



MINUTES
SNOW HILL BOARD OF COMMISSIONERS

Monday 13 February 2023, 6:00 p.m.

G. Melvin Oliver Town Hall

908 SE Second St.

Call to Order: Mayor Liles
Invocation: Commissioner Daniels
Pledge of Allegiance: Mayor Liles

I. Roll Call

Attendees: Mayor Liles; Mayor Pro-Tem Wilkes; Commissioner Andrews; Commissioner Daniels; Commissioner Shackelford; Commissioner Washington; Town Manager Whaley; Town Clerk Davis.

II. Approval of Agenda

Motion was made to approve the agenda with an amendment to add a Closed Session requested by Commissioner Shackelford.

Motion by: Washington

Second by: Wilkes

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

III. Public Comments (NCGS § 160A-81-1)

Christy Gray, 360 Charlie Ormond Rd., wanted to discuss her concerns about the cleaning of the cemetery. She said the grass cutting looks better since Mr. George Grady came back to work; the second week of January a lot of items were removed from the cemetery lots, items that had been there for years and with notification people could have removed them to avoid them being thrown away; the only side of the cemetery that was cleaned up was the south side where the flat stones are; asked that everyone is treated the same. Mayor Liles said there would be announcements moving forward by means of the electronic sign on Kingold, the newspaper or social media sites.

IV. Consent Agenda:

- A. Consider Approval of Minutes 09 January 2023
- B. Cauley & Pridgen Law Firm Contract Renewal

Motion was made to approve Item A on the Consent agenda with the change to table Item B, Cauley & Pridgen Law Firm Contract Renewal.

Motion by: Washington

Second by: Wilkes

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

V. Proclamation

- A. Black History Month – February
Proclamation was read by Wilkes.

VI. Town Manager Report:

- A. Software Increase - Budget Ordinance Amendment; Snow Hill Police Department –
Action

Motion was made to approve the upfront cost from our fund balance; APR funding in the amount of \$12,770.00.

Motion by: Andrews

Second by: Washington

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

- B. Resolution to Surplus Personal Property - Police Vehicle – *Action*

Motion was made to approve the sale of the 2011 Ford Crown Victoria by sealed bid.

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

- C. Authorization to remove (3) three nuisance trees - *Action*.

Motion was made to approve the contract with Lanier Tree Service for \$8750.00.

Motion by: Andrews

Second by: Wilkes

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

D. Neuse Regional Library – Budget Request

Motion was made to approve it as a budget item and amount to be discussed at the Retreat meeting scheduled for March.

Motion by: Andrews

Second by: Wilkes

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

E. Retreat Meeting Information – *Action*

Motion was made to hold the 2023 Retreat meeting on March 13, 2023, at 3:30 p.m. at the Snow Hill Town Hall.

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

Board members discussed having a facilitator at the retreat. Whaley asked the Board to let him know what type of speaker they would like.

VII. Monthly Reports:

A. Financial Report

B. Police Report

C. Public Works

VIII. Comments from Mayor and Board: Commissioner Daniels announced the Black History Month Parade, scheduled for Saturday, February 25 at 2 p.m., line up at 12:30 p.m. at the Tech Center.

IX. Motion was made to go into Closed session at 6:22 p.m.

Motion by: Wilkes

Second by: Washington

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

Motion was made to come out of Closed session at 6:49 p.m.

Motion by: Washington

Second by: Shackelford

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

X. Adjournment

Motion was made to adjourn at 6:50 p.m.

Motion by: Andrews

Second by: Washington

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

Approved: *Dennis Liles* Dennis Liles, Mayor

Respectfully Submitted: *Laquita Davis* Laquita Davis, Town Clerk