

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday December 21, 2022

6:30pm **Work Study Session**

1. Officials Reports
2. Discussion of Agenda Items

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Colovos, Farrah, George, Graziani, Kuspa, Rauch, Zamecki

Minutes:

1. Work Study Session Minutes dated December 7, 2022
2. Regular City Council Meeting Minutes dated December 7, 2022

Scheduled Persons in the Audience:

Consideration of Bids:

1. Letter from Mayor; Re: Bid for Automotive Parts **Page 6**

Scheduled Hearings:

Communications "A" –

1. Letter from Labor Attorney; Re: City of Southgate/Act 345 Litigation/Status Update **Page 28**
2. Memo from Administrator; Re: Resolution for Storm Water Management
For Staybridge Suites **Page 29**
3. Memo from Administrator; Re: Rezoning at 13870 Fort St. **Page 36**
4. Letter from Mayor; Re: Purchase of Central Records Access Control System **WAIVER OF BID**
Page 43
5. Letter from Mayor; Re: Purchase of PD Panasonic Toughbooks FZ-55 **WAIVER OF BID**
Page 51

Communications "B" – (Receive and File)

Ordinances:

1. Memo from Administrator; Re: 1st Reading of Proposed Changes to Ordinance 1468.99 **Page 61**

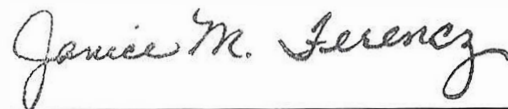
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1463 \$2,189,105.68

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

December 7, 2022

An Informal Meeting of the Council of the City of Southgate was held on December 7, 2022 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Bill Colovos, Mark Farrah, Christian Graziani, Zoey Kuspa, Phil Rauch, Dale Zamecki

Absent: *Karen George, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Amelia Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Treasurer Chris Rollet, City Clerk Janice Ferencz, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, DPS Director Kevin Anderson, Building Inspections Director Tim Leach, Parks & Recreation Director Julie Goddard

Bill Brickey, Plante & Moran, gave a brief presentation of the FY 2021/2022 Audit.

Discussed the following agenda items:

- Authorization of annual Wayne County Permits – A-23069
- Audit for FY 2021/22
- Appointments to Boards & Commissions

This meeting ended at 7:00 pm.

City of Southgate

Regular City Council Meeting

December 7, 2022

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, December 7, 2022 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Mark Farrah, Christian Graziani, Zoey Kuspa, Phil Rauch, Dale Zamecki

Absent: *Karen George, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Amelia Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, Public Safety Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, DPS Director Kevin Anderson, Building Inspections Director Tim Leach, Parks & Recreation Director Julie Goddard

Moved by Farrah, supported by Colovos, the December 7, 2022 agenda is amended by moving items 8, 9 and 10 under Communications "B". Motion carried unanimously.

Minutes:

Moved by Colovos, supported Zamecki, RESOLVED, that the minutes of the City Council Work Study Session dated November 16, 2022 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Zamecki, RESOLVED, that the minutes of the Regular City Council Meeting dated November 16, 2022 be approved as presented. Carried unanimously.

Communications "A":

1. Memo from Administration; Re: Resolution Request Authorizing Execution of Wayne County Permits – A-23069 moved by Farrah, supported by Colovos, RESOLVED that the Southgate City Council hereby approves execution of the annual Wayne County 2023 Permit Package A-23069 and designates Kevin Anderson, DPS Supervisor, to sign said permit on behalf of the City of Southgate.

Motion carried unanimously.

2. Memo from ACA/Finance Director; Re: Audit FY2021/22 moved by Colovos, supported by Zamecki, RESOLVED that the Southgate City Council hereby adopts a resolution accepting and approving the Audit for FY 2021/22. BE IT FURTHER RESOLVED THAT due to GASB #54, the City Council restates the fund balance as follows:

General Fund	
Nonspendable – Prepaids	\$ 150,733
Restricted	
Unspent Property Tax – Rubbish	\$ 327,951
Unspent Property Tax – P&F Pension	\$ 233,496
Low Income Housing	\$ 9,163
Building Dept	\$ 209,525
General Fund	
Committed	
County Property Tax Chargeback's	\$ 300,000
Computer Software Acquisition	\$ 10,000
SINC	\$ 136,000

Regular City Council Meeting

December 7, 2022

Assigned

Workers Compensation	\$ 400,000
Severance Reserve	\$1,400,000
Future Working Capital	\$ 300,000
Future OPEB	\$ 400,000
Future Budget Shortfalls due to Deficiencies in Court Revenue	\$ 600,000

Capital Projects Funds

Committed

Police Cars	\$ 438,567
Property Acquisition	\$ 115,116
Fire Rescue Equipment	\$ 160,000

Assigned

Capital Projects	\$ 139,076
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Motion carried unanimously.

3. Letter from Mayor; Re: Appointments to Plan Commission moved by Zamecki, supported by Rauch, RESOLVED THAT the Southgate City Council concur with the Mayor's appointments to the Plan Commission for a term expiring December 2025... Priscilla Ayres-Reiss (15080 Cameron); Chad Godbout (14524 Yorkshire) and Ed Gawlik (15121 Windemere).

Motion carried unanimously.

4. Letter from Mayor; Re: Appointments to TIFA Board moved by Rauch, supported by Colovos, RESOLVED THAT the Southgate City Council concur with the Mayor's appointments for the TIFA Board for a term expiring December 2026... Jeremy Reyna 915755 Northline); Tom Gasso (12600 Reeck); and Tony Lajeunesse (13433 Reeck Ct).

Motion carried unanimously.

5. Letter from Mayor; Re Appointment to Compensation Commission / DDA moved by Rauch, supported by Zamecki, RESOLVED THAT the Southgate City Council concur with the Mayor's appointments to the Compensation Commission for a term expiring December 2029...Patty Snyder (16663 Club Dr) and Alex McNeilly (13506 Trenton Rd) and the Downtown Development Authority for a term expiring December 2026...Alexander Leonard (18405 Vallevue); Ronald Moran (17101 Michigan Ave.) and Mohammad Abdorabboh (13725 Eureka).

Motion carried unanimously.

6. Letter from Mayor; Re: Appointments to Building Authority / Dangerous Bldgs. Hearings Board / Municipal Employees Civil Service Commission moved by Colovos, supported by Rauch; RESOLVED THAT the Southgate City Council concur with the Mayor's appointments to the Building Authority for a term expiring December 2028...Greg Tupancy (16325 Cameron); Dangerous Building Hearing Board for a term expiring December 2025...Bob Hines (12055 Fordline) and the Municipal Employee Civil Service Commission for a term expiring December 2025...Sam Galanis (12869 Ward).

Motion carried unanimously.

Regular City Council Meeting

December 7, 2022

- Z. Letter from Mayor; Re: Appointments to Board of Zoning Appeals moved by Rauch, supported by Zamecki, RESOLVED THAT the Southgate City Council concur with the Mayor's appointments to the Board of Zoning Appeals for a term expiring December 2023...Jill Stephan (12840 Edison) (this fills the vacancy on the board) and for a term expiring December 2025...Pat Poirier (12363 Helen) and Gary Martin (11250 Hawthorne).

Motion carried unanimously.

Communications "B":

1. Letter from Mayor; Re: Appointment to Water Board
2. Letter from Mayor; Re: Appointments to Cultural Arts & Special Events Commission
3. Letter from Mayor; Re: Appointments to Ethics Board

Moved by Rauch, supported by Zamecki, RESOLVED THAT the Southgate City Council receives and files the letters under Communications B.

Motion carried unanimously.

Unscheduled Persons in Audience:

1. Robert Pawlowski – 12747 Chestnut, discussed various items
2. Steve Woodbeck - 13540 Pearl, inquired about crime in Southgate. The Mayor replied with some answers and suggestions.

Claims and Accounts:

Moved by Graziani, supported by Rauch, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1462 for \$2,457,295.40.

Motion carried unanimously.

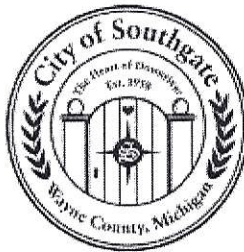
Adjournment:

Moved by Colovos, supported by Rauch, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:28 P.M. Carried unanimously.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
BILL COLOVOS
MARK FARRAH
KAREN E. GEORGE
PHILLIP J. RAUCH
DALE W. ZAMECKI

December 14, 2022

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid for Automotive Parts

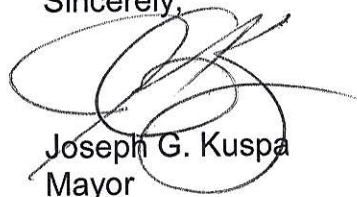
Ladies and Gentlemen:

Bids for Automotive Parts were received and reviewed by the administration. It is recommended by the DPS Director and I concur, that the bid for Original Equipment Manufacturer automotive parts be awarded to Southgate Ford, Southgate, Michigan. Southgate Ford is the lowest bidder meeting all specifications and is located within a 10 mile radius.

Sufficient funds are available in the Public Garage Departmental Budget to cover costs.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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PHILLIP J. RAUCH

DALE W. ZAMECKI

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DD*

DATE: December 14, 2022

RE: Recommendation for Bid for Automotive Parts

I have reviewed the above with the Director of Public Services, and concur with his recommendation to award the bid for original equipment manufacturer (OEM) parts to Southgate Ford for a two-year period.

Adequate funds are available in the Public Garage departmental budget for this award.

From the Desk of:
Kevin Anderson
Director, D.P.S.
December 14, 2022

To: Doug Drysdale
Finance Director

Re: Bid Recommendation for Automotive Parts

John Iannucci (Fleet Supervisor) and I have reviewed the bids submitted for Automotive Parts.

I have reviewed the bids submitted for Automotive Parts and find Southgate Ford to be the best choice for the City for original equipment manufacturer parts.

- They are the lowest bidder meeting all specifications
- They are within a 10 mile radius

Southgate Ford
16501 Fort Street
Southgate, MI 48195
734-282-3636 Phone
734-282-0309 Fax

Therefore, I recommend that (for a period of two years) the bid be awarded to Southgate Ford.

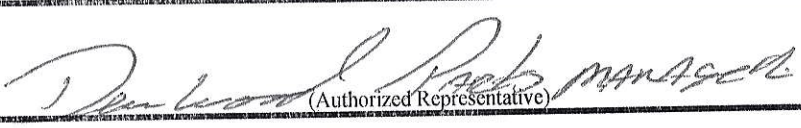
If you have any questions, please contact me.

KA/sd



Bid Tabulation Enclosed

(D/Bids-A:F4 Bid Recommendation: Auto Parts))

Total Bid:	38237.24
Company Name	SOUTHGATE FORD
Address	16501 FORT ST
City / State / Zip code	SOUTHGATE, MI 48195
Telephone (with Area Code)	734-282-3636
Fax # (with Area Code)	734-282-0309
E-mail Address	dwood@southgateford.com
Authorized Representative	DEAN WOOD(Type or Print)
Signature & Title	 (Authorized Representative)
Date	11/07/2022

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- Only new brake pads and shoes will be considered
- Absolutely no rebuilt brake pads or shoes will be accepted

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- Absolutely no rebuilt brake pads or shoes will be accepted

Miscellaneous Items					
Estimated Quantity	Description	Brand	Part #	Unit Price	Total
24	Halogen Headlight: H 9012	N/A			
24	Halogen Headlight: H 9007	N/A			
24	Halogen Headlight: H 6054	N/A			
50	Tail Lights -- 2057	N/A			
50	Tail Lights -- 3157	N/A			
50	Light Bulb - 912	N/A			
100	"Floor Dry" -- 40 Lb. Bags	N/A			
50	Permanent 'Pre-Mixed' Green Anti-Freeze (1 or 55 Gallon Size)	FORD	VC13G	16.45	822.50
100	Extended Life 'Pre-Mixed' Anti-Freeze (1 or 55 Gallon Size)	FORD	VC13DLG	13.17	1317.00
10	12-Volt Batteries -- 31 Series				
10	12-Volt Batteries -65 series	FORD	BXT65650	131.96	1319.60
Total				3459.20	

Items Specifically for Police cars -- <i>NO EXCEPTIONS</i> unless part has been updated or obsolete				
Estimate Quantity	Part Number and Description		Price Per Part	Total
20	L1MZ-1125-C	Front Brake Rotor	71.17	1423.40
10	L1MZ-2001-G	Front Brake Pads	86.92	869.20
20	L1MZ-2C026-A	Rear Brake Rotor	72.45	1449.00
10	L1MZ-2200F	Rear Brake Pads	68.02	680.20
5	LB5Z-1015-B	Steel Wheels	426.37	2131.85
Total				6553.65

Total Bid:	\$39,165.98
Company Name	Village Ford Inc.
Address	23535 Michigan Ave
City / State / Zip code	Dearborn, MI 48124
Telephone (with Area Code)	313-565-6891
Fax # (with Area Code)	313-562-0585
E-mail Address	andy.kochan@villageford.net
Authorized Representative	Andrew Kochan (Type or Print)
Signature & Title	 Parts Director (Authorized Representative)
Date	11/08/2022

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- **Note: O.E.M (Original Equipment Manufacturer) Parts ONLY**

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- Only **new** brake pads and shoes will be considered
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[illegible]

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Miscellaneous Items

Estimated Quantity	Description	Brand	Part #	Unit Price	Total
24	Halogen Headlight: H 9012	HELLA	9012LL	12.54	300.96
24	Halogen Headlight: H 9007	PHILLIPS	9007B1	10.27	246.48
24	Halogen Headlight: H 6054	PHILLIPS	H6054C1	14.69	352.56
50	Tail Lights – 2057	SYLVANIA	2057	.95	47.50
50	Tail Lights – 3157	SYLVANIA	3057LL	.99	49.50
50	Light Bulb - 912	SYLVANIA	912TP	1.12	56.00
100	"Floor Dry" – 40 Lb. Bags	CONDOR	35UX86	17.32	1732.00
50	Permanent 'Pre-Mixed' Green Anti-Freeze (1 or 55 Gallon Size)	OREILLY	GAL50/50	17.59	879.50
100	Extended Life 'Pre-Mixed' Anti-Freeze (1 or 55 Gallon Size)	MOTORCRAFT	VC13DILG	13.57	1357.00
10	12-Volt Batteries – 31 Series	MOTORCRAFT	BH31XT	198.00	1980.00
10	12-Volt Batteries – 65 Series	MOTORCRAFT	BXT65750	149.56	1495.60
Total				\$32,986.93	

Items Specifically for Police cars – NO EXCEPTIONS unless part has been updated or obsolete


Estimate Quantity	Part Number and Description	Price Per Part	Total
20	L1MZ-1125-C Front Brake Rotor	67.10	1342.00
10	L1MZ-2001-G Front Brake Pads	81.95	819.50
20	L1MZ-2C026-A Rear Brake Rotor	68.31	1366.20
10	L1MZ-2200F Rear Brake Pads	64.13	641.30
5	LB5Z-1015-B Steel Wheels	402.01	2010.05
Total			\$6,179.05

- The items will be purchased on an *as-needed* basis.
- All parts *must* be delivered within thirty (30) minutes from placement of order.
- Shall be able to look up and order parts online.
- Be able to offer online support for service publications/TSB/wiring diagrams web sites and must specify if there is an addition charge for this service in amount per month/year/etc.
- Store Location shall be no more than 10 (Ten) miles from 14719 Schafer CT, Southgate MI 48195.
- Offer online or seminar training regularly. Please include average pricing for training.
- The quantities listed are approximate. The city reserves the right to increase or decrease the quantities without change in unit price.
- All material supplies will be better than or equal to product items listed.
- Product samples shall be submitted upon request.
- All items must be bid for proposal to be considered valid. Any omissions will be deemed a defect in the bid and cause for rejection.
- The bidder must provide a Manufacturer's Engineering Data Fact Sheet showing all design and performance specifications for any proposed item other than the one stated.
- Any deviations from items listed must be outlined on the "Deviation" page.
- All prices are to be F.O.B. to: City of Southgate, Department of Public Services, 14719 Schafer Court, Southgate, MI 48195
- Direct all questions to John Iannucci, Fleet Supervisor at 734 258-3077 or jiannucci@southgatemi.gov

All bid envelopes must be sealed and clearly marked:

Sealed Bid - Automotive Parts

Mail or deliver to:
Office of the City Clerk
Norma J. Wurminger Municipal Building
14400 Dix-Toledo
Southgate, MI 48195

Total Bid:	\$8,576.52
Company Name	Advance Stores Company, Incorporated dba Advance Auto Parts
Address	4200 Six Forks Road
City / State / Zip code	Raleigh, NC 27609
Telephone (with Area Code)	919-909-6348
Fax # (with Area Code)	919-301-4079
E-mail Address	debra.carey@advance-auto.com
Authorized Representative	M. Todd Sanders (Type or Print)
Signature & Title	 SVP Professional Sales, Strategic Accounts (Authorized Representative)
Date	Nov 1, 2022

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2019	Ford	F-150 Pickup	6' Bed / Extended Cab	3.3L Duratec;6 Speed Auto-Trans		
Estimated Quantity	Description		Brand	Part #	Unit Price	Total
15	Oil Filters	- Motorcraft / Wix	Motorcraft	FL-500S	\$7.81	\$117.15
15	Air Filters	- Motorcraft / Wix	Motorcraft	FA-1883	\$9.46	\$141.90
15	Spark Plugs	- Motorcraft Only	Motorcraft	SP-589	\$7.91	\$118.65
5	U-Joints: Front				No Bid	
5	U-Joints: Rear				No Bid	
5	Brake Pads: Front				No Bid	
5	Brake Pads: Rear				No Bid	
10	Brake Rotors: Front				No Bid	
10	Brake Rotors: Rear				No Bid	
4	Front Brake Calipers				No Bid	
4	Rear Brake Calipers				No Bid	
4	Belts				No Bid	
2	Belt Tensioner				No Bid	
6	Wiper Blades				No Bid	
2	Battery				No Bid	
					No Bid	

- Only **new** brake pads and shoes will be considered
- Absolutely **no** rebuilt brake pads or shoes will be accepted

Miscellaneous Items

Estimated Quantity	Description	Brand	Part #	Unit Price	Total
24	Halogen Headlight: H 9012	Sylvania	9012BP	\$23.44	\$562.56
24	Halogen Headlight: H 9007	Carquest	CQ-9007	\$5.85	\$140.40
24	Halogen Headlight: H 6054	Sylvania	H6054XVBX	\$13.99	\$335.76
50	Tail Lights – 2057	Carquest	CQ-2057	\$1.33	\$66.50
50	Tail Lights – 3157	Carquest	CQ-3157	\$1.40	\$70.00
50	Light Bulb - 912	Carquest	CQ-912	\$1.33	\$66.50
100	"Floor Dry" – 40 Lb. Bags (33 lb. bag)	Carquest	7233	\$12.31	\$1,231.00
50	Permanent 'Pre-Mixed' Green Anti-Freeze (1 or 55 Gallon Size)	Fram - 1 gallon	F201	\$15.19	\$759.50
100	Extended Life 'Pre-Mixed' Anti-Freeze (1 or 55 Gallon Size)	Fram - 1 gallon	F401	\$13.29	\$1,329.00
10	12-Volt Batteries – 31 Series	Diehard	31P30	\$107.19	\$1,071.90
10	12-Volt Batteries – 65 Series	Diehard	65-1	\$120.59	\$1,205.90
Total				\$8,576.52	

Items Specifically for Police cars – NO EXCEPTIONS unless part has been updated or obsolete

Estimate Quantity	Part Number and Description	Price Per Part	Total
20	L1MZ-1125-C Front Brake Rotor	No Bid	
10	L1MZ-2001-G Front Brake Pads	No Bid	
20	L1MZ-2C026-A Rear Brake Rotor	No Bid	
10	L1MZ-2200F Rear Brake Pads	No Bid	
5	LB5Z-1015-B Steel Wheels	No Bid	
Total			

Howard L. Shifman
Brandon Fournier
Robert Nyovich- Of Counsel



31600 Telegraph Road, Suite 100
Bingham Farms, MI 48025
Phone (248) 642-2383 or
(248) 594-8700
Fax (248) 594-7080
shifmanfournier.com

VIA E-MAIL

PRIVILEGED ATTORNEY – CLIENT COMMUNICATION

December 9, 2022

Honorable Mayor Joseph Kuspa and City Council
City of Southgate
14400 Dix Toledo Hwy.
Southgate, MI. 48195

Re: City of Southgate/Act 345
Litigation/Status Update

Dear Mayor and Council:

This past summer, the City of Southgate, along with numerous other Act 345 communities, was served litigation regarding the collection of Act 345 tax assessments for the funding of retirement healthcare. The litigation has remained active over the corresponding months and our retained counsel, Miller Canfield has recently filed a motion to dismiss in front of Wayne County Circuit Court.

At the time of appointment, the City authorized an initial budget allotment for Miller Canfield to provide representation. At this time, it is my recommendation that we adjust the budget allocation for the representation of this litigation in order to ensure that the City's best interests remain represented during the course of the litigation.

Myself and the Administration are pleased with the services that the City is being provided. At the current time, the City is strongly positioned. However, it is most likely this case will ultimately proceed to the Michigan Court of Appeals and Supreme Court.

Thank you for your attention in this matter. Should you have any questions, please do not hesitate to contact me.

Very truly yours,
SHIFMAN FOURNIER



Brandon Fournier

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer




City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
BILL COLOVOS
MARK FARRAH
KAREN E. GEORGE
PHILLIP J. RAUCH
DALE W. ZAMECKI

Memorandum

To: Honorable City Council Members

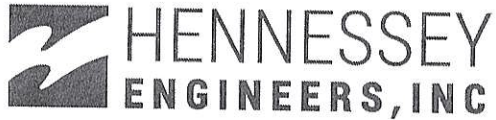
From: Dan Marsh, City Administrator 

Date: December 14, 2022

Re: Resolution for Storm Water Management for Staybridge Suites

The administration respectfully requests that City Council pass the attached resolution which approves the City of Southgate, Permit No. M-50867 for long term maintenance of storm water management system issued by Wayne County. The approval of this resolution will keep Staybridge Suites and the City of Southgate in compliance with the Wayne County Storm Water Ordinance.

Your favorable consideration of this request is appreciated.



December 13, 2022

Mr. Dan Marsh, City Administrator
CITY OF SOUTHGATE
14400 Dix-Toledo Road
Southgate, MI 48195

**Re: Staybridge Suites – Storm Water Management
City of Southgate, Wayne County, Michigan
Hennessey Project 12125**

Dear Mr. Marsh:

Please find enclosed the Storm Water Long Term Maintenance Agreement and Community Resolution for the above-mentioned site. These documents need to be signed and dated by the City of Southgate and approved by the City Council.

The Storm Water Maintenance Agreement along with the enclosed paperwork should be placed on the next City Council agenda for approval and acceptance. Once these documents have been executed by the City of Southgate we at Hennessey Engineers, Inc. will forward them onto Wayne County for their approval.

If you have any questions, or if additional information is necessary, please do not hesitate to call me at (734) 759-1600.

Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in dark ink, appearing to read 'John M. Miller', is written over the printed name.

John M. Miller
Project / Construction Manager

Enclosures

cc: Joseph Kuspa, Mayor, City of Southgate
Kevin Anderson, DPS Director, City of Southgate
Tom Gasso, Stellar Hospitality, LLC
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.
File B.3

R:\Municipalities\10000's Southgate\12000's Southgate\12125 Staybridge Suites\Storm Water Management\Storm Water Agreement Letter To The City Of Southgate 2022 -12-13.dotx

12/13/2022

**COMMUNITY RESOLUTION ACCEPTING
LONG TERM MAINTENANCE OF STORM WATER MANAGEMENT SYSTEM**

Resolution No. _____

At the Regular Meeting of the City Council of the City of Southgate on _____, 2022, the following resolution was offered:

WHEREAS, chapter 7 of the Wayne County Storm Water Management Ordinance ("Wayne County Ordinance"), requires storm water management systems to be maintained in perpetuity to ensure that the system functions properly as designed:

WHEREAS, Rule 1001 of the Wayne County Storm Water Management Administrative Rules ("Administrative Rules") requires applicants for storm water construction approval to submit long-term maintenance plans as part of an application for storm water construction.

WHEREAS, Stellar Hospitality, LLC ("Developer") has applied to the Wayne County Department of Public Services for a storm water construction approval with respect to the a project named Staybridge Suites ("Project") located on the west side of Reeck Road north of Northline Road and south of Goddard Road in the City of Southgate, Wayne County, Michigan.

WHEREAS, Developer's application for Storm Water Construction approval was assigned permit review number R18-173.

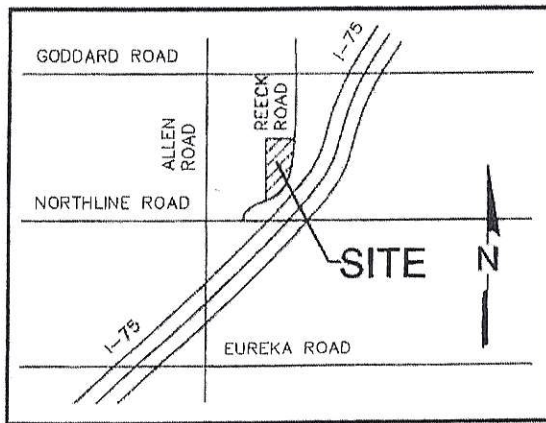
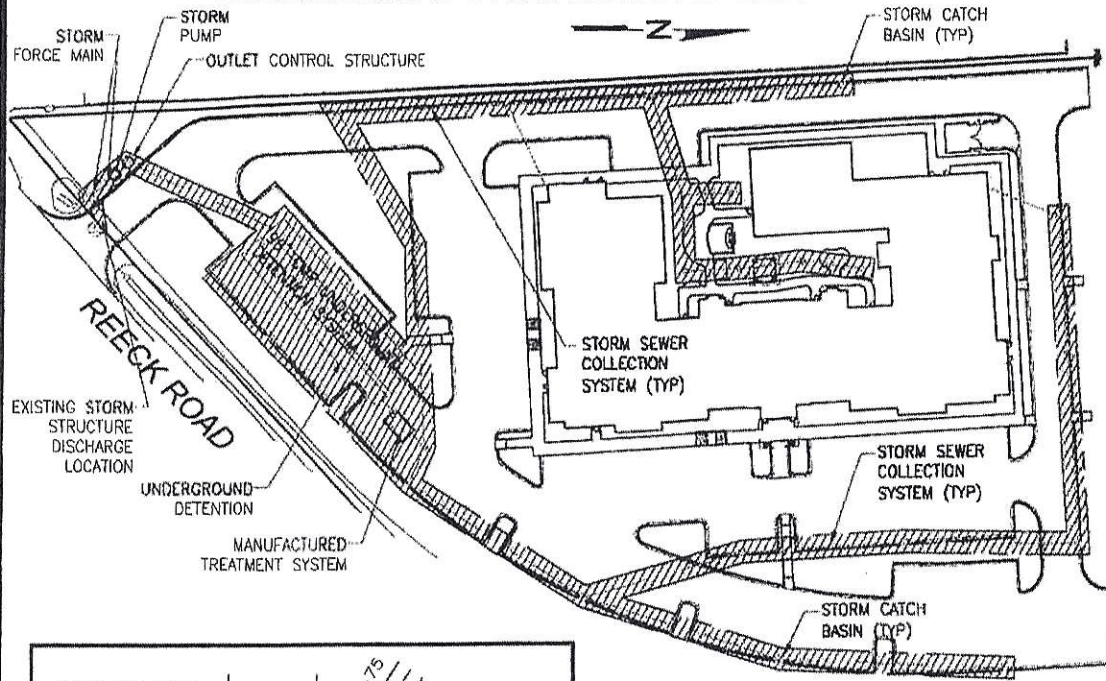
WHEREAS, Developer submitted a plan to the County and the City of Southgate entitled Staybridge Suites ("Plan") for long-term maintenance of the storm water management system(s) as the Project pursuant to Rule 801, which Plan has been tentatively approved by the County pending issuance of this resolution and has been accepted by the City of Southgate; and

WHEREAS, the City of Southgate has agreed to assume jurisdiction over and accepts responsibility for long term maintenance of storm water management system(s) at the Project Pursuant to the Wayne County Ordinance, the Administrative Rules, the Plan, and the storm water construction approval issued by Wayne County;

BE IT FURTHER RESOLVED, that approval be and is hereby granted, authorizing Mayor Joseph Kuspa to execute, on behalf of the City of Southgate, Permit No. M-50867 for long term maintenance of storm water management system issued by Wayne County for the Project.

EXHIBIT "A"

PHYSICAL LIMITS OF STORM WATER MANAGEMENT SYSTEM



LOCATION MAP

SCALE: N.T.S.

LEGEND:



CITY OF SOUTHGATE
STORM MAINTENANCE
RESPONSIBILITY



STORM SEWER &
STRUCTURE

PART OF THE SOUTHWEST 1/4 OF SECTION 23, TOWN 3 SOUTH, RANGE 10 EAST, CITY OF SOUTHGATE, WAYNE COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 23; THENCE NORTH 02 DEGREES 07 MINUTES 26 SECONDS WEST (RECORDED AS NORTH 01 DEGREES 02 MINUTES 30 SECONDS WEST) 1057.13 FEET ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 23 TO THE POINT OF BEGINNING; THENCE SOUTH 87 DEGREES 52 MINUTES 29 SECONDS WEST (RECORDED AS SOUTH 88 DEGREES 52 MINUTES 30 SECONDS WEST) 33.00 FEET; THENCE SOUTH 23 DEGREES 21 MINUTES 47 SECONDS WEST (RECORDED AS SOUTH 24 DEGREES 26 MINUTES 45 SECONDS WEST) 139.19 FEET; THENCE SOUTH 47 DEGREES 25 MINUTES 58 SECONDS WEST (RECORDED AS SOUTH 48 DEGREES 50 MINUTES 59 SECONDS WEST) 267.14 FEET; THENCE 92.03 FEET (RECORDED AS 92.13 FEET) ALONG THE ARC OF A 1397.40 FOOT RADIUS CURVE TO THE RIGHT HAVING A CENTRAL ANGLE OF 03 DEGREES 46 MINUTES 24 SECONDS (RECORDED AS 03 DEGREES 48 MINUTES 38 SECONDS) AND A CHORD BEARING SOUTH 49 DEGREES 19 MINUTES 06 SECONDS WEST 92.01 FEET (RECORDED AS SOUTH 50 DEGREES 24 MINUTES 07 SECONDS WEST 92.11 FEET); THENCE NORTH 02 DEGREES 56 MINUTES 37 SECONDS WEST (RECORDED AS NORTH 01 DEGREES 51 MINUTES 36 SECONDS WEST) 1616.99 FEET; THENCE NORTH 67 DEGREES 33 MINUTES 17 SECONDS EAST (RECORDED AS NORTH 88 DEGREES 38 MINUTES 12 SECONDS EAST) 406.53 FEET TO THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 23; THENCE SOUTH 02 DEGREES 07 MINUTES 26 SECONDS EAST 1249.85 FEET (RECORDED AS SOUTH 01 DEGREES 02 MINUTES 30 SECONDS EAST 1249.78 FEET) ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 23 TO THE POINT OF BEGINNING, CONTAINING 13.17 ACRES OF LAND, MORE OR LESS, BEING SUBJECT TO THE RIGHTS OF THE PUBLIC OVER THE EASTERLY AND SOUTHERLY PORTION OF THE PROPERTY AS OCCUPIED BY REECK ROAD (VARIABLE WIDTH).

PROJECT:
STAYBRIDGE SUITES
REECK ROAD
SOUTHGATE, WAYNE COUNTY,
MICHIGAN

PROPERTY OWNER:
DOWNRIVER HOSPITALITY, INC.
2600 AUBURN ROAD
AUBURN HILLS, MI 48326
PHONE: (248) 419-5550
FAX: (248) 553-4218
CONTACT: JIMMY ASMAR

ENGINEER:
STELLAR DEVELOPMENT, LLC
2600 AUBURN ROAD
AUBURN HILLS, MI 48326
PHONE: (248) 419-5550
FAX: (248) 553-4218
CONTACT: ANDY ANDRE, P.E.

DATE: 04/29/2019
SCALE: 1"=80' (8.5"x14")
JOB NO: SD-17-115
DRAWN BY: ACA
SHEET 1 OF 1

EXHIBIT "B"
STORM WATER MANAGEMENT SYSTEM LONG-TERM MAINTENANCE PLAN

Wayne County DPS Permit No.: M-
Wayne County DPS Plan Review No.: R18-173

A. Physical Limits of the Storm Water Management System

The storm water management system (SWMS) subject to this long-term maintenance plan (Plan) is depicted on Exhibit A to the permit and includes without limitation the storm sewers, catch basins, manholes, inlets, swales, manufactured treatment system, underground detention system, outlet control structure, pump station, and outlet pipes that convey flow from the site underground detention system to an existing Reeck Road storm manhole. For the purposes of this plan, this storm water management system (SWMS) and all of its components as shown in Exhibit A is referred to as "STAYBRIDGE SUITES SWMS".

B. Time Frame for Long-Term Maintenance Responsibility

Downriver Hospitality, Inc. is responsible for maintaining the SATYBRIDGE SUITES SWMS, including complying with applicable requirements of the local or Wayne County soil erosion and sedimentation control program until Wayne County releases the construction permit. Long-term maintenance responsibility for the STAYBRIDGE SUITES SWMS commences when defined by the maintenance permit issued by the County. Long-term maintenance continues in perpetuity.

C. Manner of Insuring Maintenance Responsibility

The City of Southgate has assumed responsibility for long-term maintenance of STAYBRIDGE SUITES SWMS. The resolution by which the City of Southgate has assumed maintenance responsibility is attached to the permit as Exhibit C. Downriver Hospitality, Inc., through a maintenance agreement with the City of Southgate has agreed to perform the maintenance activities required by this plan. The City of Southgate retains the right to enter the property and perform the necessary maintenance of the STAYBRIDGE SUITES SWMS if Downriver Hospitality, Inc. fails to perform the required maintenance activities. To ensure that the STAYBRIDGE SUITES SWMS is maintained in perpetuity, the map of the physical limits of the storm water management system (Exhibit A), this plan (Exhibit B), the resolution attached as Exhibit C, and the maintenance agreement between the City of Southgate and the property owner will be recorded with the Wayne County Register of Deeds. Upon recording, a copy of the recorded documents will be provided to the County.

D. Long-Term Maintenance Plan and Schedule

Table 1 identifies the maintenance activities to be performed, organized by category (monitoring/inspections, preventative maintenance and remedial actions). While performing maintenance, chemicals should not be applied to the forebay, detention basin, buffer strip, or watercourses. Table 1 also identifies site-specific work needed to ensure that the storm water management system functions properly as designed.

MAINTENANCE ACTIVITIES	SYSTEM COMPONENTS	Storm Collection System (Sewers, Swales, Catch Basins, Manholes)	Manufactured Treatment System	Underground Detention System	Outlet Control Structure & Pump Station	Outlet Pipes	Pavement Areas	FREQUENCY
Monitoring/Inspection								
Inspect for Sediment Accumulation*		X	X	X	X			Annually
Inspect For Floatables, Dead Vegetation & Debris		X		X		X		Annually & After Major Events
Inspect For Erosion And Integrity of System		X		X	X	X		Annually & After Major Events
Inspect All Components During Wet weather & Compare		X	X	X	X	X		Annually
Ensure Maintenance Access Remain Open/Clear		X	X	X	X	X		Annually
Preventive Maintenance								
Mowing		X						As Needed per Local Ordinance
Remove Accumulated sediments		X	X	X	X	X		As needed*
Remove Floatables, Invasive & Dead Vegetation & Debris		X						As Needed
Sweeping of Paved Surfaces							X	As Needed
Remedial Actions								
Repair/Stabilize Areas of Erosion, Reseed Bare Areas		X						As Needed
Replace Dead Plantings, Replace/ Re-Apply Mulch		X						As needed
Structural Repairs		X	X	X	X	X		As Needed
Make Adjustments/Repairs to Ensure Proper Functioning		X	X	X	X	X		As Needed

NOTES: *Manufactured Treatment & Detention Systems to be cleaned as per Manufacturer's recommendations; at a minimum, whenever sediments accumulate to a depth of 6-12 inches, or if sediment re-suspension is observed.

PROPERTY INFORMATION: STAYBRIDGE SUITES Reeck Road Southgate, Wayne County, Michigan	PROPERTY OWNER: Downriver Hospitality, Inc. 2600 Auburn Road Auburn Hills, MI 48326 Contact: Jimmy Asmar Phone: (248) 419-5555	ENGINEER: Stellar Development, LLC 2600 Auburn Road Auburn Hills, MI 48326 Phone: (248) 419-5550 Fax: (248) 553-4218	DATE: 04 / 29 / 2019
			SHEET 1 OF 1

PERMIT OFFICE
33809 MICHIGAN AVE
WAYNE, MI 48184,
PHONE (734) 595-6504
FAX (734) 595-6356

72 HOURS BEFORE ANY
CONSTRUCTION, CALL

FOR INSPECTION



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No	
M-50867	
ISSUE DATE	EXPIRES
12/4/2018	
REVIEW No	WORK ORDER
R 18-173	

PROJECT NAME

MAINTENANCE PERMIT FOR STAYBRIDGE SUITES

LOCATION

REECK ROAD (NORTH OF NORTHLINE ROAD)

CITY/TWP

SOUTHGATE

PERMIT HOLDER

CITY OF SOUTHGATE
14400 DIX TOLEDO ROAD
SOUTHGATE, MI 48195

CONTRACTOR

CONTACT

KEVIN ANDERSON

CONTACT

<BLANK>

DESCRIPTION OF PERMITTED ACTIVITY

(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

PERMIT TO MAINTAIN THE STORM WATER MANAGEMENT SYSTEM IN ACCORDANCE WITH THE DRAWING ATTACHED AS EXHIBIT "A", THE TERMS OF THE LONG-TERM MAINTENANCE PLAN ATTACHED AS EXHIBIT "B" AND THE WAYNE COUNTY STORM WATER ORDINANCE AND ADMINISTRATIVE RULES. A RESOLUTION FROM THE CITY OF SOUTHGATE TO MAINTAIN THE PROPOSED STORM WATER MANAGEMENT SYSTEM AND ITS FACILITIES IS REQUIRED.

THE CITY OF SOUTHGATE SHALL ASSUME JURISDICTION OVER AND ACCEPT RESPONSIBILITY FOR MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM(S) TO ENSURE THAT THE STORM WATER MANAGEMENT SYSTEM FUNCTIONS PROPERLY AS DESIGNED AND CONSTRUCTED. THE PERMIT HOLDER'S RESPONSIBILITIES UNDER THIS PERMIT SHALL INCLUDE, WITHOUT LIMITATIONS, (A) ANY MONITORING AND PREVENTIVE MAINTENANCE ACTIVITIES SET FORTH IN THE PLAN; (B) ANY AND ALL REMEDIAL ACTIONS NECESSARY TO REPAIR, MODIFY OR RECONSTRUCT THE SYSTEM AND © OTHER ACTIVITIES OR RESPONSIBILITIES FOR MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM AS MAY BE SET FORTH IN THE ORDINANCE, ADMINISTRATIVE RULES, THE PLAN OR THIS PERMIT.

THE CITY OF SOUTHGATE SHALL PERFORM ALL MONITORING, MAINTENANCE, REMEDIAL AND OTHER RESPONSIBILITIES REQUIRED BY THE WAYNE COUNTY ORDINANCE, ADMINISTRATIVE RULES, THE PLAN AND THIS PERMIT, IN PERPETUITY AND AT ITS SOLE COST EXPENSE.

THE CITY OF SOUTHGATE SHALL PREPARE, EXECUTE AND (IF NECESSARY) RECORD ANY AND ALL AGREEMENTS, CONTRACTS AND OTHER DOCUMENTS THAT MAY BE REQUIRED TO PERFORM ITS OBLIGATIONS HEREUNDER AND ENSURE MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM IN PERPETUITY.

IF WAYNE COUNTY FINDS IT NECESSARY TO ADJUST OR RELOCATE ALL OR ANY PORTION OF THE PERMITTED STORM WATER MANAGEMENT SYSTEM, THE PERMIT HOLDER SHALL CAUSE THIS ADJUSTMENT OR RELOCATION TO BE ACCOMPLISHED AT NO EXPENSE TO THE COUNTY. PRIOR TO ANY WORK BEING PERFORMED IN THE RIGHT-OF-WAY, A PERMIT SHALL BE SECURED FROM THE WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES PERMIT OFFICE.

APPROVED PLANS PREPARED BY

Stellar Hospitality Southgate 2, LLC

PLANS APPROVED BY

Kassem, H.

REQUIRED ATTACHMENTS

EXHIBIT A: MAP DEPICTING PHYSICAL LIMITS OF STORM WATER MGT SYSTEM

EXHIBIT 'B': LONG TERM MAINTENANCE PLAN

EXHIBIT 'C': BINDING AGREEMENT (COMMUNITY RESOLUTION)

(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

PERMIT HOLDER NAME

PERMIT HOLDER / AUTHORIZED AGENT

DATE

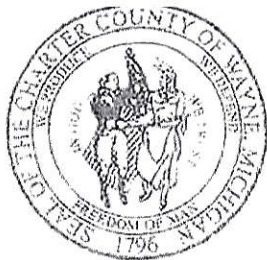
PREPARED BY

page 34

VALIDATED BY

PERMIT COORDINATOR

DATE



Warren C. Evans
Wayne County Executive

December 1, 2022

Mr. Robert Tarabula
City of Southgate
14400 Dix Toledo Road
Southgate, Michigan 48194

Re: Maintenance of Storm Water Management
Maintenance Permit for Staybridge Suites

Dear Mr. Anderson:


Enclosed are the Storm Water Maintenance Permit M-50867 and Exhibits A&B.

Please sign and date the enclosed maintenance permit and request Council to pass a Resolution as required by the Wayne County Storm Water Ordinance.

<https://www.waynecounty.com/departments/environmental/waterquality/standards-manual.aspx>

Please return complete packet to Wayne County Permit Office. An executed copy of this permit with exhibits will be returned to your attention.

Sincerely,


Bassma Gawil
Plane Review Engineer



JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator 

Date: December 14, 2022

Re: Rezoning at 13870 Fort St. for 0.10 acre parcel from R-1B to P-1

On Monday, December 12, 2022 the Planning Commission held a public hearing for the rezoning of a 0.10 acre parcel at 13870 Fort St. from R-1B to P-1. The rezoning request was made by Dianne Burnett of Pool Time, and was reviewed by John Enos, our City Planner with Carlisle Wortman and Associates. Mr. Enos recommended the rezoning and the CWA official analysis is attached. The Planning Commission voted unanimously to recommend City Council approve the request. Planning Commission meeting minutes have also been provided in your agenda packet.

Please contact me if you have any questions.



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

Date: October 20, 2022

**REZONING ANALYSIS
FOR
THE CITY OF SOUTHGATE**

APPLICANT INFORMATION

APPLICANT: Dianne Burnett
ADDRESS: 13870 Fort Street
PARCEL ID: 82 53 017 03 1570 000
CURRENT ZONING: R-1B, One Family Residential
ACTION REQUESTED: Rezoning approval to P-1

REZONING REQUEST

The applicant is requesting the rezoning of a 0.10-acre parcel, located at 13870 Fort Street, from R-1B One Family Residential to P-1, Vehicular Parking. The application seeks to convert the existing vacant parcel to a commercial parking area for the adjacent business, Pool Time. Property is shown in Figure 1 on the following page.

Pool Time owns the business at the corner of Superior Street and Fort Street as well as the commercial structure to the north. Amazing Dental has recently purchased the property on the southern side of Superior Street, opposite of Pool Time. There is a parking area between the commercial structures owned by Pool Time however, that property belongs to Amazing Dental. Therefore, Pool Time does not have any available parking for their patrons and wishes to expand to the eastward residential lot. A diagram showing this orientation is in Figure 2 on the following page.

The site plan for the parking lot shows nine (9) spaces, with handicap access, on the east side, encompassing approximately half of the lot and running parallel to Fort Street. The other half will remain as a grass lawn. Access will be provided off Superior Street via a curb cut that leads to an alley behind the commercial businesses. The curb cut will serve as both an ingress and egress.

Richard K. Carlisle, President Douglas J. Lewan, Executive Vice President John L. Enos, Vice President
David Scurto, Principal Benjamin R. Carlisle, Principal Sally M. Elmiger, Principal Craig Strong, Principal R. Donald Wortman, Principal
Laura K. Kreps, Senior Associate Paul Montagno, Senior Associate Megan Masson-Minock, Senior Associate

Figure 1. Aerial View of Property

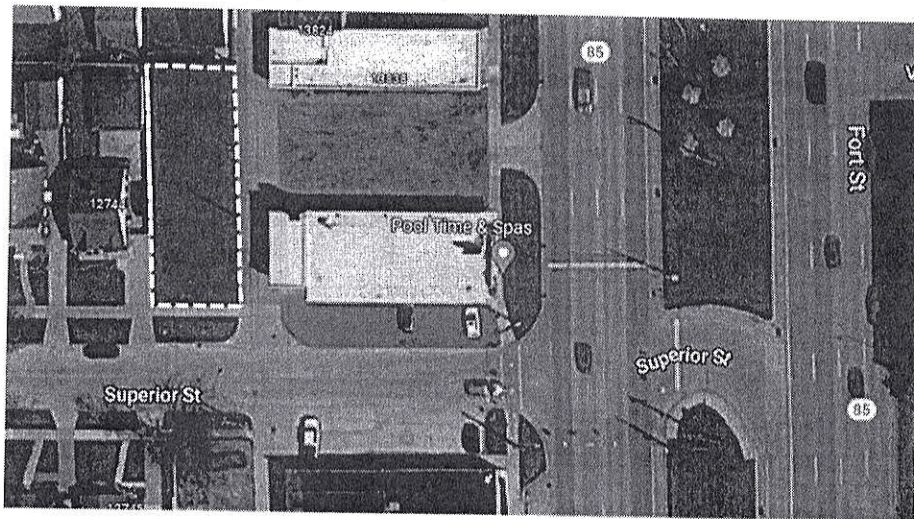
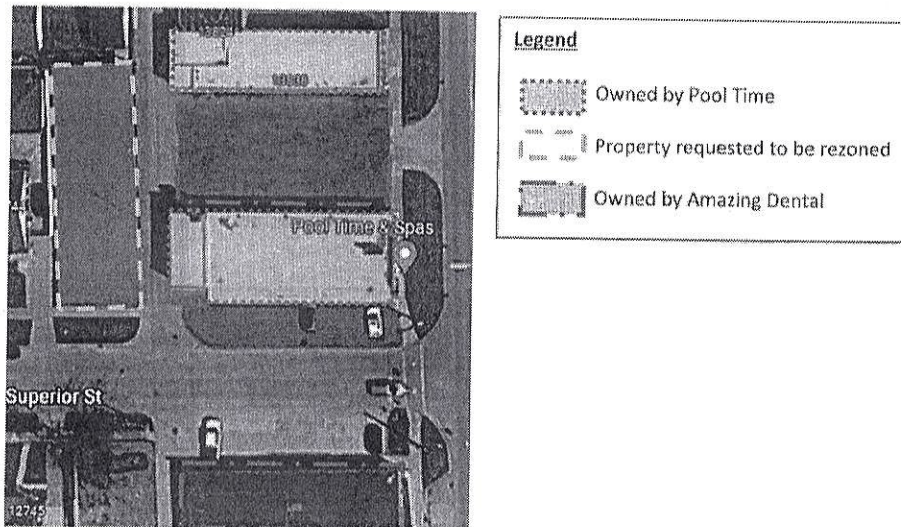


Figure 2. Property Orientation



Source: Near Map

ADJACENT ZONING, LAND USE AND MASTER PLAN

Adjacent zoning, and uses, and Master Plan Future Land Use designations are summarized in the table below.

Table 1. Zoning and Land Use

	Existing Land Use	Zoning	Master Plan Future Land Use
Subject Site	Vacant	R-1, B One Family Residential	Single Family Residential D
North	Residential Home	R-1, B One Family Residential	Single Family Residential D
East	Pool Time	C-1, Community Business	Mixed Use/Office Commercial
West	Residential Home	R-1, B One Family Residential	Single Family Residential D
South	Residential Home	R-1, B One Family Residential	Single Family Residential D

The Master Plan Future Land Use Map designates the subject parcel as Single Family Residential Detached. This category includes single-family detached structures used as a permanent dwelling, and accessory structures, such as garages, that are related to these units. Lot sizes generally total less than 10,000 square feet and are characterized by a more traditional urban neighborhood density.

Goal 7 of the City of Southgate Master Plan is to *"Organize parking in commercial areas to increase efficiency and improve appearance."*

The rezoning of the property to P-1 would be in line with the above goal. Parking will be behind the building, away from the right-of-way. Additionally, it will not be directly visible from the right-of-way, creating a more aesthetic appearance.

Summary of Findings: The subject parcel is currently zoned as R-1, B One Family Residential. The City of Southgate's Master Plan designates the future land use of this parcel as Single Family Residential Detached. The site's proposed use as parking lot would meet Goal 7 of the Master Plan.

ANALYSIS OF EXISTING ZONING

R-1B, One Family Residential District: R-1, R-1A, R-1B, and R-E One-Family Residential Districts are designed to be the most restrictive of the Residential Districts. The intent is to provide for an environment of predominantly moderate density, one-family detached dwellings, along with other residentially related facilities which serve the residents in the districts.

The site's current zoning as R-1B, does not permit commercial parking. As previously stated, the rezoning of this parcel to P-1 would allow for increased parking for the adjacent commercial business. Additionally, the property is only forty (4) feet in width and comparable smaller to those on the same street. Similar properties have been combined with the directly adjacent property to form one (1) larger residential parcel. While it is possible to develop a home on it, we find the property would be better suited to accommodate the needed commercial parking.

P-1, Vehicular Parking District: P-1 Vehicular Parking Districts are intended to permit the establishment of areas to be used solely for off-street parking of private passenger vehicles, a use incidental to a principal use. The P-1 District will generally be provided by petition or request to serve a use district which has developed without adequate off-street parking facilities.

Pool Time fits the petition requirements for this district as they do not have adequate commercial parking to accommodate patrons.

Summary of Findings: Although the site is zoned R-1B at present, we find the proposed use of a parking lot would be a more suitable fit.

REZONING CONSIDERATIONS

The Planning Commission, after holding a public hearing and considering the conditions voluntarily offered by the applicant, may recommend approval, offer recommended changes, or denial of the rezoning; provided, however, that any recommended changes offered by the Planning Commission must then be voluntarily offered by the property owner in writing back to the Planning Commission for further review.

In reviewing an application for a rezoning of land, the Planning Commission shall consider the following:

- A. Whether the rezoning is consistent with the policies and uses proposed in the City of Southgate Master Plan;

CWA Findings: We find the proposed rezoning is consistent with the policies and uses proposed in the Master Plan. While the property's future land use differs from the proposed use, we find it is compatible with the future direction of the City of Southgate.

- B. Whether all of the uses offered as part of the conditions to the rezoning, or if no specific uses are indicated, all of the uses allowed under the proposed zoning district would be compatible with other zones and uses in the surrounding area;

CWA Findings: Application is not for conditional rezoning.

- C. Whether any public services and facilities would be adversely impacted by a development or use allowed under the requested rezoning; and

CWA Findings: No public services or facilities will be adversely impacted or used if the requested zoning is approved.

- D. Whether the uses allowed under the proposed rezoning or offered under the conditional rezoning would be equally or better suited to the area than uses allowed under the current zoning of the land.

CWA Findings: As stated above, the current zoning of the land is for a residential home however; the property is smaller compared to those on the same street and similar properties have been combined with the directly adjacent property to form one (1) larger residential parcel. While it is possible to develop a home on it, we find the property would be better suited to accommodate the needed commercial parking.

RECOMMENDATION

We recommend approval of the requested rezoning.



Carlisle Wortman Associates, Inc.
John Enos, AICP
Principal



Carlisle Wortman Associates, Inc.
Alissa Starling
Planner

City of Southgate
Planning Commission Meeting
December 12, 2022

This meeting of the Planning Commission was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Monday, December 12, 2022 and called to order by Chairperson Ed Gawlik, at 7:00 p.m.

PRESENT: Ed Gawlik, Linda Clark, Leticia Crawford, James Yoos, Priscilla Ayers-Reiss, Jerry Orman, Patricia Anderson, Barbara Biskner

ABSENT: Chad Godbout (excused)

ALSO PRESENT: Plan Consultant John Enos and Alissa Starling, City Attorney Ed Zelenek, Building Official Tim Leach, City Administrator Dan Marsh, Council Member George, Council Member Colovos

Minutes:

The first order of business is approval of the minutes from the November 14, 2022 Planning Commission meeting.

Moved by Clark, supported by Ayers-Reiss, that the minutes of the Planning Commission Meeting dated November 14, 2022 be approved. MOTION APPROVED UNANIMOUSLY.

Public Hearings:

- A. Applicant Dianne Burnett at 13870 Fort Street is requesting the rezoning of a 0.10 acre parcel from R-1B One Family Residential to P-1 Vehicular Parking.**

A PUBLIC HEARING WAS HELD FOR DIANNE BURNETT, 13870 FORT STREET, REQUESTING A REZONING OF A 0.10 ACRE PARCEL FROM R-1B ONE FAMILY RESIDENTIAL TO P-1 VEHICULAR PARKING. PC 06-2022.

Notices were sent out.

Moved by Anderson, supported by Ayers-Reiss, to open this Public Hearing.

Plan Consultant Starling, stated the applicant is requesting a rezoning of a 0.10 acre parcel, located at 13870 Fort Street, from R-1B One Family Residential to P-1, Vehicular Parking. The application seeks to convert the existing vacant parcel to a commercial parking area for the adjacent business, Pool Time.

A resident at 12744 Superior was present with concerns regarding this rezoning. Plan Consultant Enos explained the details of this request; the applicant was satisfied with the details.

Two letters were received from residents, at 12744 Superior and 12771 Superior, opposing this rezoning.

Moved by Ayers-Reiss, supported by Anderson, to close this Public Hearing.

Moved by Anderson supported by Orman, to recommend City Council approve the request by Dianne Burnett, to rezone property at 13870 Fort Street, from R-1B One Family Residential to P-1 Vehicular Parking. PC 06-2022. Motion Carried Unanimously.

Old Business:

None.

Administrative Reports:

None.

Correspondence:

Chairperson Gawlik, informed the Board that Ms. Biskner will be resigning from the Planning Commission; we Thank her for her time and dedication.

Adjournment:

Moved by Yoos, supported by Crawford, that this meeting of the Planning Commission be adjourned at 7:15 p.m. MOTION APPROVED UNANIMOUSLY.

Ed Gawlik
Chairperson, Planning Commission
as

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
BILL COLOVOS
MARK FARRAH
KAREN E. GEORGE
PHILLIP J. RAUCH
DALE W. ZAMECKI

December 13, 2022

To the Honorable
City Council
Southgate, Michigan 48195

Re: Purchase of PD Central Records Access Control System – **Waiver of Bid**

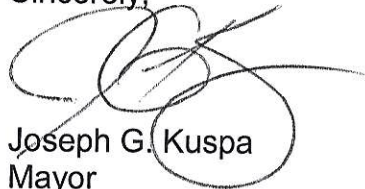
Ladies and Gentlemen:

It is recommended by the Director of Public Safety and I concur, that the bid procedure be waived and to award the purchase of PD Central Records Access Control System to D/A Central, Oak Park, Michigan, in the amount of \$2,567.43. This additional system will link up with the current access control system.

Adequate funds are available for this purchase in the Federal Drug Forfeiture Fund.

Your favorable consideration of this matter is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
BILL COLOVOS
MARK FARRAH
KAREN E. GEORGE
PHILLIP J. RAUCH
DALE W. ZAMECKI

MEMORANDUM

TO: The Honorable Mayor and City Council

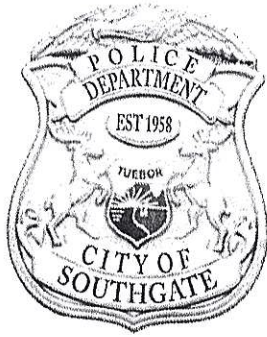
FROM: Douglas Drysdale, Assistant City Administrator / Finance Director

DATE: December 12, 2022

RE: Recommendation for PD Central Records Access Control System

I have reviewed the above with the Director of Public Safety, and concur with his recommendation to award this purchase to D/A Central, in Oak Park, MI. This vendor has previously provided the police department with access control system, and this additional system will link up with the current system.

Adequate funds are available in the Federal Drug Forfeiture Fund for this purchase.



SOUTHGATE POLICE DEPARTMENT MEMO

To: Honorable Mayor Kuspa
From: Office of the Director of Public Safety
Re: **Purchase approval**
Date: December 5th, 2022

Dear Mayor Kuspa,

Recently the police department has taken steps to increase security of our Records Department and the confidential information stored within the office. We have installed a lockable door to secure the office and now we are looking to add an access control keypad card reader on the Records Door. This system will link up with our current system and allow us control access into the office as well as have records of who entered the office. DA Central is the current provider of our access control system and they have provided us a quote for the installation keypad card reader system. The quote for installation of this reader is \$2,567.43.

It is my recommendation that purchase the access control reader and installation of the system for the Records Door as outlined in the attached quote received from DA Central, located at 13155 Cloverdale, Oak Park, MI 48237 in the amount of \$2,567.43.

With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on December 21st, 2022, for purpose of purchase approval and waiver of bid.

Adequate funding is available in the Federal Forfeiture Account, this purchase falls under the guidelines that governs the use of these funds.

Sincerely,

A handwritten signature in cursive script, appearing to read "Joseph L. Marsh".

Joseph L. Marsh

Director of Public Safety

cc: City Administrator, Finance Director, Chief Mydlarz, Public Safety Commission (7), file



D/A CENTRAL

intelligent technology solutions
13155 Cloverdale
Oak Park, MI 48237

PROPOSAL

15747

December 8, 2022

BILL TO:

City of Southgate
14400 Dix-Toledo Highway
Southgate, MI, 48195
Joseph Marsh
(734)258-3060

WORK LOCATION:

City of Southgate
14400 Dix-Toledo Highway
Southgate, MI, 48195
Joseph Marsh
(734) 258 3012

Access Control for new Records Bureau Door

SCOPE OF WORK

Joseph Marsh
Director of Public Safety
City of Southgate Public Safety
14710 Reaume Parkway
Southgate, Michigan 48195

Joseph,

Thank you for the opportunity to quote the price to add access control to the new Records Bureau door we recently discussed at your Public Safety Administration area at the Southgate Public Safety Building.

This door has been quoted with a reader with integrated pinpad as requested.

This quote includes installation of equipment, testing and verification of proper operation.

All new D/A equipment carries a 1 year parts and labor Prime Support Warranty.

The next page will show line items and a system total.

Please contact me with any questions or if you would like to proceed.

Thank you for the privilege of serving.

Regards,

Joseph A. Vanwelsenaers

D/A Central, Inc.

13155 Cloverdale

Oak Park, Michigan 48237

Ph: 248/ 399-0600 x 122

Email: joe.vanwel@dacentral.com

PART DESCRIPTION		QTY
Reader, BlueDiamond Mobile, Single Gang, Keypad, Multi-Tech, Bluetooth, Terminal, Black		1.00
Generic Door Contact		1.00
Generic Locking Device		1.00
PIR, Request To Exit, Light Grey Finish		1.00
Composite, Plenum, Mint		1.00
Cabling		3.00
Installation Services		
Engineering Services		
CAD		
Project Management		
Investment Protection for 1 year		1.00
Miscellaneous Installation Materials		1.00
Freight		1.00

SUBTOTAL:	\$2,567.43
TAX (EXEMPT):	\$0.00
TOTAL:	\$2,567.43

Standard Terms and Conditions

1. Where applicable, the above systems are subject to the approval of the "Authority Having Jurisdiction" (AHJ); any changes required by the AHJ are not included. Any required permits are not included.
2. Taxes are not included unless specifically stated otherwise.
3. Customer must provide building power source where required. 110 VAC power on 20-amp dedicated circuit, no more than .5V to ground, clear of spikes and surges, where required with insulated earth ground.
4. Customer will provide network drops where required.
5. Customer must provide environmentally safe location in areas where the work is to be performed.
6. D/A Central Inc. requires written notification of any existing environmental hazard (i.e. asbestos) that D/A Central Inc. personnel could be exposed to while providing this system. Each area of concern will require separate notification.
7. Customer is solely responsible for compliance with any applicable ADA requirements.
8. D/A Central's technicians shall have full and free access upon their arrival to the equipment covered under this Agreement to provide maintenance thereon. That includes remote access for rapid response unless mutually agreed upon differently.
9. Non-solicitation agreement - Client will not directly or indirectly employ or recruit for employment any employee, agent or subcontracted party of D/A on any Project during the Term of this Agreement and for two (2) years thereafter without prior written consent of D/A.
10. Cyber limitation clause - The Company has adopted an Acceptable Use and Cybersecurity Policy (the "AUP"). The AUP can be found at www.dacentral.com/AUP. All Company employees are obliged to protect this data. In this cybersecurity policy, the Company gives its employees instructions on how to avoid security breaches, but the Customer acknowledges that, despite all commercially reasonable efforts under the circumstances, certain security breaches can occur.
11. If applicable, the customer must provide connection to fire alarm system to interface into their equipment. All costs associated with the fire contractor's scope of work are the customer's responsibility and are not included in this proposal. This proposal assumes that all fire related inspections will occur during normal business hours. Any fees required by the inspection authority and/or the fire contractor are the customer's responsibility and are not included in this proposal.
12. All permits and fees associated with permits are excluded from this proposal and are the responsibility of the customer. The customer is responsible for the cost for any and all permits required from local government before project commencement and are to be determined before installation can begin.
13. Customer must provide proper working hardware. All doors are assumed to be properly aligned and all existing hardware is presumed to be in good working condition and remains the responsibility of the customer. Any hardware found to be non-working or insufficient for the needs of the system will be replaced as necessary but will require a change order to be issued prior to any additional work being completed.
14. Programming is included in this proposal and is defined as the input of system software information. D/A Central will assist the customer in the input of schedules while the actual input of data will remain the responsibility of the customer. There may be an additional charge if the customer requests D/A Central Inc. to perform this labor.
15. If this quote contains software, D/A Central Inc. will load the software on one computer per server or client license purchased. If requested, D/A Central Inc. will provide the customer a quote to load software onto additional computers. If the customer provides the computer and additional installation time is required because of hardware, software, firewall, domain policies, privileges, etc., additional charges may apply.
16. D/A Central will perform testing and commissioning of the system.
17. Conduit runs are not included with this proposal, unless specifically stated otherwise.
18. Customer must provide accessible and non-obstructed chase ways for needed wire run. Customer must provide riser sleeve or core drilling between floors, where required.
19. Customer must provide adequate mounting space for all panels, terminal interfaces, modems and expanders on a wall mounted plywood surface.
20. Customer must provide proper lighting in all work areas as required.
21. All drawings and related documentation created or provided by D/A Central, Inc. are proprietary and will remain the property of D/A Central, Inc., any use or reproduction of same are strictly prohibited.
22. Customer must provide permanent signage related to life safety codes as needed.
23. If applicable, the customer must provide patching or painting. The customer is responsible for restoring all the existing locations (where the card readers, electric locks, door contacts, REX motions, cameras, etc. were located) to original (non-Automated) specifications. There may be an additional charge if the customer requests D/A Central Inc. to perform this labor.
24. This quotation, unless agreed upon in advance under an associated agreement, does not include invoicing fees or discounts, safety training program charges, Background checks or other fee-based portals. If those fees are required, they will be added to invoices to cover all associated costs.



Service Terms

Prime Support

D/A Central Inc. Prime Support covers all labor associated with servicing and replacing equipment covered by the contract. Manufacturer Warranty of covered equipment is extended to the Customer and D/A Central Inc. will handle the RMA paperwork and shipping for the repair and/or replacement. Prime Support Customers will also receive Priority Service Dispatching. Prime support coverage begins at the time of system activation and acceptance. Any deficiencies found in workmanship will be the responsibility of the D/A Central Inc. except for acts of nature, misuse, or vandalism. Repairs or attempted repairs by others will void the D/A Central Contract support coverage. Prime Support Customers will also receive discounted Service Rates for any billable service needs.

Prime Support PLUS+

In addition to our standard Prime Support coverage (described above), D/A Central Inc. Prime Support PLUS+ offers the following services: Repair costs covered up to \$300 per incident. One time annual system training up to 4 hours. Training for New features for Manufacturer software. Lifecycle Management Reporting. Annual system recertification and preventative maintenance inspections. Emergency After-Hours Service. Annual Software Support Agreements are included. Monthly or Quarterly Billing available.

Prime SHIELD

In addition to our standard Prime Support PLUS+ coverage (described above), D/A Central Inc. Prime SHIELD offers the following services: D/A Solution Replacement Guarantee, Bundled Support and Maintenance, Fixed Annual Payment Plans and Natural Disaster Coverage - up to \$5000 deductible relief for acts of nature, such as lightning, tornado, fire, etc. Monthly or Quarterly Billing available.

D/A is NOT an Insurer

User understands and agrees that D/A is NOT AN INSURER. D/A makes no guarantee or warranty, including any implied warranty of merchantability or fitness that the equipment or services supplied will avert or prevent occurrences or the consequences thereof, which the system/equipment is designed to detect or avert.

It is agreed that damages or losses suffered are not allocable to performance and shall be fixed at \$250. Insurance that D/A carries for its own protection and indemnification for its customers is stated on the Certificate of Insurance available at User's request.



D/A CENTRAL
intelligent technology solutions

800.486.4855 | dacentral.com | Detroit | Grand Rapids | Flint



Summary of Costs

SUBTOTAL:	\$2,567.43
TAX (EXEMPT):	\$0.00
TOTAL:	\$2,567.43

Acceptance

The following signatures reflect acceptance and authorization of this Proposal - Statement of Work and are bound by the Terms & Conditions included in this agreement or otherwise negotiated through a Master Service Agreement executed by both Parties.

Upon contract award, 30% of total contract price for engineering and mobilization will be billed unless otherwise stated. Projects exceeding one calendar month will be billed for work completed during each month (progressive billing). Progressive billing will include invoicing for engineering, programming prior to on-site installation as well as for materials stored at D/A Central Inc. offices and/or delivered to site. Progressive billing for Project Management will also be done based on a monthly percentage of the proposed total upon commencement of installation.

This quote is valid for 30 days

Due to supply chain disruptions, equipment delays and pricing fluctuations that are beyond our control may occur causing project delays. In the event of such disruptions, D/A will re-quote or provide potential alternatives to the proposal for your review and approval.

In addition, some manufacturers are adding temporary surcharges to specific products to maintain supply availability. D/A may be required to add those surcharges to projects under agreement.

CLIENT **City of Southgate**

DATE: _____

SIGNATURE: _____

PRINT: _____

PO: _____

COMPANY: **D/A Central, Inc.**

TITLE: Access Control for new Records Bureau Door

PROPOSAL #: 15747

SALES REP: Joe Vanwelsenaers

PHONE: (248)399-0600 EXT 122

EMAIL: joe.vanwel@dacentral.com

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

December 14, 2022

To the Honorable
City Council
Southgate, Michigan 48195

Re: Purchase of PD Panasonic Toughbook FZ-55 – **Waiver of Bid**

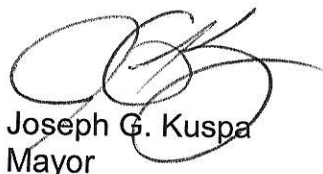
Ladies and Gentlemen:

It is recommended by the Director of Public Safety and I concur, that the bid procedure be waived and to award the purchase of PD In-Car Cameras to Rugged Depot, Magnolia, Texas, in the amount of \$41,680.00. This purchase is a result of product not being available that was approved at your meeting of June 15, 2022; Resolution number 69-22. It is recommended that Resolution 69-22 be amended to cancel the purchase of the 15 Panasonic Toughbook 55 computers with CDW-Government and award the purchase of 15 Panasonic Toughbook FZ-55 computers to Rugged Depot, Magnolia, Texas,

Adequate funds are available for this purchase in the Federal Drug Forfeiture Fund.

Your favorable consideration of this matter is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

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BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director

DATE: December 13, 2022

RE: Recommendation for PD In-Car Computers

I have reviewed the above with the Director of Public Safety, and concur with his recommendation to award the purchase of 15 Panasonic Toughbook in-car computers to Rugged Depot, in Magnolia TX, in the amount of \$41,680.00.

In June 2022, City Council awarded to CDW-Government the purchase of 15 Panasonic Toughbook 55 in-car computers in the amount of \$30,873.45 and 15 docking stations in the amount of \$14,740.20, for a total award of \$45,613.65. However, upon ordering the computers it was discovered that the model requested was discontinued and no longer available. The IT Director secured quotes for newer models of the in-car computers, and the lowest quoted price was with Rugged Depot (Magnolia TX) in the amount of \$41,680.00.

As the docking stations were purchased under the original award from CDW-Government, I recommend that the city council amend Resolution No. 69-22 by cancelling the purchase of 15 Panasonic Toughbook 55 computers with CDW-Government and awarding the purchase of 15 Panasonic Toughbook FZ-55 computers to Rugged Depot. This will result in a net additional cost of \$10,806.55.

Adequate funds are available in the Federal Drug Forfeiture Fund for this purchase.



SOUTHGATE POLICE DEPARTMENT MEMO

To: Honorable Mayor Kuspa
From: Office of the Director of Public Safety
Re: Purchase approval
Date: December 5th, 2022

Dear Mayor Kuspa,

In June of this year the police department requested to purchase new Panasonic Toughbook computers and docking stations for our patrol vehicles which was approved by City Council, Resolution #69-22. This purchase was requested to be made through CDW-G for Panasonic Toughbook 55- 14" Core i5 computers and Gamber-Johnson Docking Stations. After gaining approval, IT Director Rucker advised CDW-G to place the order. CDW-G weeks later advised Mr. Rucker that the Toughbook 55-14" Core i5's have been discontinued and no longer available by the manufacturer. CDW-G advised that closest model computer available, next model up, is the Panasonic Toughbook FZ-55. This model is a little more expensive than the previous model. The previous model was priced at \$2,058.23 per unit, \$30,873.45 total, and the new model available is priced at \$2,753.00 per unit, \$41,680.00 total.

The purchase approved in June/2022 by Council for CDW-G also contained docking stations for the laptops which CDW-G was able to fulfil. Mr. Rucker has secured a quote from CDW-G, Rugged Depot, GovDirect, and Tough Rugged Laptops for the new model pricing. For this model Rugged Depot had the lowest quoted price at \$41,680.00 for 15 of the Panasonic Toughbook's and confirmed availability. It is my recommendation that we no longer make this purchase through CDW-G and purchase the computers as outlined in the attached quote received from Rugged Depot, located at 27060 Decker Prairie, Rosehill Rd, Magnolia, TX 77355 in the amount of \$41,680.00.

With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on December 21st, 2022, for purpose of purchase approval and waiver of bid.

Adequate funding is available in the Federal Forfeiture Account, this purchase falls under the guidelines that governs the use of these funds.

Sincerely,

A handwritten signature in cursive script, appearing to read "Joseph L. Marsh".

Joseph L. Marsh
Director of Public Safety

cc: City Administrator, Finance Director, Chief Mydlarz, Public Safety Commission (7), file



WE DON'T DO FRAGILE!

Tel: 281-305-5034
Ofc: 513-638-1705
Fax: 281-259-6615
Aaron.Kukielski@ruggeddepot.com

Sales Quotation

Quotation No.:63216

Page 1 of 1

Order Date: 05/31/2022
Valid Until: 12/28/2022
Customer Number: C17831
Rep: Aaron Kukielski
Terms: Rugged NET 30
Customer Ref:

Bill To:
Southgate Police Department
14710 Reaume Parkway

Southgate MI 48195
USA
734-284-3800

Ship To:
Southgate Police Department
14710 Reaume Parkway

Southgate MI 48195
USA
734-284-3800

Shipping Method: Best Way

Item Code	Description	Condition	Quantity	Price	Total
FZ-55 TOUCH + LTE	Win10 Pro, Intel Core i5-1145G7 (up to 4.4Ghz), vPro, 14.0" FHD 1000 nit Gloved Multi Touch, 16GB, 512GB OPAL SSD, Intel Wi-Fi 6, Bluetooth, 4G LTE Band 14 (EM7511), Dual Pass (Ch1:WWAN-GPS/Ch2:WWAN), Infrared Webcam, Standard Battery, TPM 2.0, Emissive Backlit Keyboard, Flat		15	2,753.00	41,295.00

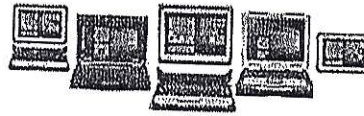
Freight	\$385.00
Tax	\$0.00
Total	\$41,680.00

Terms and Conditions

- * Any refunds, for any reason (including cancellations), if payment was made with American Express, refund will be less 4% American Express merchant processing charge.
- * All shipments are FOB Destination, Freight Prepaid & Add, unless using customer shipping account, if freight not shown on quote, it will be added to invoice.
- * Payment must be made in U.S. dollars.
- * Pricing and quantities are subject to change.
- * Rugged Solutions America LLC reserves the right to substitute products of equal or greater specifications.
- * Invoices are subject to late payment charges of 18% per year computed monthly after due date.
- * All products are sold "AS IS"
- * No credit allowed for goods returned without prior approval.
- * ALL RETURNS MUST BE ACCOMPANIED BY A RETURN MATERIAL AUTHORIZATION NUMBER AND ARE SUBJECT TO A 20% RESTOCKING/HANDLING FEE; IF A SPECIAL ORDER PART, ADDITIONAL VENDOR RESTOCKING/HANDLING FEES MAY APPLY.
- * Claims for loss or damage in shipment must be made to the carrier by the Customer. All others must be made to Rugged Solutions America LLC within 2 days of receipt of goods. All goods shipped at the buyer's risk.
- * Customer also agrees to pay such attorney's fees and costs as are actually incurred for the collection of this amount whether or not suit is instituted.
- * All product and services on this invoice will remain the property of Rugged Solutions America LLC and will be fully encumbered until full payment has been remitted.
- * Terms orders are based off from payment being made via check or ACH or Wire. If Credit Card is presented as payment, an administrative fee of 3.5% plus \$25.00 will be added to the corrected invoice.

page 55

Rugged Solutions America LLC strives to bring our customers the best possible price everyday.



Dear Valued Customer Mr Jason Rucker,

Thank you for your Quote Request from Tough Rugged Laptops a Rugged Computing, Inc. Company.

You will find our proposal in the attached PDF. To view all details, edit or accept this proposal visit My Quote in your dashboard by [logging into your account](#).

If you have questions about your quote request, please contact: Al Townsend or email @ atownsend@toughruggedlaptops.com For questions, please call us at 800-441-9165. Our hours are 5AM - 5PM Pacific Standard Time Monday-Friday.

For our Terms and Conditions please click [here](#)



Thank you for your trust.

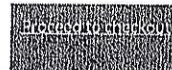
Your Quote #Q2022.000001932 (Valid Until Nov 27, 2022)

Placed on November 15, 2022 at 2:22:55 PM PST

Billing Address	Shipping Address
Mr Jason Rucker City of Southgate 14710 Reaume Parkway Southgate, Michigan, 48195 United States T.	Mr Jason Rucker City of Southgate 14710 Reaume Parkway Southgate, Michigan, 48195 United States T.

Shipping Method: United Parcel Service - Ground

Items	Qty	Quoted Price	Row Total
 <p>SKU: 50 Series Base-FZ-55FZ005KM Model 55 (FHD 1000 NIT Gloved Multi Touch)</p> <p>Mk2, Intel Core i5-1145G7 (up to 4.4GHz), vPro, 14.0" FHD 1000 nit Gloved Multi Touch, 16GB, 512GB OPAL SSD, Intel Wi-Fi 6, 4G LTE Band 14 (EM7511), GPS, Dual Pass, Infrared Webcam, Standard Battery, TPM 2.0, Emissive Backlit Keyboard</p> <p>Windows 10 Required at Time of Purchase - Future Upgrade/Downgrade at no License Cost</p>	15	\$3,079.00	\$46,185.00
<p>Comment Estimated Lead Time 4-5 weeks Additional discounts submitted to Panasonic. Once approved, new pricing will be quoted.</p>			
 <p>Shipping & Handling</p> <p>SKU: Shipping Shipping Options</p> <p>Shipping Method United Parcel Service Ground - \$251.70 3 Day Select - \$1,090.06 2nd Day Air - \$1,394.60 Next Day Air Saver - \$2,007.74 Next Day Air - \$2,037.60</p>	1	\$0.00	\$0.00
Subtotal			\$46,185.00
Shipping & Handling			\$251.70
Grand Total			\$46,436.70



[Or click here for more options](#)

We encourage you to price/availability shop, as we have the lowest prices, significantly lower than our competitors and superior availability.

Tough Rugged Laptops a Rugged Computing, Inc. Company 1251 Manassero Suite 401 Anahelm, CA 92807

If you have any questions, please call us at 800-441-9165 or visit us at www.ToughRuggedLaptops.com

We are Authorized to sell Panasonic Toughbooks



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

Review and Complete Purchase

JASON RUCKER,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NCGT782	11/14/2022	NCGT782	6532143	\$42,307.55

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Parasonic TOUGHBOOK FZ-55 14" Core i5-1145G7 16GB RAM 512GB Windows 10 Pro	15	7065090	\$2,795.10	\$41,926.50
Mfg. Part#: FZ-55FZ005KM Contract: MARKET				

SUBTOTAL \$41,926.50

SHIPPING \$381.05

SALES TAX \$0.00

GRAND TOTAL \$42,307.55

PURCHASER BILLING INFO

Billing Address:
CITY OF SOUTHGATE
ACCTS PAYABLE
14400 DIX TOLEDO RD
ACCOUNTS PAYABLE
SOUTHGATE, MI 48195-2598
Phone: (734) 258-3049

Payment Terms: Net 30 Days-Govt State/Local

DELIVER TO

Shipping Address:
CITY OF SOUTHGATE
JASON RUCKER
14710 REAUME PARKWAY
SOUTHGATE, MI 48195-2598
Shipping Method: DROP SHIP-GROUND

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



Sales Contact Info

Haris Imamovic | 800.808.4239 | haris.imamovic@cdwg.com

LEASE OPTIONS

FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$42,307.55	\$1,144.42/Month	\$42,307.55	\$1,318.73/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at:

<http://www.cdw.com/content/terms-conditions/product-sales.asp>

For more information, contact a CDW account manager

© 2022 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

GovDirect
BUILDING SOLUTIONS EVERY DAY
 600 Cleveland Street
 Suite 1106
 Clearwater, FL 33755
 Phone: 888-868-4431

QUOTE	
QUOTE #:	000Q1455
DATE:	Nov 17, 2022

Prepared For:

Jason Rucker
 Southgate - MI
 14710 Reaume Pkwy
 Southgate, MI 48195

Prepared By:

Casey White

cwhite@bizco.com
 402-323-4807

Phone 734-258-3010

P.O. Number	Payment Terms	Valid Through
		Dec 17, 2022

Here is the quote you requested.

DUNS: 964651710
 CAGE: 650W3
 FIN: 27-3368713

Part Number	Description	Qty.	Unit Price	Ext. Price	List Price
FZ-55FZ004KM	Win10 Pro (Win11 DG), Intel Core i5-1145G7 vPro (up to 4.4GHz), AMT, 14.0" FHD 1000 nit Gloved Multi Touch, 16GB, 512GB OPAL SSD, Intel Wi-Fi 6, Bluetooth, 4G LTE Band 14 (EM7511), Dual Pass (Ch1:WWAN-GPS/Ch2:WWAN), Infrared Webcam, NO USB-C, Standard Battery, TPM 2.0, Emissive Backlit Keyboard, Flat	15.00	\$2,799.00	\$41,985.00	\$0.00

CURRENTLY IN STOCK

Part Number	Description	Qty.	Unit Price	Ext. Price	List Price
Please contact me if I can be of further assistance.					
SubTotal				\$41,985.00	
Tax				\$0.00	
Shipping				\$0.00	
TOTAL				\$41,985.00	

To accept this quote, sign here and return: _____

Thank You For Your Business!

All prices and descriptions are subject to change without notice. This price list is a quotation only and is not an order or offer to sell. No contract for sale will exist unless and until one of the following occur: 1.) a purchase order has been issued by you and accepted by GovDirect or 2.) an order is place on-line and accepted by GovDirect or 3.) a written proposal is accepted by you. The prices contained in this list may not be relied upon as the price at which GovDirect will accept an offer to purchase products unless expressly agreed to by GovDirect in writing. Product specifications may be changed by the manufacturer without notice. It is your responsibility to verify product conformance to specifications of any subsequent contract. All products are subject to availability from the manufacturer. Prices quoted may not include applicable taxes. Sales tax will be included on the invoice. Products are non-returnable unless approved in writing by GovDirect within 30 days of invoice date. Those approved returns may be subject to a restocking fee. Payment terms, unless otherwise stated in writing, shall not exceed 30 days from date of invoice.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
BILL COLOVOS
MARK FARRAH
KAREN E. GEORGE
PHILLIP J. RAUCH
DALE W. ZAMECKI

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator *DM*

Date: October 27, 2022

Re: 1st Reading of Proposed Changes to Ordinances 1468.99

On November 3, 2021 the City Council Passed Ordinance 1468 Residential Exterior Inspection Upon Transfer. Ordinance 1468.99 states: "violation of this chapter...shall be a misdemeanor punishable as provided under section 1420.99 of this Code."

Ordinance 1420.99 references the penalty for violation of the City's building code, and states that violations are "a municipal civil infraction and punishable by not more than two hundred dollars (\$200.00)."

The administration recommends the following

- Removing the reference to 1420.99 and clearly defining the penalty in 1468.99.
- Removing the language stating "Each day that the violation continues shall constitute a separate and distinct violation".
- Retaining the \$200 civil infraction and adding the misdemeanor as the penalty for a second violation.
- Clearly defining the maximum penalty for the misdemeanor as punishable by not more than five hundred dollars (\$500) and up to seven (7) days in jail.

1468.99 Current Language

Violation of this chapter by any person, firm, and/or corporation shall be a misdemeanor punishable as provided under section 1420.99 of this Code. Each day that the violation continues shall constitute a separate and distinct violation. Nothing in this chapter constitutes a waiver of the City's right to petition the circuit court for the right to take action to prevent occupancy of a property.

1468.99 Proposed Language

First violation of this chapter by any person, firm, and/or corporation shall be a civil infraction and punishable by not more than two hundred (\$200.00). Second violation shall be a misdemeanor punishable by not more than (\$500.00) and up to seven (7) days in jail. Nothing in this chapter constitutes a waiver of the City's right to petition the circuit court for the right to take action to prevent occupancy of a property.

The administration believes these changes will clarify what the penalty is for violation of Ordinance 1468, encourage compliance, and prevent property owners from accumulating large financial penalties from the daily fines currently noted in 1420.99.