



## AGENDA SNOW HILL BOARD OF COMMISSIONERS

Monday, 10 May 2021, 6 p.m.

*G. Melvin Oliver Town Hall*

908 SE Second St.

**Call to Order:** Mayor Dennis Liles

**Invocation:** Mayor Liles will ask a Board Member to give the invocation

**Pledge of Allegiance:** Mayor Dennis Liles

### **Approval of the Agenda**

#### **Public Comments (NCGS § 160A-81-1)**

Due to restrictions placed by the Governor's Executive Order, the public comments portion of the Board's Agenda for this evening is revised for anyone wanting to comment or listen into this meeting please **USE THIS LINK:** <https://www.facebook.com/infinitylinkcom/posts/>. This link is on the Town's website, and on the Town Hall door, and provided to the news media. Prior to the meeting, anyone wanting to provide public comment should email it to Town Clerk, Laquita Davis at [townclerk@snowhillnc.com](mailto:townclerk@snowhillnc.com) or put it in the drop box. It will then be read during the public comment section of the meeting.

### **I. Consent Agenda**

- A. Consider approval of the minute's 12 April 2021 (Tab 1)
- B. Budget Ordinance Amendment #15: Covid Relief Fund
- C. Budget Ordinance Amendment #16: Interlocal Risk Financing - \$2,556.00
- D. Budget Ordinance Amendment #17: 401K Prudential Employer Contribution - \$6,675.00
- E. Budget Ordinance Amendment #18: Fund/Department Adjustment

### **II. Town Manager Report**

- A. Gopher Utilities
- B. Food Truck Ordinance - Draft
- C. Police – False Alarm Ordinance (Action Item)
- D. Public Comment Resolution
- E. Proposed Budget 2021-2022

### **IV. Items from Town Manager and Staff**

- Police Monthly Report for March 2021 (Tab 8)
- Public Works Monthly Report for February 2021 (Tab 9)
- Financial Report (tab 10)

**IV.** Comments from Mayor and Board

**V.** Closed Session: § 143-318.11.



Calling a Closed Session. - A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

## **VI. Board Actions in open session**

## **VII. Adjournment**

*Any person who has a disability requiring a reasonable accommodation to participate in this meeting should contact Town Hall prior to the meeting date. Requests for an interpreter require five (5) working days' notice. Proposed agenda current as of 05/10/21.*





MINUTES  
SNOW HILL BOARD OF COMMISSIONERS

Monday, 12 April 2021, 6 p.m.

*G. Melvin Oliver Town Hall*

908 SE Second St.

**Call to Order:** Mayor Dennis Liles  
**Invocation:** Commissioner Washington  
**Pledge of Allegiance:** Commissioner Taylor

**Attendees:** Mayor Liles, Mayor Pro-Tem Taylor; Commissioner Andrews; Commissioner Shackelford; Commissioner Washington; Commissioner Wilkes; Interim Town Manager Whaley; Town Clerk Davis; Town Attorney Pridgen; Wastewater Director Robart; Finance Officer Lockamy.

**Approval of the Agenda**

A change to the agenda for Action Agenda Item IIA to be Appointment of Interim Town Manager Todd Whaley.

Motion by: Washington

Second by: Shackelford

Votes: Ayes - 5

Nays-0

Abstained-0

***Approved***

**Public Comments (NCGS § 160A-81-I)**

Opened at 6:04 p.m.

Roy Graves, lives at the corner of Third St. and Oak St. wants to speak on 2 things. His first concern is the speed that drivers are going when they go through the area. Stated the Snow Hill Police Department are aware and have been helpful, but they cannot be there all the time. Mr. Graves requested the Town add 2 speed bumps on Third St. His second concern is the noise from some of the vehicles go by his home. Spoke with Chief Hobbs and other officers about the noise concern and asked if the Board would help the officers have what they need to go to court to try to make it enforceable to prosecute for the noise violation.

Interim Town Manager Whaley said he has talked to the state DOT about what the options are for working on the speed bump issues.

Salvador Tinoco agreed with Mr. Graves about the noise on Third St. As a resident and business owner is asking the board to come up with a resolution concerning the food trucks. Said he's not against food



trucks but he would like for there to be a fair resolution on mobile food trucks that are parked permanently.

Commissioner Andrews asked Mr. Tinoco if he was referring to the food trucks that do not move and in relation to a local restaurant that must pay taxes and has overhead for staff and a building and a food truck does not have the same costs.

Mr. Tinoco reiterated this is not focused on anyone but just wants it to be fair to everyone.

Public comments were closed at 6:17 p.m.

## **I. Consent Agenda**

### **A. Consider approval of the minute's March 8, 2021 (Tab 1)**

Motion by: Andrews

Second by: Washington

Votes: Ayes - 5

Nays-0

Abstained-0

*Approved*

## **II. Action Agenda Items**

### **A. Appointment of Interim Town Manager Todd Whaley**

Motion by: Washington

Second by: Andrews

Votes: Ayes - 5

Nays-0

Abstained-0

*Approved*

### **B. Approval of an Annual Cemetery mowing contract with Nimmo Lawncare and Landscape, LLC (tab 1)**

Motion by: Taylor

Second by: Andrews

Votes: Ayes - 5

Nays-0

Abstained-0

*Approved*

### **C. Resolution of Approval to sell Public Works Dump Truck and Street Sweeper in accordance with (G.S. 160A-268) (tab 2)**

Motion by: Washington

Second by: Shackelford

Votes: Ayes - 5

Nays-0

Abstained-0

*Approved*



**D. Approval to purchase John Deere 4052R Tractor. (tab 3)**

Motion by: Andrews

Second by: Wilkes

Votes: Ayes - 5

Nays-0

Abstained-0

*Approved*

**E. Approval of Jani - King Commercial Cleaning Services (tab 4)**

Motion by: Washington

Second by: Wilkes

Votes: Ayes - 5

Nays-0

Abstained-0

*Approved*

**F. Budget Ordinance Amendment - Interlocal Risk Financing Fund of NC - \$7,444.00(tab5)**

Motion by: Washington

Second by: Andrews

Votes: Ayes - 5

Nays-0

Abstained-0

*Approved*

**II. Discussion/ Informational Items**

**A. Audit Update FYI9- 20 (Tab 6)**

Auditors said they will have a draft completed by April 16. An issue has been project funds not posting correctly in the trial balance.

**B. LED Sign Placement- Approval (tab 7)**

FEMA has everything in the works. All costs are incurred by FEMA.

**C. Duke Energy Grant Opportunity**

\$25,000 Downtown Revitalization grant opportunity has come up and if the town is awarded it is dependent upon the current grant being closed out.

**D. Zoning Ordinance Update in compliance with (G.S. 160-D)**

The zoning ordinance update has been paid for and is in process. Board meeting and Planning Board meetings will be necessary to move forward. Attorney Pridgen said the changes that need to be made are due to state requirements.



- E.** Spring Cleaning - recommendation to wait until Fall FY 21-22 budget year  
Whaley recommends waiting until the fall of the year. Commissioner Andrews had some questions about how to enforce the removal of the unsightly items people leave on the street and old furniture on their porches. Whaley explained the process of leaving a hang tag, sending letters and eventually removal by the town and billing the owner of the property.
- F.** Downtown Water Project – Whaley said he spoke with the engineer and June 1 is the projected completion date. Then they will work towards the bridge. Downtown businesses have been sent a letter to update them on the process.
- G.** SCADA System Upgrade - Gopher Utilities / Staying with County – The automatic system that alerts us of a water issue during the night; Met with Kyle DeHaven and Rich from McDavid & Associates. The county originally received the grant and the equipment currently at the Town sites will have to be removed. Whaley recommends getting a quote for the equipment the town would need to be able to run their own system.
- H.** Christmas Light Strands – Whaley said they were purchased for \$475 by Tiffany Johnson won the bid.

### **III. Items from Town Manager and Staff**

- Police Monthly Report for March 2021 (Tab 8)
- Public Works Monthly Report for February 2021 (Tab 9)
- Financial Report (tab 10)

### **IV. Comments from Mayor and Board - NONE**

### **V. Closed Session: § 143-318.11.**

Motion to go into closed session at 6:32 p.m.

Motion by: Washington

Second by: Shackleford

Votes: Ayes - 5

Nays-0

Abstained-0

*Approved*

Motion to come out of closed session at 7:47 p.m.

Motion by: Washington

Second by: Shackleford

Votes: Ayes - 5

Nays-0

Abstained-0

*Approved*



VI. Board Actions in open session  
NONE

Adjournment

Motion by: Andrews

Second by: Shackelford

Votes: Ayes - 5

Nays-0

Abstained-0

*Approved*

Approved: Dennis K. Liles Dennis Liles, Mayor

Respectfully Submitted: Laquita Davis Laquita Davis, Town Clerk



**Ordinance**  
**Budget Amendment #15**  
**Fiscal Year 2020/2021**  
**CRF**

**BE IT ORDAINED** by the Mayor and Board of Commissioners of the Town of Snow Hill, North Carolina, that pursuant to North Carolina General Statute 159-15, the following budget amendment be made for the Budget Ordinance adopted June 8, 2020.

<b>Pandemic Relief</b>		<b>Increase (Decrease)</b>	<b>TOTALS</b>
<b><u>EXPENSES PANDEMIC</u></b>			
<u>893-005-08930-88001</u>		(116,210.74)	
<u>893-005-08930-88004</u>		(17,397.86)	
<u>893-005-08930-88005</u>		(1,942.88)	
<b><u>DISTRIBUTED EXPENSES</u></b>			
<u>100-005-04300-05121 PD</u>			116,210.74
<u>100-005-04120-05121 GF ADMIN</u>			2,255.71
<u>100-005-04510-05121 STREETS</u>			847.87
<u>600-005-07130-05121 WATER</u>			4,855.58
<u>600-005-07140-05121 SEWER</u>			5,919.84
<u>610-005-04710-05121 SANITATION</u>			758.36
<u>620-005-04740-05121 CEMETARY</u>			2,006.78
<u>100-005-04910-05121 POWELL BILL</u>			753.72
<u>100-005-04120-05200 SUPPLIES</u>			971.44
<u>600-005-07130-05200 SUPPLIES</u>			485.72
<u>600-005-07140-05200 SUPPLIES</u>			485.72
		135,551.48	135,551.48

Adopted this the 10 day of May, 2021

ATTEST:

  
 Mayor

  
 Clerk



## Ordinance

Budget Amendment #16

Fiscal Year 2020/2021

INTERLOCAL RISK FINANCING : 2,556.00

PART OF INSURANCE DEDUCTIBLE FOR LEGAL REPRESENTATION

**BE IT ORDAINED** by the Mayor and Board of Commissioners of the Town of Snow Hill, North Carolina, that pursuant to North Carolina General Statute 159-15, the following budget amendment be made for the Budget Ordinance adopted June 8, 2020.

		Increase (Decrease)	TOTALS
	BUDGET		
<u>REVENUE</u>			
<u>100-004-03990-39900</u>			
<u>FUND BALANCE</u>	183,171.00	(2,556.00)	185,727.00
<u>EXPENSE</u>			
<u>100-005-04120-05391</u>			
<u>LEGAL</u>	27,600.00	2,556.00	35,100.00

Adopted this the 10 day of May.  
2021

ATTEST:

Ron K. Lee  
Mayor

Laguna Davis  
Clerk



## Ordinance

Budget Amendment #17

Fiscal Year 2020/2021

401K PRUDENTIAL EMPLOYER CONTRIBUTION : 6,675.00

401K CONTRIBUTIONS FOUND OMITTED FOR EMPLOYEES

**BE IT ORDAINED** by the Mayor and Board of Commissioners of the Town of Snow Hill, North Carolina, that pursuant to North Carolina General Statute 159-15, the following budget amendment be made for the Budget Ordinance adopted June 8, 2020.

		Increase (Decrease)	TOTALS
	BUDGET		
<u>REVENUE</u>			
<u>100-004-03990-39900</u>			
<u>FUND BALANCE</u>	183,171.00	(6,675.00)	189,846.00
<u>EXPENSE</u>			
<u>100-005-04300-05184</u>			
<u>LEGAL</u>	14,000.00	6,675.00	20,675.00

Adopted this the 10 day of May.  
2021

ATTEST:

Mark K. Lee  
Mayor

Laguna Dawn  
Clerk



# Ordinance

Budget Amendment #18

Fiscal Year 2020/2021

Fund/Department Adjustments

**BE IT ORDAINED** by the Mayor and Board of Commissioners of the Town of Snow Hill, North Carolina, that pursuant to North Carolina General Statute 159-15, the following budget amendment be made for the Budget Ordinance adopted June 8, 2020.

	(Decrease)	Increase
<b><u>PD EXPENSES</u></b>		
<b><u>100-005-04300-05121</u></b>	(20,000.00)	
<b><u>DISTRIBUTED EXPENSES</u></b>		
<b><u>100-005-04120-05121 GF ADMINISTRATION</u></b>		8,000.00
<b><u>620-005-04740-05121 CEMETERY</u></b>		12,000.00
	(20,000.00)	20,000.00

Adopted this the 10 day of 2021.  
2021

ATTEST:

Don K. Resi

Mayor

Laquita Dawn

Clerk



	B	C	D	E	F	G	H	I
5							should have contributed	
6		<i>Hobbs</i>		entire year		<i>these amounts</i>	entire year	
7				employee indiv contrib		<i>incorrectly omitted</i>	employer match/liability	interest per year?
8		2017						
9		2018		2875.00	add*-----	250.00	1562.50	?
10		2019		3125.00	add*-----	125.00	1625.00	?
11		2020		3250.00			1625.00	?
12		2021		875.00			437.50	?
13							<i>total</i>	<i>5,625.00</i>
14				**short		375.00		
15				this amount was deducted from Hobbs' paycheck				
16				but was not sent in to prudential under normal biweekly contrib !!				
17								
18								
19		<i>Smith</i>						interest
20								
21		2020		1400.00			700.00	?
22		2021		700.00			350.00	?
23							<i>total</i>	<i>1050.00</i>
24								
25								





**To:** Mayor and Board Members

**From:** Todd Whaley

**Date:** 10 May 2021

**REF:** Approval of a Contract for Gopher Utilities

**Background:**

Our Towns Water system (elevated storage tanks and wells) operate through an electronic monitoring database called SCADA, to ensure everything is functioning properly. The County water system is currently interconnected with the Town and has been for many years. Greene County has received a grant to upgrade their system. To buy into their grant process it will cost the Town approximately \$93,000 dollars. If we do not go with the county we lose all electronic functions of our water system.

Our Water ORC, Travis Waters reached out to Gopher Utilities to see if we could purchase a system that can only be controlled by the Town while still maintaining the same capabilities. We received a quote in the amount of \$56,945.40 that will cover everything needed. This will save the town approximately \$36,000.00. If approved, the quote can be locked in at this price and construction would not begin until after 1 July.

**Recommendation: (Motion Required)** It is my recommendation to move forward with this project and work with the county so both systems can be operational.

**Now Therefore Be It Resolved,** that the Snow Hill Town Board approves the contract in the amount of \_\_\_\_\_ from Gopher Utilities for SCADA.

Moved: L. Washington Second: R. Wilkes

Vote: Yes ✓ No \_\_\_\_\_

Unanimous: ✓





## Gopher Utility Services, Inc.

1101 W C Street Kannapolis, NC 28081  
704-298-0513

**Q21-2486A**

Date: 4/19/2021

Expiration Date: 5/18/2021

### TO: Town of Snow Hill

We are pleased to offer the following quotation for replacing the Snow Hill SCADA System. This will consist of replacing 4 SCADA panels at the remote well and tank locations, and 1 main panel at the office. Each panel will include the following:

- Type 4 Painted steel enclosure rated for outdoor use.
- Industrial PLC that communicates using industry standard ModbusTCP protocol.
- Control relays for interfacing with 120VAC field signals.
- Surge arrestors on the 120VAC incoming power, tank level signal wiring, and coax-cable.
- Battery backup power supplies that allows units to call in power loss alarms.
- Panel mounted color touch-screens at all sites for display of local status, alarms, and tank levels.

The main panel will have a touchscreen set up for local system control. The status of all sites will be displayed along with diagnostic information and alarms. Each well pump will be able to be controlled remotely from this touchscreen. The main panel will also house the Samsara IG41 Gateway which will provide remote access and alarm notification. The system can be securely accessed through any modern web browser. The alarms are sent through SMS text message and email. There is a yearly \$600 service fee for the Samsara service. The first 5 years of service are included as a standard option.

We are presenting two options for communication: Licensed band data radios and LTE Cell modems.

Licensed band radios require a FCC license to operate in either the UHF or VHF bands. We have labor included to assist with acquiring a new FCC license. This option has a larger up front cost due to the higher cost of hardware, but there are no recurring fees associated with them. You own the communication network end-to-end, and are responsible for maintaining the radio path between sites.

LTE cell modems have a smaller upfront cost due to lower hardware costs, but they come with a yearly \$540 service fee per modem. That fee covers the cost of Verizon service. You own the modem and antennas, but pay verizon to maintain the radio path. The first year of service is included for the cell modems at the four remote sites. The main panel is planned to use the internet available at the office to talk to those remote sites.

As a point of reference, over the last decade we have seen the cost of a licensed band radio range between \$1,500 - \$3,000 per radio, while LTE modems were closer to \$650 - \$1200 per modem. Because of the price, LTE modems have lower maintenance costs. LTE also offers the advantage of giving us remote access to the field equipment which can help with diagnostics. In the end, it really comes down to customer preference. We see that over time the cost of radio maintenance compared with LTE service fees end up close together.





## Gopher Utility Services, Inc.

1101 W C Street Kannapolis, NC 28081

704-298-0513

**Project Schedule:** We are currently seeing delays and backorders of common components that we use in our SCADA systems due to the semiconductor shortage. Generally we turn around a system like this in 8 - 12 weeks, but it could take up to 18 weeks from acceptance of this quote to complete this project depending on availability of parts.

### Option 1

Item	Description	Price
1	SCADA system using Licensed Band Radios	
	Sub-Total	\$59,750.00
	Tax	\$4,182.50
	Total	\$63,932.50

### Option 2

Item	Description	Price
2	SCADA system using LTE Cellular Modems	
	Sub-total	\$53,220.00
	Tax	\$3,725.40
	Total	\$56,945.40

Authorized Signature

*Reid Mullis*

Reid Mullis Date April 19th, 2021





## Gopher Utility Services, Inc.

1101 W C Street Kannapolis, NC 28081

704-298-0513

Tax is calculated for materials and labor. North Carolina requires an E-589CI, Affidavit of Capital Improvement to be supplied to us to avoid tax on labor.

**NET 30:** All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

**Acceptance of Proposal:** The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Note:** This proposal may be withdrawn by us if not accepted within 30 days.

**THANK YOU FOR THE OPPORTUNITY!**

**Please mark which communication option you want:**

**Option 1: Licensed Band Radios (\$63,932.50) \_\_\_\_\_**

**Option 2: LTE Cellular Modems (\$56,945.40) \_\_\_\_\_**

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_





**To:** Mayor and Board Members  
**From:** Todd Whaley  
**Date:** 10 May 2021

**REF:** Food Truck Ordinance (Draft)

**Background:**

Attached is a draft copy of an ordinance for Town Board discussion. There has been some concern from business owners regarding the use and establishment of food trucks. As this becomes a growing industry it would be proactive for the Town to establish some guidelines regarding their use. Within the draft you will see various forms of authorized use and restrictions that other towns and counties have adopted. We do not have to move forward with all restrictions; however, we currently have zero grounds to enforce and regulate food trucks. We are currently issuing peddler permits for this use and the restrictions for peddler permits are not narrow enough to enforce regulations on food trucks. I would like to hear what interest the Board and Community entirely so this can be a positive move for our Town.

**Common Citizen Concerns:**

- Defining the mobility
- Insured
- Can they have permanent water and sewer?
- Is there a cap on the number allowed in Town?
- Locations of Operation

**Recommendation:** Discuss in 10 May meeting and make necessary changes. Adopt at a later date.



## **FOOD TRUCKS**

**SECTION I: Chapter 114 entitled "Food Trucks" is hereby added as follows:**

### **114.01 Purpose**

The purpose of this article is to minimize any negative or detrimental effects of food trucks on neighborhood properties and adjacent land uses while ensuring that permitted food trucks do not become a hazard or public nuisance. All food trucks approved and operating within the limits of the Town of Snow Hill shall be in accordance with these provisions and other applicable regulations contained within the Town Code of Ordinances. Where a conflict between any such provision exists, the more restrictive standard shall apply.

These regulations have been made with reasonable consideration, among other things, as to the character of each district and its peculiar suitability for food trucks and with a view to conserving the value of other uses within the boundaries of the Town of Snow Hill.

Contained herein are provisions providing for the administration, amendment and enforcement of this ordinance and defining the duties and powers of the Town of Snow Hill with respect to the approval of the operation of food trucks.

### **114.02 Jurisdiction**

This ordinance shall govern the use of food trucks on all lands lying within the Town of Snow Hill corporate limits. ETJ?

### **114.03 Application**

The provisions of this ordinance shall be interpreted and applied as minimum requirements adopted for the promotion of the public health, safety, morals, convenience, order, prosperity and general welfare of the operation of food trucks within the Town.

### **114.04 Ordinance Manager**

This ordinance shall be administered and enforced by the Town Manager or the Manager's designee. This official or their representative shall have the right to enter upon the premises in any manner authorized by law as required to carry out the necessary duties for the fair and impartial enforcement of this ordinance. All questions arising in connection with enforcement and interpretation of this ordinance shall be presented to the Town Manager.

### **114.05 Food Truck Definition:**

Any unit that is a fully encased food service establishment (a) on a registered motor vehicle or on a trailer that a motor vehicle pulls to transport and (b) from which a food truck vendor, standing within the frame of the vehicle, prepares, cooks, sells, or serves food or beverages for immediate human consumption. "Food truck" does not include a food cart or an ice cream truck.



#### **114.06 General Conditions of Food Truck Permit**

A Food Truck Permit shall be obtained prior to the operation of a food truck within the Town. All food truck operators shall obtain an annual or one day Food Truck Permit from the Town Manager or Town Clerk unless otherwise exempted in this chapter. Any food truck permit issued by the Town Manager or Town Clerk that is not active in the Town of Snow Hill will become void in 30 days and the owner will be required to re-apply. Food Truck permits shall not exceed ten (10) annually. Food Truck Permits are subject to the following provisions:

- (1) Applicants may apply for an annual or one day Food Truck Permit. The Town Board of Commissioners shall establish fees for annual and one day Food Truck Permits in its fee schedule.
- (2) Food Truck Permits are valid through December 31 of the year upon which the permit was issued. The Food Truck Permit shall be posted in a visible location on the food truck.
- (3) Food truck operators shall have the signed approval of the property owner for each location at which the food truck operates. This approval must be made available with the Food Truck Permit application.
- (4) Food trucks shall provide documentation of approval from the North Carolina Department of Health. A valid health permit must be maintained for the duration of the Food Truck Permit and shall be placed in a conspicuous location for public inspection.
- (5) The food truck operator must provide proof of a valid driver's license and vehicle registration.
- (6) Food truck operators shall maintain a Commercial General Liability Insurance Policy with a limit of not less than \$1,000,000 per occurrence for bodily injury, personal injury, property damage, and products and completed operations. This policy must list the Town of Snow Hill as an additional insured and a copy of the Declaration Page shall be provided to the Town prior to issuance of the permit.
- (7) Food truck operators must complete a Business Acknowledgment Registration Form.
- (8) Non-Profit food truck operators are required to obtain a Food Truck Permit, but are exempt from any Food Truck Permit fees if evidence of approval from the North Carolina Department of Health, active 501(c)(3) nonprofit status, and proof of General Liability Insurance meeting the requirements of subsection (7) are provided to the Town Manager at the time of application for the permit.
- (9) Non-Profit food truck operators who own property in the C-D Commercial Downtown, H-C Highway Commercial, I-U Industrial districts are exempt from all distance regulations.
- (10) Ice & Ice Cream Vendors are exempt from permitting and fee requirements as they are regulated by the Greene County Health Department, but must comply with all other regulations contained within this article.



#### **114.07 List of Additional Operational Requirements**

- (1) The food truck shall be positioned at least three hundred (300) feet from any other food truck and/or the customer entrance of an existing restaurant during its hours of operation, unless the food truck vendor provides documentation that the restaurant owner supports a closer proximity.
- (2) A trash receptacle shall be provided for customers. All associated equipment, including trash receptacles, must be within three (3) feet of the food truck, unless they are part of a Town approved special event.
- (3) Temporary connections to potable water are prohibited. All plumbing and electrical connections shall be in accordance with the State Building Code.
- (4) Food trucks shall only operate on private property, unless they are part of a Town approved special event.
- (5) No food truck shall conduct business on any public right-of-way, sidewalk, or road or any Town owned property, except for Town-approved special events.
- (6) No liquid, grease, sewer or solid wastes may be discharged from food trucks. Absolutely no waste may be disposed of in tree pits, storm drains, the sanitary sewer system or public streets.
- (7) Food trucks must have the following fire extinguisher on board during hours of operation: minimum Class 2A, 10B, and C rated extinguishers. If food preparation involves deep frying, a Class K fire extinguisher must also be on the truck. All National Fire Protection Association (NFPA) standards shall be met. Fire extinguishers and fire suppression hood systems shall be maintained.
- (8) A food truck operator may not operate the food truck as a drive-thru window.
- (9) Food truck lighting shall be such that minimizes the glare on roadways and surrounding properties.
- (10) No signage shall be allowed other than signs permanently attached to the food truck or motor vehicle.
- (11) The noise level from the food truck shall comply with the Town's noise ordinance.
- (12) Food trucks shall be positioned at least fifteen (15) feet away from fire hydrants, any fire department connection, utility box or vault. The food truck shall not locate within an area of the lot that impedes, endangers, or interferes with pedestrian or vehicular traffic. A food truck shall not impede, ingress and egress from driveway entrances, handicap parking spaces, ramps, building entrances and exits.
- (13) No food truck shall stay stationary in one fixed position on any lot no longer than a 30 day period.
- (14)

#### **114.08 Permitted Districts**

Food trucks are permitted for operation in the Town of Snow Hill only in the following zoning districts:

C-D Commercial Downtown  
H-C Highway Commercial  
I-U Industrial



#### **114.09 Hours of Operation**

Permitted food trucks may operate between 6:00 am and 8:00 pm, seven days per week.

#### **114.10 Town of Snow Hill Sponsored Special Events**

The following provisions shall apply only during special events sponsored by the Town of Snow Hill:

- (1) Food truck distance requirements are waived;
- (2) There shall be no limit on the number of food trucks allowed, subject to space and public safety limitations;
- (3) A special event permit fee shall be assessed for participating food trucks. Special Event Permit fees may be waived by the Town for certain Town-sponsored special events. Vendors that have a valid annual permit shall not be required to obtain a special event permit.

#### **114.11 Civil Penalties and Violations**

If the Town Manager shall find that any food truck is unsafe or has been operating in violation of this ordinance, the Manager shall give written notice of such violation to the owner of the food truck or the owner of the property where the truck is located. If the owner of the truck or the property owner fails to comply with the requirements of this Ordinance or their Food Truck Permit, the food truck shall be subject to revocation of its Food Truck Permit. The Manager may cause any food truck to be immediately removed which poses an immediate threat to the health and safety of persons or property. Violators of any provision of this ordinance shall be guilty of a Class 3 misdemeanor and subject to a fine of no more than \$500. Violators may also be assessed a civil penalty in the amount of \$500. Each day's continuing violation shall be considered a separate and distinct offense.

#### **114.12 SECTION II: FEE SCHEDULE AMENDMENT**

The Town of Snow Hill Fee Schedule is hereby amended as follows:

Food Truck Permit:

Annual Permit: \$500.00

One Day Permit: \$50.00

Special Event Permit: \$0

#### **SECTION III.**

That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

**SECTION IV.** That if any section, subsection, paragraph, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed severable and such holding shall not affect the validity of the remaining portions hereof.



**SECTION V.** That this ordinance and fee schedule amendment shall become effective immediately upon its adoption.  
This the \_\_\_\_ day of \_\_\_\_\_, 2021.

TOWN OF SNOW HILL

\_\_\_\_\_  
DENNIS K. LILES, MAYOR

ATTEST:

\_\_\_\_\_  
LAQUITA M. DAVIS, Town Clerk

DRAFT





## FOOD TRUCK PERMIT

### Business Information:

Name of Business: \_\_\_\_\_  
Name(s) of Owner(s): \_\_\_\_\_  
Business Physical Address: \_\_\_\_\_  
Business Mailing Address: \_\_\_\_\_  
Business Website: \_\_\_\_\_ Business Email: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Mobile: Fax: \_\_\_\_\_

### Mobile Food Vendor Vehicle Type: (For more detailed information on mobile food truck definition please refer to SECTION 1 - 114.05 Ordinance)

☐ Food Truck Mobile

Vehicle Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Tag Number: \_\_\_\_\_

**\*\*Note: Each food truck operated by the same owner shall apply for a second permit. \*\***

### Required Documents: (Include with your application)

- Signed approval of the property owner for each location at which the food truck operates.
- Documentation of approval from the North Carolina Department of Health.
- Proof of a valid driver's license and vehicle registration.
- Commercial General Liability Insurance Policy with a limit of not less than \$1,000,000 per occurrence for bodily injury, personal injury, property damage, and products and completed operations. This policy must list the Town of Snow Hill as an additional insured and a copy of the Declaration Page shall be provided to the Town prior to issuance of the permit.
- Business Acknowledgment Registration Form.



Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

\$ \_\_\_\_\_  
Fee Date: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**FEE IS NON - REFUNDABLE**

DRAFT





Town Manager <manager@snowhillnc.com>

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## Fw: MFU questions

1 message

Worth Heath <worth.heath@greencountync.gov>  
To: John Bauer <manager@snowhillnc.com>

Wed, Apr 28, 2021 at 8:50 AM

Todd  
Please let me know you got this!  
Thx!  
Worth Heath

---

**From:** smith, shane <shane.smith@dhhs.nc.gov>  
**Sent:** Tuesday, April 27, 2021 11:14 AM  
**To:** Worth Heath <worth.heath@greencountync.gov>  
**Subject:** MFU questions

Good morning Worth, hope you are doing well. Per our conversation last week I confirmed with Jon Fowlkes, Branch Head for OSWW, that blue boys are not allowed to convey sewage from a MFU to remove grey water. Mobile Food Units must also move to returns to the commissary daily or if they have been permitted as their own commissary, they must leave to pick up potable water, deposit grey water, and facilitate cleaning per the agreement that should be provided as part of their permit. MFU's do not meet the definition of a restaurant or food stand and cannot hook to permanent power or septic unless they intend to meet the requirements of a restaurant or food stand in the .2600 rules. If they do meet these requirements, they must be permitted accordingly and closed out as a MFU. Please let me know if you have any questions or concerns.

**Shane Smith, REHS**  
Branch Head  
Division of Public Health, Food Protection and Facilities Branch  
North Carolina Department of Health and Human Services

919 707 5872 office  
919 210 3663 cell  
919 845 3972 fax  
[shane.smith@dhhs.nc.gov](mailto:shane.smith@dhhs.nc.gov)

5605 Six Forks Road  
1632 Mail Service Center  
Raleigh, NC 27699-1632







**To:** Mayor and Board Members

**From:** Todd Whaley

**Date:** 10 May 2021

**REF:** Police – False Alarm Ordinance

**Background:**

The Snow Hill Police Department has been dealing with an increase in false alarm activations. The activations have not been due to criminal activity but more so negligence. Our officers have made contact with the business owner(s) to address this issue and some have complied and some have not. Not to quote – but one business was visited 22 times in one month for false activations. In order to reduce this number, an ordinance would help encourage businesses to communicate with our police department regarding an ongoing issue and the fine would encourage them to have it corrected.

**Recommendation: (Motion Required)** Approve the attached ordinance.

**Now Therefore Be It Resolved,** that the Snow Hill Town Board approves Police – False Alarm Ordinance.

Moved: D. Andrews

Second: L. Washington

Vote: Yes ✓ No \_\_\_\_\_

Unanimous: ✓





## CHAPTER 130: - OFFENSES AGAINST PUBLIC ADMINISTRATION

### SECTION 130.03 - FALSE ALARM ACTIVATION ORDINANCE

#### Sec. 130.03 - False Alarm Activation Ordinance

**(A) Definitions.** The following definitions shall apply throughout this section:

**Alarm:** Any electronic or mechanical device which emits any signal, whether electronic, audible, silent or recorded, and which is designed, intended or used for the detection of an unauthorized intrusion or an attempted intrusion into a building, structure or premises or to signal an actual or attempted robbery. "Alarm" shall include any device which initiates a telephone call and delivers a recorded message to any emergency telephone number assigned to the county communications center, the County of Greene or the Snow Hill Police Department; any procedure by which a third party telephones any emergency telephone number and requests law enforcement service on the basis of having received an automatic alarm signal from a subscriber or such person or an alarm business represented by such person; or an audible signal or siren that when sounded is detected by a third party that results in law enforcement response.

**(B) False alarm:** Any alarm signal communicated by any means that solicits law enforcement response and to which:

1. The responding officer finds no evidence of unauthorized intrusion, attempted unauthorized intrusion, robbery or attempted robbery; or
2. Law enforcement response was cancelled by the alarm subscriber or his agent.
3. False alarms include negligently activated signals, signals which are the result of faulty or malfunctioning equipment, improperly installed or maintained equipment, signals activated to test the alarm system that have not been approved by the Snow Hill Police Department and signals which are purposely activated to summon law enforcement personnel in nonemergency situations.
4. A false alarm shall not include an alarm which can reasonably be determined to have been activated by adverse weather conditions, a failure in the electrical power to the alarm or other condition beyond the control of the alarm user.



**(C) Subscriber:** Any person, firm, corporation or partnership owning or leasing an alarm system or on whose premises an alarm system is maintained for the protection of such premises or property.

1. Security alarm systems; false alarms; escalating civil penalty system. It is the responsibility of every subscriber to ensure that any alarm system utilized on his premises be properly installed, maintained and monitored to prevent negligent and/or excessive false alarm signals.

**(D) First through third false alarms.**

If within any calendar year the police department responds to three (3) false alarms at the same premises or location, the Chief of Police or his designee shall send a letter to the subscriber informing him of the false alarms and requesting that he initiate action to stop further false alarms and informing him of the consequences of continued false alarms, specifically the civil penalty fee. There will be no fee assessed for the first three (3) false alarms within a calendar year.

**(E) Fourth through ninth false alarms.**

Beginning with the fourth false alarm, a civil ticket with a civil penalty of \$100.00 shall be issued for each additional false alarm through the ninth false alarm received within a calendar year.

**(F) Tenth and more false alarms.**

Beginning with the tenth false alarm, a civil ticket with a civil penalty of \$200.00 shall be issued for each additional false alarm received within the calendar year.

**(G) Alarm tests.**

Alarms activated during alarm system testing procedures shall not be considered false alarms if the subscriber first notifies and receives permission from the Chief of Police to test the system.

**(H) Continuing audible alarms.**

All audible alarms shall be equipped with an automatic reset device that will reset and cease to sound the alarm after 30 minutes of continuous activation. An alarm that sounds continuously for a period of 30 minutes from the time officers arrive at the alarm location due to failure of the alarm to reset shall constitute a violation of this section. The subscriber shall reimburse the Town for each violation of a continuing alarm activation at a rate of \$50.00 per violation.

**(I) Issuance of tickets and payment of civil penalties.**



Any police officer authorized by the Chief of Police may issue to the known owner of or person having control of any place of business or residence a civil penalty citation giving notice of the violation of the section. Any such officer shall be authorized to secure the name and address of the owner or person in control of the place of business or residence found to be in violation of exceeding the number of alarms allowed.

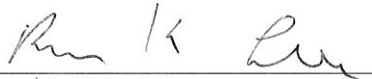
Citations so issued may be delivered in person or mailed by registered mail to the person charged if he cannot readily be found. Each citation issued shall specify the civil penalty imposed based on the penalty system established in this section. Such civil penalty shall be paid to the Town of Snow Hill within 30 days of receipt in full satisfaction of the assessed civil penalty.


If the civil penalty is not paid within the time prescribed in the citation, the Town Manager may initiate a civil action in the nature of debt to collect such civil penalty.

**(J) Other enforcement provisions.**

In addition to civil penalties, this section may be enforced by any remedy allowed by law, including, but not limited to, those remedies provided for in Section 103.03 (E) (F) of this Code.

Adopted this 10 day of May, 2021.

  
Dennis Liles, Mayor

ATTEST:  
  
Laquita M. Davis, Town Clerk

SEAL





**To:** Mayor and Board Members

**From:** Todd Whaley

**Date:** 10 May 2021

**REF:** Public Comment Resolution

**Background:**

Upon request, a resolution is attached for review regarding public comment time restrictions. Numerous towns and counties have time restriction for public comments to ensure ample time to conduct the Board Meeting. This will create a fair and balanced opportunity for each concerned citizen to express their situation while maintaining our scheduled meeting. The public comment time frame would not exceed 30 minutes with 3 minute caps for individuals.

**Recommendation: (Motion Required)** Approve Public Comment Resolution

**Now Therefore Be It Resolved,** that the Snow Hill Town Board approves the Public Comment Resolution.

Moved: L. Washington      Second: G. Shackelford

Vote:      Yes ✓      No \_\_\_\_\_

Unanimous: ✓





## **RESOLUTION ADOPTING A PUBLIC COMMENT POLICY FOR THE TOWN OF SNOW HILL**

WHEREAS, the Snow Hill Town Board of Commissioners is committed to allowing members of the public an opportunity to offer comments and suggestions for the efficient and effective administration of government; and,

WHEREAS, the Town Board of Commissioners hereby establishes and sets aside a special time for the purpose of receiving such comments and suggestions in addition to public hearings; and,

NOW, THEREFORE; BE IT RESOLVED that all comments and suggestions addressed to the Town Board of Commissioners during the Public Comment Period shall be subject to the following Public Comment Policy:

1. The purpose of this policy is to establish a policy for citizens to appear before the Town Board of Commissioners at their first regular meeting of each month.
2. This policy, upon adoption by the Town Board of Commissioners, shall remain in effect until such time that it is altered, modified, or rescinded by the Town Board of Commissioners.
3. Anyone desiring to address the Town Board of Commissioners must sign the "Public Comment Sign-Up" form located in the Town Hall lobby immediately prior to commencement of that evening's meeting. Name, address, and a short description of the topic on which he/she would like to speak should be provided. At the commencement of each meeting, the Town Clerk will retrieve the "Public Comment Sign-Up" form and provide the same to the Mayor. Anyone failing to sign the "Public Comment Sign-Up" form prior to retrieval shall not be permitted to speak during the public comment period.
4. Each speaker shall be limited to a maximum time of three (3) minutes. Each speaker will only be allowed to speak once during the public comment period. The Clerk will serve as time keeper and will promptly announce when the speakers time has expired.
5. No time may be yielded or transferred from one speaker to another. In order to avoid repetition and delay, groups of people supporting the same position are encouraged to designate a spokesperson for the group.




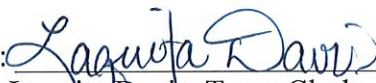
6. The total time allotted for Public Comment period will be 30 minutes. Each individual speaker is limited to a maximum time of three (3) minutes.
7. Individuals who sign up but can not speak due to time constraints will be carried to the next regular meeting of the Board of Commissioners and placed first on the Public Comment Agenda.
8. Prior to presenting an issue to the Board, citizens should contact Town staff to 1) inform them of the issue and 2) see if a resolution can be achieved without the need of presentation of the issue to the Board.
9. Speakers must address the entire Board, not an individual board member. Discussions between speakers and the audience will not be allowed.
10. The public comment period is not intended to require the Board of Commissioners and/or any staff to answer any impromptu questions. The Board of Commissioners will not take action on an item presented during the public comment session. Upon completion of the public comment session and when appropriate, the Board of Commissioners may refer inquiries made during the public comment session to the Town Manager, Town Attorney, or an appropriate staff member. If necessary, the item may be added to the agenda of a future meeting, thereby providing the staff an opportunity to research the item and provide data to the Board of Commissioners for consideration and review.
11. Speakers shall be courteous in their language and presentation. Failure to abide by this requirement may result in forfeiture of the speakers right to speak.
12. Speakers shall not:
  - a. discuss matters which concern the candidacy of any person seeking public office, including the candidacy of the person addressing the Board;
  - b. discuss matters which are the subject of public hearings;
  - c. discuss matters which are closed session matters, including but not limited to matters within the attorney-client privilege, anticipated or pending litigation, personnel, property acquisition, and matters which are made confidential by law.
  - d. use profanity;
  - e. use racial slurs; or



- f. engage in personal attacks that by irrelevance, duration or tone may threaten or perceive to threaten the orderly and fair progress of the discussion.
- 13. For clarification, any Board of Commissioners member may ask the speaker questions. The time used by a Board of Commissioners Member to ask a question, or the response to his/her question, will not be counted against the citizen's three minute time allotment.
- 14. Speakers who have prepared written remarks or supporting documents are encouraged to leave a copy of such remarks and documents with the Town Clerk.

This the 10 day of May, 2021.

  
\_\_\_\_\_  
DENNIS K. LILES, MAYOR  
TOWN OF SNOW HILL

ATTEST:   
\_\_\_\_\_  
Laquita Davis, Town Clerk



# TOWN OF SNOW HILL

### BUDGET SUMMARY

	FY: 2021 - 2022
--	-----------------

<b>GENERAL FUND:</b>					
<u>EXPENSES:</u>				<u>REVENUES</u>	
GOVERNING BODY:		46100		AD VAL TAXES	345500
ADMINISTRATION:		217300		MOTOR VEH. TAXES	50000
ELECTIONS:		0		SALES TAX/PENALTIES	13100
POLICE:		456260		RENTS/OTHER TAX	564830
FIRE PROTECTION CONTRACT:		76276		CEMETERY	58000
STREETS:		102055		SOLID WASTE	151225
SANITATION:		155060		FUND BALANCE	84000
CEMETERY:		54745			
POWELL BILL:		49659			
COMMUNITY DEVELOPMENT:		109200			
TOTAL:		1266655		TOTAL:	1266655
				DIFFERENCE	0
<b>ENTERPRISE FUND:</b>					
<u>EXPENSES:</u>				<u>REVENUES:</u>	
WATER DEPARTMENT:		491727.7		ENTERPRISE FUNDS:	1107195
SEWER DEPARTMENT:		615467.3			
TOTAL:		1107195		TOTAL:	1107195
				DIFFERENCE	0



TOWN OF SNOW HILL					
BUDGET - GENERAL FUND					
'FY ENDING JUNE 30, 2022					
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	20-21	21-22		
<b>GENERAL FUND</b>					
<b>EXPENSES:</b>	<b>GOVERNING BODY:</b>				
100-005-04110-05121	SALARIES AND WAGES	34,500	34500		
100-005-04110-05181	FICA & OTHER EMPLOYMENT TAXES	2,640	2700		
100-005-04110-05190	LEGAL	5,500	5500		
100-005-04110-05260	OFFICE SUPPLIES & MATERIALS	200	200		
100-005-04110-05310	TRAINING	1,500	1500		
100-005-04110-05450	INSURANCE & BONDING	1,700	1700		
100-005-04110-05499	MISCELLANEOUS	0	0		
	<b>TOTAL GOVERNING BODY</b>	<b>46,040</b>	<b>46100</b>		
<b>EXPENSES</b>	<b>ADMINISTRATION:</b>				
100-005-04120-05121	SALARIES AND WAGES	98,200	77200		
100-005-04120-05122	SALARIES - OVERTIME	0	1000		
100-005-04120-05126	SALARIES - TEMP & PT	1,000	100		
100-005-04120-05127	"SALARIES - BONUS, LONGEVITY, STIPEND"	400	400		
100-005-04120-05180	RETIREMENT	8,525	7000		
100-005-04120-05181	FICA & OTHER EMPLOYMENT TAXES	6,365	5300		
100-005-04120-05182	HOSP. INSURANCE	6,500	5900		
100-005-04120-05183	LIFE/DENTAL INSURANCE	350	1000		
100-005-04120-05184	401K	850	1000		
100-005-04120-05185	UNEMPLOYMENT RESERVE	0	0		
100-005-04120-05189	PAYROLL SERVICE CHARGE	1,700	0		
100-005-04120-05190	CONTRACTED SERVICES	1,700	3500		
100-005-04120-05191	TAX COLL FEE - GREENE CO	1,000	17500		
100-005-04120-05198	INTEREST TO DMV	3,000	3000		
100-005-04120-05200	SUPPLIES & MATERIALS	1,500	1500		



100-005-04120-05212	UNIFORMS		0	0	
100-005-04120-05211	JANITORIAL SUPPLIES/SERVICES		1,000	1000	
100-005-04120-05250	IT SERVICES		2,800	2800	
100-005-04120-05260	OFFICE SUPPLIES & MATERIALS		1,800	2000	
100-005-04120-05305	AUDIT SERVICES		5,800	6000	
100-005-04120-05310	TRAVEL & TRAINING		1,000	1000	
100-005-04120-05320	TELEPHONE & POSTAGE		10,500	11000	
100-005-04120-05330	UTILITIES		9,000	9000	
100-005-04120-05351	BUILDING REPAIR & MAINTENANCE		5,000	5000	
100-005-04120-05352	EQUIPMENT REPAIR & MAINTENANCE		3,000	3000	
100-005-04120-05354	SOFTWARE/SUPPORT MAINT.		22,850	11000	
100-005-04120-05500	CAPITAL OUTLAY		0	0	
100-005-04120-05390	ADVERTISING		2,000	2000	
100-005-04120-05391	LEGAL		27,600	27600	
100-005-04120-05450	INSURANCE & BONDING		7,000	8000	
100-005-04120-05491	DUES/SUBSCRIPTION		3,850	3500	
100-005-04120-05499	MISCELLANEOUS		0	0	
100-005-04120-05510	CONTINGENCY		0	0	
	TOTAL ADMINISTRATION:		234290	217300	
EXPENSE	ELECTIONS:				
100-005-04170-05399	ELECTION EXPENSE		0	0	
	TOTAL ELECTION EXPENSE:		0	0	
EXPENSE	POLICE:				
100-005-04300-05121	SALARIES AND WAGES		271,050	266000	
100-005-04300-05122	SALARIES OVERTIME		250	1000	
100-005-04300-05126	SALARIES TEMPORARY AND PART TIME		2300	2300	
100-005-04300-05127	SALARIES BONUS LONGEVITY		2600	2200	
100-005-04300-05128	SEPERATION PAY LEO		2600	2000	
100-005-04300-05180	RETIREMENT		29,380	29380	
100-005-04300-05181	FICA & OTHER EMPLOYMENT TAXES		21,130	21130	



100-005-04300-05182	HOSPITALIZATION INSURANCE	36,000	36000			
100-005-04300-05183	DENTAL / LIFE	3,300	4000			
100-005-04300-05184	401 K	14,000	17000			
100-005-04300-05200	SUPPLIES AND MATERIALS	5,000	5000			
100-005-04300-05212	UNIFORMS	4,000	4000			
100-005-04300-05251	MOTOR FUELS	17,000	15000			
100-005-04300-05260	OFFICE SUPPLIES AND MATERIALS	500	0			
100-005-04300-05320	TELEPHONE AND POSTAGE	1,000	750			
100-005-04300-05353	VEHICLE REPAIR AND MAINTENANCE	11,000	13000			
100-005-04300-05354	SOFTWARE MAINTENANCE	4,000	3000			
100-005-04300-05499	MISCELLANEOUS	0	0			
100-005-04300-05500	CAPITAL OUTLAY	34,500	34500			
100-005-04300-05505	POLICE TECH	0	0			
	<b>TOTAL POLICE:</b>	<b>459,610</b>	<b>456260</b>			
<b>EXPENSE</b>	<b>FIRE PROTECTION CONTRACT:</b>					
100-005-04310-05595	FIRE PROTECTION CONTRACT	\$44,000	76,180.27			
<b>EXPENSE</b>	<b>STREETS:</b>					
100-005-04510-05121	SALARIES AND WAGES	34815	18000			
100-005-04510-05122	SALARIES OVERTIME	0	0			
100-005-04510-05126	SALARIES - TEMP & PT	0	0			
100-005-04510-05127	"SALARIES - BONUS, LONGEVITY, STIPEND"	600	275			
100-005-04510-05180	RETIREMENT	3580	1850			
100-005-04510-05181	FICA & OTHER EMPLOYMENT TAXES	2670	1400			
100-005-04510-05182	HOSP. INSURANCE	4500	0			
100-005-04510-05183	LIFE/DENTAL INSURANCE	250	230			
100-005-04510-05184	401K	200	0			
100-005-04510-05185	UNEMPLOYMENT RESERVE	0	0			
100-005-04510-05190	CONTRACTED SERVICES	8000	12000			
100-005-04510-05200	SUPPLIES & MATERIALS	2000	2000			
100-005-04510-05211	JANITORIAL SUPPLIES	0	0			
100-005-04510-05212	UNIFORMS	450	450			



100-005-04510-05251	MOTOR FUELS		3000	3000			
100-005-04510-05260	OFFICE SUPPLIES & MATERIALS		0	0			
100-005-04510-05310	TRAVEL & TRAINING		500	500			
100-005-04510-05330	UTILITIES		35000	37000			
100-005-04510-05351	Building Repair/Maintenance		800	800			
100-005-04510-05352	EQUIPMENT REPAIR & MAINTENANCE		3700	3700			
100-005-04510-05353	VEHICLE REPAIR & MAINTENANCE		3600	3600			
100-005-04510-05354	SOFTWARE/SUPPORT MAINTENANCE		0	0			
100-005-04510-05356	EQUIPMENT LEASE		0	0			
100-005-04510-05391	ADVERTISING		0	0			
100-005-04510-05450	INSURANCE & BONDING		6050	7000			
100-005-04510-05455	TREE REMOVAL		6000	5000			
100-005-04510-05460	ASPHALT REPAIR		1000	1000			
100-005-04510-05500	CAPITAL OUTLAY		4250	4250			
	<b>TOTAL STREETS:</b>		<b>120965</b>	<b>102055</b>	<b>Down - \$18,910</b>		
	<b>EXPENSES</b>						
	<b>SANITATION:</b>						
100-005-04710-05121	SALARIES AND WAGES		0	0			
100-005-04710-05122	SALARIES - OVERTIME		0	0			
100-005-04710-05126	SALARIES - TEMP & PT		16910	16910			
100-005-04710-05127	"SALARIES - BONUS, LONGEVITY, STIPEND"		200	300			
100-005-04710-05180	RETIREMENT		0	1850			
100-005-04710-05181	FICA & OTHER EMPLOYMENT TAXES		1310	1350			
100-005-04710-05182	HOSP. INSURANCE		0	0			
100-005-04710-05183	LIFE/DENTAL INSURANCE		0	0			
100-005-04710-05195	WASTE COLLECTION		105,100	107400			
100-005-04710-05200	SUPPLIES & MATERIALS		4000	4000			
100-005-04710-05212	UNIFORMS		450	450			
100-005-04710-05251	MOTOR FUELS		3000	3000			
100-005-04710-05260	OFFICE SUPPLIES & MATERIALS		100	100			
100-005-04710-05300	WASTE COLLECTION/YARD		2000	2000			
100-005-04710-05310	TRAVEL & TRAINING		200	200			
100-005-04710-05352	EQUIPMENT REPAIR & MAINTENANCE		2000	2000			



100-005-04710-05353	VEHICLE REPAIR & MAINTENANCE		2500			
100-005-04710-05354	SOFTWARE/SUPPORT/MAINT		1500	1500		
100-005-04710-05450	INSURANCE & BONDING		2800	4000		
100-005-04710-05391	LEGAL ADVERTISING		0	0		
100-005-04710-05499	MISCELLANEOUS		8655	7500		
	<b>TOTAL SANITATION:</b>		<b>150725</b>	<b>155060</b>		
<b>EXPENSE</b>	<b>CEMETERY:</b>					
100-005-04740-05121	SALARIES AND WAGES	21415	0			
100-005-04740-05122	SALARIES - OVERTIME	2500	2500			
100-005-04740-05126	SALARIES - TEMP & PT	24415	25000			
100-005-04740-05127	"SALARIES - BONUS, LONGEVITY, STIPEND"	250	650			
100-005-04740-05180	RETIREMENT	2195	2195			
100-005-04740-05181	FICA & OTHER EMPLOYMENT TAXES	3505	2000			
100-005-04740-05182	HOSP. INSURANCE	3000	5900			
100-005-04740-05183	LIFE/DENTAL	150	150			
100-005-04740-05184	401K	100	100			
100-005-04740-05185	UNEMPLOYMENT RESERVE	0	0			
100-005-04740-05190	PROFESSIONAL SERVICES	0	0			
100-005-04740-05200	SUPPLIES & MATERIALS	1200	1200			
100-005-04740-05212	UNIFORMS	500	500			
100-005-04740-05251	MOTOR FUELS	1500	1500			
100-005-04740-05260	OFFICE SUPPLIES & MATERIALS	0	0			
100-005-04740-05310	TRAVEL & TRAINING	0	0			
100-005-04740-05330	UTILITIES	800	800			
100-005-04740-05351	BUILDING / GROUNDS MAINTENANCE	2500	2500			
100-005-04740-05352	EQUIPMENT REPAIR & MAINTENANCE	2500	2500			
100-005-04740-05353	VEHICLE REPAIR & MAINTENANCE	500	500			
100-005-04740-05356	EQUIPMENT LEASE	0	0			
100-005-04740-05450	INSURANCE & BONDING	2500	2500			
100-005-04740-05500	CAPITAL OUTLAY	4250	4250			



	<b>TOTAL CEMETERY:</b>		<b>73780</b>	<b>54745</b>			
<b>EXPENSE</b>	<b>POWELL BILL:</b>						
100-005-04910-05121	SALARIES/WAGES		0	0			
100-005-04910-05122	SALARIES OVERTIME		0	0			
100-005-04910-05126	SALARIES/WAGES/PT		17920	18369			
100-005-04910-05127	BONUS, LONGEVITY, STIPEND		100	180			
100-005-04910-05180	RETIREMENT EXPENSE		0	1900			
100-005-04910-05181	FICA/MED EXPENSE		1370	1400			
100-005-04910-05182	HOSP. INSURANCE		0	0			
100-005-04910-05183	DENTAL/LIFE INSURANCE		0	0			
100-005-04910-05184	401K		0	0			
100-005-04910-05185	UNEMPLOYMENT RESERVE		0	0			
100-005-04910-05190	CONTRACTED SERVICES		1000	0			
100-005-04910-05200	SUPPLIES & MATERIALS		500	500			
100-005-04910-05251	MOTOR FUEL		500	500			
100-005-04910-05352	REPAIRS/MAINTENANCE/STREETS/DRAINAGE		6810	6810			
100-005-04910-05353	VEHICLE REPAIR		0	0			
100-005-04910-05500	CAPITAL OUTLAY		20000	20000			
	<b>TOTAL POWELL BILL:</b>		<b>48200</b>	<b>49659</b>			
<b>EXPENSES</b>	<b>COMMUNITY DEVELOPMENT:</b>						
100-005-04930-05100	NON-PROFIT DONATIONS		10000	10000			
100-005-04930-05101	TOSH DEVELOPMENT COMMITTEE		8000	8000			
100-005-04930-05111	NEUSE REGIONAL LIBRARY		500	500			
100-005-04930-05112	MISCELLANEOUS		0	0			
100-005-04930-05116	PLANNING BOARD		2700	2700			
100-005-04930-05119	CIVIC ORG. DONATIONS		1000	1000			
100-005-04930-05120	CODE ENFORCEMENT		3000	3000			
100-005-04930-05201	PEG CHANNEL REIMB		84000	84000			
	<b>TOTAL COMMUNITY DEVELOPMENT:</b>		<b>109200</b>	<b>109200</b>			



[illegible]



600-005-07130-05357	TANK MAINTENANCE		36750	36750		
600-005-07130-05358	GENERATOR PM		2250	2250		
600-005-07130-05360	AMI HOSTING / SUPPORT		8500	8500		
600-005-07130-05390	ADVERTISING		100	300		
600-005-07130-05391	LEGAL SERVICES		5000	7000		
600-005-07130-05450	INSURANCE & BONDING		18500	18500		
600-005-07130-05460	ASPHALT REPAIR		5000	6000		
600-005-07130-05491	DUES & SUBSCRIPTIONS		1500	1500		
600-005-07130-05499	MISCELLANEOUS		0	0		
600-005-07130-05501	DEBT SERVICE		64600	64600		
600-005-07130-05510	CONTINGENCY		0	21178.85		
600-005-07130-05600	CAPITAL RESERVE		0	21178.85		
600-005-07130-66007	ENGINEERING		0			
600-005-07130-05655	WATER LOSS COVERAGE		19200	19200		
600-005-07130-05660	WATER LINE COVERAGE		2400	2400		
	<b>TOTAL WATER DEPARTMENT:</b>		<b>458255</b>	<b>491727.7</b>		
	<b>SEWER DEPARTMENT:</b>					
600-005-07140-05121	SALARIES AND WAGES FULL TIME		175130	163709.6	140000	
600-005-07140-05122	SALARIES - OVERTIME		3100	4000		
600-005-07140-05126	SALARIES - TEMP & PT		8900	8000		
600-005-07140-05127	"SALARIES - BONUS, LONGEVITY, STIPEND"		3200	600		
600-005-07140-05180	RETIREMENT		17950	15000		
600-005-07140-05181	FICA & OTHER EMPLOYMENT TAXES		14560	13500		
600-005-07140-05182	HOSPITAL INSURANCE		22500	24000		
600-005-07140-05183	LIFE/DENTAL INSURANCE		2100	2400		
600-005-07140-05184	401K		2200	800		
600-005-07140-05192	SAMPLE TESTING		14000	15000		
600-005-07140-05194	SLUDGE DISPOSAL		18000	25000		
600-005-07140-05197	PERMIT FEES		1800	4000		
600-005-07140-05200	SUPPLIES & MATERIALS		16000	16000		
600-005-07140-05206	STREAM SAMPLING		2350	2350		
600-005-07140-05207	ROW MAINTENANCE		8000	9000		



600-005-07140-05212	UNIFORMS	1000	1000	
600-005-07140-05215	CUSTODIAL SERVICES	750	750	
600-005-07140-05250	IT SERVICES	750	1000	
600-005-07140-05251	MOTOR FUELS	4000	7000	
600-005-07140-05260	OFFICE SUPPLIES & MATERIALS	1000	1000	
600-005-07140-05305	AUDIT SERVICES	3000	6000	
600-005-07140-05310	TRAVEL & TRAINING	4500	4500	
600-005-07140-05320	TELEPHONE & POSTAGE	9500	11000	
600-005-07140-05330	UTILITIES	46000	46000	
600-005-07140-05351	BUILDING REPAIR & MAINTENANCE	1000	3000	
600-005-07140-05352	EQUIPMENT REPAIR & MAINTENANCE	48000	55000	
600-005-07140-05353	VEHICLE REPAIR & MAINTENANCE	4500	6500	
600-005-07140-05354	SOFTWARE/MAINT/SUPPORT	13550	5500	
600-005-07140-05358	GENERATOR PM	2500	2500	
600-005-07140-05360	AMI HOSTING / SUPPORT	9000	9000	
600-005-07140-05390	ADVERTISING	200	500	
600-005-07140-05391	LEGAL SERVICES	5000	10000	
600-005-07140-05450	INSURANCE & BONDING	25000	25000	
600-005-07140-05460	ASPHALT REPAIR	5000	6000	
600-005-07140-05491	DUES & SUBSCRIPTIONS	500	500	
600-005-07140-05499	MISCELLANEOUS	0	5000	
600-005-07140-05500	CAPITAL OUTLAY	63000	63000	
600-005-07140-05501	DEBT SERVICE	92000	0	WWTP Paid in Full
600-005-07140-05510	CONTINGENCY	2400	21178.85	
600-005-07140-05600	CAPITAL RESERVE	0	21178.85	
600-005-07140-66007	ENGINEERING	0		
	TOTAL SEWER DEPARTMENT:	651940	615467.3	
	REVENUES			
	ACCOUNT DESCRIPTION			
	GENERAL FUND			
REVENUES:	AD VALOREUM TAXES (PROPERTY TAXES)			



100-004-03010-30110	AD VAL TAXES 2020		308,200	342000		
100-004-03010-30109	AD VAL TAXES 2019		4000	1500		
100-004-03010-30108	AD VAL TAXES 2018		500	500		
100-004-03010-30107	AD VAL TAXES 2017		500	1000		
100-004-03010-30106	AD VAL TAXES 2016		2000	500		
	<b>AD VALOREUM TAXES TOTAL:</b>		<b>315,200</b>	<b>345500</b>		
<b>REVENUES:</b>	<b>MOTOR VEHICLE TAXES</b>					
100-004-03011-03020	MOTOR VEHICLE TAXES (PRIOR YEARS)		3500	0		
100-004-03011-30200	MOTOR VEHICLE TAXES (CURRENT YEAR)		46500	50000		
	<b>MOTOR VEHICLE TAXES TOTAL:</b>		<b>50000</b>	<b>50000</b>		
<b>REVENUES:</b>	<b>TAX PENALTIES / INTEREST</b>					
100-004-03011-31700	SALES TAX REFUND		0	11000		
100-004-03011-31710	TAX PENALTIES / INTEREST		2500	2100		
<b>REVENUES:</b>	<b>LICENSE TAGS TAXES:</b>					
100-004-03011-03280	LICENSE TAGS TAXES		500	0		
	<b>TOTAL TAX PENALTIES, LICENSE, LOCAL SALES TAX</b>			<b>13100</b>		
<b>REVENUE</b>	<b>RENTS, OTHER REVENUE:</b>					
100-004-03350-32900	VIDEO PROGRAMMING		5000	3000		
100-004-03291-3291	PEDDLERS LICENSE		0	500		
100-004-03294-32940	TELECOMMUNICATION TAXES		0	13000		
100-004-03350-32930	PEG CHANNEL		84000	84000		
100-004-03350-35000	INTEREST INCOME		1800	2000		
100-004-03310-33100	HILLVIEW STREET   FEES		1600	1500		
100-004-03310-33101	GREENE LAMP RENT		6600	6600		
100-004-03310-33102	RENT GREENE COUNTY (BOARD OF ELECTION)		9600	5000		
100-004-03310-33103	GREENE LAMP/ELECTIONS ELECTRIC		7500	5000		
100-004-03310-33104	COMMUNITY CENTER LEASE		3000	3000		



100-004-03350-33350	MISCELLANEOUS INCOME-POLICE	3000	2500		
100-004-03350-33400	SRO GRANT - GCBOE	32330	32330		
100-004-03350-33501	POLICE REVENUE - ORDINANCE VIOLATIONS	55000	50000		
100-004-03350-33502	SALE OF EQUIPMENT/PROPERTY	2000	8000		
100-004-03355-33504	ZONING FEES	800	3000		
100-004-03350-33505	POLICE GRANTS - NCDPS	24500	24500		
100-004-03370-33700	FRANCHISE TAX	65000	60000		
100-004-03380-33800	PIPED NATURAL GAS	3000	3000		
100-004-03410-34100	BEER AND WINE TAX	7000	7000		
100-004-03430-34300	POWELL BILL ALLOCATION	48200	43000		
100-004-03440-34400	SOLID WASTE DIST TAX	0	0		
100-004-03450-34500	LOCAL OPTION SALES TAX	200000	200000		
100-004-03470-34700	GREENE CO ABC BOARD	4000	7000		
100-004-03600-36000	FUEL TAX	700	700		
100-004-03900-39003	REFUNDS	0	200		
100-004-03011-39900	APPROPRIATION FROM FUND BALANCE	116227	0		
	<b>TOTAL RENTS, OTHER REVENUE:</b>	<b>680857</b>	<b>564830</b>		
	<b>ENTERPRISE REVENUES</b>				
600-003-02990-29900	RETAINED EARNINGS/FUND BALANCE				
600-004-03310-36600	US CELLULAR LEASE	10200	10200		
600-004-03710-37492	INTEREST ON INVESTMENTS	1000	1000		
600-004-03710-37510	WATER RECEIPTS	432250	432250		
600-004-03711-37511	SEWER RECEIPTS	527145	527145		
600-004-03711-37514	ALTERNATIVE WATER	92000	88000		
600-004-03711-37523	WATER LOSS COVERAGE	19200	19200		
600-004-03711-37524	WATER LINE REPAIR COVERAGE	2400	2400		
600-004-03711-37528	SEWER LINE COVERAGE	2400	2400		
600-004-03713-37516	RECONNECTION FEES	3600	3600		
600-004-03713-37517	SHUT OFF FEES	12000	13000		
600-004-03713-37520	SERVICE CHARGE - RETURNED CHECKS	4000	4000		
600-004-03713-37521	WATER TAP ON FEES	2000	2000		



600-004-03713-37522	SEWER TAP-ON FEES		2000			
600-004-03714-37800	MISCELLANEOUS INCOME					
	TOTAL ENTERPRISE FUND REVENUES:	1110195	1107195			
REVENUE	SOLID WASTE FUND					
610-004-03590-35900	WASTE COLLECTION FEES	149725	149725			
610-004-03590-35901	DISPOSAL TAX	1000	1000			
610-004-03590-39004	SPECIAL PICK UPS	0	500			
	TOTAL:	150725	151225			
REVENUE	CEMETERY FUND					
620-004-03610-36100	SALE OF LOTS	22500	22500			
620-004-03610-36101	GRAVE OPENINGS	35000	35000			
620-004-03610-36102	INSTALL GRAVE MARKERS	500	500			
100-004-03610-03990	APPROPRIATION FROM FUND BALANCE (CEMETERY)	15780	0			
	TOTAL:	73780	58000			



**SNOW HILL POLICE DEPARTMENT**

**April 2021**

**MONTHLY CRIME SUMMARY**

1) Larceny-	5
2) Assaults-	1
3) Breaking/Entering	
a. Residential	0
b. Commercial	0
c. Motor Vehicle	0
d. Storage Buildings	0
4) Robbery-	0
5) Sex Offenses-	0
6) Homicide-	0
7) Fraud-	2
8) Damage to Property( Vandalism)	0
DWI arrests	2
State citations	27
Town citations	101





## Public Works / Utilities April 2021

### A. Water:

- Wells checked daily
- Samples taken daily
- Completed approximately 20-30 locates
- 1 meter installation
- 2 water service repairs – Food Lion, Kingold Blvd.
- Met with Green Engineering: REF installation of new generator Well No. 1

### B. Sewer:

- Weekly lift station checks
- Weekly samples
- Bench and Calibration every Monday and Tuesday
- Monthly reporting
- Sewer lateral back up x3
- SE Second Street: Opened, possible sewer issue
- Cleaned Chelsea Drive Lift Station

### C. Sanitation:

- Weekly waste industries trash pick up
- Weekly debris removal
- 3 special pick up

### D. Streets:

- Road signs on MLK have been reinstalled

### E. Cemetery:

- Removed flowers
- Approximately 8 grave burials.
- Holes filled.
- Nimmo Landscape began mowing contract



	B	C	F	G	H	I	J
8							PG1
9			83%				
10	Revenues						
11	100 GENERAL FUND	004 REVENUE					
12	Accounts	Budgeted	Amended	Actual	YTD Pct		
13	100 GENERAL FUND				percentage		
14	004 REVENUE						
15	Property taxes	\$315,200.00	\$315,200.00	\$328,548.92		104.24%	
16	03020 Mv Taxes	\$50,000.00	\$50,000.00	\$51,215.25		102.43%	
17	Sales Services And other Revenues	\$590,130.00	\$593,130.00	\$517,225.25		87.20%	
18	03990 Fund Balance	\$93,975.00	\$175,727.00			0.00%	
19							
20	Total GENERAL FUND	\$1,052,305.00	\$1,134,057.00	\$896,989.42		79.10%	
21							
22	600 WATER/SEWER FUND						
23	004 REVENUE						
24	Water Fees	\$432,250.00	\$432,250.00	\$358,851.71		83.02%	
25	Sewer Fees	\$527,145.00	\$527,145.00	\$471,826.06		89.51%	
26	Other Revenue	\$126,800.00	\$150,800.00	\$125,557.82		83.26%	
27	37980 APPR RETND EARNINGS	\$0.00	\$61,549.00				
28	039910 RETAINED EARNINGS		\$4,250.00				
29							
30	Total WATER/SEWER FUND	\$1,086,195.00	\$1,175,994.00	\$956,235.59		81.31%	
31							
32	610 SOLID WASTE FUND						
33	004 REVENUE						
34	03590 Waste Collection Fees	\$149,725.00	\$149,725.00	\$144,770.00		96.69%	
35	Other Revenue	\$1,000.00	\$1,000.00	\$1,533.06		153.31%	
36							
37	Total SOLID WASTE FUND	\$150,725.00	\$150,725.00	\$146,303.06		97.07%	
38							
39	620 CEMETERY FUND						
40	004 REVENUE						
41	Sale of Lots	\$22,500.00	\$22,500.00	\$46,700.00		207.56%	
42	Grave Openings	\$35,000.00	\$35,000.00	\$54,700.00		156.29%	
43	Grave Markers	\$500.00	\$500.00	\$1,360.00		272.00%	
44	Fund Balance Appropriation	\$15,780.00	\$15,780.00				
45							
46	Total CEMETERY FUND	\$73,780.00	\$73,780.00	\$102,760.00		139.28%	
47							
48	TOTAL ALL REVENUE FUNDS	\$2,363,005.00	\$2,534,556.00	\$2,102,288.07		82.95%	
49							
50							



	B	C	F	G	H	I	J
51							PG2
52	Expenses						
53	100 GENERAL FUND						
54	005 EXPENSE						
55	04110 Governing Body	\$46,040.00	\$46,040.00	\$38,526.88		83.68%	
56	04120 Administration	\$234,290.00	\$240,790.00	\$205,016.80		85.14%	
57							
58	04300 Police	\$449,610.00	\$459,610.00	\$389,527.35		84.75%	
59	04310 Fire Protection Contract	\$44,000.00	\$44,000.00	\$44,000.00		100.00%	
60	04510 Streets	\$120,965.00	\$133,965.00	\$94,801.94		70.77%	
61							
62	04910 Powell Bill	\$48,200.00	\$48,200.00	\$25,290.59		52.47%	
63	04930 Community Development	\$109,200.00	\$161,452.00	\$116,954.29		72.44%	
64							
65	Total GENERAL FUND	\$1,052,305.00	\$1,134,057.00	\$914,117.85		80.61%	
66							
67	600 WATER/SEWER FUND						
68	005 EXPENSE						
69	07130 Water	\$436,655.00	\$557,904.00	\$448,926.73		80.47%	
70	07140 Sewer	\$649,540.00	\$618,090.00	\$474,538.14		76.77%	
71							
72	Total WATER/SEWER FUND	\$1,086,195.00	\$1,175,994.00	\$923,464.87		78.53%	
73							
74	610 SOLID WASTE FUND						
75	005 EXPENSE						
76	04710 Sanitation	\$150,725.00	\$150,725.00	\$116,858.28		77.53%	
77							
78	Total SOLID WASTE FUND	\$150,725.00	\$150,725.00	\$116,858.28		77.53%	
79							
80	620 CEMETERY FUND						
81	005 EXPENSE						
82	04740 Cemetery	\$73,780.00	\$73,780.00	\$73,716.34		99.91%	
83							
84	Total CEMETERY FUND	\$73,780.00	\$73,780.00	\$73,716.34		99.91%	
85							
86	TOTAL EXPENSE ALL FUNDS	2,363,005.00	\$2,534,556.00	\$2,028,157.34		80.02%	