

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday February 1, 2023

6:30pm **Work Study Session**

1. Officials Reports
2. Discussion of Agenda Items

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Colovos, Farrah, George, Graziani, Kuspa, Rauch, Zamecki

Minutes:

1. Work Study Session Minutes dated January 18, 2023
2. Regular City Council Meeting Minutes dated January 18, 2023

Scheduled Persons in the Audience:

Consideration of Bids:

1. Letter from Mayor; Re: Bid for Purchase and Delivery of Trees Page 6

**Scheduled Hearings:
Communications "A":**

1. Letter from Mayor; Re: Heating and Cooling Maintenance Page 10

(Waiver of Bid)
2. Letter from Mayor; Re: Grounds Maintenance and Weed Cutting Page 16

(Waiver of Bid)
3. Memo from ACA/Finance Dir.; Re: Proposed Schedule – FY 2023/24 Page 23
Budget Process

Communications "B" – (Receive and File):

Ordinances:

1. Second Reading of Proposed changes to Ordinances 1298.13, 1298.17 Page 24
Regarding Exterior Walls and 300.07(e)


Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1466 \$2,033,365.38

Adjournment:



Janice M. Ferencz, City Clerk

Work Study Session

January 18, 2023

An Informal Meeting of the Council of the City of Southgate was held on January 18, 2023 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Bill Colovos, Mark Farrah, Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent: *Dale Zamecki, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, City Treasurer Chris Rollet, City Clerk Janice Ferencz, City Engineer John Miller, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, DPS Director Kevin Anderson, Building Inspections Director Tim Leach, Parks & Recreation Director Julie Goddard

Christmas home decorating presentation

1st 12611 Pine Forest Court
2nd 13478 Kerr
3rd 14605 Helen

Discussed the following agenda items:

- Bid for purchase of fire helmets
- Bid for purchase of fire boots
- Bid for purchase of turnout gear
- Bid for tree & stump removal
- March 2023 Board of Review Dates
- 2023 Poverty Exemption Guidelines and application
- One year bid extension for Sand, Topsoil and 21 A Aggregate (waiver)
- One year bid extension for Roof Leak and Repair Services (waiver)
- Waiver/purchase for DJI Matrice 30T drone and DJI Matrice 30 Drone
- Five year bid renewal for Golf Course Maintenance & Golf Management Contract (waiver)
- Two year bid extension for Plumbing Repairs (waiver)

This meeting ended at 6:55 pm.

City of Southgate

Regular City Council Meeting

January 18, 2023

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, January 18, 2023 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Mark Farrah, Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch
Absent: *Dale Zamecki, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Miller, Public Safety Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, DPS Director Kevin Anderson, Building Inspections Director Tim Leach, Parks & Recreation Director Julie Goddard

Minutes:

Moved by Rauch, supported Colovos, RESOLVED, that the minutes of the City Council Work Study Session dated January 4, 2023 be approved as presented. Carried unanimously.

Moved by George, supported by Rauch, RESOLVED, that the minutes of the Regular City Council Meeting dated January 4, 2023 be approved as presented. Carried unanimously.

Consideration of Bids:

1. Letter from Mayor; Re: Bid for Purchase of Fire Helmets moved by Colovos, supported by George, RESOLVED THAT the Southgate City Council hereby awards the bid for Fire Helmets to Allied Fire Sales and Service LLC (16194 144th Ave., Spring Lake, MI 49456) for an amount not to exceed \$49,815. BE IT FURTHER RESOLVED THAT this is a regional bid of the Assistance to Firefighters Grand (including Allen Park, Lincoln Park, Trenton, Wyandotte and Southgate) and sufficient funds are available in the fire department to cover Southgate's share of purchase.

Discussion took place.

Motion carried unanimously.

2. Letter from Mayor; Re: Bid for Purchase of Fire Boots moved by Rauch, supported by George, REOLVED THAT the Southgate City Council hereby awards the bid for Fire Boots to Municipal Emergency Services (12 Turnberry Ln, Sandy Hook, CT 06482) for an amount not to exceed \$53,615.70. BE IT FURTHER RESOLVED THAT this is a regional bid of the Assistance to Firefighters Grand (including Allen Park, Lincoln Park, Trenton, Wyandotte and Southgate) and sufficient funds are available in the fire department to cover Southgate's share of purchase.

Motion carried unanimously.

3. Letter from Mayor; Re: Bid for Turnout Gear moved by Farrah, supported by Rauch, RESOLVED THAT the Southgate City Council hereby awards the bid for Turnout Gear to Allied Fire Sales and Service LLC (16194 144th Ave., Spring Lake, MI 49456) for an amount not to exceed \$326,422. BE IT FURTHER RESOLVED THAT this is a regional bid of the Assistance to Firefighters Grand (including Allen Park, Lincoln Park, Trenton, Wyandotte and Southgate) and sufficient funds are available in the fire department to cover Southgate's share of purchase.

Motion carried unanimously.

Regular City Council Meeting

January 18, 2023

4. Letter from Mayor; Re: Bid for Tree & Stump Removal moved by Colovos, supported by George, RESOLVED THAT the Southgate City Council hereby awards a two-year contract for Tree & Stump Removal to Chop Tree Service (3144 Yew, Milford, MI 48381).

Motion carried unanimously.

Communications "A":

1. Memo from ACA/Fin. Dir., Re: March 2023 Board of Review Dates moved by Farrah, supported by Rauch, RESOLVED that the Southgate City Council approves the following Board of Review dates for 2023 and also approves the BOR member's compensation:

Tuesday, March 8	9am until 7pm
Tuesday, March 14	12pm until 9pm
Tuesday, March 21	9am until 7pm
Thursday, March 23	9am until 7pm (if needed)

Compensation will be \$200 per day, with \$100 per half day. Expenses are \$200 per day.

Motion carried unanimously.

2. Memo from ACA/Fin. Dir., Re: 2023 Poverty Exemption Guidelines and Application moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council concur and approves the 2023 Poverty Exemption Guidelines and Application.

Motion carried unanimously.

3. Letter from Mayor; Re: Bid Extension (One Year) for Sand, Topsoil and 21A Aggregate moved by Colovos, supported by Farrah, RESOLVED THAT the Southgate City Council waives the bid procedure and extends the current contract for one year for Sand, Topsoil and 21A Aggregate with Freeport Supply Co. (20091 Pennsylvania, Brownstown, MI 49193) at current fee schedule.

Motion carried unanimously.

4. Letter from Mayor; Re: Bid Extension (One Year) for Roof Leak and Repair Services moved by Rauch, supported by Farrah, RESOLVED THAT the Southgate City Council waives the bid procedure and extends the current contract for one year for Roof Leak and Repair Services to Royal Roofing Company, Inc. (2445 Brown Road, Orion, MI 48359) at current fee schedule.

Motion carried unanimously.

5. Letter from Mayor; Re: Bid for Purchase of a DJI Matrice 30T Drone and a DJI Matrice 30 Drone moved by Farrah, supported by George, RESOLVED THAT the Southgate City Council waives the bid procedure and authorizes purchase of a DJI Matrice 30T Drone and a DJI Matrice 30 Drone from American Air Operations, LLC (100 W. Big Beaver Rd., Suite 200, Troy, MI 48084) for the amount of \$23,749. BE IT FURTHER RESOLVED THAT funds are available in the Federal Forfeiture Account for this purchase.

Discussion took place.

Motion carried unanimously.

Regular City Council Meeting

January 18, 2023

6. Letter from Mayor; Re: Recommendation for Golf Course Maintenance & Golf Management Contract Renewal moved by Farrah, supported by Colovos, RESOLVED THAT the Southgate City Council waives the bid and extends for five years the contracts for Golf Course Maintenance and Golf Management Contract with Davey Golf (925 N. Lapeer Re., Suite 195, Oxford, MI 48371).

Discussion took place.

Motion carried unanimously.

7. Letter from Mayor; Re: Bid Extension (Two Years) for Plumbing Repairs moved by Colovos, supported by Rauch, RESOLVED THAT the Southgate City Council waives the bid and extends the current contract for two years for Plumbing Repairs with Quint Plumbing & Heating, Inc. (4144 6th Street, Wyandotte, MI 48192) at current contract prices.

Motion carried unanimously.

Claims and Accounts:

Moved by Graziani, supported by Rauch, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1465 for \$2,127,529.58

Motion carried unanimously.

Adjournment:

Moved by Colovos, supported by Farrah, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:18 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
BILL COLOVOS
MARK FARRAH
KAREN E. GEORGE
PHILLIP J. RAUCH
DALE W. ZAMECKI

January 26, 2023

To the Honorable
City Council
Southgate, Michigan 48195

Re: Purchase and Delivery of Trees

Ladies and Gentlemen:

It is recommended by the DPS Director and I concur, that we award this contract to Schlichtel's Nursery, Inc., Springville, NY. Schlichtel's Nursery is the lowest bidder for this contract and is our current contractor.

There are adequate funds available for these services in the General Fund.

Your favorable consideration to this recommendation would be greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director ^{DWD}

DATE: January 25, 2023

RE: Recommendation to Award Bid for Purchase and Delivery of Trees to Schichtel's Nursery, Inc. for one-year period

I have reviewed the above with the Director of Public Service, and concur with his recommendation to award the bid for purchase and delivery of trees to Schichtel's Nursery, Inc. (Springville NY) for a one-year period.

Schichtel's is our current contractor and has provided excellent service to the city; in addition, they were the low bidder for this contract.

Adequate funds are available in the General Fund for these services

From the Desk of:
Kevin Anderson
Director, D.P.S.
January 25, 2023

To: Dan March,
Finance Director

Re: Bid Recommendation for Purchase and Delivery of Trees

I respectfully request to award the bid for Purchase and Delivery of Trees to Schichtel's Nursery, Inc., 7420 Peters Road, Springville, NY 14141. They are our current contractor and have provided excellent service to the city. They are also the lowest bidder for this contract.

<p>Schichtel's Nursery, Inc. 7420 Peters Road Springville, NY 14141</p>

If you have any questions, please contact me.

Sincerely,



Kevin Anderson,
DPS Director

KA/sb
bid tabulation attached

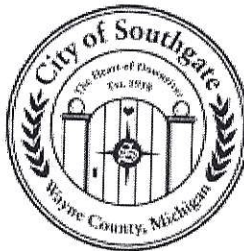
TREE PURCHASE & DELIVERY

Tree Name	KLM Scape & Snow LLC	Schichtel's Nursery Inc.
Commemoration Sugar Maple	\$300.00	\$129.00
Heritage River Birch	\$300.00	\$141.00
Magnifica Hackberry	\$300.00	\$129.00
Perkins Pink Yellowwood	\$300.00	\$136.00
Autumn Gold Ginkgo	\$300.00	\$145.00
Emerald City Tuliptree	\$300.00	\$165.00
Exclamation London Planetree	\$300.00	\$122.00
Swamp White Oak	\$300.00	\$129.00
American Sentry Linden	\$300.00	\$129.00
Accolade Elm	\$300.00	\$132.00

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

January 26, 2023

To the Honorable
City Council
Southgate, Michigan 48195

Re: Heating & Cooling Maintenance – **Waiver of Bid**

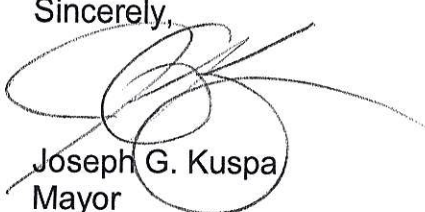
Ladies and Gentlemen:

It is recommended by the DPS Director and I concur, that the current contract be extended with Flo Aire Heating & Cooling, in the amount of \$52.00 per hour, Monday – Friday and \$78.00 per hour Saturdays, Sundays and Holidays, along with Seasonal Maintenance – Spring \$7,950.00 and Fall \$7,950.00, for a two-year period.

Sufficient funds are available in the various Departmental Budgets to cover costs associated with these maintenance issues.

Your favorable consideration of this matter is requested.

Sincerely,


Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Douglas Drysdale, ^{DWD} Assistant City Administrator / Finance Director

DATE: January 25, 2023

RE: Recommendation for 2-Year Bid Extension with Flo-Aire Heating & Cooling, Inc. for Heating and Cooling Maintenance

I have reviewed the above with the Director of Public Services, and concur with his recommendation to extend the city's contract with Flo-Aire Heating & Cooling, Inc. (Southgate, MI) for two years for heating and cooling maintenance services at their current fee schedule.

This bid was originally awarded in 2018, and pricing remains the same as the original award rates.

Adequate funds are budgeted in various departments in the City to cover the cost of Heating & Cooling Maintenance.

From the Desk of:
Kevin Anderson
Director, D.P.S.
January 27, 2023

To: Dan Marsh
Finance Director

Re: Bid Extension Recommendation for Heating & Cooling Maintenance Agreement

I respectfully request to extend the bid for Heating & Cooling Maintenance to Flo-Aire Heating & Cooling, Inc., 15761 Eureka Road, Southgate, Michigan, for a period of two years.

They are our current contractor and have extended their fee schedule for one year. I believe this to be in the best interest of the City as they have always provided excellent service and respond rapidly to all service calls.

If you have any questions, please contact me.

KA/sd



(Bids-A: Bid extension: Heating & Cooling)

Phone: (734) 285-1809
Fax: (734) 285-2600

FLO-AIRE

HEATING, COOLING & ELECTRICAL

15761 Eureka Road
Southgate, MI 48195

January 19, 2023

City of Southgate
14719 Schafer Ct.
Southgate, MI 48195
734-258-3078

RE: Maintenance for The City of Southgate

To Whom It May Concern:

We would like to thank you for your past business and would like to extend our services for the upcoming year.

Our company Flo-Aire Heating Cooling & Electrical would like to continue doing maintenance for The City of Southgate, honoring our prices from the previous contract for one (1) year with an option to extend to two (2) years.

If any repairs or refrigerant is needed a quote will be issued and we will wait for approval.

We look forward to servicing The City of Southgate for the upcoming year(s)!

Please contact our office if you need any further information.

Sincerely,



Larry D. Beesley, C.O.O.

Flo-Aire Heating Cooling & Electrical

Proposal: Services and repairs on all city-owned equipment (see attached lists) at the following rates:

Monday – Friday 8:00 a.m. – 5:00 p.m. <u>Labor Charge - per hour</u>	<u>Journeyman</u> \$ <u>52.00</u>	<u>Apprentice*</u> \$ <u>40.00</u>
Weekends / Holidays Or After 5:00 p.m. <u>Labor Charge - per hour</u>	<u>Journeyman</u> \$ <u>78.00</u>	<u>Apprentice*</u> \$ <u>60.00</u>

* Or Laborer

Spring Maintenance: \$ 7,950.00

Fall Maintenance: \$ 7,950.00

Company Name	Flo-Aire Heating & Cooling, Inc.
Address	15761 Eureka Rd.
City / State / Zip code	Southgate, MI 48195
Telephone (with Area Code)	734-285-1809
Fax # (with Area Code)	734-285-2600
E-mail Address	lbeesley@flo-aire.com
Authorized Representative	Larry Beesley, COO (Type or Print Name)
Signature & Title	<i>Larry Beesley</i> C.O.O. (Authorized Representative)
Date	April 30, 2018

City of Southgate
 14719 Schafer Court
 Southgate, MI 48195
 (734) 258-3079

Department of Public Services
Bid Tabulation – Heating & Cooling Equipment Maintenances
 Due & Opened: May 4, 2018

Company	Monday – Friday 8:00 a.m. – 5:00 p.m.		Weekends/Holidays or after 5:00 p.m.		Seasonal Maintenance	
	Journeyman	Apprentice	Journeyman	Apprentice	Spring Maintenance	Fall Maintenance
Andrew Mechanical Heating & Cooling	\$95.00 per hour	\$75.00 per hour	\$145.00 per hour	\$125.00 per hour	15,510.00	15,510.00
Flo-Aire Heating & Cooling	\$52.00 per hour	\$40.00 per hour	\$78.00 per hour	\$60.00 per hour	7,950.00	7,950.00
Temperature Services Inc.	\$72.00 per hour	\$58.00 per hour	\$108.00 per hour	\$87.00 per hour	17,888.00	16,248.00
Johnson Controls International	\$67.70 per hour	\$44.40 per hour	\$100.00 per hour	\$66.70 per hour	13,850.00	13,850.00

dm

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

January 26, 2023

To the Honorable
City Council
Southgate, Michigan 48195

Re: Grounds Maintenance and Weed Cutting Extension – **WAIVER OF BID**

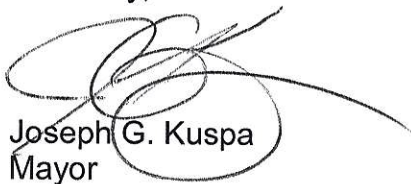
Ladies and Gentlemen:

It is recommended by Department of Public Service Director and I concur, that we extend the contract for Grounds Maintenance and Weed Cutting and award this contract to US Lawns, Southgate, Michigan. There has been no increase in price from the contract awarded in 2022.

The cost for Grounds Maintenance and Weed Cutting will be paid for out of various accounts for this contract.

Your favorable consideration to this recommendation would be greatly appreciated.

Sincerely,


Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Douglas Drysdale, ^{DWD} Assistant City Administrator / Finance Director

DATE: January 25, 2023

RE: Recommendation for 2-Year Bid Extension with U.S. Lawns for Grounds Maintenance of City Complex, DDA District, and City Parks and Weed Cutting – WAIVER OF BID

I have reviewed the above with the Director of Public Services, and concur with his recommendation to extend the city's contract with U.S. Lawns (Southgate MI) for two years for grounds maintenance of city complex, DDA district, and city parks and weed cutting of city properties at their current fee schedule as shown below:

Grounds Maintenance	\$24,171.00 (based on 24 weekly & 12 bi-weekly cuts)
Weed Cutting	\$48.00 per lot

City Council previously approved a one-year extension to this contract at their Feb 16, 2022 meeting at the above prices. This two-year extension will maintain the costs at their prior amounts.

Adequate funds are available in the General Fund and Major & Local Street Fund budgets for this extension.

From the Desk of:

Kevin Anderson

Director, D.P.S.

January 23, 2023

To: Dan Marsh
Finance Director

Re: Bid Extension Recommendation for Weed Cutting, Grass Cutting & Rubbish Removal

I respectfully request to extend the bid for Weed Cutting, Grass Cutting & Rubbish Removal to **US Lawns, 15040 Dumay St., Southgate, MI 48195**, for a period of **two years**.
(2023 and 2024)

They are our current contractor and have extended their fee schedule for two years. I believe this to be in the best interest of the City as they have always provided excellent service and respond rapidly to all service calls.

If you have any questions, please contact me.

KA/sd



(D/Bids-A: Bid extension: Weed Cutting, Grass Cutting, & Rubbish Removal

JANUARY 20, 2023

CITY OF SOUTHGATE,

WE WOULD LIKE TO CONTINUE THE CONTRACT FOR GROUNDS
MAINTENANCE OF CITY COMPLEX, DDA DISTRICT, CITY PARKS AND
WEED CUTTING AT THE CURRENT PRICES FROM 2022. FOR THE YEARS
2023 AND 2024

THANK YOU,



U.S. LAWNS OF LIVONIA

RONALD HOWE


FIELD CUTTING & VACANT HOMES

TERMS AND CONDITIONS:

1. The service charge will only be paid if the contractor goes out to the property within 5 days of being notified by the Department of Public Services of an authorization to cut.
2. The picture of the property must be taken prior to and after cutting the property.
3. The address of the property must be shown in the picture if available.
4. If a picture is not taken and it is determined that the charge is to be voided based on the lack of proof (picture) provided by the contractor, the voided fee will be deducted from the contractor's pay.
5. The contractor is responsible for the cameras. After each month, the cameras will be submitted to the Department of Public Services so that the pictures can be uploaded.

BID QUOTES

Rate per Square Foot	\$ <u>.10</u>
Rate per ¼ acre – Residential lots	\$ <u>25.00</u>
Rate per Acre	\$ <u>38.00</u>
Debris Pick-Up/Hour	\$ <u>15.00</u>
Service Charge for Lots Already Cut	\$ <u>20.00</u>

Name of Company	<u>RFC, Inc dba U.S. Lawns of Livonia</u>
Address	<u>15040 Dumay</u>
City/State/Zip	<u>Southgate, MI 48195</u>
Telephone Number	<u>734-818-0009</u>
Fax Number	<u>734-285-3444</u>
E-mail Address	<u>Ron.howe@uslawns.net</u>
Authorized Representative	<u>Ronald Howe</u>
	<small>Please Print or Type</small>
Title	<u>owner</u>
Signature	<u></u>

From the Desk of:
Kevin Anderson
Director, D.P.S.
January 23, 2023

To: Dan Marsh
Finance Director

Re: Bid Extension Recommendation for Grounds Maintenance of City Complex, DDA District, and City Parks

I respectfully request to extend the bid for Grounds Maintenance of City Complex, DDA District, and City Park to **US Lawns, 15040 Dumay St., Southgate, MI 48195**, for a period of **two years. (2023 and 2024)**

They are our current contractor and have extended their fee schedule for two years. I believe this to be in the best interest of the City as they have always provided excellent service and respond rapidly to all service calls.

If you have any questions, please contact me.

KA/sd



(D/Bids-A: Bid extension: Ground Maintenance of City Complex, DDA District & City Parks)

City Complex/DDA District

Name and Description

	Acres/ Square feet	Grass Cut	Edging	Cost
Big Island – Veteran's Pkwy, Dix, Reaume Pkwy	53,190 Sq. ft.	W	B	50.00
Police, Fire, Court Building – Reaume Pkwy, Dix, Walmart, including west parking lot islands	45,441 Sq. ft.	W	B	50.00
Reaume Pkwy Traffic Islands – From Dix to Superior	15,569 Sq. ft.	W	N/A	26.00
Library	16,104 Sq. ft.	W	B	31.00
City Hall – Including Flag Pole Island in front & gazebo area	34,700 Sq. ft.	W	B	71.00
Howard Park – Dix, Veteran's Pkwy, City Hall, parking lot	1.8 Acres	W	B	36.00
Lion's Park, surrounding parking lot, and tennis courts Inside fence and outside the fence on the west side	6.5 Acres	W	N/A	91.00
Historical House – Dix, Windemere, Doctor's office, & includes west side of Windemere between the fence & road	55,965 Sq. ft.	W	B	36.00
Superior ROW- North side from Windemere to apartments	39,648 Sq. ft.	W	N/A	16.00
Devoe / Dix Traffic Island	510 Sq. ft.	B	N/A	11.00
Superior / Dix Traffic Island	1,973 Sq. ft.	W	N/A	11.00
Kiwanis Park – Asher School, Leroy, Trenton Creek, and along Trenton ROW from creek to Lowe's sidewalk	7.8 Acres	W	N/A	91.00
Trenton ROW – Spruce to theater parking lot, east side	20,558 Sq. ft.	B	N/A	13.00
Fordline Park – Corner of Fordline & Eureka	68,550 Sq. ft.	W	N/A	8.00
Palco Alley – 18676 Eureka between Forest & Maywood	6,521 Sq. ft.	B	N/A	8.00
BP Alley – 13936 Eureka, between Longtin & Trenton	2,563 Sq. ft.	B	N/A	8.00

W – Weekly B – Biweekly N/A – Not available

Each area shall be bid on a per unit basis. The sizes are approximate and shall not be used as a guarantee of actual size. Those areas that are less than an acre are noted in square feet, and those greater than an acre are noted in acres.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, ^{DWD} Assistant City Administrator/Finance Director

DATE: January 25, 2023

RE: Proposed Schedule – FY 2023/24 Budget Process:

The following schedule is proposed regarding the process for review and approval of the budget for fiscal year commencing July 1, 2023:

Budget Workshop	Saturday, April 1, 2023	8:00 AM
Public Hearing on Budget	Wednesday, May 3, 2023	7:00 PM
Adoption of Budget by City Council	Wednesday, May 17, 2023	7:00 PM

A resolution authorizing the establishing of such dates is requested.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: January 26, 2023

Re: 2nd Readings of Proposed Changes to Ordinances 1298.13, 1298.17 regarding Exterior Walls and 300.07(e) Fines

The Planning Commission has reviewed and recommended changes to two ordinances pertaining to exterior walls: Ordinance 1298.13 Walls and Earth Berms, and Ordinance 1298.17 Exterior Building Wall Materials. A public hearing for the ordinance changes was held on October 10, 2022 at 7:00pm at the regularly scheduled Planning Commission Meeting. The recommended ordinance changes are specifically for:

1298.13(e)
1298.17(d)(2)B2
1298.17(d)(2)B3
1298.17(d)(2)B4
1298.17(d)(2)C4

Attached is a document showing the current language and the proposed new ordinance language. Portions of the current ordinance that would be affected by the proposed new ordinance language are highlighted and underlined.

Additionally the Administration is recommending an update to Ordinance 300.07(e) Fines for the fines associated with 1298.17. Currently the fines for 1298.17 are \$50 for Civil Infraction, and \$70 for Court Fine. The Administration is recommending the fines be updated to \$75 for Civil Infraction and \$100 for Court Fine.

The first readings of the proposed changes occurred at the City Council meeting on October 19, 2022.

Recommended Changes to Ordinances 1298.13 and 1298.17

1298.13 Current Language

1298.13(e) Required walls shall be constructed of architectural masonry materials which may include all decorative masonry units, i.e. monolithic and/or precast concrete walls. Precast concrete walls shall be stained (not painted) in colors complementary to the color of exterior materials used in buildings on the site.

1298.13 Proposed New Language

1298.13(e) Required walls shall be constructed of architectural masonry materials which may include all decorative masonry units, i.e. monolithic and/or precast concrete walls. Precast concrete walls, or commercial/industrial rated wall panels with stone or brick design shall be stained or painted in colors complementary to the color of exterior materials used in buildings on the site.

1298.17 Current Language

1298.17(d)(2)B: The exterior building walls of a nonresidential building shall consist of the following materials or combinations thereof:

1. Face brick for nonresidential buildings, as defined in this Zoning Code, cut stone or field stone.
2. Split-face block, which shall be treated (impregnated, not painted) with earth tone or natural colors. The split-face block must have a rough, stone-like texture created by splitting the block during production.
3. Precast concrete in a form and pattern which may consist of its natural color or which may be treated (impregnated, not painted) with earth tone colors.
4. Finished cementitious materials, including finished systems and stucco, which shall be treated (impregnated, not painted) with earth tone colors and may be utilized in combination with approved materials in 1298.17(B) 1, 2, 3 a minimum of eight feet above grade.
5. Metal standing seams may be utilized for architectural exterior wall accents on canopies and mansards. Colors shall be approved by the Building Department Director.

1298.17(d)(2)C4: Materials other than those specifically outlined in paragraph (d)(2)B. hereof shall be prohibited. Materials specifically prohibited include:

1. Concrete masonry units (CMU), such as block, pattern and fluted.
2. Tarred paper, tin, corrugated iron, porcelain clad and steel flat sheets.
3. Pressed or laminated wood products.
4. Painting of brick or face brick.
5. Similar products or materials.

1298.17 Proposed New Language

1298.17(d)(2)B: The exterior building walls of a nonresidential building shall consist of the following materials or combinations thereof:

1. Face brick for nonresidential buildings, as defined in this Zoning Code, cut stone or field stone.
2. Split-face block, which shall be treated with earth tone or natural colors. The split-face block must have a rough, stone-like texture created by splitting the block during production.
3. Precast concrete in a form and pattern which may consist of its natural color or which may be treated with earth tone colors.
4. Finished cementitious materials, including finished systems and stucco, which shall be treated with earth tone colors and may be utilized in combination with approved materials in 1298.17(B) 1, 2, 3 a minimum of eight feet above grade.
5. Metal standing seams may be utilized for architectural exterior wall accents on canopies and mansards. Colors shall be approved by the Building Department Director.

1298.17(d)(2)C4: Materials other than those specifically outlined in paragraph (d)(2)B. hereof shall be prohibited. Materials specifically prohibited include:

1. Concrete masonry units (CMU), such as block, pattern and fluted.
2. Tarred paper, tin, corrugated iron, porcelain clad and steel flat sheets.
3. Pressed or laminated wood products.
4. Similar products or materials.

City of Southgate
Planning Commission Meeting
October 10, 2022

This meeting of the Planning Commission was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Monday, October 10, 2022 and called to order by Chairman Gawlik, at 7:00 p.m.

PRESENT: Patricia Anderson, Ed Gawlik, Linda Clark, Jerry Orman, Priscilla Ayers-Reiss

ABSENT: Barbara Biskner, Chad Godbout, Leticia Crawford, (all excused), James Yoos

ALSO PRESENT: Plan Consultant John Enos and Alissa Starling, City Attorney Ed Zelenek, Building Official Tim Leach, City Administrator Dan Marsh

Minutes:

The first order of business is approval of the minutes from the September 12, 2022 Planning Commission meeting.

Moved by Commissioner Anderson, supported by Commissioner Orman, that the minutes of the Planning Commission Meeting dated September 12, 2022 be approved.
MOTION APPROVED UNANIMOUSLY.

Public Hearings:

1. Public Hearing for Ordinance amendments in Section 1298.13 and 1298.17.

Moved by Commissioner Anderson, supported by Commissioner Ayers-Reiss to open the Public Hearing.
MOTION APPROVED UNANIMOUSLY.

Discussion held on minor changes of the ordinances in regard to buildings requesting to paint traditional brick and stone surfaces Commission Chair Gawlik suggested businesses with paint chipping be approached and informed of the ordinance change.

No public comments were received.

Moved by Commissioner Clark, supported by Commissioner Orman, to close the Public Hearing.
MOTION APPROVED UNANIMOUSLY.

Moved by Commissioner Ayers-Reiss, supported by Commissioner Anderson, to approve Zoning Ordinance Amendments to Section 1298.13 Walls and Earth Berms and Section 1298.17 Exterior Building Wall Materials and forward to City Council for approval.
MOTION APPROVED UNANIMOUSLY.

Officials' Reports:

City Administrator Marsh stated On July 6, 2022, Section 468.01 Parking on Refuse Pick-Up Days, was updated in the Code of Ordinances. The new "No Parking" signs will indicate the hours of restricted parking will take effect between 8:00 am to 4:00 pm. The target start date for enforcement of the updated ordinance is November 1, 2022. "No Parking" signs began being updated in September 2022.

Plan Consultant Enos will be setting up Training Sessions in the next couple of months for all Commissioners.

Correspondence:

None.

Old Business:

1. Ordinance Amendment for Section 1298.18 Sign Ordinance.
 - a. Intent and Purpose
 - b. Definitions

Discussion held. Revisions have been made on the Sign Ordinance regarding Intent and Purpose and Definitions for review. Will have materials on sections of the Sign Ordinance at the meetings.

New Business:

Moved by Commissioner Ayers-Reiss, supported by Commissioner Clark, to move the Planning Commission Meeting Time to 7:00 p.m. and the Work Study to 6:30 p.m.
MOTION APPROVED UNANIMOUSLY.

Adjournment:

Moved by Commissioner Ayers-Reiss, supported by Commissioner Anderson, that this meeting of the Planning Commission be adjourned at 7:25 p.m.
MOTION APPROVED UNANIMOUSLY.

Ed Gawlik
Chairman, Planning Commission
as