

# Southgate City Council Agenda

## Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday May 6, 2020

WEB MEETING @ <https://us02web.zoom.us/j/85110070908>

CALL-IN @ + 1-312-626-6799 Passcode: 851-1007-0908

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### 6:30pm **Work Study Session**

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1. Officials Reports
2. Discussions regarding agenda items

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### 7:00 pm **Regular Meeting**

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#### *Pledge of Allegiance*

**Roll Call:** Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

**Minutes:**

1. Work Study Session Minutes dated April 15, 2020.
2. Regular City Council Meeting Minutes dated April 15, 2020.

#### **Scheduled Persons in the Audience:**

#### **Consideration of Bids:**

1. Memo from City Administrator; Re: Purchase of Fire Department Garage Door and Openers

#### **Scheduled Hearings:**

1. Memo from ACA/Finance Director; Re: Public Hearing Mayor's 2020/21 Proposed Budget
2. Memo from ACA/Finance Director; Re: User Charge System for Southgate-Wyandotte Drainage District Public Hearing

#### **Communications "A" –**

1. Memo from ACA/Finance Director; Re: Southgate-Wyandotte Drainage Dist. User Charge
2. Memo from Administrator; Re: Resolution TO EXTEND DECLARED STATE OF EMERGENCY

#### **Communications "B" – (Receive and File)**

#### **Ordinances:**

#### **Old Business:**

#### **New Business:**

#### **Unscheduled Persons in the Audience:**

**Claims & Accounts: Warrant #1400      \$1,204,332.38**

#### **Adjournment:**

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**Janice M. Ferencz, City Clerk**

# City of Southgate

## Regular City Council Meeting

### April 15, 2020

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, April 15, 2020 and was called to order at 7:00 PM by Council President John Graziani. **(DUE TO COVID-19 VIRUS, THIS MEETING WAS HELD VIA ZOOM, IN ACCORDANCE WITH GOVERNOR WHITMER'S EXECUTIVE ORDER)**

**This meeting began with the Pledge of Allegiance, followed by roll call.**

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Present: Bill Colovos, Karen George, Mark Farrah, John Graziani, Philip Rauch, Chris Rollet

Absent: Dale Zamecki\*, \*excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, Public Safety Director Jeff Smith, Police Chief Joe Marsh, Fire Chief Marc Hatfield, DPS Director Bob Tarabula, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

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#### **Minutes:**

Moved by George, supported Rollet, RESOLVED, that the minutes of the City Council Work Study Session dated April 1, 2020 be approved as presented. Carried unanimously.

Moved by Colovos, supported by Rauch, RESOLVED, that the minutes of the Regular City Council Meeting dated April 1, 2020 be approved as presented. Carried unanimously.

#### **Communications "A":**

1. Memo from Administrator; Re: Dumay Ave Reconstruction Project moved by Rollet, supported by Rauch, RESOLVED that the Southgate City Council hereby awards the road reconstruction project for Dumay Avenue (Dix-Toledo to Eureka Rd) including Orchard (Reeck to Dumay) and Cherry (Reeck to dead-end) to Great Lakes Contracting Solutions, LLC (2300 Edinburgh, Waterford, MI 48328) in the amount of \$995,029.25, including 10% contingency. BE IT FURTHER RESOLVED THAT adequate funds are budgeted in the Municipal Street Fund to cover this contract.

Motion carried unanimously.

#### **Ordinances**

1. Memo from City Planner; Re: First Reading of Zoning Ordinance Amendment to conditional rezone property located at 16100 Fort St moved by George, supported by Rauch, RESOLVED that the Southgate City Council hereby approves the first reading to adoption of an ordinance to the City of Southgate Code of Zoning Ordinance Amendment to amend the conditional rezoning with the voluntary imposed conditions on the property located at 16100 Fort Street to M-1, Light Industrial Research and also reverting portion of parcel back to C-2, General Business. Such Ordinance will be otherwise known as Ordinance no. 1011.

Motion carried unanimously.

Regular City Council Meeting  
April 15, 2020

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**Claims and Accounts:**

Moved by Farrah, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1399 in the amount of \$1,077,475.83.

Motion carried unanimously.

**Adjournment:**

Moved by Rollet, supported by George, RESOLVED, that this Regular Meeting of the Southgate City Council be adjourned at 7:21 P.M. Carried unanimously.

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John Graziani  
Council President

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Michelle Kessler  
Deputy City Clerk

City Council

## **Work Study Session**

April 15, 2020

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An Informal Meeting of the Council of the City of Southgate was held on April 15, 2020 at 6:30 P.M. *(Due to the Covid-19 virus, this meeting was via Zoom in accordance with Governor Whitmer's executive order).*

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Present: Bill Colovos, Karen George, Mark Farrah, John Graziani, Philip Rauch, Chris Rollet

Absent: Dale Zamecki\*, \*excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, Public Safety Director Jeff Smith, Police Chief Joe Marsh, Fire Chief Marc Hatfield, DPS Director Bob Tarabula, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

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Discussion took place on the following Agenda Items:

- Dumay Avenue reconstruction project
- Ordinance rezoning property at 16100 Fort St

This meeting ended at 6:58 pm.

**JOSEPH G. KUSPA**  
*Mayor*

**JANICE M. FERENCZ**  
*City Clerk*

**JAMES E. DALLOS**  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

**JOHN GRAZIANI**  
*Council President*

**MARK FARRAH**

**KAREN E. GEORGE**

**BILL COLOVOS**

**DALE W. ZAMECKI**

**PHILLIP J. RAUCH**

**CHRISTOPHER P. ROLLET**

### Memorandum

**To:** Honorable City Council Members

**From:** Dustin Lent, City Administrator

**Date:** April, 27 2020

**Re:** Bid to Purchase Fire Department Garage Doors and openers

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Administration has reviewed the letter from Fire Chief Marc Hatfield and we are recommending to award the project to West Metro Door, of Taylor MI. in the amount of \$29,975.00. This was the lowest bid. The City has been working with West Metro in the past and have received excellent service.

Your favorable consideration of this matter is requested.

**JOSEPH G. KUSPA**  
*Mayor*

**JANICE M. FERENCZ**  
*City Clerk*

**JAMES E. DALLOS**  
*Treasurer*



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**CHRISTOPHER P. ROLLET**

### MEMORANDUM

**TO:** The Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** April 27, 2020

**RE:** Recommendation for Purchase of Fire Dept. Garage Doors and Openers

I have reviewed the above with the Fire Chief and concur with his recommendation to award this bid to the lowest bidder West Metro Door of, Taylor, Michigan in the amount of \$29,975.00. The City has money available through the escrow funds for this purchase. The City currently uses West Metro Door for this service.

# Southgate Fire Department

14730 Reaume Parkway  
Southgate, Michigan 48195

(734) 258-3080 / FAX (734) 246-1352

Marc Hatfield, Fire Chief

(734) 258-3070

mhatfield@ci.southgate.mi.us



April 17, 2020

To: David Angileri, Finance Director

From: Marc Hatfield, Fire Chief

Re: Bid award for New Garage doors and openers

I have reviewed the bids for the purchase of new garage doors and openers for the Southgate Fire Department. I am requesting that the bid be awarded to West Metro Door, of Taylor, Michigan for a price of \$29,975.00, which was the lowest bid submitted that met all specifications. The City of Southgate has been doing business with West Metro Door in excess of 5 years and has received excellent service from them in the past.

If you have any questions, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to be "M Hatfield", written over a white background.

Marc Hatfield, Fire Chief

Cc: Dustin Lent, City Administrator  
Jeff Smith, Public Safety Director  
Bob Tarabula, DPS Director

BID TABULATION SHEET

4/20/2020

RFP- Fire Department / Garage Door

Chad McKernan / McKernan Inc

Door and Openers

\$11,750.00 per door

\$47,000.00 total

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Jack Redwood / West Metro Door

Doors and Openers

\$29,975.00 total

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Scott Matthews / Jan Doors

Doors and Openers

\$39,800.00 total

40\*13 windows

Doors and Openers

\$39,200.00 total

20\*13 windows

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Doug Worley / Secure Doors

Doors and Openers

\$31,848.00 total

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**JOSEPH G. KUSPA**  
*Mayor*

**JANICE M. FERENCZ**  
*City Clerk*

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*Treasurer*



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**CHRISTOPHER P. ROLLET**

### MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** April 21, 2020

**RE:** User charge System for Southgate-Wyandotte Drainage District Public Hearing

This Communication provides information regarding the user charge system in place for the operating and maintenance as well as Capital Improvement charges of the Southgate-Wyandotte Drainage District.

In 1975, the City of Southgate agreed to implement a user charge system as a condition of an EPA grant award in the amount of \$40,793,250 to construct improvements to the District. Upon completion of such construction in 1980 the Wayne County Drainage Board utilized excess construction funds (monies approved and levied for original construction) for the purpose of operating and maintaining the system – the approximate amount of excess funds used for this purpose over the past years is eight (8) million dollars.

The Wayne County Drainage Board has approved a final order of apportionment of the costs of the operating, maintaining and replacing facilities of the Southgate-Wyandotte Drainage District, as follows:

City of Southgate	42.708%
City of Wyandotte	50.322%
State of Michigan	1.804%
County of Wayne	5.166%

The Board will be approving an annual budget of O/M costs for fiscal year 2019 to 2020 in the amount of \$1,617,379. Therefore, based on our apportionment percentage, the City's annual cost is \$690,750 for this current fiscal year. In addition, modernization and automation of the retention treatment facilities along with the Barberrly Relief Sewer are estimated at over \$23M (Southgate's portion equal to about \$9,822,840). The project will be funded by fund balance, by an additional levy in fiscal year 2020/2021. The additional levy for 2020/2021 is \$637,250. Therefore, I recommend a total 2020/2021 levy of \$1,328,000.

The staff has computed a charge to benefiting property owners within the District based upon size of parcel (acreage) as well as land use (whether residential, commercial or industrial see exhibit A). Approximately 60% of the geographic area of the City is included in the District.

Boundaries are as follows:

North: Brest Avenue  
South: Pennsylvania  
East: Fort Street  
West: Generally comprised by the area  
Commencing with McCann (on South side)  
To Eureka to Reeck to I-75.

There are over 8,000 parcels identified in this district. For your information, the user charge (average) for a typical residential parcel of property, assuming a 40' x 120' or 50' x 120' lot is about \$58.00 or \$70.00 respectively.

Included within the user charge system are institutional owners such as schools and churches, as well as private property owners. These institutions will also be required to pay a user charge.

EXHIBIT A - USER CHARGE FORMULA

For each parcel of land within the Southgate-Wyandotte Drainage District, the following formula will be applied to determine the annual user charge to be assigned to each parcel so situated.

1. Each Southgate parcel within the Southgate-Wyandotte Drainage District will be assigned to one of the following eight use categories:

1. Residential

- a. R1=0 to .359 acres
- b. R2=.360 to .750 acres
- c. R3=Over .750 acres

2. Churches
3. Commercial
4. Industrial
5. Schools
6. Municipal Complex
7. Streets & Alleys
8. Undeveloped (any user class)

2. Each of the eight categories has been assigned a runoff co-efficient as follows:

1. A. .503
- b. .314
- c. .258

2. .517
3. .802
4. .635
5. .351
6. .330
7. .612
8. .200

3. Each Southgate parcel in the Southgate-Wyandotte Drainage District will be assigned a figure, which represents the actual acreage of each parcel.

4. The acreage for each parcel will be multiplied by the runoff co-efficient assigned to that parcel's category.
5. The product of the acreage multiplied by the runoff co-efficient shall be the impervious acreage per parcel in the Southgate-Wyandotte Drainage District.
6. Areas in the Southgate-Wyandotte Drainage District with storm water runoff which flows elsewhere than Pump Station No. 5 or the Pine Street Pump Station, will be given a 95% reduction in the total impervious acreage assigned to that parcel.
7. The annual operation and maintenance along with Capital costs assigned to the Southgate-Wyandotte Drainage District by Wayne County.
8. The annual operation and maintenance will multiplied by 42.708% plus the cost of Capital Improvements to determine the total Southgate share of the Southgate-Wyandotte District costs.
9. The total Southgate share of the Southgate-Wyandotte Drainage District costs will be divided by the total impervious acreage in the Southgate portion of the Southgate-Wyandotte Drainage District to yield a unit cost per impervious acre.
10. The impervious acreage for each Southgate parcel in the Southgate-Wyandotte Drainage District will be multiplied by the product of the calculation in #9 hereinabove.
11. The result of the product derived from #10 hereinabove shall be the annual fee charged to each Southgate parcel in the Southgate-Wyandotte Drainage District.

**JOSEPH G. KUSPA**  
*Mayor*

**JANICE M. FERENCZ**  
*City Clerk*

**JAMES E. DALLOS**  
*Treasurer*



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**CHRISTOPHER P. ROLLET**

### MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** April 22, 2020

**RE:** Southgate-Wyandotte Drainage District User Charge

Under a separate transmittal, you have previously held the Public Hearing for the Southgate-Wyandotte Drainage District regarding the 2020/2021 special assessments.

It is recommended that City Council adopt a resolution, which approves the 2020/2021 fiscal year apportionment for the City of Southgate in the amount of \$1,328,000.00.

**JOSEPH G. KUSPA**  
*Mayor*

**JANICE M. FERENCZ**  
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**CHRISTOPHER P. ROLLET**

### MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** April 24, 2020

**RE:** Public Hearing on the Mayor's 2020/21 Proposed Budget

Pursuant to the City Charter, a Public Hearing must be held to obtain comments from the public on the 2020/21 Proposed Budget.

Pursuant to the provision of the Public Act 5 of 1982, the City must also hold a Public Hearing in order to levy the Millage rate, which has been proposed in the Mayor's 2020/21 Budget and are before you tonight on State form L-4029. All proposed millages are within our Charter of statutory limitations and the City has complete authority to levy this Millage.

Notice was given to the City's official newspaper and a copy of the Proposed Budget.

Final Council approval is scheduled for May 20, 2020.

**2020 Tax Rate Request (This form must be completed and submitted on or before September 30, 2020)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>Wayne</b>		2020 Taxable Value of ALL Properties in the Unit as of 5-26-2020 <b>728,219,505</b>
Local Government Unit Requesting Millage Levy <b>City of Southgate</b>		

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2020 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2019 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2020 Current Year "Headlee" Millage Reduction Fraction	(7) 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Oper	1958	12.50	10.1295	1.00	10.1295	1.00	10.1295	10.1295		na
298/17	Refuse		3.00	2.4308	1.00	2.4308	1.00	2.4308	2.4308		na
345/37	P&F Retire		as need		1.00	10.0310	1.00	10.0310	10.0310		na
Library	Oper	1994	1.00	.9660	1.00	.9660	1.00	.9660	.8800		na
Roads	Con/Rec	2015	1.9334	1.9320	1.00	1.9320	1.00	1.9320	1.9320		11/2021
359/25	Advert		.0675		1.00	.0675	1.00	.0675	.0675		na
Park/Rec	Com/Imp	2017	1.00	.9993	1.00	.9993	1.00	.9993	.9993		11/2022

Prepared by <b>David Angileri</b>	Telephone Number <b>(734) 258-3017</b>	Title of Preparer <b>Asst City Admin/Fin Dir</b>	Date <b>05/20/2020</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name <b>Jan Ferencz</b>	Date <b>05/20/2020</b>
<input type="checkbox"/> Secretary			
<input checked="" type="checkbox"/> Chairperson	Signature	Print Name <b>Joseph Kuspa</b>	Date <b>05/20/2020</b>
<input type="checkbox"/> President			

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2020 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

CITY OF SOUTHGATE  
2020 - 2021 FISCAL YEAR BUDGET  
MILLAGE RATE SUMMARY

<u>CITY</u>	<u>16/17</u>	<u>17/18</u>	<u>18/19</u>	<u>19/20</u>	<u>20/21</u>
Operating	10.1366	10.1366	10.1366	10.1295	10.1295
Rubbish	2.4326	2.4326	2.4326	2.4308	2.4308
Act 345 Police & Fire Retirement	8.0260	10.5600	9.8500	9.9520	10.0310
Act 359 of 1925	0.074	0.0740	0.0720	0.0720	0.0675
Parks & Rec 2017	-	-	1.00	0.9993	0.9993
Roads	1.9334	1.9334	1.9334	1.9320	1.9320
Library	0.8800	0.8800	0.8800	0.8800	0.8800
<b>TOTAL CITY MILLAGE</b>	<b>23.4826</b>	<b>26.0166</b>	<b>26.3046</b>	<b>26.3956</b>	<b>26.4701</b>

**COUNTY**

Operating & Jail	7.5761	7.5761	7.5761	7.5761	7.5761
WC Parks	0.2459	0.2459	0.2459	0.2459	0.2459
Huron/Clinton	0.2154	0.2154	0.2154	0.2154	0.2154
ISD/S. ED.	3.4643	3.4643	3.4643	3.4643	3.4643
Community College	2.4844	2.4844	2.4844	2.4844	2.4844
EPA Levy	1.5260	1.3995	1.3995	0.4100	-
W.C.T.A.	0.5980	0.5980	0.5980	0.5980	0.5980
<b>TOTAL COUNTY MILLAGE</b>	<b>16.1101</b>	<b>15.9836</b>	<b>15.9836</b>	<b>14.9941</b>	<b>14.5841</b>

**SCHOOL**

Operating	6.0000	6.0000	6.0000	6.0000	6.0000
Debt Retirement	5.1500	5.1500	5.1500	5.1500	5.1500

<b>TOTAL MILLAGE (SOUTHGATE)</b>	<b>45.5927</b>	<b>48.0002</b>	<b>48.2882</b>	<b>47.3897</b>	<b>47.0542</b>
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CITY OF SOUTHGATE  
2020 - 2021 FISCAL YEAR BUDGET  
SCHEDULE OF "CITY" MILLAGES

	FISCAL YEAR 19/20	FISCAL YEAR 20/21
Estimated Taxable Valuation	\$ 703,971,964	\$ 728,219,505

	MILLAGE	AMOUNT	MILLAGE	AMOUNT
<u>General Fund Revenue</u>				
General Operating	10.1295	6,796,156	10.1295	7,035,662
Rubbish	2.4308	1,630,955	2.4308	1,688,364
Act 345 Retirement	9.9520	6,657,773	10.0310	6,967,247
Act 359 of 1925	0.0720	50,683	0.0675	49,155
Parks & Rec 2017	0.9993	703,390	0.9993	727,710
Total General Fund	23.5836	\$ 15,838,957	\$ 23.6581	\$ 16,468,137
<u>Other Funds Revenue</u>				
Roads	1.9320	1,296,263	1.9320	1,341,912
Library	0.8800	595,843	0.8800	640,833
Total Other Funds	2.8120	\$ 1,892,106	2.8120	1,982,745
TOTAL MILLAGE	26.3956	\$ 17,731,063	26.4701	\$ 18,450,883
ADMINISTRATIVE FEE		\$ 450,000		\$ 468,000
TOTAL LEVY		\$ 18,181,063		\$ 18,918,883

PROPERTY VALUE HISTORY

<u>Fiscal Year</u>	<u>Real Property</u>	<u>Personal Property</u>	<u>Total Taxable Value</u>
2010-11	751,476,183	38,155,976	789,632,159
2011-12	686,972,462	37,282,264	91.7% 724,254,726
2012-13	613,039,002	36,248,177	89.6% 649,287,179
2013-14	603,478,747	42,322,480	99.5% 645,801,227
2014-15	613,134,407	37,870,424	100.8% 651,004,831
2015-16	621,659,938	37,392,525	101.2% 659,052,463
2016-17	622,006,806	37,392,525	100.1% 659,399,331
2017-18	626,168,503	36,868,400	100.6% 663,036,903
2018-19	640,412,681	42,050,781	102.9% 682,463,462
2019-20	663,190,634	40,781,330	103.2% 703,971,964
2020-21	684,598,776	43,620,729	103.4% 728,219,505
SEV			
2010-11	789,308,863	38,201,800	827,510,663
2011-12	686,972,462	37,282,264	724,254,726
2012-13	613,039,002	36,248,177	649,287,179
2013-14	610,676,520	42,322,480	652,999,000
2014-15	653,383,190	37,870,424	691,253,614
2015-16	669,217,703	37,392,525	706,610,228
2016-17	694,328,600	37,392,525	731,721,125
2017-18	732,279,100	36,926,100	769,205,200
2018-19	757,807,000	41,420,600	799,227,600
2019-20	809,007,814	40,845,400	849,853,214
2020-21	859,568,100	43,676,200	903,244,300

CITY OF SOUTHGATE  
2020 - 2021 FISCAL YEAR BUDGET  
DEBT SERVICE SUMMARY

	DATE ISSUED	OUTSTANDING DEBT AT: June 30, 2020	CURRENT DEBT SERVICE		REQUIREMENTS		OUTSTANDING DEBT AT: June 30, 2021	FINAL MATURITY DATES
			PRINCIPAL	INTEREST	FEES	TOTAL		
<b>BONDS</b>								
Building Authority								
1.927% Library After Refinance	1995	285,000	90,000	8,325	225	98,550	195,000	Apr-23
1.927% Ice Arena After Refinance	2000	285,000	285,000	7,789	225	293,014	-	Apr-21
2.600% TIFA (Sportplex)	2002	3,680,000	575,000	95,550	225	670,775	3,105,000	Apr-26
<b>TOTAL BONDS</b>		<u>\$ 4,250,000</u>	<u>\$ 950,000</u>	<u>\$ 111,664</u>	<u>\$ 675</u>	<u>\$1,062,339</u>	<u>\$ 3,300,000</u>	
<b>INSTALLMENT LOANS</b>								
4.98% HVAC	2006	35,877	27,251	1,842	-	29,093	8,626	Sep-21
<b>TOTAL LOANS</b>		<u>\$ 35,877</u>	<u>\$ 27,251</u>	<u>\$ 1,842</u>	<u>-</u>	<u>29,093</u>	<u>8,626</u>	
<b>TOTAL DEBT SERVICE</b>		<b>\$ 4,285,877</b>	<b>\$ 977,251</b>	<b>\$ 113,506</b>	<b>\$ 675</b>	<b>\$1,091,432</b>	<b>\$ 3,308,626</b>	

6/30/2003

19,300,000

CITY OF SOUTHGATE  
2020 - 2021 FISCAL YEAR BUDGET  
GENERAL FUND "ESTIMATED REVENUES" (FUND 101)

	FY 18/19 ACTUALS	FY 19/20 12/31/2019	FY 19/20 BUDGET	FY 19/20 ESTIMATE	DEPT REQ FY 20/21	MAYORS RECOMM	
403-000	Current Taxes						
403-001	City Operating	6,585,358	6,291,331	6,796,156	6,791,964	7,035,662	
403-002	Rubbish	1,578,236	1,509,706	1,630,955	1,627,463	1,688,364	
403-003	Police & Fire Pension	6,365,858	6,180,200	6,657,773	6,662,256	6,972,619	
403-004	Act 359 of 1925	48,774	47,034	48,640	49,000	49,155	
403-005	Park & Rec	673,042	653,133	704,374	704,077	-	
403-494	DDA Tax Sharing	75,303		76,575	76,575	78,029	
403-495	TIFA Tax Sharing	351,606		337,360	337,360	343,769	
424-000	Payment in Lieu of Taxes	128,453	48,627	125,000	130,405	130,500	
444-000	Administration Fee	432,905	334,127	450,000	448,520	450,000	
445-000	Penalties & Interest	80,690	3,107	92,000	81,000	81,000	
		<u>16,320,225</u>	<u>15,067,265</u>	<u>16,918,833</u>	<u>16,908,620</u>	<u>16,675,590</u>	<u>16,839,098</u>
451-000	Business Licenses	38,585	40,558	36,000	44,400	45,000	45,000
476-000	Fire Suppression Permits	2,105	575	2,500	1,575	2,000	2,200
477-000	Building Permits	695,402	523,654	564,000	735,000	600,000	625,000
478-000	Other Licenses & Fees	10,933	5,204	14,000	10,000	10,500	11,000
479-000	Rental Fee	22,854	15,424	36,000	25,000	30,000	30,000
481-000	Vacant Property Registrations	1,680	720	6,000	1,500	1,500	1,800
		<u>771,559</u>	<u>586,135</u>	<u>658,500</u>	<u>817,475</u>	<u>689,000</u>	<u>715,000</u>
529-001	Fed Grant Justice	1,108	14,482	13,000	14,482	15,000	15,000
529-003	Fed Grant Law Enfore	15,297		25,000	-	-	-
539-000	State Grants	47,347	9,422	15,000	107,000	57,000	57,000
540-000	Juror Reimbursement	1,142			-	1,000	1,200
541-000	District Court Judge Supp	45,274	11,319	45,724	45,724	45,724	45,724
542-000	School Officer						75,000
544-000	SMART Grant	56,521	-	55,000	55,000	55,000	56,500
545-000	Act 302 Training Grant	6,168	3,399	7,500	6,636	6,500	7,000
573-000	Local Stabilization share	112,085	119,900	101,000	119,900	101,000	101,000
576-000	Sales Constitutional	2,580,899	451,363	2,619,866	2,626,000	2,639,000	2,639,000
576-001	EVIP	621,047	103,505	621,025	632,000	636,000	636,000
578-000	Liquor Licenses	24,539	24,929	24,000	24,929	24,500	25,000
582-000	DCC Police	12,591	-	8,000	6,500	6,500	8,000
		<u>3,524,018</u>	<u>738,319</u>	<u>3,535,115</u>	<u>3,638,171</u>	<u>3,587,224</u>	<u>3,666,424</u>
612-000	Youth Sports Programs	85,075	20,333	72,000	65,000	65,000	69,000
612-001	Adult Sports Programs	6,826	4,528	12,000	6,500	8,000	8,000
612-002	Shelter/Pavilion Rental	8,560	1,790	11,000	9,500	11,000	13,000
613-000	Ice Time Rentals	259,411	97,728	250,000	255,000	260,000	264,000
613-001	Figure Skating Programs	85,487	42,371	98,000	95,000	95,000	97,000
613-002	Recreation Ice Programs	28,963	8,773	24,000	26,000	26,000	28,000
614-000	Rent/Vending Revenue	46,041	11,012	45,600	45,000	45,000	46,000
620-000	Service charges	2,390	2,025	6,000	2,500	2,500	2,500
629-000	Accumed Fire Service						
630-000	Senior Center Van services	4,912	2,228	6,000	4,874	5,000	5,000
632-000	Report Copies	3,222	1,450	3,500	2,548	3,500	3,500
638-000	Police dept services	48,825	20,297	53,000	48,000	50,000	50,000
639-000	Tree Plantings	560	1,600	2,000	1,600	1,500	2,000
640-000	Sidewalk Installations	43,931	-	32,000	-	40,000	44,000
641-000	Weed Cutting	22,158	8,277	20,000	26,421	22,000	26,000
		<u>646,361</u>	<u>222,412</u>	<u>635,100</u>	<u>587,943</u>	<u>634,500</u>	<u>658,000</u>

CITY OF SOUTHGATE  
2020 - 2021 FISCAL YEAR BUDGET  
GENERAL FUND "ESTIMATED REVENUES" (FUND 101)

		FY 18/19 ACTUALS	FY 19/20 12/31/2019	FY 19/20 BUDGET	FY 19/20 ESTIMATE	DEPT REQ FY 20/21	MAYORS RECOMM
656-000	Court fines & fees	1,456,710	519,192	1,475,000	1,435,000	1,450,000	1,475,000
656-003	Drug Case Management	413			-		
656-004	Drunk-Driving Caseload	6,936		7,500	7,000	7,000	7,000
656-005	Work Program	54,910	16,077	55,000	51,000	55,000	55,000
656-006	vetrans court	12,553	3,435	5,000	11,383	12,000	12,000
662-000	Penalties						
663-000	vetrans court grant	60,271	12,033	130,000	80,000	80,000	80,000
		<b>1,591,793</b>	<b>550,737</b>	<b>1,672,500</b>	<b>1,584,383</b>	<b>1,604,000</b>	<b>1,629,000</b>
664-000	Interest on Deposits	156,305	40,303	90,000	81,000	80,000	80,000
667-000	Rent Rapid Response			-			
668-000	Rents & Royalties	668,897	108,886	680,000	654,000	654,000	654,000
668-001	Rent from School Board	42,109	-	3,509	-	-	-
		<b>867,311</b>	<b>149,189</b>	<b>773,509</b>	<b>735,000</b>	<b>734,000</b>	<b>734,000</b>
671-000	Other revenue	92,095	3,642	10,000	16,000	11,000	11,000
673-000	Sale of City Property	2,076	19,284	2,000	25,000	5,000	5,000
680-000	Processing Fee Deq W/S	52,382	36,090	51,000	51,500	52,000	52,000
696-000	SEMIA Revenue	50,000		-			
		<b>196,553</b>	<b>59,016</b>	<b>63,000</b>	<b>92,500</b>	<b>68,000</b>	<b>68,000</b>
699-202	Trans in from Major str	244,312	105,847	270,000	255,406	260,000	260,000
699-203	Trans in from Local str	279,822	139,870	305,500	271,396	275,000	275,000
699-271	Trans in from Library Fund	35,000		35,000	35,000	35,000	35,000
699-494	Trans in from DDA	40,000		40,000	40,000	40,000	40,000
699-495	Trans in from TIFA	35,000		35,000	35,000	35,000	35,000
699-591	Trans in from Water Fund	553,379		553,379	553,379	569,359	569,359
699-745	Trans in from Federal Drug						
		<b>1,187,513</b>	<b>245,717</b>	<b>1,238,879</b>	<b>1,190,181</b>	<b>1,214,359</b>	<b>1,214,359</b>
<b>TOTAL GENERAL FUND REVENUE</b>		<b>25,105,333</b>	<b>17,618,790</b>	<b>25,495,436</b>	<b>25,554,273</b>	<b>25,206,673</b>	<b>25,523,881</b>

CITY OF SOUTHGATE  
2020 - 2021 FISCAL YEAR BUDGET  
GENERAL FUND  
EXPENDITURE SUMMARY

DEPT #	DEPARTMENT	FY 18/19 ACTUALS	FY 19/20 12/31/2019	2019-2020		2020-2021		MAYORS RECOMM
				FY 19/20 BUDGET	FY 19/20 ESTIMATE	FY 20/21	FY 20/21	
101	City Council	\$ 38,142	\$ 19,129	\$ 39,008	\$ 38,458	\$ 38,558	\$ 38,558	\$ 38,558
136	District Court	\$ 1,075,672	\$ 498,248	\$ 1,197,605	\$ 1,102,158	\$ 1,347,278	\$ 1,347,278	\$ 1,290,788
171	Executive	\$ 231,936	\$ 113,483	\$ 240,482	\$ 239,085	\$ 241,859	\$ 241,859	\$ 241,359
191	Elections	\$ 34,728	\$ 18,371	\$ 61,405	\$ 60,905	\$ 41,700	\$ 41,700	\$ 41,700
209	Assessor	\$ 217,310	\$ 48,540	\$ 184,200	\$ 196,940	\$ 197,250	\$ 197,250	\$ 197,250
210	Attorney	\$ 156,360	\$ 75,750	\$ 151,500	\$ 151,500	\$ 151,500	\$ 151,500	\$ 153,900
215	City Clerk	\$ 159,319	\$ 71,112	\$ 164,109	\$ 157,785	\$ 167,428	\$ 167,428	\$ 167,428
220	Municipal Emp Civil Serv	\$ 600	\$ -	\$ 1,000	\$ 500	\$ 500	\$ 500	\$ 500
221	Police & Fire Civil Serv	\$ 4,915	\$ 14,729	\$ 9,000	\$ 20,600	\$ 17,100	\$ 17,100	\$ 17,100
223	Finance	\$ 443,274	\$ 202,837	\$ 425,721	\$ 437,136	\$ 466,899	\$ 466,899	\$ 466,649
253	Treasurer	\$ 219,491	\$ 106,865	\$ 234,407	\$ 224,407	\$ 241,115	\$ 241,115	\$ 240,265
299	General Government	\$ 3,548,524	\$ 2,800,704	\$ 3,597,561	\$ 3,466,759	\$ 3,502,273	\$ 3,502,273	\$ 3,471,623
301	Police	\$ 7,583,198	\$ 5,271,883	\$ 7,964,757	\$ 7,931,187	\$ 8,403,940	\$ 8,403,940	\$ 8,388,887
336	Fire	\$ 4,930,404	\$ 3,170,037	\$ 4,621,460	\$ 4,737,225	\$ 4,783,372	\$ 4,783,372	\$ 4,795,272
371	Building	\$ 421,516	\$ 201,132	\$ 468,972	\$ 442,320	\$ 499,040	\$ 499,040	\$ 475,454
400	Planning Commission	\$ 24,854	\$ 7,879	\$ 20,000	\$ 18,500	\$ 19,000	\$ 19,000	\$ 18,500
426	Police Reserves	\$ 1,615	\$ 195	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700
441	DPS	\$ 1,900,567	\$ 903,340	\$ 1,928,904	\$ 2,078,773	\$ 2,099,573	\$ 2,099,573	\$ 2,082,275
442	City Garage	\$ 573,678	\$ 281,915	\$ 577,277	\$ 615,086	\$ 606,878	\$ 606,878	\$ 614,144
528	Sanitation	\$ 1,509,536	\$ 641,867	\$ 1,537,613	\$ 1,544,588	\$ 1,579,495	\$ 1,579,495	\$ 1,579,495
672	Senior Citizens Center	\$ 67,138	\$ 40,019	\$ 93,442	\$ 89,214	\$ 94,584	\$ 94,584	\$ 89,727
751	Recreation	\$ 1,049,802	\$ 830,865	\$ 1,298,734	\$ 1,606,681	\$ 656,377	\$ 656,377	\$ 645,150
803	Historical Museum	\$ 1,786	\$ 529	\$ 2,000	\$ 1,800	\$ 2,000	\$ 2,000	\$ 2,000
805	Civic Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
965	Transfers Out	\$ 898,975	\$ 742,364	\$ 673,275	\$ 742,364	\$ 668,014	\$ 668,014	\$ 503,000
<b>TOTAL GENERAL FUND</b>		<b>\$ 25,093,340</b>	<b>\$ 16,061,793</b>	<b>\$ 25,495,132</b>	<b>\$ 25,906,671</b>	<b>\$ 25,828,433</b>	<b>\$ 25,828,433</b>	<b>\$ 25,523,724</b>

**Budget 2020/2021**

	<b>Revenues</b>	<b>Expenditures</b>
202 Major Street	\$ 2,022,576.00	\$ 1,277,144.00
203 Local Street	\$ 1,310,562.00	\$ 789,000.00
204 Municipal Street	\$ 1,341,039.00	\$ 1,155,000.00
208 Park & Recreation	\$ 946,051.00	\$ 725,000.00
211 Southgate/Wyandotte	\$ 1,328,000.00	\$ 5,000,000.00
245 Water & Sewer Improvement	\$ 900,000.00	\$ 1,000,000.00
246 Court Public Improvement	\$ 118,000.00	\$ 98,000.00
248 CDBG	\$ 20,000.00	\$ 20,000.00
249 Building Dept	\$ 180,000.00	\$ 180,000.00
260 Indigent Defense	\$ 197,419.00	\$ 197,419.00
271 Library	\$ 678,970.00	\$ 630,999.00
305 Building Authority	\$ 1,062,339.00	\$ 1,062,339.00
494 DDA	\$ 204,000.00	\$ 234,738.00
495 TIFA	\$ 713,467.00	\$ 711,775.00
584 Golf	\$ 287,250.00	\$ 317,664.00
591 Water and Sewer	\$ 8,127,000.00	\$ 10,104,079.00
677 Workers Comp	\$ 95,000.00	\$ 120,000.00
734 Severance Reserve	\$ 240,000.00	\$ 200,000.00

**JOSEPH G. KUSPA**  
*Mayor*

**JANICE M. FERENCZ**  
*City Clerk*

**JAMES E. DALLOS**  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

**JOHN GRAZIANI**  
*Council President*

**MARK FARRAH**

**KAREN E. GEORGE**

**BILL COLOVOS**

**DALE W. ZAMECKI**

**PHILLIP J. RAUCH**

**CHRISTOPHER P. ROLLET**

### Memorandum

**To:** Honorable City Council Members

**From:** Dustin Lent, City Administrator

**Date:** April, 30 2020

**Re:** Extension of the City of Southgate's declared State of Emergency

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City of Southgate is taking proactive steps in the continued fight against the covid-19 pandemic. This virus has not only challenged our resident's health, but also the economic impact on our businesses and fellow residents. Administration is asking for an extension of our local State of Emergency through June 30th, 2020. This date is the end of our current fiscal year and will allow for us to more adequately address the challenges that our residents, employees and business community face as we move into next chapter of this pandemic.

Your favorable consideration of this matter is requested.

CITY OF SOUTHGATE  
COUNTY OF WAYNE  
STATE OF MICHIGAN

CITY OF SOUTHGATE  
CITY COUNCIL RESOLUTION  
TO DECLARE "STATE OF EMERGENCY"

WHEREAS, the City of Southgate (the "City") is taking proactive steps to prevent and prepare for the spread of the outbreak of the novel coronavirus (COVID-19);

WHEREAS, any widespread local outbreak of COVID-19 could hinder and/or cease operations of the City and overwhelm governmental services; including, Emergency Medical Services, Hospitals, Urgent Cares, utilities, Fire and Police services;

WHEREAS, the spread of COVID-19 falls within definitions of the Emergency Management Act of 1976, Act 390 of 1976, represents an occurrence or threat of widespread or severe damage, injury or loss of life;

WHEREAS, as a result of this ongoing situation and the uncertainty of the impact to Southgate's residents and City employees, the City believes it is necessary to authorize the City Mayor or his designee to take steps to protect the health and safety of City residents and employees and to create reasonable flexibility to react and take action to COVID-19 threat;

WHEREAS, the City shall require heightened and strict protocols for Southgate's Fire, Police, and Department of Public Services, when required to enter residences and for any interaction with the general public and shall work to limit face-to-face interactions between the City employees and potentially infected general public during daily business;

WHEREAS, it has become necessary based upon the above stated conditions for the City Council to declare by this Resolution a "State of Emergency" as authorized under Section 10 of Act 390, P.A. 1976 and grant the Mayor or his designee the emergency powers and authority provided therein; including, but not limited to: authority to direct and coordinate the development of emergency operations plans and programs in accordance with the policies and plans established by the appropriate federal, state and local agencies; authority to appropriate and expend funds, make contracts, and obtain and distribute equipment, materials, and supplies for disaster purposes and to maintain the operations and services of the City; authority to suspend or not enforce any or all City Ordinances, regulations, policies, or practices adverse to the health and safety of residents; authority to order closure of any governmental building, program, activity, meeting, or service; authority to suspend any activity, program or service with or without notice; authority to approve or add any service, function or activity deemed necessary to protect the health and safety of residents and employees; authority to provide for the health and safety of persons and property including providing emergency assistance and coordination of the local response to emergencies within the municipality; authority to appoint, employ, remove, or provide fire, police and other personnel as needed; authority to schedule, reschedule, restrict and/or cancel, with or without notice, any meeting of any Council, Commission, or Sub-Committee, including any or all Planning Commission, Board of Zoning Appeals or other City meeting and to otherwise restrict or impose reasonable safeguards for all approved meetings; authority to terminate or suspend any and all permits, licenses, or permissions granted by the City which are adverse to the health and safety of residents, including the termination or suspension of any application



