

# Southgate City Council Agenda

## Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday April 5, 2023

6:30pm

### Work Study Session

1. Police Accreditation Presentation (MLEAC)
2. Officials Reports
3. Discussion of Agenda Items

7:00 pm

### Regular Meeting

#### *Pledge of Allegiance*

#### Roll Call:

Ayres-Reiss, Colovos, George, Graziani, Kowalsky, Kuspa, Rauch

#### Minutes:

1. Work Study Session Minutes dated March 15, 2023
2. Regular City Council Meeting Minutes dated March 15, 2023

#### Scheduled Persons in the Audience:

#### Consideration of Bids:

1. Letter from Mayor; Re: Purchase of Water System Supplies – Copper Tubing

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#### Scheduled Hearings:

1. Memo from Administrator; Re: Public Hearing Regarding Clean Water State Revolving Fund (CWSRF) – Barberry Relief Sewer Project

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#### Communications "A":

1. Memo from Administrator; Re: Barberry Relief Sewer Resolution Page 12
2. Memo from Administrator; Re: Council Resolution to Request State Legislature/Governor Include Funding in 2023 Budget for Communities Following Pension Best Practices Page 14
3. Memo from Administrator; Re: Request to Amend Resolution No. 20-23 to Reschedule Budget Process Dates for FY 2023-2024 Page 16
4. Letter from Mayor; Re: Purchase of Two (2) Dump Trucks **(WAIVER OF BID)** Page 17
5. Letter from Mayor; Re: Approval of Agreement with Electronic Tech Solutions, LLC For IT Software Services **(WAIVER OF BID)** Page 21

#### Communications "B" – (Receive and File):

#### Ordinances:

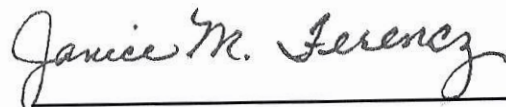
#### Old Business:

#### New Business:

#### Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1470 \$5,916,565.22

#### Adjournment:



Janice M. Ferencz, City Clerk

## Work Study Session

March 15, 2023

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An Informal Meeting of the Council of the City of Southgate was held on March 15, 2023 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

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Present: Priscilla Ayres-Reiss, Bill Colovos, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent: \*Karen George, \*Dale Zamecki, \*excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Treasurer Chris Rollet, City Clerk Janice Ferencz, City Engineer John Miller, Fire Chief Marc Hatfield, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, DPS Director Kevin Anderson, Building Inspections Director Tim Leach, Parks & Recreation Director Julie Goddard

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*Discussed the following agenda items:*

- Appointments to Library Commission
- Appointments to Plan Commission
- Request for Public Hearings – Southgate/Wyandotte Operation/Maintenance/Capital and Water & Sewer Rates
- Rescheduling of Public Hearing – Clean Water State Revolving Fund Project – Barberry Sewer
- Demolition of 16133 Eureka Road
- Change order #2 – DPS Underground Storage Tank Removal and Replacement Project
- Change order #1 – Allen Road Water Main Lining Project
- Contract Extension with Highway Maintenance and Construction Co for 2023 Spray Patch Repair Program
- Communication B – appointment to Public Safety Commission, Compensation Commission Elected Officials Compensation

This meeting ended at 6:40 pm.



# City of Southgate

## Regular City Council Meeting

### March 15, 2023

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, March 1, 2023 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

**This meeting began with the Pledge of Allegiance, followed by roll call.**

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Present: Priscilla Ayres-Reiss, Bill Colovos, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent: \*Karen George, \*Dale Zamecki, \*excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Miller, Fire Chief Marc Hatfield, Public Safety Joe Marsh, Police Chief Mark Mydlarz, DPS Director Kevin Anderson, Building Inspections Director Tim Leach, Parks & Recreation Director Julie Goddard

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### **Minutes:**

Moved by Rauch, supported Colovos, RESOLVED, that the minutes of the City Council Work Study Session dated March 1, 2023 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Ayres-Reiss, RESOLVED, that the minutes of the Regular City Council Meeting dated March 1, 2023 be approved as presented. Carried unanimously.

Moved by Colovos, supported by Ayres-Reiss, RESOLVED, that the minutes of the Public Hearing dated March 1, 2023 be approved as presented. Carried unanimously.

### **Communications "A":**

1. Letter from Mayor; Re: Appointments to Library Commission moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council concur with the Mayor's recommendation to appoint Mary Lamos and Helen Loveday to the Library Commission for a term expiring April 2026.

Motion carried unanimously.

2. Letter from Mayor; Re: Appointment to Plan Commission moved by Colovos, supported by Rauch, RESOLVED THAT the Southgate City Council concur with the Mayor's recommendation to appoint Mark Nemeth to the Plan Commission for a term expiring December 2025 (this appointment will fill the vacancy created by the appointment of Priscilla Ayres-Reiss to City Council).

Motion carried unanimously.

3. Memo from Administrator; Re: Request for Public Hearings: 1. Southgate-Wyandotte Operation/Maintenance/Capital and 2. Water and Sewer Rates moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council set two Public Hearings on Wednesday, May 3, 2023 to be held at 7:00 p.m. in the Council Chambers in the Norma J. Wurmlinger Municipal Building to discuss (1) Southgate-Wyandotte Operation/Maintenance/Capital and (2) Water & Sewer Rates.

Motion carried unanimously.

## Regular City Council Meeting

### March 15, 2023

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4. Memo from Administrator; Re: Request for Rescheduling Public Hearing – Clean Water State Revolving Fund Project – Barberry Sewer moved by Colovos, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council set a Public Hearing on Wednesday, April 5, 2023 to be held at 7:00 p.m. in the Council Chambers in the Norma J. Wurmlinger Municipal Building to discuss the Clean Water State Revolving Fund Project – Barberry Sewer.

Motion carried unanimously.

5. Memo from Administrator; Re: Demolition of 16133 Eureka Rd moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council concur with the Dangerous Buildings Board recommendation to approve the demolition of 16133 Eureka Road.

Motion carried unanimously.

6. Letter from Mayor; Re: Change Order #2 for DPS Underground Storage Tank Removal and Replacement Project moved by Colovos, supported by Rauch, RESOLVED that the Southgate City Council approve Change Order #2 for DPS Underground Storage Tank Removal and Replacement Project to TSP Environmental Services, Inc. (25000 Capitol St, Redford Charter Twp., MI 48239) for amount of \$34,420.65.

Motion carried unanimously.

7. Letter from Mayor; Re: change Order #1 for Allen Road Water Main Lining Project moved by Rauch, supported by Ayres-Reiss RESOLVED THAT the Southgate City Council approve Change Order #1 for Allen Road Water Main Lining Project to Fer-Pal Construction USA, LLC (26187 Northline Road, Taylor, MI 48180) for \$111,582.41.

Motion carried unanimously.

8. Letter from Mayor; Re: Contract Extension with Highway Maintenance & Construction Co. for 2023 Spray Patch Repair Program moved by Colovos, supported by Ayres-Reiss, RESOLVED THAT the Southgate City council extends the current contract for the 2023 Spray Patch Repair Program with Highway Maintenance & Construction Co. PO Box 74411, Romulus, MI 48174-0411) with a 4.11% increase over last year's costs.

Motion carried unanimously.

### **Communications "B":**

Moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council hereby receives and files communications on 1. Appointment to Public Safety Commission and 2. Elected Officials Compensation.

Motion carried unanimously.

## Regular City Council Meeting

### March 15, 2023

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#### **Claims and Accounts:**

Moved by Graziani, supported by Rauch, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1469 for \$7,324,542.07.

Motion carried unanimously.

#### **Adjournment:**

Moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:10 P.M. Carried unanimously.

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Zoey Kuspa  
Council President

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Janice M. Ferencz  
City Clerk



JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

ZOEY KUSPA  
*Council President*

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

PRISCILLA AYRES-REISS

March 29, 2023

To the Honorable  
City Council  
Southgate, Michigan 48195

Re: Purchase of Water System Supplies – Copper Tubing

Ladies and Gentlemen:

I have reviewed the above and concur with the DPS Director to award the purchase of Copper Tubing to Core and Main, LP., Canton, Michigan in the amount of \$4,313.00. Core and Main was the lowest bidder and met all bid specifications.

Funds are available in the Water & Sewer Fund for this purchase.

Sincerely,



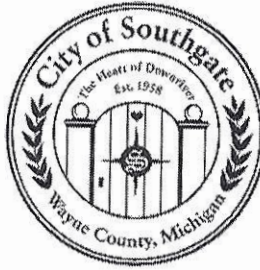
Joseph G. Kuspa  
Mayor

JGK/law

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
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CHRISTOPHER P. ROLLET  
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## City of Southgate

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PRISCILLA AYRES-REISS

### MEMORANDUM

**TO:** The Honorable Mayor and City Council

**FROM:** Douglas Drysdale, Assistant City Administrator / Finance Director

**DATE:** March 28, 2023

**RE:** Recommendation to Approve Bid Award for Purchase of Water System Supplies – Copper Tubing

I have reviewed the above and concur with the DPS Director's recommendation to award the purchase of water main supplies – copper tubing to Core and Main, LP (Canton MI) in the amount of \$4,313.00. This amount is based on the requested approximate quantities included in the bid specifications; these prices are guaranteed for one year. Core and Main was the low bidder that met the bid specifications.

Funds are available in the Water & Sewer Fund for this bid award.

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From the Desk of:  
Kevin Anderson  
Director, D.P.S.  
March 13, 2023

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To: Doug Drysdale  
Finance Director

Re: Bid Recommendation for Copper Tubing

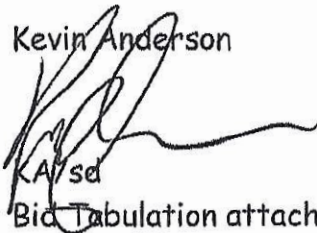
I respectfully request to award the bid for Copper Tubing, for 1 year, to **Core and Main LP, 4901 Dewitt, Canton, MI 48188**. They are our current contractor and have provided excellent service to the city. They are also the lowest bidder for this contract.

<p>Core and Main LP 4901 Dewitt Canton, MI 48187 (734) 398-5950</p>
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If you have any questions, please contact me.

Sincerely,

Kevin Anderson



K.A. Anderson

Bid Tabulation attached



**City of Southgate MI**  
**Water System Supplies - Copper Tubing**  
**Summary of Cost Proposals**

<i>Description</i>	<i>Approximate Quantity (L/F)</i>	<i>Core &amp; Main LP</i>		<i>Ferguson Waterworks</i>		<i>Etna Supply</i>	
		<i>Unit Prices</i>	<i>Total</i>	<i>Unit Prices</i>	<i>Total</i>	<i>Unit Prices</i>	<i>Total</i>
Copper Tubing - type "K" 3/4 inch	100	\$ 6.73	\$ 673.00	\$ 6.76	\$ 676.00	\$ 7.28	\$ 728.00
Copper Tubing - type "K" 1 inch	100	\$ 8.93	\$ 893.00	\$ 8.97	\$ 897.00	\$ 9.66	\$ 966.00
Copper Tubing - type "K" 1-1/2 inch	100	\$ 14.24	\$ 1,424.00	\$ 14.44	\$ 1,444.00	\$ 15.55	\$ 1,555.00
Copper Tubing - type "K" 2 inch	60	\$ 22.05	\$ 1,323.00	\$ 22.37	\$ 1,342.20	\$ 24.07	\$ 1,444.20
			\$ 4,313.00		\$ 4,359.20		\$ 4,693.20

**City of Southgate**  
14719 Schafer Court  
Southgate, MI 48195  
(734) 258-3076

**Department of Public Services**  
**Bid Tabulation – Copper Tubing**

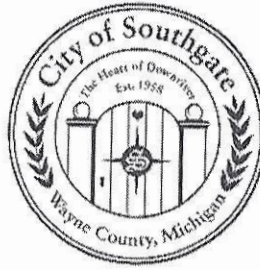
**Due & Opened: March 9, 2023**

<b>Company</b>	<b>Bid Amount</b>
<b>Core and Main LP</b>	<b>\$4313.00 (guaranteed pricing for 1 year)</b>
<b>Ferguson Waterworks</b>	<b>\$4359.20 (guaranteed pricing for 1 year)</b>
<b>ETNA</b>	<b>\$4693.20 (guaranteed pricing for 1 year)</b>

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

CHRISTOPHER P. ROLLET  
Treasurer



## City of Southgate

- CITY COUNCIL -

ZOEY KUSPA  
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DALE W. ZAMECKI

PRISCILLA AYRES-REISS

### Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator *DM*

Date: March 28, 2023

Re: Public Hearing Regarding Clean Water State Revolving Fund (CWSRF) –  
Barberry Relief Sewer Project

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At the March 15, 2023 Council Meeting, council approved holding a public hearing on April 5, 2023 at 7:00pm to present the CWSRF Barberry Relief Sewer Project and to receive comments from interested parties.

A physical copy of the project plan detailing the proposed project is available at the Clerk's office. A link to the proposed project plan was included in your packet agenda email. Tiffany Neubig, from Hennessey Engineers, will also be available to describe the project and answer questions.

Under Communications A, the Administration has also requested the approval of a resolution to adopt the Project Planning Document, and for submittal of the project for Clean Water State Revolving Fund Loan assistance.



JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

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PRISCILLA AYRES-REISS

### Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: March 28, 2023

Re: Barberry Relief Sewer Resolution

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The Administration is recommending that City Council approve the attached resolution adopting the Project Planning Document, implement the project, and authorize the City Administrator as the designated authorized representative for all activities associated with the project.

Your favorable consideration is appreciated.

**A RESOLUTION ADOPTING A FINAL PROJECT PLANNING DOCUMENT FOR  
WASTEWATER SYSTEM IMPROVEMENTS AND DESIGNATING AN AUTHORIZED  
PROJECT REPRESENTATIVE**

**WHEREAS**, the City of Southgate recognizes the need to make improvements to its existing wastewater treatment and collection system; and

**WHEREAS**, the City of City of Southgate authorized Hennessey Engineers, Inc. 13500 Reeck Road, Southgate, MI 48195) to prepare a Project Planning Document, which recommends the construction of a sewer relief project in the Old Homestead Neighborhood to construct the Barberry Relief sewer from Brest Street to the South side of Eureka (approximately 7,940 Linear feet) at a depth of 19.5 to 26 feet deep. A 40-foot-deep drop/access structure over the Eureka Tunnel at the south side of the Eureka Road right-of-way in Barberry Street to connect the Barberry Relief Sewer outlet to the Eureka Tunnel. Two (2) overflow structures on the existing Howard combined sewer connected to Two (2) sewers from the existing Howard combined sewer to the Barberry Relief Sewer.

**WHEREAS**, said Project Planning Document was presented at a Public Hearing held on April 5, 2023, at 7:00 PM and all public comments have been considered and addressed.

**NOW THEREFORE BE IT RESOLVED**, that the City of Southgate (legal name of applicant) formally adopts said Project Planning Document and agrees to implement the selected alternative Barberry Relief Sewer.

**BE IT FURTHER RESOLVED**, that the City Administrator, a position currently held by Dan Marsh, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Planning Document as the first step in applying to the State of Michigan for a Clean Water State Revolving Fund Loan to assist in the implementation of the selected alternative.

Yeas (names of Members voting Yes):

Nays (names of Members voting No):

I certify that the above Resolution was adopted by the City Council of the City of Southgate on April 5, 2023.

BY:

\_\_\_\_\_  
Name (please print or type)

\_\_\_\_\_  
Title

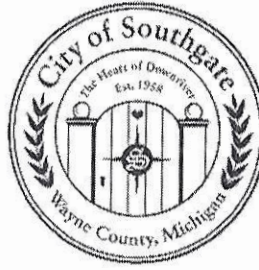
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

CHRISTOPHER P. ROLLET  
Treasurer



## City of Southgate

- CITY COUNCIL -

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PRISCILLA AYRES-REISS

### Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: March 29, 2023

Re: Council Resolution to Request State Legislature/Governor Include  
Funding in 2023 Budget for Communities Following Pension Best Practices

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Last year the State House passed HB 5054 with broad bipartisan support. This bill provided \$750 million for communities with pensions funded at less than 60% and \$250 million for communities with pensions funded above 60%, following the State's best practices. The final outcome, however, simply became an allocation in the current state budget for only the \$750 million for communities with pension systems funded at less than 60%.

Southgate is a community with pension systems funded at over 60% and is therefore ineligible for any State funding despite experiencing the same pension-related financial stresses as those who will receive relief from the State. The City of Southgate has taken difficult steps and followed best practices to achieve the current health of our pension systems. Pension relief from the state would not only help improve the health of our pension systems but would also provide relief to our general fund.

Considering the above, the Administration recommends that the City Council adopt the attached resolution. The adopted resolution will be shared along with a letter from the Mayor to our elected state officials.

**PROPOSED MOTION:** *To adopt the attached resolution to request that the legislature/governor include funding in the 2023 budget for communities with pensions funded above 60% and following pension best practices established by the state.*

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(GOVERNMENTAL BODY OF THE LOCAL GOVERNMENT UNIT)  
RESOLUTION 2023-\_\_\_\_\_  
REQUEST THAT LEGISLATURE/GOVERNOR INCLUDE FUNDING IN THE 2023 BUDGET  
FOR COMMUNITIES FOLLOWING PENSION BEST PRACTICES ESTABLISHED BY THE STATE

The following resolution was offered by Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, at a regular meeting of the Southgate City Council conducted April 5, 2023 at 14400 Dix-Toledo Rd. Southgate, MI. 48195

*WHEREAS, The City of Southgate has taken financially difficult steps to stabilize its pension program and get its pension costs and liabilities under control; and*

*WHEREAS these steps followed best practices established by the State of Michigan and kept the City of Southgate operationally viable in the face of enormous financial pressure; and*

*WHEREAS, HB 5054 of 2022 would have divided \$250 million between the City of Southgate and other communities like it, that made the tough decisions and followed those best practices; and*

*WHEREAS, the City of Southgate and others like it are ineligible for \$750 million in pension relief allocated by the State in 2022 despite experiencing the same pension-related financial stresses as those who will receive that relief; and*

*WHEREAS, these stresses have been amplified by market losses in 2022 and a volatile market in 2023; and*

*WHEREAS, this \$250 million would have immeasurable impact on our ability to address our pension liabilities, maintain employment levels, and provide the services our taxpayers depend upon; and*

*WHEREAS, both the \$750 million allocated and the \$250 million requested here had broad, bipartisan support in the House a year ago; and*

*WHEREAS, HB 5054 created an equitable balance between those with pensions the House considered substantially underfunded and those who had followed best practices to achieve a higher funding ratio; and*

*WHEREAS, unallocated revenues are available to the State in 2023 to again make this pension assistance equitable by helping those communities struggling with pension costs, but ineligible for the \$750 million;*

*THEREFORE BE IT RESOLVED THAT, the City Council of the City of Southgate asks the State of Michigan Legislature and Governor's Office to revisit HB 5054; and*

*BE IT FURTHER RESOLVED, that the Legislature and Governor give bipartisan support to the inclusion of the \$250 million in the 2023 State budget to be divided between communities including the City of Southgate that meet the best practices required in that Bill.*

The resolution was adopted by a vote of \_\_\_\_\_, with Members \_\_\_\_\_ voting yes, Members \_\_\_\_\_ voting no, and Members \_\_\_\_\_ absent.

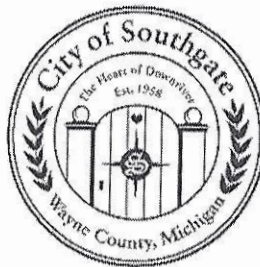
I certify that the following resolution was adopted April 5, 2023 by the Southgate City Council at a regular meeting conducted April 5, 2023 at 14400 Dix-Toledo Rd. Southgate, MI. 48195

\_\_\_\_\_  
(Clerk)

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

CHRISTOPHER P. ROLLET  
Treasurer



## City of Southgate

- CITY COUNCIL -

ZOEY KUSPA  
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

PRISCILLA AYRES-REISS

### Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

DM

Date: March 9, 2023

Re: Request to Amend Resolution No.20-23 to Reschedule Budget Process  
Dates for FY 2023/24

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On February 1, 2023 City Council approved the Public Hearing for the FY 2023/24 Budget to take place during the May 3, 2023 Council Meeting at 7:00pm and for the adoption of the budget to take place during the May 17, 2023 Council Meeting. Due to an unexpected schedule conflict the Administration is requesting a resolution to amend Resolution No.20-23 and reschedule the public hearing for the Budget to be moved to April 19, 2023. Additionally the Administration recommends that the adoption of the budget also be moved up to two weeks to the May 3, 2023 Council Meeting.

Your favorable consideration is requested.

**PROPOSED MOTION:** *To amend Resolution No. 20-23 to reschedule the public hearing for the FY2023/24 Budget to the April 19, 2023 Council Meeting at 7:00pm and to reschedule the adoption of the budget by City Council to the May 3, 2023 City Council Meeting.*

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

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DALE W. ZAMECKI

PRISCILLA AYRES-REISS

March 29, 2023

To the Honorable  
City Council  
Southgate, Michigan 48195

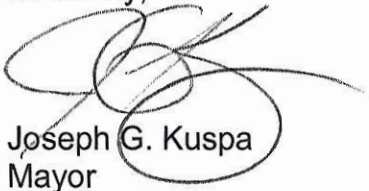
Re: Purchase of Two (2) Dump Trucks – **WAIVER OF BID**

Ladies and Gentlemen:

I have reviewed the above and concur with the DPS Director's recommendation to award the purchase of two (2) dump trucks to Wolverine Truck Sales, Inc., Mt. Clemens, MI, in the amount of \$401,671.00. These vehicles will be purchased under the City of Rochester Hills, MI cooperative bid. Delivery of vehicles is approximately two years from order date.

Funds will be available for this purchase in subsequent year's budgets in the Water & Sewer Fund.

Sincerely,

  
Joseph G. Kuspa  
Mayor

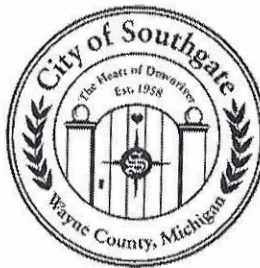
JGK/law



JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

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PRISCILLA AYRES-REISS

### MEMORANDUM

**TO:** The Honorable Mayor and City Council

**FROM:** Douglas Drysdale, <sup>DWD</sup>Assistant City Administrator / Finance Director

**DATE:** March 29, 2023

**RE:** Recommendation to Award Purchase of Two (2) Dump Trucks – WAIVER OF BID

I have reviewed the above and concur with the DPS Director's recommendation to award the purchase of two (2) dump trucks to Wolverine Truck Sales, Inc. (Mt. Clemens MI), in the total amount of \$401,671.00. The vendor has indicated that delivery of the vehicles is approximately two years from order date. These vehicles will be purchased under the City of Rochester Hills, MI cooperative bid.

Funding for this purchase will be included in subsequent year's budgets for the Water & Sewer Fund.

**City of Southgate MI**  
**Water System Supplies - Copper Tubing**  
**Summary of Cost Proposals**

	<u>108SD Plus</u>	<u>108SD</u>
Chassis (Wolverine Truck)	\$ 87,365.00	\$ 91,450.00
Body/Plow (Truck & Trailer Specialties)	<u>111,123.00</u>	<u>111,733.00</u>
 Total Cost	 <u>\$ 198,488.00</u>	 <u>\$ 203,183.00</u>
 <b>Total Costs</b>		 <b><u>\$ 401,671.00</u></b>



# City of Southgate

## DEPARTMENT OF PUBLIC SERVICES

14719 Schafer Court • Southgate, Michigan 48195  
Ph: (734) 258-3079 • Fax: (734) 246-1333

### Memorandum

**To:** The Honorable Mayor and Members of City Council

**From:** Kevin Anderson, DPS Director

**Date:** March 27, 2023

**Re:** Request for Equipment Order – 2 Dump Trucks

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The Water Department is need of replacing 2 aging dump trucks. Wolverine Truck Sales, Inc. has indicated that delivery of new dump trucks is about 2 years from order date. Therefore, I am requesting approval to order the following equipment from Wolverine Truck Sales, Inc.:

1 Dump Truck with front plow capability (approximate cost: \$198,000.00)

1 Dump Truck with belly plow capability (approximate cost: \$203,000.00)

This purchase would be included in either the 2024/2025 or 2025/2026 budget. Appropriate funds would be set aside. These trucks will replace current trucks in the Water Department fleet which in turn will be passed on to other departments.

If you have any questions, please contact me. I would appreciate your favorable consideration of this request.

KA/sb



JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

ZOEY KUSPA  
*Council President*

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

PRISCILLA AYRES-REISS

March 31, 2023

To the Honorable  
City Council  
Southgate, Michigan 48195

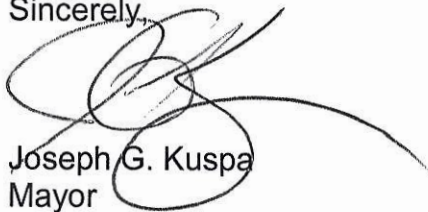
Re: Approval of Agreement with Electronic Tech Solutions LLC for IT Software  
Services **(WAIVER OF BID)**

Ladies and Gentlemen:

I have reviewed the above and concur with the IT Director's recommendation to approve the agreement for IT Software Services with Electron Tech Solutions, LLC, Southgate, Michigan for a term of one (1) year.

Adequate funding for the corresponding rates of this agreement is available in the General Fund.

Sincerely,

  
Joseph G. Kuspa  
Mayor

JGK/law

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
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### MEMORANDUM

**TO:** The Honorable Mayor and City Council

**FROM:** Douglas Drysdale, Assistant City Administrator / Finance Director <sup>DWD</sup>

**DATE:** March 31, 2023

**RE:** Recommendation for Approval of Agreement with Electronic Tech Solutions LLC for IT Software Services – WAIVER OF BID

I have reviewed the above agreement with the IT Director and concur with his recommendation to waive the bidding process and approve an agreement with Electronic Tech Solutions LCL (Southgate MI) for IT Software Services. This agreement, and the corresponding rates, will be for a term of one year from date of acceptance.

Adequate funding for this agreement is available in the General Fund.



# City Of Southgate

## Department of Information Technology

14710 Reaume Parkway  
Southgate, MI 48195  
734.284.3800

### Director of Information Technology

Jason Rucker



**To:** Honorable Mayor Kuspa and Esteemed City Council Members

**From:** Director of Information Technology, Jason Rucker

**Subject:** I.T. Software Services - Waiver of Bid

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I am writing to recommend a waiver of the bidding process and that Electronic Tech Solutions be used for I.T and software services. For beyond a decade, our city has relied on Expert Technology Services to provide us with top-notch I.T. and software services. Unfortunately, the owner of Expert Technology Services recently passed away, and as a result, all of their staff have joined another business named Electronic Tech Solutions.

I am pleased to inform you that despite the change in business name, we will continue to receive uninterrupted continuity with the professionals who know our systems, under Electronic Tech Solutions.

The monthly rates are attached. We believe that this decision will not only benefit our city, but it will also be in line with the best interests of our community.

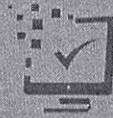
Thank you for your consideration and attention to this matter. Please do not hesitate to contact me if you have any questions or require additional information.

Appreciatively,

Jason Rucker

Director of Information Technology





**ELECTRONIC TECH SOLUTIONS**  
*Secure I.T. Solutions Provider*

## Monthly Co-managed Services

Under monthly co-managed services Electronic Tech Solutions will provide the following services for endpoints and servers:

Next-gen anti-virus	Performance monitoring	Network management
24x7x365 MDR	Asset management	CJIS compliance assurance
Patch management	Server backup licensing	SIEM
Application whitelisting	Cloud backup storage	Remote technical support
Unlimited end user remote access (Work from home)		Documentation
Vulnerability and persistence monitoring and response		24x7x367 available support
Cooperative planning and maintenance with in-house I.T. staff		Syslogging

NOT included in monthly co-managed:

"Move-Change-Add" – Any services described as a "Move, Change, Add" are not included in the monthly price. Examples are new servers and the configuration and/or replacement of infrastructure equipment (emergency or planned), addition of new offices, or relocation of offices and I.T. equipment. Cabling installation is also not included but available as separate projects. All services classified as "Move, Change, Add" will be billed on a time and materials basis of \$150 per hour, and will be discussed and pre-approved before beginning.

Electronic Tech Solutions also provides their toolset to the onsite resources, (I.T. Manager/Director) for use. The onsite resource has access to various dashboards to perform their own maintenance, service, and monitoring to work together with Electronic Tech Solutions to take a proactive approach to I.T. management and security.

**Electronic Tech Solutions LLC**  
**Co-managed services agreement**

This Co-managed Services Agreement ("Agreement"), effective \_\_\_\_\_, is entered by and between \_\_\_\_\_, and Electronic Tech Solutions, LLC.

Electronic Tech Solutions, LLC will provide co-managed information technology services to the \_\_\_\_\_ as outlined in this agreement.

This agreement is good for 1 year or 12 calendar months from the date of acceptance.

Co-managed services are billed on a "per endpoint" (server, workstation, laptop, router, firewall, switch) basis.

**Cost schedule (monthly)**

Item	Cost Each	Base quantity	Monthly total each
Servers	\$77.50	9	\$697.50
Workstations - PC, laptop	\$35	70	\$2450.00
Network device - Firewall, router, switch	\$25	18	\$450.00
Monthly sub-total			\$3,597.50
Discount (Long term customer)			-20%
<b>Monthly recurring charge</b>			<b>\$2,878.10</b>