

# Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday June 15, 2022

6:30pm

## Work Study Session

1. Officials Reports
2. Discussion of Agenda Items

7:00 pm

## Regular Meeting

### *Pledge of Allegiance*

#### Roll Call:

Colovos, Farrah, George, Graziani, Kuspa, Rauch, Zamecki

#### Minutes:

1. Work Study Session Minutes dated June 1, 2022
2. Regular City Council Meeting Minutes dated June 1, 2022

*Motion to move into Executive Session re: Tentative Agreements for Teamsters 214; TPOAM Court; TPOAM 2018*

#### Scheduled Persons in the Audience:

#### Consideration of Bids:

#### Scheduled Hearings:

#### Communications "A" –

1. Letter from Mayor; Re: Change Order #1 for Pedestrian Bridge Piers Rehabilitation Page 5
2. Letter from Mayor; Re: Purchase of Wireless Headsets for Fire Engine 81 Page 10  
(Waiver of Bid)
3. Letter from Mayor; Re: Purchase of Panasonic Toughbooks and Docking Stations Page 16  
(Waiver of Bid)
4. Letter from Mayor; Re: Recommendation for Allen Road from Orchard to Superior, Water main lining Page 26  
(Waiver of Bid)
5. Memo from Administrator; Re: Collective Bargaining Agreement; Teamsters 214 Page 30
6. Memo from Administrator; Re: Collective Bargaining Agreement; TPOAM Court Page 31
7. Memo from Administrator; Re: Collective Bargaining Agreement; TPOAM 2018 Page 32
8. Memo from Admin. Asst.; Re: SMART Bus Required Drug & Alcohol Policy Page 33

#### Communications "B" – (Receive and File)

#### Ordinances:

1. Memo from Administrator; Re: 1<sup>st</sup> reading Ordinance 394 – Chapter 468.01 Page 43  
Parking on Refuse Pick up days

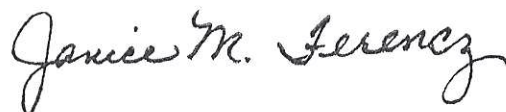
#### Old Business:

#### New Business:

#### Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1451 \$1,173,513.92

#### Adjournment:



Janice M. Ferencz, City Clerk

City Council

## **Work Study Session**

June 1, 2022

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An Informal Meeting of the Council of the City of Southgate was held on June 1, 2022 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

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Present: Bill Colovos, Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch, Dale Zamecki

Absent: \*Mark Farrah, \*excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dustin Lent, ACA/Finance Director David Angileri, City Engineer John Hennessey, City Treasurer Chris Rollet, City Clerk Janice Ferencz, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Mark Hatfield, Building Inspections Director Tim Leach, DPS Acting-Director Kevin Anderson, Recreation Director Julie Goddard

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*Discussed the following agenda items:*

- Southgate Alumni Hockey Game
- 4<sup>th</sup> Quarter Budget Amendment
- Electrical Repairs & Maintenance Bid 18 Month Extension
- Ordinance 394 Discussion on ordinance time

This meeting ended at 6:55 pm.

# City of Southgate

## Regular City Council Meeting

### June 1, 2022

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, June 1, 2022 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

**This meeting began with the Pledge of Allegiance, followed by roll call.**

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Present: Bill Colovos, Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch, Dale Zamecki

Absent: \*Mark Farrah, \*excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dustin Lent, ACA/Finance Director David Angileri, City Engineer John Hennessey, City Treasurer Chris Rollet, City Clerk Janice Ferencz, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Mark Hatfield, Building Inspections Director Tim Leach, DSP Acting Director Kevin Anderson, Recreation Director Julie Goddard

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#### **Minutes:**

Moved by Rauch, supported Zamecki, RESOLVED, that the minutes of the City Council Work Study Session dated May 18, 2022 be approved as presented. Carried unanimously.

Moved by Colovos, supported by Zamecki, RESOLVED, that the minutes of the Regular City Council Meeting dated May 18, 2022 be approved as presented. Carried unanimously.

#### **Scheduled Persons in the Audience:**

1. Garret Presnell gave an update about the recent Southgate Alumni Hockey Game. He also presented P&R Director Goddard with a check for \$450 raised at the game.

#### **Communications "A":**

1. Memo from ACA/Finance Director; Re: 4<sup>th</sup> Quarter Budget Amendment moved by Rauch, supported by George, RESOLVED that the Southgate City Council hereby approves the proposed budget amendments for the 4<sup>th</sup> quarter of the fiscal year ending June 30, 2022

Motion carried unanimously.

2. Letter from Mayor; Re: Electrical Repairs and Maintenance (bid extension) moved by Colovos, supported by Rauch, RESOLVED that the Southgate City Council hereby extends the current contract thru December 2024 for the electrical repairs and maintenance with Riney Electric (1459 Fort St., Wyandotte, MI 48192). The current rates of \$55 per hour for Monday – Friday and \$75.00 per hour Saturday, Sunday and Holidays remain in effect for this extension.

Motion carried unanimously.



# Regular City Council Meeting

## June 1, 2022

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### **Unscheduled Persons In Audience**

1. Robert Kowalski, 12757 Chestnut, discussed school public transportation system.
2. Gary Martin, 11250 Hawthorne, discussed the parking on trash day times.

### **Claims and Accounts:**

Moved by Graziani, supported by Zamecki, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1450 for \$2,432,661.98.

Motion carried unanimously.

### **Adjournment:**

Moved by George, supported by Colovos, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:12 P.M. Carried unanimously.

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Zoey Kuspa  
Council President

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Janice M. Ferencz  
City Clerk



JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

CHRISTOPHER P. ROLLET  
Treasurer



## City of Southgate

**- CITY COUNCIL -**

ZOEY KUSPA  
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

June 9, 2022

To the Honorable  
City Council  
Southgate, Michigan 48195

Re: Recommendation for Change Order #1 for Pedestrian Bridge Piers Rehabilitation

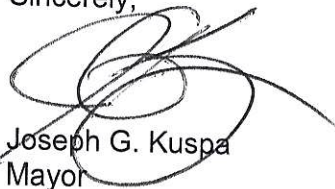
Ladies and Gentlemen:

It is recommended by the City Engineer and I concur, with his recommendation for this Change Order in the amount of \$49,500.00 plus a 10% contingency of \$4,950.00 for a grand total of \$54,450.00 to Z Contractors.

Adequate funds are available in the Major Street Funds for this purchase.

Your favorable consideration of this matter is greatly appreciated.

Sincerely,

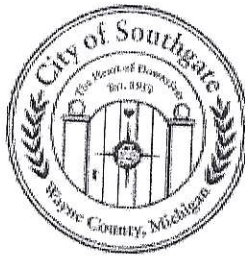


Joseph G. Kuspa  
Mayor

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

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*Council President*

CHRISTIAN GRAZIANI

BILL COLOVOS

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PHILLIP J. RAUCH

DALE W. ZAMECKI

### MEMORANDUM

**TO:** The Honorable Mayor and City Council

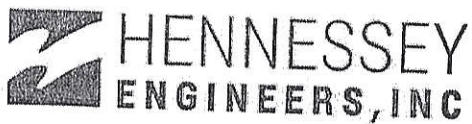
**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** June 9, 2022

**RE:** Recommendation for Change Order #1 for Pedestrian Bridge Piers Rehabilitation

I have reviewed the above with the City Engineer and concur with his recommendation for this Change Order in the amount of \$49,500.00 plus a 10% Contingency of \$4,950.00 for a grand total of \$54,450.00 to Z Contractors.

Adequate funding for this project is available in Major Street Funds.



June 9, 2022

Mr. Dustin Lent, City Administrator  
City of Southgate  
14400 Dix-Toledo Highway  
Southgate, Michigan 48195

**Re: Dix-Toledo Pedestrian Bridge (Concrete Bridge Piers Rehabilitation)  
Change Order No. 001  
City of Southgate  
Hennessey Project No. 13093**

Dear Mr. Lent:

Please find attached change order 001 for the above referenced project. The referenced project was awarded to Z Contractors and the original work was completed in 2017.

Upon the discovery of damage to the pedestrian bridge stair support recently, Hennessey Engineers contacted SME (Structural Engineer Consultant) and Z Contractors (Bridge Contractor) to field review the damage to the bridge support. SME developed a structural report and Z Contractors provided a repair estimate based on this structural report. This change order is for the change in scope of work, as the proposed work will be completed per the attached change order.

We request that the attached change order be approved at the regular City Council meeting scheduled for June 15, 2022. If you have any questions, or if additional information is necessary, please do not hesitate to contact me.

Very Truly Yours,

HENNESSEY ENGINEERS, INC

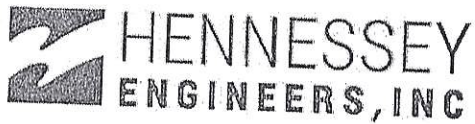
A handwritten signature in cursive script that reads 'John M. Miller'.

John M. Miller  
Project / Construction Manager

cc: David Angileri, Finance Director, City of Southgate  
Kevin Anderson, Director of Public Services, City of Southgate  
John J. Hennessey, P.E., Vice President, Hennessey Engineers, Inc.  
Mike Phelps, P.E., Z Contractors

File B.3





## CHANGE ORDER

Recommendation No. 001      Date: June 9, 2022

**Project:** Dix-Toledo Pedestrian Bridge (Concrete Bridge Piers Rehabilitation)  
**Project Number:** 13093  
**Owner:** City of Southgate  
**Contractor:** Z Contractors, Inc.

### 1. Addition to the Scope of Work:

Upon discussions with the City, Hennessey Engineers, SME (Structural Engineer Consultant) and Z Contractors (Bridge Contractor) completed a field evaluation of the pedestrian bridge over Dix-Toledo Road. The east bridge stair support suffered a crack in the support column. The damage also included broken welds at the anchor plate supporting the east stairs. Per SME structural engineers report and Z Contractors review and estimate, the repair method was determined.

This change order accounts for a revised lump sum repair for the completion of the pedestrian bridge repair over Dix-Toledo Road.

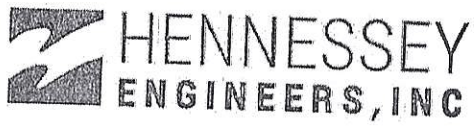
**Increase Cost for Change in Project Scope: \$49,500.00**

### 2. 10% Contingency:

A 10 percent contingency is being accounted for if any unforeseen conditions arise during the repair construction.

**10% Contingency: \$4,950.00**

Original Contract Price:	\$ 202,100.10
10% Contingency (Bridge Piers Rehab)	\$ 20,210.01
Change Order No. 1 Price Increase:	\$ 49,500.00
10% Contingency (East Stair Support)	\$ 4,950.00
<b>Revised Contract Price:</b>	<b>\$ 276,760.11</b>



Changes Originated By Hennessey Engineers, Inc.:

Signature: John M. Miller Title: PROJECT/CONSTR. MGR.  
Print Name: JOHN M. MILLER Date: 6/9/2022

Accepted by Z Contractors:

Signature: \_\_\_\_\_ Title: \_\_\_\_\_  
Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Accepted by the City of Southgate:

Signature: \_\_\_\_\_ Title: \_\_\_\_\_  
Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

ZOEY KUSPA  
*Council President*

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

June 9, 2022

To the Honorable  
City Council  
Southgate, Michigan 48195

Re: Request for purchase of Wireless Headsets for Fire Engine 81 – **(Waiver of Bid)**

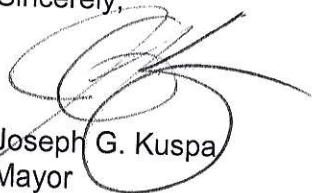
Ladies and Gentlemen:

It is recommended by the Fire Chief and I concur, with his recommendation to purchase four (4) LiberatorMax 4 wireless headsets for use in Fire Engine 81. Purchasing these headsets from Setcom, Austin, TX would be in the best interest of the City.

Adequate funds are available in the Fire Department Budget for this purchase.

Your favorable consideration of this matter is greatly appreciated.

Sincerely,

  
Joseph G. Kuspa  
Mayor



JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



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DALE W. ZAMECKI

### MEMORANDUM

**TO:** The Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** June 9, 2022

**RE:** Recommendation for Wireless Headsets for Fire Engine (**BID WAIVER**)

I have reviewed the above with the Fire Chief and concur with his recommendation to award this purchase of Wireless Headsets to Setcom of Austin, TX, in the amount of \$4,770.68.

Adequate funding is available within the Fire Department Budget for this purchase.



# Southgate Fire Department

14730 Reaume Parkway  
Southgate, Michigan 48195  
(734) 258-3080 / FAX (734) 246-1352

Marc Hatfield, Fire Chief  
(734) 258-3070  
mhatfield@ci.southgate.mi.us



To: Honorable Mayor Kuspa

From: Fire Chief Marc Hatfield

Re: Request for purchase approval/bid waiver

Date: 05/09/2022

Dear Mayor,

The Fire Department budgeted the addition of 4 wireless headsets for use in Engine 81. The engine currently does not have any and would be used to improve radio communications, and protect firefighter hearing loss.

I have researched several different companies, and found that the Setcom LiberatorMax 4 user wireless system best fits our needs. This unit includes 4 wireless headsets, 1 radio interface, and appropriate hardware for installation. I received a quote for \$4770.68 from Setcom.

It is my recommendation and in the best interest of the Fire Department that we purchase this system from Setcom as they had the best product and price to fit our needs. Adequate funding is available within the budget.

Sincerely,

Marc Hatfield

Fire Chief

CC: City Administrator, Finance Director, Public Safety Commission(7), file



# Estimate

**Pinnacle Peak Holding Corporation**  
**dba Setcom Corporation**

3019 Alvin DeVane Blvd., Suite 560  
Austin TX 78741  
United States  
Tax ID: 65-1226637  
650.965.8020  
www.SetcomCorp.com

Date	Expires	Estimate #
4/28/2022	5/28/2022	941324
Comments / Notes		
4 Crew Wireless LiberatorMAX Fire System to interface one APX mobile 05 control head.		

## Bill To

Southgate Fire Department (MI)  
14730 Reaume Pkwy  
Southgate MI 48195

## Ship To

Southgate Fire Department (MI)  
14730 Reaume Pkwy  
Southgate MI 48195

Terms	Lead Time	Ship Via	FOB	Account Executive
Net 30	Twelve Weeks	UPS GRD	Austin, TX	Lori Oquendo

Item	Qty	Units	Description	Detailed Description	Rate	Amount
MS-900MAX	1		LiberatorMAX Master Station 16-Channel	Radio Interface Base for LiberatorMAX 16-Channel	1,225.00	1,225.00
CSB-900MAX Kit	2		Wireless Headset, Radio Transmit, 16-Channel Includes Charge Cable (25-1027) and Hanger Hook (14-7014)		800.00	1,600.00
CSB-901MAX Kit	2		Wireless Headset, Intercom Only, 16-Channel Includes Charge Cable (25-1027) and Hanger Hook (14-7014)		800.00	1,600.00
RC-18MU4K	1		Radio Cable	Overmolded conxall 18' Radio Cable, System 900, 1310, or 1600 For Motorola APX/XTL series of mobile radios, dash-mount or remote-mount versions, also for PM1500 Radios.	260.00	260.00

Items marked with an asterisk (\*) are special order and non-returnable.

We appreciate the opportunity to work with you on this project.

Setcom's warranty policy can be found here: <https://setcomcorp.com/warranty.html>

Subtotal	4,685.00
Shipping Cost (UPS GRD)	85.68
Total	\$4,770.68

page 13

Ref Diagram





# Quote

#9395

Date: 4/7/2022

Expires: 5/7/2022

17600 SW 65th Ave  
Lake Oswego OR 97035  
United States

Ph: (503) 684-6647  
Fax: (503) 620-2943  
[www.firecom.com](http://www.firecom.com)

## ATTENTION

Marc Hatfield  
[mhatfield@ci.southgate.mi.us](mailto:mhatfield@ci.southgate.mi.us)  
7342583070

## SALES REP

William Ludwig  
[William.Ludwig@sonetics.com](mailto:William.Ludwig@sonetics.com)  
202-251-3004

## BILL TO

Southgate Fire Department  
14730 Reaume Parkway  
Southgate MI 48195  
United States

## SHIP TO

Southgate Fire Department  
14730 Reaume Parkway  
Southgate MI 48195  
United States

Memo: 4 User Wireless System - Shipping Not Included

ITEM	QUANTITY	PRICE	AMOUNT
<b>UHW505</b> RADIO TRANSMIT UH, DECT7, HEAD	4	\$835.00	\$3,340.00
<b>WB505R</b> WIRELESS BASE STATION 5-USER RADIO TRANSMIT	1	\$1,245.00	\$1,245.00
<b>5100D</b> DIGITAL INTERCOM 1 RADIO Firecom GA	1	\$995.00	\$995.00
<b>110-5136-30</b> MR-52X, MOTOROLA, 4 FT. Motorola XTL-5000	1	\$195.00	\$195.00
<b>108-0678-00</b> HANGER HOOK, YELLOW NFPA FOR HEADSET	4	\$9.95	\$39.80
<b>Subtotal</b>			\$5,814.80
<b>Total Tax (0%)</b>			\$0.00
<b>Total</b>			\$5,814.80

The quote total may not reflect freight or sales tax charges. Amounts are in USD.  
Please send your purchase order(s) to [orders@soneticscorp.com](mailto:orders@soneticscorp.com)

Diversified Communications Group  
1008 Seabrook Way  
Cincinnati, OH 45245  
(513) 794-1275  
accounting@dcgoh.com



## Quote

### ADDRESS

Southgate Fire Department  
14730 Reaume Parkway  
Southgate, MI 48195

### SHIP TO

Southgate Fire Department  
14730 Reaume Parkway  
Southgate, MI 48195

QUOTE # 220417

DATE 04/14/2022

EXPIRATION DATE 05/14/2022

### PRODUCT

	QTY	RATE	AMOUNT
David Clark H9940 Headset (40991G-01)	4	566.00	2,264.00
David Clark U9922-G38 Gateway (40995G-01)	1	876.25	876.25
David Clark U9910 Digital Belt Station (40992G-01)	2	646.75	1,293.50
David Clark U9913 Digital Belt Station (40992G-07)	2	646.75	1,293.50
David Clark C99-22PW (18748G-24)	1	123.25	123.25
David Clark C3821 Cord Assy (18747G-06)	1	120.25	120.25
David Clark Charging Unit (41034G-02)	1	387.75	387.75
David Clark Power Cord Kit 20' (41090G-16)	1	58.50	58.50
David Clark Rechargeable Wireless Battery (40688G-90)	8	65.00	520.00
David Clark Headset Restraint, Quick Release (43200G-01)	4	8.65	34.60

TOTAL

**\$6,971.60**

Accepted By

Accepted Date

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

CHRISTOPHER P. ROLLET  
Treasurer



## City of Southgate

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PHILLIP J. RAUCH

DALE W. ZAMECKI

June 9, 2022

To the Honorable  
City Council  
Southgate, Michigan 48195

Re: Purchase of Panasonic Toughbook Computers and Docking Stations— **Waiver of Bid**

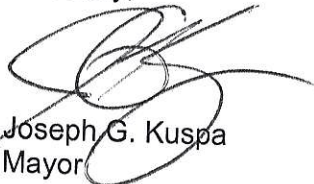
Ladies and Gentlemen:

It is recommended by the Director of Public Safety and I concur, that the bid procedure be waived and to award this purchase of Panasonic Toughbook Computers and Docking Stations for the Police Department to CDW-Government, Chicago, IL, in the amount of \$45,613.65. The IT Director has explored the available products in this category and received quotes for these products. We feel purchasing the Panasonic Toughbook Computers and Docking Stations from CDW-Government will best suit the needs of the department.

Adequate funds are available in the Federal Forfeiture Account for this purchase.

Your favorable consideration of this matter is greatly appreciated.

Sincerely,



Joseph G. Kuspa  
Mayor



JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

CHRISTOPHER P. ROLLET  
Treasurer



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DALE W. ZAMECKI

### MEMORANDUM

**TO:** The Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** June 9, 2022

**RE:** Recommendation for an Car Computers and Docking Stations for Patrol Cars. **(WAIVER OF BID)**

I have reviewed the above with the Police Chief and concur with his recommendation to award this purchase to CDW-Government, Chicago IL the amount of \$45,613.65.

Adequate funds are available in the Federal Forfeiture Account for this purchase.



## SOUTHGATE POLICE DEPARTMENT MEMO

To: Honorable Mayor Kuspa  
From: Office of the Director of Public Safety  
Re: Purchase approval  
Date: June 8<sup>th</sup>, 2022

Dear Mayor Kuspa,

The police department is in requesting to purchase new Panasonic Toughbook computers and docking stations for our patrol vehicles. In 2020, we replaced 6 of our in-car computers with these same computers and they have worked very well. Recently we also purchased all new printers for our patrol vehicles. The remaining computers we have are nearing the end of their lifespan and this purchase will allow us to have all new computers and printers in our patrol vehicles.

IT Director Jason Rucker has recommended for us to replace our in-car computers and has collected three quotes for the Panasonic Toughbook 55- 14" Core i5 computers and Gamber-Johnson Docking Stations. Mr. Rucker has secured a quote from CDW-G, Rugged Depot, and Tough Rugged Laptops. CDW-G had the lowest quote at \$45,613.65 for the Panasonic Toughbook's and docking stations. It is my recommendation that we purchase the computers and docking stations as outlined in the attached quote received from CDW-Government located at 75 Remittance Drive, Suite 1515, Chicago, IL 60675, in the total amount of \$45,613.65.

With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on June 15<sup>th</sup>, 2022, for purpose of purchase approval.

Adequate funding is available in the Federal Forfeiture Account, this purchase falls under the guidelines that governs the use of these funds.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph L. Marsh".

Joseph L. Marsh

Director of Public Safety

cc: City Administrator, Finance Director, Chief Mydlarz, Public Safety Commission (7), file



# QUOTE CONFIRMATION




DEAR JASON RUCKER,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MTTD771	5/31/2022	MTTD771	6532143	\$45,613.65

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Panasonic Toughbook S5 - 14" - Core i5 1145G7 - 16 GB RAM - 512 GB SSD Mfg. Part#: FZ-55D2601VM Contract: Michigan Master Computing-MIDEAL (071B6600110)	15	6669733	\$2,058.23	\$30,873.45
Gamber-Johnson Docking Station - Dual BE - docking station - VGA, HDMI Mfg. Part#: 7160-1265-02 Contract: Michigan Master Computing-MIDEAL (071B6600110)	15	6009520	\$982.68	\$14,740.20

PURCHASER BILLING INFO		SUBTOTAL	\$45,613.65
<b>Billing Address:</b> CITY OF SOUTHGATE ACCT'S PAYABLE 14400 DIX TOLEDO RD ACCOUNTS PAYABLE SOUTHGATE, MI 48195-2598 Phone: (734) 258-3049 Payment Terms: Net 30 Days-Govt State/Local		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$45,613.65
<b>DELIVER TO</b> <b>Shipping Address:</b> CITY OF SOUTHGATE JASON RUCKER 14400 DIX TOLEDO RD ACCOUNTS PAYABLE SOUTHGATE, MI 48195-2598 Phone: (734) 258-3049 Shipping Method: UPS Ground (2- 3 Day)		<b>Please remit payments to:</b> CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G LLC SALES/CONTACT INFORMATION			
	Haris Imamovic	800.808.4239	haris.imamovic@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$45,613.65	\$1,233.85/Month	\$45,613.65	\$1,421.78/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?



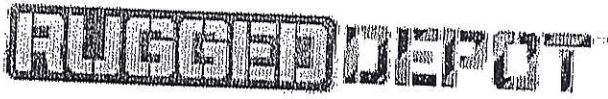
- **Lower Upfront Costs.** Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- **Flexible Payment Terms.** 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- **Predictable, Low Monthly Payments.** Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- **Technology Refresh.** Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- **Bundle Costs.** You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

**General Terms and Conditions:**

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/dam/cdw/documents/IT/ITX/ITX-MS-Sales-SSR.pdf>  
For more information, contact a CDW account manager.

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WE DON'T DO FRAGILE!

Tel: 281-305-5034  
Ofc: 281-259-6613  
Fax: 281-259-6615  
Aaron.Kukielski@ruggeddepot.com

## Sales Quotation

Quotation No.: 63216

Page 1 of 1

Order Date: 05/31/2022  
Valid Until: 06/30/2022  
Customer Number: C17831  
Rep: Aaron Kukielski  
Terms: Rugged NET 30  
Customer Ref:

Bill To:  
Southgate Police Department  
14710 Reaume Parkway

Southgate MI 48195  
USA  
734-284-3800

Ship To:  
Southgate Police Department  
14710 Reaume Parkway

Southgate MI 48195  
USA  
734-284-3800

Shipping Method: Best Way

Item Code	Description	Condition	Quantity	Price	Total
FZ-55 TOUCH + LTE	Win10 Pro, Intel Core i5-1145G7 (up to 4.4Ghz), vPro, 14.0" FHD 1000 nit Gloved Multi Touch, 16GB, 512GB OPAL SSD, Intel Wi-Fi 6, Bluetooth, 4G LTE Band 14 (EM7511), Dual Pass (Ch1:WWAN-GPS/Ch2:WWAN), Infrared Webcam, Standard Battery, TPM 2.0, Emissive Backlit Keyboard, Flat		15	2,602.00	39,030.00
FZ-55 DOCK	Gamber-Johnson Vehicle docking station (dual pass) for the Panasonic Toughbook FZ-55, CF-54. Includes External LIND Power Supply. USB 3.0 (2), VGA, HDMI, RJ45, Serial, Keyed lock, Dual RF Antennas		15	1,009.00	15,135.00

Freight	\$775.00
Tax	\$0.00
Total	\$54,940.00

### Terms and Conditions

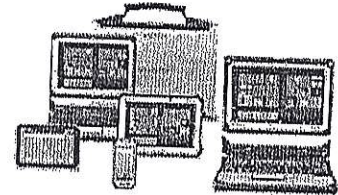
- \* Any refunds, for any reason (including cancellations), if payment was made with American Express, refund will be less 4% American Express merchant processing charge.
- \* All shipments are FOB Destination, Freight Prepaid & Add, unless using customer shipping account, if freight not shown on quote, it will be added to invoice.
- \* Payment must be made in U.S. dollars.
- \* Pricing and quantities are subject to change.
- \* Rugged Solutions America LLC reserves the right to substitute products of equal or greater specifications.
- \* Invoices are subject to late payment charges of 18% per year computed monthly after due date.
- \* All products are sold "AS IS"
- \* No credit allowed for goods returned without prior approval.
- \* ALL RETURNS MUST BE ACCOMPANIED BY A RETURN MATERIAL AUTHORIZATION NUMBER AND ARE SUBJECT TO A 20% RESTOCKING/HANDLING FEE; IF A SPECIAL ORDER PART, ADDITIONAL VENDOR RESTOCKING/HANDLING FEES MAY APPLY.
- \* Claims for loss or damage in shipment must be made to the carrier by the Customer. All others must be made to Rugged Solutions America LLC within 2 days of receipt of goods. All goods shipped at the buyer's risk.
- \* Customer also agrees to pay such attorney's fees and costs as are actually incurred for the collection of this amount whether or not suit is instituted.
- \* All product and services on this invoice will remain the property of Rugged Solutions America LLC and will be fully encumbered until full payment has been remitted.
- \* Terms orders are based off from payment being made via check or ACH or Wire. If Credit Card is presented as payment, an administrative fee of 3.5% plus \$25.00 will be added to the corrected invoice.

page 21

Rugged Solutions America LLC strives to bring our customers the best possible price everyday.

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RUGGED LAPTOPS

PLATINUM  
**TOUGHBOOK**  
ADVANTAGE  
Authorized Mobility Partner



**TOUGH**  
RUGGED LAPTOPS

Dear Valued Customer Mr Jason Rucker,

Thank you for your Quote Request from Tough Rugged Laptops a Rugged Computing, Inc. Company.

You will find our proposal in the attached PDF. To view all details, edit or accept this proposal visit My Quote in your dashboard by [logging into your account](#).

If you have questions about your quote request, please contact: Al Townsend or email @ [atownsend@toughruggedlaptops.com](mailto:atownsend@toughruggedlaptops.com) For questions, please call us at [800-441-9165](tel:800-441-9165) . Our hours are 5AM - 5PM Pacific Standard Time Monday-Friday.

For our Terms and Conditions please click [here](#)

Thank you for your trust.

*We encourage you to price/availability shop, as we have the lowest prices, significantly lower than our competitors and superior availability.*

**Tough Rugged Laptops a Rugged Computing, Inc. Company**

1251 Manassero Suite 401 Anaheim, CA 92807

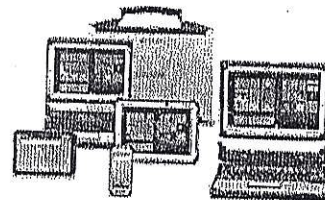
If you have any questions, please call us at 800-441-9165 or visit us at [www.toughruggedlaptops.com](http://www.toughruggedlaptops.com)

**We are Authorized to sell Panasonic and Getac.**



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RUGGED LAPTOPS

**TOUGHBOOK**  
**ADVANTAGE**  
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Your Quote #Q2022.000001932 (Valid Until Nov 27, 2022)

Placed on June 6, 2022 at 10:42:44 AM PDT

Billing Address	Shipping Address
Mr Jason Rucker City of Southgate 14710 Reaume Parkway Southgate, Michigan, 48195 United States T: .	Mr Jason Rucker City of Southgate 14710 Reaume Parkway Southgate, Michigan, 48195 United States T: .

Shipping Method: United Parcel Service - Ground

Items	Qty	Quoted Price	Row Total
 <p><b>Lowest Price Guaranteed Panasonic Toughbook 55 with Unlimited Upgrades &amp; Options!</b> SKU: 50 Series Base-FZ-55FZ005VM <i>Please select the Intel Processor Generation: ---- 8th Gen (Mk1) ----- 11th Gen (Mk2) ---- for the FZ-55 or the Legacy CF-54 from the list below:</i> Model 55 Mark 2 11th Gen Intel Processor ( i5-1145G7 or i7-1185G7 )</p>	15	\$2,634.70	\$39,520.50

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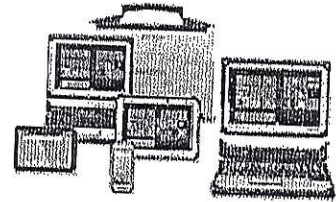
1251 Manassero Suite 401 Anaheim, CA 92807

If you have any questions, please call us at 800-441-9165 or visit us at [www.toughruggedlaptops.com](http://www.toughruggedlaptops.com) **page 23**

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*Please select Non-Touch, Multi-Touch or  
Public Sector Models for the Mark 2  
11th Gen Intel Processor*

Model 55 ( FHD 1000 NIT Gloved  
Multi Touch )

*Configurable FHD 1000 NIT Gloved Multi  
Touch Models ( Please select one )*

Win10 Pro, Intel Core i5-1145G7  
(up to 4.4GHz), vPro, 14.0" FHD  
1000 nit Gloved Multi Touch,  
16GB, 512GB OPAL SSD, Intel Wi-  
Fi 6, 4G LTE Band 14 (EM7511),  
GPS, Dual Pass, Infrared  
Webcam, Standard Battery, TPM  
2.0, Emissive Backlit Keyboard



**Panasonic Toughbook 50 Series**  
**Docking Station Includes LIND power**  
**supply**  
SKU: 7170-0251-P

15 \$950.05 \$14,250.75

Subtotal \$53,771.25

Shipping & Handling \$478.30

**Grand Total \$54,249.55**

[Proceed to checkout](#)

[Or click here for more options](#)

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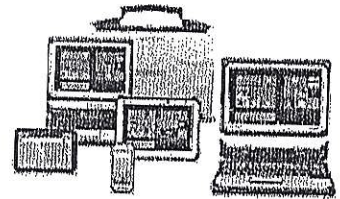
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This quote was created by:

If you have any questions, please call us at **800-441-9165**  
Rugged Computing, Inc. dba Tough Rugged Laptops  
1251 Manassero Suite 401 Anaheim, CA 92807  
800-441-9165  
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JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

**- CITY COUNCIL -**

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*Council President*

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MARK FARRAH

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PHILLIP J. RAUCH

DALE W. ZAMECKI

June 9, 2022

To the Honorable  
City Council  
Southgate, Michigan 48195

Re: Recommendation for Allen Road from Orchard to Superior, Water Main Lining **(Waiver of Bid)**

Ladies and Gentlemen:

It is recommended by the City Engineer and I concur, with his recommendation to award this contract to Fer-Pal Construction, Taylor, Michigan, in the amount of \$1,666,392.55 plus 15% contingency of \$217,355.55 for a total of \$1,666,392.55.

Adequate funds are available in the Water and Sewer Capital Fund for this contract.

Your favorable consideration of this matter is greatly appreciated.

Sincerely,

  
Joseph G. Kuspa  
Mayor

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

CHRISTOPHER P. ROLLET  
Treasurer



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### MEMORANDUM

**TO:** The Honorable Mayor and City Council

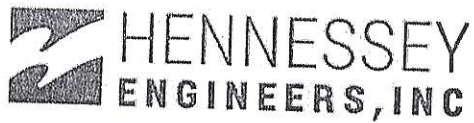
**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** June 9, 2022

**RE:** Recommendation for Allen Road, from Orchard to Superior Water Main Lining **(Bid Waiver)**

I have reviewed the above with the City Engineer and concur with his recommendation to award this contract to Fer-Pal Construction, Taylor MI, in the amount of \$1,449,037.00 plus 15% contingency of \$217,355.55 for a total of \$1,666,392.55.

Adequate funds are available in the Water and Sewer Capital Fund to cover the cost of contract.



June 8, 2022

Mr. Dustin Lent, City Administrator  
City of Southgate  
14400 Dix-Toledo Highway  
Southgate, Michigan 48195

**Re: 2022 Water Main Lining Program – Allen Road  
Waiver of Bid  
City of Southgate  
Hennessey Project No. 13123**

Dear Mr. Lent:

Hennessey Engineers is recommending waiving the bid process in order to complete approximately 4,400 feet of water main lining in Allen Road, from Orchard Avenue to Superior Avenue. This section of water main has suffered numerous breaks over the years.

As a result of discussions with City officials, Hennessey Engineers contacted Fer-Pal Construction USA, LLC to review together, along with the Department of Public Services, this proposed water main lining project. Based on Hennessey Engineers construction cost estimate and the ever rising costs of water main materials, including supply chain issues, this project can be completed in the amount of \$1,666,392.55 which includes a 15% contingency.

This type of water main work is limited among contractors and Fer-Pal Construction USA, LLC has been awarded several water main lining projects over the last several years. Most recently in 2020, Fer-Pal completed water main lining for Eureka Road from Reeck Road to Fairgrove Avenue, including emergency water main lining projects on Kennebec and Pearl Streets. Fer-Pal has always performed well for the City and I have no reason not to recommend them for this work.

Hennessey Engineers feels that waiving the bid process is in the best interests of the City. We ask that this recommendation be approved at the regular City Council meeting schedule of June 15, 2022. If you have any questions, or if additional information is necessary, please do not hesitate to contact me.

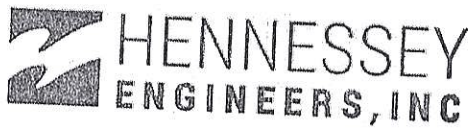
Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in cursive script that reads "John M. Miller".

John M. Miller  
Project / Construction Manager





cc: David Angileri, Finance Director, City of Southgate  
Kevin Anderson, Director of Public Services, City of Southgate  
Phil Ferro, Water System Supervisor, City of Southgate  
John J. Hennessey, P.E., Hennessey Engineers, Inc.  
Jerron Samborski, Fer-Pal Construction USA, LLC  
Tony Valenza, Fer-Pal Construction USA, LLC

File B.3

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

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DALE W. ZAMECKI

### Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator

Date: June 10, 2022

Re: Collective Bargaining Agreement; Teamsters Local 214

As previously discussed at this evenings Executive Session, the Administration has presented the City Council with a tentative agreement with Teamsters 214. The Administration believes that the adoption of this agreement is in the best interest of the City. Therefore, the Administration respectfully requests that the City Council authorize the Mayor and City Clerk to sign on behalf of the City. Please do not hesitate to contact me with any additional questions.

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

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PHILLIP J. RAUCH

DALE W. ZAMECKI

### Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator

Date: June 10, 2022

Re: Collective Bargaining Agreement; TPOAM Court Employees

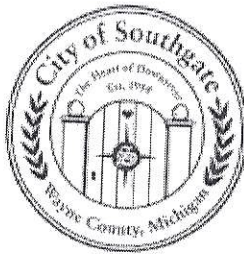
As previously discussed at this evenings Executive Session, the Administration has presented the City Council with a tentative agreement with the TPOAM – Court Employees. The Administration believes that the adoption of this agreement is in the best interest of the City. Therefore, the Administration respectfully requests that the City Council authorize the Mayor and City Clerk to sign on behalf of the City. Please do not hesitate to contact me with any additional questions.



JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

### - CITY COUNCIL -

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KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

### Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator

Date: June 10, 2022

Re: Collective Bargaining Agreement; TPOAM 2018

As previously discussed at this evenings Executive Session, the Administration has presented the City Council with a tentative agreement with the TPOAM 2018 Employees. The Administration believes that the adoption of this agreement is in the best interest of the City. Therefore, the Administration respectfully requests that the City Council authorize the Mayor and City Clerk to sign on behalf of the City. Please do not hesitate to contact me with any additional questions.

JOSEPH G. KUSPA  
*Mayer*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

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CHRISTIAN GRAZIANI

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KAREN E. GEORGE

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DALE W. ZAMECKI

## MEMORANDUM

**To:** Honorable City Council Members

**From:** Laura Walsh, Administrative Assistant *Laura Walsh*

**Date:** June 10, 2022

**Re:** SMART Bus Required Drug & Alcohol Policy

---

Attached for your review is a Drug and Alcohol Policy related to our SMART Bus Drivers. It is required by SMART that a Drug & Alcohol Policy be adopted by the City Council and put into place per Federal Transit Authority guidelines.

Your concurrence on the adoption of this policy would be greatly appreciated.

## City of Southgate

---

# Drug and Alcohol Policy

Effective as of June 16, 2022

Adopted by: \_\_\_\_\_

Date Adopted: [dd/mm/yyyy]

Last Revised: [dd/mm/yyyy]



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## I. Purpose of Policy

This policy complies with 49 CFR Part 655, as amended and 49 CFR Part 40, as amended. Copies of Parts 655 and 40 are available in the drug and alcohol program manager's office and can be found on the internet at the Federal Transit Administration (FTA) Drug and Alcohol Program website <http://transit-safety.fta.dot.gov/DrugAndAlcohol/>.

All covered employees are required to submit to drug and alcohol tests as a condition of employment in accordance with 49 CFR Part 655.

Portions of this policy are not FTA-mandated, but reflect City of Southgate's policy. These additional provisions are identified by **bold text**.

In addition, DOT has published 49 CFR Part 32, implementing the Drug-Free Workplace Act of 1988, which requires the establishment of drug-free workplace policies and the reporting of certain drug-related offenses to the FTA.

**All City of Southgate employees are subject to the provisions of the Drug-Free Workplace Act of 1988.**

**The unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the covered workplace. An employee who is convicted of any criminal drug statute for a violation occurring in the workplace shall notify the City Administrator no later than five days after such conviction.**

## 2. Covered Employees

This policy applies to every person, including an applicant or transferee, who performs or will perform a "safety-sensitive function" as defined in Part 655, section 655.4.

You are a covered employee if you perform any of the following:

- Operating a revenue service vehicle, in or out of revenue service
- Operating a non-revenue vehicle requiring a commercial driver's license
- Controlling movement or dispatch of a revenue service vehicle
- Maintaining (including repairs, overhaul and rebuilding) of a revenue service vehicle or equipment used in revenue service
- Carrying a firearm for security purposes

See Attachment A for a list of covered positions by job title.

## 3. Prohibited Behavior

Use of illegal drugs is prohibited at all times. Prohibited drugs include:

## FTA Drug and Alcohol Policy – City of Southgate

- marijuana
- cocaine
- phencyclidine (PCP)
- opioids
- amphetamines

All covered employees are prohibited from performing or continuing to perform safety-sensitive functions while having an alcohol concentration of 0.04 or greater.

All covered employees are prohibited from consuming alcohol while performing safety-sensitive job functions or while on-call to perform safety-sensitive job functions. If an on-call employee has consumed alcohol, they must acknowledge the use of alcohol at the time that they are called to report for duty. If the on-call employee claims the ability to perform his or her safety-sensitive function, he or she must take an alcohol test with a result of less than 0.02 prior to performance.

All covered employees are prohibited from consuming alcohol within four (4) hours prior to the performance of safety-sensitive job functions.

All covered employees required to take a post-accident test are prohibited from consuming alcohol for eight (8) hours following involvement in an accident or until he or she submits to the post-accident drug and alcohol test, whichever occurs first.

## 4. Consequences for Violations

Following a positive drug or alcohol (BAC at or above 0.04) test result or test refusal, the employee will be immediately removed from safety-sensitive duty and referred to a Substance Abuse Professional.

Following a BAC of 0.02 or greater, but less than 0.04, the employee will be immediately removed from safety-sensitive duties until the start of their next regularly scheduled duty period (but for not less than eight hours) unless a retest results in the employee's alcohol concentration being less than 0.02.

### Treatment/Discipline

Per City of Southgate policy, any employee who tests positive for drugs or alcohol (BAC at or above 0.04) or refuses to test will be suspended for up to twenty (20) days without pay for the first offense and discharged for the second offense.

Employer must decide who pays for rehabilitation services and if the employee can use paid/unpaid leave during the rehabilitation program.



## 5. Circumstances for Testing

### Pre-Employment Testing

Pre-employment alcohol tests are conducted after making a contingent offer of employment or transfer. All pre-employment alcohol tests will be conducted using the procedures set forth in 49 CFR Part 40. An alcohol test result of less than 0.02 is required before an employee can first perform safety-sensitive functions. If a pre-employment alcohol test is cancelled, the individual will be required to undergo another test with a result of less than 0.02 before performing safety-sensitive functions.

A negative pre-employment drug test result is required before an employee can first perform safety-sensitive functions. If a pre-employment test is cancelled, the individual will be required to undergo another test and successfully pass with a verified negative result before performing safety-sensitive functions.

If a covered employee has not performed a safety-sensitive function for 90 or more consecutive calendar days, and has not been in the random testing pool during that time, the employee must take and pass a pre-employment test before he or she can return to a safety-sensitive function.

A covered employee or applicant who has previously failed or refused a DOT pre-employment drug and/or alcohol test must provide proof of having successfully completed a referral, evaluation, and treatment plan meeting DOT requirements.

### Reasonable Suspicion Testing

All covered employees shall be subject to a drug and/or alcohol test when City of Southgate has reasonable suspicion to believe that the covered employee has used a prohibited drug and/or engaged in alcohol misuse. A reasonable suspicion referral for testing will be made by a trained supervisor or other trained company official on the basis of specific, contemporaneous, articulable observations concerning the appearance, behavior, speech, or body odors of the covered employee.

Covered employees may be subject to reasonable suspicion drug testing any time while on duty. Covered employees may be subject to reasonable suspicion alcohol testing while the employee is performing safety-sensitive functions, just before the employee is to perform safety-sensitive functions, or just after the employee has ceased performing such functions.

### Post-Accident Testing

Covered employees shall be subject to post-accident drug and alcohol testing under the following circumstances:

#### Fatal Accidents

As soon as practicable following an accident involving the loss of a human life, drug and alcohol tests will be conducted on each surviving covered employee operating the public transportation

vehicle at the time of the accident. In addition, any other covered employee whose performance could have contributed to the accident, as determined by City of Southgate using the best information available at the time of the decision, will be tested.

#### Non-fatal Accidents

As soon as practicable following an accident not involving the loss of a human life, drug and alcohol tests will be conducted on each covered employee operating the public transportation vehicle at the time of the accident if at least one of the following conditions is met:

- (1) The accident results in injuries requiring immediate medical treatment away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident
- (2) One or more vehicles incurs disabling damage and must be towed away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident
- (3) The vehicle is a rail car, trolley car or bus, or vessel, and is removed from operation, unless the covered employee can be completely discounted as a contributing factor to the accident

In addition, any other covered employee whose performance could have contributed to the accident, as determined by City of Southgate using the best information available at the time of the decision, will be tested.

A covered employee subject to post-accident testing must remain readily available, or it is considered a refusal to test. Nothing in this section shall be construed to require the delay of necessary medical attention for the injured following an accident or to prohibit a covered employee from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident or to obtain necessary emergency medical care.

## Random Testing

Random drug and alcohol tests are unannounced and unpredictable, and the dates for administering random tests are spread reasonably throughout the calendar year. Random testing will be conducted at all times of the day when safety-sensitive functions are performed.

Testing rates will meet or exceed the minimum annual percentage rate set each year by the FTA administrator. The current year testing rates can be viewed online at [www.transportation.gov/odapc/random-testing-rates](http://www.transportation.gov/odapc/random-testing-rates).

The selection of employees for random drug and alcohol testing will be made by a scientifically valid method, such as a random number table or a computer-based random number generator. Under the selection process used, each covered employee will have an equal chance of being tested each time selections are made.



A covered employee may only be randomly tested for alcohol misuse while the employee is performing safety-sensitive functions, just before the employee is to perform safety-sensitive functions, or just after the employee has ceased performing such functions. A covered employee may be randomly tested for prohibited drug use anytime while on duty.

Each covered employee who is notified of selection for random drug or random alcohol testing must immediately proceed to the designated testing site.

## Return to Duty Testing

Any employee who is allowed to return to safety-sensitive duty after failing or refusing to submit to a DOT drug and/or alcohol test must first be evaluated by a substance abuse professional (SAP), complete a SAP-required program of education and/or treatment, and provide a negative return-to-duty drug test result and/or an alcohol test result of less than 0.02. Any return-to-duty drug testing will be directly observed. All tests will be conducted in accordance with 49 CFR Part 40, Subpart O.

## Follow-up Testing

Employees returning to safety-sensitive duty following a return-to-duty test will be required to undergo unannounced follow-up alcohol and/or drug testing for a period of one (1) to five (5) years, as directed by the SAP. The duration of testing will be extended to account for any subsequent leaves of absence, as necessary. The type (drug and/or alcohol), number, and frequency of such follow-up testing shall be directed by the SAP.

A covered employee may only be subject to follow-up alcohol testing while the employee is performing safety-sensitive functions, just before the employee is to perform safety-sensitive functions, or just after the employee has ceased performing such functions. A covered employee may be subject to follow-up drug testing anytime while on duty. All follow-up drug tests will be directly observed. All testing will be conducted in accordance with 49 CFR Part 40, Subpart O.

# 6. Testing Procedures

All FTA drug and alcohol testing will be conducted in accordance with 49 CFR Part 40, as amended.

## Dilute Urine Specimen

If there is a negative dilute test result, City of Southgate will accept the test result and there will be no retest, unless the creatinine concentration of a negative dilute specimen was greater than or equal to 2 mg/dL, but less than or equal to 5 mg/dL.

Dilute negative results with a creatinine level greater than or equal to 2 mg/dL but less than or equal to 5 mg/dL require an immediate recollection under direct observation (see 49 CFR Part 40, section 40.67).



## Split Specimen Test

In the event of a verified positive test result, or a verified adulterated or substituted result, the employee can request that the split specimen be tested at a second laboratory. City of Southgate guarantees that the split specimen test will be conducted in a timely fashion. **Employer decision- if employees will be required to pay for the test (may not condition analysis on employee payment).**

## 7. Test Refusals

As a covered employee, you have refused to test if you:

- (1) Fail to appear for any test (except a pre-employment test) within a reasonable time, as determined by City of Southgate.
- (2) Fail to remain at the testing site until the testing process is complete. An employee who leaves the testing site before the testing process commences for a pre-employment test has not refused to test.
- (3) Fail to attempt to provide a breath or urine specimen. An employee who does not provide a urine or breath specimen because he or she has left the testing site before the testing process commenced for a pre-employment test has not refused to test.
- (4) In the case of a directly-observed or monitored urine drug collection, fail to permit monitoring or observation of your provision of a specimen.
- (5) Fail to provide a sufficient quantity of urine or breath without a valid medical explanation.
- (6) Fail or decline to take a second test as directed by the collector or City of Southgate for drug testing.
- (7) Fail to undergo a medical evaluation as required by the MRO or City of Southgate's Designated Employer Representative (DER).
- (8) Fail to cooperate with any part of the testing process.
- (9) Fail to follow an observer's instructions to raise and lower clothing and turn around during a directly-observed test.
- (10) Possess or wear a prosthetic or other device used to tamper with the collection process.
- (11) Admit to the adulteration or substitution of a specimen to the collector or MRO.
- (12) Refuse to sign the certification at Step 2 of the Alcohol Testing Form (ATF).
- (13) Fail to remain readily available following an accident.

As a covered employee, if the MRO reports that you have a verified adulterated or substituted test result, you have refused to take a drug test.

As a covered employee, if you refuse to take a drug and/or alcohol test, you incur the same consequences as testing positive and will be immediately removed from performing safety-sensitive functions, and referred to a SAP.

## **8. Voluntary Self-Referral**

**Any employee who has a drug and/or alcohol abuse problem and has not been notified of the requirement to submit to reasonable suspicion, random or post-accident testing or has not refused a drug or alcohol test may voluntarily refer her or himself to the City Administrator who will refer the individual to a substance abuse counselor for evaluation and treatment.**

**The substance abuse counselor will evaluate the employee and make a specific recommendation regarding the appropriate treatment. Employees are encouraged to voluntarily seek professional substance abuse assistance before any substance use or dependence affects job performance.**

**Any safety-sensitive employee who admits to a drug and/or alcohol problem will immediately be removed from his/her safety-sensitive function and will not be allowed to perform such function until successful completion of a prescribed rehabilitation program.**

## **9. Prescription Drug Use**

**The appropriate use of legally prescribed drugs and non-prescription medications is not prohibited. However, the use of any substance which carries a warning label that indicates that mental functioning, motor skills, or judgment may be adversely affected must be reported to the City Administrator. Medical advice should be sought, as appropriate, while taking such medication and before performing safety-sensitive duties.**

## **10. Contact Person**

**For questions about City of Southgate's anti-drug and alcohol misuse program, contact the City Administrator.**

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

CHRISTOPHER P. ROLLET  
Treasurer



## City of Southgate

- CITY COUNCIL -

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### Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator

Date: June 10, 2022

Re: 1st Reading of Ordinance 394 Chapter 468.01- "Parking on Refuse Pick-Up Days"

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Per your request the administration has drafted up new ordinance language for parking on the street during trash day. Attached please find the new ordinance language.

This is the 1st reading to change the current language in Ordinance 394 Chapter 468.01 and 468.99 and replace with the new language presented. This proposed language would change the time current time of no parking from Noon to 4:00pm to 8:00 am to 4:00pm. The new language also raises the fee for first time offense from \$10 to \$25 and second offense from \$25 to \$50. Third offense and any offenses over three will stay at the current rate of \$50.



## Current Language

### 468.01 PARKING ON REFUSE PICK-UP DAYS.

- (a) No person shall park a motor vehicle upon any public street within a residential zone of the City between 12:00 noon and 4:00 p.m. on respective refuse pick-up days within each zone, except for the following legal holidays: Christmas Day, New Year's Day, Independence Day, Labor Day and Thanksgiving Day.
  - (b) All vehicles found in violation of this section may be removed from the street at the owner's expense. This expense includes, but is not limited to, towing fees and any storage fees that may accrue as a result of such towing. Such fees shall be paid prior to the owner receiving his or her motor vehicle from the City.
  - (c) Appropriate signs shall be posted designating "No Parking 12:00 noon to 4:00 p.m. on Monday, Tuesday, Wednesday, Thursday, or Friday."
  - (d) This section shall not apply to streets within the City that are unpaved.
- (Ord. 394. Passed 3-4-87; Ord. 833. Passed 10-4-06.)

### 468.99 PENALTY.

- (a) Whoever violates Section 468.01 is responsible for a civil infraction and shall be fined ten dollars (\$10.00) for a first offense and twenty-five dollars (\$25.00) for a second offense, and fifty dollars (\$50.00) for the third offense and all subsequent offenses. This shall re-set on January 1st of each year.

## Proposed New Language

- (a) No person shall park a motor vehicle upon any public street within a residential zone of the City between 8:00 a.m. and 4:00 p.m. on respective refuse pick-up days within each zone, except for the following legal holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.
- (b) All vehicles found in violation of this section may be removed from the street at the owner's expense. This expense includes, but is not limited to, towing fees and any storage fees that may accrue as a result of such towing. Such fees shall be paid prior to the owner receiving his or her motor vehicle from the City.
- (c) Appropriate signs shall be posted designating "No Parking 8:00 a.m. to 4:00 p.m. on Monday, Tuesday, Wednesday, Thursday, or Friday."
- (d) This section shall not apply to streets within the City that are unpaved.

### 468.99 PENALTY.

- (a) Whoever violates Section 468.01 is responsible for a civil infraction and shall be fined Twenty-five dollars (\$25.00) for a first offense and fifty dollars (\$50.00) for the second offense and all subsequent offenses. This shall re-set on January 1st of each year.