



MINUTES
SNOW HILL BOARD OF COMMISSIONERS

Monday 14 August 2023, 6:00 p.m.

G. Melvin Oliver Town Hall

908 SE Second St.

Call to Order: Mayor Dennis Liles
Invocation: Mayor Pro-Tem Rosa Wilkes
Pledge of Allegiance: Mayor Dennis Liles

I. Roll Call Mayor Liles, Mayor Pro-Tem Wilkes; Commissioner Andrews; Commissioner Daniels; Commissioner Shackelford; Commissioner Washington; Town Manager Vinson; Town Clerk Davis, Public Works Director Robart and Police Chief Smith were present.

II. Approval of Agenda

Motion was made to approve the Agenda.

Motion by: Washington

Second by: Wilkes

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

III. Public Comments (NCGS § 160A-81-1) - NONE

IV. Consent Agenda:

A. Consider Approval of Minutes 12 June 2023 – Closed Session

B. Consider Approval of Minutes 12 June 2023 – Regular Meeting

C. Consider Approval of Minutes 27 June 2023 - Closed Session

Motion was made to approve the Consent Agenda.

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

V. Presentation:

A. Chief of Police, Josh Smith – Monthly Update

Discussed high volume of people parking illegally in the fire lane at the Food Lion shopping center and citations being issued; sneakers on power lines around town and the Police have an increased presence in the area, vehicle on First St. that had been in the same spot for over a year was towed. Officer Payton made a significant arrest which resulted in a \$4.5 million bond on the accused.

Commissioner Washington talked about the speeding on W. Greene St.

Commissioner Daniels talked about a lot of foot traffic on Hart St. and the low lighting and citizens' concerns.

Chief Smith said they will increase their presence in the areas of concern.

VI. Town Manager Report:

A. Contracted Service; Stepps Construction – Water & Sewer Main Relocation at Pineshoal Drive

Motion was made to approve the NCDOT contract for Pineshoal Dr. project with the understanding the town will pay the cost upfront with reimbursement from NCDOT once the project is complete.

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

B. ADA Compliance Town Hall Renovations

There has only been one quote submitted and a suggestion was made to get more quotes and table a final decision until more are received.

C. W. Greene Street & Sixth Street – Tree Arborist Report

Manager Vinson explained the trees of concern the arborist recommended for removal.

D. W. Greene Street & Sixth Street– Removal quotes

Motion was made to move forward with removals by EC Tree Angels at \$18,360.00.

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

E. Sidewalk - W. Greene Street

Manager Vinson said she is going to get some quotes for the sidewalk repairs for the areas that will be affected by the tree removals.

F. Lift Station Pump- Chelsea Dr.

Motion was made to approve the purchase of the recommended pump for lift station #5 in the amount of \$6,750.00.

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

G. Asset Inventory Assessment Study

Motion was made to adopt the AIA Resolution for water and sewer potential projects.

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

H. Splash Pad Update

Motion was made to get a cost estimate for Option C with angled parking on the Hines St. side of the plan.

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

Manager Vinson explained it is mandatory for parking to be on the same property, not on the right-of-way because the grant will not support anything out of the project area.

Manager Vinson explained the differences with the splash pad options that have been proposed.

Mr. Green said he could have an updated cost estimate by the September 12 meeting with the suggestions made by the Commissioners.

VII. Monthly Reports:

A. Financial Report

B. Public Works

VIII. Comments from Mayor and Board - NONE

IX. Closed Session: § 143-318.11. Personnel

Motion was made to go into closed session at 6:58 p.m.

Motion by: Wilkes
Second by: Andrews
Votes: Ayes – 5
Nays – 0
Abstained – 0
Approved

Motion was made to come out of closed session at 7:18 p.m.

Motion by: Washington
Second by: Shackelford
Votes: Ayes – 5
Nays – 0
Abstained – 0
Approved

X. Board Actions in open session - NONE

XI. Adjournment

Motion was made to adjourn at 7:18 p.m.

Motion by: Wilkes
Second by: Washington
Votes: Ayes -5
Nays - 0
Abstained – 0
Approved

Approved: Dennis Liles Dennis Liles, Mayor

Respectfully Submitted: Laquita Davis Laquita Davis, Town Clerk