

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday March 15, 2023

6:30pm

Work Study Session

1. Officials Reports
2. Discussion of Agenda Items

7:00 pm

Regular Meeting

Pledge of Allegiance

Roll Call:

Ayres-Reiss, Colovos, George, Graziani, Kuspa, Rauch, Zamecki

Minutes:

1. Work Study Session Minutes dated March 1, 2023
2. Regular City Council Meeting Minutes dated March 1, 2023
3. Public Hearing Meeting Minutes dated March 1, 2023

Scheduled Persons in the Audience:

Consideration of Bids:

Scheduled Hearings:

Communications "A":

1. Letter from Mayor; Re: Appointments to Library Commission Page 7
2. Letter from Mayor; Re: Appointment to Plan Commission Page 8
3. Memo from Administrator; Re: Request for Public Hearings: Page 9
 1. Southgate -Wyandotte Operation/Maintenance/Capital
 2. Water and Sewer Rates
4. Memo from Administrator; Re: Request for Rescheduling Public Hearing - Page 10
Clean Water State Revolving Fund Project – Barberry Sewer
5. Memo from Administrator; Re: Demolition of 16133 Eureka Rd. Page 11
6. Letter from Mayor; Re: Change Order #2 for DPS Underground Storage Tank Removal and Page 12
Replacement Project
7. Letter from Mayor; Re: Change Order #1 for Allen Road Water Main Lining Project Page 17
8. Letter from Mayor; Re: Contract Extension with Highway Maintenance & Construction Co. Page 22
for 2023 Spray Patch Repair Program

Communications "B" – (Receive and File):

1. Letter from Mayor; Re: Appointment to Public Safety Commission Page 27
2. Memo from Compensation Commission; Re: Elected Officials Compensation Page 28

Ordinances:

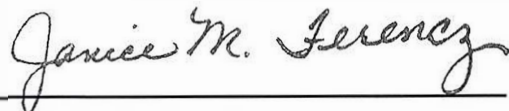
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1469 \$7,324,542.07

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

March 1, 2023

An Informal Meeting of the Council of the City of Southgate was held on March 1, 2023 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Priscilla Ayres-Reiss, Bill Colovos, Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent: *Dale Zamecki, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, City Treasurer Chris Rollet, City Clerk Janice Ferencz, City Engineer John Hennessey, Fire Chief Marc Hatfield, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Police Chief Mark Mydlarz, DPS Director Kevin Anderson, Building Inspections Director Tim Leach

Discussed the following agenda items:

- Bid for purchase of Water System Supplies
- Demolition of 16133 Eureka Road
- Request for Public Hearing – Clean Water State Revolving Fund – Barberry Relief Sewer
- Appointment to Plan Commission
- Appointment to Board of Review
- Purchase of Sewer Vactor Vehicle (waiver)
- Bid for Street Sectioning Program (waiver)
- Lease for Golf Carts
- Rezoning of Parcel on Allen Road from C-2 to Planned Development

This meeting ended at 6:43 pm.

City of Southgate

Regular City Council Meeting

March 1, 2023

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, March 1, 2023 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Priscilla Ayres-Reiss, Bill Colovos, Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch
Absent: *Dale Zamecki, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Fire Chief Marc Hatfield, Public Safety Joe Marsh, Police Chief Mark Mydlarz, DPS Director Kevin Anderson, Building Inspections Director Tim Leach

Minutes:

Moved by Rauch, supported Ayres-Reiss, RESOLVED, that the minutes of the City Council Work Study Session dated February 15, 2023 be approved as presented. Carried unanimously.

Moved by Colovos, supported by George, RESOLVED, that the minutes of the Regular City Council Meeting dated February 15, 2023 be approved as presented. Carried unanimously.

Consideration of Bids:

1. Letter from Mayor; Re: Purchase of Water System Supplies moved by Colovos, supported by George, RESOLVED THAT the Southgate City Council hereby awards the bid for purchase of Water System Supplies to Core and Main, LP (4901 Dewitt, Canton, MI 48188) for the amount of \$30,760.49.

Motion carried unanimously.

Scheduled Hearings:

1. Public Hearing; Re: Demolition of 16133 Eureka Road moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council hereby enters into a public hearing at 7:03 p.m. to discuss the Demolition of 16133 Eureka Road.

Building Director Leach stated the findings and concurred with the recommendations of the Dangerous Buildings Board. No questions or comments from City Council or audience.

Moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council closes the public hearing at 7:06 p.m.

Motion carried unanimously.

Regular City Council Meeting

March 1, 2023

Communications "A":

1. Memo from Administrator; Re Request for Public Hearing for Clean Water State Revolving Fund Project – Barberrly Relief Sewer moved by Rauch, supported by Colovos, RESOLVED THAT the Southgate City Council hereby set a Public Hearing on Wednesday, March 15, 2023 7:00 p.m. to be held in the Council Chambers at the Norma J. Wurmlinger Municipal Building, 14400 Dix-Toledo Road, Southgate, MI 48195 to discuss the Clean Water State Revolving Fund Project – Barberrly Relief Sewer.

Motion carried unanimously.

2. Letter from Mayor; Re: Appointment to Plan Commission moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council concur with the Mayor's recommendation to appoint Eric Codrington (13825 Somerset Court) to the Plan Commission for a term expiring December 2023 (this appointment replaces Barb Biskner who resigned from the commission).

Motion carried unanimously.

3. Letter from Mayor; Re: Appointment to Board of Review moved by Colovos, supported by George, RESOLVED THAT the Southgate City Council concur with the Mayor's recommendation to appoint Paul Knott (12940 Devoe) to the Board of Review for a term expiring June 2023 (this appointment replaces Chris Poirier who resigned from the board).

Motion carried unanimously.

4. Letter from Mayor; Re: Purchase of Sewer Vactor Vehicle (Waiver of Bid) moved by Colovos, supported by Rauch, RESOLVED THAT the Southgate City Council waive the bid procedure and award the purchase of a sewer vactor vehicle to Jack Doheny Company (777 Doheny Dr., Northville, MI 48167) for the amount of \$554,335.46. BE IT FURTHER RESOLVED THAT funds are available in the Water & Sewer Fund for this purchase.

Motion carried unanimously.

5. Letter from Mayor; Re: Bid for Street Sectioning Program (Waiver of Bid) moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council waive the bid procedure and award the bid extension for the 2023 street sectioning program with GV Cement Contracting Co. (20000 Dix-Toledo Hwy, Brownstown, MI 48183) with the 2018 bid rates.

Motion carried unanimously.

6. Letter from Mayor; Re: Lease Golf Carts (Waiver of Bid) moved by Colovos, supported by George, RESOLVED that the Southgate City Council waive the bid procedure and award the bid for lease of golf carts to Pifer, Inc. (8341 E. Holly Road, Holly, MI 48442) for the amount of \$173,750 less \$60,000 purchase of current fleet for a remaining total of \$113,750.

Motion carried unanimously.

7. Memo from Administrator; Re: Rezoning of Parcel on Allen Road from C-2 to Planned Development moved by Rauch, supported by Ayres-Reiss RESOLVED THAT the Southgate City Council hereby rezone a 4.72-acre vacant parcel located on Allen Rd. just north of the Southtown residential neighborhood from C-2 to Planned Development.

Motion carried unanimously.

Regular City Council Meeting

March 1, 2023

Claims and Accounts:

Moved by Graziani, supported by Rauch, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1468 for \$2,205,337.20.

Motion carried unanimously.

Adjournment:

Moved by Colovos, supported by George, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:13 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

City of Southgate

PUBLIC HEARING

February 15, 2023

REGARDING: 16133 Eureka Road Demolition

A Public Hearing of the Council of the City of Southgate was held on Wednesday, February 15, 2023 and was called to order at 7:03 P.M. by Council President Zoey Kuspa.

Present: Priscilla Ayres-Reiss, Bill Colovos, Karen George, Christian Graziani, Phillip Rauch

Absent: *Dale Zamecki, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Treasurer Chris Rollet, City Clerk Jan Ferencz, City Engineer John Hennessey, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, Building Inspections Director Tim Leach, and DPS Director Kevin Anderson.

The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the 16133 Eureka Road.

Moved by Rauch, supported by George, RESOLVED, that Council enters the public hearing.

Building Director Leach stated the findings and concurred with the recommendations of the Dangerous Buildings Board. No questions or comments from City Council or audience.

Moved by Rauch, supported by Ayres-Reiss, RESOLVED, that this Public Hearing be closed at 7:06 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

PRISCILLA AYRES-REISS

March 2, 2023

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

Ladies and Gentlemen:

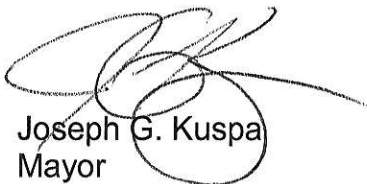
Please be advised I have made the following appointments:

Library Commission – for a term expiring April 2026

Mary Lamos
Helen Loveday

Your concurrence on these appointments is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

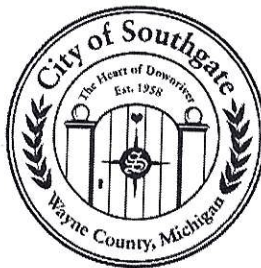
Cc: Janice Ferencz, City Clerk

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

PRISCILLA AYRES-REISS

March 6, 2023

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

Ladies and Gentlemen:

Please be advised I have made the following appointment:

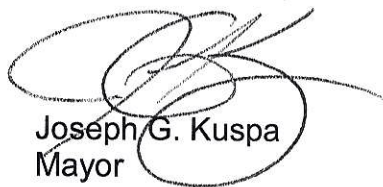
Plan Commission – for a term expiring December 2025

Mark Nemeth

This appointment will fill the vacancy created by the appointment of Priscilla Ayres-Reiss to City Council.

Your concurrence on this appointment is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

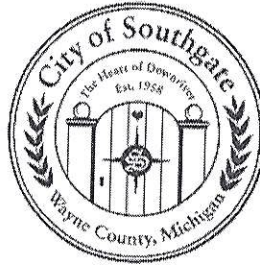
Cc: Janice Ferencz, City Clerk

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

PRISCILLA AYRES-REISS

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: March 9, 2023

Re: Request for Public Hearings:

- 1) Southgate – Wyandotte Operation/Maintenance/Capital
- 2) Water and Sewer Rates

As in previous years, the Administration is requesting the City Council schedule a public hearing for Wednesday May 3, 2023 for the Southgate – Wyandotte Operation/Maintenance and a Public hearing for Wednesday May 3, 2023 for Water and Sewer Rates.

The May 3rd hearing is required in order to entertain views and comments from interested individuals regarding the "Special Assessment" costs associated with the Southgate – Wyandotte Operation and Maintenance and Capital Improvement charges.

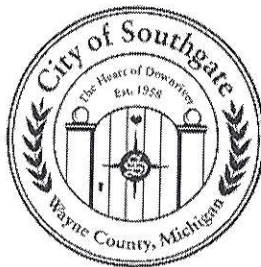
The May 3rd hearing is also required in order to entertain comments from interested individuals regarding the proposed increase to the Water and Sewer rates to become effective July 1, 2022

Your favorable consideration in this matter is therefore requested.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

PRISCILLA AYRES-REISS

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: March 8, 2023

Re: Request for Rescheduling of Public Hearing for Clean Water State
Revolving Fund Project – Barberry Relief Sewer

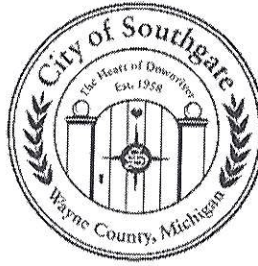
The Administration is requesting a resolution to reschedule the public hearing regarding the Clean Water State Revolving Fund (CWSRF) loan for the Barberry Sewer Relief Project from March 15, 2023 Council Meeting to the April 5, 2023 Council Meeting. CWSRF loan Public Hearings have a 15 day public notice window. That window will be achieved with the public hearing being held on April 5, 2023.

Your favorable consideration is requested.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

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DALE W. ZAMECKI

PRISCILLA AYRES-REISS

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator *DM*

Date: March 8, 2023

Re: Demolition of 16133 Eureka Rd.

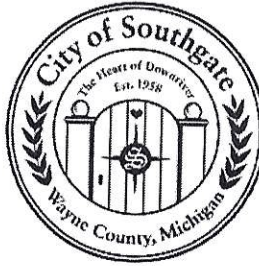
During the March 1, 2023 City Council Meeting a public hearing was held regarding the demolition of 16133 Eureka Rd. The Administration recommends the council affirm the Dangerous Buildings Board recommendation, and make a resolution for the property to be demolished.

Your favorable consideration of this matter is appreciated.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

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PHILLIP J. RAUCH

DALE W. ZAMECKI

PRISCILLA AYRES-REISS

March 9, 2023

To the Honorable
City Council
Southgate, Michigan 48195

Re: Recommendation for Change Order #2 for DPS Underground Storage Tank
Removal and Replacement Project

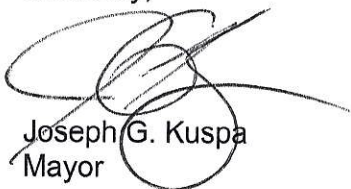
Ladies and Gentlemen:

It is recommended by the City Engineer and I concur, with his recommendation for this Change Order in the amount of \$34,420.65 to TSP Environmental Services, Inc. There is no contingency recommended as this is a balancing change order to close out the project.

Adequate funds are available in the Major Street Funds.

Your favorable consideration of this matter is greatly appreciated.

Sincerely,


Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
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PRISCILLA AYRES-REISS

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director ^{DWD}

DATE: March 9, 2023

RE: Recommendation for Approval of Change Order #2 with TSP
Environmental Services, Inc. for DPS Underground Storage Tank Removal
& Replacement Project

I have reviewed the above change order with the City Engineer and concur with his recommendation for approval of Change Order No. 2 in the amount of \$34,420.65 to TSP Environmental Services, Inc. No contingency is recommended as this is a balancing change order to close out the project.

Adequate funding for this project is available in Major Street Funds.



March 8, 2023

Mr. Dan Marsh, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: DPS Underground Storage Tanks Removal & Replacement Project
Change Order No. 002
City of Southgate
Hennessey Project No. 13120**

Dear Mr. Marsh:

Please find attached change order 002 for the above referenced project. The referenced project was awarded to TSP Environmental Services, Inc. on June 2, 2021.

During the underground tanks installation process, the Contractor encountered excessive groundwater. This area needed excessive de-watering during the tank installation, backfilling and paving of the parking lot over the underground tank. This de-watering operation also caused additional pavement to be removed and replaced, including additional aggregate base.

This change order is a balancing change order to close out this project

We request that the attached change order be approved at the regular City Council meeting scheduled for March 15, 2023. If you have any questions, or if additional information is necessary, please do not hesitate to contact me.

Very Truly Yours,

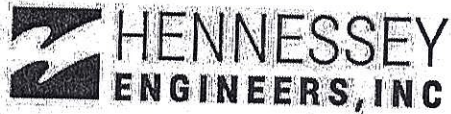
HENNESSEY ENGINEERS, INC

A handwritten signature in black ink, appearing to read 'John M. Miller'.

John M. Miller
Project / Construction Manager

cc: Doug Drysdale, Finance Director, City of Southgate
Kevin Anderson, Director of Public Services, City of Southgate
John Hennessey, P.E., Vice President, Hennessey Engineers, Inc.
Charles Spencer, P.E., TSP Environmental Services, Inc.
Ronald Swan, P.E., TSP Environmental Services, Inc.

File B.3



CHANGE ORDER

Recommendation No. 002 Date: February 14, 2023

Project: DPS UST Removal & Replacement Project
Project Number: 13120
Owner: City of Southgate
Contractor: TSP Environmental Services, Inc.

1. Addition to the Scope of Work:

Upon review with TSP Environmental Services, Inc., Hennessey Engineers completed a field review and an evaluation of records of additional work to complete the above referenced project. During the new underground tank installation, excessive de-watering of non-hazardous contaminated groundwater had to be pumped, hauled offsite and manifested. (36,825 gal). This also resulted in additional pavement to be removed and replaced along with the specified aggregate base. (53 square yards). Winter protection of this new concrete pavement is also included in this work. (\$8,000.00)

This second change order accounts for the additional required work for the completion of the DPS Underground Storage Tanks Removal and Replacement Project.

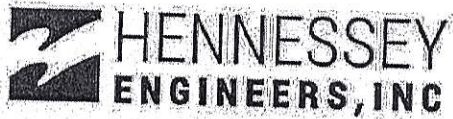
Increase Cost for Change in Project Scope: \$34,420.65

2. 10% Contingency:

A 10 percent contingency will not be accounted for as this is a balancing change order to close out the project.

10% Contingency: \$0.00

Original Contract Price:	\$ 307,003.40
15% Contingency:	\$ 46,050.51
Change Order No. 1 w/10% Contingency:	\$ 38,500.00
Change Order No. 2:	\$ 34,420.65
Revised Contract Price:	\$ 425,974.56



Changes Originated By Hennessey Engineers, Inc.:

Signature: John M. Miller

Title: PROJECT/CONSTR MGR

Print Name: John M. Miller

Date: February 14, 2023

Accepted by TSP Environmental Services, Inc.:

Signature: Charles Spencer

Title: Project Manager

Print Name: Charles Spencer, P.E.

Date: 2-14-2023

Accepted by the City of Southgate:

Signature: _____

Title: _____

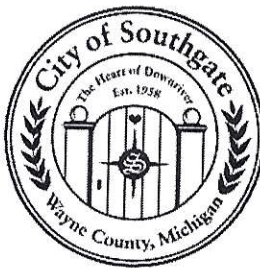
Print Name: _____

Date: _____

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

PRISCILLA AYRES-REISS

March 9, 2023

To the Honorable
City Council
Southgate, Michigan 48195

Re: Recommendation for Change Order #1 for Allen Road Water Main Lining Project

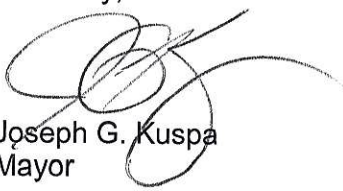
Ladies and Gentlemen:

It is recommended by the City Engineer and I concur, with his recommendation for this Change Order in the amount of \$111,582.41 to Fer-Pal Construction USA, LLC. There is no contingency recommended as this is a balancing change order to close out the project.

Adequate funds are available in the Water & Sewer Funds.

Your favorable consideration of this matter is greatly appreciated.

Sincerely,


Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

PRISCILLA AYRES-REISS

MEMORANDUM

TO: The Honorable Mayor and City Council

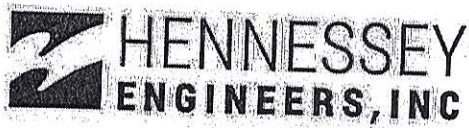
FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: March 9, 2023

RE: Recommendation for Change Order #1 for Allen Road Water Main Lining Project

I have reviewed the above change order with the City Engineer and concur with his recommendation for approval of Change Order No. 1 in the amount of \$111,582.41 to Fer-Pal Construction USA, LLC. No contingency is recommended as this is a balancing change order to close out the project.

Adequate funding for this project change order is available in the Water & Sewer Fund budget.



March 8, 2023

Mr. Dan Marsh, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: 2022 Water Main Lining Program – Allen Road
Change Order No. 001
City of Southgate
Hennessey Project No. 13123**

Dear Mr. Marsh:

Please find attached change order 001 for the above referenced project. The referenced project was awarded to Fer-Pal Construction USA, LLC, by waiver of bid, council resolution CR70-22 on June 15, 2022.

Unforeseen underground conditions caused additional work including, but not limited to; installation of additional gate wells, water main pipe and fittings, abandonment of existing gate wells, water main break repairs and additional lead water service replacements. Additional Wayne County road work including sidewalks was also needed along with a great increase in vegetative restoration. This additional work increased the cost to the original contract price.

This change order is a balancing change order to close out this project.

We request that the attached change order be approved at the regular City Council meeting scheduled for March 15, 2023. If you have any questions, or if additional information is necessary, please do not hesitate to contact me.

Very Truly Yours,

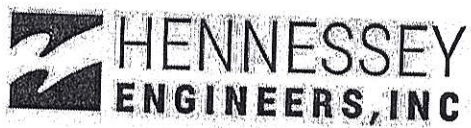
HENNESSEY ENGINEERS, INC

A handwritten signature in dark ink, appearing to read 'John M. Miller', is written over a circular stamp.

John M. Miller
Project / Construction Manager

cc: Doug Drysdale, Finance Director, City of Southgate
Kevin Anderson, Director of Public Services, City of Southgate
John J. Hennessey, P.E., Vice President, Hennessey Engineers, Inc.
Tony Valenza, Project Manager, Fer-Pal Construction USA, LLC

File B.3



CHANGE ORDER

Recommendation No. 001 Date: March 8, 2023

Project: 2022 Water Main Lining Program – Allen Road
Project Number: 13123
Owner: City of Southgate
Contractor: Fer-Pal Construction USA, LLC

1. Addition to the Scope of Work:

Due to unforeseen underground conditions, i.e.; additional water main work, water main break repairs, additional Wayne County pavement work, a marked increase in vegetative restoration, Hennessey Engineers field reviewed and conducted field changes during construction with Fer-Pal Construction USA, LLC, and its subcontractors. Hennessey Engineers has completed a review with all Project Contractors to finalize the costs of the additional work that was required to complete the above referenced project.

Hennessey Engineers previously met with the City Finance Director to review and bring to the City's attention the additional work and costs.

This change order accounts for the additional required work for the completion of the 2022 Water Main Lining Program – Allen Road

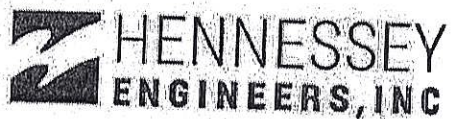
Increase Cost for Change in Project Scope: \$111,582.41

2. 10% Contingency:

A 10 percent contingency will not be accounted for as this is a balancing change order to close out this project.

10% Contingency: \$0.00

Original Contract Price:	\$ 1,449,037.00
15% Contingency:	\$ 217,355.55
Change Order No. 1 Price Increase:	\$ 111,582.41
Revised Contract Price:	\$ 1,777,974.96



Changes Originated By Hennessey Engineers, Inc.:

Signature: John M. Miller

Title: Project/Constr. Manager

Print Name: John M. Miller

Date: March 8, 2023

Accepted by Fer-Pal Construction USA, LLC

Signature: Anthony Valenza

Title: Project Manager

Print Name: Anthony Valenza

Date: 03/08/23

Accepted by the City of Southgate:

Signature: _____

Title: _____

Print Name: _____

Date: _____

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

PRISCILLA AYRES-REISS

March 9, 2023

To the Honorable
City Council
Southgate, Michigan 48195

Re: Contract Extension with Highway Maintenance & Construction Company for 2023
Spray Patch Repair Program

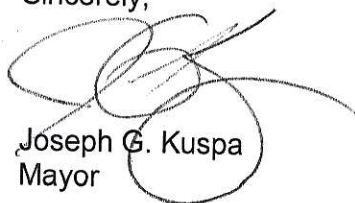
Ladies and Gentlemen:

It is recommended by the City Engineer and I concur with his recommendation to approve this contract extension, at a 4.11% increase to the prior year's costs, with Highway Maintenance & Construction Company for the 2023 Spray Patch Repair Program.

Adequate funds are available in the Major & Local Street Funds.

Your favorable consideration of this matter is greatly appreciated.

Sincerely,


Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

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MEMORANDUM

TO: The Honorable Mayor and City Council

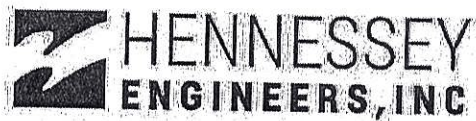
FROM: Douglas Drysdale, ^{DWD} Assistant City Administrator / Finance Director

DATE: March 9, 2023

RE: Recommendation for Contract Extension with Highway Maintenance & Construction Company for 2023 Spray Patch Repair Program

I have reviewed the above with the City Engineer and concur with his recommendation for approval of a contract extension with Highway Maintenance & Construction Company (Romulus MI). This contract extension will cover the 2023 Spray Patch Repair Program. The contractor has proposed a 4.11% increase to the prior year costs.

Adequate funding for this project is available in the Major & Local Street Funds.



March 7, 2023

Mr. Dan Marsh, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: 2023 Spray Patch Repair Program
Request for Contract Extension to Highway Maintenance & Construction Company
City of Southgate
Hennessey Project No. 13080.23**

Dear Mr. Marsh:

Enclosed is a copy of the February 28, 2023 letter our office received from Highway Maintenance & Construction Company regarding an extension of their current 2014 contract for the City wide Spray Patch Repair Program for the 2023 construction season with a nominal increase.

Due to increases in material, fuel and labor, Highway Maintenance is requesting an increase of \$15.00 in their unit price. \$365.00 per ton to \$380.00 per ton of material. This equates to a 4.11 per cent increase.

Highway Maintenance has been awarded the annual Spray Patch Repair Program since 2014 and has always performed well for the City and I have no reason not to recommend them for this needed preventative maintenance work.

Therefore, I recommend that City Council grant the extension for the 2023 Spray Patch Repair Program to Highway Maintenance & Construction Company with the increase in the unit price of 4.11 percent. The amount of work to be performed for the 2023 program will be determined from the approved budget. If the City Council grants the extension, an appropriate change order will be prepared after completion of the work.

If you have any questions or need additional information, please do not hesitate to contact me.



(734) 941-8885

Fax (734) 941-8962

P.O. Box 744111

Romulus, MI 48174-0411

February 28, 2023

John Miller
Hennessey Engineers, Inc.
13500 Reeck Rd.
Southgate, MI 48195

Subject: 2023 Spray Patch Contract

John,

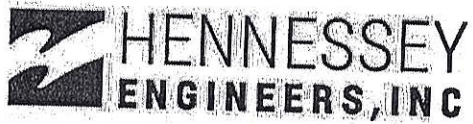
We are happy that you are interested in renewing the city of Southgate's contract for the 2022 construction season. Given that we have been able to hold our price for close to a decade, we are respectfully requesting a small percentage increase for the upcoming 2023 construction season.

We are happy to have been able to extend our from 2014 – 2022, but this year we are requesting a small increase to cover rising material, labor, and fuel cost over the last decade. ***We are requesting a \$15 per ton increase, which is a 4.11% increase*** over our previous price of \$365 per ton that we have held from 2014 – 2022. We are grateful for the City of Southgate's faith in our work, and hope that we can continue our relationship for years to come and can continue to help maintain the city's roads. The new price, if the small increase is approved, would be **\$380.00 per ton** which includes all labor, equipment, and materials. We would again be using HFRS-2 asphalt emulsion, a clean washed #9 limestone, and a 1-ton steel wheeled roller to roll all patches.

As always, we appreciate the opportunity to work for the City of Southgate. Please feel free to contact us with any questions you may have.

Sincerely,

Jake Demek



Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in black ink, appearing to read 'John M. Miller'.

John M. Miller
Project / Construction Manager

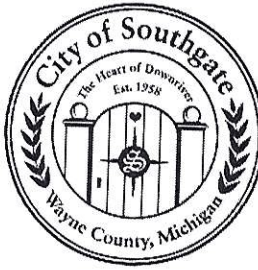
cc: Doug Drysdale, Finance Director, City of Southgate
Kevin Anderson, Director of Public Services, City of Southgate
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.
Jake Demek, Highway Maintenance & Construction Company

File B.3

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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DALE W. ZAMECKI

PRISCILLA AYRES-REISS

March 9, 2023

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

Ladies and Gentlemen:

Please be advised I have made the following appointment:

Public Safety – for a term expiring April 2024

Robert Beaver

This appointment will fill the vacancy created by the passing of Paul Kolokowski.

Sincerely,



Joseph G. Kuspa
Mayor

Cc: Janice Ferencz, City Clerk

JGK/law

CITY OF SOUTHGATE
Compensation Commission
14400 Dix Toledo Highway, Southgate, Michigan 48195
(734) 258-3014

March 10, 2023

TO: Honorable City Council

Ladies and Gentlemen:

At a meeting of the Compensation Commission held on March 9, 2023, the Commission compared salaries of other part time Elected Officials, the duties of Southgate's Elected Officials and the financial condition of the country, state and city.

A copy of the minutes from the Compensation Commission Meeting dated March 9, 2023 for your review. The Compensation Commission offered the following resolution:

WHEREAS,

the local officers of the Compensation Commission, having duly convened pursuant to state and local law, and having reviewed relevant statistic and financial considerations including municipal budget, taxation, governance and increase performance of elected obligations; and having taken notice of the refusal in the past of local elected officials to accept and increase in compensation due to a cap in property tax increases and a perilous decline in real estate values that seriously impacted the City finance;

AND WHEREAS,

The City has moved on to weather the economic storm and the sacrifices of the employees and elected officials of the City of Southgate warrant adequate remuneration in a fair posture,

NOW THEREFORE BE IT RESOLVED,

that the local officers of the Compensation Commission recommend the following compensation:

Mayor	\$13,750
Clerk	\$ 8,203
Treasurer	\$ 6,562
Council President	\$ 6,750
Council	\$ 6,250

And BE IT FURTHER RESOLVED

That an elected official subject to the provisions herein may elect to decline any, the entire part of the compensation provided for their office and shall not be taxed, or otherwise assessed on the amount of compensation they choose to refuse to accept, said amount to be remitted intact to the City Treasury.

Carried unanimously.

Furthermore, that this recommendation of the Compensation Commission BE **READ BY THE CITY CLERK AT THE REGULARLY SCHEDULED COUNCIL MEETING UNDER COMMUNICATIONS B.**

Vote on motion: Carried unanimously.

Sincerely,

Aaron Betera

Chairman, Compensation Commission

CITY OF SOUTHGATE
COMPENSATION COMMISSION
MARCH 9, 2023

A meeting of the Compensation Commission was held in the Plan Room at Southgate City Hall on Thursday, March 9, 2023 commencing at 6:00 P.M.

Present – Aaron Bertera, Brian Clark, Marcella Kasprzyk, Alex McNeilly, Patty Snyder, Bob Zaleski

Excused - Jerome Daley

Also, present - Dan Marsh, Ed Zelenak

Roll call was taken with all commissioners present and one excused.

Clark nominated Bertera to serve as Chairperson, Bertera accepted and no one opposed.

Moved by Snyder, supported by Clark, RESOLVED, that the minutes of the Compensation Commission meeting of April 8, 2021 be approved as presented. Carried unanimously.

Chair Bertera started the discussion on the elected officials' salaries. He also explained to the Commission how Council declined the recommendation from 2021. Discussion also took place as 2017 being the last year the elected officials accepted the increase in salaries with some of the members giving back a certain amount to help with City's budget process.

Chair Bertera brought up an idea of longevity pay for elected officials. He suggested the Commission give pay increases based on the prior increase suggestions plus inflation. Also to include longevity and increases all together. Attorney Zelenak explained that the possibility of Council declining everything offered as a package would probably be declined, but if the Commission wanted to include longevity and increases to do so under two separate resolutions. After much discussion, it was decided to offer all elected officials a 25% increase. The proposed increases are

<i>Position</i>	<i>Current Salary</i>	<i>Proposed Salary Increase</i>
Mayor	\$11,000	\$13,750
Clerk	\$ 6,250	\$ 8,203
Treasurer	\$ 5,250	\$ 6,250
Council President	\$ 5,400	\$ 6,750
Council	\$ 5,000	\$ 6,250

Moved by Clark, supported by Snyder, the Compensation Commission offers:

WHEREAS,

the local officers of the Compensation Commission, having duly convened pursuant to state and local law, and having reviewed relevant statistic and financial considerations including municipal budget, taxation, governance and increase performance of elected obligations; and having taken notice of the refusal in the past of local elected officials to accept and increase in compensation due to a cap in property tax increases and a perilous decline in real estate values that seriously impacted the City finance;

AND WHEREAS,

page 30

The City has moved on to weather the economic storm and the sacrifices of the employees and elected officials of the City of Southgate warrant adequate remuneration in a fair posture,

NOW THEREFORE BE IT RESOLVED,

that the local officers of the Compensation Commission recommend the following compensation:

Mayor	\$13,750
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And BE IT FURTHER RESOLVED

That an elected official subject to the provisions herein may elect to decline any, the entire part of the compensation provided for their office and shall not be taxed, or otherwise assessed on the amount of compensation they choose to refuse to accept, said amount to be remitted intact to the City Treasury.

Carried unanimously.

Chair Bertera asked that a recommendation letter including this resolution be submitted at the next regularly scheduled City Council meeting to be held on Wednesday, March 15 under "Communications B".

Moved by Clark, supported by Kasprzyk, RESOLVED, that this meeting of the Compensation Commission be adjourned at 6:51 P.M. Carried unanimously.

Aaron Bertera
Chairperson