



AGENDA
SNOW HILL BOARD OF COMMISSIONERS

Monday May 13, 2024, 6:00 p.m.

G. Melvin Oliver Town Hall

908 SE Second St.

Snow Hill, NC 28580

Call to Order: Mayor Dennis Liles
Invocation: Mayor Liles will ask a Board Member to give the invocation
Pledge of Allegiance: Mayor Dennis Liles

I. Roll Call

II. Approval of Agenda

III. Consent Agenda:

A. Consider Approval of Minutes April 8, 2024 – Regular Meeting

IV. Public Comments (NCGS § 160A-81-1) *Please state your name, topic you will be speaking, and your three (3) minutes will begin.*

V. Public Hearing

A. Food Truck Ordinance

VI. Town Manager Report:

- A. Financial Audit Report Presentation - Dock Davenport
- B. Food Truck Ordinance Adoption - *Action*
- C. Walk Track lighting -*No Action*
- D. Ordinance Penalty Increase – *Action*
- E. Budget Amendment #4 – *Action*

VII. Monthly Reports:

- A. Police Report – Chief Josh Smith
- B. Financial Report – Finance Officer April Williams
- C. Public Works – Travis Warters

VIII. Comments from Mayor and Board:

IX. Closed Session: § 143-318.11. Personnel

Calling a Closed Session. - A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

X. Adjournment

Any person who has a disability requiring reasonable accommodation to participate in this meeting should contact Town Hall prior to the meeting date. Requests for an interpreter require five (5) working days' notice. Proposed agenda current as of April 8, 2024.



FOOD TRUCKS

SECTION I: Chapter 114 entitled “Food Trucks” is hereby added as follows:

114.01 Purpose

The purpose of this article is to minimize any negative or detrimental effects of food trucks on neighborhood properties and adjacent land uses while ensuring that permitted food trucks do not become a hazard or public nuisance. All food trucks approved and operating within the limits of the Town of Snow Hill shall be in accordance with these provisions and other applicable regulations contained within the Town Code of Ordinances. Where a conflict between any such provision exists, the more restrictive standard shall apply.

These regulations have been made with reasonable consideration, among other things, as to the character of each district and its peculiar suitability for food trucks and with a view to conserving the value of other uses within the boundaries of the Town of Snow Hill.

Contained herein are provisions providing for the administration, amendment and enforcement of this ordinance and defining the duties and powers of the Town of Snow Hill with respect to the approval of the operation of food trucks.

114.02 Jurisdiction

This ordinance shall govern the use of food trucks on all lands lying within the Town of Snow Hill corporate limits.

114.03 Application

The provisions of this ordinance shall be interpreted and applied as minimum requirements adopted for the promotion of the public health, safety, morals, convenience, order, prosperity and general welfare of the operation of food trucks within the Town.

114.04 Ordinance Manager

This ordinance shall be administered and enforced by the Town Manager or the Manager’s designee. This official or their representative shall have the right to enter upon the premises in any manner authorized by law as required to carry out the necessary duties for the fair and impartial enforcement of this ordinance. All questions arising in connection with enforcement and interpretation of this ordinance shall be presented to the Town Manager.

114.05 Food Truck Definition:

Any unit that is a fully encased food service establishment (a) on a registered motor vehicle or on a trailer that a motor vehicle pulls to transport and (b) from which a food truck vendor, standing within the frame of the vehicle, prepares, cooks, sells, or serves food or beverages for immediate human consumption. "Food truck" does not include a food cart or an ice cream truck.

114.06 General Conditions of Food Truck Permit

A Food Truck Permit shall be obtained prior to the operation of a food truck within the Town. All food truck operators shall obtain an annual or one day Food Truck Permit from the Town Manager or Town Clerk unless otherwise exempted in this chapter. One day Food Truck permits shall not exceed ten (10) annually. Food Truck Permits are subject to the following provisions:

- (1) Applicants may apply for an annual or one day Food Truck Permit. The Town Board of Commissioners shall establish fees for annual and one day Food Truck Permits in its fee schedule.
- (2) A permit issued for a food truck shall be valid for the twelve (12) month period beginning January 1 and ending December 31. Permit costs are not prorated. The Food Truck Permit shall be posted in a visible location on the food truck.
- (3) Food truck operators shall have the signed approval of the property owner for each location at which the food truck operates. This approval must be attached to the Food Truck Permit application.
- (4) Food trucks shall provide documentation of approval from the North Carolina Department of Health. A valid health permit must be maintained for the duration of the Food Truck Permit and shall be placed in a conspicuous location for public inspection.
- (5) The food truck operator must provide proof of a valid driver's license and vehicle registration.
- (6) One menu board sign shall be allowed.
- (7) Amplified music is not permitted.
- (8) In no instance shall alcoholic beverages exceed 70% of the total annual sales of a food truck.
- (9) Outdoor seating areas for dining associated with a food truck, including but not limited to tables, chairs, booths, bar stools, benches, and standup counters, are not permitted.
- (10) Food truck operators shall maintain a Commercial General Liability Insurance Policy with limits of not less than \$100,000 per person bodily injury, \$300,000 per occurrence bodily injury and \$25,000 per occurrence property damage. This policy must list the Town of Snow Hill as an additional insured and a copy of the Declaration Page shall be provided to the Town prior to issuance of the permit.
- (11) Non-Profit food truck operators are required to obtain a Food Truck Permit, but are exempt from any Food Truck Permit fees if evidence of approval from the North Carolina Department of Health, active 501(c)(3) nonprofit status, and proof of General Liability Insurance meeting the requirements of subsection (7) are provided to the Town Manager at the time of application for the permit.
- (12) Non-Profit food truck operators who own property in the C-D Commercial Downtown,

H-C Highway Commercial, I-U Industrial districts are exempt from all distance regulations if the food truck is located on property owned by the food truck operator.

- (13) Ice & Ice Cream Vendors are exempt from permitting and fee requirements as they are regulated by the Greene County Health Department, but must comply with all other regulations contained within this article.

114.07 List of Additional Operational Requirements

- (1) The food truck shall be positioned at least five hundred (500) feet from any other food truck and/or the customer entrance of an existing restaurant during its hours of operation, unless the food truck vendor provides documentation that the restaurant owner supports a closer proximity. If a zoning permit is issued and a restaurant subsequently opens within 300 feet (measured from the restaurant's main entrance) of the approved food truck location, the food truck may continue to operate until the permit expires.
- (2) A trash receptacle shall be provided for customers. All associated equipment, including trash receptacles, must be within three (3) feet of the food truck, unless they are part of a Town approved special event.
- (3) Temporary connections to potable water are prohibited. All plumbing and electrical connections shall be in accordance with the State Building Code.
- (4) Food trucks shall only operate on private property, unless they are part of a Town approved special event.
- (5) No food truck shall conduct business on any public right-of-way, sidewalk, or road or any Town owned property, except for Town-approved special events.
- (6) No liquid, grease, sewer or solid wastes may be discharged from food trucks. Absolutely no waste may be disposed of in tree pits, storm drains, the sanitary sewer system or public streets.
- (7) Food trucks must have the following fire extinguisher on board during hours of operation: minimum Class 2A, 10B, and C rated extinguishers. If food preparation involves deep frying, a Class K fire extinguisher must also be on the truck. All National Fire Protection Association (NFPA) standards shall be met. Fire extinguishers and fire suppression hood systems shall be maintained.
- (8) A food truck operator may not operate the food truck as a drive-thru window.
- (9) Food truck lighting shall be such that minimizes the glare on roadways and surrounding properties.
- (10) No signage shall be allowed other than signs permanently attached to the food truck or motor vehicle.
- (11) The noise level from the food truck shall comply with the Town's noise ordinance.
- (12) Food trucks shall be positioned at least fifteen (15) feet away from fire hydrants, any fire department connection, utility box or vault. The food truck shall not locate within an area of the lot that impedes, endangers, or interferes with pedestrian or vehicular traffic. A food truck shall not impede ingress and egress from driveway entrances,

- handicap parking spaces, ramps, building entrances and exits.
- (13) No food truck shall stay stationary in one fixed position on any lot for longer than 3 consecutive days.
 - (14) No food truck shall be located on the same property for more than 13 days per month.

114.08 Permitted Districts

Food trucks are permitted for operation in the Town of Snow Hill only in the following zoning districts:

- H-C Highway Commercial
- I-U Industrial
- C-D Commercial Downtown

114.09 Hours of Operation

Permitted food trucks may operate between 6:00 am and 8:00 pm, seven days per week.

114.10 Town of Snow Hill Sponsored Special Events

The following provisions shall apply only during special events sponsored by the Town of Snow Hill:

- (1) Food truck distance requirements are waived;
- (2) There shall be no limit on the number of food trucks allowed, subject to space and public safety limitations;
- (3) A special event permit fee shall be assessed for participating food trucks. Special Event Permit fees may be waived by the Town for certain Town-sponsored special events. Vendors that have a valid annual permit shall not be required to obtain a special event permit.
- (4) The Town reserves the right to temporarily suspend food truck permits during times of special events.

114.11 Civil Penalties and Violations

If the Town Manager shall find that any food truck is unsafe or has been operating in violation of this ordinance, the Manager shall give written notice of such violation to the owner of the food truck or the owner of the property where the truck is located. If the owner of the truck or the property owner fails to comply with the requirements of this Ordinance or their Food Truck Permit, the food truck shall be subject to revocation of its Food Truck Permit. The Manager may cause any food truck to be immediately removed which poses an immediate threat to the health and safety of persons or property. Violators of any provision of this ordinance shall be guilty of a Class 3 misdemeanor and subject to a fine of no more than \$500. Violators may also be assessed a civil penalty in the amount of \$500. Each day's continuing violation shall be considered a separate and distinct offense.

114.12 SECTION II: FEE SCHEDULE AMENDMENT

The Town of Snow Hill Fee Schedule is hereby amended as follows:

Food Truck Permit:

Annual Permit: \$300

One Day Permit: \$75

Special Event Permit: \$100

SECTION III.

That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION IV. That if any section, subsection, paragraph, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed severable and such holding shall not affect the validity of the remaining portions hereof.

SECTION V. That this ordinance and fee schedule amendment shall become effective July 1, 2024.

This the ____ day of _____, 2024.

TOWN OF SNOW HILL

DENNIS K. LILES, MAYOR

ATTEST:

LAQUITA M. DAVIS, Town Clerk

FOOD TRUCK PERMIT

Business Information:

Name of Business: _____
Name(s) of Owner(s): _____
Business Physical Address: _____
Business Mailing Address: _____
Business Website: _____ Business Email: _____
Business Phone: _____ Mobile: Fax: _____

Mobile Food Vendor Vehicle Type: *(For more detailed information on mobile food truck definition please refer to SECTION I - 114.05 Ordinance)*

☐ Food Truck Mobile

Vehicle Make: _____ Model: _____ Year: _____ Tag Number: _____

****Note: Each food truck operated by the same owner shall apply for a second permit. ****

Required Documents: *(Include with your application)*

- Signed approval of the property owner for each location at which the food truck operates.
- Documentation of approval from the North Carolina Department of Health.
- Proof of a valid driver's license and vehicle registration.
- Commercial General Liability Insurance Policy with a limit of not less than \$1,000,000 per occurrence for bodily injury, personal injury, property damage, and products and completed operations. This policy must list the Town of Snow Hill as an additional insured and a copy of the Declaration Page shall be provided to the Town prior to issuance of the permit.
- Business Acknowledgment Registration Form.

Applicant: _____ Date: _____ \$ _____ Fee _____ Date: _____

Approved By: _____ Date: _____ **FEE IS NON - REFUNDABLE**

Running Track Light Quote

Jack Riggs <jackriggs@riggsandassociatesec.com>

Mon 5/6/2024 9:04 AM

To:manager@snowhillinc.com <manager@snowhillinc.com>

Good morning April, this is Jack Riggs with Riggs & Associates Electrical.

We have put together 3 options for the track perimeter lighting, these quotes all include the following: concrete pole base, light poles with and without decorative shrouds, LED light fixtures, fixture arms, and the labor to pour the base and stand the poles. **This quote does not include running wire from the panel/ time clock to the poles.** We just wanted to give you an idea of the cost differences between the different styles. Quote 1 is for the standard 20ft bronze square poles with the 150 Watt LED fixture, you have the pamphlets for those. Quotes 2 and 3 are for the decorative style fluted poles, one with a 4ft arm and the other with the 6ft arm. These lights are 100 Watt LED bell type fixtures and will require 4 additional poles to complete the loop.

Quote 1:

6- 20' Round Steel Poles with 4' arm and 150W LED shoebox style fixtures.

*Lead time 12 to 14 weeks

\$25,289.80

Quote 2:

10- Arlen 20' Decorative poles with 4' arm and 100W LED bell style fixtures.

*Lead time 24 to 26 weeks

\$83,758.00

Quote 3:

10- Redding 20' Decorative poles with 6' arm and 100W LED bell style fixtures.

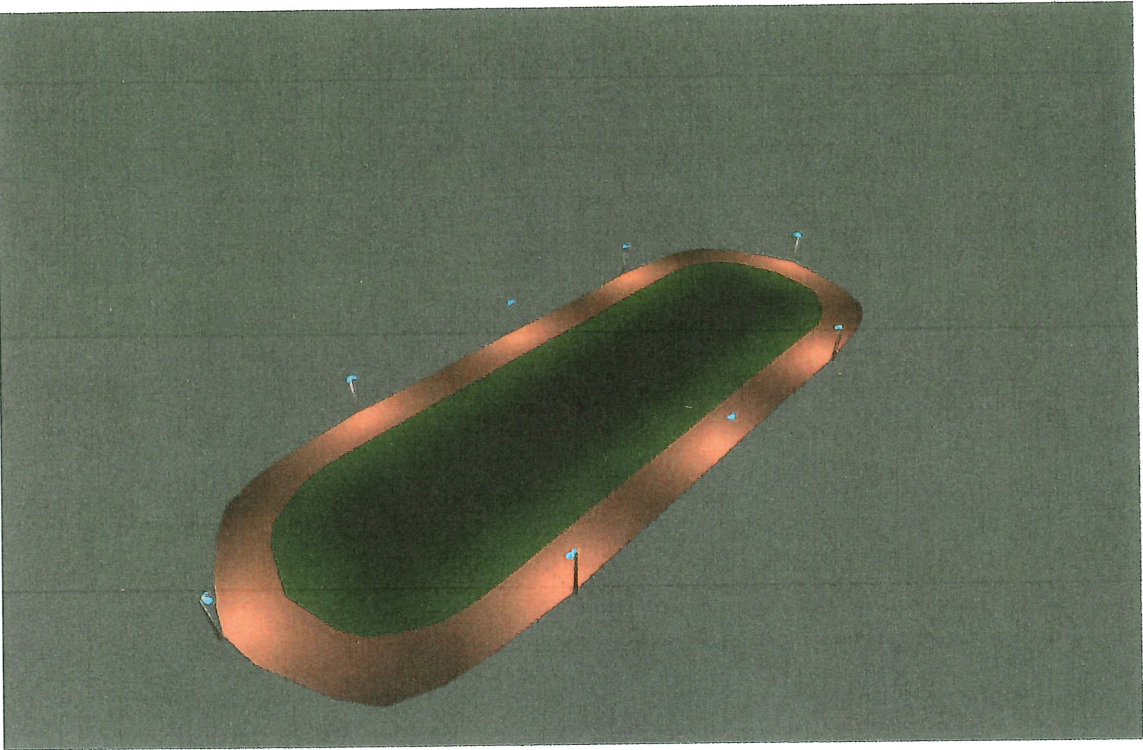
*Lead time 24 to 26 weeks

\$94,057.00

The Arlen and Redding decorative styles should be listed in the pamphlets we brought last visit, but if not let me know and I can bring you some more information on those.

Thank you April

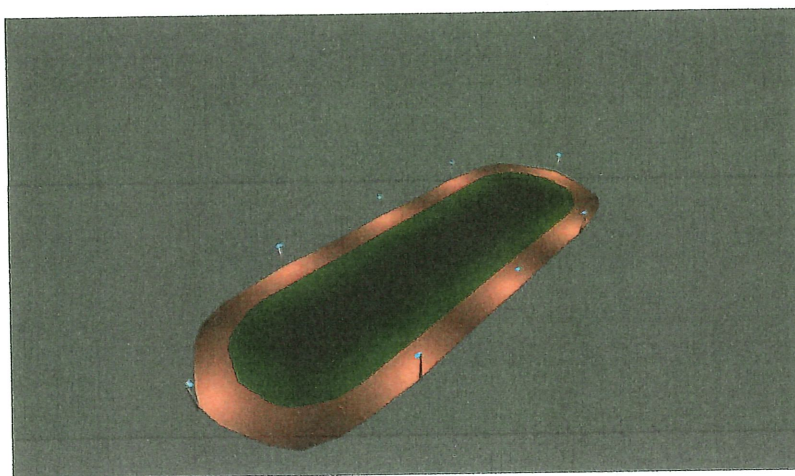
* Please keep in mind Lighting was not included in the PARTF Grant budget, so this will be an expense the town will have to pay out of pocket.*



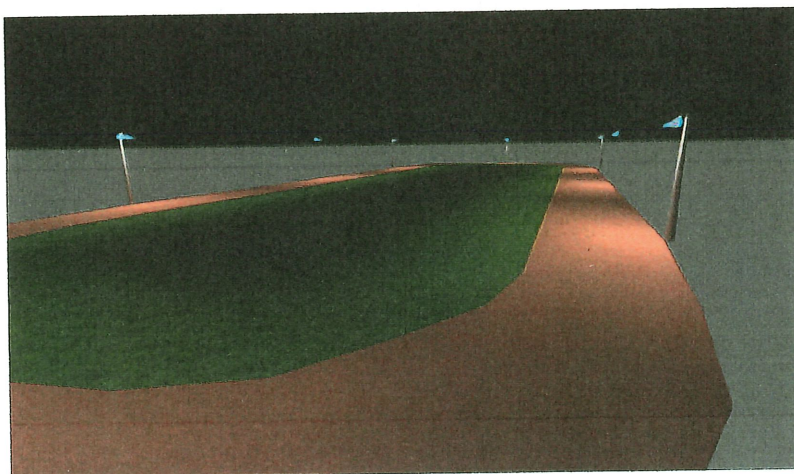
TRACK

Images

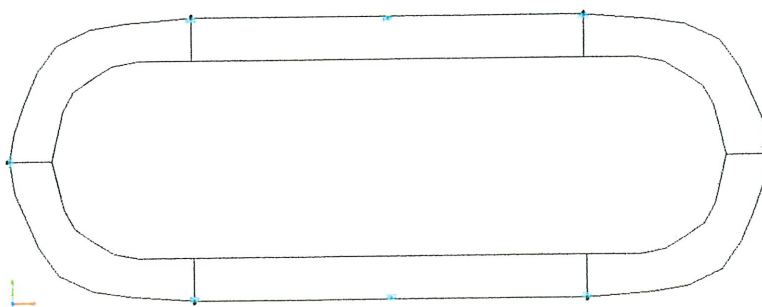
Site 1 (31)



Site 1 (30)

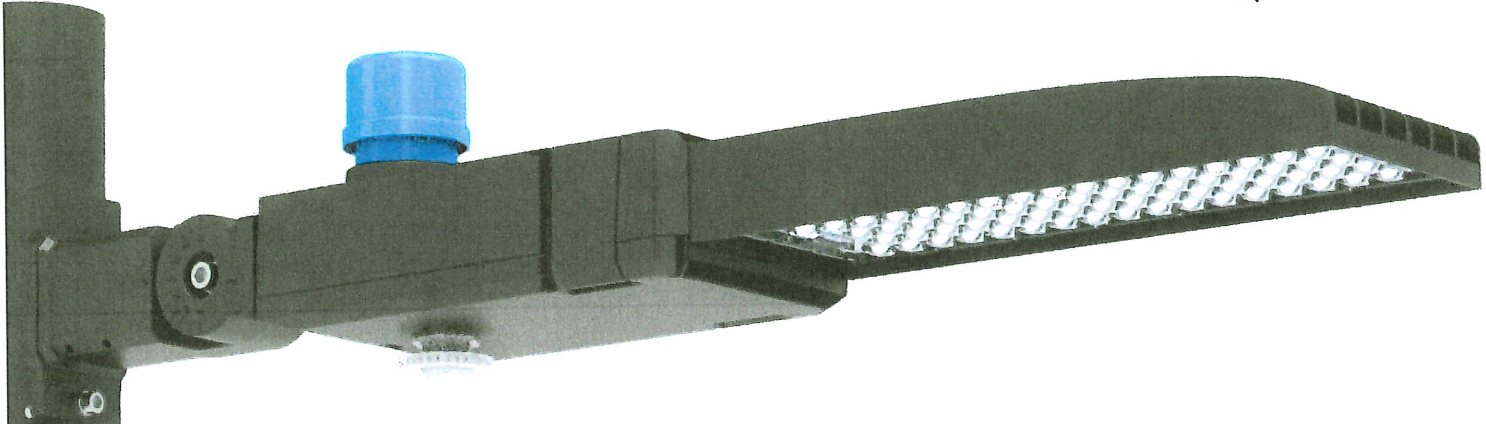


Site 1 (29)



LED Area Light & Street Light
CPS-ALF Series

#1 Quote

A close-up photograph of the CPS-ALF Series LED area light. It is a long, rectangular, black die-cast aluminum fixture mounted on a black pole. The light fixture has a blue cap on top and a series of LED chips visible along its length.

ALF Series constructed with die-casting aluminum housing, ALF is robust, durable and long-lasting. With 140LM/W efficacy, Up to 160LM/W. ALF is the best choice for the application of parking lot, main roads, minor roads, footpaths, residential areas, rural areas and parks, etc.



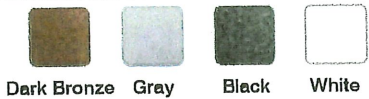
Features and Advantages

Construction

- IP 66 Die cast housing
- Modular design, easy for installation, replacement and maintenance
- Sleek low profile design, low EPA rating
- Compartment release for wiring and service

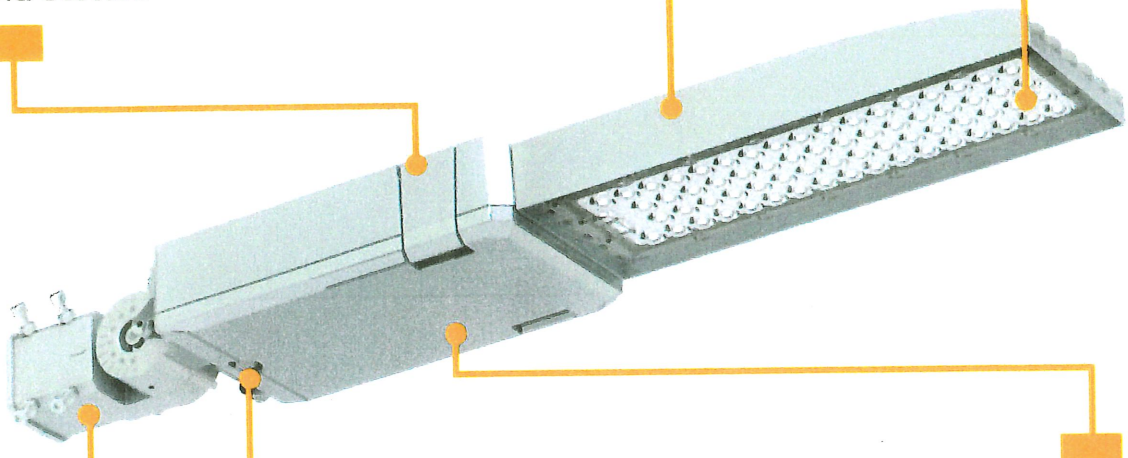
Finish

- Corrosion resistant polyester
- Standard color: Dark Bronze
- Customized colors are available.



LED Module

- IP67 LED Module
- Type 2, Type 3, Type 4, Type 5



Mounting

- Standard mounting diameter is 2 3/8" (60mm)
- 11 kinds of mounting options

Anti-Condensation Valve

- Release pressure to prevent moisture buildup

Electrical/Control

- 100-277VAC and 277-480VAC available.
- Surge protection:
 - 10kV Standard
 - 20kV Optional
- Photocell and motion sensor optional

Ordering Information

Example : CPS-ALF150A-50K-3-D-SLI-D0

Product Series	Wattage	Power	CCT	Optics	Finish	Installation	Control
CPS-ALF	100 100W 150 150W	A 100-277V B 277-480V	50K 5000K	2 Type2 3 Type3 4 Type4 5 Type5	D Dark Bronze W White G Gray B Black	SLA For 60mm round tenon SLB For 40mm round tenon SLC For 50mm round tenon SLD For square pole SLE For 100mm round pole TRU Trunnion SHA For 60mm round tenon SHB For 40mm round tenon SHC For 50mm round tenon SHD For square and round pole SHE For square and round pole	D0 Without control Sensor D1 Photocell D3 Smart Control D4 Motion Sensor

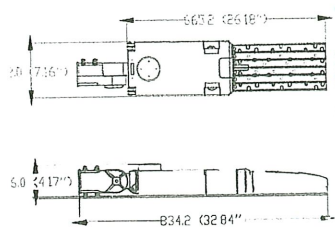
Technical Parameters

Wattage	100W/150W	IP	IP66
Power	277-480V	LED	Lumileds 3030/5050
PF	0.9	Certifications	ETL/DLC
Life Span	50,000hrs	Photocell	Optional
LPW	140lm/W-160lm/W	Motion Sensor	Optional
CCT	5000K	SPD	Optional
CRI	≥70	Optics	Type 2/3/4/5
Operating Temperature	-40-40°C	Finish	D/W/G/B

Products

PS-ALF 100

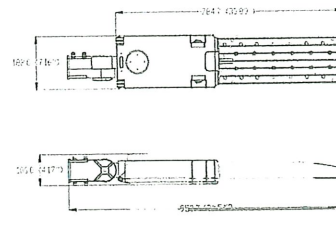
Product parameters



Net Weight	7.5kg/16.5lb
Gross Weight	8.7kg/19.2lb
EPA	0.63
Product Dimension	834.2*182*108(mm) 32.84*7.16*4.17(in)
Carton Dimension	965*305*215(mm) 38.0*12.0*8.5 (in)

CPS-ALF 150

Product parameters

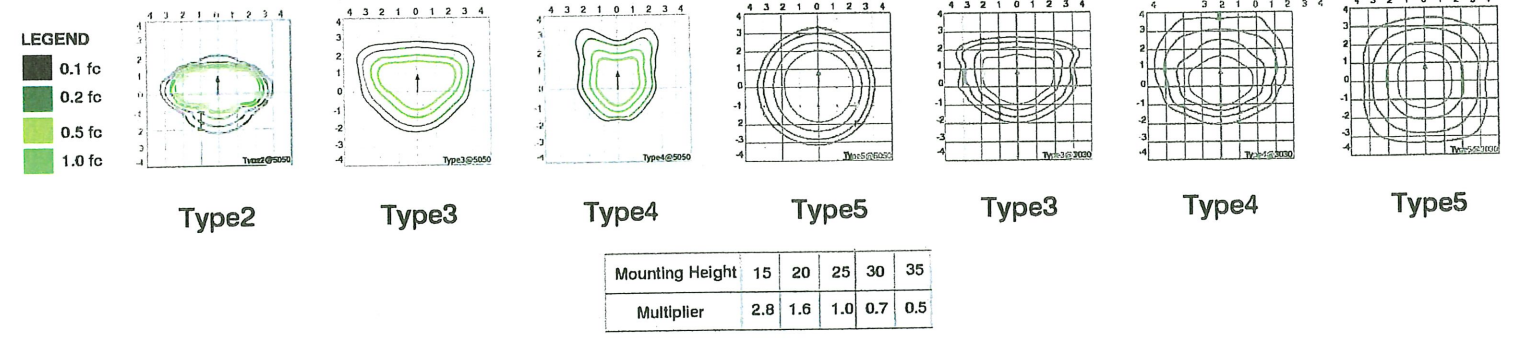


Net Weight	8.5kg/18.7lb
Gross Weight	9.9kg/21.8lb
EPA	0.7
Product Dimension	953.7*182*108(mm) 37.54*7.16*4.17(in)
Carton Dimension	1085*305*215(mm) 42.7*12.0*8.5(in)

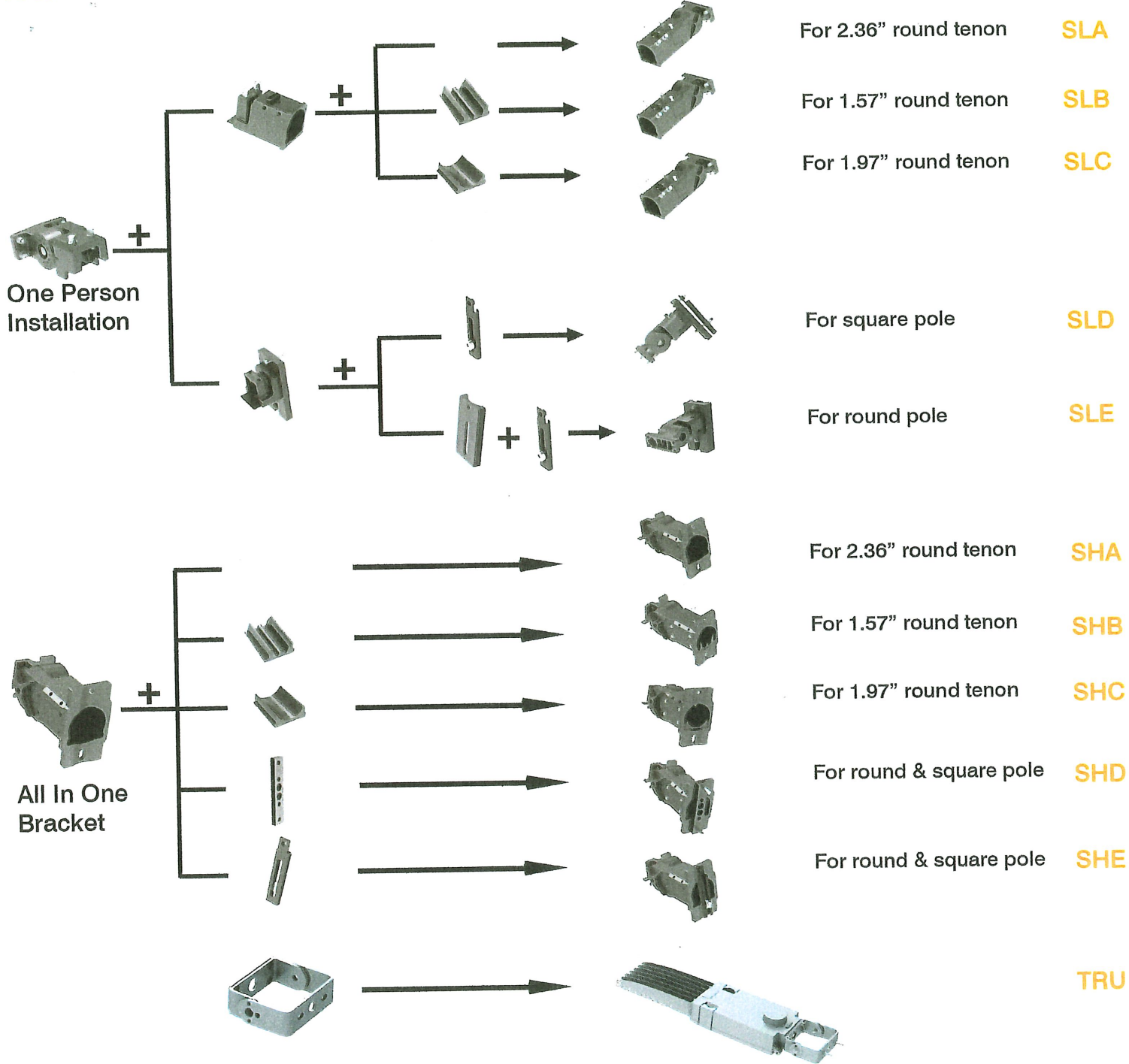
EPA(Sq.Ft.)	Configuration	Weight(Lbs.)	EPA(Sq.Ft.)	Configuration	Weight(Lbs.)
0.63	1	16.5	0.7	1	18.7
1.26	2@180	33.0	1.26	2@180	37.4
0.82	2@90	33.0	0.88	2@90	37.4
1.64	3@90	49.5	1.44	3@90	56.1
1.36	3@120	49.5	1.36	3@120	56.1
1.64	4@90	66.0	1.64	4@90	74.8

Photometric

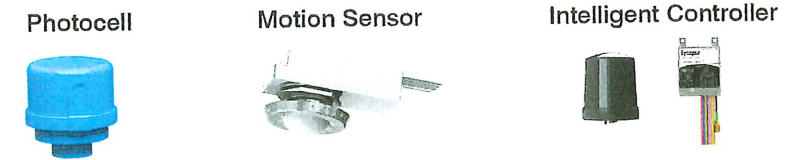
Isofootcandle plots for the CPS-ALF120A-50K. Distances are in units of mounting height (25')



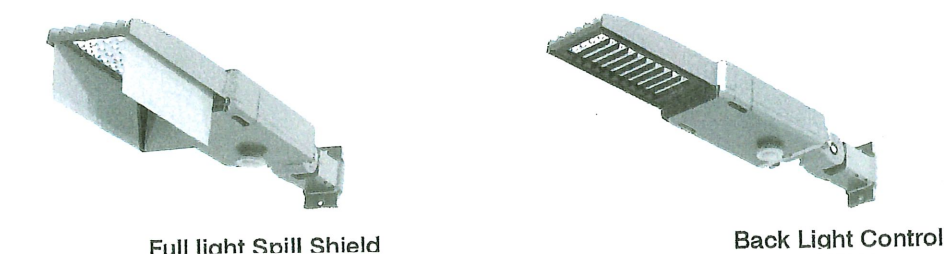
Installation Brackets



Accessories



Light Shield









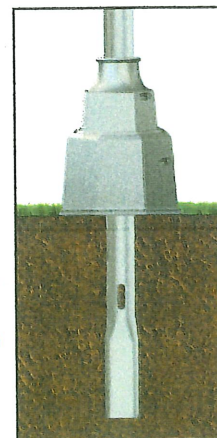
*Industry-Leading
Assortment of
Structural,
Clamshell and
Hybrid Clamshell
Decorative Bases*

Decorative Base Options


STRUCTURAL DECORATIVE BASES

						
STRUCTURAL	STRUCTURAL	STRUCTURAL	STRUCTURAL	STRUCTURAL	STRUCTURAL	STRUCTURAL
Abingdon Base Square: 11.5" 4" Butt Diameter	American Base Diameter: 12" 4"-5" Butt Diameters	Arlen 13 Base Diameter: 13" 3"-4" Butt Diameters	Arlen 17 Base Diameter: 17" 4"-5"-6" Butt Diameters	Arlen 17 Modified Base Diameter: 17" 4"-5"-6" Butt Diameters FHWA Breakaway	Arlen 20 Base Diameter: 20" 6"-7"-8" Butt Diameters FHWA Breakaway	Bristol Base Diameter: 14.5" 4"-5"-6" Butt Diameters
						
STRUCTURAL	STRUCTURAL	STRUCTURAL	STRUCTURAL	STRUCTURAL	STRUCTURAL	STRUCTURAL
Charleston Base Square: 8.5" 4" Butt Diameter	Georgetown Base Diameter: 10.125" 4"-5" Butt Diameters FHWA Breakaway	Grand Base Square: 11.5" 4"-5" Butt Diameters FHWA Breakaway	Gregory Base Width: 20" 5"-6"-7"-8" Butt Diameters	Gunn Base Diameter: 12" 4" Butt Diameter	Homewood Base Square: 11.125" 4" Butt Diameter	Homewood Large Base Square: 14" 4"-5"-6" Butt Diameters FHWA Accepted
						
STRUCTURAL	STRUCTURAL	STRUCTURAL	STRUCTURAL	STRUCTURAL	STRUCTURAL	STRUCTURAL
Kingston Base Width: 10.75" 4" Butt Diameter	Levin Base Diameter: 13.125" 4" Butt Diameter	Lincoln Base Diameter: 12" 4"-5" Butt Diameters	Morgan Base Diameter: 13.5" 4" Butt Diameter	Saturn Base Diameter: 20" 5"-6"-7" Butt Diameters	Trenton Base Diameter: 16" 4"-5"-6" Butt Diameters	Winchester Base Square: 11" 4"-5" Butt Diameters FHWA Breakaway
						
STRUCTURAL	STRUCTURAL					
York 17 Diameter: 17" 4"-5"-6" Butt Diameters FHWA Breakaway	York 20 Diameter: 20" 6"-7"-8" Butt Diameters					

**Direct Buried
Options are
Available in
All Decorative
Bases.**



CLAMSHELL DECORATIVE BASES

						
CLAMSHELL American Base Diameter: 11"-12" 4"-5" Butt Diameters	CLAMSHELL Arlen 17 Base Diameter: 17" 4"-5" Butt Diameters	CLAMSHELL Arlen 20 Base Diameter: 20" 6"-7"-8" Butt Diameters	CLAMSHELL Arlen 24 Base Diameter: 24" 7"-8"-9"-10" Butt Diameters	CLAMSHELL Arlen 30 Base Diameter: 30" 8"-9"-10"-12" Butt Diameters	CLAMSHELL Aubrey Base Width: 26" 5"-6"-7"-8" Butt Diameters	CLAMSHELL Covington Base Diameter: 20" 7"-8"-9"-10" Butt Diameters
						
CLAMSHELL Homewood Base Diameter: 14" 4"-5"-6" Butt Diameters	CLAMSHELL Jefferson 15 Base Diameter: 15" 4"-5"-6" Butt Diameters	CLAMSHELL Jefferson 18 Base Diameter: 18" 5"-6"-7"-8" Butt Diameters	CLAMSHELL Jefferson 21 Base Diameter: 21" 9"-10" Butt Diameters	CLAMSHELL Kai Base Diameter: 18" 5"-6"-7"-8" Butt Diameters	CLAMSHELL Mayan Base Diameter: 18" 4"-5" Butt Diameters	CLAMSHELL Nationwide Base Diameter: 22" 7"-8" Butt Diameters
						
CLAMSHELL Palms Base Square: 22" 6"-7"-8"-9"-10" Butt Diameters	CLAMSHELL Redding Base Diameter: 20" 6"-7"-8"-9" Butt Diameters	CLAMSHELL Regal Base Width: 16" 5"-6"-7"-8" Butt Diameters	CLAMSHELL Rio Base Diameter: 27" 8"-9"-10"-12" Butt Diameters	CLAMSHELL Staunton Base Diameter: 16" 6"-7"-8" Butt Diameters	CLAMSHELL Sterling Base Width: 17" 4"-5" Butt Diameters	CLAMSHELL Yale 15 Base Diameter: 15" 4"-5"-6" Butt Diameters
						
CLAMSHELL Yale 17 Base Diameter: 17" 4"-5"-6" Butt Diameters <i>FWA Breakaway</i>	CLAMSHELL York 17 Base Diameter: 17" 4"-5"-6" Butt Diameters	CLAMSHELL York 20 Base Diameter: 20" 6"-7"-8" Butt Diameters	CLAMSHELL York 24 Base Diameter: 24" 6"-7"-8"-9" Butt Diameters	CLAMSHELL York 24 Floral Base Diameter: 24" 6"-7"-8"-9" Butt Diameters	CLAMSHELL York 24 Modified Base Diameter: 24" 8"-9"-10"-12" Butt Diameters	CLAMSHELL York 24 Non-Floral Base Diameter: 24" 7"-8"-9" Butt Diameters

§ 70.38 DISPLAY REQUIRED.

(A) Every motor vehicle driven on the streets of the town or operated thereon for which registration is required shall display on the front of the motor vehicle the number plate or sticker issued therefor.

(B) Every such number plate or sticker shall be displayed throughout the current year for which it is issued in such manner as to be visible at all times.

(Prior Code, § 70.38) Penalty, see § 70.99

§ 70.99 PENALTY.

If any person shall violate an ordinance regulating the operation or parking of vehicles, he or she shall be responsible for an infraction, and shall be required to pay a penalty of not more than an amount set by the Board of Commissioners from time to time.

(G.S. § 14-4(b))

Ordinance

Pg 1 of 5

Budget Amendment 4

Fiscal Year 2023/2024

BE IT ORDAINED by the Mayor and Board of Commissioners of the Town of Snow Hill, North Carolina, that pursuant to North Carolina General Statute 159-15, the following budget amendment be made for the Budget Ordinance adopted May 13, 2024

Account #	Account Name	Reason	Debit (Increase)	Credit (Decrease)
100-005-04110-05121	Salaries & Wages		1293	
100-005-04120-05180	Retirement		2648	
100-005-04120-05181	FICA		2809	
100-005-04120-05182	Hospital		1800	
100-005-04120-05258	Bank/Merchant Fees		1334	
100-005-04120-05320	Telephone		351	
100-005-04120-05310	Travel & Training		2447	
100-005-04300-05121	Salaries		11500	
100-005-04300-05127	Salaries/Longevity		16	
100-005-04300-05180	Retirement		1000	
100-005-04300-05181	FICA		1450	
100-005-04300-05184	401-K		838	
100-005-04300-05251	Motor Fuels		1845	
100-005-04300-05320	Telephone		283	
100-005-04300-05353	Vehicle Repairs		2170	
100-005-04300-05354	Software		5225	
100-005-04300-05500	Capital Outlay		3130	
100-005-04510-05121	Salaries		1406	
100-005-04510-05180	Retirement		25	
100-005-04510-05181	FICA		377	
100-005-04510-05182	Hospital		846	
100-005-04710-05126	Salaries Temp & PT		850	
100-005-04710-05180	Retirement		30	
100-005-04710-05181	FICA		55	
100-005-04710-05182	Hospital Insurance		135	
100-005-04710-05195	Waste Collection		6248	
100-005-04740-05122	Salaries Overtime		1050	
100-005-04740-05180	Retirement		571	
100-005-04740-05181	FICA		50	
100-005-04740-05182	Hospital Insurance		1751	
100-005-04740-05190	Contracted Service		9565	
100-005-04110-05181	FICA			213
100-005-04110-05450	Insurance & Bonding			900
100-005-04120-05121	Salaries & Wages			13542
100-005-04120-05122	Salaries OT			500
100-005-04120-05126	Salaries Temp & PT			51
100-005-04120-05198	Collection Fee DMV			1500
100-005-04120-05211	Janitorial Supplies			170
100-005-04120-05491	Dues & Subscriptions			1396
100-005-04300-05182	Hospitalization Insurance			8465
100-005-04300-05200	Supplies & Materials			4527
100-005-04300-05212	Uniforms			1381
100-005-04300-05310	Travel & Training			500
100-005-04510-05330	Utilities			1500

100-005-04510-05351	Building Repairs			500
100-005-04510-05353	Vehicles Repair			724
100-005-04510-05450	Insurance & Bonding			753
100-005-04510-05460	Asphalt Repair			84
100-005-04710-05353	Vehicle Repair			1827
100-005-04710-05499	Misc			396
100-005-04740-05126	Salaries Temp & PT			722
100-005-04740-05212	Uniforms			277
100-005-04740-05351	Building Maint & Repair			635
100-005-04740-05352	Equipment Repairs			338
100-005-04740-05353	Vehicle Repairs			497
100-005-04740-05450	Insurance & Bonding			400
	ARPA Money	Christmas Bonus		21300

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63098

63098

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[illegible]

15721

15721

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[illegible]

Adopted this the _____ day of _____, 2024

ATTEST:

Mayor

Clerk

Incident Media Log

Snow Hill Police Department

Incident Number:	Incident Date:	Inc. Time:	Location:	Offense:	Victim:	Offender/ Suspect:	Reporting Officer:
2024-0032	04/02/2024	1:10	Rouse's Restaurant (34 N. Perry Dr.), Snow Hill, NC 28580	90Z - Damage to Property	Rouse's Restaurant	601 - Chief Joshua S. Smith	
2024-0033	04/02/2024	19:12	17 Chase Dr, Snow Hill, NC 28580	13B - Simple Assault 90Z - Assault On A Child Under 12	20, W, F 01, U, M	46, B, F 607 - Officer Meagan E. Johnson	
2024-0034	04/04/2024	20:22	208 Oak Street, Snow Hill, NC 28580	CFS - Stalking	32, B, F	40, B, M 610 - Officer Lee T. Perry	
2024-0035	04/16/2024	7:25	109 NW 4th St, Snow Hill, NC 28580	220 - Burglary/Breaking & Entering	52, W, F	601 - Chief Joshua S. Smith	
2024-0036	04/16/2024	8:00	114 NW 4th St, Snow Hill, NC 28580	220 - Burglary/Breaking & Entering 220 - Burglary/Breaking & Entering	57, W, M 49, W, M	601 - Chief Joshua S. Smith	
2024-0037	04/16/2024	9:03	111 NW 3rd St, Snow Hill, NC 28580	220 - Burglary/Breaking & Entering	50, W, M	601 - Chief Joshua S. Smith	
2024-0038	04/16/2024	8:08	102 NW 2nd St Apt F and Apt E, Snow Hill, NC 28580	220 - Burglary/Breaking & Entering 90Z - Burglary/Breaking & Entering	31, B, F 67, B, M 63, B, F	601 - Chief Joshua S. Smith	
2024-0039	04/17/2024	12:26	107 NW 4th St, Snow Hill, NC 28580	220 - Burglary/Breaking & Entering	73, W, M	606 - Officer Bria A. Payton	
2024-0040	04/16/2024	14:45	601 Gregory Ave, Snow Hill, NC 28580	26E - Wire Fraud	60, B, F	606 - Officer Bria A. Payton	
2024-0041	04/18/2024	17:31	South East Third Street and Park Place, Snow Hill, NC 28580	90D - Driving Under the Influence	State of North Carolina	28, B, M 610 - Officer Lee T. Perry	
2024-0042	04/19/2024	9:50	414 Kingold Blvd, Snow Hill, NC 28580	23C - Shoplifting	Piggly Wiggly	62, B, M 606 - Officer Bria A. Payton	
2024-0043	04/30/2024	14:20	104 Pineshoal Dr, Snow Hill, NC 28580	90Z - Injury To Personal Property	75, B, M	30, B, M 607 - Officer Meagan E. Johnson	
2024-0044	04/22/2024	14:00	607 SE 3rd St, Snow Hill, NC 28580	90Z - Sexual Assault	05, W, F	30, W, M 601 - Chief Joshua S. Smith	

Total Incidents: 13

Citation Totals by Charge

Snow Hill Police Department

(04/01/2024 - 04/30/2024)

Charge:	Number of Charges:
Speeding (Misdemeanor)	7
No Operator License	1
Driving While License Revoked	5
Expired Registration	3
Other (Misdemeanor)	1
Other (2nd Charge - Misdemeanor)	4
Total:	21

SHPD Report Cont.

Traffic crashes investigated- 9

Town ordinance citations issued- 16



Town of Snow Hill

Monthly Financial Report

April 30, 2024

Cash Accounts	
First Citizens Checking	\$601,601.01
NCMT General Fund	\$1,862,865.71
NCMT Water & Sewer	\$1,122,950.53
NCMT Powell Bill	\$107,107.37
Total	\$3,694,524.62

North Carolina Cash Management Trust	
General Fund	
Beginning Balance	\$1,854,893.42
Interest Earned	\$7,972.29
Ending Balance	\$1,862,865.71
Water & Sewer	
Beginning Balance	\$1,118,144.77
Interest Earned	\$4,805.76
Ending Balance	\$1,122,950.53
Powell Bill	
Beginning Balance	\$106,650.95
Interest Earned	\$456.42
Ending Balance	\$107,107.37

Expenses	
General Fund	\$540,528.82
Police	\$375,812.99
Water/Sewer	\$1,056,421.17
Total Expense	\$1,596,949.99

First Citizens Checking (Monthly Transaction Report)	
Beginning Balance	\$694,354.84
Cleared Checks	(\$149,458.06)
Cleared Deposits	\$82,218.55
Cleared Credits	\$78,448.19
Cleared Debits	(\$88,535.64)
Prelim Balance	\$617,027.88
Outstanding Deposits	\$4,074.18
Outstanding Debits	(\$19,501.05)
Ending Balance	\$601,601.01

Income	
Ad Valorem Taxes	\$341,860.17
MV Taxes	\$72,437.00
Zoning Fees	\$4,225.00
Franchise Tax	\$68,596.44
Solid Waste Tax	\$584.70
Local Option	\$275,208.37
Greene Co ABC	\$12,344.00
Waste Collection	\$147,076.00
Gas Tax Refund	\$1,591.35
Cemetery	\$67,960.00
US Cellular Lease	\$8,500.00
DOT Money	\$121,652.64
Total General Fund Income	\$1,122,035.67
Police Revenue	\$25,585.08
Total Police Income	\$25,585.08
Water & Sewer	\$1,206,183.50
Total Water & Sewer Income	\$1,206,183.50
Total Income	\$2,353,804.25