

# Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday July 6, 2022

6:30pm

## Work Study Session

1. Outstanding Citizenship Award Presentation
2. Officials Reports
3. Discussion of Agenda Items

7:00 pm

## Regular Meeting

### *Pledge of Allegiance*

#### Roll Call:

Colovos, Farrah, George, Graziani, Kuspa, Rauch, Zamecki

#### Minutes:

1. Work Study Session Minutes dated June 15, 2022
2. Regular City Council Meeting Minutes dated June 15, 2022

*Motion to move into Executive Session re: Tentative Agreements for  
Firefighters Local 1307 and AFSCME 1917*

#### Scheduled Persons in the Audience:

#### Consideration of Bids:

#### Scheduled Hearings:

#### Communications "A" –

1. Memo from Administrator; Collective Bargaining Agreement – Firefighters 1307
2. Memo from Administrator; Collective Bargaining Agreement – AFSCME 1917
3. Letter from Mayor; Re: Appointment to Plan Commission
4. Letter from Mayor; Re: 28<sup>th</sup> District Court Flagpole Replacement (WAIVER OF BID)

#### Communications "B" – (Receive and File)

#### Ordinances:

1. Memo from Administrator; Re: 2<sup>nd</sup> reading Ordinance 394 – Chapter 468.01  
Parking on Refuse Pick up days

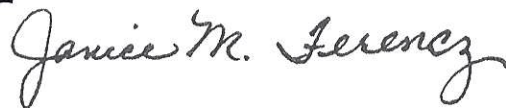
#### Old Business:

#### New Business:

#### Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1452 \$2,103,500.82

#### Adjournment:



Janice M. Ferencz, City Clerk

City Council

## **Work Study Session**

June 15, 2022

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An Informal Meeting of the Council of the City of Southgate was held on June 15, 2022 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

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Present: Bill Colovos, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent: \*Mark Farrah, \*Karen George, \*Dale Zamecki, \*excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dustin Lent, ACA/Finance Director David Angileri, City Engineer John Hennessey, City Treasurer Chris Rollet, City Clerk Janice Ferencz, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Mark Hatfield, Building Inspections Director Tim Leach, DPS Acting Director Kevin Anderson, Recreation Director Julie Goddard

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*Discussed the following agenda items:*

- Change Order #1 for Pedestrian Bridge Piers Rehabilitation
- Wireless Headsets for Fire Engine 81 (waiver)
- Panasonic Tough books and Docking Stations (waiver)
- Water main lining for Allen Road from Orchard to Superior (waiver)
- Collective Bargaining Agreement; Teamsters 214
- Collective Bargaining Agreement; TPOAM Court
- Collective Bargaining Agreement; TPOAM 2018
- SMART Bus Required Drug & Alcohol Policy
- Ordinance 394 – Chapter 468.01 Parking on Refuse Pick up days

This meeting ended at 6:44 pm.

# City of Southgate

## Regular City Council Meeting

### June 15, 2022

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, June 15, 2022 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

**This meeting began with the Pledge of Allegiance, followed by roll call.**

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Present: Bill Colovos, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent: \*Mark Farrah, \*Karen George, \*Dale Zamecki, \*excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dustin Lent, ACA/Finance Director David Angileri, City Engineer John Hennessey, City Treasurer Chris Rollet, City Clerk Janice Ferencz, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Mark Hatfield, Building Inspections Director Tim Leach, DSP Acting Director Kevin Anderson, Recreation Director Julie Goddard

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#### **Minutes:**

Moved by Rauch, supported Colovos, RESOLVED, that the minutes of the City Council Work Study Session dated June 1, 2022 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Colovos, RESOLVED, that the minutes of the Regular City Council Meeting dated June 1, 2022 be approved as presented. Carried unanimously.

*Executive Session re: Tentative Agreements for Teamsters 214; TPOAM Court; TPOAM 2018*

Moved by Rauch, supported by Colovos, RESOLVED that the Southgate City Council hereby enters into an executive session at 7:02 p.m.

#### ROLL CALL

Rauch yes  
Colovos yes  
Graziani yes  
Kuspa Yes

\*Farrah, \*George, \*Zamecki, \*absent

Motion Passes 4-0

Moved by Rauch, supported by Colovos, RESOLVED that the Southgate City Council hereby closed the executive session at 7:15 p.m.

#### ROLL CALL

Rauch yes  
Colovos yes  
Graziani yes  
Kuspa yes

\*Farrah, \*George, \*Zamecki, \*absent

Motion Passes 4-0



# Regular City Council Meeting

## June 15, 2022

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### Communications "A":

1. Letter from Mayor; Re: Change Order #1 for Pedestrian Bridge Piers Rehabilitation moved by Colovos, supported by Rauch, RESOLVED that the Southgate City Council hereby waives the bid and concurs with the Mayor's recommendation to approve the Change Order #1 for Pedestrian Bridge Piers Rehabilitation with Z Contractors (50500 Design Ln, Shelby Township, MI 48315) in the amount of \$49,500 plus a 10% contingency of \$4,950 for a total of \$54,450. BE IT FURTHER RESOLVED THAT adequate funds are available in the Major Street Funds for this purchase.

Motion carried unanimously.

2. Letter from Mayor; Re: Purchase of Wireless Headsets for Fire Engine 81 moved by Colovos, supported by Rauch, RESOLVED that the Southgate City Council hereby waives the bid and concurs with the Mayor's recommendation to purchase four (4) LiberatorMax 4 wireless headsets for use in Fire Engine 81 from Setcom Corporation (3019 Alvin Devane Blvd., Suite 560, Austin, TX 78741) in the amount of \$4,770.68.

Motion carried unanimously.

3. Letter from Mayor; Re: Purchase of Panasonic Tough books and Docking Stations moved by Rauch, supported by Colovos, RESOLVED that the Southgate City Council waives the bid and concurs with the Mayor's recommendation to purchase fifteen (15) Panasonic Tough Book Computers and Docking Stations for the Police Department with CDW-Government (75 Remittance Drive, Suite 1515, Chicago, IL 60675-1515) in the amount of \$45,613.65. BE IT FURTHER RESOLVED THAT adequate funds are available in the Federal Forfeiture Account for this purchase.

Motion carried unanimously.

4. Letter from Mayor; Re: Recommendation for Allen Road from Orchard to Superior, Water main lining moved by Colovos, supported by Rauch, RESOLVED that the Southgate City Council waives the bid and concurs with the Mayor's recommendation to award the contract for Water Main Lining for Allen Road from Orchard to Superior with Fer-Pal Construction (26187 Northline Road, Taylor, MI 4818) in the amount of \$1,449,037 plus 15% contingency of \$217,355.55 for a total of \$1,666,392.55. BE IT FURTHER RESOLVED THAT fund are available in the Water and Sewer Capital Fund for this contract.

Motion carried unanimously.

5. Memo from Administrator; Re: Collective Bargaining Agreement; Teamsters 214 moved by Rauch, supported by Colovos, RESOLVED that the Southgate City Council concurs with the Administration's recommendation to adopt the Collective Bargaining Agreement between the Teamsters Local 214 and the City of Southgate. BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to sign on behalf of the City.

Motion carried unanimously.

6. Memo from Administrator; Re: Collective Bargaining Agreement; TPOAM Court moved by Colovos, supported by Rauch, RESOLVED that the Southgate City Council concurs with the Administration's recommendation to adopt the Collective Bargaining Agreement between the TPOAM Court and the City of Southgate. BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to sign on behalf of the City.

Motion carried unanimously.

## Regular City Council Meeting

### June 15, 2022

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7. Memo from Administrator; Re: Collective Bargaining Agreement; TPOAM 2018 moved by Rauch, supported by Colovos, RESOLVED that the Southgate City Council concurs with the Administration's recommendation to adopt the Collective Bargaining Agreement between the TPOAM 2018 and the City of Southgate. BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to sign on behalf of the City.

Motion carried unanimously.

8. Memo from Admin. Asst.; Re: SMART Bus Required Drug & Alcohol Policy moved by Colovos, supported by Rauch, RESOLVED that the Southgate City Council adopt the SMART Bus Required Drug & Alcohol Policy as presented.

Motion carried unanimously.

### **Claims and Accounts:**

Moved by Graziani, supported by Rauch, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1451 for \$1,173,513.92.

Motion carried unanimously.

### **Adjournment:**

Moved by Rauch, supported by Colovos, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:26 P.M. Carried unanimously.

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Zoey Kuspa  
Council President

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Janice M. Ferencz  
City Clerk

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

ZOEY KUSPA  
*Council President*

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

### Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: June 28, 2022

Re: Collective Bargaining Agreement; Firefighters Local 1307

As previously discussed at this evenings Executive Session, the Administration has presented the City Council with a tentative agreement with Firefighters Local 1307. The Administration believes that the adoption of this agreement is in the best interest of the City. Therefore, the Administration respectfully requests that the City Council authorize the Mayor and City Clerk to sign on behalf of the City. Please do not hesitate to contact me with any additional questions.



JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



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### Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: June 28, 2022

Re: Collective Bargaining Agreement; AFSCME 1917

As previously discussed at this evenings Executive Session, the Administration has presented the City Council with a tentative agreement with AFSCME 1917. The Administration believes that the adoption of this agreement is in the best interest of the City. Therefore, the Administration respectfully requests that the City Council authorize the Mayor and City Clerk to sign on behalf of the City. Please do not hesitate to contact me with any additional questions.

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



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DALE W. ZAMECKI

June 22, 2022

To The Honorable  
Southgate City Council  
Southgate, Michigan 48195

**Re: Appointment to Boards/Commissions**

Ladies and Gentlemen:

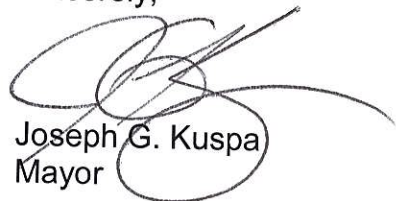
Please be advised I have made the following appointment:

**Plan Commission** – for a term expiring December 2022:

Priscilla Ayres-Reiss 15080 Cameron

Your concurrence on this appointment is greatly appreciated.

Sincerely,

  
Joseph G. Kuspa  
Mayor

Cc: City Clerk



JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

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June 28, 2022

To the Honorable  
City Council  
Southgate, Michigan 48195

Re: Recommendation for 28<sup>th</sup> District Court Flagpole Replacement **(Waiver of Bid)**

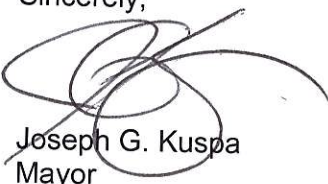
Ladies and Gentlemen:

It is recommended by the DPS Director and I concur, with his recommendation to award this purchase to Rocket Enterprises, Warren, Michigan, in the amount of \$5,673.00. The quote was received before we went to bid. No additional quotes were received through the bid process, therefore we are requesting to waive the bid process and award this purchase to Rocket Enterprises.

Adequate funds are available in the DPS Departmental Budget for this contract.

Your favorable consideration of this matter is greatly appreciated.

Sincerely,



Joseph G. Kuspa  
Mayor

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

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### MEMORANDUM

**TO:** The Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** June 27, 2022

**RE:** Recommendation for 28<sup>th</sup> District Court Flagpole Replacement (**BID  
WAIVER**)

I have reviewed the above with the DPS Director and concur with his recommendation to award this replacement of the Flagpole to Rocket Enterprises, Warren, MI in the amount of \$5,673.00

The City has money available through the DPS Department Budget for this replacement.



## DEPARTMENT OF PUBLIC SERVICES

14719 Schafer Court· Southgate, Michigan 48195  
Ph: (734) 258-3079· Fax: (734) 246-1333

### Memorandum

**To:** The Honorable Mayor and Members of City Council  
**From:** Kevin Anderson, Acting DPS Director  
**Date:** June 15, 2022  
**Re:** Request for Waiver of Bid


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The Department of Public Services is requesting a bid waiver for flagpole replacement at the 28<sup>th</sup> District Court. The City didn't receive bids from any other company, besides the original quote from Rocket Enterprise, Inc. Therefore, I recommend the City waive the bid process for flagpole replacement at the 28<sup>th</sup> District Court to Rocket Enterprises, Inc. for \$5,673.00. I respectfully request this item be placed on the City Council agenda for the next meeting, for purposes of bid waiver.

If you have any questions, please contact me. I would appreciate your favorable consideration of this request.

Kevin Anderson  
Acting DPS Director

KA/sd  
Enclosure





INQ#85034 - RA40'



**ROCKET ENTERPRISE, INC.**

30660 Ryan Road, Warren, MI 48092  
586/751-7600 PH / 586/751-7636 FX

Jerry Stacy  
City of Southgate  
14719 Schafer Court  
Southgate MI 48195

May 16, 2022

734/341-9477 cell  
jstacy@southgatemi.gov

Jerry,

Thank you for your interest in the products and services of **Rocket Enterprise, Inc.** Below you will find pricing and specifications on the flagpole you have requested.

Sincerely,

Lisa Adams

**CONE TAPERED SPUN ALUMINUM FLAGPOLE: Bronze Anodized Finish**

| QTY | PART #, HEIGHT, DESCRIPTION   | BASE | TOP  | WALL  | TC | TA | EACH       | EXTENDED   |
|-----|---|------|------|-------|----|----|------------|------------|
| 1   | SERVICE CALL & LABOR TO PULL & DISPOSE OF EXISTING DAMAGED FLAGPOLE & ERECT NEW RA40' FLAGPOLE INTO EXISTING FOUNDATION |      |      |       |    |    |            |            |
| 1   | RA40' BRONZE ANODIZED FLAGPOLE  | 8"   | 3.5" | .188" | NT | 0  | \$1,425.00 | \$1,425.00 |
|     |   |      |      |       | NT | 0  | \$4,248.00 | \$4,248.00 |
|     | ** THIS QUOTE ASSUMES FLAGPOLE CAN BE REMOVED FROM EXISTING SLEEVE **   |      |      |       |    |    |            | \$0.00     |
|     |   |      |      |       |    |    |            | \$0.00     |
|     | SERVICE LOCATION:   |      |      |       |    |    |            | \$0.00     |
|     | 28TH DISTRICT COURT - SOUTHGATE   |      |      |       |    |    |            | \$0.00     |
|     | 14720 REAUME PARKWAY  |      |      |       |    |    |            | \$0.00     |
|     | SOUTHGATE MI 48195  |      |      |       |    |    |            | \$0.00     |
|     |   |      |      |       |    |    |            | \$0.00     |
|     | **NOTE: PRICING SHOWN IS FIRM FOR "60" DAYS**   |      |      |       |    |    | SUB TOTAL  | \$5,673.00 |
|     |   |      |      |       |    |    | TAX        | \$0.00     |
|     |   |      |      |       |    |    | TOTAL      | \$5,673.00 |

**FLAGPOLE PACKAGE INCLUDES** \* Gold Ball Top \* Standard Truck Pulley \* Halyard & 2 Stainless Steel Clips \*  
\* Flash Collar \* Cast Aluminum Cleat \*

ABOVE PRICING DOES NOT INCLUDE CHARGES FOR: \* Jackhammer through asphalt or concrete \* Carting dirt off site \*

UPON ACCEPTANCE - PLEASE SIGN, DATE & RETURN YOUR ORDER APPROVAL - THANK YOU

NAME & TITLE

DATE

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

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DALE W. ZAMECKI

### Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: June 28, 2022

Re: 2nd Reading of Ordinance 394 Chapter 468.01- "Parking on Refuse Pick-Up Days"

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Per your request the administration has drafted up new ordinance language for parking on the street during trash day. Attached please find the new ordinance language.

This is the 2nd reading to change the current language in Ordinance 394 Chapter 468.01 and 468.99 and replace with the new language presented. This proposed language would change the time current time of no parking from Noon to 4:00pm to 8:00 am to 4:00pm. The new language also raises the fee for first time offense from \$10 to \$25 and second offense from \$25 to \$50. Third offense and any offenses over three will stay at the current rate of \$50.



## Current Language

### 468.01 PARKING ON REFUSE PICK-UP DAYS.

(a) No person shall park a motor vehicle upon any public street within a residential zone of the City between 12:00 noon and 4:00 p.m. on respective refuse pick-up days within each zone, except for the following legal holidays: Christmas Day, New Year's Day, Independence Day, Labor Day and Thanksgiving Day.

(b) All vehicles found in violation of this section may be removed from the street at the owner's expense. This expense includes, but is not limited to, towing fees and any storage fees that may accrue as a result of such towing. Such fees shall be paid prior to the owner receiving his or her motor vehicle from the City.

(c) Appropriate signs shall be posted designating "No Parking 12:00 noon to 4:00 p.m. on Monday, Tuesday, Wednesday, Thursday, or Friday."

(d) This section shall not apply to streets within the City that are unpaved.

(Ord. 394. Passed 3-4-87; Ord. 833. Passed 10-4-06.)

### 468.99 PENALTY.

(a) Whoever violates Section 468.01 is responsible for a civil infraction and shall be fined ten dollars (\$10.00) for a first offense and twenty-five dollars (\$25.00) for a second offense, and fifty dollars (\$50.00) for the third offense and all subsequent offenses. This shall re-set on January 1st of each year.

## Proposed New Language

(a) No person shall park a motor vehicle upon any public street within a residential zone of the City between 8:00 a.m. and 4:00 p.m. on respective refuse pick-up days within each zone, except for the following legal holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

(b) All vehicles found in violation of this section may be removed from the street at the owner's expense. This expense includes, but is not limited to, towing fees and any storage fees that may accrue as a result of such towing. Such fees shall be paid prior to the owner receiving his or her motor vehicle from the City.

(c) Appropriate signs shall be posted designating "No Parking 8:00 a.m. to 4:00 p.m. on Monday, Tuesday, Wednesday, Thursday, or Friday."

(d) This section shall not apply to streets within the City that are unpaved.

### 468.99 PENALTY.

(a) Whoever violates Section 468.01 is responsible for a civil infraction and shall be fined Twenty-five dollars (\$25.00) for a first offense and fifty dollars (\$50.00) for the second offense and all subsequent offenses. This shall re-set on January 1st of each year.