



MINUTES  
SNOW HILL BOARD OF COMMISSIONERS

Monday 11 September 2023, 6:00 p.m.

*G. Melvin Oliver Town Hall*

908 SE Second St.

**Call to Order:** Mayor Dennis Liles  
**Invocation:** Commissioner Andrews  
**Pledge of Allegiance:** Mayor Dennis Liles  
**Moment of Silence:** Remembrance of 9-11

I. **Roll Call** Mayor Liles, Mayor Pro-Tem Wilkes; Commissioner Andrews; Commissioner Daniels; Commissioner Shackelford; Commissioner Washington; Town Manager Vinson; Town Clerk Davis, Public Works Director Robart and Police Chief Smith were present.

II. **Approval of Agenda**

Motion was made to approve the Agenda.

Motion by: Washington

Second by: Wilkes

Votes: Ayes – 5

Nays – 0

Abstained – 0

*Approved*

III. **Public Comments (NCGS § 160A-81-1)** LaTocha Barret asked for information concerning her request for a Peddler's permit. Ms. Barret gave information about her background and education and her vision is to provide a mobile spa to give people access to mental health services. Told the board about the reasons she'd previously been given for the denials.

Attorney Pridgen explained the way the zoning ordinance is currently written it does not allow for a camper or RV type structure to be placed on a commercial lot for a business, only a permanent structure.

Salvador Tinoco addressed the Board in reference to amending the ordinances for food trucks, said this is his third time speaking to the Board. Requested the Board get some rules and regulations in place and said it imperative to get them right, said it has been almost a year and time for this to be resolved.

Lisa Carmon, resident of Welch St., spoke about the lack of streetlights in her neighborhood and the recurring hole in the road that is due to a repair that was done on the same issue as previous years.

Mayor Liles explained how many times Progress Energy has been contacted about the problems in that area with the lack of lights. Assured Ms. Carmon that he will have that light repaired before the next meeting. Also addressed the street repairs that need to be done. Mayor Liles thanked Ms. Carmon for coming and being concerned about her neighborhood.

**IV. Consent Agenda:**

- A. Consider Approval of Minutes 14 August 2023 – Regular Meeting

Motion was made to approve the Consent Agenda.

Motion by: Washington

Second by: Daniels

Votes: Ayes – 5

Nays – 0

Abstained – 0

*Approved*

**V. Presentation:**

- A. Chief of Police, Josh Smith – Monthly Update – Patrols have increased in the Welch St. area; there was a theft at Speedway and the store cameras were no help because of the poor quality.

Commissioner Wilkes asked about the incident concerning Dollar General and their cameras. Chief Smith explained the poor quality of the cameras do not assist with getting any identifying information.

**VI. Town Manager Report:**

- A. Petition for annexation of noncontiguous property located on Kingold Boulevard  
Motion was made to call for a public hearing to be held on Monday, October 9 for the petition for annexation of noncontiguous property.

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

*Approved*

B. Purchase Playground Equipment – PARTF Grant

Motion was made to purchase the proposed playground equipment, which is a full turn-key and installation from Playtime Installers in the amount of \$88,800.38.

Motion by: Andrews

Second by: Washington

Votes: Ayes – 5

Nays – 0

Abstained – 0

*Approved*

C. PSN – Credit Card collection

Motion was made to approve the purchase and enter into a contract with PSN for a minimum of three years.

Motion by: Wilkes

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

D. Abatement update

Vinson explained she has been working on abatements in regard to approximately 15 properties in town. Precision Graphics that is located on Kingold Blvd., recently found out they're responsible for the overgrown easement and the town has assisted them with getting it under control.

E. Hart & Welch Street Update

Vinson said she was told by the Progress Energy contractor the streetlights were all working however later that night it was noted that one of the lights was not repaired she was also told their policy is to only put lights at every other residence so if there is not a house, there will not be a light put up.

Vinson also addressed the contractor repairing the damaged street and said she is working on getting him here as soon as possible to repair the problem.

F. Update Town Ordinances

Manager Vinson said the ordinances need to be updated due to some being vague and some being outdated; would like the backup of the ordinances when asked by citizens.

**VII. Monthly Reports:**

A. Financial Report

B. Public Works

Public Works Director Robart said the department has been doing a lot of grass cutting and trimming bushes that need cleaning up around town.

**VIII. Comments from Mayor and Board: NONE**

**IX. Closed Session: § 143-318.11. Personnel**

Motion was made to go into closed session at 6:48 p.m.

Motion by: Andrews

Second by: Washington

Votes: Ayes – 5

Nays – 0

Abstained – 0

*Approved*

Motion was made to come out of closed session at 7:06 p.m.

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

*Approved*

**X. Board Actions in open session - NONE**

**XI. Adjournment**

Motion was made to adjourn at 7:07 p.m.

Motion by: Washington


Second by: Wilkes

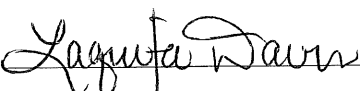
Votes: Ayes -5

Nays - 0

Abstained – 0

*Approved*

Approved:  Dennis Liles, Mayor

Respectfully Submitted:  Laquita Davis, Town Clerk