

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday May 3, 2023

6:30pm

Work Study Session

1. Arbor Day Poster Contest Winners
2. Officials Reports
3. Discussion of Agenda Items

7:00 pm

Regular Meeting

Pledge of Allegiance

Roll Call:

Ayres-Reiss, Colovos, George, Graziani, Kowalsky, Kuspa, Rauch

Minutes:

1. Work Study Session Minutes dated April 19, 2023
2. Regular City Council Meeting Minutes dated April 19, 2023
3. Public Hearing Meeting Minutes dated April 19, 2023

Scheduled Persons in the Audience:

Consideration of Bids:

1. Letter from Mayor; Re: Replacement Fire Gloves Page 6
2. Letter from Mayor; Re: Replacement Fire Hoods Page 10
3. Letter from Mayor; Re: Replacement Fire Safety Vests Page 15
4. Letter from Mayor; Re: Police Gun Range Cleanout and Decommissioning Page 21

Scheduled Hearings:

1. Memo from ACA/Finance Director; Re: Reconvene April 19, 2023 Public Hearing on the Mayor's 2023/24 Proposed Budget Page 25
2. Memo from ACA/Finance Director; Re: Public Hearing on the User Charge System for Southgate-Wyandotte Drainage District Page 35
3. Memo from ACA/Finance Director; Re: Public Hearing on the Proposed Water/Sewer Rate Increase Page 37

Communications "A":

1. Memo from ACA/Finance Director; Re: Adoption of Proposed FY 2023/24 Budget & Millage Rates Page 38 **1**
2. Memo from ACA/Finance Director; Re: Southgate-Wyandotte Drainage District User Charge Page 43 **6**
3. Memo from ACA/Finance Director; Re: Proposed Water/Sewer Rate Increase Page 46 **9**
4. Letter from Mayor; Re: Approval of Change Order for Upgraded Thermal Liners for Turnout Gear Page 47 **10**
5. Letter from Mayor; Re: Purchase of Lion's Park Dog Park Site Furnishings (Waiver of Bid) Page 50 **13**
6. Letter from Mayor; Re: Purchase of Leads Online PowerPlus Investigation Sys. Serv. Pckg. (Waiver of Bid) Page 54 **17**
7. Letter from Mayor; Re: Purchase of Security & Surveillance Eqmnt for PD Evidence Room (Waiver of Bid) Page 58 **21**
8. Letter from Mayor; Re: Construction of Police Dept. Evidence Room Improvements (Waiver of Bid) Page 67 **30**
9. Letter from Mayor; Re: Installation of ADA Door ant Southgate Library Restroom (Waiver of Bid) Page 71 **34**
10. Letter from Mayor; Re: Ice Arena Soffit Repairs (Waiver of Bid) Page 77 **40**

Communications "B" – (Receive and File):

Ordinances:

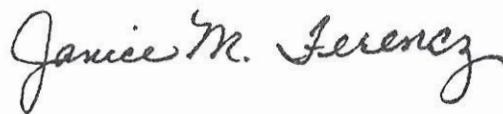
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1472 \$813,171.87

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

April 19, 2023

An Informal Meeting of the Council of the City of Southgate was held on April 19, 2023 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Priscilla Ayres-Reiss, Bill Colovos, Karen George, Christian Graziani, Greg Kowalsky, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Treasurer Chris Rollet, City Clerk Janice Ferencz, Fire Chief Justin Graves & Marc Hatfield, Police Chief Mark Mydlarz, DPS Director Kevin Anderson, Building Inspections Director Tim Leach, Parks & Recreation Director Julie Goddard

Mayor Kuspa read a proclamation on Arbor Day.

Discussed the following agenda items:

- Public Hearing on the Proposed Budget for Fiscal Year 2023/2024.

This meeting ended at 6:46 pm.

City of Southgate

Regular City Council Meeting

April 19, 2023

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, April 19, 2023 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Priscilla Ayres-Reiss, Bill Colovos, Karen George, Greg Kowalsky, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, Fire Chief Justin Graves & Marc Hatfield, Police Chief Mark Mydlarz, DPS Director Kevin Anderson, Building Inspections Director Tim Leach, Parks & Recreation Director Julie Goddard

Minutes:

Moved by Kowalsky, supported by George, RESOLVED, that the minutes of the City Council Work Study Session dated April 5, 2023 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Ayres-Reiss, RESOLVED, that the minutes of the Regular City Council Meeting dated April 5, 2023 be approved as presented. Carried unanimously.

Moved by George, supported by Colovos, RESOLVED, that the Public Hearing minutes of April 5, 2023 be approved as presented. Carried unanimously.

Scheduled Hearings:

1. Memo from ACA/Finance Director; Re: Public Hearing on the Mayor's 2023/24 Proposed Budget moved by George, supported by Rauch; resolved that the Southgate City Council hereby enter into a public hearing at 7:03 p.m. to entertain comments/questions on the 2023/24 FY Proposed Budget. Motion carried unanimously.

City Clerk read the letter with the Mayor explaining to audience that there was a previous workshop Session on the budget held on April 1 to discuss the details of the proposed budget. No questions or comments from Council or audience.

Moved by Colovos, supported by Kowalsky, RESOLVED that the Southgate City Council adjourn The public hearing at 7:05 p.m. to be reconvened at the May 3, 2023 regular meeting. Motion carried unanimously.

Old Business:

Councilman Rauch asked Council to consider a ballot initiative for residents to vote on allowing retail marijuana establishments in the City of Southgate. Councilwoman George and Clerk Ferencz commented.

Regular City Council Meeting

April 19, 2023

Claims and Accounts:

Moved by Graziani, supported by Rauch, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1471 for \$1,495,878.08.

Motion carried unanimously.

Adjournment:

Moved by Colovos, supported by George, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:14 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

City of Southgate

PUBLIC HEARING

April 19, 2023

REGARDING: FY 2023/24 Proposed Budget

A Public Hearing of the Council of the City of Southgate was held on Wednesday, April 19, 2023 and was called to order at 7:03 P.M. by Council President Zoey Kuspa.

Present: Priscilla Ayres-Reiss, Bill Colovos, Karen George, Christian Graziani, George Kowalsky, Zoey, Kuspa, Phillip Rauch

Absent: none

Also Present: Mayor Joseph G. Kuspa, City Administrator Dan Marsh, ACA/Finance Director Doug Drysdale, City Attorney Ed Zelenak, City Treasurer Chris Rollet, City Clerk Jan Ferencz, Police Chief Mark Mydlarz, Fire Chief Justin Graves & Marc Hatfield, Building Inspections Director Tim Leach, DPS Director Kevin Anderson, Recreation Director Julie Goddard

The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the FY 2023/24 Proposed Budget.

Moved by George, supported by Rauch, RESOLVED, that Council enters the public hearing.

City Clerk read the letter and Mayor Kuspa advised the audience of the previous workshop held on April 1. No questions or comments from City Council or audience.

Moved by Colovos, supported by Kowalsky, RESOLVED, that this Public Hearing adjourn the public hearing at 7:05 P.M. to be reconvened at the May 3, 2023 regular meeting. Motion carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

April 28, 2023

To the Honorable
City Council
Southgate, Michigan 48195

Re: Replacement Fire Gloves

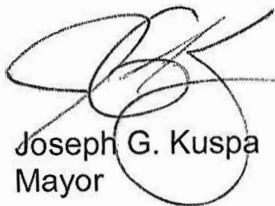
Ladies and Gentlemen:

I have reviewed the above and concur with the Fire Chief's recommendation to award the purchase of replacement fire gloves to Allied Fire Sales & Services, Spring Lake, Michigan, in the amount not to exceed \$10,209.00.

Funding from this purchase will come from a Federal Assistance Firefighters Grant (AFG); the grant includes a 10% cost share by each community included in the regional bid.

Southgate's share of the bid award for fire gloves amounts to \$1,920.00. The net cost to Southgate will be \$192.00; the remaining \$1,728.00 will be covered by the AFG Grant.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: April 27, 2023

RE: Recommendation to Award Replacement Fire Gloves to Allied Fire Sales & Services

I have reviewed the above bid with the Fire Chief, and concur with his recommendation to award the purchase of replacement fire gloves to Allied Fire Sales & Service (Spring Lake MI) in the not-to-exceed amount of \$10,209.00.

This was a regional bid that included Allen Park, Lincoln Park, Trenton, Wyandotte and Southgate (host city). Funding for this purchase will come from a federal Assistance to Firefighters Grant (AFG); the grant includes a 10% cost share by each community.

Southgate's share of the bid award for the fire gloves amounts to \$1,920.00. The net cost to Southgate will be \$192.00; the remaining \$1,728.00 will be covered by the AFG grant.

MOTION

Motion to award the bid for replacement fire gloves to Allied Fire Sales & Service in the not-to-exceed amount of \$10,209.00.



Southgate Fire Department

14730 Reaume Parkway
Southgate, Michigan 48195

(734) 258-3080 / FAX (734) 246-1352

Justin Graves, Fire Chief

(734) 258-3070

jgraves@southgatemi.gov



To: Honorable Mayor Kuspa

From: Fire Chief Justin Graves

Re: Request for purchase approval for Fire Gloves

Date: 04/18/2023

Dear Mayor,

The Fire Department was awarded a regional Assistance to Firefighters Grant in August 2022 for \$461,250.00 including a 10% cost share. This was a regional grant including the cities of Allen Park, Lincoln Park, Trenton, Wyandotte and Southgate. This grant awarded 123 sets of replacement Personal Protective Equipment, including new Turnout gear, helmets, boots, hoods, gloves and safety vest. Chief Hatfield formed a committee comprised of a representative from each municipality and we established our specs for the gear. The fire gloves were put out to bid in January 2023.

With the results of bids in and reviewed, it is the committee's recommendation to award the bid for replacement fire gloves to Allied Fire, who are the supplier of Fire Craft gloves. This gear does meet the specs of the committee, and would be of the best interest of all the fire departments. The Fire Equipment Assoc. glove bid price did not include the gauntlet cuff which added an additional \$3 per pair of gloves. The other Fire Chiefs concur with this recommendation.

It is my recommendation and in the best interest of the Fire Department that we purchase the Fire gloves for a price not to exceed \$10,209.00 from Allied Fire. With Southgate being the host city, we will receive the grant funds from the federal government and make payment to the vendors. Each municipality will be invoiced for their respective cost share, and reimburse the City of Southgate. Southgate's total cost will be up to \$1,992.00 with \$1,792.80 from the grant and remaining \$199.20 coming from the fire department budget. Adequate funding is available within the budget.

Sincerely,

Justin Graves

Fire Chief

CC: City Administrator, Finance Director, Public Safety Commission(7), file

Southgate Fire Department

Tabulation of Bid


Opening Date: 01/18/2022

Time: 3:00 p.m.

Bid Ref: Fire Gloves

Company	Description	Unit Price	Total Price
WEST SHORE	FIRE DEX	98.95	12,170.85
FIRE EQUIP. ASSOC.	OPTION FIRE CRAFT	80.00	9,840.00
"	" DRAGONFIRE X 2	84.00	10,332.00
"	" FLAME	99.00	12,177.00
MES	FIRE DEX	99.69	12,261.87
ALLIED FIRE	INNOTEX VISTA		10,455.00
"	" 805	142.00	17,466.00
"	FIRE CRAFT	83.00	10,209.00
RJR	FIREDEX	110.00	13,530.00

MKess 1/18/23

 1/18/23

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

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BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

April 28, 2023

To the Honorable
City Council
Southgate, Michigan 48195

Re: Replacement Fire Hoods

Ladies and Gentlemen:

I have reviewed the above and concur with the Fire Chief's recommendation to award the purchase of replacement fire hoods to Allied Fire Sales & Services, Spring Lake, Michigan, in the amount not to exceed \$12,915.00.

Funding from this purchase will come from a Federal Assistance Firefighters Grant (AFG); the grant includes a 10% cost share by each community included in the regional bid.

Southgate's share of the bid award for fire hoods amounts to \$2,520.00. The net cost to Southgate will be \$252.00; the remaining \$2,268.00 will be covered by the AFG Grant.

Sincerely,

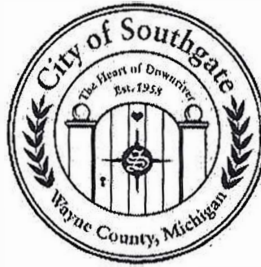
Joseph G. Kuspa
Mayor

JGK/law

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City of Southgate

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PRISCILLA AYRES-REISS

GREG KOWALSKY

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: April 27, 2023

RE: Recommendation to Award Replacement Fire Hoods to Allied Fire Sales & Services

I have reviewed the above bid with the Fire Chief, and concur with his recommendation to award the purchase of replacement fire hoods to Allied Fire Sales & Service (Spring Lake MI) in the not-to-exceed amount of \$12,915.00.

This was a regional bid that included Allen Park, Lincoln Park, Trenton, Wyandotte and Southgate (host city). Funding for this purchase will come from a federal Assistance to Firefighters Grant (AFG); the grant includes a 10% cost share by each community.

Southgate's share of the bid award for the fire hoods amounts to \$2,520.00. The net cost to Southgate will be \$252.00; the remaining \$2,268.00 will be covered by the AFG grant.

MOTION

Motion to award the bid for replacement fire hoods to Allied Fire Sales & Service in the not-to-exceed amount of \$12,915.00.



Southgate Fire Department

14730 Reaume Parkway
Southgate, Michigan 48195

(734) 258-3080 / FAX (734) 246-1352

Justin Graves, Fire Chief

(734) 258-3070

jgraves@southgatemi.gov



To: Honorable Mayor Kuspa

From: Fire Chief Justin Graves

Re: Request for purchase approval for Fire Hoods

Date: 04/18/2023

Dear Mayor,

The Fire Department was awarded a regional Assistance to Firefighters Grant in August 2022 for \$461,250.00 including a 10% cost share. This was a regional grant including the cities of Allen Park, Lincoln Park, Trenton, Wyandotte and Southgate. This grant awarded 123 sets of replacement Personal Protective Equipment, including new Turnout gear, helmets, boots, hoods, gloves and safety vest. Chief Hatfield formed a committee comprised of a representative from each municipality and we established our specs for the gear. The fire hoods were put out to bid in January 2023.

With the results of bids in and reviewed, it is the committee's recommendation to award the bid for replacement fire hoods to Allied Fire, who are the supplier of Innotex Nomex Hoods. This hood was chosen due to it not having a plastic membrane and the demo was well received. This gear does meet the specs of the committee, and would be of the best interest of all the fire departments. The other Fire Chiefs concur with this recommendation.

It is my recommendation and in the best interest of the Fire Department that we purchase the Fire gloves for a price not to exceed \$12,915.00 from Allied Fire. With Southgate being the host city, we will receive the grant funds from the federal government and make payment to the vendors. Each municipality will be invoiced for their respective cost share, and reimburse the City of Southgate. Southgate's total cost will be up to \$2,520.00 with \$2,268.00 from the grant and remaining \$252.00 coming from the fire department budget. Adequate funding is available within the budget.

Sincerely,

Justin Graves

Fire Chief

CC: City Administrator, Finance Director, Public Safety Commission(7), file

Southgate Fire Department

Tabulation of Bid

Opening Date: 01/18/2022

Time: 3:00 p.m.

Bid Ref: Fire hoods

Company	Description	Unit Price	Total Price
WEST SHORE	FIREDTEX	129 ⁰⁰	15,867 ⁰⁰
PHOENIX	LION	101 ²⁸	12,457 ⁴⁴
FIRE EQUIP ASSOC	COBRA BARRIARE GOLD	100 ⁵⁰	12,361 ⁵⁰
MES	" "	94 ⁷⁷	11,656 ⁷¹
" "	FIREDTEX	126 ⁷³	15,587 ⁷⁹
ALLIED FIRE	INNOTEX ADMEY	105 ⁰⁰	12,915 ⁰⁰
" "	" PBI	121 ⁰⁰	14,983 ⁰⁰
RJR	VIKING	110 ⁰⁰	13,530 ⁰⁰

M/Kenar 1/18/23

WQ 1/18/23

Allied Fire Sales & Service LLC
16194 144th Ave
Spring Lake, MI 49456
616-318-6443
customerservice@alliedfiresales.com
www.alliedfiresales.com



Estimate

ADDRESS

Chief Marc Hatfield
Southgate Fire Department
14730 Reaume Parkway
Southgate, MI 48195

ESTIMATE # 3721

DATE 01/13/2023

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Innotex GRAY25	Carcinogen Blocking Fire Hood (NOMEX) Developed to meet the proposed requirements of NFPA 1971, 2018 edition, the particulate blocking layer blocks carcinogenic particulates 0.1 m to 1.0 m that are found in the combustion of structural fires by greater than 98%. Yet, that same layer also allows for air permeation, which is essential to reduce the risk of increased core temperature. ext layer. 20% Nomex® / 80% Lenzing; int. layer. Stedair® Prevent	123	105.00	12,915.00
Shipping	TBD	1	0.00	0.00

TOTAL

\$12,915.00

Accepted By

Accepted Date

TERMS: A 2 % per month (24% annual) penalty will be added on past due invoices. \$5.00 per month minimum. legal and collection fees will be debtors responsibility. 20% restocking fee for all returned items. 3% will be added to all invoices paid by Credit Card. **page 14**

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

April 28, 2023

To the Honorable
City Council
Southgate, Michigan 48195

Re: Replacement Fire Safety Vests

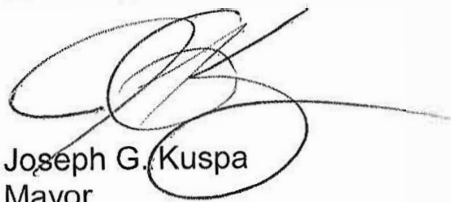
Ladies and Gentlemen:

I have reviewed the above and concur with the Fire Chief's recommendation to award the purchase of replacement fire safety vests to Municipal Emergency Services, Sandy Hook, CT, in the amount not to exceed \$6,857.25.

Funding from this purchase will come from a Federal Assistance Firefighters Grant (AFG); the grant includes a 10% cost share by each community included in the regional bid.

Southgate's share of the bid award for fire safety vests amounts to \$1338.00. The net cost to Southgate will be \$133.80; the remaining \$1204.20 will be covered by the AFG Grant.

Sincerely,



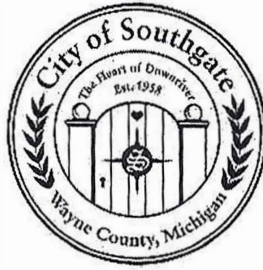
Joseph G. Kuspa
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JGK/law

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PRISCILLA AYRES-REISS

GREG KOWALSKY

MEMORANDUM

TO: The Honorable Mayor and City Council
FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*
DATE: April 27, 2023
RE: Recommendation to Award Replacement Fire Safety Vests to Municipal Emergency Services (MES)

I have reviewed the above bid with the Fire Chief, and concur with his recommendation to award the purchase of replacement fire safety vests to MES (Sandy Hook CT) in the not-to-exceed amount of \$6,857.25.

This was a regional bid that included Allen Park, Lincoln Park, Trenton, Wyandotte and Southgate (host city). Funding for this purchase will come from a federal Assistance to Firefighters Grant (AFG); the grant includes a 10% cost share by each community.

Southgate's share of the bid award for the fire hoods amounts to \$1,338.00. The net cost to Southgate will be \$133.80; the remaining \$1,204.20 will be covered by the AFG grant.

MOTION

Motion to award the bid for replacement fire hoods to MES in the not-to-exceed amount of \$6,857.25.



Southgate Fire Department

14730 Reaume Parkway
Southgate, Michigan 48195

(734) 258-3080 / FAX (734) 246-1352

Justin Graves, Fire Chief

(734) 258-3070

jgraves@southgatemi.gov



To: Honorable Mayor Kuspa

From: Fire Chief Justin Graves

Re: Request for purchase approval for Safety Vests

Date: 04/18/2023

Dear Mayor,

The Fire Department was awarded a regional Assistance to Firefighters Grant in August 2022 for \$461250.00 including a 10% cost share. This was a regional grant including the cities of Allen Park, Lincoln Park, Trenton, Wyandotte and Southgate. This grant awarded 123 sets of replacement Personal Protective Equipment, including new Turnout gear, helmets, boots, hoods, gloves and safety vest. Chief Hatfield formed a committee comprised of a representative from each municipality and we established our specs for the gear. The safety vests were put out to bid in January 2023.

With the results of bids in and reviewed, it is the committee's recommendation to award the bid for replacement safety vests to MES of Sanford, MI, who are the supplier of Radians Safety Vests model LHV-207-4C-FIR-R. This model has large reflective stripes to maximize visibility. This gear does meet the specs of the committee, and would be of the best interest of all the fire departments. The other Fire Chiefs concur with this recommendation.

It is my recommendation and in the best interest of the Fire Department that we purchase the safety vests for a price not to exceed \$6,857.25 from MES. With Southgate being the host city, we will receive the grant funds from the federal government and make payment to the vendors. Each municipality will be invoiced for their respective cost share, and reimburse the City of Southgate. Southgate's total cost will be up to \$1,338 with \$1204.20 from the grant and remaining \$133.80 coming from the fire department budget. Adequate funding is available within the budget.

Sincerely,

Justin Graves

Fire Chief

CC: City Administrator, Finance Director, Public Safety Commission(7), file

PRICE SHEET

Price per Vest: Option 1: Radians Part#: LHV5-PC-ZR-RID-R Size: Medium - X Large \$19.97

Size: 2X - 4X \$22.51

Shipping will be actual cost if any!

Option 2: Radians Part#: LHV-207-4C-FIR-R Size: Medium - X Large \$49.76

Size: 2X - 4X \$55.75

Shipping will be actual cost if any!

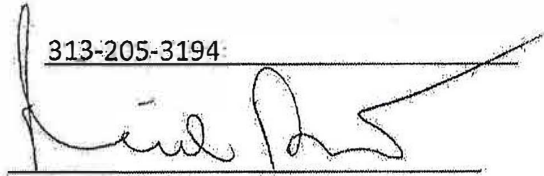
*Pricing is good for 60 days

Name of Company: Municipal Emergency Services

Address: 12 Turnberry Lane, 2nd Floor, Sandy Hook, CT 06482

Telephone: 313-205-3194

Signature:



Print Name: Mike Berent

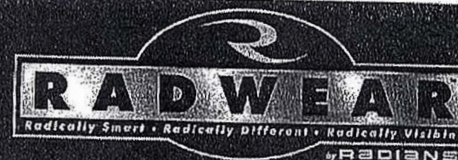
Title: Michigan Sales Rep

Email: mberent@mesfire.com

Date: 1/13/2023

Digital Proof for **MES**

01/12/23 - REVISION #0



LHV-207-4C-FIR
207 Breakaway 4" Contrast

PROOF CODE

V133898

Artwork fee? **NO**



APPROVED (Y/N)

DATE

SIGNATURE

PACKAGING (Choose One)

BULK - Garments are folded and bagged by size.
garments **WILL NOT be re-bagged in original packaging.

RE-BAGGED - Garments are individually re-bagged in original packaging by size.

NOTES

Description:	Southgate		Customer Number:		10423	
	Loc 1	Loc 2	Loc 3	Loc 4	Loc 5	Loc 6
Location	back					
process	screen print					
color	stk black					
color 2						
color 3						
color 4						

*Image(s) for proofing purposes only. The final placement/size/color of logo and product may vary slightly from what is shown here. Color appearance varies from monitor to monitor. For the most accurate representation of ink color, refer to the PMS number listed on the proof and compare to a Pantone color swatch booklet.

Form: FOP-040 / Parent: WSM-012 / Revision: 09/03/19



Please review and contact Shon Cooper
1-877-723-4267 - Shon.Cooper@radians.com



www.radians.com

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VISIBLE™**

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
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CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

April 28, 2023

To the Honorable
City Council
Southgate, Michigan 48195

Re: Police Gun Range Cleanout and Decommissioning

Ladies and Gentlemen:

I have reviewed the above and concur with the Public Safety Director's recommendation to award the contract to C&S Construction, Wyandotte, Michigan, for the decommissioning and cleanout of the police gun range in the amount of \$94,375.00.

Funds for this purchase will be provided by the City's ARPA funds.

Sincerely,

Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: April 26, 2023

RE: Recommendation to Award Bid for Police Gun Range Cleanout and Decommissioning to C&S Construction in the amount of \$94,375.00.

I have reviewed the above and concur with the Public Safety Director to award the contract to C&S Construction (Wyandotte MI) for the cleanout and decommissioning of the police gun range in the amount of \$94,375.00. Although this was the second-low bidder, I am recommending award to C&S Construction due to the low bidder failing to provide references or clarification of bid terms.

Funds for this purchase will be provided by the City's ARPA funds.

MOTION

Motion to award the bid for the Police Gun Range Cleanout and Decommissioning to C&S Construction in the amount of \$94,375.00.



SOUTHGATE POLICE DEPARTMENT MEMO

To: Honorable Mayor Kuspa

From: Joe Marsh, Director of Public Safety

Re: **Range Cleanout Decommissioning Bid Recommendations**

Date: April 24th, 2023

Dear Mayor Kuspa,

Since March of 2021, the Police Department gun range has been shut down and we have elected to use other range options for firearms training. In February/2023, we went out to bid to have our range decommissioned to include a full lead abatement cleanout, removal of our bullet trap systems, the removal of other fixtures, and the addition of a new HVAC system for that section of our building. During this process we received three bids on this project. All three bids received and a tabulation sheet have been included with this request. The lowest bidder was Area Excavating and I have sent subsequent follow-up questions to about their proposed bid and have not received any response to the questions that were asked of them.

We also received a bid from C&S Construction and one from Metropolitan Environmental. These bids were sent to Hennessey Engineering for review and guidance. At this time we are requesting to move forward with the bid received from C&S Construction in the amount of \$94,375.00. The scope of the project received from C&S Construction includes complete removal of the HVAC, ceiling tiles, lights, bullet catch system, deflectors, and loose items. After removal they will then seal our floor and walls and install a new HVAC system to cover the space.

It is my recommendation that we award this project to C&S Construction, located at 1202 6th Street, Wyandotte, Michigan in the amount of \$94,375.00. I've spoken with the City Administrator and Finance Director about this project and they have indicated that ARPA funds are available for this project.

With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on May 3rd, 2023, for purpose of bid review and purchase approval.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joseph L. Marsh'.

Joseph L. Marsh

Director of Public Safety

cc: City Administrator, Finance Director, Chief Mydlarz, Public Safety Commission (7), file

Time: 2:00 p.m.
Bid Ref: Police Range Decommissioning

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JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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PRISCILLA AYRES-REISS

GREG KOWALSKY

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator/Finance Director *DWD*

DATE: April 26, 2023

RE: Public Hearing on the Mayor's 2023/24 Proposed Budget

Pursuant to the City Charter, a Public Hearing must be held to obtain comments from the public on the 2023/24 Proposed Budget.

Pursuant to the provision of the Public Act 5 of 1982, the City must also hold a Public Hearing in order to levy the Millage rate, which has been proposed in the Mayor's 202/24 Budget and on State form L-4029 that are before you tonight. The 2023 Current Year Headlee Millage Reduction Fraction will be updated from Wayne County at your next City Council meeting for the approval of the City Budget. All proposed millage rates are within our Charter of statutory limitations and the City has complete authority to levy this Millage.

Notice was given to the City's official newspaper and a copy of the Proposed Budget has been available to the Public since March 24, 2023.

Final Council approval is scheduled for May 3, 2023.

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes Wayne	2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023
Local Government Unit Requesting Millage Levy City of Southgate	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operating	1958	12.5000	10.0304	1.0000	10.0304	1.0000	10.0304	10.0304		N/A
298/17	Refuse		3.0000	2.4069	1.0000	2.4069	1.0000	2.4069	2.4069		N/A
345/37	P&F Retire	As Need			1.0000	10.3882	1.0000	10.3882	10.3882		N/A
Library	Operating	1994	1.0000	0.9564	1.0000	0.9564	1.0000	0.9564	0.8800		N/A
Roads	Con/Recon	2021	1.9268	1.9131	1.0000	1.9131	1.0000	1.9131	1.9131		11/2026
Park/Rec	Con/Imp	2017	1.0000	0.9895	1.0000	0.9895	1.0000	0.9895	0.9895		11/2022
359/25	Advertising		0.0650	0.0630	1.0000	0.0630	1.0000	0.0630	0.0595		N/A

Prepared by Douglas Drysdale	Telephone Number (734) 258-3017	Title of Preparer Asst City Admin / Fin Director	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name Janice Ferencz	Date
<input type="checkbox"/> Secretary			
<input checked="" type="checkbox"/> Chairperson	Signature	Print Name Joseph G. Kuspa	Date
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

****IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

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BUDGET REPORT FOR CITY OF SOUTHGATE

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Calculations as of 03/31/2023

BUDGET CLASSIFICATION AND DEPARTMENT		2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 03/31/23	2022-23 PROJECTED ACTIVITY	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
DESCRIPTION							
Fund: 101 GENERAL FUND							
Dept 000							
401	PROPERTY TAX REVENUES	17,448,479	18,138,209	16,721,475	18,041,493	19,321,130	19,421,183
475	LICENSES AND PERMITS	996,414	698,600	608,618	792,071	710,500	745,500
501	FEDERAL SOURCES	1,086,673	42,000	70,768	27,772	20,000	42,000
539	STATE SOURCES	4,628,238	4,017,282	2,993,697	4,237,893	4,371,251	4,382,251
600	CHARGES FOR SERVICES	785,929	752,700	572,450	770,580	804,400	804,400
672	OTHER REVENUE	224,200	45,500	50,769	80,662	80,162	80,162
580	CONTRIBUTIONS FROM LOCAL UNITS	30,000		2,493	2,492		
655	FINES AND FORFEITURES	763,213	802,000	521,711	765,164	752,000	802,000
664	INVESTMENT INCOME AND RENTALS	725,827	655,000	356,780	770,207	826,000	886,627
690	OTHER FINANCING SOURCES	38,887	31,000	201	201		
930	TRANSFERS IN	1,228,715	1,163,379	1,040,251	1,218,379	1,186,933	1,186,933
NET OF REVENUES/APPROPRIATIONS - 000 -		27,956,575	26,345,670	22,939,213	26,706,914	28,072,376	28,351,056

BUDGET REPORT FOR CITY OF SOUTHGATE

Calculations as of 03/31/2023

BUDGET CLASSIFICATION AND DEPARTMENT	DESCRIPTION	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 03/31/23	2022-23 PROJECTED ACTIVITY	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND							
101	COUNCIL	38,373	39,008	28,732	42,274	48,540	48,540
136	DISTRICT COURT	1,265,935	1,461,877	835,594	1,171,282	1,351,087	1,364,226
171	ADMINISTRATION	278,756	270,375	149,112	206,658	275,615	268,292
191	ELECTIONS	30,073	52,190	57,104	59,645	47,241	47,241
209	ASSESSOR	171,996	208,550	137,046	204,285	213,150	213,150
210	ATTORNEY	156,498	161,496	126,788	161,496	171,504	171,504
215	CLERK	168,084	190,104	100,391	137,093	144,680	141,004
220	MUNICIPAL EMPLOYEES CIVIL SERVICE	300	500	325	325	650	650
221	POLICE & FIRE CIVIL SERVICE	8,499	11,000	12,135	12,135	10,500	10,500
223	FINANCE DEPARTMENT	508,388	459,620	439,105	398,023	526,992	512,363
228	INFORMATION TECHNOLOGY		260,392	147,379	264,734	311,347	335,023
253	TREASURER	250,444	263,583	152,917	207,696	323,266	311,114
299	GENERAL GOVERNMENT	4,098,511	3,519,230	3,602,846	4,071,458	3,518,090	3,518,090
301	POLICE DEPARTMENT	8,370,106	8,911,772	7,079,735	8,661,364	9,663,228	9,626,657
336	FIRE DEPARTMENT	5,140,682	5,304,597	4,682,505	5,453,209	5,560,656	5,525,130
371	BUILDING DEPARTMENT	535,791	530,857	355,767	451,495	546,982	532,395
400	PLANNING COMMISSION	31,603	24,000	17,298	21,645	24,000	24,000
426	POLICE RESERVES	2,107	5,040	3,615	3,115	5,040	5,040
441	PUBLIC SERVICES	2,707,829	1,860,304	1,318,948	1,824,097	1,947,643	2,101,872
442	GARAGE	643,568	603,668	379,550	503,911	740,750	753,035
528	SANITATION	1,592,998	1,643,911	1,062,853	1,621,325	1,630,662	1,630,662
672	SENIOR CITIZEN CENTER	78,136	85,329	51,331	75,044	83,896	85,596
751	RECREATION	671,079	625,944	439,450	551,681	603,341	608,886
803	HISTORIC COMMISSION	1,861	2,000	1,058	2,000	2,000	2,000
965	TRANSFERS OUT	490,000	450,000	450,000	500,000	500,000	500,000
ESTIMATED REVENUES - FUND 101		27,956,575	26,345,670	22,939,213	26,706,914	28,072,376	28,351,056
APPROPRIATIONS - FUND 101		27,241,617	26,945,347	21,631,584	26,605,990	28,250,860	28,336,970
NET OF REVENUES/APPROPRIATIONS - FUND 101		714,958	(599,677)	1,307,629	100,924	(178,484)	14,086
BEGINNING FUND BALANCE		5,072,392	5,787,349	5,787,349	5,787,349	5,888,273	5,888,273
ENDING FUND BALANCE		5,787,350	5,187,672	7,094,978	5,888,273	5,709,789	5,902,359

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BUDGET REPORT FOR CITY OF SOUTHGATE

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Calculations as of 12/31/2022

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2022-23 PROJECTED ACTIVITY	2023-24 REQUESTED BUDGET	2023-2 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND							
	TOTAL ESTIMATED REVENUES	27,956,575	20,538,670	26,345,670	26,706,914	28,072,376	28,351,056
	TOTAL APPROPRIATIONS	27,241,617	11,481,739	26,945,347	26,605,990	28,250,860	28,336,970
	NET OF REVENUES/APPROPRIATIONS - FUND 101	714,958	9,056,931	(599,677)	100,924	(178,484)	14,086
	BEGINNING FUND BALANCE	5,072,392	5,787,349	5,787,349	5,787,349	5,888,273	5,888,273
	ENDING FUND BALANCE	5,787,350	14,844,280	5,187,672	5,888,273	5,709,789	5,902,359
Fund: 202 MAJOR STREETS FUND							
	TOTAL ESTIMATED REVENUES	2,356,106	811,672	2,250,570	2,434,060	2,487,037	2,487,037
	TOTAL APPROPRIATIONS	1,067,907	776,785	1,235,643	1,420,195	1,184,760	1,184,760
	NET OF REVENUES/APPROPRIATIONS - FUND 202	1,288,199	34,887	1,014,927	1,013,865	1,302,277	1,302,277
	BEGINNING FUND BALANCE	5,989,646	7,277,847	7,277,847	7,277,847	8,291,712	8,291,712
	ENDING FUND BALANCE	7,277,845	7,312,734	8,292,774	8,291,712	9,593,989	9,593,989
Fund: 203 LOCAL STREETS FUND							
	TOTAL ESTIMATED REVENUES	1,403,806	619,937	1,459,720	1,541,547	1,578,050	1,578,050
	TOTAL APPROPRIATIONS	463,943	483,870	519,000	644,199	1,062,000	1,062,000
	NET OF REVENUES/APPROPRIATIONS - FUND 203	939,863	136,067	940,720	897,348	516,050	516,050
	BEGINNING FUND BALANCE	5,599,960	6,539,824	6,539,824	6,539,824	7,437,172	7,437,172
	ENDING FUND BALANCE	6,539,823	6,675,891	7,480,544	7,437,172	7,953,222	7,953,222
Fund: 204 MUNICIPAL STREET FUND							
	TOTAL ESTIMATED REVENUES	1,389,737	1,383,471	1,436,573	1,411,200	1,606,920	1,606,920
	TOTAL APPROPRIATIONS	191,503	1,548,073	1,852,000	1,897,520	1,452,500	1,452,500
	NET OF REVENUES/APPROPRIATIONS - FUND 204	1,198,234	(164,602)	(415,427)	(486,320)	154,420	154,420
	BEGINNING FUND BALANCE	1,098,180	2,296,414	2,296,414	2,296,414	1,810,094	1,810,094
	ENDING FUND BALANCE	2,296,414	2,131,812	1,880,987	1,810,094	1,964,514	1,964,514
Fund: 208 PARK/RECREATION FUND							
	TOTAL ESTIMATED REVENUES	744,443	736,751	1,001,915	780,000	793,000	793,000
	TOTAL APPROPRIATIONS	409,058	37,477	1,001,915	443,517	101,351	101,351
	NET OF REVENUES/APPROPRIATIONS - FUND 208	335,385	699,274		336,483	691,649	691,649
	BEGINNING FUND BALANCE	488,172	823,557	823,557	823,557	1,160,040	1,160,040
	ENDING FUND BALANCE	823,557	1,522,831	823,557	1,160,040	1,851,689	1,851,689
Fund: 211 SOUTHGATE/WYANDOTTE O&M							
	TOTAL ESTIMATED REVENUES	1,371,388	1,179,305		1,179,305	1,136,930	1,136,930
	TOTAL APPROPRIATIONS	1,599,454	166,586		915,513	1,136,930	1,136,930

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BUDGET REPORT FOR CITY OF SOUTHGATE

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Calculations as of 12/31/2022

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2022-23 PROJECTED ACTIVITY	2023-24 REQUESTED BUDGET	2023-2 RECOMMENDED BUDGET
Fund: 211 SOUTHGATE/WYANDOTTE O&M							
NET OF REVENUES/APPROPRIATIONS - FUND 211		(228,066)	1,012,719		263,792		
	BEGINNING FUND BALANCE	6,945,063	6,716,995	6,716,995	6,716,995	6,980,787	6,980,787
	ENDING FUND BALANCE	6,716,997	7,729,714	6,716,995	6,980,787	6,980,787	6,980,787
Fund: 245 WATER & SEWER PUBLIC IMPROVEMENT FUND							
	TOTAL ESTIMATED REVENUES	686	2,820				
	TOTAL APPROPRIATIONS	87,433	20,017				
NET OF REVENUES/APPROPRIATIONS - FUND 245		(86,747)	(17,197)				
	BEGINNING FUND BALANCE	(876,766)	(963,513)	(963,513)	(963,513)	(963,513)	(963,513)
	ENDING FUND BALANCE	(963,513)	(980,710)	(963,513)	(963,513)	(963,513)	(963,513)
Fund: 246 DISTRICT COURT CAPITAL IMPROVEMENT FUND							
	TOTAL ESTIMATED REVENUES	70,870	36,207		82,286	82,000	82,000
	TOTAL APPROPRIATIONS	62,292	5,673		5,673	15,000	15,000
NET OF REVENUES/APPROPRIATIONS - FUND 246		8,578	30,534		76,613	67,000	67,000
	BEGINNING FUND BALANCE	20,379	28,956	28,956	28,956	105,569	105,569
	ENDING FUND BALANCE	28,957	59,490	28,956	105,569	172,569	172,569
Fund: 248 CDBG FUND							
	TOTAL APPROPRIATIONS		14,975				
NET OF REVENUES/APPROPRIATIONS - FUND 248			(14,975)				
	BEGINNING FUND BALANCE						
	ENDING FUND BALANCE		(14,975)				
Fund: 249 BUILDING INSPECTION FUND							
	TOTAL ESTIMATED REVENUES			180,000			
	TOTAL APPROPRIATIONS			180,000			
NET OF REVENUES/APPROPRIATIONS - FUND 249							
	BEGINNING FUND BALANCE						
	ENDING FUND BALANCE						
Fund: 260 INDIGENT DEFENSE FUND (MIDC)							
	TOTAL ESTIMATED REVENUES	134,646	142,425	210,585	175,500	172,500	172,500
	TOTAL APPROPRIATIONS	134,647	81,554	210,585	172,500	172,500	172,500
NET OF REVENUES/APPROPRIATIONS - FUND 260		(1)	60,871		3,000		
	BEGINNING FUND BALANCE	(1)	(1)	(1)	(1)	2,999	2,999

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BUDGET REPORT FOR CITY OF SOUTHGATE

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Calculations as of 12/31/2022

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2022-23 PROJECTED ACTIVITY	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
Fund: 260 INDIGENT DEFENSE FUND (MIDC)							
	ENDING FUND BALANCE	(2)	60,870	(1)	2,999	2,999	2,999
Fund: 271 LIBRARY FUND							
	TOTAL ESTIMATED REVENUES	676,641	669,156	742,000	739,955	689,700	796,860
	TOTAL APPROPRIATIONS	644,676	269,710	659,528	603,222	564,427	629,053
	NET OF REVENUES/APPROPRIATIONS - FUND 271	31,965	399,446	82,472	136,733	125,273	167,807
	BEGINNING FUND BALANCE	555,849	587,815	587,815	587,815	724,548	724,548
	ENDING FUND BALANCE	587,814	987,261	670,287	724,548	849,821	892,355
Fund: 305 BUILDING AUTHORITY FUND							
	TOTAL ESTIMATED REVENUES	772,030		773,840	774,115	670,160	670,160
	TOTAL APPROPRIATIONS	772,080	34,195	773,840	773,890	670,160	670,160
	NET OF REVENUES/APPROPRIATIONS - FUND 305	(50)	(34,195)		225		
	BEGINNING FUND BALANCE	4,869	4,819	4,819	4,819	5,044	5,044
	ENDING FUND BALANCE	4,819	(29,376)	4,819	5,044	5,044	5,044
Fund: 320 MVHF DEBT FUND							
	TOTAL APPROPRIATIONS	108,556					
	NET OF REVENUES/APPROPRIATIONS - FUND 320	(108,556)					
	BEGINNING FUND BALANCE	108,556					
	ENDING FUND BALANCE						
Fund: 408 CAPITAL IMPROVEMENT FUND							
	TOTAL ESTIMATED REVENUES	2,366	13,159				
	TOTAL APPROPRIATIONS	113,145	5,862				
	NET OF REVENUES/APPROPRIATIONS - FUND 408	(110,779)	7,297				
	BEGINNING FUND BALANCE	963,539	852,759	852,759	852,759	852,759	852,759
	ENDING FUND BALANCE	852,760	860,056	852,759	852,759	852,759	852,759
Fund: 494 DDA FUND							
	TOTAL ESTIMATED REVENUES	194,145	6,667	192,054	187,800	190,700	190,700
	TOTAL APPROPRIATIONS	167,748	96,580	242,597	156,791	185,907	199,352
	NET OF REVENUES/APPROPRIATIONS - FUND 494	26,397	(89,913)	(50,543)	31,009	4,793	(8,652)
	BEGINNING FUND BALANCE	643,682	670,078	670,078	670,078	701,087	701,087
	ENDING FUND BALANCE	670,079	580,165	619,535	701,087	705,880	692,435
Fund: 495 TIFA FUND							
	TOTAL ESTIMATED REVENUES	711,447	16,215	699,284	715,500	857,750	857,750

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BUDGET REPORT FOR CITY OF SOUTHGATE

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Calculations as of 12/31/2022

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2022-23 PROJECTED ACTIVITY	2023-24 REQUESTED BUDGET	2023-25 RECOMMENDED BUDGET
Fund: 495 TIFA FUND							
	TOTAL APPROPRIATIONS	711,841	38,200	711,715	711,375	711,460	811,460
	NET OF REVENUES/APPROPRIATIONS - FUND 495	(394)	(21,985)	(12,431)	4,125	145,790	45,790
	BEGINNING FUND BALANCE	1,323,737	1,323,343	1,323,343	1,323,343	1,327,468	1,327,468
	ENDING FUND BALANCE	1,323,343	1,301,358	1,310,912	1,327,468	1,473,258	1,373,258
Fund: 499 SMIA FUND							
	TOTAL ESTIMATED REVENUES	86,021					
	TOTAL APPROPRIATIONS	111,351					
	NET OF REVENUES/APPROPRIATIONS - FUND 499	(25,330)					
	BEGINNING FUND BALANCE	53,939	28,609	28,609	28,609	28,609	28,609
	ENDING FUND BALANCE	28,609	28,609	28,609	28,609	28,609	28,609
Fund: 584 GOLF COURSE FUND							
	TOTAL ESTIMATED REVENUES	337,445	174,010	299,400	301,411	348,800	348,800
	TOTAL APPROPRIATIONS	363,821	142,627	341,090	274,851	332,975	332,975
	NET OF REVENUES/APPROPRIATIONS - FUND 584	(26,376)	31,383	(41,690)	26,560	15,825	15,825
	BEGINNING FUND BALANCE	566,030	539,653	539,653	539,653	566,213	566,213
	ENDING FUND BALANCE	539,654	571,036	497,963	566,213	582,038	582,038
Fund: 591 WATER & SEWER FUND							
	TOTAL ESTIMATED REVENUES	7,885,161	4,933,799	10,099,323	10,085,522	1,141,500	10,349,714
	TOTAL APPROPRIATIONS	6,491,273	3,772,241	11,250,292	10,421,996	10,349,714	10,349,714
	NET OF REVENUES/APPROPRIATIONS - FUND 591	1,393,888	1,161,558	(1,150,969)	(336,474)	(9,208,214)	
	BEGINNING FUND BALANCE	26,131,940	27,554,757	27,554,757	27,554,757	27,218,283	27,218,283
	FUND BALANCE ADJUSTMENTS	28,930					
	ENDING FUND BALANCE	27,554,758	28,716,315	26,403,788	27,218,283	18,010,069	27,218,283
Fund: 592 DOWNRIVER SEWER FUND							
	TOTAL APPROPRIATIONS		1,653,720				
	NET OF REVENUES/APPROPRIATIONS - FUND 592		(1,653,720)				
	BEGINNING FUND BALANCE						
	ENDING FUND BALANCE		(1,653,720)				
Fund: 677 WORKERS COMP FUND							
	TOTAL ESTIMATED REVENUES	160,000	95,000	95,000	200,000	200,000	200,000
	TOTAL APPROPRIATIONS	185,744	180,773	120,000	202,567	152,000	152,000
	NET OF REVENUES/APPROPRIATIONS - FUND 677	(25,744)	(85,773)	(25,000)	197,433	48,000	48,000

BUDGET REPORT FOR CITY OF SOUTHGATE

Calculations as of 12/31/2022

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2022-23 PROJECTED ACTIVITY	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
Fund: 735 MUNICIPAL RETIREEE INSURANCE FUND							
	ENDING FUND BALANCE	3,637,729	3,910,350	3,637,728	3,637,728	3,637,728	3,637,728
Fund: 745 DRUG FORFEITURE FEDERAL							
	TOTAL ESTIMATED REVENUES	233,411	44,427				
	TOTAL APPROPRIATIONS	73,943	47,582				
	NET OF REVENUES/APPROPRIATIONS - FUND 745	159,468	(3,155)				
	BEGINNING FUND BALANCE	180,053	339,521	339,521	339,521	339,521	339,521
	ENDING FUND BALANCE	339,521	336,366	339,521	339,521	339,521	339,521
Fund: 746 DRUG FORFEITURE STATE							
	TOTAL ESTIMATED REVENUES	96,203	13,230				
	TOTAL APPROPRIATIONS	29,013	18,994				
	NET OF REVENUES/APPROPRIATIONS - FUND 746	67,190	(5,764)				
	BEGINNING FUND BALANCE	240,708	307,898	307,898	307,898	307,898	307,898
	ENDING FUND BALANCE	307,898	302,134	307,898	307,898	307,898	307,898
Fund: 765 SENIOR TRUST FUND							
	TOTAL ESTIMATED REVENUES	24,182					
	TOTAL APPROPRIATIONS	78,621					
	NET OF REVENUES/APPROPRIATIONS - FUND 765	(54,439)					
	BEGINNING FUND BALANCE	54,439					
	ENDING FUND BALANCE						
Fund: 902							
	TOTAL ESTIMATED REVENUES	(3,215)	(28,115)				
	TOTAL APPROPRIATIONS	(5,761,531)					
	NET OF REVENUES/APPROPRIATIONS - FUND 902	5,758,316	(28,115)				
	BEGINNING FUND BALANCE	(114,881,124)	(109,122,808)	(109,122,808)	(109,122,808)	(109,122,808)	(109,122,808)
	ENDING FUND BALANCE	(109,122,808)	(109,150,923)	(109,122,808)	(109,122,808)	(109,122,808)	(109,122,808)
Fund: 903							
	TOTAL ESTIMATED REVENUES	499,261					
	TOTAL APPROPRIATIONS	1,292,388					
	NET OF REVENUES/APPROPRIATIONS - FUND 903	(793,127)					
	BEGINNING FUND BALANCE	60,134,625	59,341,499	59,341,499	59,341,499	59,341,499	59,341,499
	FUND BALANCE ADJUSTMENTS	1					
	ENDING FUND BALANCE	59,341,499	59,341,499	59,341,499	59,341,499	59,341,499	59,341,499

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User: DDRYSDALE

DB: Southgate

BUDGET REPORT FOR CITY OF SOUTHGATE

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Calculations as of 12/31/2022

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 12/31/22	2022-23 AMENDED BUDGET	2022-23 PROJECTED ACTIVITY	2023-24 REQUESTED BUDGET	2023- RECOMMENDI BUDGI
Fund: 904							
	TOTAL APPROPRIATIONS	(66,144)					
	NET OF REVENUES/APPROPRIATIONS - FUND 904	66,144					
	BEGINNING FUND BALANCE	(6,275,625)	(5,354,749)	(5,354,749)	(5,354,749)	(5,354,749)	(5,354,749)
	FUND BALANCE ADJUSTMENTS	854,732					
	ENDING FUND BALANCE	(5,354,749)	(5,354,749)	(5,354,749)	(5,354,749)	(5,354,749)	(5,354,749)
	ESTIMATED REVENUES - ALL FUNDS	52,651,396	32,442,614	46,025,934	47,555,115	40,266,923	49,860,977
	APPROPRIATIONS - ALL FUNDS	45,432,004	21,808,147	46,143,552	45,465,099	46,504,019	46,768,200
	NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	7,219,392	10,634,467	(117,618)	2,090,016	(6,237,096)	3,092,777
	BEGINNING FUND BALANCE - ALL FUNDS	75,467,847	70,634,179	70,634,179	70,634,179	72,724,195	72,724,195
	FUND BALANCE ADJUSTMENTS - ALL FUNDS	(12,053,058)					
	ENDING FUND BALANCE - ALL FUNDS	70,634,181	81,268,646	70,516,561	72,724,195	66,487,099	75,816,972

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator/Finance Director *DWD*

DATE: April 26, 2023

RE: User Charge System for Southgate-Wyandotte Drainage District (**Public Hearing**)

This Communication provides information regarding the user charge system in place for the operating and maintenance as well as Capital Improvement charges of the Southgate-Wyandotte Drainage District.

In 1975, the City of Southgate agreed to implement a user charge system as a condition of an EPA grant award in the amount of \$40,793,250 to construct improvements to the District. Upon completion of such construction in 1980 the Wayne County Drainage Board utilized excess construction funds (monies approved and levied for original construction) for the purpose of operating and maintaining the system – the approximate amount of excess funds used for this purpose over the past years is eight (8) million dollars.

The Wayne County Drainage Board has approved a final order of apportionment of the costs of the operating, maintaining and replacing facilities of the Southgate-Wyandotte Drainage District, as follows:

City of Southgate	42.708%
City of Wyandotte	50.322%
State of Michigan	1.804%
County of Wayne	5.166%

JOSEPH G. KUSPA
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GREG KOWALSKY

The SWRDDD Board has approved an annual budget of O&M costs for fiscal year 2022 to 2023 in the amount of \$2,375,276.00; included is the use of fund balance in the amount of \$567,707.00. Therefore, based on our apportionment percentage, the City's annual cost is \$771,976.57 of net budget costs for this current fiscal year. In addition, modernization and automation of the retention treatment facilities along with the Barberry Relief Sewer are estimated at over \$23M (Southgate's portion equal to about \$9,822,840). The project will be funded by fund balance. The additional levy for 2023/24 is approximately \$451,000. Therefore, I recommend a total 2023/24 levy of \$1,223,317.32.

The staff has computed a charge to benefiting property owners within the District based upon size of parcel (acreage) as well as land use (whether residential, commercial or industrial see exhibit A). Approximately 60% of the geographic area of the City is included in the District.

Boundaries are as follows:

North: Brest Avenue
South: Pennsylvania
East: Fort Street
West: Generally comprised by the area
Commencing with McCann (on South side)
To Eureka to Reeck to I-75.

There are over 8,000 parcels identified in this district. For your information, the user charge (average) for a typical residential parcel of property, assuming a 40' x 120' or 50' x 120' lot is about \$58.00 or \$70.00 respectively.

Included within the user charge system are institutional owners such as schools and churches, as well as private property owners. These institutions will also be required to pay a user charge.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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GREG KOWALSKY

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: April 25, 2023

SUBJECT: Proposed Water/Sewer Rate Increase (**Public Hearing**)

Below is the proposed Water, Sewer, and Capital rates as presented during the budget study session on April 1, 2023. The proposed rates will be sufficient to cover the operations, maintenance, and capital requirements of the system.

	Current	Proposed	% Change
Water	\$ 31.86	\$ 33.13	4.0%
Sewer	\$ 41.17	\$ 42.82	4.0%
Capital	\$ 8.00	\$ 8.00	0.0%
Combined	\$ 81.03	\$ 83.95	3.6%

Note: Rate is per metered thousand (1,000) cubic feet

At the conclusion of this evening's public hearing, Administration (under Communications A) is requesting that City Council adopt a resolution establishing the Water, Sewer, and Capital rates at the amounts shown above. Should you have any questions, please contact me.