

Southgate City Council Agenda

Council Chambers

Wednesday March 20, 2019

6:30pm **Work Study Session**

1. Officials Reports
2. Discussions regarding agenda items.

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

Minutes:

1. Work Study Session Minutes dated March 6, 2019.
2. Regular City Council Meeting Minutes dated March 6, 2019.

Scheduled Persons in the Audience:

1. Southgate Junior Football League

Page 6

Consideration of Bids:

1. Letter from Mayor; Bids for Ground Maintenance of Fort Street

Page 11

Scheduled Hearings:

Communications "A" –

1. Letter from Mayor; Re: RFP for Roof Replacement – Old Animal Shelter
2. Letter from Hennessey Engineers; Re: Storm Water Agreement – Taco Bell
3. Letter from Mayor; Re: Appointments to Library Commission

Page 15

Page 27

Page 32

Communications "B" – (Receive and File)

Ordinances:

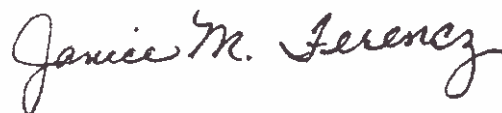
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1373 \$2,124,247.87

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

March 6, 2019

An Informal Meeting of the Council of the City of Southgate was held on March 6, 2019 at 6:30 P.M. in the Council Chambers of the Municipal Building, 14400 Dix-Toledo Highway, Southgate, Michigan.

Present: Bill Colovos, Mark Farrah, John Graziani, Karen George, Phillip Rauch, Christopher Rollet, Dale Zamecki

Absent:

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, Assistant City Administrator/Finance Director David Angileri, City Attorney Brandon Fournier, City Clerk Janice Ferencz, City Treasurer Jim Dallos, City Engineer John Hennessey, Public Safety Director Jeff Smith, Police Chief Brett Selby, Fire Chief Mike Sypula, Building Inspections Director Bob Casanova, Director of Public Services Bob Tarabula and Parks & Recreation Director Julie Goddard.

Discussion took place on the following item scheduled for action at the regular meeting:

- Bid for Custodial Supplies
- Executive Session Settlement Agreement
- Traffic Control Order
- Accessible Pedestrian Signals
- Kiwanis Park Playground Equipment
- Compensation Commission Appointment

This meeting ended at 6:57 pm.

City of Southgate Regular City Council Meeting March 6, 2019

A Regular Meeting of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, March 6, 2019 and was called to order at 7:00 PM by Council President John Graziani.

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Mark Farrah, Karen George, John Graziani, Phillip Rauch, Christopher Rollet, Dale Zamecki

Absent:

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, Assistant City Administrator/Finance Director David Angileri, City Attorney Brandon Fournier, City Engineer John Hennessey, City Clerk Janice Ferencz, City Treasurer Jim Dallos, Public Safety Director Jeff Smith, Police Chief Brett Selby, Fire Chief Mike Sypula, Building Inspections Director Bob Casanova, Director of Public Services Bob Tarabula and Parks & Recreation Director Julie Goddard.

Minutes:

Moved by Rauch, supported by Rollet, RESOLVED, that the minutes of the City Council Work Study Session dated February 20, 2019 be approved as presented. Carried unanimously.

Moved by George, supported by Colovos, RESOLVED, that the minutes of the Regular City Council Meeting dated February 20, 2019 be approved as presented. Carried unanimously.

Moved by Rauch, supported by George; RESOLVED, that the Southgate City Council hereby enters into a closed session at 7:01 p.m.

Roll Call on motion:

Graziani	Yes
Farrah	Yes
George	Yes
Colovos	Yes
Zamecki	Yes
Rauch	Yes
Rollet	Yes

Moved by George, supported by Rauch: RESOLVED that the Southgate City Council hereby resumes the regular meeting at 7:15 p.m.

Roll call on motion:

Colovos	Yes
George	Yes
Rauch	Yes
Farrah	Yes
Rollet	Yes
Zamecki	Yes
Graziani	Yes

Regular City Council Meeting

March 6, 2019

Consideration of Bids:

1. Letter from Mayor; Re: Bid for Custodial Supplies moved by Rollet, supported by Zamecki, RESOLVED that the Southgate City Council hereby concurs with the DPS Director and extends the current contract for Custodial Supplies for a period of one year with Allied-Eagle Supply Co. (1801 Howard Street, Detroit, MI 48216). BE IT FURTHER RESOLVED THAT adequate funds are available in the DPS and Water & Sewer Department Budgets for this contract.

Motion carried unanimously.

Communications "A":

1. Memo from Administrator; Re: Approve Executive Session Settlement Agreement moved by Zamecki, supported by George, RESOLVED that the Southgate City Council hereby authorizes the settlement agreement for claim no. 100GL1401343 as discussed in the executive session, Carol Davis, Jason Hodgkinson, et al.

Motion carried unanimously.

2. Letter from Director of Public Safety; Re: Traffic Control Order moved by Farrah, supported by Colovos, RESOLVED that the Southgate City Council hereby concurs with the Public Safety Director and approves the Traffic Control Order to replace the yield signs with stops signs at the intersections of a) Catalpa & Burns, b) Veronica & Burns, c) Chestnut and Burns and d) Jobin and Burns.

Motion carried unanimously.

3. Memo from Administrator; Re: Accessible Pedestrian Signals moved by George, supported by Zamecki, RESOLVED that the Southgate City Council hereby authorizes the Administration to provide written request to MDOT asking for the installation of the Accessible Pedestrian Signals at the intersections of a) Northline Rd and Fort St, b) Eureka Rd and Fort St and c) Pennsylvania Rd/Trenton Rd and Fort St.

Motion carried unanimously.

4. Memo from Administrator; Re: Recommendation for Kiwanis Park Playground Equipment moved by Farrah, supported by Rauch, RESOLVED that the Southgate City Council hereby awards the bid for the Kiwanis Park Playground equipment to Penchura, L.L.C. (889 S. Old US 23, Brighton, MI 48114) in the amount of \$295,810. BE IT FURTHER RESOLVED THAT funds for this purchase are available from Parks & Recreation Millage.

Motion carried unanimously.

5. Letter from Mayor; Re: Appointments to Compensation Commission moved by George, supported by Zamecki, RESOLVED that the Southgate City Council hereby concurs with the Mayor's appointments to the Compensation Commission of Aaron Bertera (12778 Catalpa, Southgate, MI 48195) and Brian Clark (19278 Orchard, Southgate, MI 48195) for a term expiring December 2025.

Motion carried unanimously.

Regular City Council Meeting
March 6, 2019

Communications "B":

- I. Letter from Mayor; Re: Appointment to Commission on Aging moved by Rauch, supported by Rollet, RESOLVED that the Southgate City Council hereby receives and files the appointment letter to the Commission on Aging appointing of Maria Graziani (11078 Afton, Southgate, MI 48195) for a term expiring December 2019. *(This appointment fills the vacancy created by the passing of Bertha Hughes).*

Motion carried unanimously.

Ordinances:

Councilwoman George gave the first reading of an ordinance to amend the Municipal Code of the City of Southgate Codified Ordinances to the extent permitted by the Michigan Fireworks Safety Act, MCL 28.451 et seq., as amended by Public Acts 634, 635 and 636 of 2018.

Unscheduled Persons in the Audience:

Woody Clark, Grosse Ile, spoke about the condition of the parking lots by ABC Warehouse.

Claims and Accounts:

Moved by Farrah, supported by Zamecki, RESOLVED, that Claims and Accounts be paid as outlined on Warrant # 1372 in the amount of \$2,507,420.02.

Motion carried unanimously.

Adjournment:

Moved by George, supported by Rauch, RESOLVED, that this Regular Meeting of the Southgate City Council be adjourned at 7:32 P.M. Carried unanimously.

John Graziani
Council President

Janice M. Ferencz
City Clerk

**Southgate Junior Football League
P.O. Box 1140, Southgate, MI 48195**

Viking President
Jeffrey Webb

Vice President
Josh Algood



Treasurer
D.J. Begeman

Secretary
Sandi Hughes

March 13, 2019

Honorable Mayor and City Council Members
City of Southgate
14400 Dix-Toledo
Southgate, MI 48195

Ladies and Gentleman,

The Southgate Vikings, a member of the Downriver Junior Football League, respectfully requests your approval and support with hosting a "Millionaire's Party" at the Southgate VFW Hall, 16200 Dix-Toledo, Southgate, MI 48195, the date of which is to be determined at a future Viking Board Meeting. The Southgate Viking Football and Cheer programs plan to use the proceeds to help offset rising registration fees, allowing more children the opportunity to play and purchasing safety equipment for our football players and cheerleaders.

If you have any questions or concerns, please feel free to reach out to any Southgate Junior Football League board member, our President, Jeffrey Webb will be present at the next Southgate Council Meeting scheduled for Wednesday, March 20, 2019.

Sincerely,

A handwritten signature in black ink, appearing to read "D.J. Begeman". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

D.J. Begeman
Treasurer
Southgate Viking's



State of Michigan
 Michigan Gaming Control Board
 Office of the Executive Director
 P.O. Box 30786
 Lansing, MI 48909
 Phone: (313) 456-4940
 Fax: (313) 456-3405
 Email: Millionaireparty@michigan.gov
 www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL 432.103(k)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD
 called to order by _____ on _____
DATE
 at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____
NAME OF ORGANIZATION CITY
 county of _____, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be
 considered for _____
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: _____	<u>DISAPPROVAL:</u>	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted
 by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL
 meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

Organization Information: _____
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP
 _____ () _____
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE PHONE NUMBER



State of Michigan
Michigan Gaming Control Board
Office of the Executive Director
P.O. Box 30786
Lansing, MI 48909
Phone: (313) 456-4940
Fax: (313) 456-3405
Email: Millionaireparty@michigan.gov
www.michigan.gov/mgcb

LOCAL CIVIC ORGANIZATION QUALIFICATION REQUIREMENTS

The following documentation shall be submitted as part of the qualification process:

Local Civic Organizations can qualify for licensing and shall submit the following information in the name of the organization prior to being approved to conduct a millionaire party event.

1. A detailed purpose letter on organization letterhead indicating the main source(s) of funds received, the main use(s) of funds expended, and the specific purpose of the organization
2. A signed and dated copy of the organization's current bylaws or constitution, including membership criteria
3. A complete copy of the organization's articles of incorporation that have been filed with the Corporations and Securities Bureau, if the organization is incorporated
4. A provision in the bylaws, constitution, charter, or articles of incorporation that states should the organization dissolve, all assets, real property, and personal property will revert:
 - A. If exempt under 501(c)3, to another 501(c)3 organization or
 - B. To the local body of government that granted the resolution
5. A copy of the letter from the IRS stating the organization is exempt from federal tax under IRS code 501(c). (If the organization is not exempt under 501(c), submit a copy of one bank statement per year for the previous five years).
6. A copy of a resolution passed by the local body of government in which the organization conducts its principal activities stating the organization is a recognized nonprofit organization in the community (form attached)
7. A copy of the organization's annual financial statements including income statement and balance sheet information for the previous three years
8. A copy of the organization's annual tax returns for the previous three years (e.g. 990, 990-EZ, or 990-N e-Postcard)
9. A copy of the organization's bank statements for the previous twelve months
10. A copy of the organization's check register for the previous twelve months
11. A copy of the organization's credit card and procurement card statements for the previous twelve months

The organization may be required to provide additional information after the initial documents have been reviewed. If you have any questions or need further assistance, please call (313) 456-4940.

Act 382 of the Public Acts of 1972, as amended, defines a local civic organization as an organization "that is organized not for pecuniary profit; that is not affiliated with a state or national organization; that is recognized by resolution adopted by the local governmental subdivision in which the organization conducts its principal activities, whose constitution, charter, articles of incorporation, or bylaws contain a provision for the perpetuation of the organization as a nonprofit organization, whose entire assets are used for charitable purposes; and whose constitution, charter, articles of incorporation, or bylaws contain a provision that all assets, real property, and personal property shall revert to the benefit of the local governmental subdivision that granted the resolution upon dissolution of the organization.

page 8



State of Michigan
Michigan Gaming Control Board
Office of the Executive Director
P.O. Box 30786
Lansing, MI 48909
Phone: (313) 456-4940
Fax: (313) 456-3405
Email: Millionaireparty@michigan.gov
www.michigan.gov/mgcb

MILLIONAIRE PARTY QUALIFICATION FORM (Local Civic Organization)

For Internal Use Only

The organization must complete this form and submit along with the required qualification documents as noted on the following page(s). **Please allow at least 8 weeks for the qualification process.**

1. Name of Organization			
2. Doing Business As (DBA) (if applicable)			3. US Federal Employer Identification Number
4. Organization Physical Address			
City	State	ZIP Code	County
5. Organization Mailing Address <input type="checkbox"/> Same as Physical Address			
City	State	ZIP Code	County
6. Telephone Number ()	7. Fax Number ()	8. Date Organization Established	
9. Is your organization a candidate committee, political committee, political party committee, ballot question committee, independent committee, or any other committee as defined by, and organized pursuant to, the Michigan Campaign Finance Act 388 of the Public Acts of the Public Acts of 1976, as amended, being sections 169.201 to 169.282 of the Michigan Compiled Laws? <input type="checkbox"/> Yes <input type="checkbox"/> No			
10. Briefly describe the purpose of the organization			
11. Name of Organization's Principal Officer		12. Principal Officer's Title	
13. Principal Officer Mailing Address			
City	State	ZIP Code	County
14. Email Address	15. Telephone Number ()	16. Fax Number ()	
17. Name of Authorized Contact Person <input type="checkbox"/> Same as Principal Officer	18. Authorized contact person's position or role with organization		
19. Contact Person Mailing Address			
City	State	ZIP Code	County
20. Email Address	21. Telephone Number ()	22. Fax Number ()	
The undersigned hereby certifies that the representations, information, and data presented are true, accurate, and complete to the best of the undersigned's knowledge. <i>The undersigned understands that failure to answer truthfully, completely, and accurately could preclude the organization from receiving an approval to obtain a gaming license.</i>			
Principal Officer Signature			Date
Authorized Contact Signature			Date

PLEASE READ CAREFULLY

Please mail this completed form and the required qualification documentation to Michigan Gaming Control Board, PO Box 30786, Lansing, MI 48909 – or email to: Millionaireparty@michigan.gov

If you would like to qualify for a raffle, bingo, or charity game ticket license, please visit the Charitable Gaming Division website at www.michigan.gov/cg for more information.



ID Number: 800792486

[Request certificate](#)

[New search](#)

Summary for: SOUTHGATE JUNIOR FOOTBALL ASSOCIATION

The name of the DOMESTIC NONPROFIT CORPORATION: SOUTHGATE JUNIOR FOOTBALL ASSOCIATION

Entity type: DOMESTIC NONPROFIT CORPORATION

Identification Number: 800792486 **Old ID Number:** 709433

Date of Incorporation in Michigan: 12/13/1979

Purpose:

Term: Perpetual

Most Recent Annual Report: 2018

Most Recent Annual Report with Officers & Directors: 2018

The name and address of the Resident Agent:

Resident Agent Name: JEFFREY WEBB
Street Address: 13432 CUNNINGHAM
Apt/Suite/Other:
City: SOUTHGATE **State:** MI **Zip Code:** 48195

Registered Office Mailing address:

P.O. Box or Street Address: PO BOX 1140
Apt/Suite/Other:
City: SOUTHGATE **State:** MI **Zip Code:** 48195

The Officers and Directors of the Corporation:

Title	Name	Address
PRESIDENT	JEFFREY WEBB	13432 CUNNINGHAM SOUTHGATE, MI 48195 USA
TREASURER	DONALD J. BEGEMAN	13498 BIRRELL SOUTHGATE, MI 48195 USA
SECRETARY	AMANDA HANKIN	22258 MAPLELAWN TAYLOR, MI 48180 USA
DIRECTOR	AMANDA HANKIN	22258 MAPLELAWN TAYLOR, MI 48180 USA
DIRECTOR	JEFFREY WEBB	13432 CUNNINGHAM SOUTHGATE, MI 48195 USA
DIRECTOR	DONALD J. BEGEMAN	13498 BIRRELL SOUTHGATE, MI 48195 USA

Act Formed Under: 327-1931 Michigan General Corporation Act

Acts Subject To: 284-1972 Business Corporation Act

The corporation is formed on a Membership basis.

Written Consent

View filings for this business entity:

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

March 14, 2019

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid for Grounds Maintenance of Fort Street Boulevard

Ladies and Gentlemen:

Bids for Grounds Maintenance of the Fort Street Boulevard were received and reviewed by the administration. It is recommended by the DPS Director and I concur, that the bid be awarded to US Lawns, Livonia, in the amount of \$8,175.00. The City will be reimbursed \$6,540.00 for 12 cuts from Wayne County. Southgate will pay 50% of the 3 remaining cuts in the total amount of \$817.50 and the City of Wyandotte will pay 50% of three cuts as well.

Sufficient funds are available in the Major Street Fund to cover the costs associated with this purchase.

Your favorable consideration of this matter is requested.

Sincerely,

Joseph G. Kuspa
Mayor

JGK/law

page 11

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS


DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: March 13, 2019

RE: Bid Recommendation for Fort Street Grass Cutting

I have reviewed the above with the DPS Director concur with his recommendation to award this bid to US Lawns, Southgate, Michigan.

The total cost of this bid is \$8,175.00. Wayne County will reimburse the City of Southgate for 12 cuts at a cost of \$6,540.00. Wyandotte will reimburse the City of Southgate for 1.5 cuts at \$817.50 and the cost to the City of Southgate will be \$817.50.

From the Desk of:

Robert Tarabula
Director, D.P.S.



March 1, 2019

To: David Angileri
Finance Director

Re: Bid Recommendation for Grounds Maintenance – Fort Street Boulevard

I have reviewed the bids submitted for Grounds Maintenance – Fort Street Boulevard. Fort Street will be cut 15 times during the summer and 12 will be reimbursed by Wayne County and the 3 remaining cuts will be split by the City of Southgate and the City of Wyandotte. I find U.S. Lawns of Livonia to be the best choice for the City, based upon the following:

- They meet all bid specifications
- They are the low bidder

Therefore, I recommend that the bid (for the period of two years) be awarded to:

U.S. Lawns of Livonia
15040 Dumay
Southgate, MI 48195
(734) 818-0009

If you have any questions, please contact me.

RT/sb

Enclosure: Bid Tabulation

(D/Bids-A: F4 Bid Recommendation: Grounds Maintenance – Fort Street Boulevard)

City of Southgate
14719 Schafer Court
Southgate, MI 48195
(734) 258-3079

Department of Public Services
Bid Tabulation – 2019 Grounds Maintenance of Fort St. Blvd.

Due & Opened: February 28, 2019

Company	Bid Amount
Commercial Grounds Services	\$1836.00 per cut
Owens Landscaping	\$750.00 per cut additional for mulch
RNA Facilities Management	\$1159.00 per cut
U.S. Lawns	\$545.00 per cut
United Landscapes	\$1446.00 per cut
Midwest Facilities	\$850.00 per cut

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

March 14, 2019

To the Honorable
City Council
Southgate, Michigan 48195

Re: RFP for Roof Replacement – Old Animal Shelter

Ladies and Gentlemen:

It is recommended by the Administration and I concur the RFP for the roof replacement at the old Animal Shelter be awarded to Molnar Roofing Inc., Riverview, Michigan in the amount of \$16,915.05 which includes a 30 year warranty.

Adequate funds are available in the DPS budget to cover the cost of this repair.

Your favorable consideration of this matter is requested.

Sincerely,

Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS


DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: March 14, 2019

RE: Recommendation for Roof Replacement at old dog pound (Rapid Response Building)

I have reviewed the above with Matt Verhey the City of Southgate Roofing Expert and the DPS Director, for the Roof Replacement RFP and concur with their recommendation to award this RFP, to Molnar Roofing Inc., Riverview, Michigan in the amount of \$16,915.05 with a 30 year warranty.

Adequate funds are budgeted in the DPS Budget to cover the cost of this Roof Repair.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN CRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

Memorandum

To: The Honorable Mayor and Members of City Council

From: Robert Tarabula, DPS Director *RT*

Date: March 14, 2019

Re: Request for Waiver of Bid – Rapid Response Building Roof Replacement

The Rapid Response Building Roof (old dog pound) is in poor shape and needs to be replaced. Attached you will find 5 quotes from 4 companies.

After speaking with our roofing consultant, Matt Verhey, I recommend that the contract be awarded to Wm. Molnar Roofing for \$ 16,915.05 with a 30 year manufacturer's warranty roof. I respectfully request this item be placed on the City Council's agenda for purposes of a waiver of bid request and purchase approval.

If you have any questions, please contact me. I would appreciate your favorable consideration of this request.

Enclosure

RT/td

Rapid Response Building Roof Replacement

COMPANY	COST \$	MANUFACTURERS WARRANTY
Royal Roofing	15,800.00	20
Schreiber Corporation	19,000.00	20
Wm. Molnar Roofing	13,716.65	20
Wm. Molnar Roofing	16,915.05	30
JS Biondi Construction	13,800.00	20



www.royal-roofing.com

03-13-2019

Mr. Tarabula,

As requested, we are providing this proposal to perform roof membrane replacement at the Rapid Response Building, 14719, Southgate, MI.

Scope of work as discussed and understood;

1. Cut existing membrane into a grid pattern in preparation for re-cover system.
2. Remove loose base flashing field and perimeter edge metal components as necessary.
 - o Deteriorated or damaged insulation boards that are unsuitable for re-use shall be replaced at a unit price of \$3.50 per square foot.
3. Inspect existing wood nailer components and replace damaged components using unit price of \$3.50.
4. Deteriorated steel roof deck shall be replaced at a unit price of \$6.00 square foot.
5. Install a new layer of ½" wood fiber cover-board. Mechanically attached to steel deck.
6. Install new 60-MIL EPDM membrane and flashing components fully adhered atop the insulation.
7. Install new flashing details per industry standards.
8. Provide new sheet metal components at perimeter and field locations as deemed necessary.
9. Provide manufacturers 20 year warranty.
10. Provide a 2-Year Contractor Guarantee from Royal Roofing.

Lump sum pricing as proposed- \$15,800.00

Exclusions:

Permits: Costs associated with permits are NOT included in this proposal. Each municipalities' building department has different requirements when it comes to obtaining a commercial roofing permit. Some may not require a permit at all, some may require to meet the current bldg. code for insulation above roof deck of an R-30 (effective September 30th, 2017), some may require stamped/sealed drawings by a professional engineer. Should you request, we will research your local building departments requirements and provide pricing that reflects your municipalities requirements.

***Proposal is based on information gathered via discussions with owners representatives.**

***Proposal is based on a Re-cover option which is possible if only one existing roof system is currently in place.**

2445 Brown Road ▲ Orion, MI 48359
Phone: (248) 276-7663 ▲ Fax: (248) 276-9170
www.royal-roofing.com



www.royal-roofing.com

- *Proposal is based on normal Business hours M-F.
- *Interior protection is not included in this proposal
- *ACM abatement nor testing is included in this proposal.
- *Mechanical and electrical disconnect or modifications are not included.

Authorized Signature: _____ Date: _____

P.O. # _____

Please call with any questions or concerns regarding this proposal.

Sincerely,

Joseph Sobas

Joseph Sobas, RRC, RRO, CDT

Royal Roofing Co.

Office: (248) 276-7663

Cell: (248) 943-1795

jsobas@royal-roofing.com

www.royal-roofing.com

2445 Brown Road ▲ Orion, MI 48359
Phone: (248) 276-7663 ▲ Fax: (248) 276-9170
www.royal-roofing.com

SCHREIBER CORPORATION

ROOFING AND SHEET METAL CONTRACTORS
29945 BECK ROAD
WIXOM, MI 48393
248-926-1500
FAX 248-926-1788
WWW.SCHREIBERROOFING.COM



February 7, 2019

Bob Tarabula
City of Southgate DPW
14717 Schaefer Court
Southgate, Michigan 48195

Project: City of Southgate DPW
Emergency Response Building
14717 Schaefer Court
Southgate, Michigan 48195

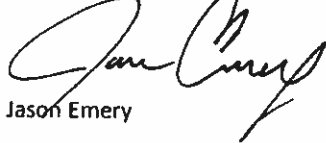
The following is our quotation for roof renovations at the Emergency Response Building located at the Southgate DPW. This quotation includes the following:

1. Approximately 800 square feet total.
2. Remove existing EPDM membrane only. The existing insulation will remain in place.
3. If the existing insulation is found to be wet or damaged, it will be replaced per a unit cost of \$2.65 per square foot.
4. Any deteriorated or damaged metal decking will be replaced per a unit cost of \$6.95 per square foot.
5. Install one layer of 2" polyisocyanurate insulation loose laid over the existing insulation.
6. Install one layer of 1.5" polyisocyanurate insulation mechanically attached through the new 2" ISO and existing insulation into the metal decking.
7. Add wood blocking at perimeter to accommodate new insulation height.
8. Install a mechanically attached 60 mil PVC membrane.
9. Install new sheet metal flashing, edge, gutter, and down spout.
10. Provide 2 year contractor warranty and 20 year roofing material manufacturer's warranty.
11. All work to be completed during normal business hours per current Schreiber Corporation safety procedures.
12. This quote does not include:
 - a. Building permit, if required.
 - b. Any mechanical or electrical modifications.
 - c. Interior protection.

QUOTE \$19,000.00

If you have any questions on this quotation or the work included, please contact our office at (248) 926-1500.

Sincerely,
Schreiber Corporation



Jason Emery

Wm. Molnar Roofing Inc.
12455 Hale Street
Riverview, MI 48193
Phone 734-281-0591 Fax 734-281-7303

January 22, 2019

City of Southgate
14717 Schaefer Court
Southgate, MI 48195

RE: Emergency Services Building

Flat Roof Scope:

We propose to perform the following work:

1. Secure permit, as required.
2. Remove existing metal edging, gutters, and membrane roof covering.
3. Analyze existing insulation and roof deck.
 - a. Replacement of existing wet insulation is additional at a unit cost of \$ 1.75 per square foot, installed.
 - b. Replacement of degraded steel deck is additional at a unit cost of \$ 5.75 per square foot, installed.
4. Furnish and install 3.5" of polyisocyanurate roof insulation, in two layers, mechanically anchored into the steel deck with #12 galvanized fasteners and plates per code and manufacturer pattern and quantity requirements.
5. Furnish and install 2"x4" perimeter nailers to accommodate the new insulation height.
6. Furnish and install 60 mil nonreinforced black EPDM membrane in accordance with manufacturer's instructions for a fully adhered system.
7. Flash two hot stack penetrations and one plumbing stack penetration.
8. Furnish and install new metal edgings with 24-gauge pre-finished gravel stop with continuous 22 gauge cleat. (standard color by owner).
9. Furnish and install seamless 6" commercial box gutters with integral flange, composed of 24 gauge pre-finished steel; includes downspout.
10. Clean up and haul away all debris generated by work noted above.
11. Includes all required submittals, shop drawings, safety set-up, logistics, freight, equipment, and project management.
12. Includes manufacturer's 20-year NDL warranty including all labor, material, and metal edgings.

Scope Price: \$ 13,716.65

Thirteen Thousand Seven Hundred Sixteen Dollars and 65/100.

Notes/Exclusions/Options:

- Payment due upon completion
- Bonds are not included.
- No permit fee included.
- Quote valid for 45 days.

Authorized Signature Robert Molnar, JD Date _____
Robert Molnar, Estimator

Acceptance of proposal: the above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do specified work. Please sign and return one copy to our office...

Authorized Signature _____ Date _____

Wm. Molnar Roofing Inc.
12455 Hale Street
Riverview, MI 48193
Phone 734-281-0591 Fax 734-281-7303

January 22, 2019

City of Southgate
14717 Schaefer Court
Southgate, MI 48195

RE: Emergency Services Building Quote #2 (Garland BUR Option)

Flat Roof Scope:

We propose to perform the following work:

1. Secure permit, as required.
2. Remove existing metal edging, gutters, and membrane roof covering.
3. Analyze existing insulation and roof deck.
 - a. Replacement of existing wet insulation is additional at a unit cost of \$ 1.75 per square foot, installed.
 - b. Replacement of degraded steel deck is additional at a unit cost of \$ 5.75 per square foot, installed.
4. Furnish and install 3" of polyisocyanurate roof insulation, in two layers, mechanically anchored into the steel deck with #12 galvanized fasteners and plates per code and manufacturer pattern and quantity requirements.
5. Furnish and install ½" asphalt impregnated wood fiber (6-sided) coverboard set in hot asphalt at a coverage rate of 30 lbs per 100 square feet.
6. Furnish and install 2"x4" perimeter nailers to accommodate the new insulation height.
7. Furnish and install asphalt impregnated base sheet set in hot asphalt at a coverage rate of 30 lbs per 100 square feet.
8. Furnish and install Garland StressPly Plus cap sheet, set in hot asphalt at a coverage rate of 30 lbs per 100 square feet.
9. Furnish and install Garland StressPly Plus FR mineral based cap sheet at flashings.
10. Strip in all gravel stops and vertical seams of base flashing with 3 course flashing system composed of Flashing Bond, 6" polyester mesh, and SilverFlash.
11. Flash two hot stack penetrations and one plumbing stack penetration.
12. Furnish and install new metal edgings with 24-gauge pre-finished gravel stop with continuous 22 gauge cleat. (standard color by owner).
13. Furnish and install seamless 6" commercial box gutters with integral flange, composed of 24 gauge pre-finished steel; includes downspout.
14. Clean up and haul away all debris generated by work noted above.
15. Includes all required submittals, shop drawings, safety set-up, logistics, freight, equipment, and project management.
16. Includes manufacturer's 30-year Garland warranty including all labor, material, and metal edgings.

Scope Price: \$ 16,915.05

Sixteen Thousand Nine Hundred Fifteen Dollars and 05/100.

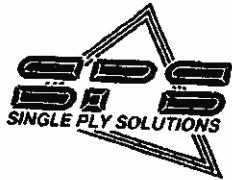
Notes/Exclusions/Options:

- Payment due upon completion
- Bonds are not included.
- No permit fee included.
- Quote valid for 45 days.

Authorized Signature Robert Molnar, J.D. Date _____
Robert Molnar, Estimator

Acceptance of proposal: the above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do specified work. Please sign and return one copy to our office...

Authorized Signature _____ Date _____



Proposal For: JS Biondi Construction
7641 19 Mile Road
Sterling Heights, Michigan 48314

November 15, 2018

RECOMMENDATIONS: City of Southgate, DPW, 14717 Schaefer Court

- A. Complete removal and disposal of the existing EPDM Membrane. Existing insulation to remain.
- B. Install a single layer of 2.0" and a single layer of 1.5" polyisocyanurate insulation over the existing insulation. Total R-Value to meet or slightly exceed the code of R-30.0
- C. Mechanically attach .060 white Sarnafil PVC membrane through the insulation and into the metal deck using the manufacturer's XHD Screws and Plates.
- D. All roof top protrusions (i.e. stacks and curbs) will be flashed with pre-molded boots and corners per Sarnafil's specifications.
- E. **Install two new layers of 2 x 4 nailer board to match the height of the additional insulation.**
- F. At the perimeter of the roof the new membrane will be terminated over the nailer with new edge metal fabricated from 24-gauge color clad steel (standard color selection by owner) over a 24-gauge clip.
- G. Install a new aluminum gutter system and tie it into the Sarnafil roof system with PVC coated metal.
- H. This quote includes a twenty - (20) year material and labor warranty from Single Ply Solutions, Inc.
- I. **EXCLUSIONS: Electrical disconnects/reconnects, HVAC work, satellite re-positioning, damage to conduit attached to the underside of the metal deck, interior protection, siding, soffit, trim, landscaping, or local permits, unless noted in the scope of work above.**

- Removal and Replacement of Deteriorated Metal Deck, Add: \$6.75/SF
- Removal and Replacement of Saturated Insulation, Add: \$2.50/SF

QUOTE:

We propose the above scope of work as specified for the amount of:

Thirteen Thousand Eight Hundred Dollars _____ \$13,800.00

TERMS OF PAYMENT: 25% Upon Commencement, 75% Upon Completion.

NOTE: WE MAY WITHDRAW THIS PROPOSAL IF NOT ACCEPTED WITHIN 30 DAYS

Authorized Signature: *William J. Kelly*

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified by the Terms and Conditions stated on the reverse side. Payment will be made as outlined above.

Date of Acceptance: _____ Signature: _____

SINGLE PLY SOLUTIONS
12739 Inkster Rd., Livonia MI 48150
(734) 522-1322 / (734) 522-8611 fax



March 4, 2019

Janice M. Ferencz, City Clerk
CITY OF SOUTHGATE
14400 Dix-Toledo Hwy.
Southgate, MI 48195

**Re: Taco Bell –19578 Northline Road
Storm Water Agreement And Resloution
City of Southgate, Wayne County, Michigan
Hennessey Project 12124**

Dear Ms. Ferencz:

Please find enclosed the Storm Water Agreement Community Resolution for the above-mentioned site. These documents need to be signed and dated by the City of Southgate and accepted by the City Council.

The Storm Water Maintenance Agreement along with the remaining paperwork should be placed on the next City Council agenda for approval and acceptance. Once these documents have been executed by the City of Southgate we at Hennessey Engineers, Inc. will forward them onto Wayne County for their approval.

If you have any questions, or if additional information is necessary, please do not hesitate to call me at (734) 759-1600.

Very Truly Yours,

HENNESSEY ENGINEERS, INC

Mark F. Gaworecki
Project Manager

cc: Dustin Lent, City Administrator, City of Southgate
Bob Casanova, Building Inspections Director, City of Southgate
John W. Urbain, P.E., Landtech Professional Surveying and Engineering
Kissemkone, LLC, Property Owner, 25467 Avondale, Dearborn Heights, MI 48125
John M. Miller, Construction Manager, Hennessey Engineers, Inc.
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.
File B.3

R:\Municipalities\10000's Southgate\12000's Southgate\12124 19000 Northline Road - New Taco Bell Development\Construction Letters\Storm Water Agreement Letter To City 3-04-2019.doc

**COMMUNITY RESOLUTION ACCEPTING
LONG TERM MAINTENANCE OF STORM WATER MANAGEMENT SYSTEM**

Resolution No. _____

At the Regular Meeting of the City Council of the City of Southgate on _____, 2019, the following resolution was offered:

WHEREAS, chapter 7 of the Wayne County Storm Water Management Ordinance (“Wayne County Ordinance”), requires storm water management systems to be maintained in perpetuity to ensure that the system functions properly as designed:

WHEREAS, Rule 1001 of the Wayne County Storm Water Management Administrative Rules (“Administrative Rules”) requires applicants for storm water construction approval to submit long-term maintenance plans as part of an application for storm water construction.

WHEREAS, Taco Bell - Southgate, (“Developer”) has applied to the Wayne County Department of Public Services for a storm water construction approval with respect to the a project named Taco Bell – Southgate (“Project”) located at 19578 Northline Road east of Allen Road and west of I-75 in the City of Southgate, Wayne County, Michigan.

WHEREAS, Developer’s application for Storm Water Construction approval has been assigned permit review number R17-632.

WHEREAS, Developer submitted a plan to the County and the City of Southgate entitled Taco Bell – Southgate (“Plan”) for long-term maintenance of the storm water management system(s) as the Project pursuant to Rule 801, which Plan has been tentatively approved by the County pending issuance of this resolution and has been accepted by the City of Southgate; and

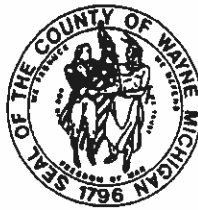
WHEREAS, the City of Southgate has agreed to assume jurisdiction over and accepts responsibility for long term maintenance of storm water management system(s) at the Project Pursuant to the Wayne County Ordinance, the Administrative Rules, the Plan, and the storm water construction approval issued by Wayne County;

BE IT FURTHER RESOLVED, that approval be and is hereby granted, authorizing Mayor Patricia A. Odette to execute, on behalf of the City of Southgate, Permit No. M-50481 for long term maintenance of storm water management system issued by Wayne County for the Project.

PERMIT OFFICE
33809 MICHIGAN AVE
WAYNE, MI 48184,
PHONE (734) 595-6504
FAX (734) 595-6356

72 HOURS BEFORE ANY
CONSTRUCTION. CALL

FOR INSPECTION



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No.

M-50481

ISSUE DATE

8/13/2018

EXPIRES

REVIEW No.

R 17-632

WORK ORDER

PROJECT NAME

MAINTENANCE PERMIT FOR TACO BELL-SOUTHGATE

LOCATION

19578 NORTH LINE ROAD (EAST OF ALLEN ROAD)

CITY/TWP

SOUTHGATE

PERMIT HOLDER

CITY OF SOUTHGATE
14400 DIX TOLEDO ROAD
SOUTHGATE, MI 48195

CONTRACTOR

CONTACT

ROBERT TARABULA

(734) 258-3078

CONTACT

<BLANK>

DESCRIPTION OF PERMITTED ACTIVITY

(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

PERMIT TO MAINTAIN THE STORM WATER MANAGEMENT SYSTEM IN ACCORDANCE WITH THE DRAWING ATTACHED AS EXHIBIT "A", THE TERMS OF THE LONG-TERM MAINTENANCE PLAN ATTACHED AS EXHIBIT "B" AND THE WAYNE COUNTY STORM WATER ORDINANCE AND ADMINISTRATIVE RULES. A RESOLUTION FROM THE CITY OF SOUTHGATE TO MAINTAIN THE PROPOSED STORM WATER MANAGEMENT SYSTEM AND ITS FACILITIES IS REQUIRED.

THE CITY OF SOUTHGATE SHALL ASSUME JURISDICTION OVER AND ACCEPT RESPONSIBILITY FOR MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM(S) TO ENSURE THAT THE STORM WATER MANAGEMENT SYSTEM FUNCTIONS PROPERLY AS DESIGNED AND CONSTRUCTED. THE PERMIT HOLDER'S RESPONSIBILITIES UNDER THIS PERMIT SHALL INCLUDE, WITHOUT LIMITATIONS, (A) ANY MONITORING AND PREVENTIVE MAINTENANCE ACTIVITIES SET FORTH IN THE PLAN; (B) ANY AND ALL REMEDIAL ACTIONS NECESSARY TO REPAIR, MODIFY OR RECONSTRUCT THE SYSTEM AND © OTHER ACTIVITIES OR RESPONSIBILITIES FOR MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM AS MAY BE SET FORTH IN THE ORDINANCE, ADMINISTRATIVE RULES, THE PLAN OR THIS PERMIT.

THE CITY OF SOUTHGATE SHALL PERFORM ALL MONITORING, MAINTENANCE, REMEDIAL AND OTHER RESPONSIBILITIES REQUIRED BY THE WAYNE COUNTY ORDINANCE, ADMINISTRATIVE RULES, THE PLAN AND THIS PERMIT, IN PERPETUITY AND AT ITS SOLE COST EXPENSE.

THE CITY OF SOUTHGATE SHALL PREPARE, EXECUTE AND (IF NECESSARY) RECORD ANY AND ALL AGREEMENTS, CONTRACTS AND OTHER DOCUMENTS THAT MAY BE REQUIRED TO PERFORM ITS OBLIGATIONS HEREUNDER AND ENSURE MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM IN PERPETUITY.

IF WAYNE COUNTY FINDS IT NECESSARY TO ADJUST OR RELOCATE ALL OR ANY PORTION OF THE PERMITTED STORM WATER MANAGEMENT SYSTEM, THE PERMIT HOLDER SHALL CAUSE THIS ADJUSTMENT OR RELOCATION TO BE ACCOMPLISHED AT NO EXPENSE TO THE COUNTY. PRIOR TO ANY WORK BEING PERFORMED IN THE RIGHT-OF-WAY, A PERMIT SHALL BE SECURED FROM THE WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES PERMIT OFFICE.

APPROVED PLANS PREPARED BY

WT DEVELOPMENT CORPORATION

REQUIRED ATTACHMENTS

EXHIBIT A: MAP DEPICTING PHYSICAL LIMITS OF STORM WATER MGT SYSTEM

EXHIBIT 'B': LONG TERM MAINTENANCE PLAN

EXHIBIT 'C': BINDING AGREEMENT (COMMUNITY RESOLUTION)

PLANS APPROVED BY

Razi, M.

(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

PERMIT HOLDER NAME

PERMIT HOLDER / AUTHORIZED AGENT

DATE

WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

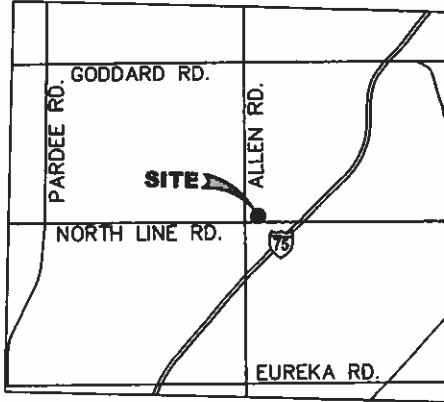
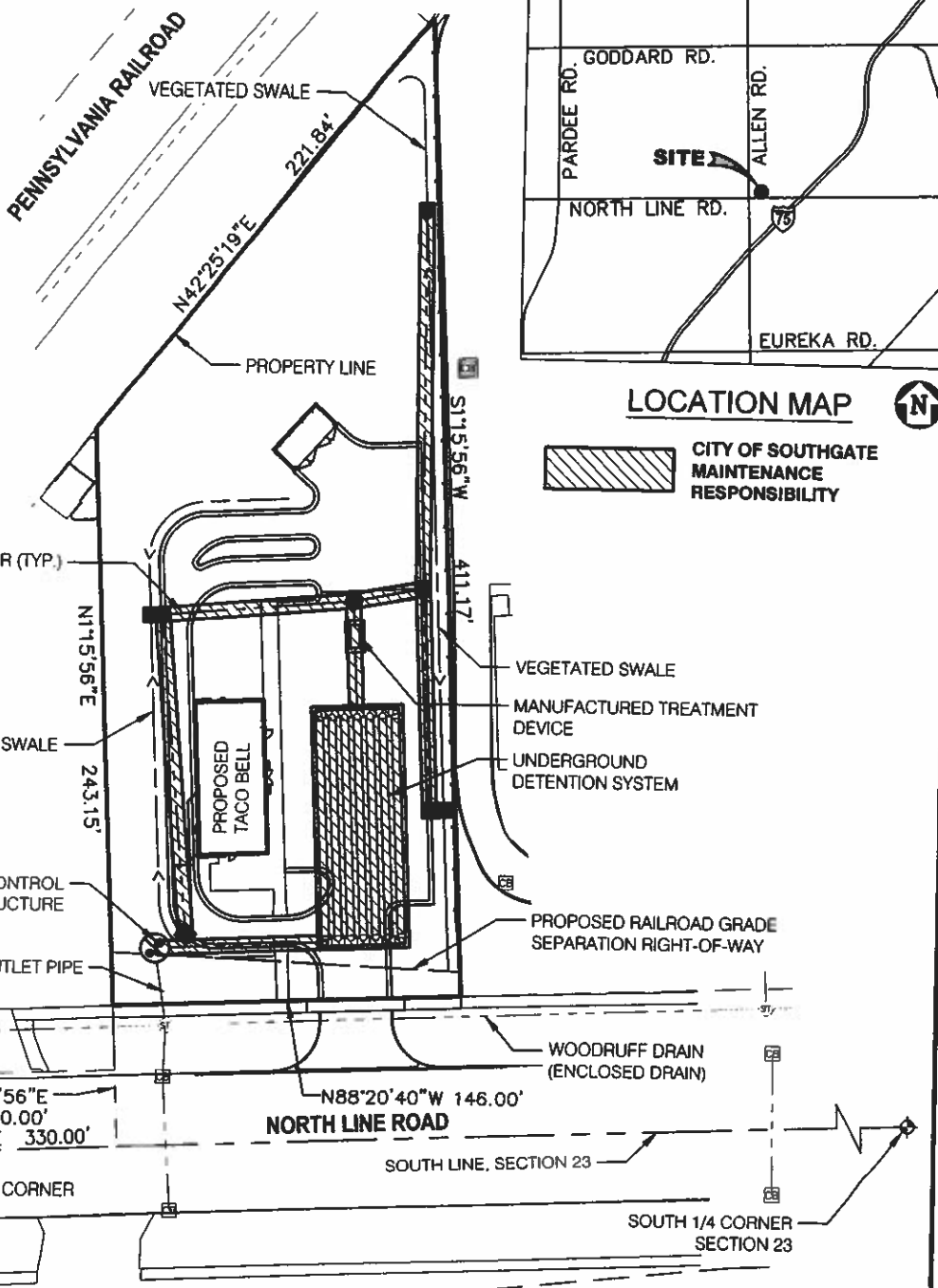
VALIDATED BY

PERMIT COORDINATOR

DATE

EXHIBIT A

PHYSICAL LIMITS OF STORM WATER MANAGEMENT SYSTEM

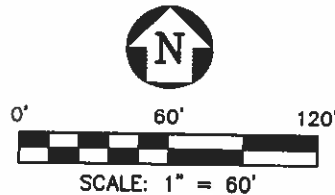


LOCATION MAP

CITY OF SOUTHGATE MAINTENANCE RESPONSIBILITY

PARENT PARCEL DESCRIPTION (LIBER 47317, PAGE 1087)
 LAND SITUATED IN THE STATE OF MICHIGAN, COUNTY OF WAYNE, CITY OF SOUTHGATE.

PART OF SOUTHWEST 1/4 OF FRACTURAL SECTION 23, TOWN 3 SOUTH, RANGE 10 EAST, DESCRIBED AS: BEGINNING SOUTH 88 DEG. 20' 40" EAST 330.00 FEET AND NORTH 01 DEG. 15' 56" EAST 60.00 FEET FROM THE SOUTHWEST CORNER OF SAID FRACTURAL SECTION 23; THENCE NORTH 01 DEG. 15' 56" EAST 243.15 FEET; THENCE NORTH 42 DEG. 25' 19" EAST 221.84 FEET; THENCE SOUTH 01 DEG. 15' 56" WEST 411.17 FEET; THENCE NORTH 88 DEG. 20' 40" WEST 146.00 FEET TO THE POINT OF BEGINNING
 PARCEL ID: 53-004-99-0002-701



Project: **SOUTHGATE TACO BELL**
 ENTITY NO. 445209
 19578 NORTH LINE ROAD
 SOUTHGATE, MI 48195
 Sheet 1 of 1

Job: 1633703
 Date: 02/26/2018
 Scale: AS NOTED
 Drawn: JWU
 Chk'd.: MTM
 Rev'd.:

LANDTECH
 PROFESSIONAL SURVEYING & ENGINEERING
 MI-OH-IN-IL-WV-TN-NE-PA-WV-MN-MO-SD-KS-OK
 231-843-0888 ph 231-843-0881 fax 677-620-LAND toll free
 www.landtechpa.com www.towersurveyors.com

EXHIBIT "B" - STORM WATER MANAGEMENT SYSTEM LONG-TERM MAINTENANCE PLAN

Wayne County DPS Permit No.: M –
Wayne County DPS Plan review No.: R17- 632

A. Physical Limits of the Storm Water Management System

The storm water management system (SWMS) subject to this long-term maintenance plan (Plan) is depicted on Exhibit A to the permit and includes without limitation the storm sewers, swales, catch basins, manholes, inlets, manufactured treatment systems, underground detention system, outlet control structure and outlet pipe that conveys flow from the underground detention system to an existing manhole on the **Enclosed Woodruff Drain** within the right-of-way of North Line Road. For the purposes of this plan, this SWMS and all of its components as shown in Exhibit A is referred to as **"Southgate Taco Bell SWMS"**.

B. Time Frame for Long-Term Maintenance Responsibility

Kissemkone, LLC is responsible for maintaining the **Southgate Taco Bell SWMS** including complying with applicable requirements of the local or Wayne County soil erosion and sedimentation control program until Wayne County releases the construction permit. Long-term maintenance responsibility for the **Southgate Taco Bell SWMS** commences when defined by the maintenance permit issued by the County. Long-term maintenance continues in perpetuity.

C. Manner of Insuring Maintenance Responsibility

The **City of Southgate** has assumed responsibility for long-term maintenance of the **Southgate Taco Bell SWMS**. The resolution by which The **City of Southgate** has assumed maintenance responsibility is attached to the permit as Exhibit C. **Kissemkone, LLC**, through a maintenance agreement with the **City of Southgate**, has agreed to perform the maintenance activities required by this plan. The **City of Southgate** retains the right to enter the property and perform the necessary maintenance of the **Southgate Taco Bell SWMS** if **Kissemkone, LLC** fails to perform the required maintenance activities.

To ensure that the **Southgate Taco Bell SWMS** is maintained in perpetuity, the map of the physical limits of the storm water management system (Exhibit A), this plan (Exhibit B), the resolution attached as Exhibit C, and the maintenance agreement between the **City of Southgate** and the property owner will be recorded with the Wayne County Register of Deeds. Upon recording, a copy of the recorded documents will be provided to the County.

D. Long-Term Maintenance Plan and Schedule

Table 1 identifies the maintenance activities to be performed, organized by category (monitoring/inspections, preventative maintenance and remedial actions). Table 1 also identifies site-specific work needed to ensure that the storm water management system functions properly as designed.

TABLE 1 STORM WATER MANAGEMENT SYSTEM LONG-TERM MAINTENANCE SCHEDULE							
MAINTENANCE ACTIVITIES	SYSTEM COMPONENTS						FREQUENCY
	Storm Collection System (Sewers, Swales, Catch Basins, Manholes)	Manufactured Treatment Systems	Underground Detention System	Outlet Control Structure & Outlet Pipes	Pavement Areas		
Monitoring/Inspection							
Inspect for Sediment Accumulation/Clogging	X	X	X	X	X		Annually
Inspect For Floatables, Dead Vegetation & Debris	X	X	X	X	X		Annually & After Major Events
Inspect For Erosion And Integrity of System	X	X	X	X	X		Annually & After Major Events
Inspect All Components During Wet weather & Compare to As-Built Plans	X	X	X	X	X		Annually
Ensure Maintenance Access Remain Open/Clear	X	X	X	X	X		Annually
Preventative Maintenance							
Remove Accumulated sediments*	X	X	X	X	X		As Needed (See Note Below)
Remove Floatables, Dead Vegetation & Debris	X	X	X	X	X		As Needed
Sweeping of Paved Surfaces / Clean Oil Spills					X		As Needed / Immediately
Remedial Actions							
Repair/Stabilize Areas of Erosion	X	X	X	X	X		As Needed
Replace Dead Plantings & Reseed Bare Areas	X						As needed
Structural Repairs	X	X	X	X	X		As Needed
Make Adjustments/Repairs to Ensure Proper Functioning	X	X	X	X	X		As Needed

NOTE: *Manufactured Treatment Systems and Underground Detention System to be cleaned according to the manufacturer's recommendations; at a minimum, whenever sediments accumulate to a depth of 6-12 inches, or if sediment resuspension is observed.

PROPERTY: Southgate Taco Bell 19578 North Line Road Southgate, MI 48195	PROPERTY OWNER: Kissemkone, LLC 25467 Avondale Dearborn Heights, MI 48125 Contact: Jason Saad Phone: 248-308-3462	ENGINEER: LANDTECH Surveying & Engineering 1275 McGregor Way Grawn, MI 49637 Phone: (231) 943-0050 Fax: (231) 943-0051	DATE: 05 / 05 / 2018
			SHEET 1 OF 1

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

March 11, 2019

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: **Appointments to Boards/Commissions**

Ladies and Gentlemen:

Please be advised I have made the following appointment:

Library Commission – for a term expiring April 2022

Elizabeth Altizers 15977 Drysdale
Christian Grassa 17300 Jessica Drive

Your concurrence on these appointments is greatly appreciated.

Sincerely,

Joseph G. Kuspa
Mayor

Cc: Janice Ferencz, City Clerk

JGK/law