



MINUTES
SNOW HILL BOARD OF COMMISSIONERS

Monday 14 March 2022, 3:30 p.m.

G. Melvin Oliver Town Hall

908 SE Second St.

Call to Order: Mayor Liles at 3:30 p.m.
Invocation: Mayor Liles
Pledge of Allegiance: Commissioner Washington

I. Roll Call

Attendees: Mayor Liles, Mayor Pro-Tem Wilkes; Commissioner Andrews; Commissioner Daniels; Commissioner Shackelford; Commissioner Washington; Town Manager Whaley; Town Clerk Davis; Town Attorney Pridgen; Finance Officer Lockamy; Wastewater Director Robart.

II. Approval of Agenda

Motion by: Washington

Second by: Andrews

Votes: Ayes - 5

Nays - 0

Abstained - 0

Approved

III. Public Comments (NCGS § 160A-81-1) - NONE

IV. Consent Agenda:

A. Consider Approval of Minutes 15 February 2022

B. Budget Ordinance Amendment; Edwards Truck Service \$5,719.50 Bucket Truck Repair

C. Three Resolutions Authorizing Water & Wastewater Infrastructure Grant Funding

Motion by: Washington

Second by: Andrews

Votes: Ayes - 5

Nays - 0

Abstained - 0

Approved

V. Presentation:

- A. Carolina Recreation: Splash Pad – Caleb Mangum, Charlotte, NC; gave a presentation of the process of choosing a location and the different types of pads and water systems. Commissioner Washington asked if the company visits the proposed site to assist with decisions and Mr. Mangum said yes, they do site visits.
*NO ACTION TAKEN
- B. Omid Barr UNC School of Government: Enterprise Fund Rate Study
Explained to the Board the tool able to assist with deciding about an increase to water and wastewater rates.
Commissioner Washington asked what would happen if the rates do not change. Barr explained that the town should make sure the revenues exceed the expenditures to avoid a shortfall.
*NO ACTION TAKEN

VI. Town Manager Report:

- A. Resolution in Consideration to Support East Carolina Council of Government
Motion by: Washington
Second by: Shackelford
Votes: Ayes - 5
Nays - 0
Abstained - 0
Approved
- B. Retreat Discussion Topics
- i. Project Completion Chart – Whaley discussed the completed projects and. Mayor Liles asked the approximate age of some of the existing water lines and Whaley said they may be between at least 50 years old.
 - ii. Departmental Discussions: Needs & Requests
 1. Governing Body
 2. Administration
 3. Police – Washington asked if the PD really needs a new vehicle? Whaley said the intention would be to replace a Crown Vic to update the force to Ford Explorers and the Interceptor if the Board chooses to approve the purchase.
 4. Fire
 5. Streets – Washington suggested that Jennifer Ln. be repaired using ARP and Powell Bill funds. Whaley explained that repairing the whole street would be costly due to the amount typically received is \$43,000.
 6. Cemetery
 7. Sanitation

8. Powell Bill Fund

9. Water & Sewer

Mayor Liles asked about beautification around the town. There are two areas with clocks one that is missing and the other one does not work. He would like to see these areas back fixed up again to enhance the Town. The areas had been maintained by a local garden club in the past.

Commissioner Washington brought up some structures in the town that need repair or to be torn down because they were dangerous. Whaley suggests the Board form a committee to assess the properties that need to be evaluated. Mayor Liles, Diane Andrews and Faye Daniels volunteered to be on the committee. Liles requested Whaley to reach out to the Building Inspector and the Fire Marshall to possibly go around with the board so they could help with the rules and regulations.

Commissioner Andrews suggested the town find a theme and get everyone involved and promote the community beautification idea.

Whaley suggests the Board set a date for a Spring cleanup at the April 11 meeting.

Commissioner Wilkes asked about the disrepair and condition of the old laundromat on SE Second St. that is currently a welding business. Whaley said the owner of the property could be contacted to try to resolve the issues.

iii. Town Sponsored Events

Discussion of events that the town assists with and the events that are the responsibility of the town and if continuing some of them is feasible and if starting some new ones would be affordable. Commissioner Andrews said a citizen asked her about a dog parade they remember years ago and why the town stopped having it. None of the Commissioners remember it.

Liles asked about the costs associated with Market Day, said he would like to begin having it again along with the Veterans Day program, and Christmas Extravaganza.

Wilkes asked about Whaley if the Town could spray for mosquitoes and he said when he got an estimate approximately two years ago it was \$10,000.

iv. ARP Funding (American Rescue Plan Act – COVID Money)

Whaley gave an update to the status of the ARP funding and required meetings about the guidelines. Attorney Pridgen explained how the money was distributed before all the guidelines were finalized which was in January 2022.

- v. Employee COLA Pay Increase – Bea Lockamy, Finance Officer explained the budget and how much it would cost for town employees and the board to receive a 5% COLA and the cost to give an increase to the Police Department of \$5,000 to match starting salaries of area departments and to help retain officers and for recruitment purposes.
- vi. Splash Pad Location – Attorney Pridgen explained how PARTF works. How they use ownership of property vs. lease of property to help make the decision for awarding grants.

A motion was made to retain the SE Third St. location for the proposed Splash Pad site.

Motion by: Wilkes

Second by: Andrews

Votes: Ayes - 5

Nays-0

Abstained-0

Approved

VII. Monthly Reports:

- A. Financial Report
- B. Police Report
- C. Public Works

VIII. Comments from Mayor and Board:

IX. Closed Session: § 143-318.11. Personnel

Motion to go into closed session made at 7:02 p.m.

Motion by: Washington

Second by: Wilkes

Votes: Ayes - 5

Nays-0

Abstained-0

Approved

Motion to come out of closed session made at 7:24 p.m.

Motion by: Washington

Second by: Wilkes

Votes: Ayes - 5

Nays-0

Abstained-0

Approved

X. Board Actions in open session - NONE

XI. Adjournment at 7:26 p.m.

Motion by: Andrews

Second by: Wilkes

Votes: Ayes - 5

Nays- 0

Abstained-

Approved

Approved:

Dennis Liles

Dennis Liles, Mayor

Respectfully Submitted:

Laquita Davis

Laquita Davis, Town Clerk