



MINUTES
SNOW HILL BOARD OF COMMISSIONERS

Monday, 13 December 2021, 6 p.m.
190 Carolina Drive., Snow Hill N.C.
City Club

Call to Order: Mayor Liles
Invocation: Commissioner Wilkes
Pledge of Allegiance: Mayor Liles

I. Approval of Agenda

Motion by: Washington
Motion Seconded by: Wilkes
Votes: Ayes - 5
Nays - 0
Abstained - 0

II. Public Comments (NCGS § 160A-81-1) *Please state your name, topic you will be speaking, and your three (3) minutes will begin.*
NONE

III. Ceremony: Oaths of Office

A. Town Clerk

1. Report of 2021 Election Results

B. Administration of Oath of Office

1. Mayor - Elect

a. Dennis K. Liles - Attorney Bryan Radford

2. Commissioner - Elect

a. Faye Daniels - Sen. Davis

b. Geraldine Shackelford - Sen. Davis

c. Rosa Wilkes - Sen. Davis

C. Comments

Mayor Liles
Commissioner Daniels
Commissioner Shackelford
Commissioner Wilkes

IV. **Presentation: Mayor Liles**

Recognition of Service: Comments by Mayor and Commissioners

- a. Bobby Taylor
- b. Gerald Beaman

V. **Public Hearing: Consideration to combine Planning Board and Board of Adjustment**

Motion to open public hearing at 6:31 p.m.

Motion by: Andrews
Motion Seconded by: Washington
Votes: Ayes - 5
Nays - 0
Abstained - 0

For the record no one was signed up to speak.

Motion to close public hearing at 6:32 p.m.

Motion by: Washington
Motion Seconded by: Andrews
Votes: Ayes - 5
Nays - 0
Abstained - 0

VI. **Consent Agenda:**

A. Consider Approval of Minutes 8 November 2021

B. Consider approval of filing a declaratory judgment and injunctive relief civil action against Devin Lee Hodges relating to property within the Westover Development

Motion by: Andrews
Motion Seconded by: Wilkes
Votes: Ayes - 5
Nays - 0
Abstained - 0

VII. Action Items:

- A. Budget Ordinance Amendment: Approval NCDOT Invoice for Transportation Improvement Project on US 13 - \$17,290.79**

Motion by: Andrews
Motion Seconded by: Washington
Votes: Ayes - 5
Nays - 0
Abstained - 0

- B. Precision Graphics Performance Agreement – Public Hearing December 20th, 2021 at Snow Hill Town Hall at 10 a.m.**

Motion by: Wilkes
Motion Seconded by: Shackelford
Votes: Ayes - 5
Nays - 0
Abstained - 0

- C. Election of Mayor Pro Tempore**

Motion to open the floor for nominations for the office at 6:34 p.m.

Motion by: Andrews
Motion Seconded by: Shackelford
Votes: Ayes - 5
Nays - 0
Abstained - 0

Commissioner Andrews nominated Commissioner Wilkes
Commissioner Shackelford nominated Commissioner Washington

Motion to close the floor for nominations for the office at 6:35 p.m.

Motion by: Daniels
Motion Seconded by: Washington
Votes: Ayes - 5
Nays - 0
Abstained - 0

At this time the board will vote on the nominees in the order of nomination
Commissioner Wilkes - Andrews, Daniels and Wilkes voted in favor of Wilkes to
be voted as Mayor Pro Tem

- i. Oath of Office Laquita Davis, Town Clerk

Motion to open the floor back up

Motion by: Washington
Motion Seconded by: Andrews
Votes: Ayes - 5
Nays - 0
Abstained - 0

VIII. Monthly Reports:

- A. Police Report
- B. Public Works
- C. Financial Statements

IX. Comments from Mayor and Board:

Commissioner Andrews blessed the food.

X. Closed Session: § 143-318.11. None

XI. Adjournment

Motion to adjourn until Monday, December 20 at 10 a.m.

Motion by: Washington
Motion Seconded by: Shackelford
Votes: Ayes - 5
Nays - 0
Abstained - 0

Approved: Dennis Liles Dennis Liles, Mayor

Respectfully Submitted: Laquita Davis Laquita Davis, Town Clerk