

MINUTES

1. CONVENE CITY COUNCIL REGULAR MEETING

Mayor Labadie called the meeting to order at 7:01 P.M.

A. Pledge of Allegiance

B. Roll Call

Present. Mayor Labadie; Councilmembers Johnson, Siakel, Gorham, and Callies; Interim City Administrator Shukle; City Clerk/HR Director Thone; Finance Director Rigdon; Planning Director Darling; Director of Public Works Brown; and, City Engineer Budde

Absent: None

C. Review Agenda

Mayor Labadie asked to add an item under General New Business for discussion of the Public Works Director position.

Siakel moved, Gorham seconded, approving the agenda, as amended. All in favor, motion passed.

2. CONSENT AGENDA

Mayor Labadie reviewed the items on the Consent Agenda.

Siakel moved, Gorham seconded, Approving the Motions Contained on the Consent Agenda and Adopting the Resolutions Therein.

A. City Council Work Session Minutes of November 7, 2022

B. City Council Work Session Minutes of November 14, 2022

C. Municipal Canvas Board Meeting Minutes of November 14, 2022

D. City Council Regular Meeting Minutes of November 14, 2022

E. Approval of the Verified Claims List

F. Approve Permanent Appointment of Matt VanLith, Pubic Works Light Equipment Operator

- G. **Accept Donation from Minneapolis Southwest Lions Club for Diabetes Emergency Kit for SCEC, Adopting RESOLUTION NO. 22-119, “A Resolution Accepting Donation to the Shorewood Community and Event Center.”**
- H. **Approve Holiday Schedule**

All in favor, motion passed.

3. MATTERS FROM THE FLOOR

4. PARKS

A. Report by Commissioner Hirner on October 25, 2022 Park Commission Meeting

Parks Commissioner Hirner gave a brief overview of the discussion and actions taken at the October 25, 2022 Park Commission meeting.

Mayor Labadie noted that regarding the Galpin Lake Trail issue, Shorewood made the bus tour, but then it kind of stalled which she thinks was due to the time the elected officials were dedicating to their campaigns and staying away from potentially controversial topics. She explained that the City intends to revisit this issue with City Engineer Budde and Public Works Director Brown.

5. PLANNING

A. Report by Commissioner Riedel on November 15, 2022 Planning Commission Meeting

Planning Commissioner Riedel gave a brief overview of the discussion and actions taken at the November 15, 2022 Planning Commission meeting.

**B. Review Conditional Use Permit for Antenna Collocation
Applicant: SMJ International on behalf of AT&T
Location: 24283 Smithtown Road**

Planning Director Darling explained that this was an application from SMJ International on behalf of AT&T to add cellular antennas, radio receiving units, and various other equipment in a triangular array on the existing tower and the associated ground equipment. She reviewed the location of the tower and the proposed placement of the equipment. She explained that in review of the request, staff had asked that the appearance be less industrial and more applicable to a commercial setting. She noted that the Planning Commission held a public hearing, but no one from the public addressed the Commission and stated that following discussion, the Planning Commission refined the recommendations that had been made by staff and voted unanimously to recommend approval subject to the conditions as proposed in the packet. She explained that she had inadvertently left in the requirement that the ground equipment and other appurtenances be painted to match the other accessory building, which the Planning Commission had removed and asked that the Council remove this condition in their motion. She noted that the applicant is present, via Zoom, if the Council has any questions.

Callies moved, Gorham seconded, Adopting RESOLUTION NO. 22-121, “A Resolution Approving a Conditional Use Permit for an Antenna Collocation on an Existing Monopole

and Related Equipment at 24283 Smithtown Road, with the removal of , as revised with removal of condition 4.b.(4).” All in favor, motion passed.

**C. Review Concurrent Detachment/Attachment with Chanhassen
Applicant: Carl Zinn
Location: North ½ of 6200 Cardinal Drive (3411723440052)**

Planning Director Darling stated that in order for a concurrent detachment/attachment with Chanhassen, the reviewing City needs to amend their Comprehensive plan. She explained that this action would essentially move the boundary lines between Shorewood and Chanhassen. She stated that in this situation, the property owner owns three parcels, but are planning to sell and would like to consolidate the two northerly properties into one buildable lot that would be located entirely in the City of Shorewood. She explained that because of the grade of the property, the applicant is proposing to use Chanhassen utilities and access from a private drive on the lot near the southeast corner of the site. She noted that included in the packet was a Joint Powers Agreement that had been crafted by staff from both cities for Council review, that follow review from both cities legal counsels have indicated that the language in paragraph eight was problematic and needed to be removed. She explained that Chanhassen also agreed with the removal of this language their Council was also reviewing this application at their meeting. Staff recommends approval subject to removal of paragraph 8 of the utility agreement. She noted that the Planning Commission was not required to review the utility agreement, but unanimously recommended approval of the others items that were within their purview.

Councilmember Gorham asked if there needed to be separate access agreements for each property.

Planning Director Darling stated that they will have to show that the parcels to be combined would have legal access all the way over to Cardinal before a building permit will be issued.

Gorham moved, Johnson seconded, Adopting RESOLUTION NO. 22-123, “A Resolution Approving a Comprehensive Plan Amendment for the Property on the North Portion of 6200 Cardinal Avenue (3411723440052).” All in favor, motion passed.

Gorham moved, Johnson seconded, Adopting ORDINANCE NO. 22-595, “An Ordinance Amending Section 1201.09 Subd. 2 of the Shorewood Zoning Code – The Shorewood Zoning Map (3411723440052)”. All in favor, motion passed.

Gorham moved, Johnson seconded, Adopting RESOLUTION NO. 22-124, “A Resolution Approving a Utility Agreement for the Properties Known as 3411723440050 and 3411723440052.” All in favor, motion passed.

Callies moved, Labadie seconded, Adopting RESOLUTION NO. 22-122, “A Joint Resolution Requesting Concurrent Detachment from Chanhassen and Annexation into Shorewood of Certain Lands Pursuant to Minnesota Statutes Section 414.061.” All in favor, motion passed.

6. GENERAL/NEW BUSINESS

A. Discussion of Director of Public Works Position

Mayor Labadie explained that earlier this evening, the Council conducted interviews for the Public Works Director position. She stated that following the interviews, the Council made a unanimous decision to extend an offer to Matthew Morreim.

Callies moved, Siakel seconded, to extend an offer of employment to Matthew Morreim for the Director of Public Works position. All in favor, motion passed.

Mayor Labadie noted that one portion of the discussion that the Council was not able to completed was related to salary for this position.

Councilmember Siakel asked which member of staff would contact Mr. Morreim.

Interim City Administrator Shukle stated that City Clerk/HR Director Thone would extend the offer to Mr. Morreim.

Councilmember Siakel stated that she would suggest that City Clerk/HR Director Thone extend the offer to Mr. Morreim and suggested that she given the latitude to negotiate a salary that did not exceed the maximum salary that had been posted.

Mayor Labadie asked if in the past it was the usual practice for City Clerk/HR Director Thone to negotiate the salary of a department head.

Interim City Administrator Shukle noted that Clerk Clerk/HR Director Thone had done this for the latest hire of the Parks and Recreation Director.

Mayor Labadie stated that, in her opinion, she thinks any negotiation of this type should be handled by Interim City Administrator Shukle.

There was consensus of the Council to direct Interim City Administrator Shukle to handle extending the offer and negotiating salary to Matthew Morreim for the Director of Public Works position.

Siakel moved, Callies seconded, to direct Interim City Administrator Shukle to extend an offer and negotiate a salary not to exceed the maximum salary that had been posted for the position. All in favor, motion passed.

7. STAFF AND COUNCIL REPORTS

A. Staff

Finance Director Rigdon stated that the Truth in Taxation meeting will be held December 12, 2022 at 7:00 p.m.

Councilmember Siakel noted that she had received a number of calls about the valuations and tax statements and would not be surprised if a number of people show up for the meeting this year.

Finance Director Rigdon noted that the City had not yet received any calls about this, but noted that the valuations increased by about twenty-six to twenty-eight percent.

Interim City Administrator Shukle noted that in his seven months working at the City he has enjoyed working alongside Councilmember Siakel. He stated that the amount of knowledge she has brought has been very beneficial and wished her well in her retirement.

B. Mayor and City Council

Councilmember Gorham also extended his appreciation to Councilmember Siakel and noted that he did not think people realized the sacrifices that she had made in serving the City for twelve years because involvement on the Council and the other various meetings is a large time commitment.

Councilmember Callies stated that she would echo what has been shared about Councilmember Siakel and noted that she would be sorely missed on the Council.

Councilmember Johnson stated that Councilmember Siakel's mentorship has meant the world to him.

Councilmember Siakel stated that she had not intended to say anything, but she wanted people to know about the City staff who shows up all the time. She explained that there had been some very interesting things that have happened and staff has always done their best to help the Council look good in front of the public. She stated that she literally thinks that Shorewood has the best staff ever. She stated that she has enjoyed serving in this capacity and encouraged people to volunteer because you really get an understanding of the City and the value of local government. She stated that she is hopeful that when the public comes forward as issues come up in the City that they retain a sense of respect for both staff and the Council, because she feels that has been lacking recently.

Mayor Labadie clarified that the reason everyone was wishing Councilmember Siakel well was because tonight is her last meeting as she did not run for re-election. She noted that Councilmember Siakel served three terms on the City Council which is the equivalent of twelve years and included four years on the Excelsior Fire District Board, and two years on the Lake Minnetonka Conservation District Board. She explained that Councilmember Siakel has lived in Shorewood for thirty years and grows vegetables in the Shorewood community garden space. She stated that she can echo the comments already made about Councilmember Siakel that she has truly been a mentor, stepped up and said things when others were too shy to say them, and helped her move into a leadership role as mayor. She stated that there will be some cookies available following the Council meeting if anyone would care to join them in honoring Councilmember Siakel.

Mayor Labadie noted that she will be having pancakes with other area mayors in Dean Phillips' district tomorrow morning in order to get a legislative update. She noted that on December 1, 2022 the South Lake Minnetonka Police Department will hold their very first Officer of the Year banquet and noted that she plans on attending. She stated that one additional Councilmember can go without causing issues with open meeting laws and encouraged anyone interested to contact her for details.

Mayor Labadie explained that there was another collision on the evening of Thanksgiving at the intersection of Eureka and Highway 7.

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Councilmember Johnson stated that he believes that was the second accident at the location within a week.

Mayor Labadie explained that Chief Tholen is pulling together statistics on the recent incidents. She clarified that because Highway 7 is a State highway it is under the control of MnDOT but noted that the City was working to get meetings set up with MnDOT as well as senators and representatives because the City cannot remedy the situation by themselves.

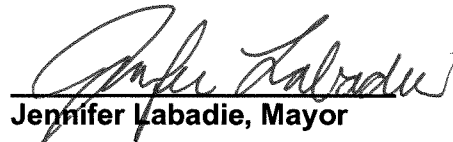
8. ADJOURN

Siakel moved, Johnson seconded, Adjourning the City Council Regular Meeting of November 28, 2022, at 7:45 P.M. All in favor, motion passed.

ATTEST:



Sandie Thone, City Clerk


Jennifer Labadie, Mayor