

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday August 3, 2022

6:30pm

Work Study Session

1. Officials Reports
2. Discussion of Agenda Items
3. Discussion of Marijuana Regulations

7:00 pm

Regular Meeting

Pledge of Allegiance

Roll Call:

Colovos, Farrah, George, Graziani, Kuspa, Rauch, Zamecki

Minutes:

1. Work Study Session Minutes dated July 20, 2022
2. Regular City Council Meeting Minutes dated July 20, 2022

Scheduled Persons in the Audience:

Consideration of Bids:

1. Letter from Mayor; Re: Bid Recommendation for Carpentry work

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Scheduled Hearings:

Communications "A" –

1. Letter from Mayor; Re: Purchase No Parking Signs Replacement **(WAIVER OF BID)**
2. Letter from Mayor; Re: Appointments to Brownfield Redevel. Auth./EDC
3. Memo from Laura Walsh; Re: SMART Municipal & Comm. Credit Program Agreement
4. Memo from Administrator; Re: Tax Foreclosed Property in Southgate

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Communications "B" – (Receive and File)

Ordinances:


Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1454 \$5,062,697.22

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

July 20 2022

An Informal Meeting of the Council of the City of Southgate was held on July 20, 2022 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Bill Colovos, Mark Farrah, Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent: *Dale Zamecki, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, ACA/Finance Director David Angileri, City Engineer John Hennessey, City Clerk Jan Ferencz, City Treasurer Chris Rollet, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Mark Hatfield, Building Inspections Director Tim Leach, Recreation Director Julie Goddard

Discussed the following agenda items:

- John and Colleen O'Donnell v City of Southgate Wayne County Circuit Court Case no. 2022-0077854
- Conditional Rezoning – 16600 Fort St
- Waiver of Bid / purchase of Network Switches
- DUWA Resolution
- Librarian Contract

This meeting ended at 6:45 pm.

City of Southgate

Regular City Council Meeting

July 20, 2022

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, July 20, 2022 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Mark Farrah, Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent: *Dale Zamecki, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, ACA/Finance Director David Angileri, City Engineer John Hennessey, City Clerk Jan Ferencz, City Treasurer Chris Rollet, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Mark Hatfield, Building Inspections Director Tim Leach, Recreation Director Julie Goddard

Minutes:

Moved by Colovos, supported Rauch, RESOLVED, that the minutes of the City Council Work Study Session dated July 6, 2022 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Farrah, RESOLVED, that the minutes of the Regular City Council Meeting dated July 6, 2022 be approved as presented. Carried unanimously.

Scheduled Persons in Audience:

Houston James, 28442 Donovan, Flat Rock, introduced himself as a candidate for State Senate District 4.

Communications "A":

1. Letter from City Attorney; Re: John and Colleen O'Donnell v City of Southgate Wayne County Circuit Court Case No. 2022-0077854 moved by Colovos, supported by Farrah, RESOLVED that the Southgate City Council engage the Miller Canfield Law Firm at a rate of \$325 per hour for Partner, \$225 for an Associate and \$170 per hour for Legal Assistance to represent the City of Southgate in the captioned lawsuit, not to exceed \$35,000.

Motion carried unanimously.

2. Memo from Building Director; Re: Conditional Rezoning – 16600 Fort St. moved by Rauch, supported by Farrah, RESOLVED that the Southgate City Council concurs with the recommendation to a Conditional Rezoning from C-2 General Business to M-1 Light Industrial at 16600 Fort St. currently Michigan Vehicle Solutions will be "Dent Wizard".

Motion carried unanimously.

Regular City Council Meeting July 20, 2022

3. Letter from Mayor; Re: Purchase of Network Switches (waiver of bid) moved by Farrah, supported by Colovos, RESOLVED THAT the Southgate City Council waives the bid procedure and authorizes purchase of UniFi 48 Switch Pro/PoE network Switches to CDW-G (75 Remittance Drive, Suite 1515, Chicago, IL 60675-1515) in the amount of \$5,775.70. BE IT FURTHER RESOLVED THAT adequate funds are available in the Federal Forfeiture Account for this contract.

Motion carried unanimously.

4. Memo from Administrator; Re: DUWA Resolution moved by Rauch, supported by Farrah, RESOLVED THAT the Southgate City Council hereby offers a resolution requesting that Wayne County contribute some of their ARPA funding to DUWA specifically for the replacement of the outdated UV System. The resolution is as follows:

RESOLUTION CALLING FOR THE STATE OF MICHIGAN AND COUNTY OF WAYNE TO ALLOCATE AMERICAN RESCUE ACT PLAN FUNDS IN SUPPORT OF DOWNRIVER UTILITY WASTEWATER AUTHORITY

The City of Southgate is a member of the Downriver Utility Wastewater Authority (DUWA) which is a public body corporate organized pursuant to Act 233. Representatives from DUWA's 13 Communities act as Board Members. DUWA's Board Members exercise all powers of DUWA. The Authority provides a regional wastewater collection and treatment system vital to the health and safety of the residents of the region. The Authority purchased the treatment plan and collection system from Wayne County in September 2018.

DUWA provides service to approximately 350,000 people in the Downriver area, which includes Ecorse, River Rouge, Allen Park, Lincoln Park, Dearborn Heights, Taylor, Romulus, Riverview, Southgate, Wyandotte, Belleville, Van Buren, and Brownstown. The DUWA system processes 60 million gallons per day on an annual average at its wastewater treatment plant, with the ability to handle 225 million gallons per day during wet weather events. It also has a 15-million-gallon wet weather storage tunnel that is used to retain excess wastewater during wet weather events. It is the second largest wastewater plant in the State of Michigan.

WHEREAS, based on 2020 SEMCOG data 16% of DUWA residents live below the poverty level, 62% of residents are non-working and 37% are non-white. These residents experienced health and economic injury by COVID-19;

WHEREAS, this same subset of residents is feeling the impact of inflation that has caused increases in the cost of basic services including food, gasoline, water and wastewater:

WHEREAS, The American Rescue Plan Act (ARPA) is a federal response to financial damage caused by the pandemic since 2020. Included in ARPA is the Coronavirus State and Local Fiscal Relief Fund, which allocated \$350 billion to states and local governments. Municipalities with greater than 50,000 residents receive funding directly from the US Treasury. For communities smaller than 50,000 residents, which is most of DUWA's 13 communities, the fund flows through Wayne County. The funds must be obligated by December 31, 2024 and the period of performance ends December 31, 2026. The funds can be used for public health and economic impacts, premium pay, revenue loss and infrastructure defined as including investments in Water and Sewer Infrastructure, including:

WHEREAS, Water and Sewer Infrastructure is defined as primarily projects that align with EPAs initiatives:

- A. Remediating failing or inadequate infrastructure, much of which is publicly owned;
- B. Projects to ensure compliance with applicable water health and quality standards and provide safe drinking and usable water.

WHEREAS, DUWA needs to replace its nearly 25 year old ultraviolet disinfection system. The manufacturer has stopped supplying replacement parts to the system decreasing the final disinfection system's estimated cost of the replacement system is \$8,000,000. DUWA also has a final payment due to Wayne County of \$3,500,000 in September 2023. Both payments will put pressure on sewer rate charges on our most vulnerable residents.

Regular City Council Meeting

July 20, 2022

THEREFORE, the City of Southgate encourages the State of Michigan and County of Wayne to allocate a portion of the ARPA funds it received to support the replacement of the ultraviolet disinfection system for DUWA.

Motion carried unanimously.

Communications "B":

1. Memo from Administrator; Re: Librarian Contract moved by Rauch, supported by Farrah, RESOLVED THAT the Southgate City Council receives and files the contract with Don Priest, Librarian and the City of Southgate.

Motion carried unanimously.

Unscheduled Persons in the Audience:

1. Ronald Kokinda introduced himself as a candidate for State Legislature representative in District 2.
2. Robert Pawlowski, 12757 Chestnut spoke about the Parks & Recreation Millage proposal.
3. Darren Camilleri introduced himself as a candidate for State Senate District 4.

Claims and Accounts:

Moved by Graziani, supported by Rauch, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1453 for \$2,103,558.02.

Motion carried unanimously.

Adjournment:

Moved by Colovos, supported by Rauch, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:18 P.M. Carried unanimously.

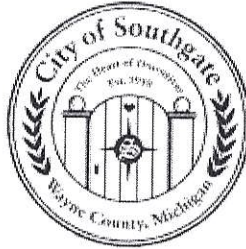
Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

July 27, 2022

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid recommendation for Carpentry Work

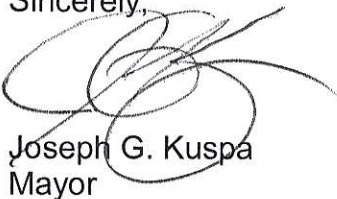
Ladies and Gentlemen:

Bids for Carpentry Repairs and Construction were received and reviewed by the administration. It is recommended by DPS Director and I concur to award this bid to C&S Construction Manager, Wyandotte, Michigan, as they are the lowest bidder and therefore in the best interest of the City. Hourly prices in the amount of \$55.00 per hour when using one Journeyman and \$42.00 per hour for one laborer, Monday –Friday. Hourly prices in the amount of \$78.00 per hour when using one Journeyman and \$63.00 per hour for one laborer, weekends and holidays.

Adequate funds are budgeted in various department accounts for this agreement.

Your favorable consideration of this matter is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

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KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director

DATE: July 22, 2022

RE: Recommendation for Carpentry Work

I have reviewed the above with the DPS Director and concur with his recommendation to award this bid to the lowest bidder, C & S Construction Management, Wyandotte MI 48192. Pricing as follows:

Journeyman	\$55.00 per hour Mon-Fri	\$78.00 per hour Weekends/Holidays
Laborer	\$42.00 per hour Mon-Fri	\$63.00 per hour Weekends/Holidays

Adequate funds are budgeted in various department accounts for this agreement.

From the Desk of:
Kevin Anderson
Director, D.P.S.
July 18, 2022

To: David Angileri
Finance Director

Re: Bid Recommendation for Carpentry (Construction and Repairs)

After reviewing bids submitted for Carpentry (Construction and Repairs), I find C & S Construction Management to be the best choice for the City, based upon the following:

- They meet all bid specifications
- They are the lowest bidder

Therefore, I recommend that (for a period of two years) the bid is awarded to:

<p>C & S Construction Management 1202 6th Street Wyandotte, MI 48192 734-320-0689 csconstruction@yahoo.com</p>

If you have any questions, please contact me.

KA/sb



Bid Tabulation Enclosed

(D/Bids-A: F4 Bid Recommendation: Carpentry Construction and Repairs)

City of Southgate
14719 Schafer Court
Southgate, MI 48195
(734) 258-3079

Department of Public Services
Bid Tabulation – Carpentry (Construction & Repairs)
Due & Opened: July 15, 2022

Company	Monday – Friday 8:00 a.m. – 5:00 p.m.		Weekends/Holidays or after 5:00 p.m.	
	Journeyman	Laborer	Journeyman	Laborer
C & S Construction Management	\$55.00 per hour	\$42.00 per hour	\$78.00 per hour	\$63.00 per hour
CTI Contractor Services, LLC	\$135.00 per hour	\$105.00 per hour	\$175.00 per hour	\$130.00 per hour
Allied	\$89.25 per hour	\$89.25 per hour	\$117.00 per hour	\$117.00 per hour

sb

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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July 28, 2022

To the Honorable
City Council
Southgate, Michigan 48195

Re: Recommendation for Purchase of No Parking Signs Replacement **(WAIVER OF BID)**

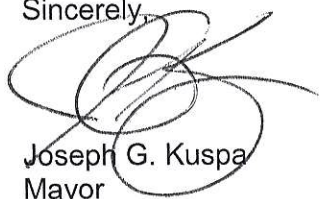
Ladies and Gentlemen:

It is recommended by the Public Safety Director and I concur with his recommendation to award this purchase to Dornbos Sign, Inc., Charlotte, Michigan, in the amount of \$11,000.00. Three quotes were received, Dornbos Sign, Inc. was the lowest quote and therefore in the best interest of the City.

Adequate funds are available in the Major and Local Street Funds for this contract.

Your favorable consideration of this matter is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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MEMORANDUM

TO: The Honorable Mayor and City Council

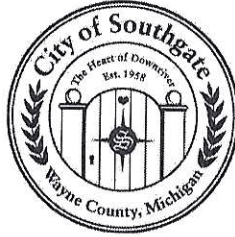
FROM: David Angileri, Assistant City Administrator/Finance Director

DATE: July 28, 2022

RE: Recommendation for Parking Sign Replacements **(Waiver of Bid)**

I have reviewed the above with the DPS Director and concur with his recommendation for a bid Waiver to, Dornbos Sign Inc., Charlotte, Michigan. In the amount of \$11,000.00.

Adequate funds are available in the Major and Local Streets Fund for this purchase.



DEPARTMENT OF PUBLIC SERVICES

14719 Schafer Court · Southgate, Michigan 48195
Ph: (734) 258-3079 · Fax: (734) 246-1333

Memorandum

To: The Honorable Mayor and Members of City Council
From: Kevin Anderson, Acting DPS Director
Date: July 28, 2022
Re: Request for Waiver of Bid

The Department of Public Services is requesting a bid waiver for No Parking Sign Replacements. Enclosed, are quotes from three (3) different companies. I recommend the City waive the bid process for No Parking Sign Replacements to Dornbos Sign, Inc. for \$11,000.00 as they were the lowest quote. I respectfully request this item be placed on the City Council agenda for the next meeting, for purposes of bid waiver.

If you have any questions, please contact me. I would appreciate your favorable consideration of this request.

Kevin Anderson
DPS Director

KA/sb
Enclosure

Dornbos Sign, Inc.

619 W. Harris

Charlotte MI 48813
United States

Phone 517-543-4000

Fax 517-543-4044

Quotation

Quotation Number: SO133893

Quotation Date: 7/15/2022

Terms: NET 30

BILL TO		SHIP TO			
SOUTHGATE DPW EMAIL INVOICES: astephens@ci.southgate.mi.us 14719 SCHAFER COURT SOUTHGATE MI 48195 USA Attn: KEVIN ANDERSON		SOUTHGATE DPW 14719 SCHAFER CT SOUTHGATE MI 48195 USA Attn: KEVIN ANDERSON Ship Via: OUR DELIVERY			
YOUR ORDER NO. KEVIN		DESCRIPTION SOUTHGATE DPW			
Item ID/Description		Order Qty	UM	Price	Amount

CUSTOM SCRN-12X18 B/R/W HIP SCREENED SIGN B/R/W HIP S/F 080 RC SH BORDER	1000	EA	\$11.00	\$11,000.00
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200- NO PARKING SYMBOL
MONDAY
8:00AM - 4:00PM

200- NO PARKING SYMBOL
TUESDAY
8:00AM - 4:00PM

200- NO PARKING SYMBOL
WEDNESDAY
8:00AM - 4:00PM

200- NO PARKING SYMBOL
THURSDAY
8:00AM - 4:00PM

200- NO PARKING SYMBOL
FRIDAY
8:00AM - 4:00PM

FREIGHT Freight Charges FREE DELIVERY	1	EA	\$0.00	\$0.00
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Subtotal: \$11,000.00

Sales Tax: \$0.00

Total: \$11,000.00

Thank you for the opportunity to provide this quote. Please let us know if you have any questions by replying to this email.

Prepared for:

City of Southgate
Kevin Anderson
Kanderson@ci.southgate.mi.us
734-258-3079

Terms: Net 30

Quoted by: Deborah Brooking

Valid until: July 4th 2022

Created Date: June 13th 2022

Lead Time: 1 - 2 Weeks

Ship To:

14719 Schafer Court
Southgate, Michigan 48195



R7-2 No Parking X:XX AM to X:XX PM

R7-2-12-DI-08-NO-NO

Line 1 X:XX AM (PM): MONDAY 8:00 AM

Line 2 X:XX PM (AM): 4:00 PM

Size: 12" x 18"

Reflective Sheeting: High Intensity Prismatic

Gauge and Alloy: .080/3105

Add Protective Overlay Film: No

Arrow: No Arrow

Unit Price	Qty	Extended
15.78	x 200	3,156.00
-1.74		-348.00
14.04		2,808.00



R7-2 No Parking X:XX AM to X:XX PM

R7-2-12-DI-08-NO-NO

Line 1 X:XX AM (PM): TUESDAY 8:00 AM

Line 2 X:XX PM (AM): 4:00 PM

Size: 12" x 18"

Reflective Sheeting: High Intensity Prismatic

Gauge and Alloy: .080/3105

Add Protective Overlay Film: No

Arrow: No Arrow

15.78	x 200	3,156.00
-1.74		-348.00
14.04		2,808.00



R7-2 No Parking X:XX AM to X:XX PM

R7-2-12-DI-08-NO-NO

Line 1 X:XX AM (PM): WEDNESDAY 8:00 AM

Line 2 X:XX PM (AM): 4:00 PM

Size: 12" x 18"

Reflective Sheeting: High Intensity Prismatic

Gauge and Alloy: .080/3105

Add Protective Overlay Film: No

Arrow: No Arrow

15.78	x 200	3,156.00
-1.74		-348.00
14.04		2,808.00



R7-2 No Parking X:XX AM to X:XX PM

R7-2-12-DI-08-NO-NO

Line 1 X:XX AM (PM): THURSDAY 8:00 AM

Line 2 X:XX PM (AM): 4:00 PM

Size: 12" x 18"

Reflective Sheeting: High Intensity Prismatic

Gauge and Alloy: .080/3105

Add Protective Overlay Film: No

Arrow: No Arrow

15.78	x 200	3,156.00
-1.74		-348.00
14.04		2,808.00



R7-2 No Parking X:XX AM to X:XX PM

R7-2-12-DI-08-NO-NO

Line 1 X:XX AM (PM): FRIDAY 8:00 AM

Line 2 X:XX PM (AM): 4:00 PM

Size: 12" x 18"

Reflective Sheeting: High Intensity Prismatic

Gauge and Alloy: .080/3105

15.78	x 200	3,156.00
-1.74		-348.00
14.04		2,808.00

Brandon Industries, Inc.
PO Box 2230
McKinney, TX 75070
(972) 542-3000

Page: 1

Quote

Order Number: 1012480

Order Date: 7/18/2022

Salesperson: William Gann

Customer Number: WILL

Lead Time: 3-4 WEEKS

Sold To:

CITY OF SOUTHGATE
SOUTHGATE, MI

Ship To:

CITY OF SOUTHGATE
SOUTHGATE, MI

Confirm To:

Customer P.O.	Ship VIA	F.O.B.	Terms		
	BEST WAY		Prepay by Credit Card		
Item Code			Ordered	Price	Amount
/NS SIGN			1,000.00	21.00	21,000.00
12" x 18" No Parking Sign					
High Intensity Vinyl, Aluminum Back					
Multiple Variants of Sign					

Freight amount shown is only valid for 2 weeks from original quote date.

Net Order:	21,000.00
Less Discount:	0.00
Freight:	689.00
Sales Tax:	0.00
Order Total:	21,689.00

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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DALE W. ZAMECKI

July 27, 2022

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointment to Boards/Commissions

Ladies and Gentlemen:

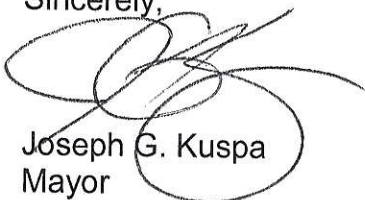
Please be advised I have made the following appointments:

Brownfield Redevelopment Authority/Economic Development Corp. —

Tom	Laskaris	12067	Churchill	Expiring June 2027
Walt	Oben	16401	Fort St.	Expiring June 2024
Sam	Galanis	12869	Ward	Expiring June 2023
Tony	DiCarlo	15568	Applewood	Expiring June 2025
Steve	Szatmari	14315	Northline	Expiring June 2027
Ron	Moran	17101	Michigan Ave	Expiring June 2026
Rich	Oliver	29329	E. River Road	Expiring June 2028
Jay	Leonard	13489	Argyle	Expiring June 2023
Bob	Casanova	13445	Catalpa	Expiring June 2028

Your concurrence on these appointments is greatly appreciated.

Sincerely,


Joseph G. Kuspa
Mayor

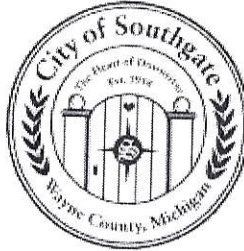
Cc: City Clerk

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
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Treasurer



City of Southgate

- CITY COUNCIL -

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DALE W. ZAMECKI

Memorandum

To: Honorable City Council Members

From: Laura Walsh

Date: July 25, 2022

Re: SMART Municipal and Community Credit Program Agreement

Enclosed please find documents for the City of Southgate Transportation Program and Funding programs available for the SMART program under the following title:

Municipal and Community Credits Program for FY 2023

Please review the attached contract for your approval and authorization.

Thank you.

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY 2023

I, Laura Walsh, as the Administrative Assistant of City of Southgate (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period July 1, 2022 through June 20, 2023 (Section 1 below), and **Community Credits** available for the period July 1, 2022 to June 20, 2023 (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **\$28,092** in **Municipal Credit** funds as follows:

- (a) Transfer to _____ Funding of: \$ _____
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ 28,092
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Services Purchased from Subcontractor At the cost of: \$ _____

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total \$28,092

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State's approved budget. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All Municipal Credit funding must be spent by June 30, 2025; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **\$49,570** in **Community Credit** funds available as follows:

- (a) Transfer to _____ Funding of: \$ _____
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ 45,570
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ 4,000
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Capital Purchases At the cost of: \$ _____

(e) Services Purchased from Subcontractor

At the cost of: \$ _____

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total \$49,570

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2023, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2026; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

This Agreement shall be binding once signed by both parties.

**SUBURBAN MOBILITY AUTHORITY
FOR REGIONAL TRANSPORTATION**

CITY OF SOUTHGATE

Signature

Signature

Laura Walsh

Printed Name

Printed Name

Administrative Assistant

Title

Title

August 12, 2022

Date

Date

EXHIBIT A

PROJECT DESCRIPTION

Overall Project Description (Provide a descriptive narrative):

Southgate operates a transportation service that is available to senior citizen and handicapped residents of the City. This transportation service operates Monday - Thursday from 9:00am to 2:00pm. It is estimated that in the coming years Southgate will average 400 hours of service conducted.

Service Area (Provide geographic boundaries):

Residents are picked up in Southgate and can travel through the whole downriver area.

Service Times (Provide days and hours of service):

Monday through Thursday 9:00am to 2:00pm

Eligible User Groups (Users eligible to use the service):

Seniors aged 55 and older, and handicapped individuals. Persons over 55 years old on a disability retirement may also use this service.

Fare Structure: (Cost to use service)

Medical appointments, shopping, banking, health services in the City have a nominal \$1 fee one way per 7 additional miles of travel

Service Mode (Describe the amount and type of vehicles available, and whether they are wheelchair lift-equipped):

Two fourteen passenger vehicles and one van. All vehicles have lifts.

EXHIBIT B
PROJECT OPERATING BUDGET

Municipality: CITY OF SOUTHGATE
Contract Period: July 1, 2022 – June 30, 2023
Account Number: 48131

OPERATING EXPENSES:

Administrative Fee: <i>(All employees other than drivers and dispatchers)</i> (10% max. of MC & CC funds)	7,900	
Driver Wages	49,000	
Fringe Benefits		
Gasoline & Lubricants	11,959	
Vehicle Insurance	3,600	
Parts, Maintenance Supplies		
Mechanic Wages		
Fringe Benefits		
Dispatch Wages	3,000	
Other (Specify)	5,403	
Sub-Total (Operating Expenses)		\$80,976.00

PURCHASED SERVICE:

Taxi Service		
Charter Service		
SMART Bus Tickets	4,000	
SMART Shuttle Service		
SMART Dial-A-Ride		
Other (Specify)		
Sub-Total (Purchased Service)		\$4,000.00

CAPITAL EQUIPMENT:

(Only list purchases to be made with Community Credits)

Computer Equipment		
Software		
Vehicle		
Maintenance Equipment		
Other (Specify)		
Sub-Total (Capital Equipment)		

TOTAL EXPENSES **Operating**
Expenses, Purchased Service, and
Capital Equipment:

\$84,862.00

EXHIBIT B, continued (Page 2)

REVENUES:

Municipal Credit Funds	28,092
Community Credit Funds	49,570
Specialized Services Funds	
General Funds	
Farebox Revenue	7,200
In-Kind Service	
Special Fares (Contracted Service)	
Other (Specify)	

TOTAL REVENUE:

\$84,862.00

(Note: *TOTAL EXPENSES* must equal *TOTAL REVENUE*)

City/Agency Name: City of Southgate

*Primary Contact Person Name: Laura Walsh (Quarterly)

Title: Administrative Assistant

Office Telephone Number: 734-258-3022

Fax Number: 734-246-1414

Email Address: lwalsh@southgatemi.gov

Street Address, City, Zip Code: 14400 Dix-Toledo Rd., Southgate, 48195

Secondary Contact Person Name: Julie Goddard

Title: Parks & Recreation Director

Office Telephone Number: 734-258-3032

Cell Phone Number:

Fax Number: 734-246-1414

Email Address: jgoddard@southgatemi.gov

Street Address, City, Zip Code: 14700 Reaume Pkwy., Southgate, 48195

*Other Name(s): Diane Grabowski (Weekly)

Title: Senior Coordinator

Office Telephone Number: 734-258-3066

Cell Phone Number:

Fax Number: 734-258-7794

Email Address: dgrabowski@southgatemi.gov

Street Address, City, Zip Code: 14700 Reaume Pkwy, Southgate, 48195

**Please indicate the staff person who sends the weekly and quarterly reports*

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Agency/Community Information

Program Type: Community Partnership Program (CPP) ☒ Specialized Service ☐ New Freedom ☐ JARC ☐ 5310 ☐

Name of Agency/Community: City of Southgate

Address: 14400 Dix-Toledo Rd.

City: Southgate

State: MI

Zip: 48195

Agency/Community Data

1) Has your agency/community completed in excess of \$1,000,000 in DOT federally-funded contracts from SMART in the past year?

Yes ☐ No ☒

2) Does your agency/community employ over fifty (50) transit related employees?

Yes ☐ No ☒

If the answers to the previous two questions were both "Yes", Please forward your agency's/community's Affirmative Action plan to the address below:

Buhl Building
535 Griswold Street, Suite 600
Detroit, MI 48226
Attn: EEO Coordinator

Have all subcontractors been informed of their responsibility to file an EEO Compliance Report A form? Yes ☐ No ☐ N/A ☒

Testing Program Requirements

Does your agency/community have a DOT Drug and Alcohol testing program for Safety-sensitive employees? (Vehicle operators, dispatchers, mechanics and armed security)

Yes ☒ No ☐

Who is your testing program manager?

Dan Marsh

Contact Number: 734-258-3021

Please Proceed to Employment Data Section on Back

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Employment Data

Report all **Transit** related permanent, temporary, or part-time employees including apprentices and on-the-job trainees.
Enter the appropriate figures in the boxes below relating to an employee's race and gender.

Job Classification	Total				Race													
					Non Minority		Minority											
					White		African American		Hispanic		Asian		Pacific Islander		American Indian		Multi Race	
	Employees	Male	Female	Minority	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Officials/Manager	1		1															
Professionals																		
Technicians																		
Sales Workers																		
Office and Clerical Staff	1		1															
Craftsmen (Skilled)																		
Operators (Semi-Skilled)	6	4	2															
Laborers (Unskilled)																		
Service Workers																		
Journey Workers																		
Apprentices																		
Total	8																	

Certification

How was this information obtained? Visual Survey: Yes ☐ No ☐ Employment Records: Yes ☒ No ☐

Name of Authorizing Official(Print): Laura Walsh Title: Admin. Assistant

Signature: Date:

Contact Person for report: Laura Walsh Title:

Telephone: 734-258-3022 Ext: Email: lwalsh@southgatemi.gov

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: July 29, 2022

Re: Tax Foreclosed Property in Southgate

Attached please find a copy of a letter from Eric Sabree, Wayne County Treasurer, regarding the above referenced subject. We have email confirmation that the date to notify them of purchase has been extended until August 8, 2022 with date of payment being due August 15, 2022. The Administration has identified the property that is vacant in which the City is interested:

53-013-99-0001-004 0 Northline \$3,430.31

This is an underdeveloped parcel on Northline Rd. located next to the Montessori Center of Downriver.

The owner of the Montessori Center of Downriver, Mary Lamos, has expressed interest in purchasing the property from the City after the City acquires the property from Wayne County. Therefore, the Administration respectfully requests the City Council approve purchasing the above referenced property from Wayne County for \$3,430.31.

If you have any questions about this recommendation please contact me.

ERIC R. SABREE
WAYNE COUNTY TREASURER
400 Monroe - 5th Floor
Detroit MI 48226-2942



CITY OF SOUTHGATE
14400 DIX ROAD
SOUTHGATE, MI 48195.

Bidder Statement

Bidder#
- 53

SEP-2022

Date: 7/27/2022

Sale Unit No.	Parcel Identifier	Sale Date	Final Bid Amount	Est. Summer Taxes	Amount Paid/Applied	Balance Due	Balance Due Date
5467	53013990001004	7/27/2022	\$3,430.31	\$0.00	\$0.00	\$3,430.31	7/28/2022
Totals:			\$3,430.31	\$0.00	\$0.00	\$3,430.31	
Total Payment:			\$0.00				

Failure to make payments in full on all parcels purchased will result in the cancelation of all purchases and loss of the deposit.

Date Created:
Created By:
Date Printed: 7/27/2022 1:28:53 PM

North line

DeVoe

Montessori Center
of Downriver

Google Earth

20 m

Camera: 354 m 42°12'46"N 83°12'43"W 182 m

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