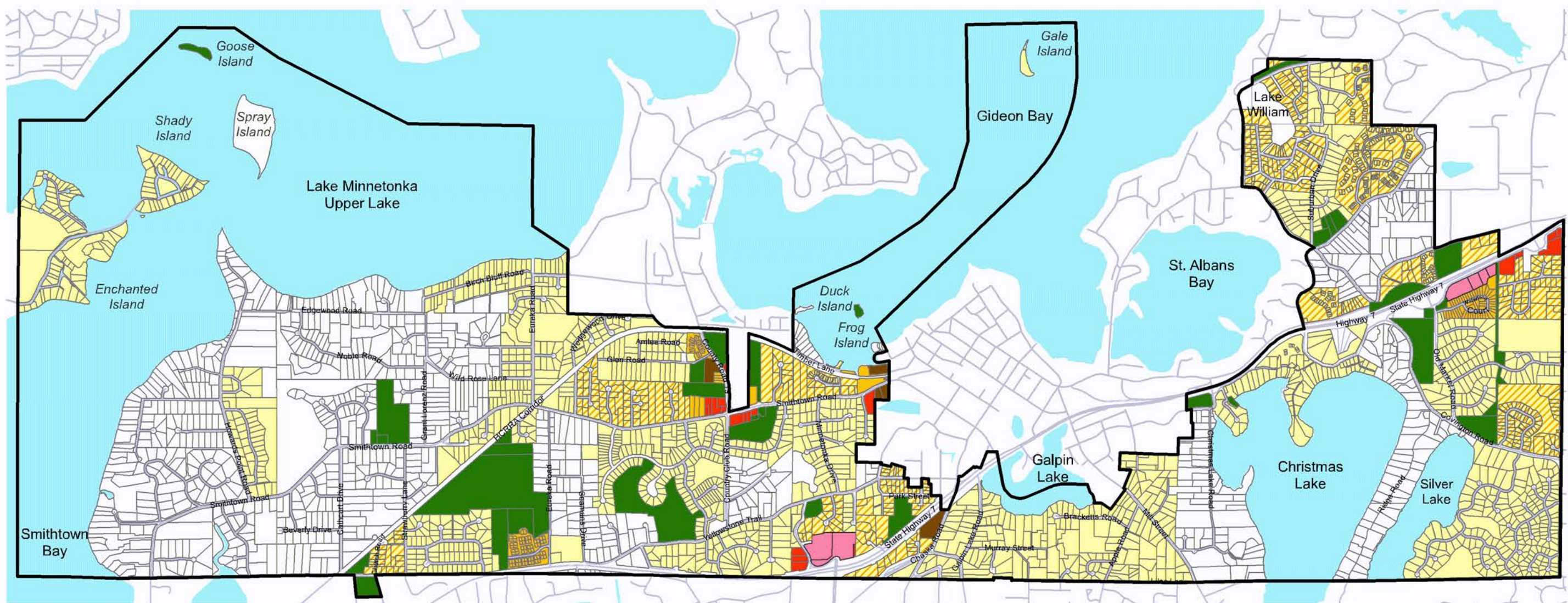
Comprehensive Plan <http://www.ci.shorewood.mn.us/CompPlan> (not case sensitive) (Paper copy not included, please use this link to Website)

Correspondence Received




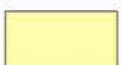





Future Land Use

City of Shorewood

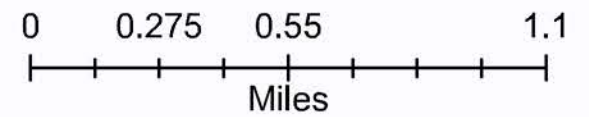
2040 Comprehensive Plan



Future Land Use

- | | | |
|--|--|---|
|  Minimum Density Residential |  High Density Residential |  City Boundary |
|  Low Density Residential |  Commercial | |
|  Low to Medium Residential |  Commercial-Mixed Use | |
|  Medium Density |  Public/ Semi- Public; Public/Semi-Public | |

Map created: December 2020
Data: NAC, MNDNR, Metropolitan Council



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com



City of Shorewood Council Meeting Item

#2

MEETING TYPE
Worksession

Title / Subject: 2040 Comprehensive Plan Discussion
Meeting Date: November 23, 2020
Prepared by: Marie Darling, Planning Director
Attachments: NAC Response Letter to Metropolitan Council
Strikeout/Underscore Version of Land Use Chapter
Final Draft Version of Land Use Chapter

A copy of the 2040 Comprehensive Plan sent to the Metropolitan Council last summer is available on the City's website

Background:

The City's consultants have finalized the revisions necessary to resubmit the Plan to the Metropolitan Council. For most of the revisions, the changes are minor; and staff did not include a full copy of the plan for your review this evening. The most significant changes to the Comprehensive Plan were made to the land use chapter, with those changes repeated in the housing chapter. Due to the length of the Chapters and the amount of repetition, staff did not include the housing chapter language in your packet this evening.

The significant changes to the land use chapter include amending the land use map and the text in the following areas per the previous Council direction:

- 19905 State Highway 7: A paragraph was added within the text of the land use chapter indicating that this site is a mixed-use site. (P. 115 of the strikeout/underscore version of the land use chapter)
- 23400, 23425 and 23445 Smithtown Road were changed from Commercial to High Density Residential
- Changes to the tables throughout the chapter to be consistent with the land use map.

The Metropolitan Council's direction was to add enough locations to produce 155 dwelling units and 48 units of affordable housing. Both need to be at a density of 5 units per acre or greater.

Using the Metropolitan Council's calculations, these sites, plus other properties classified for a density over five units to the acre would produce 95 of the required dwellings including 30 of the required 48 affordable housing units. In a meeting held between the Mayor, City Staff and the Metropolitan Council staff and appoint representative, the Met Council staff also told the City that the city could be complete but not compliant in this regard. However, staff could also include the Shopping Center at Hwys 41 and 7 as a mixed-use site, which would bring the numbers even closer to meeting the requirements.

Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

Staff would like direction on the following:

1. Are the changes that were directed by Council adequate as shown on the map? Or should staff include the shopping center property at Hwys 41 and 7 as mixed use to approach the original direction of the Metropolitan Council?
2. Level of review with the public: The changes to the land use map are not required to be reviewed again by the public. However, they are substantial changes and staff recommends allowing some public notice and public comment, even if it is a generic notice regarding the review of the final document changes. Notice also could include the City of Excelsior, residents within 500 feet of the affected properties, etc.

MINUTES

1. CONVENE CITY COUNCIL WORK SESSION MEETING

Mayor Zerby called the meeting to order at 6:00 P.M.

A. Roll Call

Present. Mayor Zerby; Councilmembers Johnson, Labadie, Siakel, and Sundberg; City Administrator Lerud; Planning Director Darling; Director of Public Works Brown; City Engineer Budde, and Nate Sparks, Northwest Associated Consultants (NAC)

Absent: None

B. Review and Adopt Agenda

Johnson moved, Siakel seconded, approving the agenda as presented. Roll Call Vote: Ayes – all. Motion passed 5/0.

2. Comprehensive Plan Discussion

Planning Director Darling explained that the City's consultants have finalized the revisions needed in the 2040 Comprehensive Plan. She stated that most of the changes are relatively minor. She stated that staff wanted to have one more informal meeting to discuss the more substantive changes needed in the Land Use map. She stated that the Met Council had sent back the Comprehensive Plan to the City stating that there needed to be more opportunities to produce one hundred fifty-five more dwelling units including more opportunities to provide forty-eight more units of affordable housing. She noted that the City already held public hearings on the Comprehensive Plan, however there will be changes made to the Land Use map, which infers some property rights. She stated that she feels it may be appropriate to notify property owners within five hundred feet of the properties proposed as changes and staff will also meet individually with the property owners. She noted that staff is looking for direction from Council on whether they would like them to hold a full public hearing at the Planning Commission or if bringing the changes to the December 14, 2020 Council meeting would be adequate.

Nate Sparks, NAC, gave an overview of the information included in the Comprehensive Plan and explained how the City made the calculations. He gave a brief explanation of the staging plan and noted the possibility of certain areas being designated as mixed use in order to come up to the numbers determined by the Met Council. He stated that some of these areas could be included but the likelihood of them actually being developed is questionable because some of them are fairly successful business areas where the economic incentive for this is not necessarily present. He reviewed the proposed changes in the Comprehensive Plan surrounding affordable housing.

CITY OF SHOREWOOD WORK SESSION COUNCIL MEETING MINUTES

NOVEMBER 23, 2020

Page 2 of 4

Councilmember Johnson noted that he is inclined to include parcels seven and forty-one as mixed use. He stated that he would support taking out the Shorewood Yacht Club property as well as the ones across Smithtown.

Planning Director Darling noted that the parcel shown is the dredging company.

Councilmember Siakel stated that she thinks it makes the most sense to put the most density along corridors. She asked about the businesses off of Vine Hill Road and asked if that was considered mixed use.

Councilmember Johnson stated that he believes that this is mixed use and would consider from Valvoline to Holiday as potential mixed use.

Mayor Zerby stated that he would go further to the self-storage facilities.

The Council discussed the issues related to access for the dredging company.

Councilmember Johnson stated that he would like to clear up the border issues with Excelsior and then revisit this topic.

Councilmember Labadie stated that she would agree with Councilmember Johnson and asked Planning Director Darling for her opinion.

Planning Director Darling stated that the reason the dredging company was originally included was because the property owner is interested in redeveloping it for residential uses and have been softly marketing the property.

Councilmember Labadie asked if that would cause issues with the neighboring property that is divided between two cities.

Planning Director Darling explained that the complication would be more of a social complication rather than a land use complication.

Mayor Zerby noted that this is a long-range plan and not for the next year or two. He stated that he thinks this is a City-wide topic and deserves public input. He stated that he would propose a public hearing at the Planning Commission and invite residents to give their input.

Councilmember Sundberg stated that she agreed and asked if the resident comments would be shared with the Met Council.

Planning Director Darling stated that her understanding is that if it is a public meeting, the comments have to be shared with Met Council.

Councilmember Sundberg stated that she thinks it would be good for the Met Council to get the public comments.

Councilmember Siakel stated that she disagreed about holding a public hearing, because this has already been provided to the public and there has not been much feedback surrounding redevelopment. She stated that the City rarely has anybody give feedback and the Comprehensive Plan is usually used as a reference to prevent change or as opposition to a

CITY OF SHOREWOOD WORK SESSION COUNCIL MEETING MINUTES

NOVEMBER 23, 2020

Page 3 of 4

development. She stated that she thinks a public hearing at the Planning Commission will create more work for staff with the ultimate result being the same as if they had not held the public hearing. She stated that she is comfortable moving forward at a Council meeting.

Mayor Zerby stated that he disagreed because the information being reviewed tonight is new and the public has not seen this yet.

Councilmember Siakel reiterated that she does not think the results will be any different.

Councilmember Labadie stated that she agreed with both Mayor Zerby and Councilmember Siakel. She stated that she does not think the result will be any different, but feels the right thing to do is to make the process transparent and give people the opportunity to give feedback.

Councilmember Sundberg stated that she does not see any harm in proceeding with a public hearing.

Councilmember Johnson suggested that Planning Director Darling put a blurb in the newsletter. He asked if the Council wants to consider adding the adjacent parcels along the Highway 7 corridor and noted that including these properties may get the City where they need to be according to the Met Council.

Mayor Zerby stated that he does not like the phrase “need to be” and noted that the City has spoken with the Met Council who indicated that it would be all right if the City submitted a proposal that did not meet all of their requirements. He stated that he thinks the numbers are a bit arbitrary and thinks the City does not need to strive to get where it “needs to be”, but just to do the right thing.

Councilmember Johnson stated that when he drives by that area, he thinks it would be a great place for a restaurant with some apartments above.

Mayor Zerby stated that he would agree, but feels the intersections need to be examined more thoroughly.

Planning Director Darling asked if the Council would like staff to add a ‘Mixed Use’ category and include them on the map or just continue keeping them in the text of the document.

Mr. Sparks stated that if the City created something that allowed mixed use in commercial areas, it would meet what the Met Council says the parameters are for the City. He stated that they would also define what the City considers mixed use and could potentially reject sites that don’t work because of transportation or access issues. He noted that there are both vertical and horizontal options for mixed use and gave examples of horizontal mixed-use projects in the City of Mound.

Councilmember Johnson stated that he would support that idea.

Mayor Zerby stated that he likes the idea of adding a percentage to the amount of commercial and residential allowed as suggested by Mr. Sparks.

Councilmember Johnson asked if there was a conclusion around including the dredging company.

There was Consensus from the Council to include the dredging company.

Planning Director Darling asked if the Council was comfortable including the Garden Patch site and the small storage building.

There was Consensus of the Council to include those locations.

3. ADJOURN

Johnson moved, Sundberg seconded, Adjourning the City Council Work Session Meeting of November 23, 2020, at 6:36 P.M. Roll Call Vote: Ayes – all. Motion passed 5/0.

ATTEST:

Scott Zerby, Mayor

Sandie Thone, City Clerk



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.957.1100 Website: www.nacplanning.com

MEMORANDUM

TO: Shorewood Planning Commission and City Council

FROM: Nate Sparks, Consulting Planner

DATE: July 29, 2021

RE: Shorewood - 2040 Comprehensive Plan

BACKGROUND

Based on Metropolitan Council comments, a revised version of the Land Use Plan chapter of the draft plan was created for review. The City Council reviewed the revisions at the November 23, 2020 work session. Based on the discussion at the work session, some minor modifications were made to meet the remaining requirements from the Metropolitan Council.

PLAN CHANGES

The Land Use Plan was slightly adjusted to include specific parcels that are identified for potential future development and the minimum number of housing units that can be provided (Pages 122-123).

Some of the parcels are commercial in nature being reclassified as residential. Others are residential but have the land area and capacity for new development. These properties provide for new units that can be used to come close to meeting the required forecasts.

Additionally, there was a new land use designation added to the plan, called "Commercial-Mixed Use." This designation allows for the potential introduction of housing units to certain specified commercial areas. This allowed for the plan to provide the number of units and density required by the Metropolitan Council.

The Metropolitan Council requested that the City provide 155 new units of housing at 5 units per acre. The plan now meets these standards.

The Metropolitan Council also requested that the City provide 48 units at a minimum of 8 units per acre to qualify as meeting the affordable housing requirements. With the provided areas of high density and mixed use, the plan now meets this standard.

RESPONSE TO MET COUNCIL

The following is a summary of stated “required information” (necessary in order to deem the Plan complete) as well as a City response which describes the changes which have been made to the updated version of the Comprehensive Plan or provides related comments.

WASTEWATER

The City must include a copy or copies of intercommunity service agreements entered into with an adjoining community, or language that confirms the Council’s understanding that the communities reimburse each other for the municipal wastewater charges that each will occur by receiving flow from the adjacent community; including a map of areas covered by the agreement.

Response. The agreements will be attached as Appendix G to the plan. The plan will reference reimbursement policies between the cities.

TRANSPORTATION

Transit. The Plan must be revised to include a full description of Shorewood’s Transit Market Areas (TMA), which include both TMA 4 and TMA 5, which includes the portion of the City west of Eureka Road.

Response. The Transportation Section is updated to include references to all Transit Market Areas in the City on page 180.

Advisory Comment

The Plan should include reference to Metro Mobility or Transit Link in the transit section. Both are available in Shorewood, and the document should directly mention these dial-a-ride services.

Response. The two dial-a-ride services mentioned above have been referenced in the Transit section of the Plan on page 180.

Bicycling and Walking. The Tier 1 and 2 Regional Bicycle and Transportation Network (RBTN) corridors / alignments must be mapped in the Plan. The RBTN could be added to the local park and trail system map or provided in a separate map identifying the. The RBTN GIS file can be located here:

<https://gisdata.mn.gov/dataset/us-mn-state-metc-trans-regional-bike-trans-netwrk>

Response. The proper Regional Bicycle and Transportation Network corridors/alignments are illustrated on the updated Regional Parks and Trails map on page 46.

PARKS

The Plan must describe, map and label the Lake Independence Extension Regional Trail Search Corridor. A description of the Lake Independence Extension Regional Trail Search Corridor is available on page 34 of Shorewood's 2015 System Statement, and available online at:

https://metro council.org/Communities/Planning/Local-Planning-Assistance/System-Statements/System-Statements/02395877_Shorewood_2015SS.aspx.

A map of the Regional Parks System in the City, including the regional trail search corridor, appears on page 36 of Shorewood's System Statement.

City Response. The Regional Parks System map (prepared by the Metropolitan Council) which includes the Lake Independence Extension Regional Trail Search Corridor has been added to the Plan as a new map which illustrates regional Parks and trails in both the City of Shorewood and surrounding areas on page 46.

The Plan must also include a capital improvement program for parks and open space facilities as part of the implementation section.

City Response. The City's capital improvement program, which includes specific programs for parks and open space has been attached to the Plan as Appendix C.

FORECASTS

The Land Use Chapter must include an analysis specifying what quantities of land will be developed over the next two decades, and at what densities. While the Plan includes a map of vacant and undeveloped land supply, estimated at 202 acres, there is not enough information in the Plan to determine that the land supply accommodates the growth forecast (155 additional households during 2018-2040). A housing capacity and staging table needs to be added to the Plan.

City Response. The staging plan is on Page 123 depicting the number of units provided. Pages 122-123 depict the specific parcels with the future units associated.

The Council requires some measure of employment-bearing land use intensity for commercial and industrial land uses to be added to the Plan. Acceptable measurements of intensity include Floor Area Ratio (FAR), or building footprint coverage, or jobs per acre, or setback and height restrictions. Any of these would meet the requirement of measuring of employment-bearing land use intensity.

City Response. The City is not increasing the commercial and industrial properties within the plan, as the City is currently meeting the employment forecasts.

Advisory Comments

Council staff find that recent employment growth and population growth have significantly exceeded what was expected in the current decade. The City can request that the employment numbers be increased with the Plan update. Council staff recommend adding +200, +300, and +400 population respectively to each of the 2020, 2030, and 2040 forecasts. The households number can remain as is.

Further, we recommend resetting the employment forecast to 1,600 jobs for each of the future forecast years; Shorewood reached 1,600 jobs in 2018.

Shorewood								
	Census	Previous Council Forecasts			Estimates	Council staff recommendation		
	2010	2020	2030	2040	2018	2020	2030	2040
Population	7307	7400	7500	7600	7693	<u>7600</u>	<u>7800</u>	<u>8000</u>
Households	2658	2800	2910	3000	2845	2800	2910	3000
Employment	1113	1300	1340	1400	1600	<u>1600</u>	<u>1600</u>	<u>1600</u>

Response. The City accepts the revised forecasts and uses these assumptions in the revised version of the Land Use Plan.

LAND USE

Community Designation. *The Plan must include a map acknowledging the City's regional Community Designation as Suburban. The Plan does acknowledge the overall density expectations for Suburban Communities at five units per acre, but the Community Designation Map is not included. The map is available on the City's Community Page of the Local Planning Handbook.*

Response. The Community Designation map has been added to the Plan on page 111.

Existing Land Use. *The Existing Land Use table states 2016 land uses and the Existing Land Use map states 2017 land uses. This information must be consistent.*

Response. The Existing Land Use table has been modified to convey 2017 information such that the table and map are consistent and is included on page 127.

Right-of-way is included on the table and not in the map legend. This information must be represented consistently.

Response. Right-of-way has been added to the legends on both the Existing Land Use map and the Land Use Plan on pages 116-117.

Future Land Use

Land use categories must include types of allowed uses and include a description of allowable housing types such as single family, detached, duplexes, townhomes, etc.

Response. The land use categories in the previously submitted version of the Plan and the revised Plan both reference types of allowable uses and housing types. Further clarification of this has been added on pages 118-120.

The Plan must address missing information or resolve inconsistencies within the Plan regarding the density ranges for planned land uses.

Response. This has been included in the revised Land Use Plan. There are no longer inconsistencies. It may be found on pages 118-120

The Plan should provide a table of identified redevelopment or new development areas that includes future land uses, acreages, density ranges, and total residential units in 10-year increments.

- *The narrative describes areas that could be developed for residential or a mix of uses and also need to identify a timeframe.*
- *The narrative describes areas for potential high-density residential development and needs to assign a timeframe and depict these areas on a map.*

Response. A table with staging has been added to the revised Land Use Plan on page 123.

For mixed used districts, the Plan must include estimates of the percentage of land that would be used as residential.

- *These percentages should reflect the Plan's flexibility in defining mixed use districts as either vertical mixed use (e.g., 100% residential with integrated non-residential uses) or some combination of a horizontal mix of uses (e.g., 50% of parcels developed as residential).*
- *For example, the narrative describes two areas that could be developed with a mix of uses on page 114. The section should include the share and density ranges for those uses.*

Response. The description of the Commercial Mixed Use designation can be found on page 120.

Advisory Comment

Staff encourages the City to develop a table that simplifies and clarifies the future land use analysis and policy, and one that would fulfill the Plan requirements. Information could be added to the Existing and Proposed Land Uses table on page 120. These elements include the following:

- *Guiding land use*
- *Acreage anticipated to develop*
- *% of land anticipated to develop as residential*
- *Timeframe (e.g., 2021-2030)*

Response. A revised land use table is included with a diagram showing parcels included for meeting the forecasts and is on pages 122-123.

Density Calculations

More information is needed to determine the average net residential density for the City. The Plan must identify where forecasted residential growth will happen on the Future Land Use Map or a separate map showing expected new development and re-developed areas and focusing on areas of change. Show which planned land uses have changed from the City's previously approved plan and where new land uses (change or development intensity) are planned/expected. This information must match the future land use table recommended above.

Response. This has been included in the revised Land Use Plan. The City is delivering new development at the required levels (over 5 units per acre) as demonstrated on page 123.

Staged Development and Redevelopment

A staging table noting the number of acres potentially available for development within each 10-year planning period must be included in order to clarify the City's

ability to meet the minimum required density for a Suburban Community of five units per acre.

Response. A staging plan is included on page 123.

Identify potential local infrastructure impacts for each 10-year increment.

Response. The plan has been revised to account for this on page 169.

Demonstrate that the City is capable of providing services and facilities that accommodate its planned growth in the included a capital improvement plan or similar document.

Response. The capital improvement plan is attached as Appendix C.

The staging plan or likely development phasing must be consistent with the volume of anticipated sewer flow identified in the City's Local Comprehensive Sewer Plan.

Response. This is revised in the Sewer Plan on page 194.

HOUSING

Existing Housing Need

Plans must provide the number of existing housing units that are affordable within each of the three bands of affordability (less than 30% Area Median Income (AMI), 31-50% AMI, and 51-80% AMI).

Response. The number of housing units for the three bands of affordability have been added to the Housing Plan on page 137.

Plans must state the number of publicly subsidized or income-restricted housing units available within the City, even if that number is zero.

Response. The number of publicly subsidized or income-restricted housing units available within the City, has been added to the Housing Plan on page 136.

Plans must provide the number of existing households that are housing cost burdened within each of the three bands of affordability.

Response. The number of existing households that are housing cost burdened within each of the three bands of affordability have been indicated in the Housing Plan on page 136.

Maintenance and senior housing options have been identified as existing housing needs. Once the missing data is provided, the Plan should consider if they reveal any additional existing housing needs. Once existing housing needs are clearly stated, a description of all widely recognized tools Shorewood would consider using to address those needs, and in what circumstances, is required for the Plan to be complete.

Response. Within the Housing Plan, the description of housing tools has expanded in a manner similar to the example provided by the Metropolitan Council on pages 140-145.

Projected Housing Need

Land guided to address Shorewood's 2021-2030 allocation of affordable housing is not sufficiently described for review. A staging table noting the number of acres available or likely to develop within the Medium Density Residential and the High Density Residential land uses in the 2021 decade is necessary to determine if sufficient land is guided to address Shorewood's allocation.

Response. As explained on page 137, the City is providing the affordable housing units in a manner consistent with regional policy.

Implementation Plan

The Plan must describe and provide policy direction on what available housing tools it is likely or unlikely to use with respect to identified housing needs. As a reminder, housing needs include those identified through the existing housing assessment narrative and the affordable units allocated between 2021 and 2030. This includes tools that are not locally controlled but require local support, application or administration to be successfully used. Tools mentioned by the Plan that don't adequately describe the circumstances of their use include:

- *Tax Increment Financing*
- *Hennepin County's Affordable Housing Incentive Fund (AHIF)*
- *Hennepin County HOME funds*

Referring to the Local Planning Handbook's list of recognized housing tools does not meet the requirement to describe and consider available housing tools to meet identified housing needs. As a reminder, housing needs include those identified through the existing housing assessment narrative and the affordable units allocated between 2021 and 2030. Tools not mentioned in the Plan include:

- *Tax Abatement*
- *Housing bonds*

- *Fair Housing Policy*
- *Participation in housing-related organizations, partnerships, and initiatives (basically committing to ongoing education about housing tools available to meet housing needs)*
- *City support or direct application to specific resources within the Consolidated RFP put out by Minnesota Housing*
- *Preservation of naturally occurring affordable housing, including partnership with Homes Within Reach to create land trust homes in Shorewood, local 4d tax incentives, Housing Improvement Areas, and promoting/supporting/applying for resources to preserve naturally occurring affordable housing such as MN Housing, Greater Minnesota Housing Fund's NOAH Impact Fund, and others.*

Staff has provided an example of another community's housing implementation table that meets the requirements of the Metropolitan Land Planning Act and is consistent with Council housing policy, in case it is helpful.

Response. As previously indicated, a description of housing tools is provided in the Housing Plan. The description is presented in a manner similar to that provided by the Metropolitan Council on pages 140-145.

Advisory Comment

Both pages 74 and 137 include policy direction to encourage owner-occupied housing. This policy could be considered exclusionary. Council staff encourage the City to consult with their attorney to consider if this statement leaves the City vulnerable to a Fair Housing complaint under the Fair Housing Act.

Response. These comments were removed.

WATER SUPPLY

The City must attach the final local water supply plan template, as submitted to DNR, as an attachment to the Plan so that all components of the Plan are accessible together.

Response. The plan has been attached as Appendix E.

COMMUNITY WATSEWATER AND SUBSURFACE SEWAGE TREATMENT SYSTEMS

The Plan indicates that there are four individual SSTS and no public or privately-owned Community Wastewater Treatment Systems in operation in the City. Text on page 52 of the Plan states that SSTS locations "are shown on the map on the following page" of the document, however a map depicting the locations of operating

SSTS in the City was not found in the Plan. The Plan needs to be revised to contain the referenced map.

Response. The ISTS map has been inserted into the Plan on page 56.

The Hennepin County Plan indicates that the City has delegated the responsibility of permitting, inspection, maintenance management, and compliance enforcement of remaining SSTS in the City in accordance with Hennepin County Ordinance 19. The Plan is silent on this issue and needs to have text added to the Plan to either confirm that the County actively oversees the City's SSTS program, or detail how the City oversees its SSTS maintenance management program.

Response. This has been included on page 55.

AGGREGATE RESOURCES

The Plan is silent on the presence of aggregate resources in the City. The Council's aggregate resources inventory information contained in Minnesota Geological Survey Information Circular 46 indicates there are no known viable aggregate resource deposits available for extraction within the City. The Plan needs to be revised to include this information.

Response. Plan has been revised to state that there are no known viable aggregate resource deposits available for extraction within the City on page 18.

IMPLEMENTATION

Define a timeline as to when actions will be taken to implement each required element of the Plan.

Response. This has been included beginning on page 233.

The Plan must include a Capital Improvement Program (CIP) for transportation, sewers, parks, water supply, and open space facilities. Specify the timing and sequence of major local public investments.

Response. The City's capital improvement program, which includes specific programs for parks and open space has been attached to the Plan as Appendix C.

The CIP must align with development staging identified in other parts of the Plan and include budgets and expenditure schedules.

Response. This has been included as Appendix C.

Include your local zoning map and zoning category descriptions. Identify what changes are needed to ensure zoning is not in conflict with the new land use plan and consistent with regional system plans and policies.

Response. The City's zoning map and zoning district descriptions have been inserted into the Plan, followed by the zoning map. This is found on pages 22-26.

REQUESTED ACTION

City Officials need to review the plan changes and direct Staff to resubmit the plan for final approval.

Marie Darling

From: Kurt <khwehrmann@gmail.com>
Sent: Monday, September 27, 2021 6:54 PM
To: Planning
Cc: Kristi Luger
Subject: Land use changes 23400/23500 Smithtown Road

Comments for the October 5, 2021 Shorewood Planning Commission Meeting

RE: Parcels 23400/23500 Smithtown Road

I am all for growth and higher density if it is planned well. However, I am very concerned about the existing access to West Lake Street from 23400 Smithtown Road.

Prior to granting density changes two things must happen. The first is creating access for these properties directly to County Road 19. The second is closing the current access to West Lake Street indefinitely. Furthermore, the City of Shorewood, Metropolitan Council and the City of Excelsior need to ensure that the responsibility of both creating the County Road 19 access and closure of the West Lake Street access are in place in order to remove this burden from anyone who owns or develops this land.

Your time is appreciated.
Kurt

Kurt Wehrmann
444 West Lake Street
Excelsior, MN 55331-1749
iPhone: 612-968-6200
KHWehrmann@gmail.com

Marie Darling

From: Courtney Suter <courtney.suter@gmail.com>
Sent: Sunday, September 26, 2021 7:48 PM
To: Planning
Cc: Brian Suter
Subject: Eureka and Hwy 7

Hello

As you are likely aware there was a fatal traffic accident this summer on the corner of highway 7 and Eureka. This intersection continues to be a dangerous and hazardous corner as there is much congestion and bad visibility during peak hours - morning & afternoon school traffic as well as coming/going from the nearby soccer & baseball fields especially on weekends when there are tournaments or games. As a home owner in this area I am concerned about expansion and development plans along Eureka until traffic issues at this intersection are addressed. Can you please provide any updates as to what, if anything, is being reviewed and developed for this corner?

We received a notice for the comprehensive plan for the property at 25485 Highway 7 to become Medium Density. I would like to publicly voice concern for this change, as it relates to future developments, understanding that no development is proposed at this time.

However, I hope the city is taking account the loss of a young life and seriously considering improvements to this corner to make our community safer and less chaotic for all drivers.

Thank you for your consideration,

Courtney Suter

September 28, 2021

Davis Family, LLC
805 Enterprise Dr. E. Ste. G
Belle Plaine, MN 56011

Subject: Objection to change the land use of 23425 C.R. 19 (Smithtown Road) PID 34-117-23-24-0040

Marie Darling, AICP, Planning Director
Shorewood Planning Commission
5755 Country Club Road
Shorewood, MN 55331

Dear Ms. Darling and Shorewood Planning Commission,

Davis Family, LLC received correspondence from Ms. Darling dated August 20, 2021 providing notice of an upcoming public hearing to change to the comprehensive plan land use map, affecting the property located at 23425 C.R. 19 (Smithtown Road).

This letter states the proposed change would amend the land use from Commercial Service District to High Density Residential.

Let this letter serve as the property owner's formal objection to the proposed change in land use affecting the property located at 23425 C.R. 19 (Smithtown Road) PID 34-117-23-24-0040.

The proposed change by the Shorewood Planning Commission and Metropolitan Council is in direct opposition of the property owner's continued use and enjoyment of the property. This change would limit the rights of the property owner, detract business development, limits gathering resident input, and ignores the desires of residents on matters that impact them. All of these outcomes are contrary to the "visionary outcomes" stated in the City of Shorewood's Strategic Plan.

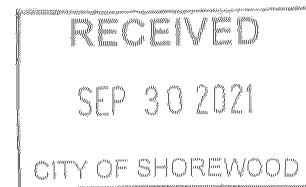
Therefore, it is in the best of interest of the property owner, the City of Shorewood and its residents to oppose the proposed change in land use.

Sincerely,

A handwritten signature in cursive script that reads "Joel Peters".

Joel Peters
Davis Family, LLC

Sept. 30, 2021



To: Marie Darling, AICP
All Planning Commission Members
All City Council Members

From: Tom & Cathy Lingo
Owners
23445 Smithtown Rd.
Excelsior
The Garden Patch

You have proposed to change the Zoning for 23445 Smithtown Rd. from Commercial To High Density Residential.

There are many drawbacks for our 23445 Smithtown Rd. property that you would like To use for residential housing. It is located along Hwy. 19 in Shorewood. Hwy. 19 is a Very, very busy highway filled with trucks of all sizes ~ several thousand cars and trucks Per day. It is very, very noisy. Many days the air is polluted with car and truck exhaust. It is dangerous for any pedestrian use and very dangerous for families with children who Would live close to it. Only businesses surround this piece of land and it is like living in A commercial area ~ because all the land around it is commercial.

Water drainage is a big problem. It is officially in a Federal Floodplain. We were Required to purchase Federal Flood Insurance when we first started our business. Also, the Land is still flooding in every heavy rain. A big problem is the high water table. Much of the Land has only a 3 ft. water table and that prevents the land from being stable, and draining Well. Another problem is the large culvert that drains Studer Pond under Hwy. 19 to Lake Minnetonka. There is a permanent easement which cuts a large piece of the property Off from the East side of the land. That shrinks the amount of land that is available for Housing. Nothing can be built above this culvert or too close to it. It's a 20 foot easement, and If there is a problem with the culvert at any location from the start of the culvert over to the spot That it drains to go into Lake Minnetonka, the city has the legal right to dig up the culvert at any spot and repair it. If any structure is in the way, it would be removed. This is the same culvert That was repaired in August for the Mary's Lake project. Since that time we now have a new Access requirement that the city needs the land open and available for checking and repairing The culvert at any time. This means that more land is not available for building, ever.

This parcel of land is not a good spot for residential homes. The purpose of high Density housing is to provide housing for new growth in the community ~ accessible and Affordable. Land that is this close to Lake Minnetonka has high land value and high Property taxes. The parcel has only a small portion that is suitable for building and only a Few units could fit. This parcel could not support accessible or affordable housing because The usable portion of the parcel is too small and the value is too high. A much better Solution to the housing problem would be to find a larger acreage further from the lake that Is not developed and a lower price for the land. An area like the Town Houses by Freeman Park Close to Hwy. 7 would be a good example. This sort of development meets all housing needs. It has been very popular and it can accommodate more types of housing such as duplexes, Smaller individual homes, four plexes, and town homes. Housing would be a much better Value in a different undeveloped area.

Another consequence of the proposed Zoning change is that the value of our land would Drop considerably and we would not be compensated for the loss. Also, while we are Operating our business, The Garden Patch, we could not make any changes to the buildings Or add any improvements because they would not be allowed in the new zoning. We would Have no options for other uses in the future of the business and the land..

We feel that our property does not offer enough safe and enjoyable space for residential Use. There are just too many restrictions and problems. The needs of a growing community Are best served in other undeveloped residential, lower valued land..

Thank you.

4C

Marie Darling

From: Peter W. Johnson <peterj@peterwjohnson.com>
Sent: Tuesday, October 5, 2021 3:12 PM
To: Marie Darling
Cc: Gabriel Jabbour
Subject: Reclassification of properties at 23400 and 23500 Smithtown Road

Ms. Darling, As we discussed, I represent the ownership of the above properties. Specifically, I represent Gabriel Jabbour and his companies. The property owner has no objection to the proposed reclassification. However, it is critically important that the current uses be allowed to continue to operate into the future without restrictions arising from the reclassification. The marina (23400) operates under an annual renewable license and both properties operate under a CUP. It is expected that those operations will continue indefinitely into the future. If a change should be required to the current license or CUP in the future, my client's property right to maintain a use should not be impaired by the proposed reclassification. Thank you.

We intend to attend the meeting this evening and would be happy to elaborate on this point should the Planning Commission have questions.

--

Peter W. Johnson
5085 Highview Place
Greenwood, Minnesota 55331
peterj@peterwjohnson.com
Phone: 612-741-1907

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4C

Marie Darling

From: (null) (null) <dsegner@yahoo.com>
Sent: Tuesday, October 5, 2021 3:57 PM
To: Planning
Subject: 10/5/21 Public hearing Planning Commission mtg

Re: properties 23425/23445/23400/23500 Smithtown Road To Planning Commission, Mayor and City Counsel: To change any commercial space on the shoreline to private residential space is problematic, resulting in even less non-residential properties available on Lake Minnetonka. There is little access left leaving the shoreline even more restricted. Another major concern is the CR19 traffic congestion that would occur in direct correlation to high density residential use. The sharp corner at CR 19 is already a concern and would only become a bigger issue if changed to high density housing. The Regional Trail crossing would now become an issue with added vehicular traffic.

This zoning change would shoehorn housing into an already congested area.

It would be in the best interest of all neighbors (commercial and residential) for the city to oppose the proposed change in land use.

Thank you for your consideration,
Doug and Ann Segner
423 Lafayette Ave, Excelsior MN

Sent from my iPhone

Marie Darling

YC

From: Paul Kobs <paulkobs@gmail.com>
Sent: Tuesday, October 5, 2021 3:39 PM
To: Marie Darling; Planning
Subject: City of Shorewood proposed changes to 23500 Smithtown Road

Hello Marie, I will be present tonight at the meeting and would like to read this statement. Providing ahead of time so that you can distribute to the Planning Commissioners.

Subject: City of Shorewood proposed changes to 23500 Smithtown Road

Comments for the October 5th, 2021 City of Shorewood Planning Commission Meeting

My name is Paul Kobs. I reside at 5585 Timber Lane with my fiancé and we are expecting our first child in December of this year.

My first comment is related to the proposed rezoning of the property located at 23500 Smithtown Road. By definition of the 2040 Shorewood Comprehensive Plan, City marinas "are viewed as **community amenities**" (p. 119) and "should **continue to function** as they have in the past" (p. 126). This property provides access to Lake Minnetonka, which "is of **prime importance to the citizens** of the community and their lifestyle" (p. 17). The plan also contains the following statements in support of **community access to Lake Minnetonka**:

- "Lake Minnetonka is the single largest park and recreational facility for use by Shorewood's citizens, **providing an opportunity for access** to that facility is, in the opinion of the city, **an adjunct of zoning** by the city" (p. 23).
- "Lake Minnetonka shall be considered a **community recreational facility** and appropriate actions shall be taken to permit **utilization of the lake by all City residents**" (p. 88).

My second comment is in reference to the proposed zoning changes as a whole. Page 139 of the 2040 Shorewood Comprehensive plan shows that of the approximately 120 homes with Lake Minnetonka lakeshore property, all have an estimated market value at or exceeding \$1M. Changing the zoning of these properties will all but guarantee similar land value, **restricting lake access** only to families that can afford \$1M+ lakeshore property and **removing community access to Shorewood's most valuable natural resource**.

My third and final comment questions the accuracy of city communications regarding these proposed changes. 23500 Smithtown is **NOT** currently zoned low to medium density residential as communicated in the Public Hearing Notice. Posted on the City website and confirmed via email yesterday with Marie Darling, the current zoning of 23500 Smithtown is L-R Lakeshore Recreational. There is only **one property in all of Shorewood zoned L-R**, which demands that we consider any proposed changes to this property with a heightened degree of sensitivity. Page 23 of the plan, states "L-R Lakeshore Recreational District is intended to recognize the desirability for areas to serve the **lakeshore recreational needs of the city**." What was communicated to the public as a seemingly small change from low to medium density residential, actually has a much more profound implication of changing to a different zone entirely.

To be clear, I am in **strong support of the Shorewood Yacht Club**, Tonka Bay Marina and the services they provide through this community amenity. They have exhibited thoughtful leadership to bring increased safety measures to this community asset through the installation of new docks so that it may continue to operate for many years into the future.

I am in strong opposition to the proposed zoning changes. These changes would ***strip a community amenity from our residents*** and ***negatively impact community access*** to Lake Minnetonka. These proposed changes would be in ***direct contradiction*** to the goals and objectives of the plan as referenced above. Most importantly, these changes would be surrounded in a veil of ambiguity through ***imprecise communication***.

In closing, I shall practice leadership through vulnerability. I might not ever be able to afford lakeshore property. As a nearly lifelong Shorewood resident, communities like Howard's Point Marina and the Upper Minnetonka Yacht Club, amongst many others, were a cherished part of my childhood. Access to Lake Minnetonka made me the person I am today and my fear is that I won't be able to give these same experiences to my son.



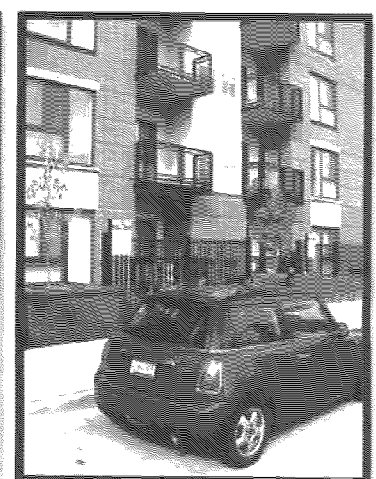
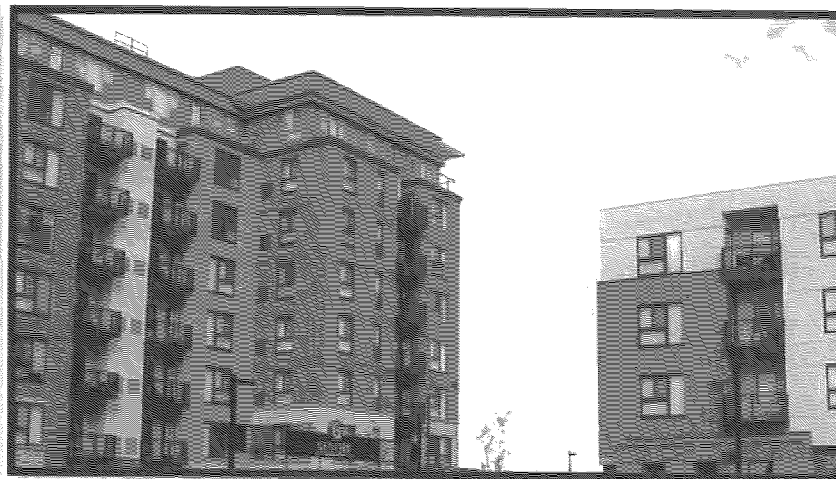
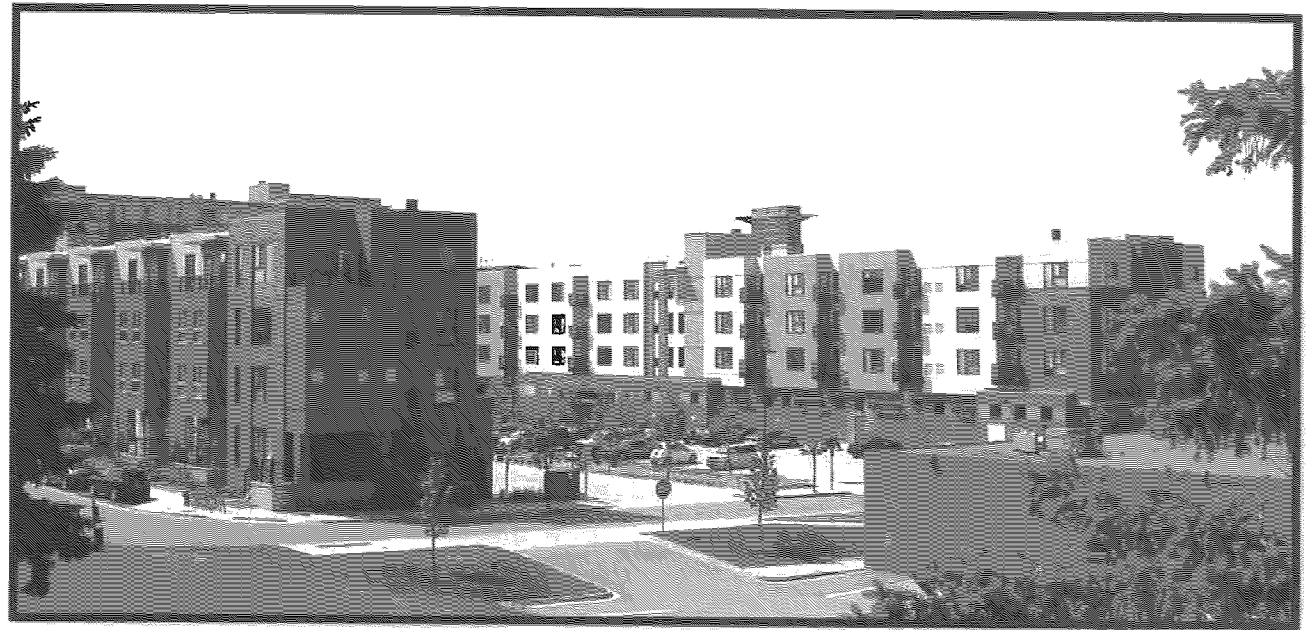
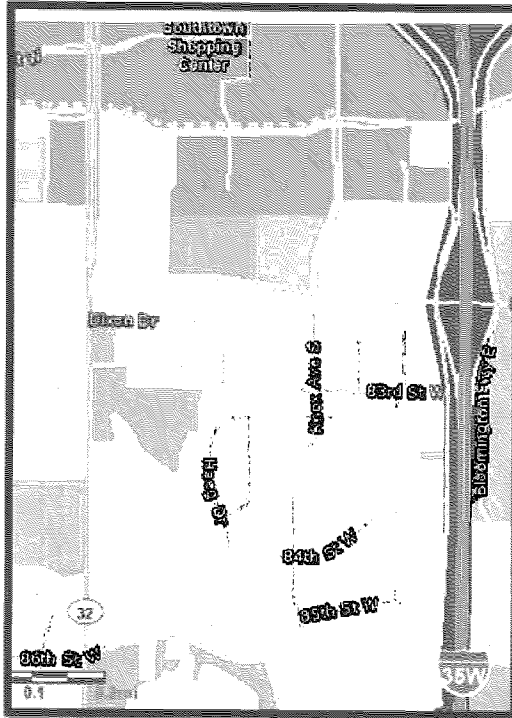
Density of Development

Suburban 28 units per acre mixed use

Submitted October 5, 2021

By Bob Skinner

19880 Waterford Ct

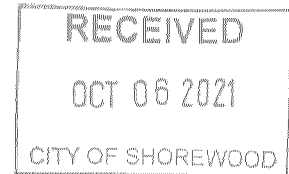




CITY OF CHANHASSEN

Chanhassen is a Community for Life - Providing for Today and Planning for Tomorrow

October 4, 2021



Marie Darling, Planning Director
City of Shorewood
5755 County Club Road
Shorewood, MN 55331

Re: City of Shorewood 2040 Comprehensive Plan Land Use Amendments

Dear Ms. Darling:

None of the proposed amendments should have a significant impact on the City of Chanhassen. The amendment at Highways 7 and 41 may have a positive impact on the commercial development at the Seven and Forty-One Center.

While not requested, we should sign off as having no further comments.

23470 Highway 7
25485 Highway 7
23800 Highway 7
19905 Highway 7
19765 Highway 7
19685 Highway 7
19625 Highway 7
23425 Smithtown Road
23445 Smithtown Road
23400 Smithtown Road
23500 Smithtown Road

☒ I acknowledge receipt of the above-cited Comprehensive Plan amendment notifications and waive further review/comment on the amendments.

Sincerely,

Kate Aanenson AICP
City of Chanhassen Community Development Director

Marie Darling

From: Marie Darling
Sent: Thursday, October 7, 2021 11:51 AM
To: Patrick Foss
Cc: Kurt
Subject: RE: 2040 Comprehensive Plan & Density Adjustments

Thanks for your comments. I'll answer your questions in the same order as you provided them.

1. The Metropolitan Council defines affordable housing based on the regional incomes and household sizes. The dollar numbers change from time to time and you can search on their website for them.

For Comprehensive Plans, the Metropolitan Council accepts opportunity areas of eight units per acre to satisfy that requirement.

2. No. There are many lakes that have no dredging company located conveniently on them. That service is provided by public and private lake access.
3. The Metropolitan Council is tasked with reviewing plans for consistency with regional goals. The City of Shorewood is required to submit a Comprehensive Plan every 10 years for their review.
4. The property owner would need to sort out that question prior to proposing a development. I expect that there would be multiple levels of government involved in reviewing any proposals for new development.

A copy of this email and my response will be provided to the City Council.

Marie Darling

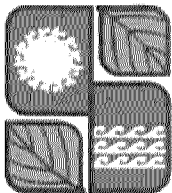
Planning Director

952-960-7912

mdarling@ci.shorewood.mn.us

*City of Shorewood
5755 Country Club Road
Shorewood, MN 55331*

MN Data Practices Notification: Pursuant to MN Data Practices Chapter 13 all government data including email communications is presumed to be public unless there is a specific state statute, federal law, or temporary classification that classifies it otherwise.



CITY OF
SHOREWOOD

www.ci.shorewood.mn.us

From: Patrick Foss <pfoss@thinktalent.net>
Sent: Wednesday, October 6, 2021 1:32 PM
To: Marie Darling <MDarling@ci.shorewood.mn.us>
Cc: Kurt <khwehrmann@gmail.com>
Subject: 2040 Comprehensive Plan & Density Adjustments

I would like to submit the following questions regarding the proposed density changes:

1. How does the city define and propose to maintain 'affordable dwellings?' This topic came up in Excelsior and was akin to a winning lottery ticket for those lucky enough to be the first owners. In what is one of, if not the most, affluent cities in the state – how do you manage this housing stock to be attainable for the long-term?
2. Has there been any consideration to how the lake would be maintained if the dredging company were no longer there to service the various needs?
3. Are there any requirements in the plan or is this primarily a consulting exercise to pose options? I understand the desire to increase housing stock, but it seems the dredging company and marina are not good prospects.
4. How will the access, to those two lots in particular, be sorted out over the trail? This is already a dangerous crossing for bikers and I don't believe any meaningful development can be considered without solving for the access.

I am hoping to attend the meeting, but in the event I can't I would like to see if there are answers to the above questions.

Thanks

Patrick Foss
456 Lafayette Avenue
Excelsior, MN 55331

Marie Darling

From: a q <anna.quady@gmail.com>
Sent: Sunday, October 24, 2021 9:35 AM
To: Marie Darling
Cc: Emma Notermann
Subject: Re: Land use of Commercial/Lakeshore Rec properties on Smithtown Road

Hi Marie,

Thank you for your response, it is a relief to hear that about the wetlands.

I do see that the other two areas are proposed; I still think this is a concentration rather than a distribution. It's being concentrated in a commercial/busy area rather than distributed among already residential areas, of which Shorewood is primarily composed. This would create even more traffic congestion.

To meet the Met Council's requirement of 155 dwellings at 5+/acre and 48 at 8+/acre some rezoning of current single family residential could also meet the need. If a small quarter acre lot is zoned high density (8-20 units/acre), then that could hold a duplex. A half acre lot could hold a triplex, etc. These could fit nicely within current neighborhoods without adding traffic. Rezoning 24 quarter acre lots for duplexes and 51 half acre lots for triplexes would meet the requirement. There would likely be people would volunteer to have their lots re-zoned, as changing a single family to a duplex/triplex could be a good investment. The increase in value from additional housing would go to the residents who currently own property rather than just the LLCs that own these properties.

Best of luck,

Anna

On Oct 7, 2021, at 12:35 PM, Marie Darling <MDarling@ci.shorewood.mn.us> wrote:

Thanks for your very thoughtful comments, Anna. I did have a typo in the letter, and I apologize for it. The letter needed to be received by October 5th to be reviewed by the Planning Commission before their meeting. However, your comments will be provided to the City Council so that they have them when they meet to discuss the issues on October 25, 2021.

Just a few points of clarifying information:

1. This is not the only area that is proposed for higher density housing. Two other areas are also proposed – the Shopping Center at Hwy 7 and Old Market and the Shopping Center at Hwy 7 and CR 41. The difference being that we are proposing a new mixed use land use category for those areas.
2. The wetlands are not in danger. They are protected by the Wetland Conservation Act.

Again, thanks for your comments.

Marie Darling
Planning Director

952-960-7912

mdarling@ci.shorewood.mn.us

City of Shorewood
5755 Country Club Road
Shorewood, MN 55331

MN Data Practices Notification: Pursuant to MN Data Practices Chapter 13 all government data including email communications is presumed to be public unless there is a specific state statute, federal law, or temporary classification that classifies it otherwise.

<image001.jpg>

www.ci.shorewood.mn.us

From: a q <anna.quady@gmail.com>

Sent: Thursday, October 7, 2021 11:57 AM

To: Planning <planning@ci.shorewood.mn.us>

Subject: Land use of Commercial/Lakeshore Rec properties on Smithtown Road

Greetings, I'm Anna Quady at 23675 Smithtown Road. I live several lots west of what would be the proposed affected parcels.

The mailer said you'd accept comments by Oct 7 at 4:00 PM. This is after the planning council meeting, so I hope this is right.

This change would have a pretty big impact on me since I am very close, and I frequent the commercial properties that are already there. Adding "Middle" housing (medium/high density) could be a good opportunity for Shorewood if done well.

I request that you consider spreading these density changes out more across the currently zoned single-family areas, and cultivate the walkability and commercial property in Shorewood to decrease traffic and increase property values.

1. CONCENTRATION OF HIGH DENSITY HOUSING IN ONE AREA IS BAD- Right now the proposals are to concentrate this med/high density housing into a couple small areas. **This is the exact opposite of what the Met Council is trying to do on a regional scale!** They are trying to go from the concentrated high density to spreading it out across the suburbs. Let's take that thought and apply it to Shorewood as well. Intersperse it within the large swaths of single family housing, of which Shorewood is primarily composed. **If there are zoning issues in doing this we need to change the zoning policies.** We can't control what the Met Council requires, but we can control our policies, and they should work for us, not against us. Let's take the time to do this in the best way possible and **not create more of the same problems** that the Met Council is now trying to correct.

Some of the logic behind these spots that were chosen is that they are on busy roads - like it's ok to make them busier and more dangerous. Again, let's spread the traffic out to quieter areas instead of concentrating it. The Smithtown road properties are located on a curve in the road where increased traffic would make the road even more crazy and dangerous, and the more places that are developed, the worse it would be.

2. PRESERVATION OF **RARE** COMMERCIAL PROPERTY, LIMITED LAKESHORE AND WETLANDS - Right now there is very little commercial property in Shorewood. **There should be more, not less.** Everyone should

be able to walk/bike to a commercial area. The commercial properties that are currently there should be recognized as the treasures they are. On the Existing Land Use Map - page 25 on the comprehensive plan, there are parcels of land that are zoned single family but currently don't have anything on them. **Please consider these** instead of all of the current commercial properties. This would not displace anything that is already there, and **already an asset** to the community.

23500 is the only Lakeshore/Recreational zoned place in Shorewood, and is also a wetland. This is an important cleaner for Lake Minnetonka. According to the Minnehaha Watershed District maps, all of the runoff, pet waste, pesticides, fertilizer, road pollution from the neighborhood between Minnetonka Drive and 19 goes into a pond, which then goes through a culvert to this wetland. These small wetlands are really important filters for the lake, and help keep it clean. If Lake Minnetonka is considered one of Shorewood's assets, then this should be considered a way to protect this asset. A building where the wetland used to be would be a double whammy, it would remove an important filter for Minnetonka, and would create more pollution that goes directly into the lake. Plus it's really beautiful, and a pleasure to walk past on the trail. **Preserve this rare parcel!**

3. WALKABILITY - **Medium/high density housing, when mixed with commercial, can be really good, and create healthy, thriving, safe neighborhoods when done well.** You see this a lot in European cities, where people live in medium/high density cities and can walk or bike to cafés, grocery stores, shops, schools etc. Unfortunately in the US this is not very common. High density it is often poorly done. In part because developers have to fight so hard to get something approved that they build something as extreme as they can to make a profit. No thought is put into walkability, everything becomes uglier, worse for the environment, and more dangerous for drivers, pedestrians and bikers. Which people hate and then fight really hard against. It's a vicious cycle.

For example - I think a yacht club that also had places to live would be unique and interesting and would increase Shorewood's value as a city, while still maintaining the yacht club. It'd be on the trail and walkable to lots of places, but it seems like current zoning and land-use would not even make this possible. This goes back to my point in #1, if we have to make changes to zoning policies, let's do that to create the city we want!

People love to be able to walk or bike places, but it's not at the forefront of people's minds because we are so used to needing cars. But walkability greatly increases property values, and if you build it, they will walk (or bike). Shorewood, like most suburbs, is car-dependent. Excelsior is somewhat an exception to this, which we could leverage by **extending walkability** around Shorewood and into Excelsior. One of the intense concerns people have with development is the impact on traffic. If we cultivated walkability in Shorewood neighborhoods, this could somewhat alleviate that issue.

I can and do walk to Excelsior almost every day to do grocery shopping, library, etc. but I almost never walk to the commercial area in Tonka Bay because, although it is the same distance, I would have to go along 19 which is horrible and dangerous. I rarely use my car and the more people that are able to do this because they live within walking/biking distance with **good infrastructure**, the better, and some of these concerns about traffic could be alleviated. I foresee this is that is going to have to take place in the future. We will **have** to become less dependent on cars for climate reasons.

Thank you for your consideration. I love Shorewood and I have faith that it can remain a great place to live and we can make it even better. I welcome any comments, questions or thoughts you may have.

Best regards,

Anna Quady



CITY OF
SHOREWOOD

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Submitted by Bob
Skinner 10-25-2021

MEMORANDUM

TO: Planning Commission
FROM: Marie Darling, Planning Director
MEETING DATE: October 5, 2021
RE: Discussion of Amendments to the Comprehensive Plan

Background

As introduced at the August 3, 2021 Planning Commission meeting, the City received review comments from the Metropolitan Council some time back and the most impactful comments were the need to allow the potential to add an additional 155 households between 2018 and 2040. To create these 155 dwellings, the City needs to allocate properties with density greater than five dwellings per acre and at a density high enough (8 dwellings per acre or more) to produce 48 affordable dwellings.

The previous draft proposed meeting the need for more homes and higher density through joint housing projects with other small lake communities that share the same market area. However, in subsequent meetings, Metropolitan Council staff indicated that approach is not consistent with statutory requirements. The previous draft also proposed increasing density ranges to provide the required housing. The City also addressed this need by adjusting the allowed densities of two land use classifications: Low to Medium Density (now 3-6 dwellings per acre) and Medium Density (now 6-8 dwellings per acre). These changes were not enough to satisfy the requirements.

As a result, the City's consultants came up with some alternatives and discussed those options with the City Council in November of 2020, see the attached memo. The Consultants incorporated council direction into the plan, which is attached for your review along with a response letter. The draft plan meets the Metropolitan Council's direction.

The changes include the creation of a new land use "Commercial Mixed Use". The concept of this new land use would be to preserve the right to continue the commercial uses on the site but allow for the opportunity to add residential to the properties as long as the development can mitigate any traffic issues and is appropriate for the context of the area. The specific language included in the Comprehensive Plan is included on the next page.

The following is an excerpt from p. 120 of the Comprehensive Plan:

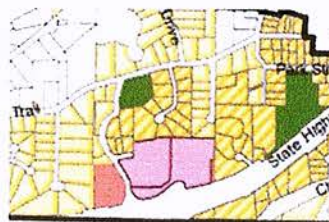
Commercial Mixed Use. While the City aims to maintain vibrant commercial areas to serve community residents, certain commercial areas have been identified as being appropriate for the Commercial Mixed Use designation. The City has identified certain key existing commercial areas that are capable of providing for housing units in conjunction with maintaining commercial activity. These housing units would provide adequate density to aid in increasing the commercial customer base while also providing for a greater range of housing choice within the community.

These sites may merit redevelopment into mixed use, provided the development plan is appropriate for the context of the area, traffic issues are properly mitigated, and it fits within the goals and policies of the City. The City requires a minimum of 50% of the site to be maintained as a Commercial land use, to continue the important commercial presence within these areas.

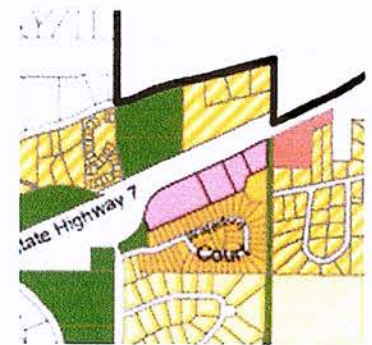
Residential uses with a minimum of 15 units per acre and a maximum of 30 units per acre shall be used for a minimum of 40% of the site, provided it can be established in a manner that is consistent with the character of the immediate vicinity.

The new Commercial Mixed Use land use is proposed to be applied to the following parcels (see graphic to the right):

- 23470-23800 State Highway 7 (Cub Foods and the attached shopping center)
- 19905-19625 State Highway 7 (Holiday/shopping center easterly to New Horizon Day Care)



Cub Foods and Adjacent Shopping Center at Hwy 7 and CR 41
Dee Dolan
Commercial
Commercial-Mixed Use



Commercial properties along Hwy 7 East of the Old Market Intersection
Dixie
Brenda

Attended by (20)
These Waterford Court neighbors:

Penny

Paul Christopher

Joe Huber

Bob

show of hands ~20 people

Jerry
Sirjard

Jim Dalbey

Cheryl, Jerry

Bill Penny

Paul, Joe H. Linda (wife)

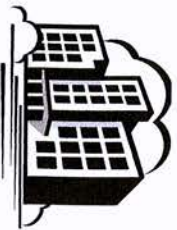
Ron & Nancy

Bill Drostnik ~~Ernie~~

John McCabe

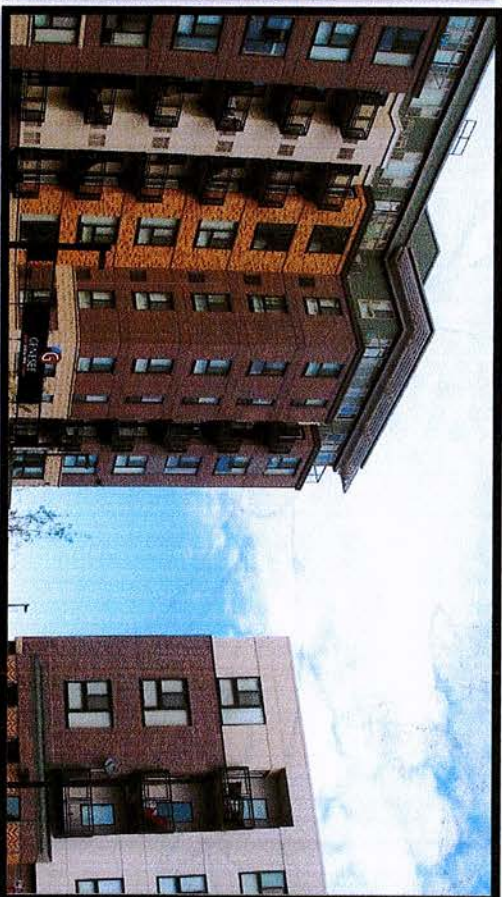
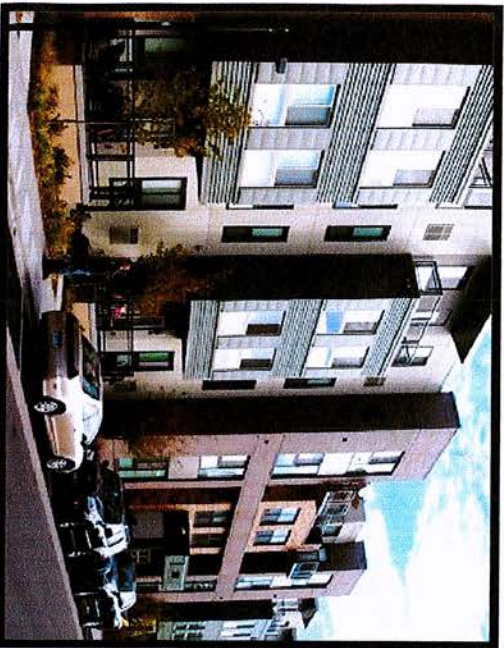
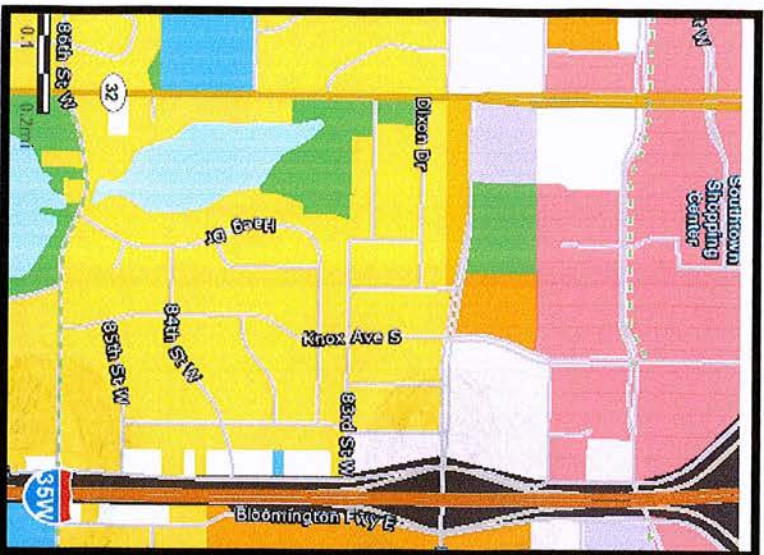
~~Bill Drostnik~~

Bob Phyllis



Density of
Development

Suburban 28 units per acre
mixed use



**RESOLUTION 21-125
CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**A RESOLUTION APPROVING AMENDMENTS TO THE
2040 SHOREWOOD COMPREHENSIVE PLAN AND AUTHORIZING
SUBMISSION OF THE AMENDED PLAN TO THE METROPOLITAN COUNCIL**

WHEREAS, the City of Shorewood is a municipal corporation organized and existing under the laws of Minnesota; and

WHEREAS, the City of Shorewood is required by Minnesota Statutes and the Metropolitan Council to adopt and update its Comprehensive Plan on a periodic basis; and

WHEREAS, the City of Shorewood has prepared a draft Comprehensive Plan intended to meet the requirements imposed by Minnesota Statutes 473.864 and the Metropolitan Council's guidelines; and

WHEREAS, the City conducted a public hearing on October 30, 2018 relative to the adoption of the Comprehensive Plan and considered all received public comments; and

WHEREAS, pursuant to Statute, the amendments to the Comprehensive Plan were distributed to affected governmental units for review and comment; and

WHEREAS, the City Council reviewed recommendations and public comments and has reviewed the Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED that the Shorewood City Council approves the 2040 Comprehensive Plan subject to the review and comment by the Metropolitan Council, pursuant to Minnesota Statutes.

BE IT FURTHER RESOLVED that the Shorewood City Council authorizes staff to send the 2040 Comprehensive Plan to the Metropolitan Council.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 8th day of November, 2021.

Jennifer Labadie, Mayor

ATTEST:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

7B

MEETING TYPE
Regular Meeting

Title / Subject: Request for Additional Time to Correct a Code Violation

Location: 5510 Howards Point Road

Property Owners: David and Jennifer Labadie

Meeting Date: November 8, 2021

Prepared by: Emma Notermann, Planning Technician

Attachments: Violation Notice dated October 20, 2021
Inspection Photos
Written Request from Property Owner for Additional Time
Resolution Approving the Request

Background:

In August, the City received a complaint regarding the property at 5510 Howards Point Road stating the property has a dock that does not conform to city code.

Property Inspections

In September, staff inspected the complainants' concerns. At that time, staff observed that the dock does not extend out 8 feet beyond the Ordinary High-Water Level before branching out into slips. The width of the dock is allowed to be no greater than four feet, except one area of eight feet by eight feet. There is a wider portion of the dock area exceeds eight feet in length that would not meet the standards in City Code. The inspection photos are attached.

Enforcement Action

On October 20, 2021, staff sent out a notice of violation to the property owner regarding the violation. The notice informed the property owner that they violated City Code 1201.03, subd.14c and City Code 501.05, subd. 9 by having a dock that does not extend out 8 feet before branching out and having a portion that is wider than 8 feet for a length of 8 feet. The property owner was given until October 30, 2021 to correct the violation. Since then, staff has received a request from the property owner for an extension to correct the violation.

Section 104.03 subd. 2 a. of City Code allows property owners the ability to request an extension of 30 days from the City Council if the property owner is unable to correct or abate the code offense within the prescribed time. The applicant has requested a time extension to complete the work necessary to resolve the violation. In keeping with previous practice for code enforcement deadline extensions, staff would propose an extension of 30 days from today to December 8, 2021.

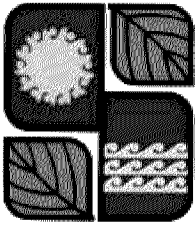
Mission Statement: *The City of Shorewood is committed to providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.*

Recommendation / Action Requested: Staff recommends allowing the extension because the property owners are actively working to find a solution to the issue and have identified a number of extensive changes that would require additional time to consider and involve contractors.

Any action on this request would require a simple majority.

Next Steps and Timelines: Once staff has direction from the City Council on the additional time, the next steps include:

1. Informing the property owner of their updated deadline
2. Inspecting the property after the deadline to ensure compliance



CITY OF
SHOREWOOD

5755 COUNTRY CLUB ROAD, SHOREWOOD, MINNESOTA 55331-8927 • 952.960.7900
www.ci.shorewood.mn.us • cityhall@ci.shorewood.mn.us

October 20, 2021

David & Jennifer Labadie
5510 Howards Point Road
Shorewood, MN 55331

Re: **Notice of City Code Violation** for property at 5510 Howards Point Road

Dear Property Owner,

Our office has received a complaint regarding a dock on your property at 5510 Howards Point Road. Upon inspection, staff confirmed there are violations to City Code present regarding your dock. Your dock does not extend out 8 feet beyond the Ordinary High Water Level before branching out. The width of the dock is allowed to be no greater than four feet, except one area of eight feet by eight feet. Your wider dock area exceeds eight feet in length. Both conditions violate the follow code section:

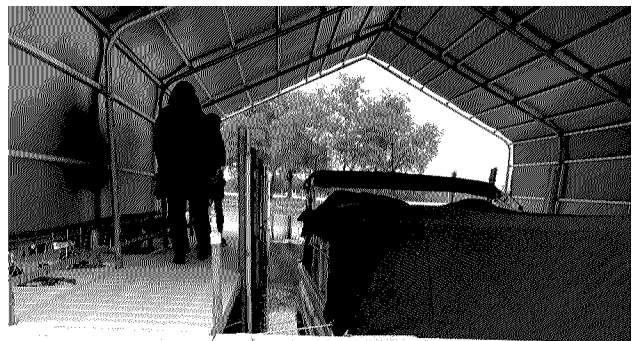
City Code 1201.03, subd.14c declares that the number of docks per lot or parcel of land in the R Districts shall be limited to one, and the same shall be operated, used and maintained solely for the use of the members of the family or families residing at the property upon which the dock is located. The dock shall connect to the shoreline at only one location, no wider than four feet, and shall extend into the lake at least eight feet beyond the ordinary high water mark before branching out to form slips. The width of the dock shall not exceed four feet at any point, except that at one location the dock may be no wider than eight feet for a length of eight feet.

The violation will need to be corrected within 10 days per City Code 104.03 subd. 2. a. Your property will be inspected on or after October 30, 2021 for compliance. If you are in need of more time to correct the violation, you can request an extension of an additional 30 days per City Code 104.03 subd. 2. a. The request will need to be received in writing by October 30, 2021 and will be placed on the next available City Council meeting agenda for their review.

Any violation not corrected will be subject to administrative enforcement which carries penalties starting at \$300 per violation. Section 104.03 Administrative Enforcement of Code Regulations is attached for your reference. All other quoted sections of City Code are available on the City's website.

If you have any questions relative to this letter, please contact me at 952-960-7909 or enotermann@ci.shorewood.mn.us.

Emma Notermann
Planning Technician
Enclosures: Photo of violation
City Code Section 104.03



Emma Notermann

From: Jennifer Labadie <jenniferlabadieesq@hotmail.com>
Sent: Thursday, October 28, 2021 5:43 PM
To: Emma Notermann
Subject: Fw: Notice of City Code Violation - 5510 Howards Point Road

From: Jennifer Labadie <jenniferlabadieesq@hotmail.com>
Sent: Thursday, October 28, 2021 5:41 PM
To: enotermann@ci.shorewood.mn.us <enotermann@ci.shorewood.mn.us>
Cc: David F Labadie <davidlabadie@hotmail.com>; Jennifer Labadie <jenniferlabadieesq@hotmail.com>
Subject: Notice of City Code Violation - 5510 Howards Point Road

Ms. Notermann,

Please allow this email to serve as a formal request for an extension of an additional 30 days relating to the "Notice of City Code Violation for property at 5510 Howards Point Road."

We, the undersigned homeowners, respectfully request an extension of additional time per City Code 104.03 subd. 2.a. based on the following grounds:

1. In 2010, we purchased our property located at 5510 Howards Point Road, Shorewood, MN. When we purchased the property, a dock which extends out into Lake Minnetonka was already installed at the edge of our property. The original footers (the posts which secure the dock to the bottom of the lake) of our dock have not moved, been removed or changed locations since we purchased this property in 2010. After looking at the documents on file with the City of Shorewood that relate to this property, it appears that the dock has not moved, been removed or changed locations in many decades. There are photographs and diagrams in the City of Shorewood file, dated 1989, which show our dock in the current location. Perhaps it was installed in the current location even earlier than 1989. We respectfully request an extension of time so that we can research when the dock was installed and whether City Code 1201.03, subd. 14c had been enacted at the time of the dock installation.
2. Our dock is situated in a shallow, protected inlet or lagoon that has a murky, sludge-like, muddy substrate for the bottom; it is not a hard sand-packed bottom. Due to the protected nature of this inlet/lagoon and the extremely difficult sludge-like bottom substrate, this dock was installed to serve as a year-round, permanent, non-mobile dock. We respectfully request more time to research why the dock was installed in this location decades ago and why this dock was designed and engineered to serve as a year-round, permanent, non-mobile dock.
3. To alter this dock, we will need the assistance of a dock installation and/or removal specialist. The spring (dock installation) and fall (dock removal) seasons are the busiest times of the year for service professionals working in the dock installation and removal industry. After contacting several dock installation and removal specialists, we were informed by each company that they are booked out solid for months. At this time of the year, these service professionals work at a frenzied pace to remove docks from the water before the lake(s) freeze. For this reason, we respectfully request an extension

of time to give us the opportunity to thoroughly discuss this matter with dock installation and/or removal specialist(s).

- 4.
5. To alter this dock, we may need the assistance of a crane and a barge that services docks on Lake Minnetonka. The spring (dock installation) and fall (dock removal) seasons are the busiest times of the year for crane and barge companies that service docks on Lake Minnetonka. We were informed that the crane and barge companies are booked out solid because they need to remove docks, boat lifts and other lake related items before the lake(s) freeze. Therefore, we respectfully request an extension of time which would allow us to discuss this matter in greater detail with the crane and barge companies.
- 6.
7. We plan to file a variance application relating to the code violation. To submit a thorough and complete Variance Application, we respectfully request an extension of time.

Thank you for your consideration of this Extension request.

Sincerely,

David & Jennifer Labadie
5510 Howards Point Rd
Shorewood, MN 553321

**RESOLUTION 21-132
CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**A RESOLUTION APPROVING A REQUEST FOR EXTENSION TO CORRECT A
CODE VIOLATION FOR PROPERTY LOCATED AT 5510 HOWARDS POINT ROAD**

WHEREAS, the City of Shorewood sent a violation notice to David and Jennifer Labadie ("Property Owner") regarding a dock in violation of City Code on their property addressed as 5510 Howards Point Road; and,

WHEREAS, the Property Owner has requested more time to correct the violation as allowed by Section 104.03 subd. 2 a. of the City Code; and,

WHEREAS, the City Council considered the appeal for additional time to correct the violation at its regular meeting on November 8, 2021, at which time the Planning Technician's memorandum was reviewed and comments were heard by the City Council from the Property Owner, staff and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD, MINNESOTA FINDS AS FOLLOWS:

CONCLUSIONS

1. The Property Owner has shown that the additional time is necessary to resolve the violation.
2. The City Council hereby grants an extension to correct the violation, which expires on December 8, 2021.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD, MINNESOTA
this 8th day of November, 2021.

Jennifer Labadie, Mayor

ATTEST:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title/Subject: Legal Services Agreement with Campbell Knutson

9A

Meeting Date: November 8, 2021

Prepared By: Greg Lerud, City Administrator

Reviewed By: Tim Keane, City Attorney

MEETING
TYPE
REGULAR

Attachments: Proposed legal services agreement and resolution

Background: The city council directed staff to work with Campbell Knutson to prepare a contract for legal civil services for the city of Shorewood. The attached agreement has been reviewed and revised, and is consistent with the requirements contained in the city's Request for Proposal.

Recommended Action: Staff recommends approval by passing the attached Resolution by simple majority.

Agreement for General (Civil) Legal Services

Whereas, the City of Shorewood ("City"), a municipal corporation and statutory city under the laws of the State of Minnesota and located within Hennepin County, desires to have certain attorney services provided; and

Whereas, the City desires to have Jared Shepherd, in his capacity as an attorney with Campbell Knutson, P.A., in conjunction with the firm of Campbell Knutson, P.A. ("Attorney") to serve as city attorney;

Whereas, the parties desire to more specifically identify the duties and responsibilities of the City and Attorney.

Now Therefore, it is hereby agreed that this document by and between the City and the Attorney, shall be a binding obligation on behalf of the parties named.

I. Term

This agreement shall be effective January 1, 2022 and shall continue indefinitely until either party cancels the agreement in writing.

II. Scope of Legal Services

General scope of services, the services required by the City include, but are not limited to, the following:

- Attendance at all City Council meeting. Attendance at staff meetings. Attendance at other meetings as requested.
- Review of municipal contracts as requested, including contracts for public improvements, developments, joint powers agreements, construction, lease agreements, and the like.
- Representation of the City in the acquisition of properties for public improvements, special assessment appeal, easements, parks.
- Review of all City Council and Planning Commission materials.
- Representation of the City in proceedings for public improvement projects.
- Representation of the City on economic development related issues as requested.
- Representation of the City in matters related to the enforcement of City Codes, including building, subdivision, nuisance, and zoning codes.
- Defend the City in all litigation, except in those cases where insurance companies are required to exclusively provide defense, or where the City chooses to hire specialized or other legal services. The Attorney is responsible for monitoring and coordinating with the selected representation.
- Review of legal issues in agenda items for City Council, Planning Commission or other subsidiary commission meetings as requested.
- Review of draft ordinances, resolutions, development agreements and correspondence as requested.

- Meeting and/or telephone conversations with and advising Mayor, Council members, City Administrator, Department Heads and other staff on general legal matters.
- Research and submit legal opinions on legal matters requested by the City Administrator.
- Provide written and/or oral summaries to City Administrator of law changes affecting the City, including recommending changes in operations or procedures to assure compliance.
- Available by phone and email to answer staff questions.

III. Fees

The Fees below represent the primary or general legal services rate and the special hourly rate for services passed through to or reimbursed by third parties, including developers.

The yearly rates during the term of this agreement are as follows:

	2022
General Hourly Rate/ Attorneys	\$165
General Hourly Rate/Assistants, Law Clerks	\$90
Special Hourly Rate – Pass Through/Attorneys	\$300
Special Hourly Rate – Pass Through Assistants	\$115

The Attorney will represent the City at the rate for general legal services on all routine matters and all public improvement projects involving special assessments or improvements to private property, litigation, arbitration, and appellate matters, except that the parties may mutually agree to a higher rate based on the complexity of the matter.

The fees may be amended from time to time by written mutual agreement of the City and Attorney.

Expenses to be reimbursed:

- The actual cost of: express delivery, Westlaw and Lexis/Nexis charges, postage (over \$0.50).
- Photocopies (\$0.20/page), color copies (\$0.40/page),
- Mileage at the IRS rate, currently \$0.59/mile for all travel except for travel to regularly scheduled City Council meetings and City Council work sessions, which shall not be reimbursed.

- For litigation, the actual cost of court filing fees, expert witnesses, acquisitions, subpoenas, service of process, and miscellaneous litigations costs.
- All other filing, recording or miscellaneous litigation costs would be billed to the City at their actual costs. No other charges, including for postage under \$.50, would be billed to the City. We will ensure that billing statements are provided in the format that meets the City's needs.

Percent of an hour billed:

- .10, with the minimum billing increment of 0.2 of an hour for all services

IV. Responsible Attorney and Staff

Jared Shepherd shall be the primary attorney for the City. Shepherd shall be responsible for the performance of this agreement, although he may be assisted by other attorneys or support staff in the firm. Shepherd shall supervise all work performed on behalf of the City.

V. Assignment of Services and Agreement

The Attorney shall not assign any interest or obligation of this Agreement without the prior written consent of the City Administrator.

VI. Insurance and Indemnification

Attorney agrees to maintain a valid policy of Professional Liability Insurance for the duration of this agreement.

VII. Termination

The parties understand that the Attorney serves at the pleasure of the Council. Upon termination of this agreement, the City shall be responsible for any billings accrued prior to the date of termination.

VIII. Acceptance

The terms of this agreement are hereby accepted and made binding upon and between the City of Shorewood and Jared Shepherd, in his capacity as an attorney for Campbell Knutson, P.A., in conjunction with the law firm of Campbell Knutson. P.A.

*** Signature Page To Follow ***

City of Shorewood

Campbell Knutson, P.A.

By: _____

Jennifer Labadie

Its: Mayor

Date: _____

By: _____

Jared Shepherd

Attorney

Date: 10/29/2021

By: _____

Sandie Thone

Its: City Clerk

Date: _____

By: _____

Andrea McDowell Poehler

President

Date: 10/29/2021

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

RESOLUTION 21-133

**A RESOLUTION APPROVING CONTRACT WITH THE FIRM CAMPBELL KNUTSON
TO PROVIDE CIVIL LEGAL SERVICES TO THE CITY**

WHEREAS, the City of Council selected the firm Campbell Knutson to serve as the city attorney; and,

WHEREAS, a draft contract has been reviewed and found consistent with the proposal received in response to the city's Request for Proposal for Civil Legal services,

NOW THEREFORE BE IT RESOLVED by the Shorewood City Council that:

1. The City Council hereby approves the contract as presented and authorizes the Mayor and City Clerk to sign on behalf of the city. The contract shall become effective 12:00 a.m., January 1, 2022.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD this 8th day of November 2021.

Jennifer Labadie, Mayor

Attest:

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title/Subject: Certifying Unpaid Charges
Meeting Date: Monday, November 8, 2021
Prepared by: Joe Rigdon, Finance Director
Reviewed by: Michelle Nguyen, Senior Accountant
Attachments: Resolution Certifying Unpaid Charges to the 2022 Hennepin County Tax Rolls
2021 Certification Listing (Preliminary)

Background: Earlier in this meeting the Council held a public hearing regarding the certification of unpaid charges to the 2022 Hennepin County tax rolls. Delinquent charges are included for water, sewer, stormwater, recycling and other City services.

In addition to the public hearing, all delinquent accounts were notified of the process pursuant to state statute and had sufficient time to make payment arrangements or pay the unpaid charges. To avoid certification to the 2022 rolls, payments for 2021 can still be made up to November 30, 2021.

Recommendation/Action Requested: Upon updating, for subsequent payments, Staff recommends approval of the attached Resolution Certifying Unpaid Charges to the 2022 Hennepin County Tax Rolls.

Connection to Vision/Mission: Consistency in providing residents quality public services, a healthy environment, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.

2021-Certification

<u>PID</u>	<u>Balance Amount</u>
25-117-23-24-0023	380.62
33-117-23-12-0074	800.60
34-117-23-23-0024	202.32
34-117-23-24-0024	209.51
34-117-23-24-0026	327.86
31-117-23-14-0026	817.16
32-117-23-44-0015	731.82
32-117-23-23-0010	673.52
32-117-23-22-0027	740.10
32-117-23-43-0037	805.46
32-117-23-44-0019	184.46
32-117-23-14-0030	674.60
32-117-23-11-0013	247.77
32-117-23-14-0015	638.58
25-117-23-44-0063	557.43
34-117-23-21-0029	615.79
36-117-23-11-0001	952.23
33-117-23-33-0028	105.23
34-117-23-33-0005	105.23
29-117-23-43-0018	555.76
34-117-23-44-0023	358.65
32-117-23-34-0007	648.26
33-117-23-42-0001	462.17
33-117-23-14-0043	462.17
33-117-23-32-0031	493.90
25-117-23-34-0025	493.90
26-117-23-11-0012	462.17
34-117-23-41-0022	295.14
34-117-23-44-0060	315.38
34-117-23-43-0023	493.90
25-117-23-22-0016	393.90
33-117-23-12-0025	465.56
32-117-23-12-0008	493.90
32-117-23-12-0034	462.17
32-117-23-13-0006	493.90
32-117-23-13-0008	462.17
35-117-23-31-0027	462.17
31-117-23-14-0002	462.17
34-117-23-23-0056	526.18
34-117-23-33-0029	435.68
34-117-23-33-0037	462.17
31-117-23-44-0026	315.38
25-117-23-33-0071	462.17
35-117-23-13-0045	435.68
35-117-23-34-0022	295.53
35-117-23-34-0029	435.68

2021-Certification

<u>PID</u>	<u>Balance Amount</u>
26-117-23-14-0011	462.17
25-117-23-44-0049	462.17
30-117-23-42-0003	462.17
33-117-23-11-0050	253.25
33-117-23-11-0050	253.25
33-117-23-24-0009	493.90
33-117-23-23-0039	462.17
32-117-23-14-0031	462.17
36-117-23-14-0062	3,078.30
25-117-23-33-0047	583.43
25-117-23-34-0022	462.17
25-117-23-34-0012	493.90
33-117-23-43-0005	462.17
32-117-23-11-0024	295.14
33-117-23-22-0018	696.40
32-117-23-14-0017	462.17
34-117-23-31-0022	582.33
25-117-23-24-0092	566.04
25-117-23-24-0037	579.07
34-117-23-24-0032	964.95
25-117-23-22-0067	435.68
32-117-23-31-0042	462.17
31-117-23-11-0012	810.73
33-117-23-33-0059	69.41
33-117-23-21-0038	409.57
33-117-23-12-0014	462.17
32-117-23-13-0024	462.17
25-117-23-44-0032	247.15
34-117-23-24-0031	523.99
33-117-23-21-0035	386.14
33-117-23-21-0035	386.14
33-117-23-12-0017	435.68
33-117-23-33-0025	435.68
25-117-23-32-0020	462.17
36-117-23-14-0052	456.95
32-117-23-14-0067	726.78
33-117-23-31-0068	1,196.55
36-117-23-42-0018	511.27
35-117-23-11-0064	613.31
36-117-23-42-0012	523.51
26-117-23-11-0045	295.14
35-117-23-11-0063	424.46
34-117-23-24-0022	258.21
35-117-23-33-0025	213.42
To be Certified	\$ 45,621.87

**CITY OF SHOREWOOD
COUNTY OF HENNEPIN
RESOLUTION 21-134
A RESOLUTION CERTIFYING UNPAID CHARGES ON THE 2022
HENNEPIN COUNTY PROPERTY TAX ROLLS**

WHEREAS, pursuant to proper notice given as required by law, the Shorewood City Council has met, heard, and passed upon all objections to the proposed certifications of unpaid charges for municipal fees and utilities; and

WHEREAS, the delinquent amounts have been minimized through diligent collection efforts by city staff.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREWOOD AS FOLLOWS:

Such proposed certification of unpaid charges, a copy of which is available in the City Clerk's office and referred to as Exhibit 1 and made a part of the resolution hereof, is hereby accepted and shall continue a lien against the lands named therein.

Such certification, which is due to the County Auditor no later than November 30, 2021, shall be payable over a period of one year on or before the first Monday in January. The owner of the affected party may, at any time prior to certification of unpaid charges to the County Auditor, pay the whole of the certified unpaid charges to the city clerk on such property, including the assessment fee of \$50.00 payable to the City of Shorewood.

The clerk shall forthwith transmit a certified copy of this certification roll to the County Auditor to be extended on the property tax lists of the county and such certified unpaid charges shall be collected and paid over in the same manner as property taxes.

Hennepin County Special Assessment Division is hereby authorized to certify the unpaid charges, on the property tax rolls payable in 2022, for the following services:

Water Levy #21185	To be updated
Sewer Levy #21186	To be updated
Stormwater Levy #21187	To be updated
Recycling Levy #21188	To be updated
Delinquent Fee Levy #21189	To be updated
Total Levy-City of Shorewood	\$50,121.87

ADOPTED BY THE SHOREWOOD CITY COUNCIL this 8th day of November 2021.

ATTEST:

Jennifer Labadie, Mayor

Sandie Thone, City Clerk



City of Shorewood Council Meeting Item

Title / Subject: 2021 Fall Paper Shred Event

Meeting Date: Monday, November 8, 2021

Prepared by: Julie Moore, Communications and Recycling Coordinator

Reviewed by: Sandie Thone, City Clerk/Human Resources Director

10A.1

MEETING TYPE
Regular

The popular community shred event took place on Saturday, October 23. While the fall event is not as busy as the spring event, the line of cars was steady for the entire three-hour event. The city collected over 3,800 pounds of paper that was securely shredded on site. This is the equivalent of 1.9 tons of paper. Recycling 1 ton of paper saves around 682.5 gallons of oil, 26,500 liters of water and 17 trees.

Shredded paper is not allowed in curbside recycling containers. This service gives residents an option to shredding at home, helps reduce the risk of identity theft having personal papers not shredded, and offers a great opportunity for city staff to educate residents and have one-on-one contact with our city customers. Resident feedback at this event was very positive.

Financial or Budget Considerations: The final cost of the event was \$1,062.90.

No Action Requested: For informational Purposes Only

Connection to Vision/Mission: Consistency in providing residents quality public services, a healthy environment, a variety of attractive amenities, a sustainable tax base, and sound financial management through effective, efficient, and visionary leadership.